



AGENDA

**MANYALLALUK LOCAL AUTHORITY
MEETING**

MONDAY, 14 OCTOBER 2019

Notice is given that the next Manyallaluk Local Authority Meeting of the Roper Gulf Regional Council will be held on:

- Monday, 14 October 2019 at
- The Conference Room Council Service Delivery Centre, Manyallaluk
- Commencing at 14:30 PM

Your attendance at the meeting will be appreciated.

Phillip LUCK
Chief Executive Officer

Elected Members

1. Mayor Judy MacFARLANE,
2. Deputy Mayor Helen LEE,
3. Cr Selina ASHLEY – On Leave until 17 December 2019
4. Cr Deanna KENNEDY

Appointed Members

1. Eileen LAWRENCE,
2. Shaunette MUMBIN,
3. Ben KLEING,
4. Rachael KENDINO,
5. Mikala ASHLEY (Youth Member)
6. Cynthia WILLIRI

MEMBERS: 10

COUNCIL: 4

LA: 6

QUORUM: 6 (minimum requirement)

PROVISIONAL: 4

Explanatory Note:

Meetings must meet a 'quorum' of 50% + 1 of all members (Elected and Appointed).

If no quorum, but a majority of appointed members (50% + 1) a 'provisional meeting' can be held.

During a 'provisional meeting', all agenda items may be discussed, and minutes must be kept.

Members at a 'provisional meeting' may by majority vote make recommendations to Council, however the recommendations shall be considered as those of a 'provisional meeting' rather than a Local Authority.

A 'provisional meeting' does not have the powers or function delegated to a Local Authority, and it cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings, (not for Informal Meetings or Roper Gulf Regional Council Employees during their hours of work).

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant”.

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijnul Kaunsul deya maindim en kipbum bla wi pramis , dum wek brabli gudbalawei, en im laibliwan”

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CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER	5.1
TITLE	Confirmation of Previous Minutes
REFERENCE	851975
AUTHOR	Ashleigh Anderson, Local Authority Coordinator

RECOMMENDATION

- (a) That the Manyallaluk Local Authority confirms the minutes taken at the Manyallaluk Local Authority Meeting held on 29 April 2019 to be a correct record of that meetings decisions and proceedings;
- (b) That the Manyallaluk Local Authority confirms the minutes taken at the Manyallaluk Local Authority Meeting held on 09 August 2019 to be a correct record of that meetings decisions and proceedings.

BACKGROUND

The Manyallaluk Local Authority met on Monday 09 August 2019 at 2:32pm and held a **provisional** meeting on that day. Due to lack of quorum the previous minutes of the meeting held on 29 April 2019 were not confirmed.

Attached are the recorded minutes from those meetings.

The next scheduled Manyallaluk Local Authority Meeting is on Monday 16 December 2019.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 [↓](#) Manyallaluk Local Authority 2019-04-29 [817897].DOCX
- 2 [↓](#) Manyallaluk Local Authority 2019-08-19 [844118].DOCX



MINUTES OF THE MANYALLALUK LOCAL AUTHORITY MEETING HELD AT THE
CONFERENCE ROOM COUNCIL SERVICE DELIVERY CENTRE, MANYALLALUK ON
MONDAY, 29 APRIL 2019 AT 14:30 PM

PRESENT/STAFF/GUESTS

1.1 Elected Members

- Mayor Judy MacFARLANE
- Deputy Mayor Helen LEE
- Councillor Deanna KENNEDY

1.2 Appointed Members

- Ben KLEINIG (Chairperson)
- Rachel KENDINO
- Eileen LAWRENCE
- Shaunette MUMBIN

1.3 Staff

- Sharon HILLEN – Acting Chief Executive Officer
- Ashleigh ANDERSON – Local Authority Coordinator (minute taker)
- Thea GRIFFIN – EA to the Director of Council and Community Services
- Susan GILLIES – Council Service Coordinator (Barunga)
- David FORDER – Council Service Coordinator (Manyallaluk)

1.4 Guests

- Steven KUBASIEWICZ – Department of Local Government, Housing and Community Development
- Marianne BRAUN – Aboriginal Interpreters Service

MEETING OPENED

The Manyallaluk Local Authority Meeting was declared opened at 14.50pm with **Quorum**. The Chairperson Ben KLEINIG welcomed members, staff and guests to the meeting and the pledge was read.

WELCOME TO COUNTRY

APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

93/2019 **RESOLVED (Eileen LAWRENCE/Shاونette MUMBIN)** *CARRIED*
(a) **That the Manyallaluk Local Authority accepts the apologies for Local Authority Member Mikayla ASHLEY.**

CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES****94/2019 RESOLVED (Ben KLEING/Eileen LAWRENCE)****CARRIED**

- (a) That the Manyallaluk Local Authority adopts the minutes from the previous meeting held on 11 February 2019 as a true and accurate record of that meeting and its decisions, amending the name Selina ASHLEY to Mikayla ASHLEY throughout the minutes.

DISCLOSURES OF INTEREST

There were no declarations of interest at this Manyallaluk Local Authority.

BUSINESS ARISING FROM PREVIOUS MINUTES**11.1 ACTION LIST****95/2019 RESOLVED (Rachael KENDINO/Eileen LAWRENCE)****CARRIED**

- (a) That the Manyallaluk Local Authority receives and notes the Action List;
(b) That the Manyallaluk Local Authority proceed with the purchase of the slide as per item 12.3 in the Action List.

INCOMING CORRESPONDENCE

Nil

OUTGOING CORRESPONDENCE

Nil

BUSINESS ARISING**12.1 Guideline 8****12.2 CDP Update****12.3 Manyallaluk Shop****12.4 Housing****12.5 Airstrip Access****GENERAL BUSINESS****11.2 ELECTED MEMBERS REPORT****96/2019 RESOLVED (Judy MacFARLANE/Deanna KENNEDY)****CARRIED**

- (a) That the Manyallaluk Local Authority receives and notes the Elected Members Report;
(b) That the Manyallaluk Local Authority requests that the Roads Committee investigates sealing the Manyallaluk Jump Up to Town and employ local area traffic management within that area.

Action: Formal scope of works including costing for repairing and upgrading the roads in Manyallaluk

11.3 TOWN PRIORITIES 2019-20

97/2019 RESOLVED (Helen LEE/Eileen LAWRENCE) *CARRIED*

- (a) That the Manyallaluk Local Authority reviews its Town Priorities for 2019-20 noting the following amendments:
- Amending Road Upgrades to include sealing the Jump Up to Council Office and resheeting of Eva Valley Roads;
 - Amending Traffic Management such as speed bumps and pedestrian crossings between the School, Clinic and Basketball Courts;
 - Adding Development of a Cemetery Management Plan;
 - Adding Installing Town Water to the Park in upgrades.

11.4 COUNCIL SERVICES REPORT

98/2019 RESOLVED (Judy MacFARLANE/Deanna KENNEDY) *CARRIED*

- (a) That the Manyallaluk Local Authority receives and notes the Council Services Report for the 15 April, 2019 meeting.

11.5 COMMUNITY LAND USE PLAN

99/2019 RESOLVED (Eileen LAWRENCE/Shاونette MUMBIN) *CARRIED*

- (a) That the Manyallaluk Local Authority receives and notes Community Land Use Plan Report.

11.6 ENROL TO VOTE - YOUR VOICE, YOUR COMMUNITY

100/2019 RESOLVED (Eileen Lawrence/Rachael KENDINO) *CARRIED*

- (a) That the Manyallaluk Local Authority receives and notes Enrol to vote – Your Voice, Your Community Report.

11.7 COUNCIL FINANCIAL REPORT - SECOND QUARTER EXPENDITURE REPORT

101/2019 RESOLVED (Deanna KENNEDY/Rachael KENDINO) *CARRIED*

- (a) That the Manyallaluk Local Authority defers its decision.

11.8 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT REGISTER UPDATE

102/2019 RESOLVED (Judy MacFARLANE/Rachael KENDINO) *CARRIED*

- (a) That the Manyallaluk Local Authority receives and notes the updated report on Local Authority Project Funding as at 31 March 2019.

BUSINESS ARISING**12.1 Guideline 8****12.2 CDP Update****12.3 Manyallaluk Shop****12.4 Housing****12.5 Airstrip Access****12.1 GUIDELINE 8**

103/2019 RESOLVED (Judy MacFARLANE/Eileen LAWRENCE) *CARRIED*

- (a) That the Manyallaluk Local Authority receives and notes information regarding Guideline 8.

12.2 CDP UPDATE

104/2019 RESOLVED (Judy MacFARLANE/Eileen LAWRENCE) CARRIED

- (a) That the Manyallaluk Local Authority receives and notes information relating to the Community Development Program (CDP)

12.3 MANYALLALUK SHOP

105/2019 RESOLVED (Judy MacFARLANE/Eileen LAWRENCE) CARRIED

- (a) That the Manyallaluk Local Authority receives and notes that the Urapunga Aboriginal Corporation have a Section 19 on the Manyallaluk Shop.

12.4 HOUSING

106/2019 RESOLVED (Rachael KENDINO/Eileen LAWRENCE)
CARRIED

- (a) That the Manyallaluk Local Authority receives and notes information regarding the Housing Reference Group (HRG)

12.5 AIRSTRIP ACCESS

107/2019 RESOLVED (Judy MacFARLANE/Deanna KENNEDY) CARRIED

- (a) That the Manyallaluk Local Authority receives and notes concerns about the airstrip access.

Action: CSC to unlock/remove padlock blocking access to the airstrip

OTHER BUSINESS

Nil

CLOSE OF MEETING

The meeting terminated at 16.50pm

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Manyallaluk Local Authority Meeting HELD ON Monday, 29 April 2019 AND CONFIRMED Monday, 14 October 2019.

Chairperson



MINUTES OF THE MANYALLALUK LOCAL AUTHORITY MEETING HELD AT THE
CONFERENCE ROOM COUNCIL SERVICE DELIVERY CENTRE, MANYALLALUK
ON MONDAY, 09 SEPTEMBER 2019 AT 14.30PM

PRESENT/STAFF/GUESTS

1.1 Appointed Members

- Rachael KENDINO – **Chairperson**
- Cynthia WILLIRI
- Eileen LAWRENCE
- Shaunette MUMBIN
- Mikala ASHLEY

1.2 Staff

- Phillip LUCK – Chief Executive Officer
- Samantha PHELAN – Veterinarian
- David FORDER – Council Service Coordinator (Manyallaluk)
- Ashleigh ANDERSON – Local Authority Coordinator

1.3 Guests

- Christine MANTELL – Department of Local Government, Housing and Community Development

MEETING OPENED

The Manyallaluk Local Authority Meeting opened at 14.32pm as a **PROVISIONAL** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

WELCOME TO COUNTRY

APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

108/2019 RESOLVED (Eileen LAWRENCE/Cynthia WILLIRI)

CARRIED

- (a) That the Manyallaluk Local Authority accepts the apologies from Mayor Judy MacFARLANE, Deputy Mayor Helen LEE, Councillor Deanna KENNEDY, Local Authority Member Ben KLEING and notes that Councillor Selina ASHLEY is currently on leave.

CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES**

109/2019 RESOLVED (Shaunette MUMBIN/Mikala ASHLEY)

CARRIED

- (a) That the Manyallaluk Local Authority recommends adopting the previous minutes from the meeting of 29 April 2019 as a true and accurate record of the meeting at the next Local Authority meeting.

CALL FOR ITEMS OF OTHER BUSINESS

12.1 Animal Management By-Laws

12.2 Draft Local Government Bill

DISCLOSURES OF INTEREST

There were no declarations of interest at this Manyallaluk Local Authority.

BUSINESS ARISING FROM PREVIOUS MINUTES**8.1 ACTION LIST**

110/2019 RESOLVED (Cynthia WILLIRI/Shanette MUMBIN)

CARRIED

- (a) That the Manyallaluk Local Authority receives and notes the Action List;
(b) That the Manyallaluk Local Authority approves the removal of all completed items from the Action List.

INCOMING CORRESPONDENCE

Nil

OUTGOING CORRESPONDENCE

Nil

GENERAL BUSINESS**11.1 ELECTED MEMBER REPORT**

111/2019 RESOLVED (Eileen LAWRENCE/Mikala ASHLEY)

CARRIED

- (a) That the Manyallaluk Local Authority receives and notes the Elected Member Report.

11.2 LOCAL AUTHORITY MEMBER RESIGNATION

112/2019 RESOLVED (Mikala ASHLEY/Eileen LAWRENCE)

CARRIED

- (a) That the Manyallaluk Local Authority receives and notes the resignation of Robert WILLIRI from the Manyallaluk Local Authority.

11.3 LA001 - LOCAL AUTHORITY POLICY

113/2019 RESOLVED (Shaunette MUMBIN/Mikala ASHLEY)

CARRIED

- (a) That the Manyallaluk Local Authority receives and notes the updated Local Authority Policy.

11.4 LOCAL AUTHORITY MEETING ATTENDANCE**114/2019 RESOLVED (Cynthia WILLIRI/Sh aunette MUMBIN)****CARRIED**

- (a) That the Manyallaluk Local Authority receives and notes the attendance records for the members of the Manyallaluk Local Authority between 06 November 2017 to 29 April 2019.

11.5 CHAIRPERSON FOR THE LOCAL AUTHORITY**115/2019 RESOLVED (Shaunette MUMBIN/Cynthia WILLIRI)****CARRIED**

- (a) That the Manyallaluk Local Authority receives and notes the information regarding the appointment of a Chairperson of the Manyallaluk Local Authority;
- (b) That the Manyallaluk Local Authority recommends that Rachael KENDINO is appointed as Chairperson for a period of 12 Month(s), noting that Eileen LAWRENCE was nominated as preferred chairperson in the event Rachel KENDINO is absent.

11.6 ANNUAL CIVIC EVENTS AND FESTIVAL COMMITMENTS**116/2019 RESOLVED (Eileen LAWRENCE/Rachael KENDINO)****CARRIED**

- (a) That the Manyallaluk Local Authority reviews the relevant Council confirmed list of annual Civic Events and Festivals:
- Australia Day
 - Clean Australia Day
 - ANZAC Day
 - NAIDOC Week
 - Barunga Festival
 - Yugul Mangi Festival
 - Borrooloola and District Show
 - Great Northern Clean Up
 - Never Never Festival
 - Walaman Festival
 - Citizenship Ceremonies
 - Numbulwar Numbirindi Festival

11.7 YOUR VOICE, YOUR COMMUNITY CAMPAIGN**117/2019 RESOLVED (Eileen LAWRENCE/Mikala ASHLEY)****CARRIED**

- (a) That the Manyallaluk Local Authority receives and notes the feedback from the Your Voice, Your Community Campaign by the Department of Local Government, Housing and Community Development.

11.8 AGED CARE, DISABILITY AND CRECHE UPDATE**118/2019 RESOLVED (Shaunette MUMBIN/Cynthia WILLIRI)****CARRIED**

- (a) That the Manyallaluk Local Authority receives and notes the update on Aged Care, Disability (NDIS) and Crèche in Manyallaluk Community.

**11.9 COUNCIL FINANCIAL REPORT - JUNE 2019
EXPENDITURE REPORT****REPORT DEFERRED**

**11.10 GOVERNANCE REPORT - LOCAL AUTHORITY
PROJECT REGISTER UPDATE**

119/2019 RESOLVED (Eileen LAWRENCE/Shاونette MUMBIN)

CARRIED

- (a) That the Manyallaluk Local Authority receives and notes the updated report on Local Authority Project Funding as at 21 July 2019.

OTHER BUSINESS

12.1 ANIMAL MANAGEMENT BY-LAWS

120/2019 RESOLVED (Eileen LAWRENCE/Cynthia WILLIRI)

CARRIED

- (a) That the Manyallaluk Local Authority receives and notes the information relating to possible future Animal Management By-Laws.

12.2 DRAFT LOCAL GOVERNMENT BILL

121/2019 RESOLVED (Cynthia WILLIRI/Eileen LAWRENCE)

CARRIED

- (a) That the Manyallaluk Local Authority receives and notes the information about the proposed draft Local Government Bill by the Department of Local Government, Housing and Community Development.

CLOSE OF MEETING

The meeting terminated at 16.57pm

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Manyallaluk Local Authority Meeting HELD ON Monday, 09 September 2019 AND CONFIRMED Monday, 14 October 2019.

Chairperson

BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER 8.1
TITLE Action List
REFERENCE 852195
AUTHOR Ashleigh Anderson, Local Authority Coordinator

RECOMMENDATION:

- (a) That the Manyallaluk Local Authority receives and notes the Action List.

Date	Agenda Item #	Item Description	Responsible Person	Status	Updates
17.12.18	12.3 Slide at Playground	Installation of small slide at the playground.	CSC	Ongoing	Installation is due to commence.
11.02.19	9.1 AAI SIGNS FOR COMMUNITY	CSC to find artist to design artwork for the sign	Council Service Coordinator	Ongoing	Artist currently out of community.
29.04.19	11.2 SCOPING FOR MANYALLALUK ROADS	Scope of works and costing to reform / seal roads	CEO/Roads	Ongoing	CEO to follow up on updates.
29.04.2019	SHELTER FOR AIRSTRIP	Bus Shelter for airstrip	CSC	In progress	Seating ordered, pending arrival
29.04.2019	WELCOME SIGNS	Upgrade Welcome to Manyallaluk Signs	CSC	In Progress	Pending community consultation on design
29.04.2019	SWINGS FOR PLAYGROUND	Install small swing set for playground	CSC	In Progress	Quotes obtained.
07.09.2019	SHADE FOR PARK	Installation of shade structure for park	CSC	In Progress	Shade Structure Ordered pending arrival.

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS



ITEM NUMBER	11.1
TITLE	Local Names for Cemeteries
REFERENCE	852563
AUTHOR	Department of Local Government, Housing and Community Development

RECOMMENDATION

- (a) **That the Manyallaluk Local Authority confirms the names of the Manyallaluk North and Manyallaluk South Cemeteries.**

BACKGROUND

Currently, a number of cemeteries in community are identified as North Cemetery, South Cemetery, East Cemetery or West Cemetery. In order to progress the cemetery licence and/or lease agreements as part of the Burial and Cremation Bill, the Department of Local Government, Housing and Community Development would like to confirm with the Local Authority if any of the identified cemeteries have local names.

Amanda HAIGH and Christine MANTELL from the Department of Local Government, Housing and Community Development to present.



ISSUES/OPTIONS/SWOT

Nil

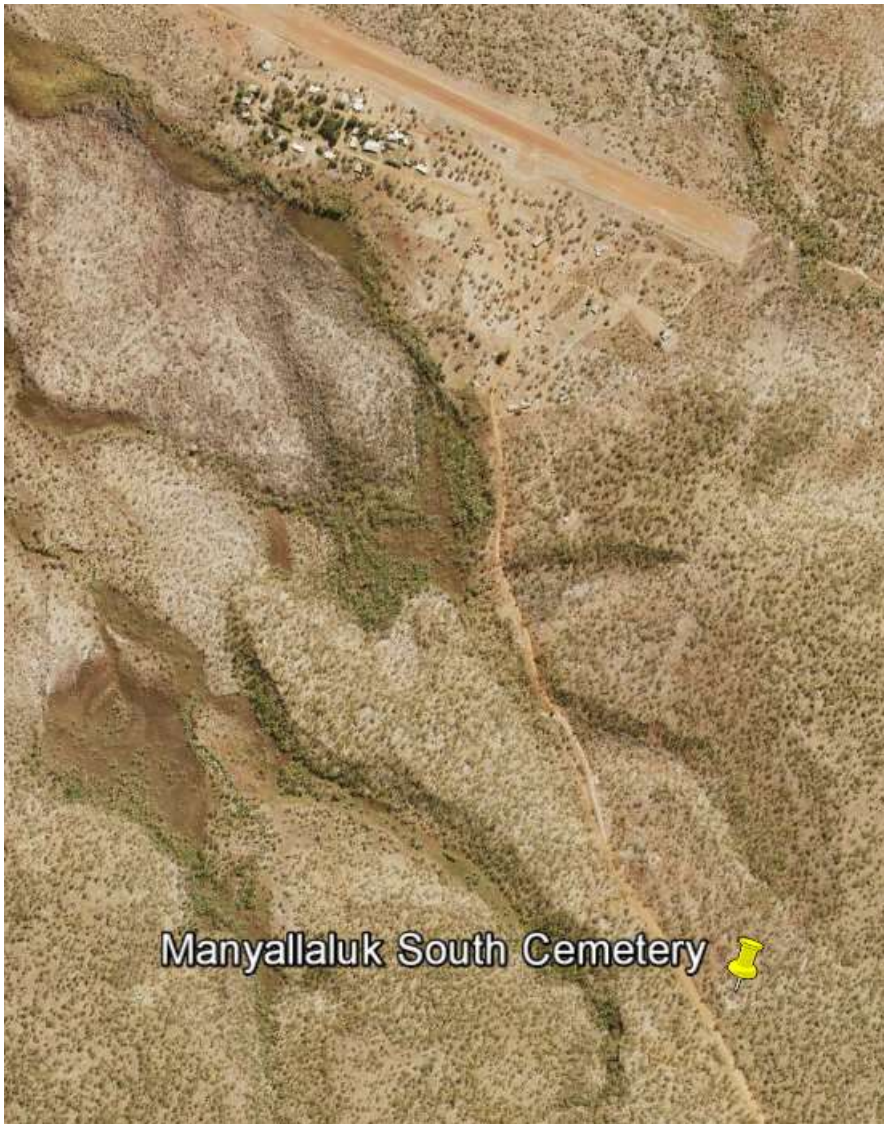
FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1  Manyallaluk North Cemetery.PNG
- 2  Manyallaluk South Cemetery.PNG





Manyallaluk South Cemetery 📌

GENERAL BUSINESS

ITEM NUMBER	11.2
TITLE	Elected Member Report
REFERENCE	852831
AUTHOR	Ashleigh Anderson, Local Authority Coordinator

RECOMMENDATION

- (a) **That the Manyallaluk Local Authority receives and notes the Elected Member Report.**

BACKGROUND

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at www.ropergulf.nt.gov.au and can be provided upon request and all the Roper Gulf Regional Council offices.

Decisions of the Roads Committee Meeting held in Katherine on Wednesday 28 August 2019:

- That the Roads Committee receives and notes the report in relation to the Weemol roads maintenance project;
 - Council has scoped works and sought quotations for the completion of the project, the quotations received were over \$100,000, which would require tenders to be sought;
 - The matter was brought to Council on 26 June 2019 and Council has applied for an exemption from compliance with the Regulation 22 requirement of the *Local Government (Accounting) Regulations 2008* from the Department of Local Government, Housing and Community Development and are awaiting a response;
- That the Roads Committee receives and notes the progress report in relation to the Bulman Roads and Drainage repairs;
 - Concept drawings have been reviewed by the Project Manager, who has approved to proceed on the final designs. However, there are several issues which have yet to be finalised;
- That the Roads Committee receives and update on status of Barunga Road noting that it is an ongoing matter.

Decisions of the Finance Committee Meeting held in Katherine on Wednesday 28 August 2019:

- That the Finance Committee requests updates pertaining to toilet block projects to be provided to Local Authorities;
- That the Finance Committee does not allocate \$22,800 of the 2019-20 Community Grants Program Budget to civic events.

The Audit Committee Meeting was held in Katherine on Wednesday 18 September 2019 decisions are publicly available on the Roper Gulf Regional Council Website.

- *None specific for Nyiranggulung Ward*

The Ordinary Meeting of Council was held in Numbulwar on Wednesday 25 September 2019 decisions included:

- That Council receives and notes the Nyiranggulung Ward Report;
- That Council approves the recommendations from the provisional Bulman Local Authority meeting held on 22 August 2019;
- That Council sends a letter to the Department of Local Government, Housing and Community Development to invite the Chief Executive or delegate to meet with Council;
- That Council delegates the Mayor and Chief Executive Officer to negotiate with the Mayors and Chief Executive Officers of Katherine Town Council and Barkley Regional Council on a strategy to seek greater input into the requirements for:
 - i. A Social Impact Assessment of all stakeholders of the affected area; and
 - ii. Extension of the time to respond to the Strategic Regional Environmental and Baseline Assessment (SREBA) before it is accepted into legislation;
- That Council approves the letter of support for the Mayor of Katherine to take this matter to the next Local Government Association of the Northern Territory (LGANT) to lobby the Northern Territory Government on half of Councils;
- That Council sends a letter to the Northern Territory Police Fire and Emergency Services, inviting the Commissioner or delegate to attend the next Ordinary Meeting of Council to brief and discuss:
 - i. Call Centre and emergency response; and
 - ii. Rotation of Members (Police Officers) in Community;
- That Council approves the prioritisation for applicants of Special Purpose Grants to be:
 - i. \$100,000 for Lot 206 Aged Care Facility in Numbulwar; and
 - ii. \$200,000 for Sport and Recreation Hall upgrade in Bulman
- That Council approves \$22,800 of the Community Grants Programme to be allocated to Civic Events, and that the \$47,200 be retained for Community Grants Programme;
- That Council assesses the received nominations and appoints its preferred applicants as members on the Local Authority as follows:
 - Beswick – Eddie KENNEDY
 - Mataranka – Rachael WALTERS
 - Urapunga - Amanda JEFFS

UPCOMING MEETINGS

DATE / TIME	MEETING	LOCATION
30 October 2019 at 08:30am	Ordinary Meeting of Council	Beswick
20 November 2019 at 10:00am	Audit Committee Meeting	Katherine
27 November 2019 at 08:30am	Roads Committee Meeting	Katherine
27 November 2019 at 10:00am	Finance Committee Meeting	Katherine
13 December 2019 at 08:30am	Ordinary Meeting of Council	Katherine

ATTACHMENTS:

GENERAL BUSINESS

ITEM NUMBER	11.3
TITLE	Local Authority Project Funding
REFERENCE	849233
AUTHOR	Josh CHEVALIER-BRINE, Grants Coordinator

RECOMMENDATION

- (a) **That the Manyallaluk Local Authority receives and notes receives and notes the signed Certification for 2018-19 Local Authority Project Funding.**

BACKGROUND

Under the 2018-19 Local Authority Project Funding (LAPF) Guidelines, Council is required to table LAPF financial reports for each Local Authority (LA) at the relevant Local Authority Meeting (Attachment 1). Income and expenditure for the period is itemised in the table below.

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2019	
LAPF Grant	\$12,940.00
Other income/carried forward balance from 2016-17	\$24,498.24
Other income/carried forward balance from 2017-18	\$12,940.00
Total income	\$50,378.24
Expenditure	\$6,875.25
Total Expenditure	\$6,875.25
Surplus/(Deficit)	\$43,502.99

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Local Authorities are reminded that LAPF grants must be fully expended within two years of receipt. Failure to do so may result in the Department withholding further LAPF payments or requesting unspent funds to be returned.

Requests to carry-over unspent funds remaining after two consecutive years is to be submitted to the Department and will be considered on a case by case basis.

Manyallaluk LAPF for 2019-20 is \$12,940 (GST Exclusive).

ATTACHMENTS:

1 [138_Certification_Form_2018-19_Manyallaluk](#)



DEPARTMENT OF LOCAL GOVERNMENT
HOUSING AND COMMUNITY DEVELOPMENT

Roper Gulf Regional Council

CERTIFICATION OF 2018-19 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Manyallaluk
File number: NA

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2019

LAPF Grant	\$12,940.00
Other income/carried forward balance from 2016-17	\$24,498.24
Other income/carried forward balance from 2017-18	\$12,940.00
Total income	\$50,378.24
Expenditure	\$6,875.25
Total Expenditure	\$6,875.25
Surplus/(Deficit)	\$43,502.99

CERTIFICATION

We certify that the LAPF was spent in accordance with:

- the projects submitted by the Local Authority Yes No
- the LAPF funding guidelines Yes No
- the Local Government Act and the Local Government (Accounting) Regulation Yes No
- the Northern Territory Government's Buy Local Policy Yes No

Certification report prepared by Joshua Chevalier-Brine 26/08/2019

Acquittals laid before Council at OCM held on (copy of minutes attached) 28/08/2019

Acquittals laid before Local Authority held on (minutes to be provided at a later date) 14/10/2019

Signed, Phillip Luck – Chief Executive Officer:  27/08/2019

DEPARTMENTAL USE ONLY

Grant amount correct Yes No

Balance of funds to be spent \$

Date next certification due/...../2019

CERTIFICATION ACCEPTED Yes No

Comments:

Signed, Omor Sharif – Grants Officer:/...../2019

Signed, Donna Hadfield – Manager Grants Program:/...../2019

GENERAL BUSINESS

ITEM NUMBER	11.4
TITLE	Council Financial Report - August 2019
REFERENCE	851023
AUTHOR	Lokesh ANAND, Chief Financial Officer

RECOMMENDATION

- (a) **That the Manyallaluk Local Authority receives and notes the Financial (Expenditure) Report for the month of August 2019-20 financial year.**

BACKGROUND

As per the *Local Government Act 2008* and Guideline 8, the Council is to submit a current financial report of actuals against the latest approved budget for the Local Authority area.

ISSUES/OPTIONS/SWOT

There are underspends in few activities as outlined in the attached expenditure report. The brief explanation for these underspends for each directorate is as follow:

Directorate of Corporate Governance:

The total of underspend under this directorate is \$16,694. The major contributing activities to this underspend is Activity 110 - Assets Management (\$4,975), due to rent invoices under section 19 lease for buildings not yet received. Also under Activity 138 – Local Authority (\$7,990), due to current project invoices from suppliers not yet received yet in this year.

Directorate of Commercial Services:

The total of overspend under this directorate is \$149 that is immaterial variance.

Directorate of Council & Community Services:

The total underspend under this directorate is \$67,707. The major reason for this underspend is the vacant positions and staff absences under few activities like 347 – Creche (\$29,652), 349 – School Nutrition Program (\$5,661), 401 – Night Patrol (\$6,828), 404 – Indigenous Sports and Recreation program (\$3,287. There are also underspends in operating expense like materials, food, cleaning, repair and maintenance under few activities.

FINANCIAL CONSIDERATIONS

Nil

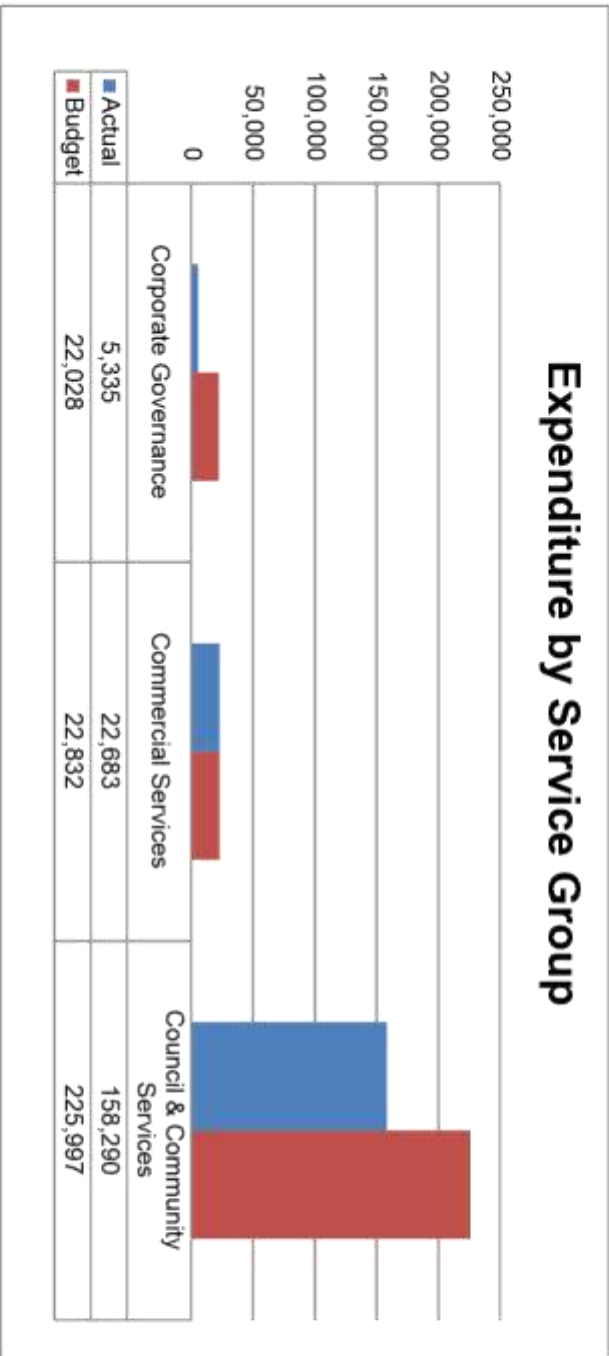
ATTACHMENTS:

- 1 [↓](#) Manyallaluk Local Authority - Expenditure Report 31.08.2019.pdf

Roper Gulf Regional Council Manyllaluk Expenditure Report as at 31 August 2019



Expenditure by Service	August 2019			Annual Budget	Percentage of Budget Spent
	Actual	Budget	Variance		
Corporate Governance	5,335	22,028	16,694	132,171	24%
Commercial Services	22,683	22,832	149	136,992	99%
Council & Community Services	158,290	225,997	67,707	1,355,982	70%
Total Expenditure	186,307	270,857	84,551	1,625,144	69%

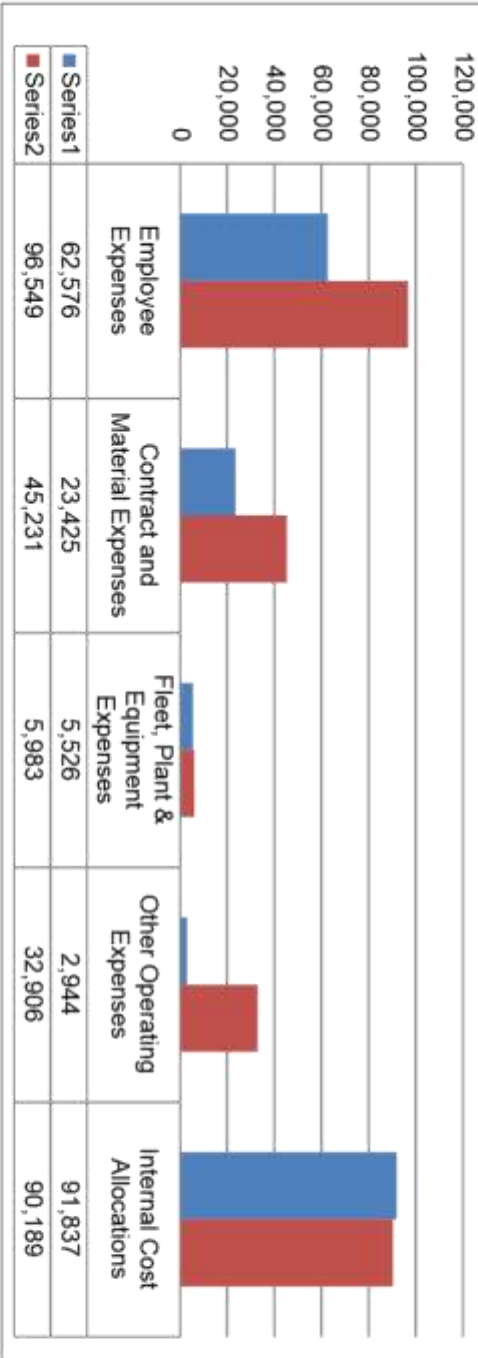


Roper Gulf Regional Council Manyallaluk Expenditure Report as at 31 August 2019



Expenditure by Account Category	August 2019	August 2019	August 2019	Annual Budget	Percentage of Budget Spent
	Actual	Budget	Variance		
Employee Expenses	62,576	96,549	33,973	579,296	65%
Contract and Material Expenses	23,425	45,231	21,806	271,383	52%
Fleet, Plant & Equipment Expenses	5,526	5,983	458	35,900	92%
Other Operating Expenses	2,944	32,906	29,961	197,433	9%
Internal Cost Allocations	91,837	90,189	1,648	541,133	102%
Total Expenditure	186,307	270,858	84,551	1,625,144	69%

Expenditure by Account Category



Roper Gulf Regional Council Manyallaluk Expenditure Report as at 31 August 2019



Activity Listing	August 2019 Actual	August 2019 Budget	August 2019 Variance	Annual Budget	Explanation
Corporate Governance					
110 - Assets Management - Fixed Assets	0	4,975	4,975	29,852	The invoice for Section 19 NLC lease on buildings is not yet received.
115 - Asset Management - Mobile Fleet & Equipment	0	167	167	1,000	
132 - Local Authority	0	985	985	5,908	The underspend is due to cancelled Local Authority meetings, resulting in no expense incurred for members allowance and catering expenses.
138 - Local Authority Project	0	7,990	7,990	47,940	Please find attached project register for details.
202 - Staff Housing	1,347	2,510	1,163	15,062	The underspend is due to no expense incurred on buying materials and building repairs & maintenance.
245 - Visitor Accommodation and External Facility Use	3,987	5,401	1,414	32,409	The underspend is due to no expense incurred on buying materials and building repairs & maintenance.
Corporate Governance Total	5,335	22,028	16,694	132,171	
Commercial Serv.					
241 - Airstrip maintenance Contracts	2,300	2,333	34	14,000	Immaterial Variance
244 - Power Water contract	18,127	19,265	1,138	115,592	Immaterial Variance
246 - Commercial Australia Post	1,226	1,233	7	7,400	Immaterial Variance

Roper Gulf Regional Council Manyallaluk Expenditure Report as at 31 August 2019



Activity Listing	August 2019 Actual	August 2019 Budget	August 2019 Variance	Annual Budget	Explanation
314 - Service Fee - CDP	1,030	0	1,030	0	The expenditure is incurred on expenses till 30th June such as staff wages, vehicle repairs etc. The budget will be revised in November month to allocate budget against these expense.
Commercial Serv. Total	22,683	22,832	149	136,992	

Council & Comm. Serv					
	August 2019 Actual	August 2019 Budget	August 2019 Variance	Annual Budget	Explanation
111 - Council Services General	30,428	39,132	8,704	234,793	The underspend is due to staff absences and vacant positions. Other operating expenses are under budget as well.
160 - Municipal Services	31,925	43,231	11,306	259,385	The underspend is due to staff absences and vacant positions.
161 - Waste management	6,608	12,967	6,360	77,805	The underspend is due to no contractor materials expenses incurred. Also, vehicle operating expenses incurred are less than budgeted for.
162 - Cemeteries Management	0	833	833	5,000	
164 - Local Emergency Management	327	403	76	2,415	The service on Fire fighting trailers are not yet due
170 - Australia Day	0	33	33	200	
171 - Naidoc Week	0	50	50	300	

Roper Gulf Regional Council Manyallaluk Expenditure Report as at 31 August 2019



Activity Listing	August 2019 Actual	August 2019 Budget	August 2019 Variance	Annual Budget	Explanation
200 - Local roads maintenance	16,248	8,417	7,831	50,500	The overspend expenditure is incurred on community access road shoulder repairs. The budget will be revised in November 2019 for allocating additional funds from roads budget for this expense.
201 - Street lighting	0	1,167	1,167	7,000	
341 - Commonwealth Aged Care Package	5,224	4,910	314	29,461	Immaterial Variance
344 - Commonwealth Home Support Program	813	1,933	1,120	11,597	The underspend is due to less vehicle operating expenses incurred than budgeted for.
347 - Creche	31,412	61,064	29,652	366,386	The underspend is mainly due to staff absences and vacant positions. Also, the invoice for unspent funds till 30th June will be received in coming months for repayment back to the department.
349 - School Nutrition Program	11,885	17,546	5,661	105,276	The underspend is mainly due to staff absences and vacant positions.
350 - Centrelink	0	42	42	250	
401 - Night Patrol	21,928	28,756	6,828	172,536	The underspend is mainly due to staff absences and vacant positions.
404 - Indigenous Sports and Rec Program	0	3,287	3,287	19,720	The underspend is due to vacant position from last two months under this program.
409 - Sport and Rec Facilities	1,493	1,493	0	8,958	
414 - Drug and Volatile Substances	0	233	233	1,400	
416 - Youth Vibe Grant	0	417	417	2,500	

**Roper Gulf Regional Council
Manyallaluk
Expenditure Report as at 31 August 2019**



Activity Listing	August 2019 Actual	August 2019 Budget	August 2019 Variance	Annual Budget	Explanation
423 - SPG - Diversion Evenings	0	83	83	500	
Council & Comm. Serv Total	158,290	225,997	67,707	1,355,982	
Total Expenditure	186,307	270,858	84,551	1,625,144	

GENERAL BUSINESS



ITEM NUMBER	11.5
TITLE	Governance Report - Local Authority Project Register Update
REFERENCE	851024
AUTHOR	Lokesh ANAND, Chief Financial Officer

RECOMMENDATION

- (a) **That the Manyallaluk Local Authority receives and notes the updated report on Local Authority Project Funding as at 13 September 2019.**

BACKGROUND

Since 2014, the Manyallaluk Local Authority has received a total of \$70,238 in Local Authority Project Funding from the Department of Housing and Community Development. Till date, \$59,942 of the received funding have been allocated towards various local authority projects. There is an overspent of \$10.85 from the completed projects and this overspent is added back to the remaining unallocated funds balance.

As a result, there is still \$10,285.15 remaining unallocated.

Please find the attached summary and status of the current projects that the Local Authority has allocated funds for.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 [↓](#) Manyallaluk Local Authority Project Register 13.09.19.pdf

Manlyallaluk Local Authority Project Funding - As at 13.09.19

Funds Received from Department	\$	70,238.00
Funds allocated to projects by Local Authority Members	\$	59,942.00
Surplus/(Deficit) from completed projects	-\$	10.85
Remaining Unallocated funds	\$	10,285.15

Project ID	Projects	Prjct Budget	Actual Expenditure	Project Status
1513808	Basketball courts - paving between court & stage and seating installation	\$ 11,439.00	\$ 1,606.36	Project is In progress and CSC will provide update at next meeting
1513804	Manlyallaluk entry sign touch-up/ beautification	\$ 1,500.00	\$ 162.75	CSC is chasing up the quotes and will provide updates in next LA meeting.
1513805	Shade shelter for park barbecue area	\$ 3,000.00		CSC is chasing up the quotes and will provide updates in next LA meeting.
1513806	Swing set for park barbecue area	\$ 2,000.00		CSC is chasing up the quotes and will provide updates in next LA meeting.
1513807	Small slide for little children for park barbecue area	\$ 5,000.00		Materials have been ordered, awaiting delivery.
1513810	Goal Posts for Oval	\$ 4,870.00	\$ 2,822.50	Received goal posts but not post bases and stands. CSC will find out if ordered or not.
1513811	Bus Shelter at airstrip	\$ 10,000.00		Project has been started with material available in community. CSC will purchase required materials for this project.
Total for current projects in progress		\$ 37,809.00	\$ 4,591.61	
Total for completed projects		\$ 22,133.00	\$ 22,143.85	
Grand Total		\$ 59,942.00	\$ 26,735.46	