



AGENDA

JILKMINGGAN LOCAL AUTHORITY MEETING TUESDAY, 01 OCTOBER 2019

Notice is given that the next Jilkmिंगgan Local Authority Meeting of the Roper Gulf Regional Council will be held on:

- Tuesday, 01 October 2019 at
- The Conference Room Council Service Delivery Centre, Jilkmिंगgan
- Commencing at 10.00am

Your attendance at the meeting will be appreciated.

Phillip LUCK
Chief Executive Officer

JILKMINGGAN CURRENT MEMBERSHIP:

List Members of LA

Elected Members

- 1. Mayor Judy MacFarlane**
- 2. Cr Annabelle Daylight**
- 3. Cr Ossie Daylight**

Appointed Members

- 1. Lisa McDonald**
- 2. Anne Marie McDonald (Woods)**
- 3. Simone Baker**
- 4. Rosina Farrell**
- 5. Phyllis Conway**
- 6. Shirley Roberts**
- 7. Wayne Roy**

MEMBERS: 10

COUNCIL: 3

LA: 7

QUORUM: 6 (minimum requirement)

PROVISIONAL: 4

Explanatory Note:

Meetings must meet a 'quorum' of 50% + 1 of all members.

If no quorum, but a majority of appointed members (50% + 1) a 'provisional meeting' can be held.

During a 'provisional meeting', all agenda items may be discussed, and minutes must be kept.

Members at a 'provisional meeting' may by majority vote make recommendations to Council, however the recommendations shall be considered as those of a 'provisional meeting' rather than a Local Authority.

A 'provisional meeting' does not have the powers or function delegated to a Local Authority, and it cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings, (not for Informal Meetings or Roper Gulf Regional Council Employees during their hours of work).

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant”.

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis , dum wek brabli gudbalawei, en im laibliwan”

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CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER	5.1
TITLE	Confirmation of Previous Minutes
REFERENCE	847591
AUTHOR	Ashleigh Anderson, Local Authority Coordinator

RECOMMENDATION

- (a) **That the Jilkmिंगgan Local Authority confirms the draft minutes taken at the Jilkmिंगgan Local Authority Meeting on Tuesday 06 August 2019, to be a correct record of its decisions and proceedings.**

BACKGROUND

The Jilkmिंगgan Local Authority met on Tuesday 06 August 2019 at 10.54am, and achieved quorum on that day. Attached are the recorded draft minutes of that meeting.

The next scheduled Jilkmिंगgan Local Authority meeting is on Tuesday 03 December 2019 at 10.00am.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Jilkmिंगgan Local Authority 2019-08-06 [840177].DOCX



MINUTES OF THE JILKMINGGAN LOCAL AUTHORITY MEETING HELD AT THE
CONFERENCE ROOM COUNCIL SERVICE DELIVERY CENTRE, JILKMINGGAN ON
TUESDAY, 06 AUGUST 2019 AT 10.00 AM

PRESENT/STAFF/GUESTS

1.1 Elected Members

- Mayor Judy MacFARLANE;
- Councillor Annabelle DAYLIGHT;

1.2 Appointed Members

- Rosina FARRELL;
- Anne-Marie McDONALD (WOODS) ;
- Lisa McDONALD;
- Shirley ROBERTS;
- Wayne ROY;
- Phyllis CONWAY;
- Simone BAKER;

1.3 Staff

- Phillip LUCK - Chief Executive Officer;
- Virginya BOON – Acting General Manager of Community Services and Engagement;
- Ashleigh ANDERSON – Local Authority Coordinator;
- Maddison LEE – Regional Community Safety Coordinator;
- Samantha PHELAN – Veterinarian;
- Rebecca BURRIE – Veterinarian;
- Michael McFARLANE – Council Services Coordinator (Jilkmिंगgan);
- Nikki VOWLES-MAGEE – Senior Administrative Support Officer (Jilkmिंगgan);

1.4 Guests

- Amanda HAIGH – Department of Local Government, Housing and Community Development;
- Jilkmिंगgan Community Development Program members.

MEETING OPENED

The Jilkmिंगgan Local Authority Meeting opened at 10.54am with **QUORUM**. The chairperson Annabelle DAYLIGHT welcomed Members, Staff and Guests and the Roper Gulf Regional Council Pledge was read. A minutes of silence was held 10:55am – 10:56am.

WELCOME TO COUNTRY

APOLOGIES AND LEAVE OF ABSENCE**4.1 APOLOGIES AND LEAVE OF ABSENCE**

110/2019 RESOLVED (Rosina FARRELL/Lisa McDONALD) CARRIED

- (a) That the Jilkmिंगgan Local Authority noting that Councillor Ossie DAYLIGHT is absent and did not tender an apology.

CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES**

111/2019 RESOLVED (Rosina FARRELL/Lisa McDONALD) CARRIED

- (a) That the Jilkmिंगgan Local Authority adopts the previous minutes from the meeting of 04 June 2019 as a true and accurate record of that meeting and its decisions.

DISCLOSURES OF INTEREST

There were no declarations of interest at this Jilkmिंगgan Local Authority.

BUSINESS ARISING FROM PREVIOUS MINUTES**8.1 ACTION LIST**

112/2019 RESOLVED (Rosina FARRELL/Anne-Marie McDONALD) CARRIED

- (a) That the Jilkmिंगgan Local Authority receives and notes the Action List;
(b) That the Jilkmिंगgan Local Authority approves the removal of all completed items from the Action List.

INCOMING CORRESPONDENCE

Nil

OUTGOING CORRESPONDENCE

Nil

BUSINESS ARISING**GENERAL BUSINESS****11.1 LOCAL AUTHORITY MEETING ATTENDANCE**

113/2019 RESOLVED (Judy MacFARLANE/Rosina FARRELL) CARRIED

- (a) That the Jilkmिंगgan Local Authority receives and notes the attendance records for the members of the Jilkmिंगgan Local Authority between 03 April 2018 to 04 June 2019.

11.2 CHAIRPERSON FOR THE LOCAL AUTHORITY

114/2019 RESOLVED (Judy MacFARLANE/Anne-Marie McDONALD) *CARRIED*

- (a) That the Jilkmिंगgan Local Authority receives and notes the information regarding the appointment of a Chairperson of the Jilkmिंगgan Local Authority;
- (b) That the Jilkmिंगgan Local Authority appoints Rosina FARRELL as Chairperson for a period of 12 Month(s).

11.3 ELECTED MEMBER REPORT

115/2019 RESOLVED (Lisa McDONLAD/Rosina FARRELL) *CARRIED*

- (a) That the Jilkmिंगgan Local Authority receives and notes the Elected Member Report.

11.4 DRAFT LOCAL GOVERNMENT BILL

116/2019 RESOLVED (Lisa McDONLAD/Simone BAKER) *CARRIED*

- (a) That the Jilkmिंगgan Local Authority receives and notes the Draft Local Government Bill presentation from the Department of Local Government, Housing and Community Development.

11.5 YOUR VOICE, YOUR COMMUNITY CAMPAIGN

117/2019 RESOLVED (Anne-Marie McDONALD/Simone BAKER) *CARRIED*

- (a) That the Jilkmिंगgan Local Authority receives and notes the feedback from the Your Voice, Your Community Campaign by the Department of Local Government, Housing and Community Development.

11.6 COMMUNITY SAFETY SERVICES REPORT

118/2019 RESOLVED (Judy MacFARLANE/Rosina FARRELL) *CARRIED*

- (a) That the Jilkmिंगgan Local Authority receives and notes the Community Safety Services Report.

11.7 AGED CARE, DISABILITY AND CRECHE UPDATE

119/2019 RESOLVED (Judy MacFARLANE/Anne-Marie McDONALD) *CARRIED*

- (a) That the Jilkmिंगgan Local Authority receives and notes the update on Aged Care, Disability (NDIS) and Crèche in Jilkmिंगgan Community.

11.8 REMOTE SPORT VOUCHER SCHEME (RSVS)

120/2019 RESOLVED (Wayne ROY/Shirley ROBERTS) *CARRIED*

- (a) That the Jilkmिंगgan Local Authority receives and notes the Remote Sports Voucher Scheme Report.

11.9 ANNUAL CIVIC EVENTS AND FESTIVAL COMMITMENTS

121/2019 RESOLVED (Judy MacFARLANE/Phyllis CONWAY)

CARRIED

- (a) That the Jilkmिंगgan Local Authority reviews the relevant Council confirmed list of annual Civic Events and Festivals:
- Australia Day
 - Clean Australia Day
 - ANZAC Day
 - NAIDOC Week
 - Barunga Festival
 - Yugul Mangi Festival
 - Borrooloola and District Show
 - Great Northern Clean Up
 - Never Never Festival
 - Walaman Festival
 - Citizenship Ceremonies
 - Numbulwar Numbirindi Festival

11.10 JILKMINGGAN MAIN ROAD UPDATE

122/2019 RESOLVED (Rosina FARRELL/Shirley ROBERTS)

CARRIED

- (a) That the Jilkmिंगgan Local Authority receives and notes the update on the Jilkmिंगgan Main Road.

11.11 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT REGISTER UPDATE

123/2019 RESOLVED (Phyllis CONWAY/Judy MacFARLANE)

CARRIED

- (a) That the Jilkmिंगgan Local Authority receives and notes the updated report on Local Authority Project Funding as at 21 July 2019;
- (b) That the Jilkmिंगgan Local Authority rescinds the decision to allocate \$1,000 towards the purchase of uniforms/shoes for the AFL competition;
- (c) That the Jilkmिंगgan Local Authority approves the removal of completed projects: 1613809 – Street Signs, 1613812 – Purchase of Bus Shelter from the Local Authority project register;
- (d) That the Jilkmिंगgan Local Authority amends project 1613801 – Playground at the Sport and Recreational Hall Lot 77 to 1613801 – Playground at the end of Lot 69.

**11.12 COUNCIL FINANCIAL REPORT - JUNE 2019
EXPENDITURE REPORT**

124/2019 RESOLVED (Rosina FARRELL/Lisa McDONALD)

CARRIED

- (a) That the Jilkmिंगgan Local Authority receives and notes the Financial (Expenditure) Report for the month of June 2018-19 financial year.

OTHER BUSINESS**12.1 COMMUNITY DEVELOPMENT PROGRAM WORKSHOP****125/2019 RESOLVED (Rosina FARRELL/Shirley ROBERTS)****CARRIED**

- (a) That the Jilkminggan Local Authority receives and notes the following concerns raised by members of the Jilkminggan Community Development Program (CDP):
- Not enough activities for young people;
 - Lack of variety in activities in men's CDP Program;
 - Crafts and being sent to Mataranka, not staying in Jilkminggan.
- (b) That the Jilkminggan Local Authority requests that the CDP Regional Manager attend Jilkminggan for a meeting to discuss the issues.

12.2 TOWN PRIORITIES**126/2019 RESOLVED (Wayne ROY/Anne-Marie McDONALD)****CARRIED**

- (a) That the Jilkminggan Local Authority approves the publication of their Town Priorities to be included in the annual report with the following amendments:
- Seating at the Football Oval is completed;
 - S.19 on the Sports and Recreation Court is Roper Gulf Regional Council's responsibility;
 - Sports Courts roof is a Local Authority Project, not the responsibility of the Jilkminggan Community Aboriginal Corporation;
 - That the CEO follow up on the information about the Sports and Recreation hall completion date, and ensure correct information is included in the table.

12.3 ANIMAL MANAGEMENT BI-LAWS**No resolution was made for this item, noting that:**

The Jilkminggan Local Authority received a presentation from Veterinarian Samantha PHELAN regarding Animal Management Bi-Laws and what they could mean for the Jilkminggan Community. It was proposed that the presentation be included in the Community Safety Meeting to include more members of the Community.

CLOSE OF MEETING

The meeting terminated at 02.27pm.

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Jilkminggan Local Authority Meeting HELD ON Tuesday, 06 August 2019 AND CONFIRMED Tuesday, 08 October 2019.

Chairperson

BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER 8.1
TITLE Action List
REFERENCE 850674
AUTHOR Ashleigh Anderson, Local Authority Coordinator

RECOMMENDATION:

- (a) That the Jilkmिंगgan Local Authority receives and notes the Action List.

Date	Item	Title	Comments	Responsible Person	Status	Update
01.08.2017	12.11	Solar Lights at Mole Hill	LA Request: Outstations Program to fund	DCS / Projects	Ongoing	Project awaiting confirmation from Department of Local Government, Housing and Community Development
06.02.2018	9.3	Jilkmिंगgan Playground	Playground 2 (old bow shed)	CSC	In progress	On holding pending funeral
04.12.2018	11.6	Mulgan Camp Playground		CSC/DCS	In Progress	Playground approved –under construction.
04.12.2018		Bollards in Community	Removal of Rocks and Installation of Bollards	CSC	Commenced	Installation of Bollards have commenced.
02.10.2018	11.2	Bus Shelter	Proposed location of shelter: near RGRC Office	CEO	Completed	Shed Completed, issues with roof.

Date	Item	Title	Comments	Responsible Person	Status	Update
05.02.2019	12.3	Community Meeting: Dangerous Dogs	Veterinarian Dr. Samantha PHELAN to hold meeting about dangerous dogs	Animal Management	Ongoing	Still needing to be rescheduled, including information about Animal Management Bi-Laws.
05.02.2019	11.1	Design and Documentation for Main Road	LA Request: to see design and documentation for its main road	Roads Coordinator	In progress	Waiting on PowerWater Corporation about Bore.
05.02.2019	11.5	Draft Burial and Cremation Bill	Councillor Ossie Daylight, Mayor Judy MacFarlane and Josef Perner	Councillor / Mayor/CSC /JCAC	Ongoing	Draft Map made. LA to confirm remaining unknown graves.
08.05.19	11.1	Alcohol Signage	CSC to investigate artist in area for design of the sign	CSC	Ongoing	No Update
08.05.19	12.1	Basketball Court Roofing	CEO/Council to investigate options (costing and style) for roof over the Basketball Courts	CEO/Project/Finance / CSC	Ongoing	Measurements to be taken by CSC for quotes to be obtained.
04.06.19	12.6	Community Safety Meeting	DCCS to attend next Community Safety Meeting in Jilkmिंगगन	DCCS	Ongoing	Meetings now bi-monthly, next meeting on 9 October 2019.

Date	Item	Title	Comments	Responsible Person	Status	Update
06.08.2019	11.11	Governance Report – LA Project Register Update	Finance to amend LA Project Register	Finance	In Progress	Register has been updated. Pending confirmation of seating projects.
06.08.2019	12.1	Community Development Program Workshop	CDP Regional Manager to investigate issues with Jilkminggan CDP	CDP	Completed	CDP Regional Manager attended and investigation was completed.
06.08.2019	12.2	Town Priorities	Town Priorities List to be updated	Governance	Completed	Completed List was given to Communications Coordinator.
06.08.2019	12.2	Town Priorities	CEO to follow up on completion date of Sports and Recreation hall	CEO / Infrastructure	NEW	No update

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS

ITEM NUMBER	11.1
TITLE	Elected Member Report
REFERENCE	847581
AUTHOR	Ashleigh Anderson, Local Authority Coordinator

RECOMMENDATION

- (a) **That the Jilkmिंगgan Local Authority receives and notes the Elected Member Report.**

BACKGROUND

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at www.ropergulf.nt.gov.au and can be provided upon request and all the Roper Gulf Regional Council offices.

Decisions of the Roads Committee Meeting held in Katherine on Wednesday 28 August 2019:

- That the Roads Committee receives and notes the progress in relation to the Road Upgrades in Jilkmिंगgan, Urapunga and Cemetery Upgrades in Mataranka.
 - Jilkmिंगgan Main Road Upgrades (Lot 34 to Lot 81) proposed options include: Relocation of existing power poles from the island located in the center of the road, design storm water drainage to urban standards, design footpaths, provision for road signage and furniture, provision for traffic control devices.
 - Mataranka Cemetery Upgrade proposed development options include: provision for design and construction of Columbarium, provision for car park with parking facilities and loading bays, designated footpaths for pedestrian access, and provision for future burial plot lay out.

Decisions of the Finance Committee Meeting held in Katherine on Wednesday 28 August 2019:

- That the Finance Committee receives and notes the Action List; noting that Mulgan Camp does not have a completed playground;
- That the Finance Committee requests updates pertaining to toilet block projects to be provided to Local Authorities;

The Audit Committee Meeting held in Katherine on Wednesday 18 August 2019 decisions were unavailable at the time the agenda was made and will be available at the next meeting.

The Ordinary Meeting of Council held in Numbulwar on Wednesday 25 September 2019 decisions were unavailable at the time the agenda was made and will be available at the next meeting.

ATTACHMENTS:

GENERAL BUSINESS



ITEM NUMBER 11.2
TITLE Council Services Report
REFERENCE 850675
AUTHOR Michael McFARLANE, Council Services Coordinator

RECOMMENDATION

- (a) **That the Jilkmिंगgan Local Authority receives and notes the Council Services Report.**

COMMUNITY:

Core Services

111 – *Councils Services General*

- All council services are going well

160 – *Municipal Services*

- Please to report our tip will be started on the 23 September
- Oval has been aerated and fertilized
All sprinkler repairs have been carried out
- Front entrance Garden to be extended

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS

ITEM NUMBER	11.3
TITLE	Community Safety Services Report
REFERENCE	850071
AUTHOR	Maddison LEE, Community Safety Coordinator

RECOMMENDATION

- (a) **That the Jilkmिंगgan Local Authority receives and notes the Community Safety Services Report.**

The Jilkmिंगgan Community Safety Team have a dedicated Community Safety Coordinator (Central Arnhem), Maddison Lee. She also coordinates Mataranka Community Safety. The Community Safety Program delivers Community Safety Patrol (Night Patrol), Sport and Recreation and Outside School Hours Care (OSHC).

Stakeholder collaboration

- Sunrise – AOD Family Disco Night for October School Holidays
- EON Foundation- October School Holidays

401: Community Safety Patrol (formerly Night Patrol)

adults assisted	33 Male 32 Female
youth assisted	35 Male 54 Female
current staff	3 Male 0 Female
community Meetings held	0
times Police were called	5

Stand out issues are, and steps we have taken to prevent these issues from occurring:

Kids being out late at night. We are adapting our Sport and Recreation program to allow us to have as many kids as possible attend to see if the number of kids wandering the streets at night will decrease.

Success stories:

An incident occurred on the 29 August 2019 where the Night Patrol Team Leader and one Night Patrol Officer reported a car on fire to the Police, their Coordinator and the Council Service Coordinator. As the Police were half an hour away, Night Patrol took it upon themselves to hook the firefighter up to the Night Patrol car and put the fire out themselves - this stopped the fire from spreading to nearby homes.

- Due to Mataranka staff being on leave- Jilkmिंगgan Patrol team have had to patrol in both Mataranka and Jilkmिंगgan.
- All staff attended a Suicide Prevention Training day on the 03 September 2019 at the Jilkmिंगgan office.
- Have interviewed for another Community Safety Patrol Officer- awaiting to hear from Human Resources on a start date.
- Next Community Safety Committee Meeting to be held on the 16 October 2019.

403: Outside School Hours Care

1 x Outside School Hours Care staff member has recently resigned. We are currently recruiting for 2 x Outside School Hours Care staff. Have had some applications for this role.

404: Indigenous Sport and Recreation

Adults using Sport and Recreation	0 Male 6 Female
Youth using Sport and Recreation	50 Male 50 Female
Activities held	Daily
Current Staff	0 Male 1 Female

Success stories:

Starting a new routine to allow as many kids as possible to come to Sport and Recreation - the current Sport and Recreation Officer will be starting at 2:30pm and will go directly to the school to supervise children playing on playground. Then they will safely walk the children down to the Hall for afternoon activities and healthy snacks. We are only trialling this at the moment to see if this allows us to gather more kids.

- All staff attended a Suicide Prevention Training day on the 03 September 2019 at the Jilkminggan office.
- Have interviewed a young man for a casual Sport and Recreation position - awaiting on him to complete his Ochre card paperwork before we can put him on.

ATTACHMENTS:

GENERAL BUSINESS

ITEM NUMBER	11.4
TITLE	2018-19 Local Authority Project Funding
REFERENCE	849232
AUTHOR	Josh CHEVALIER-BRINE, Grants Coordinator

RECOMMENDATION

- (a) **That the Jilkminggan Local Authority receives and notes the signed Certification for 2018-19 Local Authority Project Funding.**

BACKGROUND

Under the 2018-19 Local Authority Project Funding (LAPF) Guidelines, Council is required to table LAPF financial reports for each Local Authority (LA) at the relevant Local Authority Meeting (Attachment 1). Income and expenditure for the period is itemised in the table below.

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2019

LAPF Grant	\$45,330.00
Other income/carried forward balance from 2016-17	\$38,215.60
Other income/carried forward balance from 2017-18	\$45,330.00
Total income	\$128,875.60
Expenditure	\$39,665.66
Total Expenditure	\$39,665.66
Surplus/(Deficit)	\$89,209.94

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Local Authorities are reminded that LAPF grants must be fully expended within two years of receipt. Failure to do so may result in the Department withholding further LAPF payments or requesting unspent funds to be returned.

Requests to carry-over unspent funds remaining after two consecutive years is to be submitted to the Department and will be considered on a case by case basis.

Jilkminggan LAPF for 2019-20 is \$45,330 (GST Exclusive).

ATTACHMENTS:

- 1 138_Certification_Form_2018-19_Jilkminggan



DEPARTMENT OF LOCAL GOVERNMENT,
HOUSING AND COMMUNITY DEVELOPM

Roper Gulf Regional Council

CERTIFICATION OF 2018-19 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Jilkminggan
File number: NA

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2019

LAPF Grant	\$45,330.00
Other income/carried forward balance from 2016-17	\$38,215.60
Other income/carried forward balance from 2017-18	\$45,33.00
Total income	\$128,875.60
Expenditure	\$39,665.66
Total Expenditure	\$39,665.66
Surplus/(Deficit)	\$89,209.94

CERTIFICATION

We certify that the LAPF was spent in accordance with:

- the projects submitted by the Local Authority Yes No
- the LAPF funding guidelines Yes No
- the Local Government Act and the Local Government (Accounting) Regulation Yes No
- the Northern Territory Government’s Buy Local Policy Yes No

Certification report prepared by Joshua Chevalier-Brine 26/08/2019

Acquittals laid before Council at OCM held on (copy of minutes attached) 28/08/2019

Acquittals laid before Local Authority held on (minutes to be provided at a later date) 03/10/2019

Signed, Phillip Luck – Chief Executive Officer:  27/08/2019

DEPARTMENTAL USE ONLY

Grant amount correct Yes No

Balance of funds to be spent \$

Date next certification due/...../ 2019

CERTIFICATION ACCEPTED Yes No

Comments:

Signed, Omor Sharif – Grants Officer:/...../ 2019

Signed, Donna Hadfield – Manager Grants Program:/...../ 2019

GENERAL BUSINESS

ITEM NUMBER	11.5
TITLE	Council Financial Report - August 2019
REFERENCE	850202
AUTHOR	Lokesh ANAND, Chief Financial Officer

RECOMMENDATION

- (a) **That the Jilkmिंगgan Local Authority receives and notes the Financial (Expenditure) Report for the month of August in the 2019-20 financial year.**

BACKGROUND

As per the Guideline 8 of the *Local Government Act 2008*, the council is to submit a current financial report of actuals against the latest approved budget for the local authority area.

ISSUES/OPTIONS/SWOT

There are underspends/overspends in few activities as outlined in the attached expenditure report. The brief explanation for some of these key underspends for each directorate is as follows:

Directorate of Corporate Governance:

The total of underspend under this directorate is \$24,733. The major activities contributing to this underspend are:

- Activity 110 - Fixed Asset (\$2,530); and
- Activity 138 – Local Authority (20,888). These projects are in progress and invoices not received and paid yet.

Directorate of Commercial Services:

The total of underspend under this directorate is \$63,485. There are two major activities contributing to this underspend:

- Activity 314-Service Fee Community Development Program (\$44,006) due to vacant positions and staff absences; and
- Activity 318 – Outcome Payments - CDP (\$12,500) due to project management fee and internal cost is not fully charged yet.

Directorate of Council & Community Services:

The total underspend under this directorate is \$134,090. There are few activities where the actual expense incurred is less than the budgeted:

- Activity 111 - Council Service General (\$16,764) – Underspend is due to staff housing cost and other operating expense not fully recorded.
- Activity 161 - Waste Management (\$17,550) – Underspend is due to internal cost allocation not being paid to Mataranka for the provision of rubbish pick up services.
- Activity 347 - Crèche (\$47,545) – Underspend is due to carried forward funds from last year. These amount are reflected in budgets but not yet included in the actuals.
- Activity 401 - Night Patrol (\$13,138) – Underspend is due to vacant positions and staff absences.

ATTACHMENTS:

- 1 Jilkmिंगgan Local Authority - Expenditure Report 31 August 2019.pdf

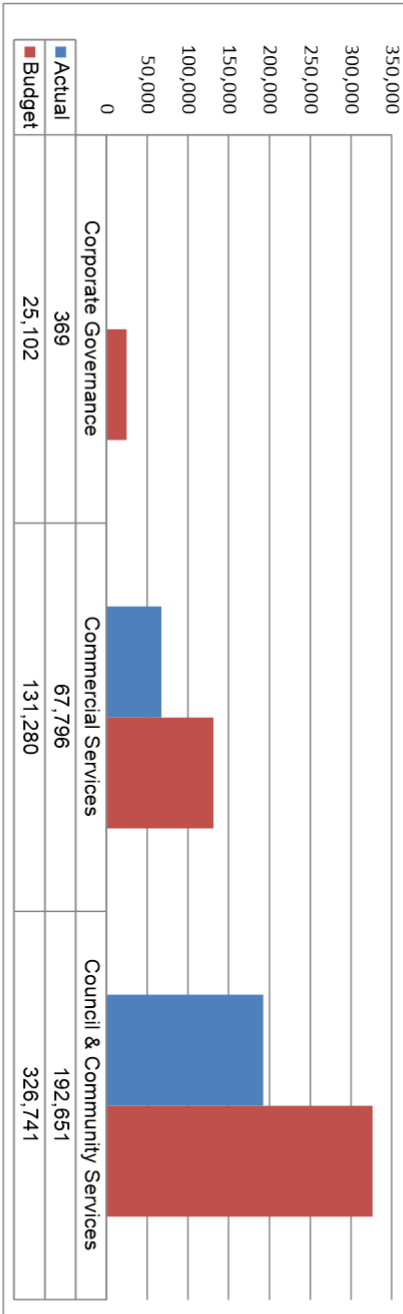
Roper Gulf Regional Council
Jilkmiggan
Expenditure Report as at 31 August 2019



Expenditure by Service
 Corporate Governance
 Commercial Services
 Council & Community Services
Total Expenditure

	August 2019 Actual	August 2019 Budget	August 2019 Variance	Annual Budget	Percentage of Budget Spent
Corporate Governance	369	25,102	24,733	150,612	1%
Commercial Services	67,796	131,280	63,485	787,683	52%
Council & Community Services	192,651	326,741	134,090	1,960,445	59%
Total Expenditure	260,816	483,123	222,308	2,898,740	54%

Expenditure by Service Group



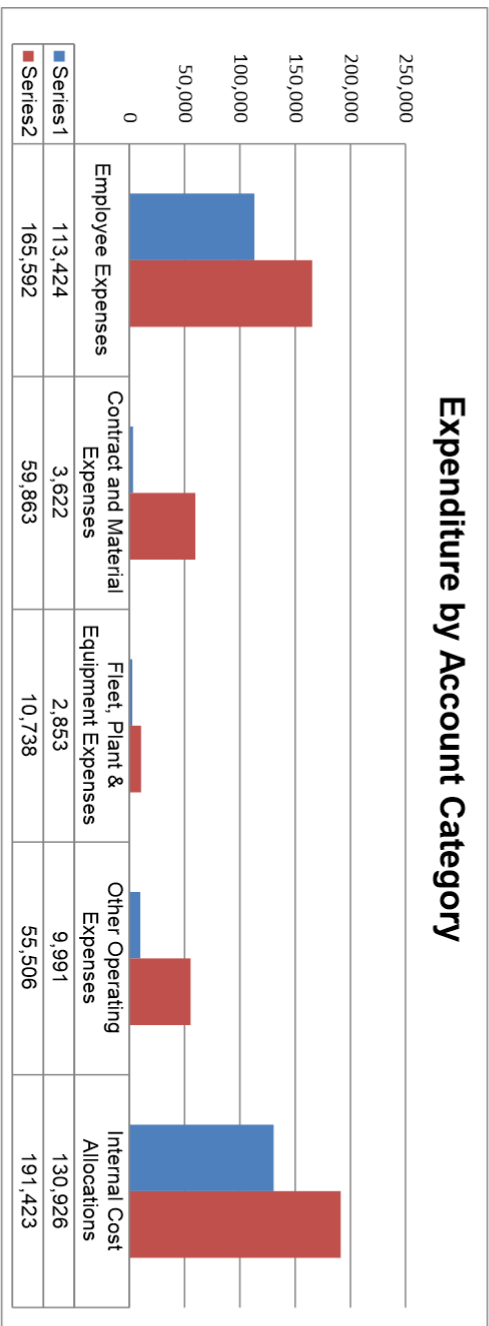
Roper Gulf Regional Council
Jilkmiggan
Expenditure Report as at 31 August 2019



Expenditure by Account Category
 Employee Expenses
 Contract and Material Expenses
 Fleet, Plant & Equipment Expenses
 Other Operating Expenses
 Internal Cost Allocations
Total Expenditure

	August 2019 Actual	August 2019 Budget	August 2019 Variance	Annual Budget	Percentage of Budget Spent
Employee Expenses	113,424	165,592	52,168	993,553	68%
Contract and Material Expenses	3,622	59,863	56,241	359,180	6%
Fleet, Plant & Equipment Expenses	2,853	10,738	7,885	64,430	27%
Other Operating Expenses	9,991	55,506	45,515	333,038	18%
Internal Cost Allocations	130,926	191,423	60,497	1,148,539	68%
Total Expenditure	260,816	483,123	222,308	2,898,740	54%

Expenditure by Account Category



Roper Gulf Regional Council Jilkmiggan Expenditure Report as at 31 August 2019



Activity Listing	August 2019 Actual	August 2019 Budget	August 2019 Variance	Annual Budget	Explanation
Corporate Governance					
110 - Assets Management - Fixed Assets	0	2,530	2,530	15,179	Budgeted for legal and rent expense, invoices not received and paid yet.
132 - Local Authority	387	985	598	5,908	Underspend on local authority meeting and travel allowance.
138 - Local Authority Project	0	20,888	20,888	125,330	Please see attached project register for more details.
202 - Staff Housing	18	699	717	4,195	Budgeted for operating expense and not spent yet.
Sub Total	369	25,102	24,733	150,612	

Commercial Services					
221 - Territory Housing Tenancy Management Contract	4,003	7,128	3,125	42,769	Staff absences leads to underspend in wages and other operating expense.
244 - Power Water contract	14,160	18,007	3,847	108,042	Immaterial variance.
246 - Commercial Australia Post	1,243	1,250	7	7,500	Immaterial variance.
314 - Service Fee - CDP	48,389	92,395	44,006	554,371	Underspend is due to vacant positions that leads to less operating expense. Project management fee is not fully recorded yet.
318 - Outcome Payments - CDP	0	12,500	12,500	75,000	Project Management and internal department cost not charged yet.
Sub Total	67,796	131,280	63,485	787,683	
Council & Community Services					
111 - Council Services General	28,151	44,915	16,764	269,491	Staff housing cost allocation is not coded yet and operating expense is also underspend.

Roper Gulf Regional Council Jilkmiggan Expenditure Report as at 31 August 2019



Activity Listing	August 2019 Actual	August 2019 Budget	August 2019 Variance	Annual Budget	Explanation
160 - Municipal Services	36,959	51,087	14,128	306,524	Underspend is due to less request for vehicles and assets repair maintenance.
161 - Waste management	3,667	21,216	17,550	127,299	Cost allocation for rubbish collection is not completed yet.
164 - Local Emergency Management	0	1,122	1,122	6,730	
170 - Australia Day	0	50	50	300	
171 - Naidoc Week	0	50	50	300	
200 - Local roads maintenance	0	2,583	2,583	15,500	
201 - Street lighting	0	900	900	5,400	
341 - Commonwealth Aged Care Package	3,382	4,461	1,079	26,768	Immaterial variance.
344 - Commonwealth Home Support Program	801	2,393	1,592	14,357	Immaterial variance.
347 - Creche	65,358	112,903	47,545	677,419	Carried forward unspent funds reflected in
350 - Centrelink	6,458	7,723	1,266	46,339	Immaterial variance.
381 - Animal Control	766	88	678	528	Immaterial variance.
401 - Night Patrol	28,294	41,432	13,138	248,594	Underspend due to staff absence and vacant positions.
403 - Outside School Hours Care	15,962	27,439	11,477	164,634	Budgeted expense for materials and contracts not spend yet.
404 - Indigenous Sports and Rec Program	2,852	5,144	2,292	30,863	Underspend on staff wages and other expense.
407 - Remote Sports and Recreation	0	583	583	3,500	
414 - Drug and Volatile Substances	0	2,150	2,150	12,900	
416 - Youth Vibe Grant	0	417	417	2,500	
423 - SPG - Diversion Evenings	0	83	83	500	
Sub Total	192,651	326,741	134,090	1,960,445	
Total Expenditure	260,815	483,123	222,308	2,898,740	

GENERAL BUSINESS



ITEM NUMBER	11.6
TITLE	Governance Report - Local Authority Project Register Update
REFERENCE	850232
AUTHOR	Lokesh ANAND, Chief Financial Officer

RECOMMENDATION

- (a) **That the Jilkmिंगgan Local Authority receive and note the updated report on Local Authority Project Funding as at 11 September 2019.**

BACKGROUND

Since 2014, the Jilkmिंगgan Local Authority has received a total of \$210,501 in Local Authority Project Funding from the Department of Local Government, Housing and Community Development.

Total funding allocated \$195,770 and currently spent is \$121,291.

There are \$9,375 funds available for further allocation.

Please find the attached summary and status of the project/s that the Local Authority has allocated funds.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Jilkmिंगgan Local Authority Project Register 11.09.19.pdf

Jilkmिंगgan Local Authority Project Funding - As at 11.09.2019

Funds received from Department	\$	210,501.00
Funds allocated to projects by Local Authority Members	\$	195,770.00
Surplus/(Deficit) from completed projects	-\$	5,355.28
Unallocated remaining funds	\$	9,375.72

Project ID	Projects	Priject Budget	Actual Expenditure	Project Status
1613801	Playground at the Sport and Recreational Hall Lot 69	\$ 57,000.00	\$ 21,653.61	In Progress
1613804	Seating material (CDP to build and install)	\$ 18,000.00	\$ 8,546.62	In Progress
1613805	Seating at the Sports Oval	\$ 26,125.00	\$ 26,090.55	In Progress
1613810	2nd Playground on Jilkmिंगgan Street	\$ 30,000.00		Funding allocated 02.10.2018
1613811	Contribution towards Mulgan Camp playground	\$ 5,000.00		Funding allocated 02.10.2018
	Total for current projects in progress	\$ 136,125.00	\$ 56,290.78	
	Total for completed projects	\$ 59,645.00	\$ 65,000.28	
	Grand Total	\$ 195,770.00	\$ 121,291.06	