



AGENDA

JILKMINGGAN LOCAL AUTHORITY MEETING TUESDAY, 2 APRIL 2019

Notice is given that the next Jilkminggan Local Authority Meeting of the Roper Gulf Regional Council will be held on:

- Tuesday, 2 April 2019 at
- The Conference Room Council Service Delivery Centre,
- Jilkminggan
- Commencing at 10:00 am

Your attendance at the meeting will be appreciated.

JILKMINGGAN CURRENT MEMBERSHIP:

List Members of LA

Elected Members

1. Mayor Judy MacFarlane
2. Cr Annabelle Daylight
3. Cr Ossie Daylight

Appointed Members

1. Lisa McDonald
2. Anne Marie McDonald (Woods)
3. Simone Baker
4. Rosina Farrell
5. Phyllis Conway

MEMBERS: 8

COUNCIL: 3

LA: 5

QUORUM: 5 (minimum requirement)

PROVISIONAL: 4

Explanatory Note:

Meetings must meet a 'quorum' of 50% + 1 of all members.

If no quorum, but a majority of appointed members (50% + 1) a 'provisional meeting' can be held.

During a 'provisional meeting', all agenda items may be discussed, and minutes must be kept.

Members at a 'provisional meeting' may by majority vote make recommendations to Council, however the recommendations shall be considered as those of a 'provisional meeting' rather than a Local Authority.

A 'provisional meeting' does not have the powers or function delegated to a Local Authority, and it cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings, (not for Informal Meetings or Roper Gulf Regional Council Employees during their hours of work).

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant”.

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis , dum wek brabli gudbalawei, en im laibliwan”

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CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER	5.1
TITLE	Confirmation of Previous Jilkmिंगgan Local Authority Meeting Minutes
REFERENCE	803259
AUTHOR	Prerna RAMAWAT, Governance Officer

RECOMMENDATION

- (a) **That the Jilkmिंगgan Local Authority accepts the Jilkmिंगgan Local Authority Minutes from the meeting held 05 February 2019.**

BACKGROUND

The Jilkmिंगgan Local Authority held at Conference Room Council Services Delivery Centre, Jilkmिंगgan on Tuesday 05 February 2019.

Attached are the minutes of the meetings.

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

- 1 [↓](#) Jilkmिंगgan Local Authority 2019-02-05 [795323].pdf



MINUTES OF THE JILKMINGGAN LOCAL AUTHORITY MEETING # 0 OF THE
ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE CONFERENCE
ROOM COUNCIL SERVICE DELIVERY CENTRE, JILKMINGGAN ON TUESDAY,
5 FEBRUARY 2019 AT 10.00 AM

PRESENT/STAFF/GUESTS

1.1 Elected Members

Judy MacFARLANE – Mayor
Cr. Ossie DAYLIGHT

1.2 Local Authority Members

Lisa McDONALD
Anne-Marie WOODS
Simone BAKER
Rosina FARRELL

1.3 Staff

Nathan McIVOR - Area Manager Central Arnhem
Rebecca BURRIE – Veterinarian
Sam PHELAN – Veterinarian
Virginia BOON – Director of Council and Community Services
Alisha SULLIVAN – Regional Administration Coordinator
Prerna RAMAWAT - Local Authority Coordinator (Acting)

1.4 Guests

Phyllis CONWAY – Jilkmिंगgan Community Aboriginal Corporation
Josie LARDY - Jilkmिंगgan Community Aboriginal Corporation
Amanda ORWELL - Department of Local Government of Housing and
Community Development
Johanna LYNCH - Department of Local Government of Housing and
Community Development
Amanda HAIGH - Department of Local Government of Housing and
Community Development
Keegan WILLIAMS - Department of Local Government of Housing and
Community Development
Steven KUBASIEWICZ - Department of Local Government of Housing and
Community Development

MEETING OPENED

Jilkmिंगgan Local Authority Meeting declared open at 10:26 am with **Quorum**.

WELCOME TO COUNTRY

Mayor Judy MacFARLANE welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

APOLOGIES AND LEAVE OF ABSENCE

NIL

CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF PREVIOUS JILKMINGGAN LOCAL AUTHORITY MEETING MINUTES**

74/2019 **RESOLVED** (Ossie DAYLIGHT/Rosina FARRELL) **Carried**

- (a) That the Jilkmिंगgan Local Authority receives and notes Confirmation of previous minutes held on 02 October 2018.

DISCLOSURES OF INTEREST

There were no declarations of interest at this Jilkmिंगgan Local Authority.

BUSINESS ARISING FROM PREVIOUS MINUTES**8.1 ACTION LIST**

75/2019 **RESOLVED** (Ossie DAYLIGHT/Ann-Marie WOODS) **Carried**

- (a) That the Jilkmिंगgan Local Authority receives and notes the Action List.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
01.08.17	12.11 REQUEST SOLAR LIGHTS AT MOLE HILL	LA request Outstations Program source funds to install 2 solar lights at Mole Hill.	Department of Community Services	Ongoing	27/09/2018: One solar light has been installed awaiting confirmation of funding for second solar light. 02/10/18 Still waiting for funding to be approved for second solar light

06.02.18	9.3 JILKMINGGAN PLAY GROUND PROJECT	CSC to follow up on previous request of Play Ground Areas and Equipment of sport and Recreation hall and report back to the next Local Authority Meeting.	Projects	In progress	Playground initially purchased for installation near sport and recreation Hall has been put on hold. 05/02/2019 Playground purchased for this site to be relocated to Lot 37.
2.10.18	12.6 STREET NAMES	CSC to order more Street signs	Council Service Coordinator	In progress	LA Funded \$2,200.00 for 10 street signs, which is purchased and been put up. (Action Completed) More street signs were ordered 05.02.2019 Area Manager to follow up on expected delivery date and report to next LA meeting.
2.10.18	11.6 PLAYGROUND FOR MULGAN CAMP	Mayor requested LA to contribute \$5000 to assist with playground at Mulgan Camp.	Council Service Coordinator	In Progress	Local Authority Jilkmिंगgan agreed to provide \$5000 to Mulgan Camp playground.
02.10.18	9.4 JILKMINGGAN PLAYGROUND PROJECT	LA requested an additional playground at Jilkmिंगgan Street NOTE: Refer to Outgoing Correspondence Report provided within this Agenda 02/10/2018.	Council Service Coordinator	Ongoing	02.10.18 LA Jilkmिंगgan allocated \$30,000 for additional playground in Jilkmिंगgan. 05.02.19 LA Members agreed to erect playground underneath two trees on Lot No 37. LA Member Simone Baker would advise JCAC that RGRC would not be subdividing this Lot as per their request.
02.10.18	BOLLARDS IN COMMUNITY	RGRC to remove rocks & install Bollards.	Council Service Coordinator	ongoing	05.02.19 LA Members agreed for Bollards to be installed around speed bumps and places where vehicles were incorrectly cutting corners near shops and man-made tracks. CSC to install Bollards in locations as per LA request.

02.10.2018	11.2 BUS SHELTER	Bus Shelter to be placed near RGRC Office.	Chief Executive Officer	In progress	Incorporated into the roads work design – Roads coordinator commenced. Refer to proposed road work report. 05.02.2019 LA Members were asked to discuss with community and JCAC on where they want bus turn around, stop, pick and drop off the passengers and bus shelter by next LA meeting. 05.02.19 Jilkmिंगgan Local Authority allocated \$10896.00 towards purchase of Bus Shelter. CDP and MUNS to assist with the erection..
05.02.19	12.1 CEMETRY MOULDS	Local Authority members requested to see a sample of headstone moulds for them to use at Jilkmिंगgan Cemetry.	Council Service Coordinator	In progress	05.02.19 CSC to provide sample of headstone moulds by next LA meeting.
05.02.19	12.2 TREE MAINTENANCE	LA requested trees to be pruned at GMU Building.	Council Service Coordinator	Ongoing	05.02.19 CSC to prune trees.
05.02.19	9.7 More signs for Community	In response to Moira McCreesh (Principal Alcohol Action Officer) Correspondence.	Area Manager	Ongoing	05.02.19 Area Manager to provide photos of Alcohol signage from other communities.
05.02.19	12.3 COMMUNITY MEETING REGARDING DANGEROUS DOG	Veterinarian Samantha PHELAN to arrange time, date and location for community meeting and display posters in community.	Veterinarian	Ongoing	05.02.19 Veterinarian to communicate with Steven Kubasiewicz about arranging a community meeting to discuss dangerous dogs and town planning issues.
05.02.19	11.1 DESIGN AND DOCUMENTATION FOR JILKMINGGAN'S MAIN ROAD	LA Members requested to see design and documentation for Jilkmिंगgan's main road	Roads Coordinator	Ongoing	05.02.19 Roads Coordinator to provide a report on design and documentation for Jilkmिंगgan's main road at next LA.

05.02.19	11.5 THE DRAFT BURIAL AND CREMATION BILL	Councillor Ossie DAYLIGHT to find out information on who's buried on which grave.	Councillor	Ongoing	05.02.19 Councillor Ossie DAYLIGHT to provide information on current burial sites.
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INCOMING CORRESPONDENCE

- 9.1 MOBILE BLACK SPOT PROGRAM
- 9.2 LETTER RECEIVED ON DANGEROUS DOGS FROM POLICE
- 9.3 FUTURE DEVELOPMENT IN JILKMINGGAN
- 9.5 BUS STOP AT JILKMINGGAN COMMUNITY
- 9.6 INCOMING FROM URAPANGA BUS SERVICE
- 9.7 MORE SIGNS FOR COMMUNITY

76/2019 RESOLVED (Ossie DAYLIGHT/Ann-Marie WOODS) Carried

- (a) That Council accepts all Incoming Correspondence.

ACTION : (ITEM NO 9.7) AREA MANAGER TO PROVIDE PHOTOS OF ALCOHOL SIGNAGE FROM OTHER COMMUNITIES.

9.4 PROPOSED FUTURE PLAYGROUND IN JILKMINGGAN

77/2019 RESOLVED (Lisa McDONALD/Anne-Marie McDONALD) Carried

- (a) That the Jilkmिंगgan Local Authority accepts the correspondence from JCAC.
- (b) That the Jilkmिंगgan Local Authority have agreed to place the playground in the corner of Lot 37 underneath two trees with no subdivision.

OUTGOING CORRESPONDENCE

- 10.1 LETTER TO POLICE ON DANGEROUS DOGS IN COMMUNITY
- 10.2 BUS TURN AROUND FOR JILKMINGGAN

78/2019 RESOLVED (Simone BAKER/Lisa McDONALD) Carried

- (a) That the Jilkmिंगgan Local Authority accepts the outgoing correspondence.

GENERAL BUSINESS

11.1 ELECTED MEMBERS REPORT

79/2019 RESOLVED (Ossie DAYLIGHT/Lisa McDONALD) Carried

- (a) That the Jilkmिंगgan Local Authority receives and notes the Elected Member Report.

ACTION: THAT THE JILKMINGGAN LOCAL AUTHORITY REQUESTED A REPORT ON DESIGN AND DOCUMENTATION OF JILKMINGGAN'S MAIN ROAD AT NEXT LA MEETING.

11.2 FOR INFORMATION

80/2019 RESOLVED (Lisa McDONALD/Simone BAKER) Carried

- (a) That the Jilkmिंगgan Local Authority receives and notes information on costings for erection of Bus Shelter.

ACTION : THAT THE JILKMINGGAN'S LOCAL AUTHORITY AGREED TO ALLOCATE \$10896.00 TOWARDS PURCHASE OF BUS SHELTER. CDP and MUNS TO ASSIST WITH ERECTION.

11.3 COUNCIL SERVICES REPORT

81/2019 RESOLVED (Anne-Marie McDONALD/Simone BAKER) Carried

- (a) That the Jilkmिंगgan Local Authority receives and notes the Council Services Report for the 5th February 2019 meeting.

11.4 CEMETERY MASTER PLAN REPORT

82/2019 RESOLVED (Ossie DAYLIGHT/Simone BAKER) Carried

- (a) That the Jilkmिंगgan Local Authority receives and notes the Cemetery Master Plan Report.

11.5 THE DRAFT BURIAL AND CREMATION BILL 2018 REPORT - DHCD

83/2019 RESOLVED (Ossie DAYLIGHT/Anne-Marie McDONALD) Carried

- (a) That the Jilkmिंगgan Local Authority receives and notes The Draft Burial and Cremation Bill 2018 report.

ACTION : COUNCILLOR OSSIE DAYLIGHT TO PROVIDE INFORMATION ON CURRENT BURIAL SITES.

11.6 PLAYGROUND FOR MULGAN CAMP

84/2019 RESOLVED (Simone BAKER/Ossie DAYLIGHT) Carried

- (a) That the Jilkmिंगgan Local Authority receives and notes Playground for Mulgan Camp report with correction of Mataranka provide \$6000 as a contribution.

**11.7 JILKMINGGAN LOCAL AUTHORITY
EXPENDITURE REPORT Q2 & PROJECT REGISTER UPDATE**

85/2019 RESOLVED (Anne-Marie McDONALD/Simone BAKER) Carried

- (a) That the Jilkmिंगgan Local Authority receives and notes the Financial (Expenditure) Report for the second quarter of 2018-19 financial year.
- (b) That the Jilkmिंगgan Local Authority receives and notes the LA Project Register. Update Report as at 16th January 2019.

11.8 PROPOSED ROAD WORKS - JILKMINGGAN ROAD, JILKMINGGAN

86/2019 RESOLVED (Simone BAKER/Rosina FARRELL) Carried

- (a) That the Jilkmिंगgan Local Authority receives and notes proposed roadworks on Jilkmिंगgan Road, JILKMINGGAN

11.9 REQUEST FOR SUBDIVISION OF LOT 37 FOR PROPOSED PLAYGROUND

87/2019 RESOLVED (Anne-Marie McDONALD/Simone BAKER) Carried

- (a) That the Jilkmिंगgan Local Authority receives and notes the request from Jilkmिंगgan Community Aboriginal Corporation (JCAC) to Subdivide Lot 37 for the proposed playground.

11.10 LAPF ACQUITTALS

88/2019 RESOLVED (Ossie DAYLIGHT/Lisa McDONALD) Carried

- (a) That the Jilkmिंगgan Local Authority receives and notes the 2017-18 LAPF Certification Form, signed by the CEO on 12 December 2018.

11.11 COMMUNITY SAFETY SERVICES REPORT

89/2019 RESOLVED (Ossie DAYLIGHT/Anne-Marie McDONALD) Carried

- (a) That the Jilkmिंगgan Local Authority receives and notes the Community Safety Services Report.

11.12 COMMUNITY LAND USE PLAN REPORT

90/2019 RESOLVED (Ossie DAYLIGHT/Lisa McDONALD) Carried

- (a) That the Jilkmिंगgan Local Authority receives and notes Community Land Use Plan Report

OTHER BUSINESS

11.13 HOUSING REFERENCE GROUP

91/2019 RESOLVED (Lisa McDONALD/Anne-Marie McDONALD) Carried

- (a) That the Jilkmिंगgan Local Authority receives and notes the Housing Reference Group Report.
- (b) That the Jilkmिंगgan Local Authority received Nomination Forms to form to distribute amongst community members in order to form a Housing Reference Group.

11.14 GUIDELINE 8

92/2019 RESOLVED (Ossie DAYLIGHT/Simone BAKER) Carried

- (a) That the Jilkmिंगgan Local Authority receives and notes the revised Ministerial Guideline 8 Regional Councils and Local Authority.

11.15 PROJECT FUNDING GUIDELINES

93/2019 RESOLVED (Rosina Farrell/Simone BAKER) Carried

- (a) That the Jilkmिंगgan Local Authority receives and notes Local Authority Project Funding Guidelines

11.16 VET REPORT

94/2019 RESOLVED (Anne-Marie McDonald/Ossie DAYLIGHT) Carried

- (a) That the Jilkmिंगgan Local Authority receives and notes Vet Report.

ACTION : VETERINARIAN SAMANTHA PHELAN TO COMMUNICATE WITH STEVEN KUBASIEWICZ ABOUT ARRANGING A COMMUNITY MEETING TO DISCUSS DANGEROUS DOGS AND TOWN PLANNING ISSUES.

11.17 NEW LA MEMBER NOMINATION FORM

95/2019 RESOLVED (Ossie DAYLIGHT/Anne-Marie McDonald) Carried

- (a) That the Jilkmिंगgan Local Authority accepted nomination for Phyllis CONWAY to become an Local Authority Member.

CLOSE OF MEETING

The meeting terminated at pm.

This page are the minutes of the Jilkmिंगgan Local Authority Meeting held on Tuesday, 5 February 2019.

Chairperson

BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER 8.1
TITLE Action list
REFERENCE 803264
AUTHOR Prerna RAMAWAT, Governance Officer

RECOMMENDATION:

- (a) That the Jilkmिंगgan Local Authority receives and notes the Action List.

Date	Item	Title	Comments	Responsible Person	Status	Update
01.08.2017	12.11	Solar Lights at Mole Hill	LA Request: Outstations Program to fund	DCS / Projects	Ongoing	Awaiting funding to be approved for second solar light
06.02.2018	9.3	Jilkmिंगgan Playgrounds	Playground 1 (Lot 37) Playground 2 (Eastern Side)	CSC	In progress	Playground 1: All equipment and fencing has arrived. Playground is currently on hold due to Sorry Business Playground 2: On hold until completion of Playground 1
02.10.2018	12.6	Street Names		CSC	In progress	Street Name signs are on their way
04.12.2018	11.6	Mulgan Camp Playground		CSC/DCS	In Progress	Project will be included as part of the \$1 Million housing grant.
04.12.2018		Bollards in Community	Removal of Rocks and Installation of Bollards	CSC	In progress	Bollards have arrived, pending installation.
02.10.2018	11.2	Bus Shelter	Proposed location of shelter: near RGRC Office	CEO	In Progress	Currently on Hold; Report in Agenda.
05.02.2019	12.1	Cemetery Molds		CSC	In Progress	Molds have been received; Aim to produce 2 headstones per week

05.02.2019	12.3	Community Meeting: Dangerous Dogs	Veterinarian Dr. Samantha PHELAN to hold meeting about dangerous dogs	Animal Management	Ongoing	To be rescheduled
05.02.2019	11.1	Design and Documentati on for Main Road	LA Request: to see design and documentation for its main road	Roads Coordinator	Ongoing	Report in Agenda
05.02.2019	11.5	Draft Burial and Cremation Bill	Councillor Ossie Daylight to obtain information	Councillor	Ongoing	Meeting with JCAC was held, Councillor Ossie Daylight could not get any information on the current sites.

ATTACHMENTS:

INCOMING CORRESPONDENCE



ITEM NUMBER 9.1
TITLE Incoming Correspondence from Optus
REFERENCE 798990
AUTHOR Prerna RAMAWAT, Governance Officer

RECOMMENDATION

(a) That the Local Authority accepts the incoming correspondence from Optus.

ATTACHMENTS:

1 [↓](#) Incoming Corro from Optus.pdf

OPTUS

26 February 2019

Roper Golf Regional Council
 Attn: Judy MacFarlane
 GPO Box 1321
 KATHERINE NT 0850

RGSC - Correspondence	
Date:	4/3/19
<input checked="" type="checkbox"/> Incoming	<input type="checkbox"/> Outgoing
<input type="checkbox"/> Infoxpert	ID: 797787
<input checked="" type="checkbox"/> Registered	
<input checked="" type="checkbox"/> CEO	
Attention: Corro In FCM.	
Action: Cristian Conan.	

Dear Ms MacFarlane

Optus Reference Number: COM 1476-3696746

Thank you for taking the time to write to Optus to express your concerns regarding the need for improved telecommunications services in remote Northern Territory communities

I have engaged the Mobile Technical Case Management Team and requested they investigate the coverage and advise of any planned improvements for the following areas:

Jilkminggan
 Urapunga
 Borroloola
 Larrimah

Unfortunately, at this stage there are no plans scheduled in the next 6 months to improve/provide services to the above areas.

In saying this the Mobile Team have advised that Optus do offer "Optus Thuraya SatSleeve" which fits around the customer's phone and makes/receives calls via satellite. This device can be used on selected IOS and Android devices and as long as the end user has a line of sight to the satellite they will receive 100% coverage.

Whilst there are no plans for the near future (next 6 months) Optus does have a focus on providing services to regional Australia.

Again, I appreciate the time you have taken to raise these concerns and commend you on your efforts in wanting to improve the community and provide essential services to its people

optus.com.au

SingTel Optus Pty Ltd
 ABN 90 052 833 208

108 North Terrace, Adelaide,
 SA 5000 Australia

PO Box 8122, Station Arcade,
 SA 5000 Australia

1401095.0017

GENERAL BUSINESS



ITEM NUMBER 11.1
TITLE Alcohol Signage
REFERENCE 796770
AUTHOR Prerna RAMAWAT, Governance Officer

RECOMMENDATION

- (a) **That the Jilkminggaan Local Authority receives and notes Alcohol Signage from Beswick Community.**

BACKGROUND

In previous Local Authority meeting Jilkminggaan Local Authority Members requested to see Alcohol Signage from other community.

Attached is the photo of Alcohol signage from Beswick Community.

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

- 1 [↓](#) Alcohol Signage from Beswick for Jilkminggaan.pdf



GENERAL BUSINESS

ITEM NUMBER	11.2
TITLE	Elected Members Report
REFERENCE	805981
AUTHOR	Ashleigh Anderson, Governance Officer

RECOMMENDATION

- (a) That the Jilkminggan Local Authority receives and notes the Elected Members Report.

BACKGROUND

The Elected Members report provides Local Authorities with a summary of the Agenda items and decisions made at the Ordinary Meeting of Council since the previous Local Authority Meeting, with the aim to convey the information from those meetings to the community members.

Complete details of all Council, Committee and Local Authority agenda's and minutes, are available on the Roper Gulf Regional Council website (www.ropergulf.nt.gov.au) and can be provided upon request at all the Council offices.

ISSUES/OPTIONS/SWOT

At Ordinary Meeting of Council held in Mataranka on 27 February 2019, the full details are in the Ordinary Meeting of Council's Minutes on the website.

Decisions include:

- That Council support the proposed removal of the Telstra payphone from Lot 268 Balamurru Street, Ngukurr, Northern Territory, 0852;
- That Council nominates Mayor Judy MacFARLANE and Deputy Mayor Helen LEE to attend the third Australasian Indigenous Family Violence Policing Conference on 19-21 June 2019;

Ward Reports:

- That Council receives and notes the following Ward Reports:
 - South West Gulf Ward Report;
 - Never Never Ward Report;
 - Yugul Mangi Ward Report;
 - Nyirranggulung Ward Report;
 - Numbulwar Numbirindi Ward Report.
- That council approves the following recommendations from the Never Never Ward Report:
 - Jilkminggan Local Authority – Minutes of 05 February 2019;
 - Mataranka Local Authority – Minutes of 04 December 2018 and 05 February 2019;
 - Hodgson Downs Local Authority – Minutes of 18 February 2019;
 - That Council appoints Phyllis CONWAY as a member of the Jilkminggan Local Authority;

All approved recommendations from all wards are publicly available on the Roper Gulf Regional Council website.

- That Council receives and notes the Rocky Creek Bridge Update;
- That Council approves the Northern Territory Government – Department of Infrastructure, Planning and Logistics (DIPL), to manage the tender process and

Project Manage the Construction Phase for the development of the Rocky Creek Bridge;

- That Council, in lieu of obtaining additional co-contributions from existing partners, guarantee the additional \$1.5 million for construction and contingency to complete to raise the bridge to 9.5 meters;
- That Council receives and notes the Mayor's report as at 19 February 2019, with amendments noting the Mayor's attendance at the inaugural Meeting of the Urapunga Local Authority on 21 February 2019;
- That Council receives and notes the CEO report for January and February 2019 with amendment noting apologies for the Nyirranggulung Ward Local Authorities and attendance at the Numbulwar and Urapunga Local Authorities;
- That Council receives and notes the update on Council's Roads Projects;
- That Council reviews the interests declaration made by Elected Members for currency and validity;
- That Council receives and notes the resignation of Councillor Keith RORY of the South West Gulf Ward;
- That Council receives and notes the Local Authority income and expenses update as at 10 February 2019;
- That Council accepts and adopts the new charges for National Disability Insurance Scheme (NDIS) for 2018-19;
- That Council rescinds the following policies:
GOV027 Buy Local Policy, GOV028 Indigenous Procurement Policy;
- That Council adopts the following new policy:
GOV031 Procurement Policy;
- That Council adopts the following revised policies:
GOV012 Organisational Delegations Manuel (non-financial), FIN003 Purchasing and Payments Policy, HR011 Leave Policy;
- That Council accepts the funding offer of \$500,000 (GST Exclusive) for the Mataranka Aged and Disability Respite Care Centre;
- That Council accepts the variation to the Homelands Extra Allowance;
- That Council endorses the recommendation of the Community Grants Committee for Round 2 of the 2018-19 Community Grants Program;
- That Council deliberate on the allocation of remaining funds;
- That Council appoints Councillor Donald GARNER to the Community Grants Committee;
- That Council receives and notes the following outcomes:
(Individual) - \$1,000.00, Arnhem Crows Sporting Association - \$3,000, Artback NT - \$6,000, Borroloola Gulf Show Society - \$3,000, Mataranka Better Half Club Campdraft Subcommittee - \$1778, Mataranka Better Half Club - \$3,000, Mataranka School - \$2,400, Isolated Children's Parent's Association - \$3,000 (full outcomes are published in the Minutes of the Ordinary Meeting of Council on the website)
- That Council provides in-principle support for the procurement of a Multipurpose Shredder by the Big Rivers Waste Management Working Group for the Big Rivers Region;
- That Council amends the Capital Expenditure budget to include \$80,000 for repairs to the Council's leased house at Lot 32, Jilkminggan;
- That Council receives and notes the report on the Barunga and Beswick Legacy Waste Site Issues;
- That Council approves the following persons for the tender assessment panel for the Bulman Infrastructure Upgrades: Director of Commercial Services, Director of Community Services, Contracts Manager and Projects Coordinator;
- That Council approves \$10,000 funding allocation for a dump point at the Daly Waters Township, pending further investigation for suitable site;
- That Council receives and notes the report in relation to the Mataranka Sports Grounds Toilet Blocks, noting that the upcoming Rodeo is in May;
- That Council receives and notes the past proposed motions to the National General Assembly;

- That Council proposes a Motion for the 2019 National General Assembly for ALGA to consider improving the essential services and agency infrastructure in the Region's remote and regional towns;
- That Council proposes a Motion for the 2019 National General Assembly for ALGA to look into future energy needs and costs for Regional Council's throughout Australia to build-up resilience to environmental factors;
- That Council adopts the new HR036 Appointment of the Acting Chief Executive Officer Policy;
- That Council receive and note the appointment of an Acting CEO pending the recruitment and commencement of a new CEO Report;
- That Council appoint Ms. Sharon HILLEN as the Acting CEO until the appointment and commencement of a new CEO;
- That Council receive and note the recruitment of a new CEO report;
- That Council appointment of the following people to the CEO recruitment panel: Mr. Nick KELLY, Mayor Judy MacFARLANE, Deputy Mayor Helen LEE, Councillor Donald GARNER, Representative from LGANT;
- That Council resolves to attend the Directors' course held by the Australian Institute of Company Directors (AICD) in Katherine on 02 and 03 April 2019;
- That Council receives and notes the update pertaining to fencing at the Barunga Oval;
- That Council seek financial opportunities to fund the fencing of the oval;
- That Council receives and notes Cr Edwin NUNGGUMAJBARR's concerns pertaining to the cut-off procedure of Community Development Programme (CDP) participants;
- That Council receives and notes invitation from AFL NT Football Forum;
- That Council receives and notes the update on the Larrimah Bore;
- That Council approves a budget amendment to extend the hours of the Librarian position from 20 hours per week to 38 hours per week to commence 01 April 2019;
- That Council requests a report presented to it at its next meeting pertaining to Airstrips in Communities;
- That Council approves the sub-contracting of Night patrol services at Robinson River to the Mungoorbada Aboriginal Corporation;
- That Council requests an update form the Territory Government on the Weemol Sewage System to be presented at the next Ordinary Meeting of Council;
- That Council allocate \$100,000 (GST Exclusive) to the initial design, engineering and survey work for the Mataranka Regional Community Hub;
- That Council approves an amendment to the Capital Works Budget for the value of \$32,000 to install additional security measures at 63 Chardon Street, Katherine
- That Council approves the use of the common seal in the execution of the Head Agreement for the Community Development Program 2019-2022;
- That Council adopts the new CL012 Councillor and Staff interaction Policy with formatting adjustments;
- That Council rescinds 128/2018 appointing the Independent Members to the Audit Committee;
- That Council appoints Mr. Garry LAMBERT to be an Independent Member of the Audit Committee;
- That Councils seeks expressions of Interests from suitably qualified persons to become an Independent Member of the Audit Committee;
- That Council contact ORIC raising its concerns about JCAC's conduct and performance being contrary to public and community interest;
- That Council defers applications review to the Finance Committee for consideration;
- That the Finance Committee reviews the applications and presents Council with its preferred candidate for Council appointment;
- That Council requests a full report on 2 Crawford Streets spending, timeline and condition including antecedents, staffing responsibilities, involvement, decision-making etc. with full itemization to be provided.

At Audit Committee Meeting held in Katherine on 06 March 2019, decisions include:

- That Council investigates ratability of land in areas known as Carpentaria Downs, Balbirrini, Bauhinia Downs, Pastoral leases of Spring Creek, Seven Emu Station and Managoora Station;
- That Council investigates ratability of Commercial Enterprises on Aboriginal Land within its area;
That Council has a report specific to updating the Rates Database;

The Roads Committee Meeting is scheduled to be held in Katherine on 26 March 2019, and the Finance Committee Meeting is scheduled to be held in Katherine on 27 March 2019, these minutes were unavailable prior to the close date of the Agenda. The resolutions from these meetings will be available on the website, and will be included in the next Elected Members Report.

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS

ITEM NUMBER	11.3
TITLE	Community Land Use Plan
REFERENCE	805983
AUTHOR	Prerna RAMAWAT, Governance Officer

RECOMMENDATION

- (a) That the Jilkmिंगgan Local Authority receives and notes Community Land Use Plan report.

BACKGROUND

At the 05 February 2019 meeting of the Jilkmिंगgan Local Authority a presentation was made to members on the development of a Community Land Use plan for the community.

During the meeting the following notes were made from the meeting in relation to land use plan.

- A new playground be established on lot 37
- The location of a new bus stop needed to be determined.
- Community was last evacuated in 2008
- 1998 flood was worst on memory where lot 65 was flooded up to 2.5 above ground level
- Works on either side of main road have improved flooding
- Lot 69 could accommodate new playground and housing
- Lot 77 and 88 could accommodate potential housing
- Land to the north of lot 68 may be suitable but may be cut off from community by the creek to the north.

Following the meeting a land use survey was undertaken of the community. A copy of this is attached to the documentation

The other two plans identify some areas that could be suitable for residential development and include a subdivision layout.

The proposed community meeting to be jointly held with the Veterinarian was not able to be held. Meeting is to be rescheduled.

At the meeting I will be discussing the attached plans. In particular;

- the location of future housing and why
- the impacts of flooding
- Any other items that the members may wish to raise.

ISSUES/OPTIONS/SWOT

NIL

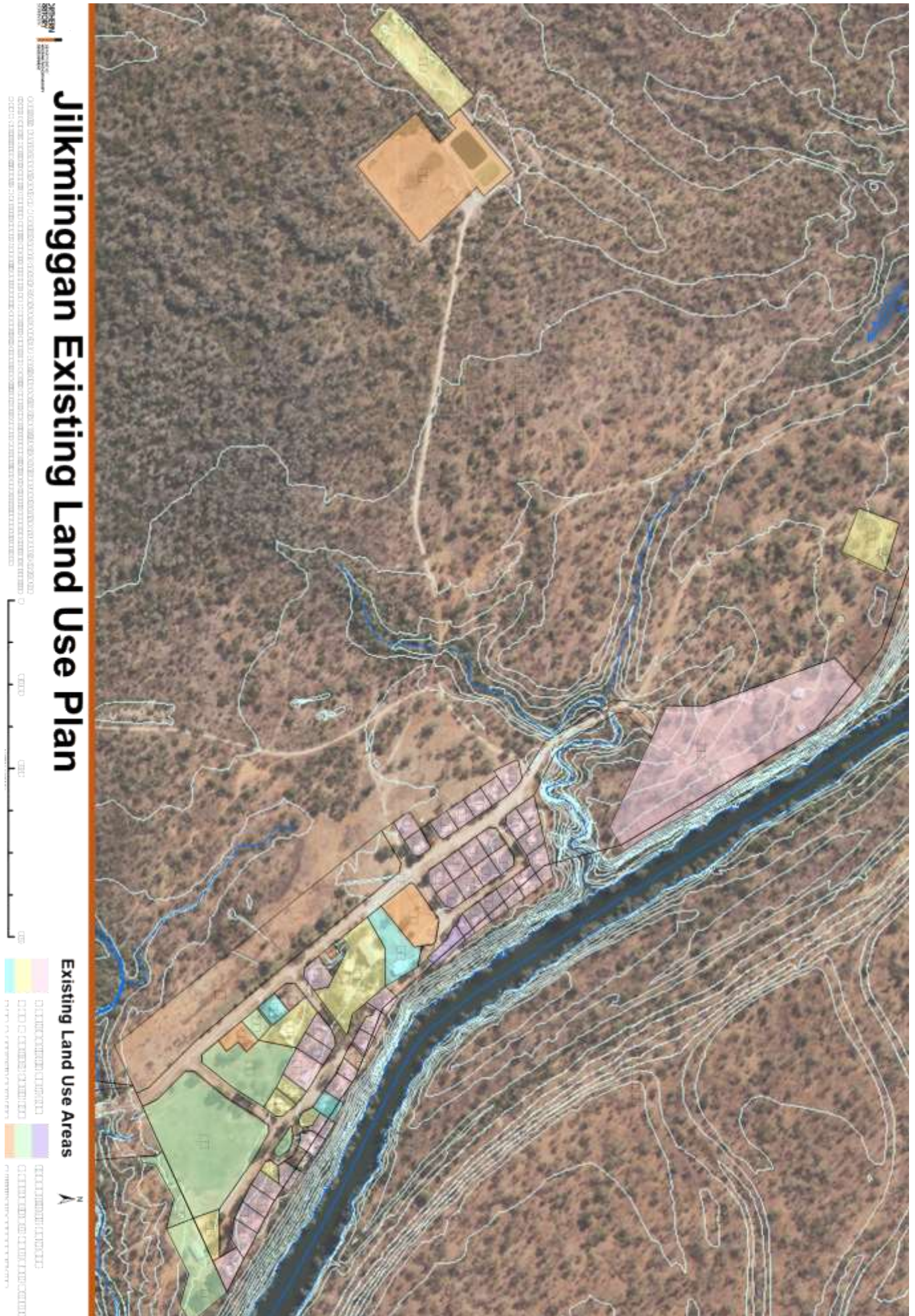
FINANCIAL CONSIDERATIONS

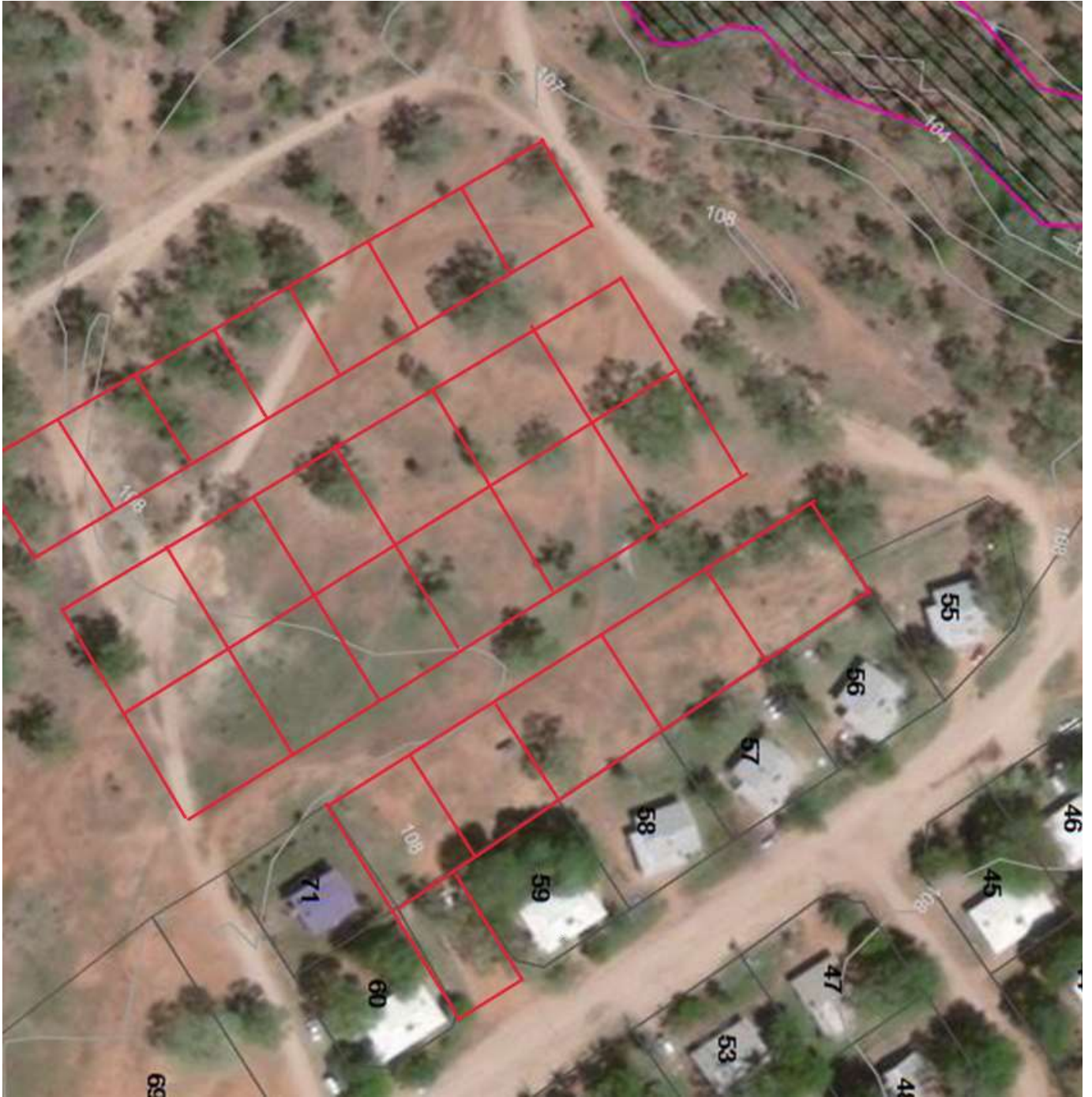
NIL

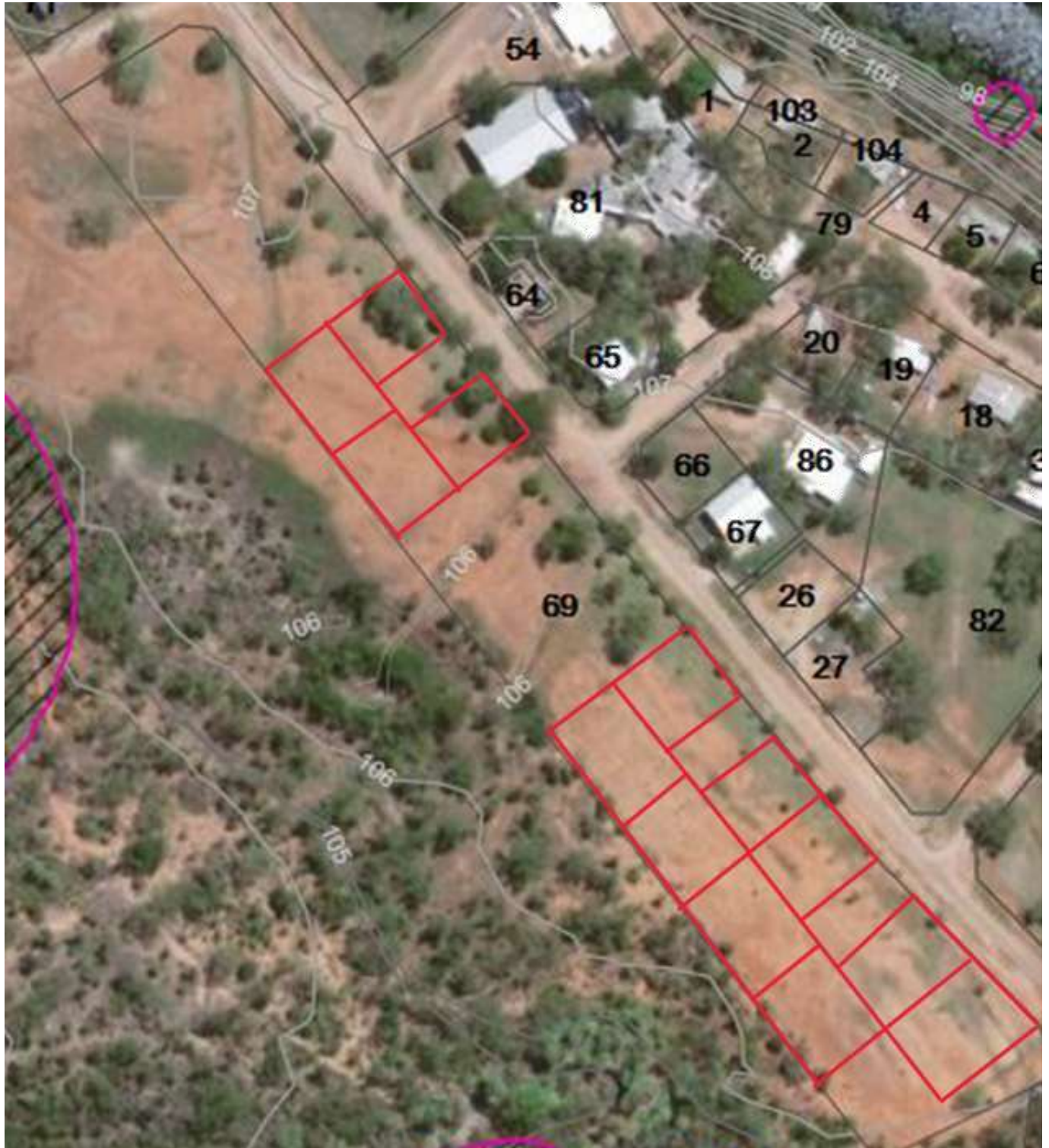
ATTACHMENTS:

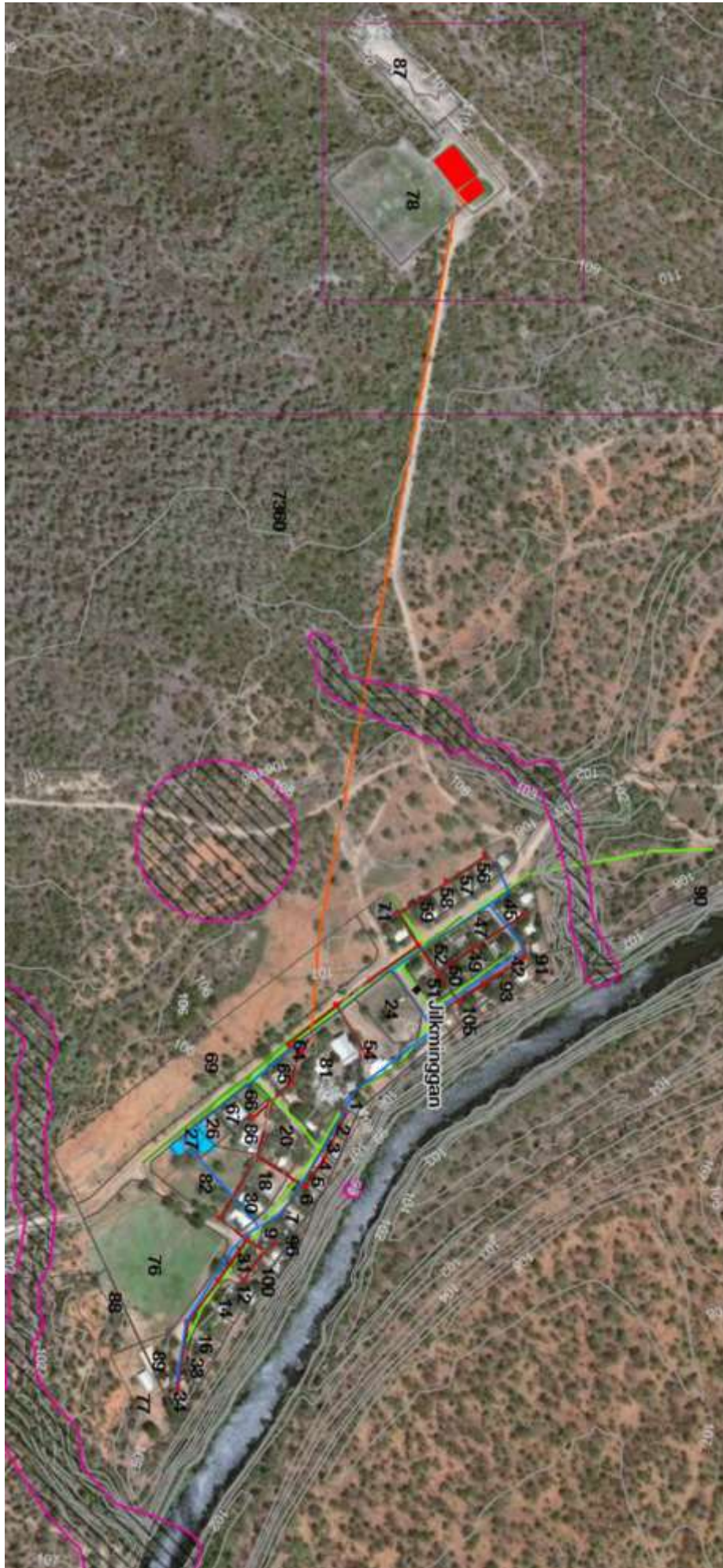
- 1 [↓](#) Jilkmिंगgan Existing Land Use Plan (2).pdf
- 2 [↓](#) Jilk rear of lots 55-60.pdf
- 3 [↓](#) Jilk lot 69.pdf

4 [↓](#) Jilk infra.pdf









GENERAL BUSINESS



ITEM NUMBER	11.4
TITLE	Council Services Report
REFERENCE	806065
AUTHOR	Prerna RAMAWAT, Governance Officer

RECOMMENDATION

- (a) That the Jilkmिंगgan Local Authority receives and notes the Council Services Report for the 02 April 2019 meeting.

Jilkmिंगgan**Core Services***111 - Councils Services General*

- Kym McLeod was appointed Technical Services Coordinator (Mataranka). Kym is currently assisting in Jilkmिंगgan in the absence of a CSC.
- The CSC position is currently being recruited to.
- The SASO position has been filled by Nicki Magee.
- The Cleaner position has been filled by Shirley Roberts.

160 – Municipal Services

- Outdoor Climbing bars and Training area have been installed
- Basketball area is complete
- Dump has been cleared and signage installed
- Car dump has been tidied
- Bollards have been delivered
- Extra street signage has been delivered

ATTACHMENTS:

GENERAL BUSINESS

ITEM NUMBER	11.5
TITLE	Community Safety Services Report
REFERENCE	806122
AUTHOR	Maddison LEE, Community Safety Senior Administration Support Officer

RECOMMENDATION

- (a) **That the Jilkminggan Local Authority receives and notes the Community Safety Services Report.**

The Jilkminggan Community Safety Team have a dedicated Community Safety Coordinator (Central Arnhem), Phoebe-Ann Conwell. She also coordinates Mataranka Community Safety. The Community Safety Program delivers Community Safety Patrol (Night Patrol), Sport and Recreation and Youth Services.

Mataranka**401: Community Safety Patrol (formerly Night Patrol)**

- The Community Safety Patrol teams of Mataranka and Jilkminggan work tirelessly in this town.
- Jilkminggan crew work from Wednesday to Saturday in Mataranka.
- There has been an influx of Jilkminggan community members requesting transportation back to community with team members (especially during pay week). The Community Safety Patrol Team is not a Taxi Service so discussions are ongoing about managing this space.
- During February and March the Jilkminggan crew have reported many youth walking the streets past 9pm and also attempted suicides or self-harm. In the case of suicide attempts or self-harm, Police have been notified and Night Patrol assisted where necessary.
- Reporting of incidents has increased and the Jilkminggan crew is working to improve on recording of Stats.

404: Indigenous Sport and Recreation

- 1 x Sport and Recreation Officer and 1 x Outside School Hours Care staff currently employed.
- Beginning to redesign the structure and physical space for Sport and Recreation. Implementing new indoor based recreation activities and developing a daily activity plan to provide employees with structure and guidance.

ATTACHMENTS:

GENERAL BUSINESS

ITEM NUMBER	11.6
TITLE	Enrol to vote - Your Voice, Your Community
REFERENCE	806234
AUTHOR	Perna RAMAWAT, Governance Officer

RECOMMENDATION

- (a) **That the Jilkminggan Local Authority receives and notes Enrol to vote – Your Voice, Your Community Report.**

BACKGROUND

This report is to give you information about your electoral rights, responsibilities and processes.

URBAN/ENROLMENT

- Are you enrolled to vote? Are your Medicare details correct and up to date?
- Being included on the electoral roll matters, and using your voice can make your community a better place for you and your family
- You deserve to be heard, to say what matters in your community
- High school students can register to vote at 16 and vote at 18
- Young people can help to make positive changes if they enrol to vote
- Enrolling and voting are compulsory for all Australians 18 years old and over

MEDICARE

- Your Medicare card helps keep track of how many people live in the Territory and where
- Correct Medicare card details can help the Territory receive more funding for better roads, better healthcare and better schools
- Updating your Medicare card details, or enrolling for the first time, helps the Territory population be correctly counted, and that means the Territory can receive more GST funding from the Australian Government
- More GST is one way we can improve services for you and your family

REMOTE COMMUNITY/ENROLMENT

- Are you enrolled to vote? Are your Medicare details correct and up to date?
- Being included on the electoral roll means you can have your say and help your community
- If people aren't enrolled, then governments may not know how many people really live in your community. Governments need this information to know what services are needed, like roads, health clinics, schools

- If people aren't included on the electoral role, or haven't got correct Medicare card details recorded, your community might be missing out.
- It is important for you, your family and your community to be enrolled. It is not hard to make a difference, if you need help to fill out the forms, ask your local Aboriginal organisations or council. People will also visit your community to assist.
- Updating your Medicare card details will help governments know how to best service your community.
- For more information, in your community contact NT Electoral Commission

NT Electoral Commission website: www.ntec.nt.gov.au

NT Electoral Commission: L3, TCG Centre, 80 Mitchell Street, Darwin.

Email: nominations.ntec@nt.gov.au

Contact: Greg Hibble – (08) 8999 7623

Nomination form, Enrol to vote form and candidate handbook are available on Roper Gulf Regional Council Website.

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

- 1↓ [Enrol to vote community 2019_1.pdf](#)
- 2↓ [Enrol to vote community 2019_2.pdf](#)
- 3↓ [Enrol to vote community 2019_3.pdf](#)
- 4↓ [EF - Ecode NTEC offices.pdf](#)



Enrolling to vote is
ONCE YOU
TURN
18
EASY
You can VOTE
and have your say in
the Territory's future



OUR VOTE OUR FUTURE

Enrolling to vote is

EASY

**ONCE YOU
TURN**

18

You can

VOTE

**and have your say in
the Territory's future**



Enrol to vote



Enrol to vote or update your details

for federal, Legislative Assembly and local government elections in the Northern Territory

You can complete this form online today at www.aec.gov.au



E	Office use only - Date received	Notation	CAFS	NN
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1 Your current name Mr Mrs Miss Ms Other

If completing by hand use a where appropriate.
Use black or blue pen and BLOCK LETTERS

Family name

Given name(s)

If notifying a change of name

Previous family name

Previous given name(s)

2 Date of birth (dd/mm/yyyy) / Gender Occupation

3 Current residential address

Clearly identify your residential address. A locality name or mail service number is not enough

State Postcode

Current postal address

Leave blank if the same as your residential address

State Postcode

If notifying a change of address

Previous residential address

State Postcode

4 Phone numbers Mobile Daytime ()

Email address

5 Citizenship status

To enrol you must be an Australian citizen, or a British subject who was on the Commonwealth electoral roll on 25 January 1984

Australian citizen by birth Town of birth State or territory

OR

I have become an Australian citizen Citizenship certificate number

OR

British subject who was enrolled on 25 January 1984 Country of birth

OR

British subject who was enrolled on 25 January 1984 Country of birth

OR

British subject who was enrolled on 25 January 1984 Name on citizenship certificate

6 Evidence of your identity

Complete **ONE** option only

Australian driver's licence Number State or territory

OR

Australian passport Number

OR

A person who is on the Commonwealth electoral roll will confirm my identity

Person's name and address (BLOCK LETTERS)

Date of birth (dd/mm/yyyy) /

Declaration by person confirming your identity

- I am on the Commonwealth electoral roll, and
- I confirm the identity of the applicant.

Signature

7 Your declaration

- I am eligible to enrol at my current residential address as listed at Question 3 and claim enrolment for federal, Legislative Assembly and local government elections in the Northern Territory
- The information I have given on this form is true and complete, and
- I understand that giving false or misleading information is a serious offence.

Your signature or mark

NOTE: A person who is on the Commonwealth electoral roll must confirm the elector's identity at Question 6 if the elect has made a mark because they are unable to sign their name

Enrol to vote or update your details

You can complete this form online today at www.aec.gov.au


AEC

Australian Electoral Commission

You can use this form to:

- enrol to vote
- change your residential or postal address, and/or
- change your name

on the electoral roll for federal, Legislative Assembly and local government elections in the Northern Territory.

Who can enrol and vote?

It is compulsory for all eligible Australian citizens over 18 years to enrol to vote. You are eligible to enrol and vote if you:

- are an Australian citizen, or a British subject who was enrolled on 25 January 1984
- are 18 years or older, and
- have lived at your address for at least one month.

Within three weeks of receiving your enrolment form the AEC will confirm your enrolment. We may seek further information from you and confirm your enrolment using any of the contact details you provide.

Special enrolment

Special category enrolment forms are available if you:

- are temporarily overseas
- cannot attend a polling place on election day
- believe that having your address shown on a publicly available roll may endanger your safety or that of your family
- have no fixed address
- are in prison
- are physically incapable of signing your name
- are working in Antarctica.

For more information

Australian Electoral Commission

www.aec.gov.au or **13 23 26**

Northern Territory Electoral Commission

www.ntec.nt.gov.au or **1800 MYVOTE**

Returning your form

Post Australian Electoral Commission
Reply paid 9867
DARWIN NT 0801
(No stamp is needed if posted in Australia)

Fax 02 6293 7619

Upload Upload your scanned signed form at www.aec.gov.au/return

In person To any AEC office

Who has access to your enrolment information?

The Commonwealth of Australia

The Australian Electoral Commission (AEC) is authorised under the *Commonwealth Electoral Act 1918* (CEA) to collect and verify the information you have been asked to complete on this form. The information provided will assist the AEC to maintain electoral rolls.

The AEC may disclose electoral information to persons or organisations in accordance with the CEA. This may include:

- access to the publicly available electoral roll (containing names and addresses) which may be inspected at electoral offices
- state and territory electoral authorities
- Members of Parliament, Senators, registered political parties, and candidates for the House of Representatives
- approved medical research and public health screening programs
- any agencies, persons or organisations prescribed in the Electoral and Referendum Regulation 2016.

For more information on privacy, visit www.privacy.gov.au

The Northern Territory

Electoral information including title, name and address, postal address, date of birth, occupation and gender is provided:

- to the Sheriff for the preparation of jury rolls
- to Members of the Northern Territory Legislative Assembly
- on request, to registered political parties.

It is also provided upon request for medical research and health screening programs where the Electoral Commissioner believes the public interest outweighs privacy considerations. This information may include title, name and address, postal address, age range, occupation and gender.

Help in other languages

عربي	1300 720 132	Arabic	Język polski	1300 720 143	Polish
中文	1300 720 135	Cantonese	Português	1300 720 145	Portuguese
Hrvatski	1300 720 136	Croatian	Русский язык	1300 720 146	Russian
Ελληνικά	1300 720 137	Greek	Српски	1300 720 147	Serbian
Italiano	1300 720 138	Italian	Español	1300 720 148	Spanish
ខ្មែរ	1300 720 134	Khmer	Türkçe	1300 720 149	Turkish
한국어	1300 720 468	Korean	Tiếng Việt	1300 720 152	Vietnamese
Македонски	1300 720 139	Macedonian	Other languages	1300 720 153	
中文	1300 720 142	Mandarin			

If you are deaf, or have a hearing or speech impairment

Contact the AEC through the National Relay Service (NRS):

- TTY – 133 677 then ask for 13 23 26
- Speak and Listen – 1300 555 727 then ask for 13 23 26
- Internet relay – connect to the NRS then ask for 13 23 26



GENERAL BUSINESS

ITEM NUMBER	11.7
TITLE	Community Development Programme
REFERENCE	806258
AUTHOR	Janette Hamilton, Community Development Program Regional Manager

RECOMMENDATION

(a) That the Jilkminggan Local Authority receives and notes the CDP Report.

BACKGROUND

The current Community Development Program contract is due to expire 30 June 2019. Council submitted three applications for CDP Service Delivery post 30 June 2019, this representing the three current regions that CDP is delivered to within Council's boundaries.

Prime Minister and Cabinet have introduced phase one of the Community Development Program reforms with the introduction of the New Payment Model, this commenced on 01 March 2019 therefore a new contract was required to be signed off for the period 01 March 2019 through to end of this current contract 30 June 2019.

New Contracts have now been received from Dept. Prime Minister and Cabinet for the continuation of Program Service delivery in Jilkminggan for the period 01 July 2019 through to 30 June 2022.

ISSUES/OPTIONS/SWOT

Council was unsuccessful in retaining Region 33 – Central Arnhem Region consisting of; Bulman, Beswick, Barunga, Manyallaluk and Binjari which will be serviced by a new provider being a joint venture consisting of Jayown Aboriginal Corporation and Rise Ventures post 30 June 2019.

Council was successful in retaining Region 30 – Ngukurr / Numbulwar Region (minus Ngukurr including Urapunga) consisting of; Mataranka, Jilkminggan, Minyerri and Numbulwar. Ngukurr will be serviced by a new provider being a joint venture consisting of Yugal Mangi Aboriginal Corporation and ITEC.

Council was successful in retaining Region 29 – Gulf Region (minus Robinson River and selected Outstations) consisting of; Borroloola and selected Outstations. Robinson River and selected Outstations will be serviced by a new provider being Mungoorbada Aboriginal Corporation.

Current total Job Seeker caseload for all three regions sits at 1417, post 30 June 2019 our total Job Seeker caseload will be 706.

FINANCIAL CONSIDERATIONS

Reduction in CDP income for Council post 30 June 2019

CURRENT ACTIVITIES

Jilkminggan CDP participants have been working with scrap metal sourced from the dump repairing old tables, chairs, bed frames etc using the welder and power tools. Continuing with the silhouette cut outs, painting these and distributing them around the community. Currently have ten ladies participating in the school activity.

OPERATIONAL

Jilkminggan currently has a caseload total of 63 participants.

A full CDP staffing restructure is required for the new contract post 30 June 2019, all positions will be advertised giving opportunities for current staff and staff from other sites to apply for positions, preference will be given to take into account current performance, attendance and attitude.

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS

ITEM NUMBER	11.8
TITLE	Animal Management Report
REFERENCE	806321
AUTHOR	Alisha Sullivan, Executive Assistant to Director of Council and Community Services

RECOMMENDATION

- (a) That the Jilkmिंगgan Local Authority receives and notes the Animal Management Report for the Jilkmिंगgan community.**

BACKGROUND

The Animal Mangement Program (5/2/19-7/2/19) was well received by the Jilkmिंगgan Community. There are now more dogs desexed. There are also less houses with three (3) or more dogs in them. These two things help the health of the community in many ways. Jilkmिंगgan community should be happy with these statistics.

The Community Meeting discussed at the last Local Authority Meeting did not go ahead as many people were not in community on the scheduled day.

In the February visit the vets were joined by three (3) High School work experience students. The students visited house-to-house and worked as veterinary nurses during our visit. These students were a great help to the program and learned a lot about community liason, veterinary nursing and bacteria. We are happy to say that one student, Aleesha Kingsley, has been employed in a casual capacity as an Animal Mangement Assistant a result of her work experience time with us. We look forward to working with Aleesha.

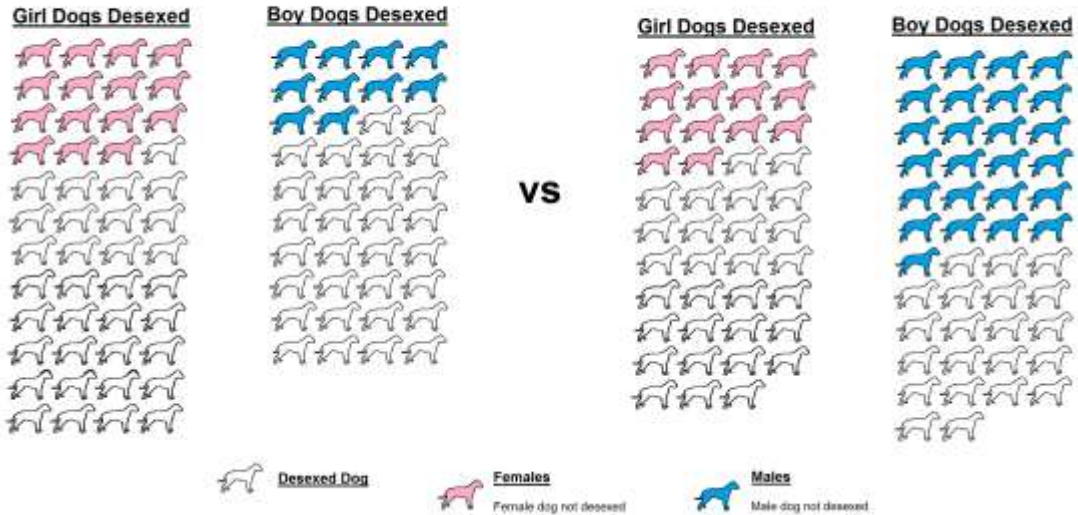
An education session was conducted with FaFT Group talking about parvo virus and roundworm infections and how desexing can help with both of those problems.

The next visit is scheduled for 09-11 April 2019.

Numbers of animals	Anti parasite treatments given	Desexed	Vaccinated	Education sessions
Dogs	77	11	7	FaFT education session
Cats	0	0	n/a	High school work experience education

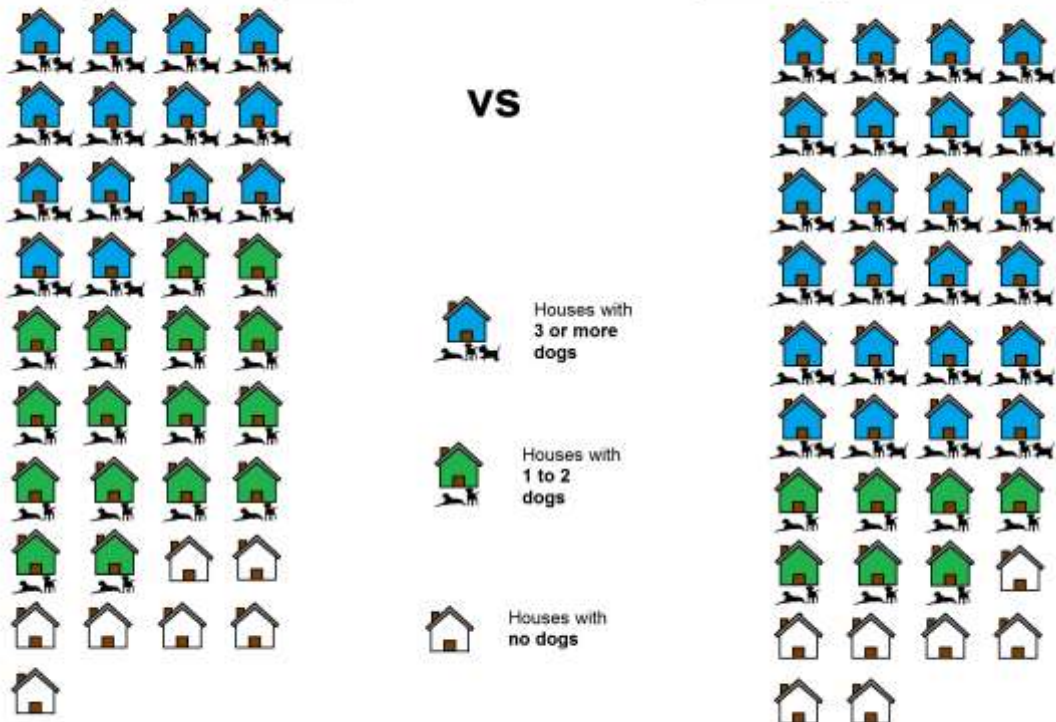
Number of Dogs Desexed in Jilkmingga in February 2019

Number of Dogs Desexed in Jilkmingga in November 2018



Number of Dogs in Each House in Jilkmingga in February 2019

Number of Dogs in Each House in Jilkmingga in November 2018



ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS

ITEM NUMBER	11.9
TITLE	GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT REGISTER UPDATE
REFERENCE	810783
AUTHOR	Lokesh Anand, Chief Financial Officer

RECOMMENDATION

- (a) **That the Jilkmिंगgan Local Authority receives and notes the updated report on Local Authority Project Funding as at 22 March 2019.**

BACKGROUND

Since 2014, the Jilkmिंगgan Local Authority has received a total of \$210,501 in Local Authority Project Funding from the Department of Housing and Community Development. To date, \$209,866 has been allocated to various local authority projects. Due to overspend in some of the completed projects, there is a negative balance of \$4,720.28 to be realised from current projects in progress.

Please find the attached summary and status of the projects that the Local Authority has allocated funds for.

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

As per the local authority project funding guidelines, the funding need to be spend on local authority projects within two years from the date of its receipt. Out of the total funding \$210,501 received to date -

- Council has already spent \$106,612.83 on various local authority projects.
- Council is required to spend \$13,229 by 30 June 2019. In the event of these funds not spent by the specified date, funds will need to be repaid back to the department.
- Council is required to spend \$45,330 by 22 November 2019.
- Council is required to spend further \$45,330 funding by 19 December 2020.

ATTACHMENTS:

1 [↓](#) Local Authority Project Register 22.03.2019.pdf

Jilkmिंगgan Local Authority Project Funding - as at 22.03.2019

Funding received from Department	Income	Funds Allocated	Remaining Unallocated funds	
2014-15	\$ 39,947.00	\$ 39,947.00		
2015-16	\$ 39,947.00	\$ 39,947.00		
2016-17	\$ 39,947.00	\$ 39,947.00		
2017-18	\$ 45,330.00	\$ 41,929.00	-\$ 1,954.28	
2018-19	\$ 45,330.00	\$ 48,096.00	-\$ 2,766.00	
Total	\$ 210,501.00	\$ 209,866.00	-\$ 4,720.28	Need to realise from any existing in progress project savings

Project ID	Projects funding has been allocated to:	Project Budget	Tot Project Cost	Project Status
1613801	Playground at the Sport and Recreational Hall Lot	\$ 57,000.00	\$ 19,650.00	In Progress
1613804	Seating material (CDP to build and install)	\$ 18,000.00		Project Approved ,In Preliminary stages
1613805	Seating at the Sports Oval	\$ 26,125.00	\$ 21,962.55	In Progress
1613808	Purchase Uniform/shoes for AFL competition	\$ 1,000.00		To be resolved by LA
1613809	Street Signs	\$ 2,200.00		Funding allocated 02.10.2018
1613810	2nd Playground on Jilkmिंगgan Street	\$ 30,000.00		Funding allocated 02.10.2018
1613811	Contribution towards Mulgan Camp playground	\$ 5,000.00		Funding allocated 02.10.2018
1613812	Purchase of Bus Shelter	\$ 10,896.00		Funding allocated 05.02.2019
	Total for current projects in progress	\$ 150,221.00	\$ 41,612.55	
	Total for completed projects	\$ 59,645.00	\$ 65,000.28	
	Grand Total	\$ 209,866.00	\$ 106,612.83	

GENERAL BUSINESS

ITEM NUMBER	11.10
TITLE	Council Financial Report - Second Quarter Expenditure Report
REFERENCE	810828
AUTHOR	Lokesh Anand, Chief Financial Officer

RECOMMENDATION

- (a) That the Jilkminggan Local Authority receives and notes the Financial (Expenditure) Report for the second Quarter of 2018-19 financial year.**

BACKGROUND

As per the Guideline 8 of the Northern Territory *Local Government Act*, the quarterly finance report is to be presented to the Local Authority.

ISSUES/OPTIONS/SWOT

There are underspends/overspends in few activities as outlined in the attached expenditure report. The explanation for these underspends/overspends for each directorate is as follow:

Directorate of Corporate Governance:

The total of underspends under this directorate is \$66,671. The major activity contributing to this underspend is Local Authority Project funding. There are a few LA projects currently in progress. On completion of these projects, the actual expenses incurred will be in line with budgeted figures.

Directorate of Commercial Services:

The total of underspends under this directorate is \$111,367. There are two activities majorly contributing for this underspend – Service Fee CDP & Outcome payment CDP. There is underspend in Service Fee activity due to vacant positions & staff absences. Also, there is less materials and tools purchased under this program. The vehicle operating expenses incurred are much lesser than budgeted for. Council has received less income than budgeted for under outcome payment program, resulting in less admin fee and project management fee expenses incurred. There are also some underspends in Territory Housing contract and Power & Water contract programs due to staff absences and vacant positions.

Directorate of Council & Community Services:

The total underspends under this directorate is \$24,375. There are few activities where the actual expense incurred is less than budget for:

- Creche \$29,534 – Underspend is due to vacant position/s & staff absences. Also, there are less materials purchase expenses incurred.
- Municipal Services \$5,723 – Underspend is due to staff absences.
- Night Patrol \$17,569 – Underspend is due to vacant positions & staff absences.
- Local Roads project \$5,754 – The budget was kept for purchasing materials for roads project which is not expensed yet.

There are few activities where actual expenses are over the budgeted amount:

- Council Services General \$43,264 – Overspend is due to staff wages paid are more than budgeted amount. The reason for these additional expense incurred was additional staff employed to cover coordinator's leave.

- Street Lighting \$6,941 – Street lights for whole community were repaired/inspected and the cost charged by contractor was more than budgeted amount.
- Outside School hours care \$5,262 – Some of the staff has done additional hours of work than their normal working hours. Due to this reason, the wages paid are more than budgeted for.

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

1 [↓](#) Local Authority - Expenditure Report Q2 2018-19.pdf

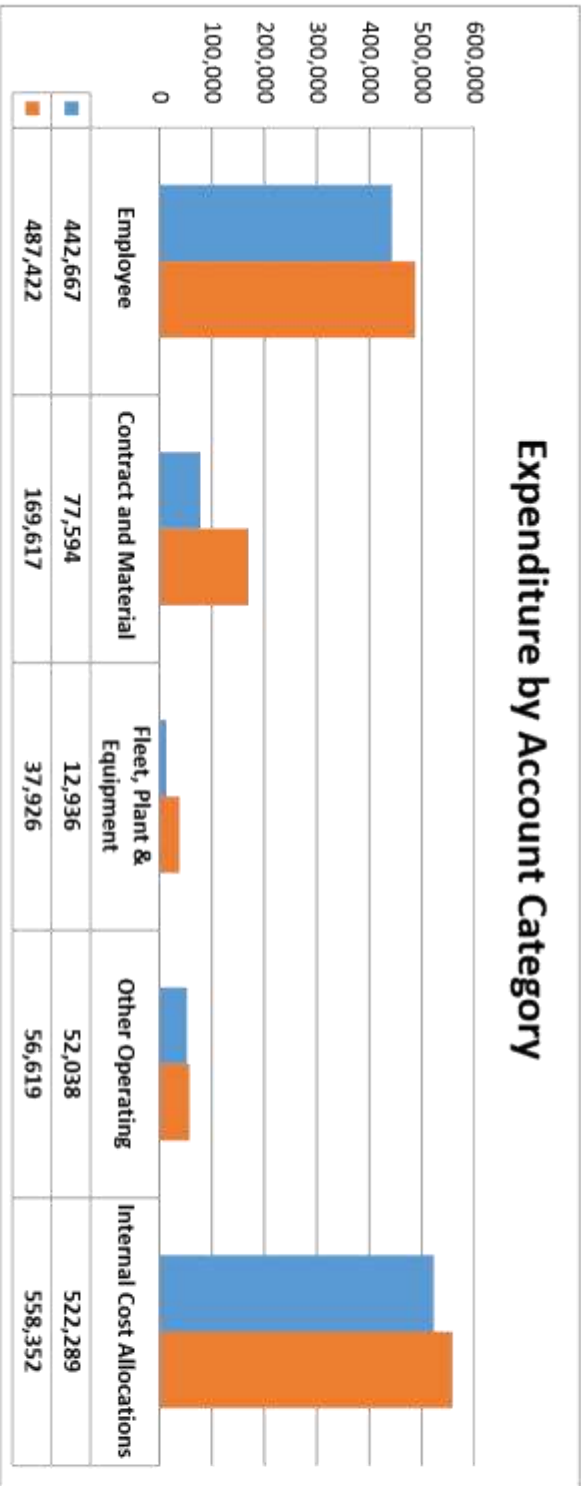
Roper Gulf Regional Council
Jilkmuggan



Expenditure Report as at 31 DECEMBER 2018

Expenditure by Account Category	Current Quarter		Year to Date - As of Period 9		Proportion of Budget Spent		
	2nd Quarter Actual	2nd Quarter Budget	YTD Actual	YTD Budget	2nd Quarter Variance	Annual Budget	
Employee	442,667	487,422	604,118	731,133	44,755	974,845	91%
Contract and Material	77,594	169,617	96,159	254,426	92,023	339,234	46%
Fleet, Plant & Equipment	12,936	37,926	18,970	56,888	24,990	75,851	34%
Other Operating	52,038	56,619	183,345	84,929	4,581	113,238	92%
Internal Cost Allocations	522,289	558,352	702,683	837,528	36,063	1,116,705	94%
Total Expenditure	1,107,524	1,309,936	1,605,275	1,964,905	202,413	2,619,873	85%

Expenditure by Account Category



**Roper Gulf Regional Council
Jilkmिंगgan**



Expenditure Report as at 31 DECEMBER 2018

Activity Listing	Current Quarter			Annual Budget	Comments
	2nd Quarter Actual	2nd Quarter Budget	2nd Quarter Variance		
Corporate Governance					
110 - Assets Management -	1,065	1,000	65	2,000	
131 - Council and Elected	100	0	100	0	The expense is for councillor's mobile recharge. The budget for this expense is kept under Head Quarters and will be fixed at 0 second budget revision.
132 - Local Authority	394	3,272	2,878	6,544	The underspend is due to Local Authority members absences.
138 - Local Authority Proje	2,547	64,438	61,890	128,876	Please see attached project register for details.
202 - Staff Housing	359	3,009	2,650	6,017	The underspend is due to no repairs & maintenance expenses incurred to date.
245 - Visitor Accommodati	582	0	582	0	The expense is for Lot 34 water and sewerage charges. The budget will be revised to allocate funds for this expense.
Sub Total	5,047	71,718	66,671	143,437	
Commercial Serv.					
221 - Territory Housing Ter	17,441	22,835	5,395	45,670	The underspends are due to vacant position/staff absences.
244 - Power Water contrac	32,449	43,272	10,824	86,545	The underspends are due to vacant position/staff absences
246 - Commercial Australia	3,576	3,588	13	7,177	\$8,000 and less operation expenses \$2,824.
Activity Listing	Current Quarter			Annual	Comments
	2nd Quarter	2nd Quarter	2nd Quarter		

**Roper Gulf Regional Council
Jilkmिंगगन**



Expenditure Report as at 31 DECEMBER 2018

	Actual	Budget	Variance	Budget
314 - Service Fee - CDP	209,218	269,229	60,011	538,458
There is underspend in wages due to staff absences and vacant				
318 - Outcome Payments -	34,875	70,000	35,125	140,000
The underspend is due to less income received, resulting in less expenses for administration fee and project management.				
Sub Total	297,558	408,925	111,367	817,850

Council & Comm. Serv

111 - Council Services Geni	162,836	119,572	43,264	239,144	The overspend is due to additional wages paid to staff covering for council service coordinator's leave.	
160 - Municipal Services	134,804	140,527	5,723	281,054	The underspend is due to staff absences.	
161 - Waste management	45,989	51,149	5,160	102,299	The underspend is due to less expenditure incurred on repairs & maintenance and less materials purchased.	
162 - Cemeteries Manager	964	0	964	0	The budget will be revised to allocate funds from Head Quarters for materials expenses.	
164 - Local Emergency Mai	351	1,041	690	2,081	Invoice for Trailer insurance renewal hasn't received yet. The underspend will be expenses once the invoice is received.	
169 - Civic Events	0	1,000	1,000	2,000		
171 - Naidoc Week	0	150	150	300		
200 - Local roads maintena	1,996	7,750	5,754	15,500	Budget for materials for roads project is not expenses yet. The expenses incurred for street lights repairs is more than budgeted amount. The budget will be revised for additional	
201 - Street lighting	10,691	3,750	6,941	7,500	allocation of funds.	
Activity Listing	2nd Quarter	Current Quarter	2nd Quarter	2nd Quarter	Annual	Comments

**Roper Gulf Regional Council
Jilkmिंगगान**



Expenditure Report as at 31 DECEMBER 2018

	Actual	Budget	Variance	Budget	
341 - Commonwealth Ager	10,925	13,566	2,641	27,132	The expense for clients meals is incorrectly coded to Head Quarter and Mataranka. A correction journal will be prepared to charge the expense to correct community.
344 - Commonwealth Horr	2,059	7,179	5,120	14,357	The expense for clients meals is incorrectly coded to Head Quarter and Mataranka. A correction journal will be prepared to charge the expense to correct community.
347 - Creche	208,406	237,940	29,534	475,881	There is an underspend of \$23,118 due to staff absences/vacant positions and less materials purchased \$4,698.
350 - Centrelink	21,659	22,757	1,098	45,514	The program has ceased and all funding for the year is expended.
353 - Budget Based Fundin	4,414	2,208	2,207	4,416	The underspend is due to staff absences/vacant positions. The overspend is due to additional staff wages incurred than budgeted for.
401 - Night Patrol	101,232	118,801	17,569	237,601	The budget for expenses for this program is kept under Head Quarters. Budget will be revised to allocate budget for each
403 - Outside School Hour:	84,516	79,254	5,262	158,509	
404 - Indigenous Sports an	9,936	11,559	1,623	23,118	
407 - Remote Sports and R	1,133	0	1,133	0	community.
414 - Drug and Volatile Sut	0	6,450	6,450	12,900	
416 - Youth Vibe Grant	0	850	850	1,700	The project is completed. The expense is incorrectly coded to other communities and will be corrected.
421 - SPG - Fit For Life	1,036	2,541	1,504	5,082	
423 - SPG - Diversion Eveni	1,968	1,250	718	2,500	The expense is within the annual budget amount.
Sub Total	804,918	829,293	24,375	1,658,586	
Grand Total	1,107,524	1,309,936	202,413	2,619,873	