



AGENDA
FINANCE COMMITTEE
WEDNESDAY, 30 JANUARY 2019

Notice is given that the next Finance Committee Meeting of the Roper Gulf Regional Council will be held on:

- Wednesday, 30 January 2019 at
- The Council Chambers
- Roper Gulf Regional Council Headquarters
- 2 Crawford Street, Katherine
- Commencing at 0830HRS

Your attendance at the meeting will be appreciated.

Sharon Hillen
ACTING CHIEF EXECUTIVE OFFICER

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant”.

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis , dum wek brabli gudbalawei, en im laibliwan”

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CONFIRMATION OF PREVIOUS FINANCE COMMITTEE MEETING MINUTES



ITEM NUMBER	8.1
TITLE	Confirmation of Previous Minutes
REFERENCE	789200
AUTHOR	Ashleigh Anderson, Governance Officer

RECOMMENDATION

- (a) **That the Finance Committee adopts the previous minutes of the 28 November 2018 Finance Committee Meeting as a true and accurate record of that meeting and its decisions.**

BACKGROUND

The Finance Committee met on 28 November 2018 at 0830hrs at the Roper Gulf Regional Council Chambers at 2 Crawford Street, Katherine.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Finance Committee Meeting 2018-11-28 [778631].DOCX



MINUTES OF THE FINANCE COMMITTEE MEETING OF THE ROPER GULF REGIONAL
COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
ROPER GULF REGIONAL COUNCIL HEADQUARTERS
2 CRAWFORD STREET, KATHERINE ON WEDNESDAY, 28 NOVEMBER 2018 AT 8:30
AM

PRESENT/STAFF/GUESTS

1.1 Elected Members

- Mayor Judy MacFARLANE
- Deputy Mayor Helen LEE
- Councillor Owen TURNER
- Councillor Ossie DAYLIGHT
- Geoff BISHOP, Independent Member (Remote via Audio Visual Link)

1.2 Staff

- Sharon HILLEN, Acting Chief Executive Officer
- Lokesh ANAND, Chief Financial Officer
- Marc GARDNER, Director of Commercial Services
- Virginia BOON, Acting Director of Council and Community Services
- Cristian COMAN, Manager of Governance and Corporate Planning
- Prerna RAMAWAT, Acting Local Authority Coordinator
- Ashleigh ANDERSON, Governance Officer (Minute Taker)

1.3 Guests

- Amanda HAIGH, Regional Manager Big Rivers Region, Department of Housing and Community Development

2. MEETING OPENED

Meeting opened at 0841hrs

3. WELCOME TO COUNTRY

Mayor Judy MacFARLANE welcomed Members, Staff and Guests to the Meeting and the Roper Gulf Regional Council pledge was read.

4. APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

85/2018 RESOLVED (Owen TURNER/Helen LEE)

CARRIED

(a) That the Finance Committee accepts the apology of Councillor Samuel EVANS.

5. CALL FOR ITEMS OF GENERAL BUSINESS

Nil

6. QUESTIONS FROM THE PUBLIC

Nil

7. DISCLOSURES OF INTEREST

There were no declarations of interest at this Finance Committee.

8. CONFIRMATION OF PREVIOUS FINANCE COMMITTEE MEETING MINUTES**8.1 CONFIRMATION OF PREVIOUS MINUTES**

86/2018 RESOLVED (Helen LEE/Geoff BISHOP)

CARRIED

- (a) That the Finance Committee adopts the previous minutes of the 29 August 2018 Finance Committee Meeting as a true and accurate record of that meeting and its decisions.

9. BUSINESS ARISING FROM PREVIOUS MINUTES**9.1 ACTION LIST**

87/2018 RESOLVED (Owen TURNER/Helen LEE)

CARRIED

- (a) That the Finance Committee receives and notes the action list;
(b) That Council's resources are focused on playgrounds at Jilkminggan, Ngukurr, Robinson River and Mulggan Camp.

10. INCOMING CORRESPONDENCE**10.1 INCOMING CORRESPONDENCE**

88/2018 RESOLVED (Geoff BISHOP/Owen TURNER)

CARRIED

- (a) That the Finance Committee receives and notes the incoming correspondence.

11. OUTGOING CORRESPONDENCE

Nil

12. EXECUTIVE DIRECTORATE REPORTS**12.1 MATARANKA OVAL LIGHTING GIFT PROJECT**

89/2018 RESOLVED (Helen LEE/Ossie DAYLIGHT)

CARRIED

- (a) That the Finance Committee receives and notes the gifted lights from the Northern Territory Government of the Katherine Sport and Rec Oval Lights;
(b) That Council seeks funding from external sources for the installation at a later date.

13. CORPORATE GOVERNANCE DIRECTORATE REPORTS**13.1 BULMAN LOCAL AUTHORITY**

90/2018 RESOLVED (Helen LEE/Ossie DAYLIGHT) *CARRIED*

- (a) That the Finance Committee receives and notes the Composition of the Bulman Local Authority.

13.2 GRANTS: FUNDING AGREEMENTS FOR ENDORSEMENT

91/2018 RESOLVED (Owen TURNER/Geoff BISHOP) *CARRIED*

- (a) That the Finance Committee accepts the funding offer of \$1,000,000 (GST Exclusive), for infrastructure, upgrade and renewal at Mulgga town camp, by signing, dating, and affixing the common seal to one copy of the agreement;
- (b) That the Finance Committee accepts the funding offer of \$265,513 (GST Exclusive), for the 2018-19 Remote Sport Program, by signing, dating, and affixing the common seal to one copy of the agreement;
- (c) That the Finance Committee accepts the funding offer of \$228,382 (GST Exclusive), for the 2018-19 Special Purpose Grant to revitalise Urapunga, by signing and dating one copy of the agreement.

Deputy Mayor Helen LEE left the meeting, the time being 0921hrs

Deputy Mayor Helen LEE returned to the meeting, the time being 0922hrs

13.3 FINANCE - RGRC FINANCIAL REPORT AS AT 31 OCTOBER 2018

92/2018 RESOLVED (Geoff BISHOP/Owen TURNER) *CARRIED*

- (a) That the Finance Committee receives and notes the financial reports as at 31st October 2018.

Mayor Judy MacFARLANE left the meeting, the time being 0923hrs

Mayor Judy MacFARLANE returned to the meeting, the time being 0924hrs

13.4 FINANCE - AUDITED GENERAL PURPOSE FINANCIAL STATEMENT 2017-18

93/2018 RESOLVED (Helen LEE/Ossie DAYLIGHT) *CARRIED*

- (a) That Finance Committee receives and notes 2017-18 Audited General Purpose Financial Statements.

13.5 FINANCE - BUDGET REVISION FIRST QUARTER 2018-19

94/2018 RESOLVED (Ossie DAYLIGHT/Geoff BISHOP) *CARRIED*

- (a) That Finance Committee adopts the First Quarter Amended Budget for 2018-19.

Deputy Mayor Helen LEE left the meeting, the time being 1015hrs

Deputy Mayor Helen LEE returned to the meeting, the time being 1017hrs

ADJOURNED FOR MORNING TEA 1030HRS – 1100HRS

13.6 PROJECTS DEPARTMENT POSITION CHANGE

95/2018 RESOLVED (Geoff BISHOP/Owen TURNER)

CARRIED

- (a) That the Finance Committee approves the changes to the title and position description as presented.

13.7 ASSETS AUCTION - RESULTS

96/2018 RESOLVED (Geoff Bishop/Helen Lee)

CARRIED

- (a) That the Finance Committee notes the report in relation to the Auction held on the 15th November 2018.

14. COUNCIL & COMMUNITY SERVICES DIRECTORATE REPORT

Nil

15. COMMUNITY SERVICES DIRECTORATE REPORTS

Nil

16. COMMERCIAL SERVICES DIRECTORATE REPORTS

Nil

17. CLOSED SESSION**17. DECISION TO MOVE TO CONFIDENTIAL SESSION**

97/2018 RESOLVED (Helen Lee/Geoff Bishop)

Members of the press and public be excluded from the meeting of the Confidential Session and access to the correspondence and reports relating to the items considered during the course of the Confidential session be withheld. This action is taken in accordance with Section 65(2) of the *Local Government Act*, as the item lists come within the following provisions:-

17.1 Registered Name of Organisation – *The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government Act (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of Council or some other person.*

17.2 Confirmation of Previous Confidential Minutes – *The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government Act (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of Council or some other person.*

17.3 End of the Year Awards Function – *The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government Act (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of Council or some other person.*

17.4 Consideration of Cleaning Tender RGRC-2019-AMS-Katherine Premises for a Period of 36 Months – *The report will be dealt with under Section 65(2) (ci) (ciii) (d) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information subject to an obligation of confidentiality at law, or in equity; AND information provided to the council on condition that it be keep confidential.*

17.5 Daly Waters – Waste Water – *The report will be dealt with under Section 65(2) (cii) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

17.6 Rates Concession to King Ash Bay Fishing Club – *The report will be dealt with under Section 65(2) (b) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the personal circumstances of a resident or ratepayer.*

17.7 Remuneration Strategy – *The report will be dealt with under Section 65(2) (ci) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person (commercial in confidence).*

17.8 Outgoing Letter – Ratepayer – *The report will be dealt with under Section 65(2) (b) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the personal circumstances of a resident or ratepayer.*

That the decisions of the Confidential Session be noted at follows:-

17.1 REGISTERED NAME OF ORGANISATION

98/2018 RESOLVED (Owen TURNER/Ossie DAYLIGHT)

CARRIED

- (a) That the Finance Committee executes formal name registration via Common Seal.

17.2 CONFIRMATION OF PREVIOUS CONFIDENTIAL MINUTES

99/2018 RESOLVED (Ossie DAYLIGHT/Owen TURNER)

CARRIED

- (a) That the Confidential Finance Committee adopts the previous minutes of the 29 August 2018 Finance Committee Meeting's Confidential Session as a true and accurate record of that meeting and its decisions.

17.3 2018 END OF YEAR AWARDS FUNCTION**100/2018 RESOLVED (Helen LEE/Geoff BISHOP)****CARRIED**

- (a) That the Confidential Finance Committee allocates \$50 per capita for each Katherine-based staff member for the 2018 End of Year Awards Function, to be organised by the Roper Gulf Regional Council Social Club Inc;
- (b) That the Finance Committee allocates \$50 pre capita funding for each Community Staff member for the 2018 End of Year Awards Function for Community-based Staff, to be organised by respective Area Managers and Council Service Coordinators.

17.4 CONSIDERATION OF CLEANING TENDER RGRC-2019-AMS - KATHERINE PREMISES FOR A PERIOD OF 36 MONTHS**101/2018 RESOLVED (Helen LEE/Geoff BISHOP)****CARRIED**

- (a) That the Finance Committee awards the contract RGRC-2019-AMS to provide cleaning services for Katherine premises to Yaanma Services Pty Ltd.

17.5 DALY WATERS - WASTE WATER**102/2018 RESOLVED (Helen LEE/Owen TURNER)****CARRIED**

- (a) That the Finance Committee approves the works carried out in Daly Waters pertaining to the waste water system.

17.6 RATES CONCESSION TO KING ASH BAY FISHING CLUB**103/2018 RESOLVED (Helen LEE/Geoff BISHOP)****CARRIED**

- (a) That the Finance Committee approves the rates concession of \$147,153.89 to be provided to King Ash Bay .

17.7 REMUNERATION STRATEGY**104/2018 RESOLVED (Ossie DAYLIGHT/Geoff BISHOP)****CARRIED****That the Finance Committee authorises the following:**

- (a) A 3.5% wage increase for all Level 1 to Level 9 employees effective date first full pay period commencing 26 November 2018;
- (b) An ex gratia payment for all Level 1 to Level 9 employees calculated as described in Financial Considerations;
- (c) All future increases to be indexed to the national minimum wage increases awarded each financial year by the Fair Work Commission.

17.8 OUTGOING LETTER - RATEPAYER

105/2018 RESOLVED (Helen LEE/Ossie DAYLIGHT)

CARRIED

- a) That the Finance Committee receives and notes the correspondence received from rate-payer from Daly Waters, and agrees to waive the accrued interest and accepts a payment-plan for the outstanding rates owed to Council.

18. MOVE OUT OF CONFIDENTIAL

18. MOVE OUT OF CONFIDENTIAL

106/2018 RESOLVED (Owen TURNER/Helen LEE)

CARRIED

- (a) That the Finance Committee moves out of Confidential Session.

19. CLOSE OF MEETING

The meeting terminated at 1218hrs.

THIS PAGE AND THE PRECEEDING 7 PAGES ARE THE MINUTES OF THE Finance Committee HELD ON Wednesday, 28 November 2018 AND CONFIRMED Wednesday 28 January 2019.

Mayor Judy MacFARLANE

BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER	9.1
TITLE	Action List
REFERENCE	792745
AUTHOR	Ashleigh Anderson, Governance Officer

RECOMMENDATION

- (a) That the Finance Committee receives and notes the action list.

BACKGROUND

Date	Meeting	Item	Description	Comment	Status	Update
29-Aug-18	FCM	17.4	LOT 644 BORROLOOLA	The property has been surveyed and put to the legal council in regards to changing the boundary line of the property.	ONGOING	Update needed in relation to any decisions or status of the outcome pertaining to the boundary line issue.
28-Nov-18	FCM	9.1	PLAYGROUNDS IN COMMUNITIES	The Council were to focus their resources on the playgrounds at Jilkminggan, Ngukurr, Robinson River and Mullgan Camp.	ONGOING	Update required on the status regarding each playground at each community and which stage said project/s are at.
28-Nov-18	FCM	12.1	MATARANKA OVAL LIGHTING GIFT PROJECT	The Council are to seek funding from external sources for the installation at a later date.	ONGOING	Update regarding the transportation and storage of the lights from Katherine to Mataranka.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

INCOMING CORRESPONDENCE

ITEM NUMBER 10.1
TITLE Incoming Correspondence
REFERENCE 791182
AUTHOR Ashleigh Anderson, Governance Officer

RECOMMENDATION

(a) That the Finance Committee receives and notes the incoming correspondence.

Item No	Date Received	Sender	Addressed To	Correspondence Details	InfoXpert ID
1	21.12.2018	Tony Morgan HWL Ebsworth Lawyers	Greg Arnott – Roper Gulf Regional Council	Lease for 29 Crawford Street.	789202
2	14.01.2019	Tony Tapsell CEO LGANT	Chris Pattas	Power and Water Corporation 2019-2024 Revised Proposal for Electricity Network Distribution Pricing	790888
3	14.01.2019	Keith Leftwich, Program Officer for Department of the Prime Minister and Cabinet	Sharon Hillen	Acquittal Advice for Community Night Patrol Program	791034
4	14.01.2019	Jane Hayden Branch Manager Department of Education and Training	Michael Berto	Community Child Care Funding Grant Agreement	791038
5	15.01.2019	Claire Brown Regional Director – DIPL	Sharon Hillen	Sports and Recreation Gift Lights	791101
6	15.01.2019	Rhiannon Dawes - Department of Education	Michael Berto	2017-2018 Audited Financial Acquittal Report for BBF Services	791190
7	15.01.2019	Department of the Prime Minster and Cabinet	Marc Gardner	Outcome of the Community Development Program Grant Funding	791198

ATTACHMENTS:

There are no attachments for this report.

OUTGOING CORRESPONDENCE

ITEM NUMBER 11.1
TITLE Outgoing Correspondence
REFERENCE 791184
AUTHOR Ashleigh Anderson, Governance Officer

RECOMMENDATION

(a) That the Finance Committee receives and notes the outgoing correspondence.

Item No	Date Sent	Sender	Addressed To	Correspondence Details	InfoXpert ID
1	27.12.2018	Mayor Judy MacFarlane	Geoff Bishop	Resignation from Finance Committee	787177
2	07.01.2019	Sharon Hillen (A/CEO)	Leo Bourke	Rocky Creek Causeway	789387
3	07.01.2019	Sharon Hillen (A/CEO)	Meeta Ramkumar	Procurement directive	789536
4	14.01.2019	Sharon Hillen (A/CEO)	Paul Jeffs	Urapunga Local Authority - Unsuccessful	791053
5 - 11	14.01.2019	Sharon Hillen (A/CEO)	Richard Collins, Clifford Duncan, Antonella Pascoe, Annie Daniels, Elaine Duncan, Cleven Woods	Urapunga Local Authority - Successful	791055 791056 791057 791058 791059 791060
12	16.01.2019	Sharon Hillen (A/CEO)	BBRF Program Management Team	Changes to Council's Financial Circumstances	791286

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	13.1
TITLE	FIN019 - Procurement Policy
REFERENCE	790927
AUTHOR	Ashleigh Anderson, Governance Officer

RECOMMENDATION

- (a) **That the Finance Committee receives and notes the draft Procurement Policy.**

BACKGROUND

The aim of the Procurement policy is to establish a framework to ensure that Council achieves the best procurement outcomes by:

- Promoting value for money with integrity, transparency and accountability;
- Reducing the risk for fraud or error in procurement activities;
- Being undertaken in accordance with Council's strategic plan;
- Providing reasonable opportunity for competitive local businesses that comply with relevant legislation to supply Council;
- Promoting compliance with relevant legislation and regulations; and
- Promoting awareness among the Council Elected Members, Local Authority Members and Council employees regarding their role, responsibility and authority.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 RGRC FIN019 - PROCUREMENT POLICY.doc

1. POLICY CERTIFICATION

Policy title:	Procurement Policy
Policy number:	FIN019
Category:	Policy
Classification:	ADM
Status:	Draft

2. PURPOSE

The aim of this policy is to establish a framework to ensure that Council achieves the best procurement outcomes by:

- Promoting value for money with integrity, transparency and accountability;
- Reducing the risk for fraud or error in procurement activities;
- Being undertaken in accordance with Council's strategic plan;
- Providing reasonable opportunity for competitive local businesses that comply with relevant legislation to supply Council;
- Promoting compliance with relevant legislation and regulations; and
- Promoting awareness among the Council Elected Members, Local Authority Members and Council employees regarding their role, responsibility and authority.

3. ORGANISATIONAL SCOPE

This policy applies to the procurement of all materials, equipment, assets and related services, construction contracts and service contracts including consultancy services. The policy represents all the procedures, practices, systems, documents and organisational structures implemented by Council to manage its procurement activities, improve efficiency and reduce risks in the procurement process.

All Elected Members, Local Authority Members and Council employees engaged in procurement or who have responsibility for procurement decisions must comply with this policy. It is the responsibility of Council officers involved in procurement to understand the meaning of this policy.

Council Elected Members, Local Authority Members and Council employees are required to:

- Act, and be seen to act, properly and in accordance with the requirements of the law, the Local Government Act and all corresponding regulations;
- Abide by Council's Code of Conduct, Financial Delegations and all applicable policies and instructions; and
- Preserve Council's integrity to ensure that Council may be seen to have acted beyond reproach in all procurement dealings.

Procurement must be in accordance with the adopted annual budget. Items not within the approved budget must be referred to the Council for resolution and be made in anticipation of the adoption of an amendment to a budget, making provision for the expenditure for the relevant financial year, *Accounting Regulations 14 (1) (b)*. Sufficient funds must be available to meet the full cost of the proposed procurement.

All relevant communication undertaken in the procurement process must be recorded in the Council's financial system or electronic records system.

Any case where expenditure is incurred due to malpractice, deceptive conduct or carelessness, is to be brought to the attention of a General Manager, the CEO and to a full meeting of the Council either an Ordinary Council Meeting or Special Meeting.

4. POLICY STATEMENT

Council is committed to ensuring that procurement provides best value in a fair, transparent and equitable process that is compliant with all relevant legislation.

5. DEFINITIONS

Goods	"Goods" include tangible, quantifiable material requirements usually capable of being moved or transported that are purchased, rented, leased or hired by a public authority. Only goods directly acquired by Council are included in this definition. Goods acquired by any service contractor are not directly acquired and therefore are excluded.
Services or Provision of Services	"Services" or "provision of services" means any task, consultancy, work or advice to be performed or provided that is procured by Council. Included are services such as freight, air charter, consultancies, outsourcing, maintenance, cleaning, waste removal, equipment repairs, external auditors etc.
Construction (including works)	For the purpose of this Policy a work (construction) is defined as: The construction of buildings, housing and other public infrastructure, as well as related services such as architectural, surveying, facilities management and general maintenance.
Local Contractor/Supplier/Business	Have a permanent office and/or permanent staff in the Council local government area or Katherine.
Local	Within the boundaries of the Council area or Katherine.
Indigenous Small to Medium Enterprise	A Small to Medium Enterprise that is greater than 50% Indigenous owned.
Regional	Big Rivers Region.
Northern Territory	The whole of the Northern Territory.
Work Health and Safety	The discipline concerned with protecting the health and safety of all stakeholders in the workplace from exposure to hazards and risks resulting from work

	activities.
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6. PRINCIPLES

6.1 Value for Money

Value for Money is the core principle of the procurement process to ensure the best available procurement outcome is achieved. Value for money involves comparing the quality and benefits against the whole of life costs and includes evaluation of both price and non-price factors. Whole-of-life cost is the total cost incurred in buying, owning, using, maintaining and disposing goods or discontinuing services.

Council will evaluate whole of life costs as well as relevant qualitative factors such as past performance, capacity and capability, indigenous participation, quality and environmental and social factors to ensure the best value for money is obtained.

6.2 Open and effective competition

Procurement processes will be open and result in effective competition in the provision of goods and services. Council will achieve this by:

- Ensuring all procurement procedures and processes are transparent;
- Giving fair and equitable consideration to all suppliers without any bias or prejudice;
- Allowing suppliers the opportunity to do business with Council and encouraging competition among suppliers by inviting suppliers to quote or tender in order to assess value for money; and
- Ensuring fair and equitable assessment of all quotations and tenders.

6.3 Ethical behaviour

The principle of probity and ethical behaviour governs the conduct of all procurement processes. Council officers involved in procurement must comply with the standards of integrity, impartiality, fairness, openness, and professional conduct. Council officers must:

- Deal fairly, impartially and consistently with all suppliers;
- Protect the confidentiality and privacy of personal and commercial information;
- Declare any potential conflict of interest prior to the commencement of a procurement activity and withdraw from any procurement activity where it has been deemed that a perceived or actual conflict of interest exists;
- Not take part in misleading or deceptive conduct;
- Not compromise the Council's standing or the integrity of its purchasing activities through the acceptance of gifts (other than gifts of a token kind, or moderate acts of hospitality); and
- Ensure that the procurement is documented appropriately and retained to demonstrate compliance with the procurement policy and relevant laws.

6.4 Encouragement of the development of competitive local business and industry

Council encourages the development of competitive local businesses. Where price, performance, quality, suitability and other evaluation criteria are comparable, the following areas may be weighted up to a value of 50% dependent on Council priorities, in evaluating quotations and tenders:

- Cost/price
- Creation of local employment opportunities;
- Readily available goods, services and support;
- More convenient communications for contract management; and
- Economic growth within a defined region.

6.5 Environmental and Social implications

Council will consider the environmental and social implications of procurement. Goods and services that have better environmental and social outcomes will be preferred providing the costs are reasonable and within budget.

Suppliers/contractors/businesses who are Indigenous owned or can demonstrate Indigenous employment outcomes will be preferred.

6.6 Contractors

Contractors must comply with applicable legislation and policies regarding Work Health and Safety, and environmental protection.

6.7 Buy Local

Council is committed to enhancing opportunities for local suppliers. Council is required to consider local benefit opportunities that may be relevant with other assessment criteria, and ask corresponding questions when evaluating quotes and tenders. This gives suppliers more opportunities to demonstrate the benefits of their 'localness'.

Council recognises that local benefits can often not be assessed in isolation, rather, local benefits such as knowledge of the environmental and market conditions unique to the Territory and proximity of supply chains etc. should be considered. These other (or dispersed) local benefit questions will vary depending on the nature of the procurement, such as:

- Past performance – an organisations track record of enhancing local economic and community outcomes through its' delivery of similar goods or services.
- Capacity – the supplier's use of local knowledge (technical, environmental, geographical, cultural and other) to ensure successful delivery.
- Timeliness – proximity and responsiveness of supply chain.

For quotes less than \$100,000 where good and services are available locally Council will in the first instance seek quotes from Indigenous local Small to Medium Enterprises, if none exist then non Indigenous local businesses are to be approached.

For quotes less than \$100,000 and tenders greater than \$100,000 where a local business has demonstrated their capacity to undertake the contract, Council has the discretion to apply a price differential (for assessment purposes only) of between five (5) and twenty-five (25) percent to tendered prices from non-local businesses as a way of supporting local business and industry.

6.7.1 Hierarchy of engagement

1. Local Indigenous Owned Contractor/Supplier/Business
2. Local Contractor/Supplier/Business
3. Regional
4. Northern Territory

7. REFERENCES

Acknowledgements (original author/source documents)	Tiwi Islands Regional Council Procurement Policy
Related Policies	<ul style="list-style-type: none"> • FIN001 – Financial Delegations Manual • FIN006 – Accounting and Policy Manual • GOV012 – Organisational Delegations Manual
Related Publications	<ul style="list-style-type: none"> • FIN SOP008 – Procurement Standard Operating Procedure • Local Government Act (NT) 2008 • Local Government (Accounting) Regulations • General Instruction no 4 - Procurement
Relevant Forms	<ul style="list-style-type: none"> • Purchasing Quotation Evaluation/Exemption Form • Requisition for New Accounts Payable

	Form <ul style="list-style-type: none"> • Asset Registration Form • Asset Disposal Form
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8. DOCUMENT CONTROL

Policy number	019
Policy Owner	FIN
Endorsed by	
Date approved	
Revisions	
Amendments	
Next revision due	

9. CONTACT PERSON

Contact person
Contact number

Chief Financial Officer
08 8972 9000

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	13.2
TITLE	Urapunga Local Authority Project Funding
REFERENCE	791162
AUTHOR	Josh Chevailer-Brine, Grants Coordinator

RECOMMENDATION

- (a) **That the Finance Committee receives and notes the 2018-19 agreement for Local Authority Project Funding for the Urapunga Local Authority.**

BACKGROUND

On 14 December 2018 the Acting CEO accepted on behalf of Council Local Authority Project Funding of \$20,000 (GST Exclusive) for the newly created Urapunga Local Authority. The funding is for the 2018-19 Financial Year.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

1 138_DoA_2018-19_Executed_Urapunga.pdf



DEPARTMENT OF
HOUSING AND COMMUNITY
DEVELOPMENT

Roper Gulf Regional Council

Manager Grants Program
Local Government Division
Department of Housing and Community Development
GPO Box 4621
DARWIN NT 0801


Dear Sir/Madam


RE: ACCEPTANCE OF LOCAL AUTHORITY PROJECT FUNDING (LAPF) FOR 2018-19

On behalf of the Roper Gulf Regional Council the offer of Local Authority Project funding for \$20 000 is accepted under the following terms and conditions to:

- (a) Manage and expend the LAPF in accordance with the *Local Government Act* and the *Local Government (Accounting) Regulations*.
- (b) Purchase items funded under this agreement on the requirements of the Northern Territory Government's Buy Local Plan, unless it can be proven, through a competitive process that there is no suitable Territory enterprise able to supply the service.
- (c) Place the LAPF in a **trust account**, details of which are BSB: 065- 902, Account No: 1031 3315 until such time it is to be expended.
- (d) Only use the LAPF for local authority prioritised community projects in the Urapunga community.
- (e) Absorb any costs above \$20 000.
- (f) Provide a certification of the LAPF as at 30 June 2019 using a statement titled "Certification of 2018-19 Local Authority Project Funding" as issued (copy attached), on or before 31 August 2019 or thereafter for a period of two years in line with clause (h).
- (g) Lay the certification before a Council and Local Authority meeting and provide copies of the minutes.
- (h) Fully expend the LAPF within two years of receipt of the funding otherwise failure to do so may result in the Department of Housing and Community Development withholding any future payments of LAPF funding or requesting unspent funding to be repaid.

Yours faithfully


CEO - MARC GARDNER
14 / 12 / 2018


Acting CFO
18 / 12 / 2018

nt.gov.au

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	13.3
TITLE	New Funding Agreements
REFERENCE	791170
AUTHOR	Josh Chevailier-Brine, Grants Coordinator

RECOMMENDATION

- (a) That the Finance Committee accept the variation to the Community Home Support Program by signing, dating, and affixing the Common Seal to one copy of the Deed of Variation;
- (b) That the Finance Committee accept the funding offer of \$51,600 (GST Exclusive) for the Ngukurr Sport and Recreation Precinct Master Plan, by signing, dating, and affixing the Common Seal to one copy of the Agreement;
- (c) That the Finance Committee accept two variations to the School Nutrition Program, totaling \$381,914 (GST Exclusive), by signing, dating, and affixing the Common Seal to one copy of each Agreement.

BACKGROUND**A. CHSP Growth Funding**

The variation provides growth funding of \$20,170.82 (GST Exclusive) to deliver frail, older people with support in activities of daily living that help them maintain appropriate standards of hygiene and grooming.

B. Facility and Capital Equipment Upgrades

The agreement provides funding of \$51,600 (GST Exclusive) for the commission of the Ngukurr Sport and Recreation Precinct Master Plan. The Master Plan will:

- Identify the drainage, access, and essentials services requirements, proportionate to current and anticipated infrastructure requirements at the Ngukurr Sport and Recreation Precinct.
- Provide conceptual and design plans for infrastructure, drainage and essential services. Develop scope of works and phasing and implementation schedule and identify priorities for action.
- Identify the associated costs of the above mentioned items.

The Master Plan will support grant applications for major infrastructure funding in 2019-20.

C. Variation to School Nutrition Program

The School Nutrition Program variation provides funding of \$139,914 (GST Exclusive) for Manyallaluk and \$242,000 (GST Exclusive) for Bulman for the 2019 Calendar Year. The activity period end date for each location is 31 December 2019.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	13.4
TITLE	FINANCE - RGRC FINANCIAL REPORT AS AT 31 DECEMBER 2018
REFERENCE	793364
AUTHOR	Lokesh Anand, Chief Financial Officer

RECOMMENDATION

- (a) **That the Finance Committee receives and notes the financial reports as at 31 December 2018.**

BACKGROUND

Attached are the financial reports for Roper Gulf Regional Council as at 31 December 2018, including:

- Balance Sheet
- Income and expenditure report by service group
- Income and expenditure report by account category
- Cash-at-bank Statement and 12-month graph on cash balances
- Expenditure reports for all communities

Balance sheet has been prepared as per prevailing accounting standards, practice and in compliance with the applicable Local Government Act. Revenue and Expenditure statement as at end of December 2018 shows a surplus of \$14.05M. Our bank balance as at 31 December is \$28.41M.

ISSUES/OPTIONS/SWOT**Interpretation of Debtors and Creditors****Debtors**

The summary below shows the amount of debtors outstanding for the current and the prior month.

See attached: Aged Analysis – Detailed Report – Accounts Receivable 31 December 2018

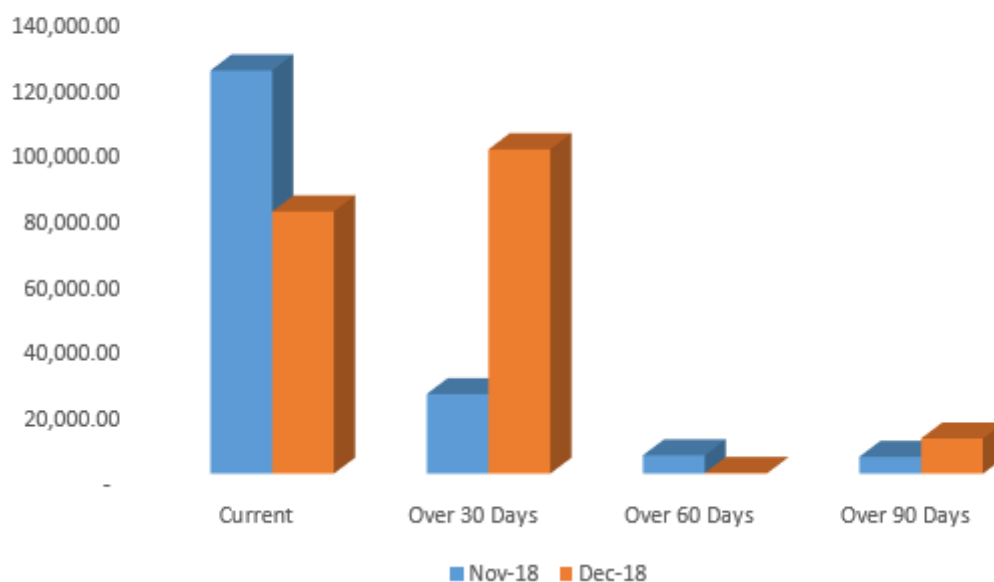
As at 31 December 2018, \$189,146.95 is outstanding. Comparatively, at 30 November 2018, the total debt outstanding was \$157,430.63. During this month, debtors have shown an overall increase from November to December by \$31,716.32.

AR Age Analysis

Debtors	Nov-18		Dec-18	
Current	122,583.33	77.85%	79,692.96	42.13%
Over 30 days	24,193.98	15.37%	98,590.80	52.12%

Over 60 days	5,600.00	3.55%	210.00	0.11%
Over 90 days	5,095.35	3.23%	10,695.35	5.65%
	157,472.66		189,189.11	
Less: Unapplied Credits	42.03		42.16	
Total Actual Outstanding	157,430.63		189,146.95	

End of the Month Report December 2018



Top 10 AR Debtors – December 2018

A/c	Description	Balances	Status	Reason
00981	Alawa Aboriginal Corporation	93,500.00	More than 30 Days	Full fiscal year 2018-19 Administration charges
00815	Remote Civil Pty Ltd	25,582.50	Current	Hire of 24 Tonne Hitachi Excavator for 189.50 hours between Aug-18 to Oct-18
00584	Dept of Housing and Community Development- R&M Contract	19,479.80	Current	HMO Invoice Nov-18 - Cluster 4 & 5
00121	Dept of Infrastructure, Planning and Logistics - Katherine	9,207.91	Current	Litter Collection & Aerodrome Maintenance Dec-18
01038	A.A. Essential Services	9,198.00	Current	Accommodation at Bulman
01451	Bio Gen Solutions Pty Ltd	5,600.00	More than 90 days	Accommodation-Follow up in progress
01443	Woodhill & Sons	4,520.00	More than 90 days	Woodhill & sons under liquidation and documents for claim lodged to liquidator Rodgers Reidy
00568	Nighthawk Transport Pty Ltd	2,850.00	Current	Forklift Hire 22/11/2018 - 20/12/2018
00377	Traditional Credit Union (TCU)	2,700.00	Current	Rent for Numbulwar and Ngukurr for Jan-19
00487	Katherine Aviation	2,214.29	Current	Rent for Ngukurr for Jan-19
	Total	174,852.50		

Rates & Refuse Outstanding– December 2018

Year	Financial Year Total Balance	Percentage of Total owing
2008/09	25,662.87	8.26%
2009/10	3,941.64	1.27%
2010/11	4,911.39	1.58%
2011/12	4,427.87	1.43%
2012/13	5,319.49	1.71%
2013/14	12,480.98	4.02%
2014/15	69,809.32	22.47%
2015/16	15,481.71	4.98%
2016/17	21,619.51	6.96%
2017/18	23,148.62	7.45%
2018/19	123,899.50	39.88%
Total	310,702.90	100%

The rates department is working in recovering the outstanding rates and charges. Last month the outstanding for rates & charges were \$315,366.39.

Creditors

The summary below shows the amount of creditors outstanding for the current month.

See attached: Aged Analysis Report – Detailed Report – Accounts Payable 31 December 2018.

As at 31 of December 2018, \$417,204.15 in creditors is outstanding.

The Accounts Payable age analysis report depicts the following:

Creditors	Amount	
Current	\$322,005.12	72.36%
Over 30 days	\$1,709.67	0.39%
Over 60 days	\$1,398.67	0.31%
Over 90 days	\$119,874.24	26.94%
Total outstanding amount (Including Overdue)	\$444,987.70	
Less: Unapplied Credits	-\$27,783.55	
TOTAL ACTUAL OUTSTANDING	\$417,204.15	

Unapplied items appearing as a result of time difference and have no effect in the financial statement.

Following are the details of suppliers from whom invoices over \$10,000 were received and entered during the month of December 2018:

Acc. #	Description	Amount	Transaction
10188	Katherine Town Council	\$ 11,000.00	Waste Management Coordinator Contribution 2019
10791	Deloitte Touche	\$ 31,733.90	Audit Fees
10054	Puma Energy	\$ 12,580.34	Beswick Bulk Fuel order
11264	Jardine Lloyd Thompson	\$ 224,534.41	Insurance Fees June 2018-19
10325	Airpower	\$ 394,935.90	Tractors & Slashers Capex purchase for communities
11810	SULO MGB	\$ 11,481.56	Wheelie Bins for Various Communities
13082	Katherine Shed	\$ 38,315.00	Carport for Beswick Workshop Yard & 50% Deposit for Outstation Shed Chardon St
13329	Jacobs Group	\$ 42,063.03	Rocky Creek Crossing
13361	Netball NT	\$ 11,088.98	Ngukurr Netball Workshop
12307	Simone Byrne	\$ 24,955.15	Ngukurr Transport Hub
12544	Titan Plant Hire	\$ 23,724.97	Ngukurr Wheel Loader Hire
12781	Wright Express	\$ 31,213.38	Fuel Card November 2018
13484	AIM Industries	\$ 53,405.00	Consulting for Borrooloola Business Hub & Sports Centre
13657	Fire Protection Professionals	\$ 15,505.60	Beswick Offices Fire equipments
13668	NJ HOMES	\$ 286,094.96	Numbulwar Sports & Rec hall upgrade, workshop repairs, bathroom & laundry upgrade
		\$ 1,212,632.18	

All entered amount has already been paid and settled.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

1 (1)Financial Reports 31.12.2018.pdf

Roper Gulf Regional Council
Balance Sheet as at 31st December 2018



ASSETS		LIABILITIES	
Current Assets		Current Liabilities	
	13,317,752		417,204
	189,147		165,060
	-53,690		56,113
	310,703		1,763,340
	177,271		319,458
	15,000,000		1,758
	1,262,816		
Total Current Assets	30,203,999	Total Current Liabilities	2,722,934 = <i>Working Capital</i>
Less: Unexpended Tied Grants	5,949,002		
Available Untied Current Assets	24,254,997	Total Current Liabilities	2,722,934 = <i>\$21,532,063</i>
Non-current Assets		Long-term Liabilities	
	4,223,000		512,393
	42,859,942		512,393
	-1,209,434		
	31,932,921	Total Liabilities	3,235,326
	-16,167,148		
	135,898	EQUITY	
	-133,554		95,030,163
	6,419,866	Total Shareholders' Equity	95,030,163
	0		
Total Non-current Assets	68,061,491	TOTAL LIABILITIES & EQUITY	98,265,490
TOTAL ASSETS	98,265,490		

Balance Sheet Check

OK

RATIOS

11.09
 11.03
 10.40

Effective
 8.91

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by Account

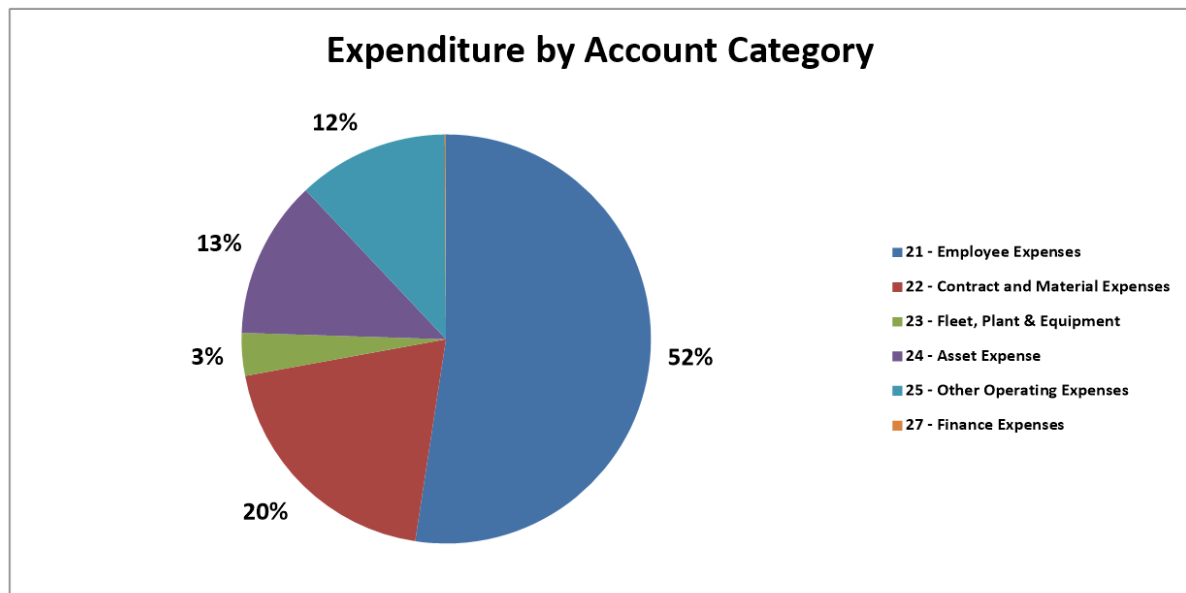
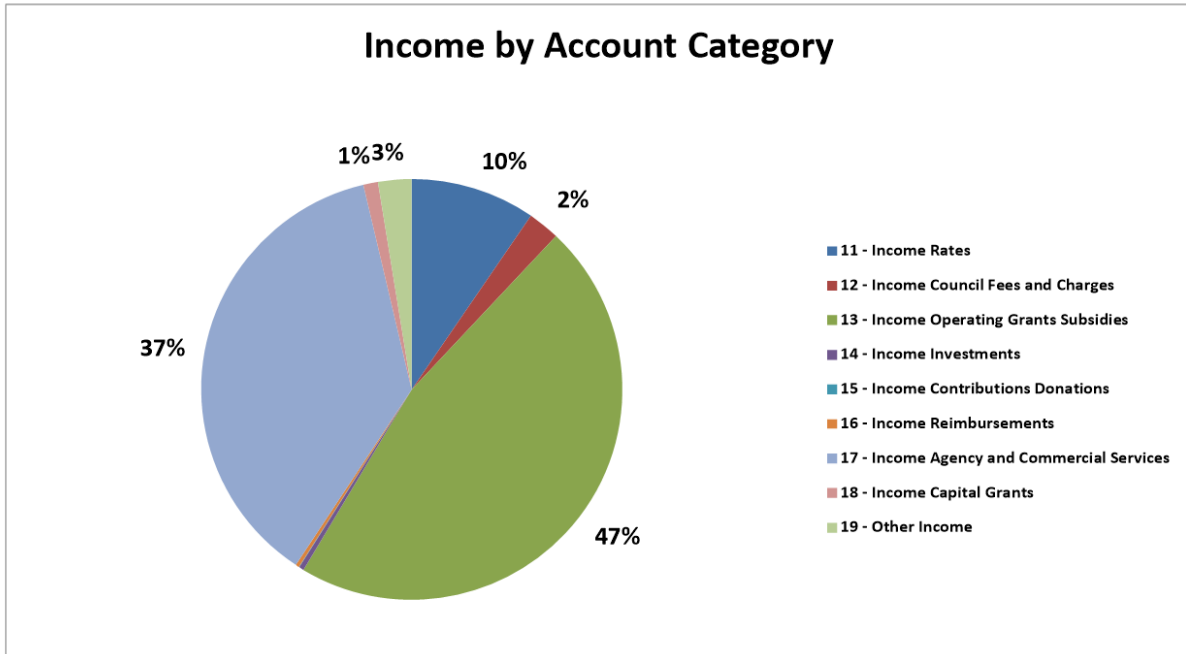
Roper Gulf Regional Council

Income & Expenditure Report as at
31-December-2018

for the year 2018-19



	19GLACT	19GLBUD1		19GLBUD1
	<i>Year to Date</i>	<i>Year to Date</i>	<i>Variance (\$)</i>	<i>Full Year Budget</i>
	<i>Actual (\$)</i>	<i>Budget (\$)</i>		<i>(\$)</i>
Income				
11 - Income Rates	2,317,135	1,157,563	1,159,572	2,315,126
12 - Income Council Fees and Charges	590,300	477,395	112,905	954,790
13 - Income Operating Grants Subsidies	11,288,842	9,746,578	1,542,264	18,283,180
14 - Income Investments	97,277	140,000	-42,723	280,000
15 - Income Contributions Donations	1,818	0	1,818	0
16 - Income Reimbursements	65,392	3,087	62,305	6,175
17 - Income Agency and Commercial Serv	8,970,900	9,944,760	-973,860	19,889,522
18 - Income Capital Grants	272,772	2,039,778	-1,767,006	4,079,556
19 - Other Income	622,320	308,813	313,507	617,626
Total Income	24,226,756	23,817,975	408,781	46,425,975
Carried Forwards				
81 - Accumulated Surplus Deficit	7,583,699	7,583,699	0	15,167,398
Total Carried Forwards	7,583,699	7,583,699	0	15,167,398
Total Available Funds	31,810,455	31,401,674	408,781	61,593,373
Expenditure				
21 - Employee Expenses	9,329,059	10,939,365	-1,610,306	21,878,729
22 - Contract and Material Expenses	3,508,955	8,420,038	-4,911,083	16,840,074
23 - Fleet, Plant & Equipment	601,577	661,537	-59,961	1,323,075
24 - Asset Expense	2,214,529	2,217,800	-3,271	4,435,600
25 - Other Operating Expenses	2,125,004	2,396,623	-271,619	4,793,244
27 - Finance Expenses	-21,870	6,155	-28,025	12,310
Total Expenditure	17,757,253	24,641,518	-6,884,264	49,283,032
Surplus/(Deficit)	14,053,202	6,760,156	7,293,045	12,310,341
Capital Expenditure				
53 - WIP Assets	5,152,058	8,372,972	-3,220,914	16,745,941
Total Capital Expenditure	5,152,058	8,372,972	-3,220,914	16,745,941



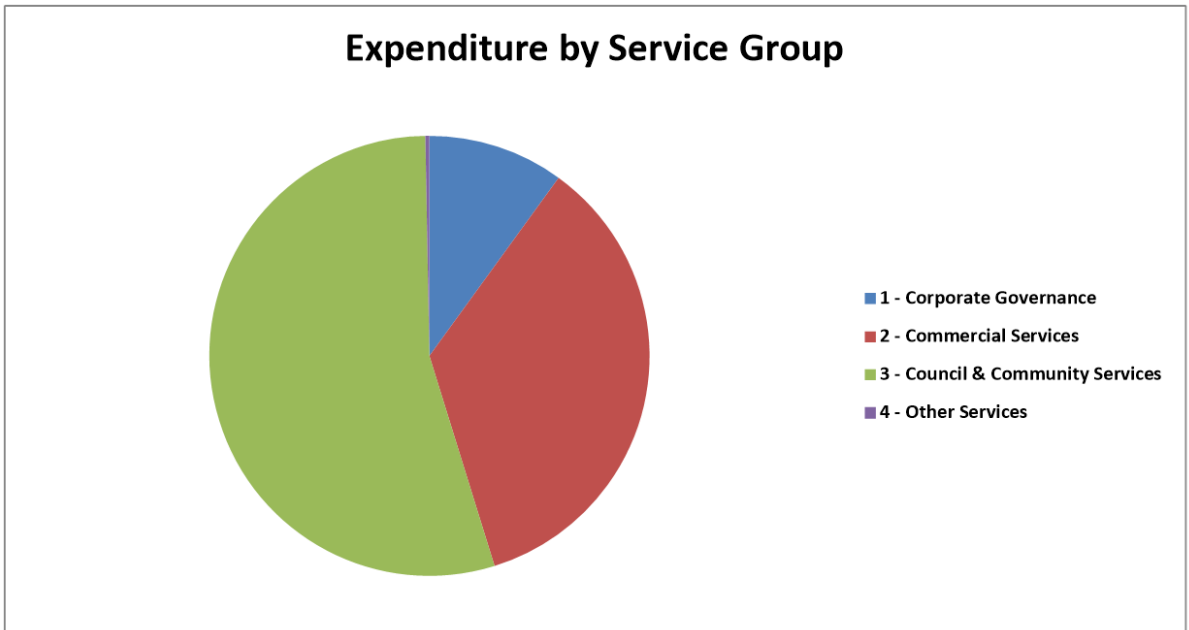
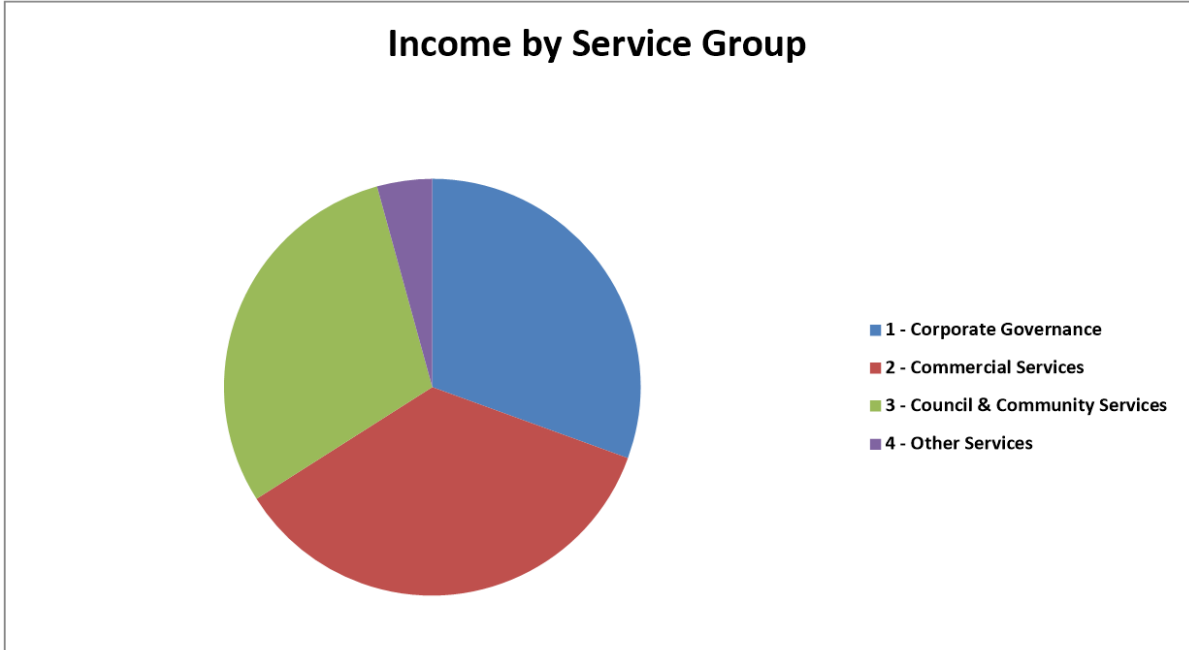
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Roper Gulf Regional Council

Income & Expenditure Report as at
31-December-2018
for the year 2018-19



	19GLACT	19GLBUD1		19GLBUD1
	Year to Date	Year to Date		Full Year Budget
	Actual (\$)	Budget (\$)	Variance (\$)	(\$)
Income				
1 - Corporate Governance	7,399,315	6,436,847	962,468	12,873,693
2 - Commercial Services	8,587,044	9,235,322	-648,278	18,470,644
3 - Council & Community Services	7,205,326	7,238,682	-33,356	13,267,388
4 - Other Services	1,035,072	907,125	127,947	1,814,250
Total Income	24,226,756	23,817,975	408,781	46,425,975
Carried Forwards				
81 - Accumulated Surplus Deficit	7,583,699	7,583,699	0	15,167,398
Total Carried Forwards	7,583,699	7,583,699	0	15,167,398
Total Available Funds	31,810,455	31,401,674	408,781	61,593,373
Expenditure				
1 - Corporate Governance	1,776,162	2,670,563	-894,401	5,341,124
2 - Commercial Services	6,256,820	8,667,776	-2,410,956	17,335,550
3 - Council & Community Services	9,668,306	13,169,179	-3,500,873	26,338,360
4 - Other Services	55,966	133,999	-78,033	267,998
Total Expenditure	17,757,254	24,641,517	-6,884,263	49,283,032
Surplus/(Deficit)	14,053,202	6,760,157	7,293,044	12,310,341
Capital Expenditure				
1 - Corporate Governance	4,429,895	7,017,963	-2,588,068	14,035,924
2 - Commercial Services	126,150	42,218	83,932	84,436
3 - Council & Community Services	312,331	242,778	69,553	485,556
4 - Other Services	283,682	1,070,012	-786,331	2,140,025
Total Capital Expenditure	5,152,058	8,372,972	-3,220,914	16,745,941



Roper Gulf Regional Council
Actual cash at bank
as at 31 December 2018



Bank:

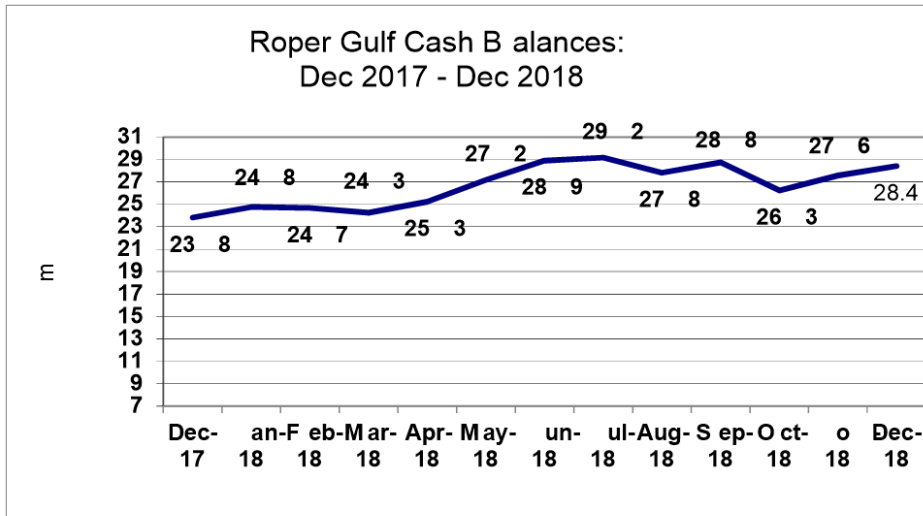
Commonwealth - Business 10313307
Month interest earned
Commonwealth - Operating 10313294
Month interest earned
Commonwealth - Trust 103133315
Month interest earned
Commonwealth Business online
Month interest earned
Term deposit
Month interest earned
Credit Union Australia Term deposit
Month interest earned
M Term deposit
Month interest earned
Bank Term deposit
Month interest earned
Endigo Bank Term deposit
Month interest earned
People Choice Credit Union Term deposit
Month interest earned
Total Cash at Bank

Closing balance as at
31st December 2018

10,102,645	21
\$	
76,945	40
\$	
1,123,444	38
\$	
2,116,932	97
\$	
4,000,000	00
\$	
2,000,000	00
0.00	
2,000,000	00
\$	
2,000,000	00
\$	
3,000,000	00
\$	
2,000,000	00
\$	
28,419,968.46	

Total Interest Earned to date

8,189.7



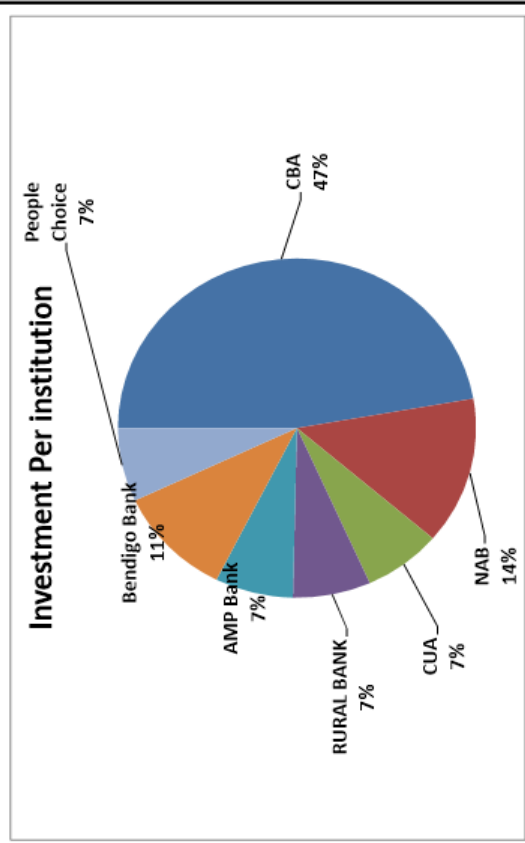
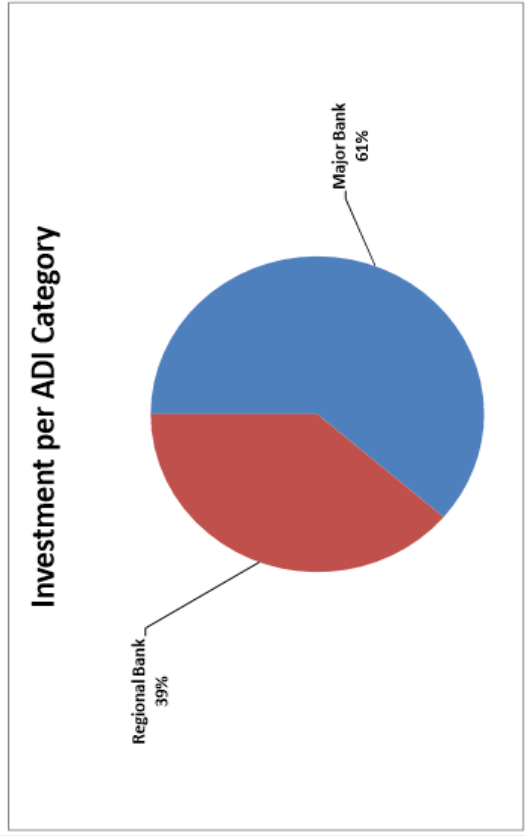
Note: The " Total Cash at Bank" is the actual Money in the Bank at 31st December. It varies from Book Balance due to Unpresented Cheques and Outstanding Deposits

Roper Gulf Regional Council
Investment Report
as at 31st December 2018



Classification of ADI's Under policy	Authorised Deposit-taking institution	Amount	% of Exposure	Rating	Lodgement Date	Maturity Date	Interest on Maturity	Interest rate	Diversification Limits
Major Bank	Commonwealth Bank - Working capital	\$13,419,968	47.22%	A1+/AA-					✓
Investments (Deposits)									
Major Bank	National Bank of Australia	\$4,000,000	14.07%	AA2/AA-	2/10/2018	27/06/2019	80,767.12	2.75%	✓
Regional Bank	Credit Union Australia	\$2,000,000	7.04%	A2/BBB	2/10/2018	27/06/2019	39,649.32	2.70%	✓
Regional Bank	Rural Bank	\$2,000,000	7.04%	A2/BBB+	30/10/2018	28/06/2019	28,076.71	2.72%	✓
Regional Bank	AMP Bank	\$2,000,000	7.04%	A1/A	3/07/2018	4/02/2019	33,751.31	2.85%	✓
Regional Bank	Bendigo Bank	\$3,000,000	10.56%	AA2/AA	2/01/2019	28/06/2018	42,345.21	2.65%	✓
Regional Bank	People Choice Credit Union Bank	\$2,000,000	7.04%	A2/BBB	6/11/2018	28/06/2019	34,619.18	2.70%	✓

Total cash and investments held **\$28,419,968** 100.00%



Koper Guit Regional Council



Income & Expenditure Report as at
31-December-2018
H

Expenditure by Service

	19GLACT Year to Date Actual (\$)	19GLB D1 Year to Date Budget (\$)	Variance (\$)	19GLB D1 Annual Budget (\$)
1 - Corporate Governance	938,805	397,017	-541,788	794,033
2 - Commercial Services	516,508	-27,512	-544,020	-55,025
3 - Council & Community Services	1,434,744	1,813,997	379,253	3,627,993
4 - Other Services	3,491	55,514	52,023	111,029
Total Expenditure	2,893,548	2,239,016	-654,532	4,478,030

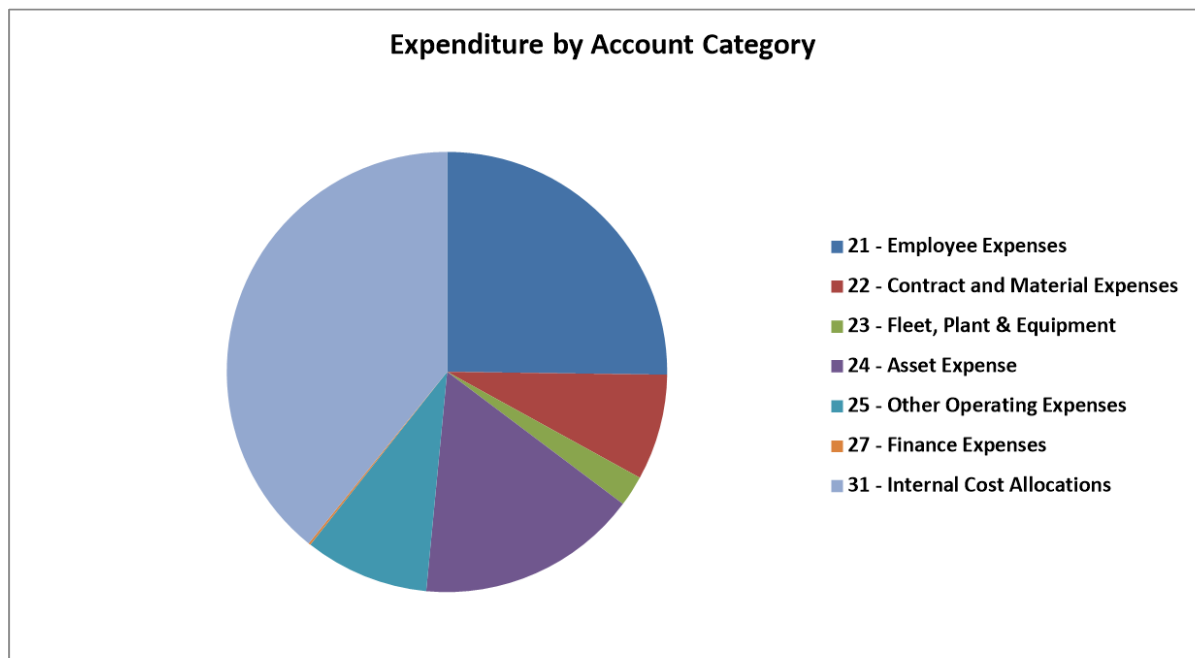
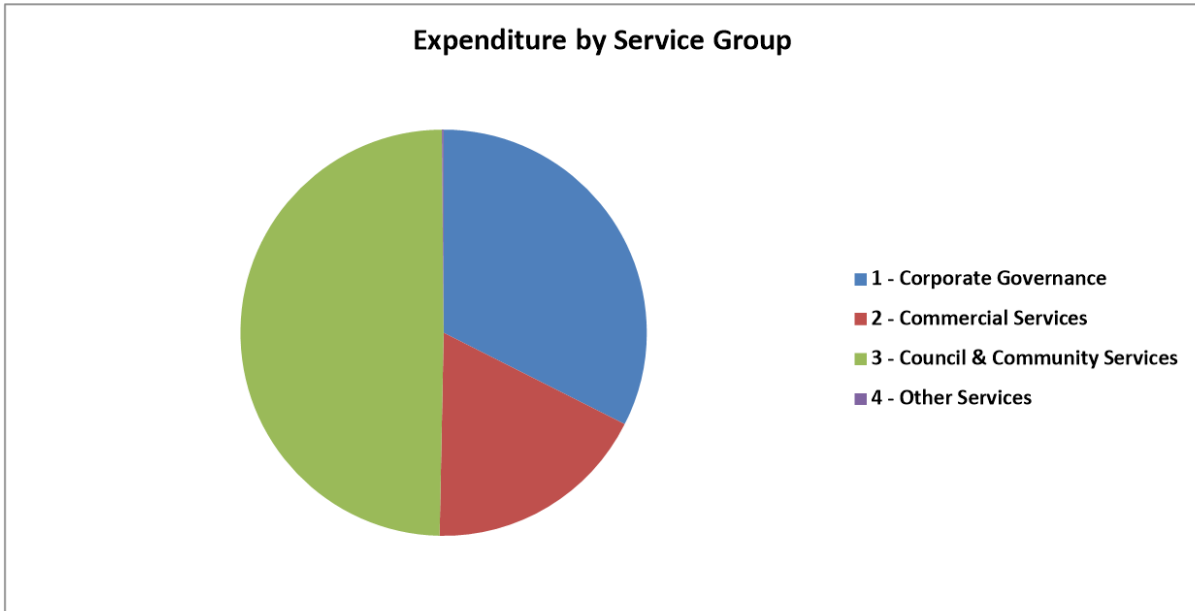
Expenditure by Account Category

21 - Employee Expenses	3,435,487	3,901,139	465,652	7,802,278
22 - Contract and Material Expenses	1,059,891	1,359,985	300,093	2,719,969
23 - Fleet, Plant & Equipment	307,625	151,628	-155,998	303,255
24 - Asset Expense	2,214,529	2,217,800	3,271	4,435,600
25 - Other Operating Expenses	1,240,708	1,302,894	62,185	2,605,786
27 - Finance Expenses	-21,910	5,955	27,865	11,910
31 - Internal Cost Allocations	-5,342,783	-6,700,384	-1,357,601	-13,400,768
Total Expenditure	2,893,548	2,239,016	-654,532	4,478,030

Expenditure by Activity

101 - Chief Executive	318,903	307,190	-11,713	614,380	
102 - Corporate Services Directorate and Admin	130,634	157,456	26,822	314,911	
103 - Infrastructure and Technical Services	115,169	-49,748	-164,916	-99,496	
104 - Community Services Directorate and Admin	373	-770,016	-770,389	-1,540,032	
105 - Financial Management	454,588	521,996	67,408	1,043,991	
106 - General Council Operations	-812,489	-1,744,614	-932,124	-3,489,227	
107 - Human Resources	574,832	645,999	71,166	1,291,997	
108 - IT Services	-21,032	-16,032	5,000	-32,064	
109 - Asset Department	13,501	90,638	77,136	181,275	
110 - Assets Management - Fixed Assets	129,020	-94,859	-223,880	-189,719	
113 - Project Management	205,404	258,806	53,402	517,612	
114 - For Health and Safety	132,945	142,473	9,528	284,947	
115 - Asset Management - Mobile Fleet & E	-790,250	-664,646	125,604	-1,329,292	
117 - Project Entry - Staff Initiative	2,717		0	-2,717	0
130 - Governance	301,952	381,260	79,308	762,520	
131 - Council and Elected Members	275,808	372,297	96,488	744,594	
132 - Local Authority	123	3,454	3,331	6,908	
133 - Local Elections	15,693	10,600	-5,093	21,200	
134 - Community Grants	6,455	25,000	18,545	50,000	
161 - Waste management	10,000	6,164	-3,836	12,328	
169 - Civic Events	535	0	-535	0	
200 - Local roads maintenance	175,000	175,000	0	350,000	
201 - Street lighting	0	12,500	12,500	25,000	
220 - Territory Housing Repairs and Maintenance	310,071	287,567	-22,504	575,135	
221 - Territory Housing Tenancy Management	17,527	60,626	43,099	121,252	

240 - Commercial Operations Admin	100,920	00,000	-100,000	100,100
241 - Airstrip maintenance Contracts	1,534	0	-1,534	0
244 - Power meter contract	1,957	56,487	54,529	112,974
246 - Commercial Australia Post	2,152	2,164	12	4,328
275 - Mechanical or shop	-73,814	27,281	101,094	54,561
313 - CDP Central Administration	-143,300	44,658	187,958	89,316
314 - Service Fee - CDP	9,045	100,505	91,460	201,010
320 - Outstation Services Admin	57,132	0	-57,132	0
322 - Outstations Housing Maintenance	301	0	-301	0
323 - Outstations municipal services	145,792	79,661	-66,130	159,323
324 - Outstations Capital Infrastructure	816	0	-816	0
340 - Community Services admin	-14,535	-1,250	13,285	-2,500
341 - Commonwealth Aged Care Package	127	-25,257	-25,384	-50,513
342 - Indigenous Aged Care Employment	11,878	-341	-12,219	-682
344 - Commonwealth Home Support Program	36,571	-1,302	-37,873	-2,604
346 - Indigenous Broadcasting	14,947	15,221	274	30,442
347 - Creche	-4,994	0	4,994	0
348 - Library	8,204	8,480	276	16,959
350 - Centrelink	71,019	72,136	1,116	144,271
352 - Disability in Home Support	109	0	-109	0
355 - National Disability Insurance Scheme	133,481	217,564	84,082	435,128
356 - DIS Information, Linages and Cap	69,518	96,600	27,082	193,200
381 - Animal Control	153,964	184,751	30,786	369,501
382 - Happy Healthy Animals Community Bro	0	5,000	5,000	10,000
400 - Community Safety Admin and Management	2,500	0	-2,500	0
401 - Night Patrol	282,194	326,903	44,708	653,805
403 - Outside School Hours Care	902	0	-902	0
404 - Indigenous Sports and Rec Program	140,730	155,385	14,655	310,770
407 - Remote Sports and Recreation	101,559	121,226	19,667	242,452
414 - Drug and Volatile Substances	16,108	17,262	1,154	34,523
415 - Indigenous Youth Reconnect	109,284	178,509	69,226	357,019
462 - 2014-19 Roads to Recovery	0	299,195	299,195	598,390
465 - SPG - IT UP GRADES	3,383	0	-3,383	0
481 - Right Path Project	473	0	-473	0
486 - Guurr, Umbulbar & Borrooloola Fe	0	26,865	26,865	53,731
487 - Improving Strategic Local Roads Infras	0	26,239	26,239	52,478
488 - TEP A Environment Grant	109	2,410	2,301	4,820
Total Expenditure	2,893,548	2,239,016	-654,532	4,478,030
Capital Expenditure				
5321 - Capital Purchase Construct Buildings	1,989,968	1,157,651	-832,317	2,315,300
5331 - Capital Construct Infrastructure	39,000	0	-39,000	0
5361 - Capital Purchase Furniture & Others	102,305	0	-102,305	0
5371 - Capital Purchase Vehicles	1,834,924	327,560	-1,507,364	655,119
Total Capital Expenditure	3,966,197	1,485,210	-2,480,986	2,970,419



Koper Guit Regional Council



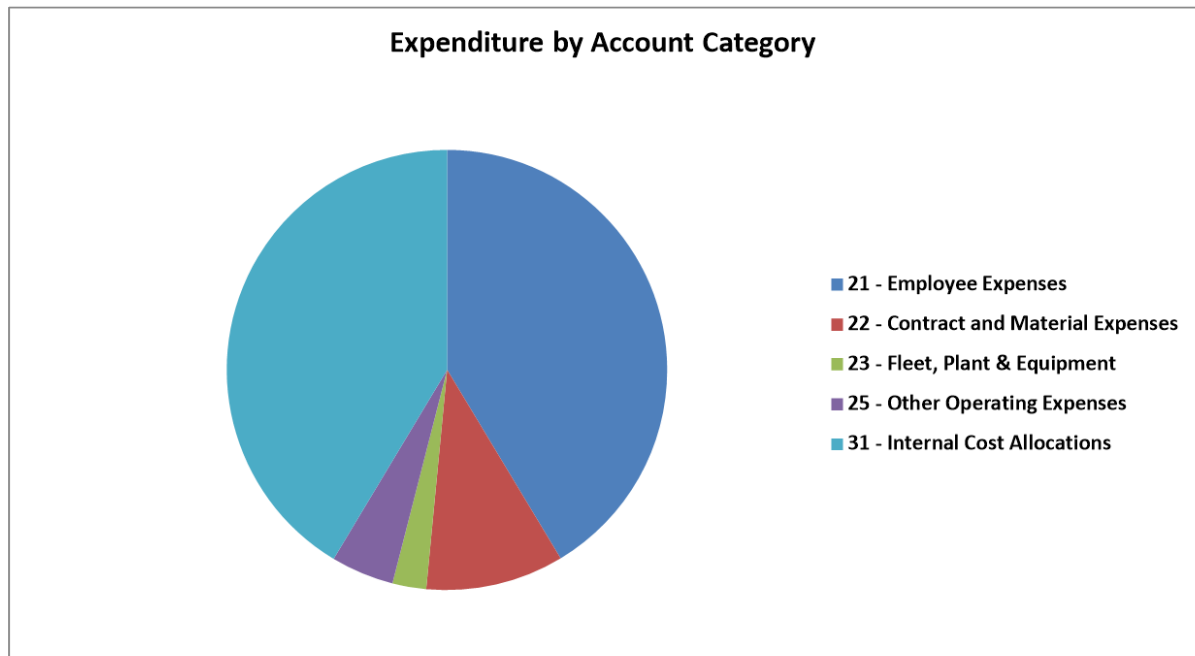
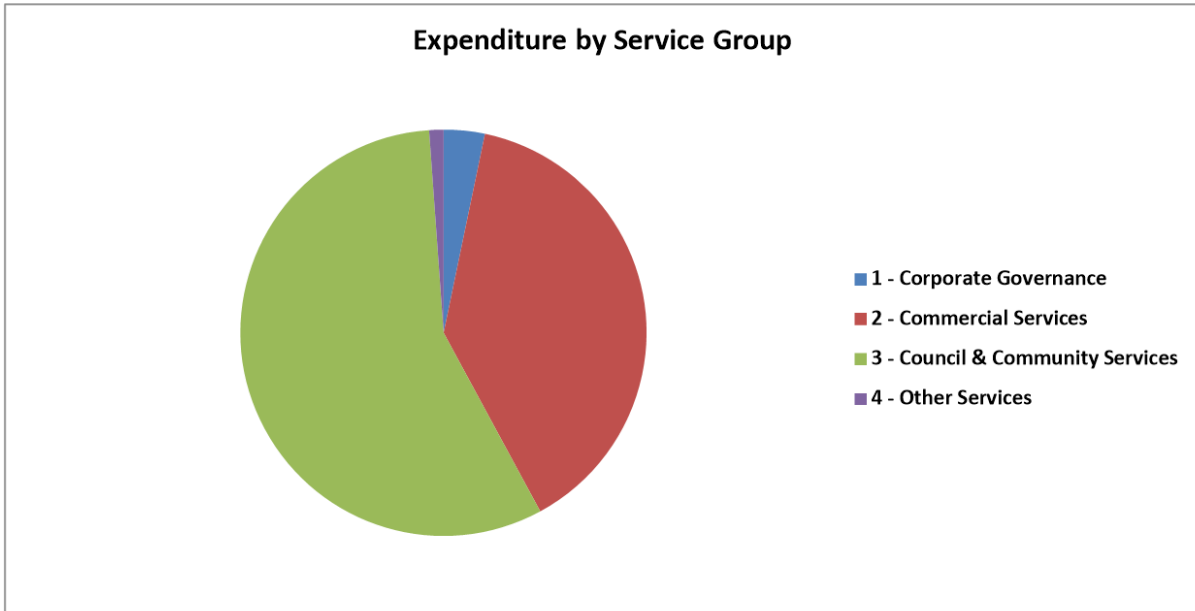
Income & Expenditure Report as at
31-December-2018
Barunga Bamyili

	19GLACT Year to Date Actual (\$)	19GLB D1 Year to Date Budget (\$)	Variance (\$)	19GLB D1 Annual Budget (\$)
Expenditure b Service				
1 - Corporate Governance	35,000	100,684	65,684	201,367
2 - Commercial Services	412,527	562,155	149,628	1,124,310
3 - Council & Community Services	603,433	700,892	97,459	1,401,784
4 - Other Services	12,124	5,770	-6,354	11,540
Total Expenditure	1,063,084	1,369,500	306,416	2,739,002
Expenditure b Account Categor				
21 - Employee Expenses	439,394	488,151	48,757	976,303
22 - Contract and Material Expenses	108,182	205,875	97,693	411,751
23 - Fleet, Plant & Equipment	26,175	45,092	18,917	90,184
25 - Other Operating Expenses	49,049	67,307	18,258	134,614
31 - Internal Cost Allocations	440,284	563,075	122,791	1,126,150
Total Expenditure	1,063,084	1,369,500	306,416	2,739,002
Expenditure b Activit				
110 - Assets Management - Fixed Assets	0	18,471	18,471	36,943
111 - Council Services General	148,624	165,090	16,466	330,180
132 - Local Authority	1,865	3,524	1,659	7,048
138 - Local Authority Project	17,444	64,246	46,802	128,492
160 - Municipal Services	225,197	252,200	27,002	504,399
161 - Waste management	33,391	38,920	5,529	77,840
162 - Cemeteries Management	964	5,000	4,036	10,000
164 - Local Emergency Management	1,634	1,139	-495	2,279
169 - Civic Events	2,217	5,000	2,783	10,000
171 - Aidoc Fee	0	200	200	400
200 - Local roads maintenance	0	5,250	5,250	10,500
201 - Street lighting	11,108	7,750	-3,358	15,500
202 - Staff Housing	15,691	14,442	-1,249	28,885
220 - Territory Housing Repairs and Maintenance	0	100	100	200
221 - Territory Housing Tenancy Management	67,696	67,599	-98	135,197
241 - Airstrip maintenance Contracts	1,495	1,600	105	3,200
242 - Litter Collection and Sashing External C	15,379	15,500	121	31,000
246 - Commercial Australia Post	5,658	5,689	31	11,379
314 - Service Fee - CDP	322,299	376,667	54,368	753,334
318 - Outcome Payments - CDP	0	95,000	95,000	190,000
341 - Commonwealth Aged Care Package	5,891	6,133	242	12,266
344 - Commonwealth Home Support Program	2,752	2,730	-22	5,460
346 - Indigenous Broadcasting	16,392	21,499	5,107	42,999
348 - Library	19,512	21,872	2,361	43,745
350 - Centrelin	29,342	39,646	10,304	79,293
356 - DIS Information, Linages and Cap	0	500	500	1,000
401 - Night Patrol	73,395	92,900	19,505	185,799

404 - Indigenous Sports and Recreation Program	44,491	43,921	1,000	33,070
407 - Remote Sports and Recreation	593	250	-343	500
416 - Youth Libe Grant	0	850	850	1,700
421 - S P G - Fit For Life	8,164	2,541	-5,623	5,082
423 - S P G - Diversions Enrichment	2,025	1,500	-525	3,000
464 - Transport Special Purpose Grants	12,124	5,770	-6,354	11,540
Total Expenditure	1,063,084	1,369,500	306,416	2,739,002

Capital Expenditure

5321 - Capital Purchase Construct Buildings	0	37,500	37,500	75,000
5331 - Capital Construct Infrastructure	65,060	349,465	284,405	698,931
5341 - Capital Purchases Plant & Equipment	0	55,000	55,000	110,000
5371 - Capital Purchase Vehicles	66,412	33,206	-33,206	66,412
Total Capital Expenditure	131,472	475,171	343,699	950,343



Koper Guit Regional Council



Income & Expenditure Report as at

31-December-2018

Basic Budget

Expenditure by Service

	19GLACT Year to Date Actual (\$)	19GLB D1 Year to Date Budget (\$)	Variance (\$)	19GLB D1 Annual Budget (\$)
1 - Corporate Governance	89,869	242,915	153,047	485,830
2 - Commercial Services	591,802	777,842	186,040	1,555,684
3 - Council & Community Services	881,165	978,488	97,323	1,956,975
Total Expenditure	1,562,836	1,999,245	436,410	3,998,489

Expenditure by Account Category

21 - Employee Expenses	671,556	774,718	103,161	1,549,435
22 - Contract and Material Expenses	149,442	328,343	178,901	656,686
23 - Fleet, Plant & Equipment	35,173	44,325	9,151	88,650
25 - Other Operating Expenses	75,908	98,526	22,618	197,052
31 - Internal Cost Allocations	630,755	753,333	122,578	1,506,666
Total Expenditure	1,562,836	1,999,245	436,410	3,998,489

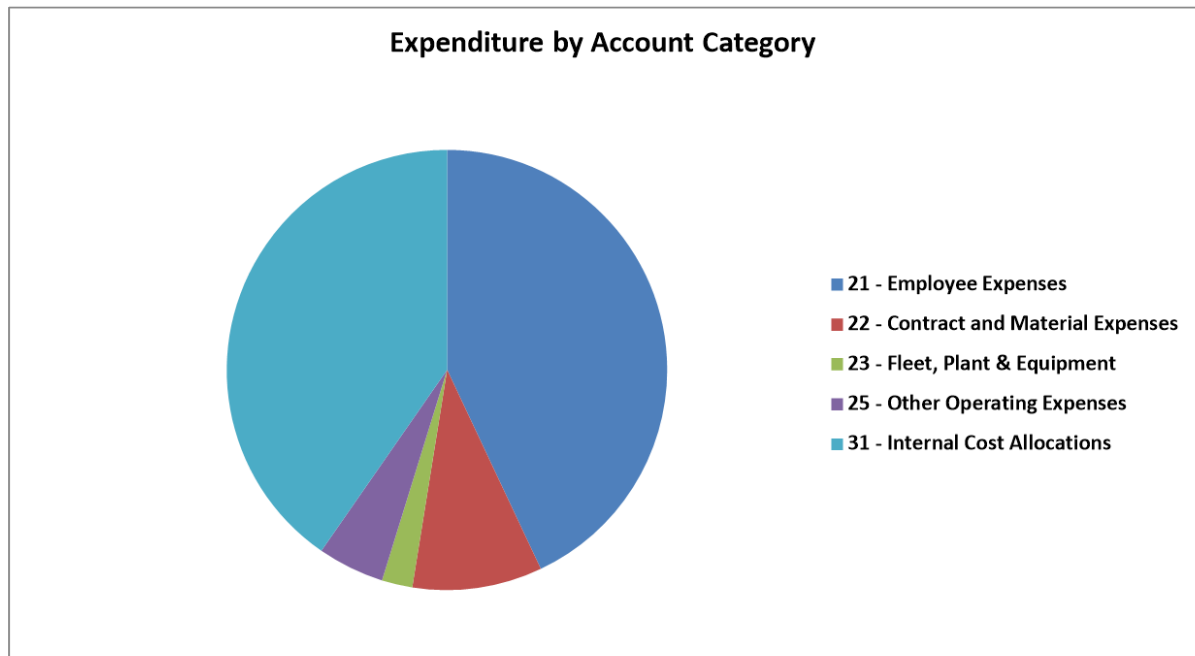
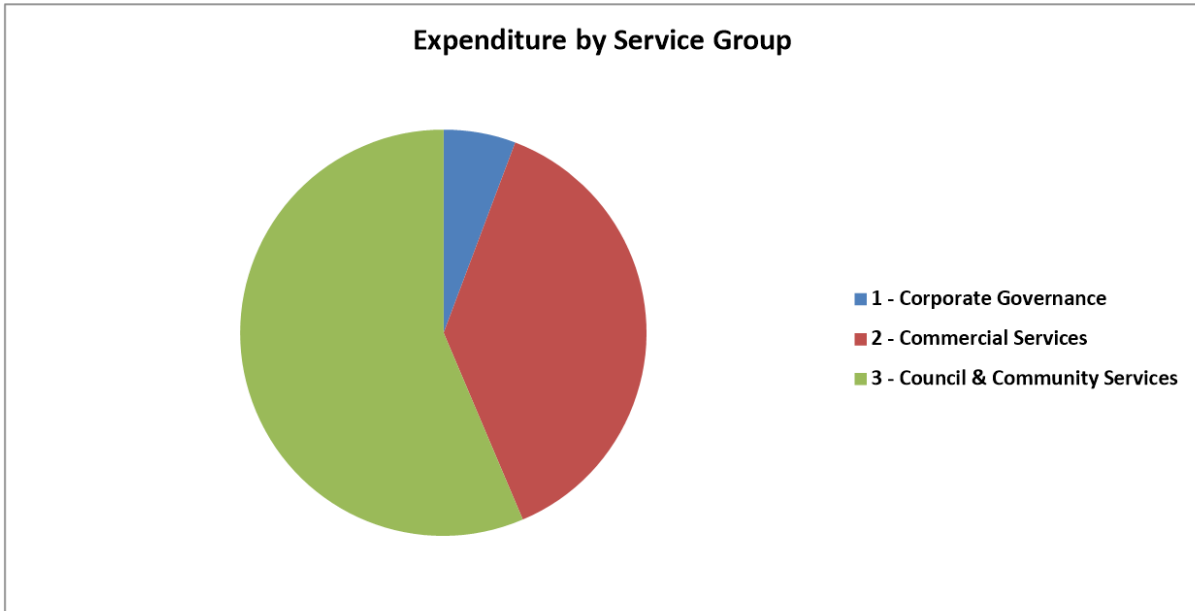
Expenditure by Activity

110 - Assets Management - Fixed Assets	0	20,297	20,297	40,593
111 - Council Services General	137,414	140,677	3,263	281,354
132 - Local Authority	1,392	3,272	1,880	6,544
138 - Local Authority Project	22,828	128,581	105,754	257,163
160 - Municipal Services	235,097	222,648	-12,450	445,295
161 - Waste Management	41,597	34,662	-6,935	69,324
162 - Cemeteries Management	2,164	2,500	336	5,000
164 - Local Emergency Management	2,196	1,635	-561	3,269
169 - Civic Events	0	1,500	1,500	3,000
171 - Roadwork	0	150	150	300
200 - Local roads maintenance	7,172	7,750	578	15,500
201 - Street lighting	5,348	5,600	253	11,200
202 - Staff Housing	-1,534	18,003	19,536	36,005
220 - Territory Housing Repairs and Maintenance	57,709	62,556	4,847	125,111
245 - Visitor Accommodation and External Funding	67,182	72,763	5,580	145,525
246 - Commercial Australia Post	5,711	5,743	32	11,486
314 - Service Fee - CDP	528,382	647,044	118,662	1,294,087
318 - Outcome Payments - CDP	0	62,500	62,500	125,000
341 - Commonwealth Aged Care Package	20,689	20,828	139	41,655
342 - Indigenous Aged Care Employment	68,637	100,800	32,163	201,601
344 - Commonwealth Home Support Program	42,806	42,250	-556	84,500
346 - Indigenous Broadcasting	14,888	19,146	4,257	38,291
347 - Creche	100,881	116,610	15,729	233,220
350 - Centrelink	39,625	38,908	-718	77,816
353 - Budget Based Funding	4,525	7,319	2,794	14,637
355 - National Disability Insurance Scheme	4,809	4,164	-645	8,328
381 - Animal Control	555	150	-405	300
401 - Night Patrol	105,260	126,859	21,599	253,718

400 - Outside of Council Hours Care	18,554	24,778	6,224	49,557
404 - Indigenous Sports and Rec Program	0	2,500	2,500	5,000
407 - Remote Sports and Recreation	0	700	700	1,400
414 - Drug and Volatile Substances	0	850	850	1,700
416 - Youth Incentive Grant	6,868	2,541	-4,327	5,082
421 - S P G - Fit For Life	2,526	1,853	-674	3,705
423 - S P G - Diversion Enrichments				
Total Expenditure	1,562,836	1,999,245	436,410	3,998,489

Capital Expenditure

5321 - Capital Purchase Construct Buildings	28,447	74,224	45,777	148,448
5341 - Capital Purchases Plant & Equipment	0	135,275	135,275	270,550
5371 - Capital Purchase Vehicles	0	152,915	152,915	305,831
Total Capital Expenditure	28,447	362,414	333,967	724,829



Koper Guit Regional Council



Income & Expenditure Report as at
31-December-2018
Borrooloola

Expenditure b Service

	19GLACT Year to Date Actual (\$)	19GLB D1 Year to Date Budget (\$)	Variance (\$)	19GLB D1 Annual Budget (\$)
1 - Corporate Governance	123,444	224,179	100,735	448,358
2 - Commercial Services	682,413	824,355	141,941	1,648,709
3 - Council & Community Services	1,126,800	1,885,075	758,275	3,770,150
Total Expenditure	1,932,657	2,933,609	1,000,951	5,867,218

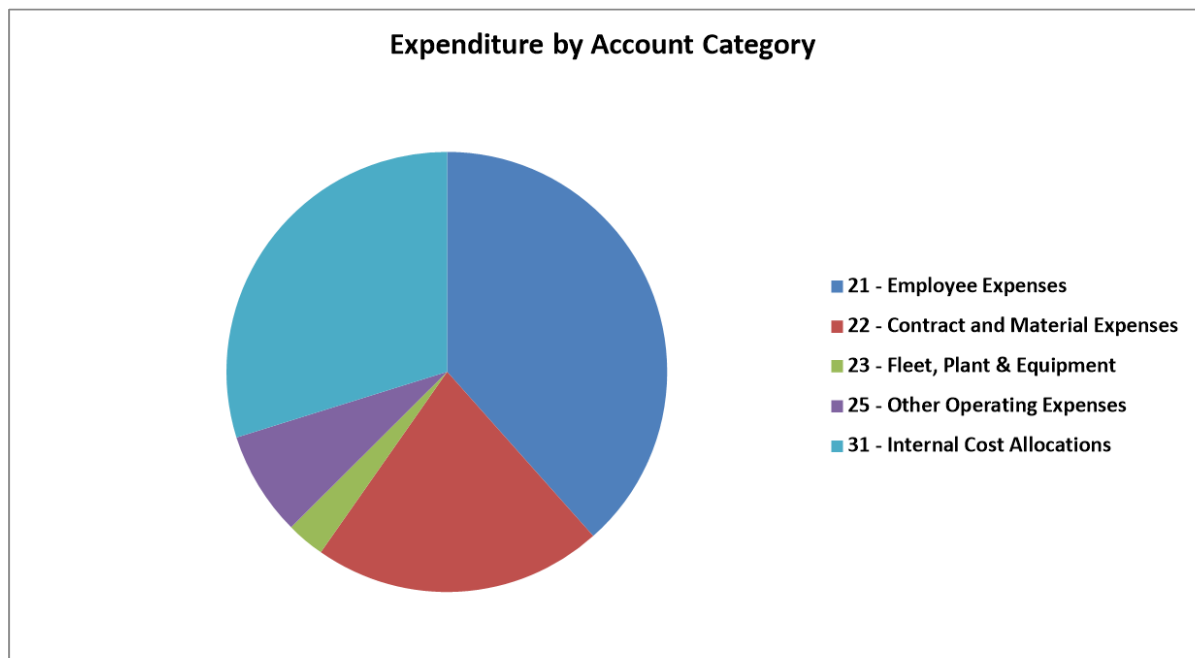
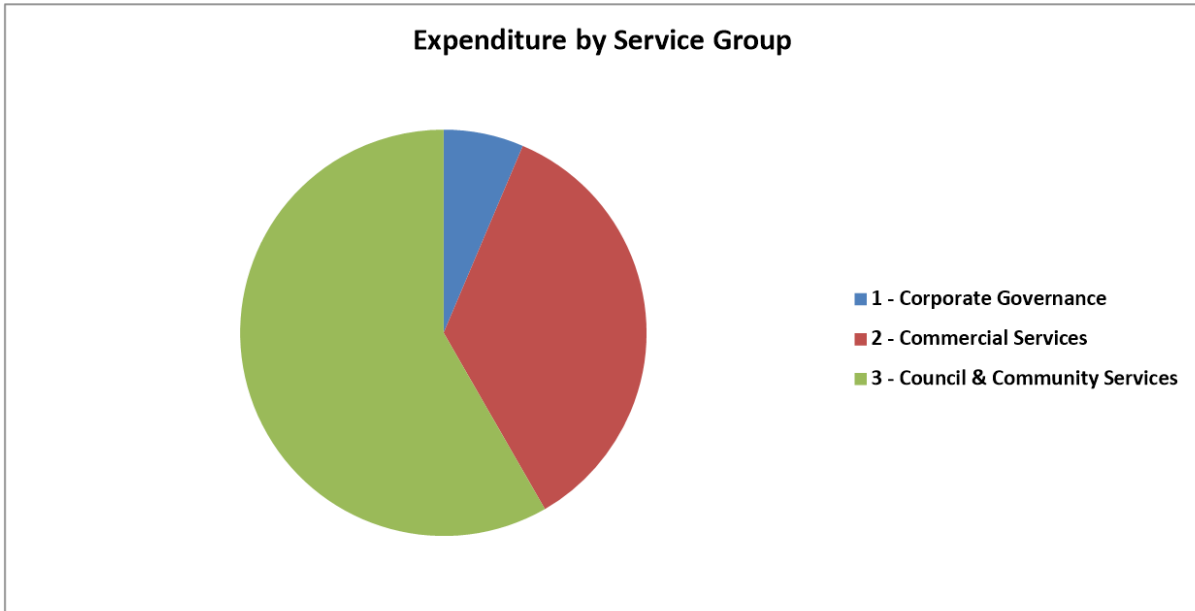
Expenditure b Account Category

21 - Employee Expenses	742,061	817,801	75,740	1,635,603
22 - Contract and Material Expenses	411,840	1,229,674	817,834	2,459,349
23 - Fleet, Plant & Equipment	54,406	78,147	23,741	156,294
25 - Other Operating Expenses	148,230	172,873	24,644	345,747
31 - Internal Cost Allocations	576,121	635,113	58,992	1,270,225
Total Expenditure	1,932,657	2,933,609	1,000,951	5,867,218

Expenditure b Activity

110 - Assets Management - Fixed Assets	0	1,500	1,500	3,000
111 - Council Services General	201,282	193,674	-7,608	387,348
131 - Council and Elected Members	200	0	-200	0
132 - Local Authority	7,189	19,152	11,963	38,304
138 - Local Authority Project	43,746	160,739	116,993	321,478
160 - Municipal Services	247,681	240,158	-7,522	480,316
161 - Waste management	69,023	145,711	76,688	291,422
162 - Cemeteries Management	6,564	5,000	-1,564	10,000
169 - Civic Events	0	2,500	2,500	5,000
171 - Aidoc Fee	0	300	300	600
200 - Local roads maintenance	6,135	8,000	1,865	16,000
201 - Street lighting	11,114	14,000	2,886	28,000
202 - Staff Housing	-27,567	-9,746	17,821	-19,492
241 - Airstrip maintenance Contracts	59,146	55,378	-3,768	110,756
245 - Visitor Accommodation and External Fees	16,489	32,284	15,795	64,568
314 - Service Fee - CDP	623,267	758,977	135,710	1,517,953
318 - Outcome Payments - CDP	0	10,000	10,000	20,000
348 - Library	25,321	24,244	-1,077	48,488
356 - DIS Information, Linages and Cap	0	500	500	1,000
381 - Animal Control	891	1,250	359	2,500
401 - Night Patrol	123,585	122,652	-933	245,304
404 - Indigenous Sports and Rec Program	33,092	37,330	4,238	74,660
407 - Remote Sports and Recreation	11,424	12,500	1,076	25,000
415 - Indigenous Youth Reconnect	119,149	109,947	-9,202	219,894
416 - Youth Libe Grant	0	850	850	1,700
418 - S P G - Borrooloola Nutritious Cooking F	4,008	4,234	226	8,468
423 - S P G - Diversion Events	5,280	2,750	-2,530	5,500
425 - S P G - Borrooloola Roc y Cree Upgrade	38,239	0	-38,239	0

	2017/18	2016/17	2015/16	2014/15
480 - CBF - Borroloola Multi-Purpose Court	58,617	348,892	290,275	697,784
491 - BBRF - Borroloola Government Business	45,149	20,000	-25,149	40,000
492 - Borroloola Community Equipment & Facilities	0	250	250	500
550 - Swimming Pool	199,117	241,643	42,526	483,286
Total Expenditure	1,932,657	2,933,609	1,000,951	5,867,218
Capital Expenditure				
5321 - Capital Purchase Construct Buildings	13,264	864,001	850,737	1,728,000
5331 - Capital Construct Infrastructure	35,992	508,227	472,235	1,016,454
5341 - Capital Purchases Plant & Equipment	0	181,837	181,837	363,673
5371 - Capital Purchase Vehicles	0	54,935	54,935	109,870
5381 - Capital Purchases Roads	0	1,400,000	1,400,000	2,800,000
Total Capital Expenditure	49,256	3,008,999	2,959,743	6,017,997



Koper Guit Regional Council



Income & Expenditure Report as at
31-December-2018
Bulman Gulin Gulin

Expenditure by Service

	19GLACT Year to Date Actual (\$)	19GLB D1 Year to Date Budget (\$)	Variance (\$)	19GLB D1 Annual Budget (\$)
1 - Corporate Governance	19,202	105,216	86,013	210,431
2 - Commercial Services	334,007	567,410	233,403	1,134,819
3 - Council & Community Services	645,970	1,122,684	476,715	2,245,369
4 - Other Services	0	13,000	13,000	26,000
Total Expenditure	999,179	1,808,310	809,131	3,616,620

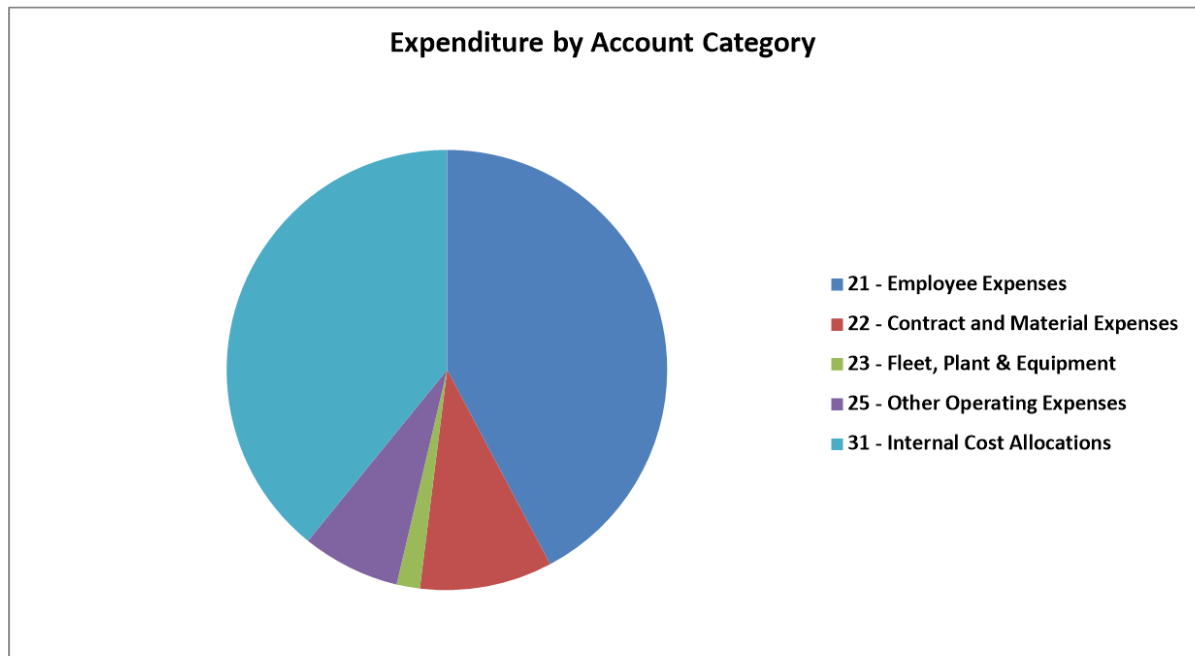
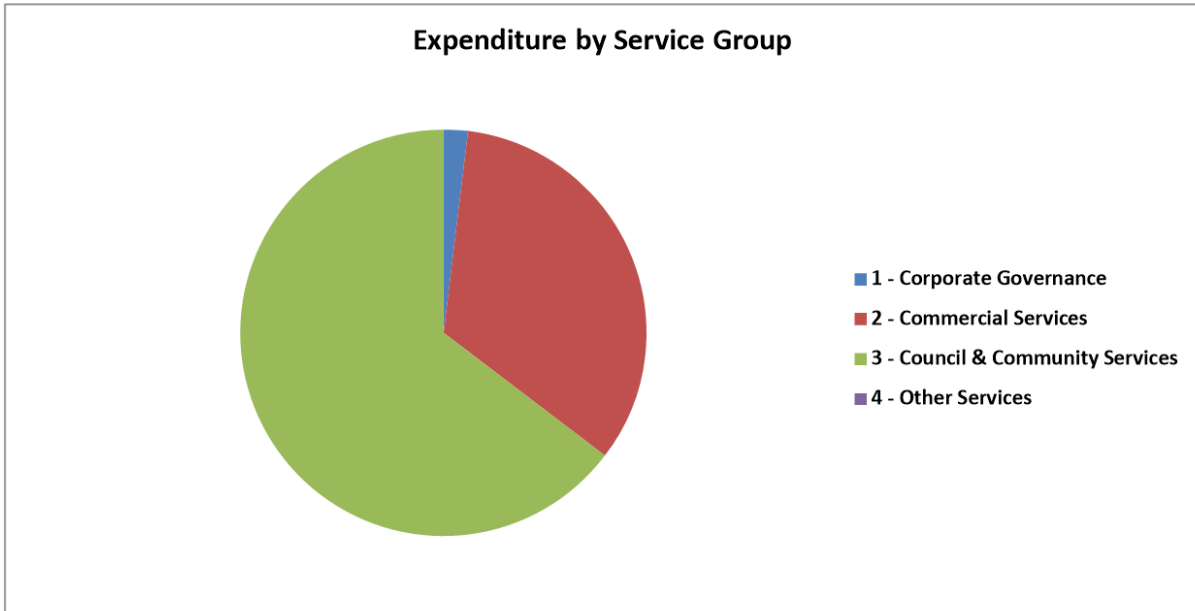
Expenditure by Account Category

21 - Employee Expenses	422,014	574,674	152,660	1,149,348
22 - Contract and Material Expenses	97,109	627,549	530,440	1,255,097
23 - Fleet, Plant & Equipment	17,013	28,725	11,712	57,450
25 - Other Operating Expenses	71,749	92,644	20,896	185,289
31 - Internal Cost Allocations	391,295	484,718	93,423	969,435
Total Expenditure	999,179	1,808,310	809,131	3,616,620

Expenditure by Activity

110 - Assets Management - Fixed Assets	0	6,032	6,032	12,063
111 - Council Services General	138,564	149,930	11,367	299,861
131 - Council and Elected Members	725	500	-225	1,000
132 - Local Authority	4,825	14,450	9,625	28,900
138 - Local Authority Project	0	77,522	77,522	155,043
160 - Municipal Services	135,340	149,115	13,775	298,229
161 - Waste Management	29,350	30,639	1,289	61,279
162 - Cemeteries Management	964	2,500	1,536	5,000
169 - Civic Events	0	1,000	1,000	2,000
171 - Aidoc Fee	0	150	150	300
200 - Local roads maintenance	0	407,500	407,500	815,000
201 - Street lighting	7,112	6,100	-1,012	12,200
202 - Staff Housing	3,267	3,506	239	7,012
220 - Territory Housing Repairs and Maintenance	22,702	29,498	6,797	58,997
221 - Territory Housing Tenancy Management	29,629	33,151	3,522	66,302
241 - Airstrip maintenance Contracts	6,266	6,000	-266	12,000
244 - Powerater contract	85,303	132,498	47,196	264,997
245 - Visitor Accommodation and External Fees	10,384	3,206	-7,178	6,412
246 - Commercial Australia Post	1,733	1,743	10	3,486
314 - Service Fee - CDP	188,374	297,019	108,645	594,038
318 - Outcome Payments - CDP	0	67,500	67,500	135,000
341 - Commonwealth Aged Care Package	5,277	2,125	-3,152	4,250
342 - Indigenous Aged Care Employment	42,421	57,387	14,966	114,773
344 - Commonwealth Home Support Program	18,309	15,313	-2,996	30,627
346 - Indigenous Broadcasting	14,445	20,502	6,057	41,004
349 - School Nutrition Program	81,757	80,500	-1,257	161,000
350 - Centrelink	38,089	40,090	2,001	80,180

	000	2,100	1,070	0,700
381 - Animal Control	764	1,000	236	2,000
401 - Night Patrol	84,184	96,754	12,570	193,508
404 - Indigenous Sports and Rec Program	45,780	56,949	11,169	113,898
407 - Remote Sports and Recreation	1,103	0	-1,103	0
414 - Drug and Volatile Substances	0	700	700	1,400
416 - Youth Life Grant	0	850	850	1,700
429 - AOD - Commol BB Area Funding	0	13,000	13,000	26,000
474 - CBF - Bulman Youth Rec	1,621	850	-771	1,700
Total Expenditure	999,179	1,808,310	809,131	3,616,620
Capital Expenditure				
5321 - Capital Purchase Construct Buildings	0	110,000	110,000	220,000
5331 - Capital Construct Infrastructure	120,358	95,037	-25,321	190,074
5371 - Capital Purchase Vehicles	0	85,741	85,741	171,482
Total Capital Expenditure	120,358	290,778	170,420	581,556



Koper Guit Regional Council



Income & Expenditure Report as at

31-December-2018

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Expenditure b Service

	19GLACT Year to Date Actual (\$)	19GLB D1 Year to Date Budget (\$)	Variance (\$)	19GLB D1 Annual Budget (\$)
1 - Corporate Governance	18,715	69,076	50,361	138,151
2 - Commercial Services	172,103	211,641	39,538	423,282
3 - Council & Community Services	484,286	580,077	95,791	1,160,155
Total Expenditure	675,104	860,794	185,690	1,721,588

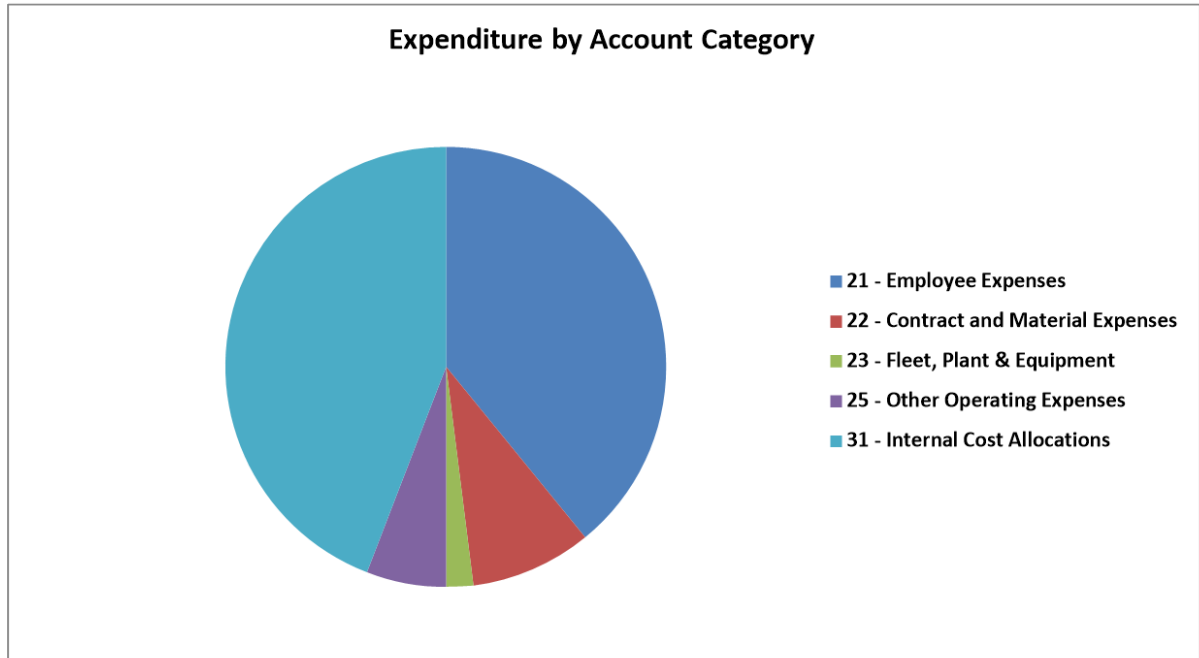
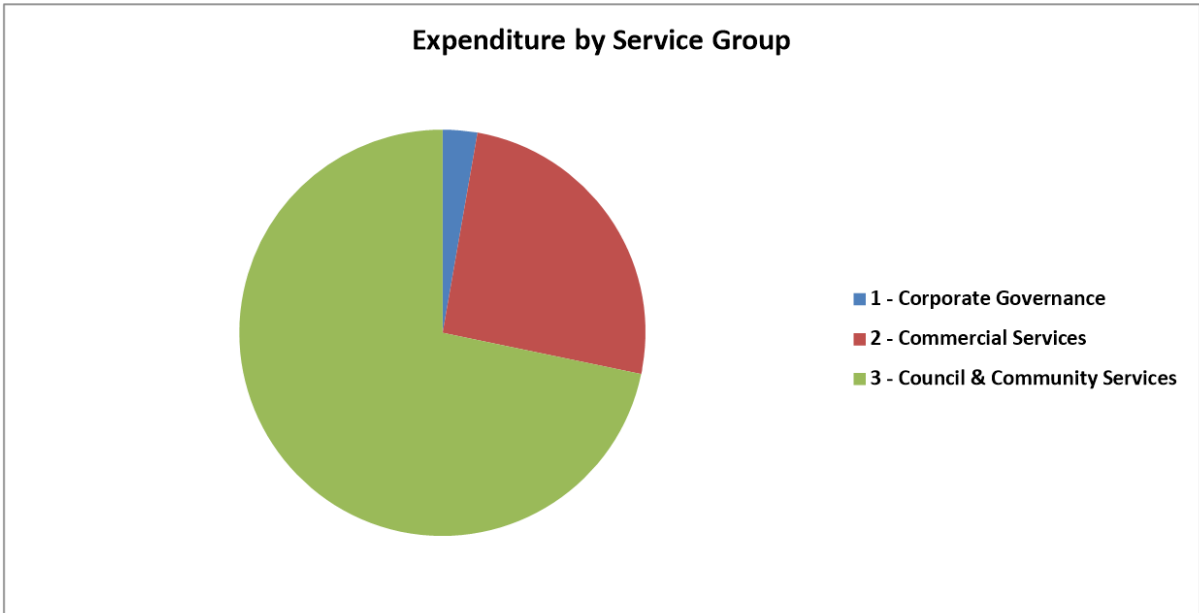
Expenditure b Account Categor

21 - Employee Expenses	263,854	341,671	77,816	683,341
22 - Contract and Material Expenses	60,280	119,694	59,414	239,388
23 - Fleet, Plant & Equipment	13,302	20,667	7,365	41,334
25 - Other Operating Expenses	39,578	51,613	12,035	103,225
31 - Internal Cost Allocations	298,090	327,150	29,059	654,299
Total Expenditure	675,104	860,794	185,690	1,721,588

Expenditure b Activit

110 - Assets Management - Fixed Assets	0	14,926	14,926	29,852
111 - Council Services General	81,705	97,552	15,847	195,104
115 - Asset Management - Mobile Fleet & E	0	500	500	1,000
132 - Local Authority	686	3,650	2,964	7,300
133 - Local Elections	50	50	0	100
138 - Local Authority Project	0	25,189	25,189	50,378
160 - Municipal Services	126,729	121,226	-5,504	242,451
161 - Waste management	22,187	27,519	5,332	55,039
162 - Cemeteries Management	964	2,500	1,536	5,000
164 - Local Emergency Management	1,261	866	-394	1,733
169 - Civic Events	0	1,000	1,000	2,000
171 - Aidoc fee	0	150	150	300
200 - Local roads maintenance	8,600	5,250	-3,350	10,500
201 - Street lighting	0	3,500	3,500	7,000
202 - Staff Housing	6,084	9,531	3,447	19,062
241 - Airstrip maintenance Contracts	1,499	1,600	101	3,200
244 - Operator contract	47,391	48,843	1,452	97,686
245 - Visitor Accommodation and External Fee	11,896	15,229	3,333	30,459
246 - Commercial Australia Post	3,959	3,981	22	7,962
314 - Service Fee - CDP	119,254	139,717	20,462	279,433
318 - Outcome Payments - CDP	0	17,500	17,500	35,000
341 - Commonwealth Aged Care Package	5,224	18,814	13,589	37,627
344 - Commonwealth Home Support Program	13,732	5,799	-7,934	11,597
347 - Creche	97,874	135,849	37,975	271,697
349 - School Nutrition Program	47,711	52,638	4,927	105,276
350 - Centrelink	0	125	125	250
353 - Budget Based Funding	9,979	8,753	-1,226	17,506
355 - National Disability Insurance Scheme	26	0	-26	0

	2017	2018	2019	2020
404 - Indigenous Sports and Rec Program	2,408	7,881	5,474	15,762
407 - Remote Sports and Recreation	143	0	-143	0
409 - Sport and Rec Facilities	0	4,479	4,479	8,958
414 - Drug and Volatile Substances	0	700	700	1,400
416 - Youth Life Grant	0	850	850	1,700
423 - SPG - Diversion Events	1,622	1,250	-372	2,500
Total Expenditure	675,104	860,794	185,690	1,721,588
Capital Expenditure				
5321 - Capital Purchase Construct Buildings	0	60,000	60,000	120,000
5341 - Capital Purchases Plant & Equipment	0	72,255	72,255	144,510
Total Capital Expenditure	0	132,255	132,255	264,510



Koper Guit Regional Council



Income & Expenditure Report as at
31-December-2018
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Expenditure b Service

	19GLACT Year to Date Actual (\$)	19GLB D1 Year to Date Budget (\$)	Variance (\$)	19GLB D1 Annual Budget (\$)
1 - Corporate Governance	13,689	71,718	58,029	143,437
2 - Commercial Services	219,803	408,925	189,122	817,850
3 - Council & Community Services	730,465	829,293	98,828	1,658,586
Total Expenditure	963,957	1,309,936	345,979	2,619,873

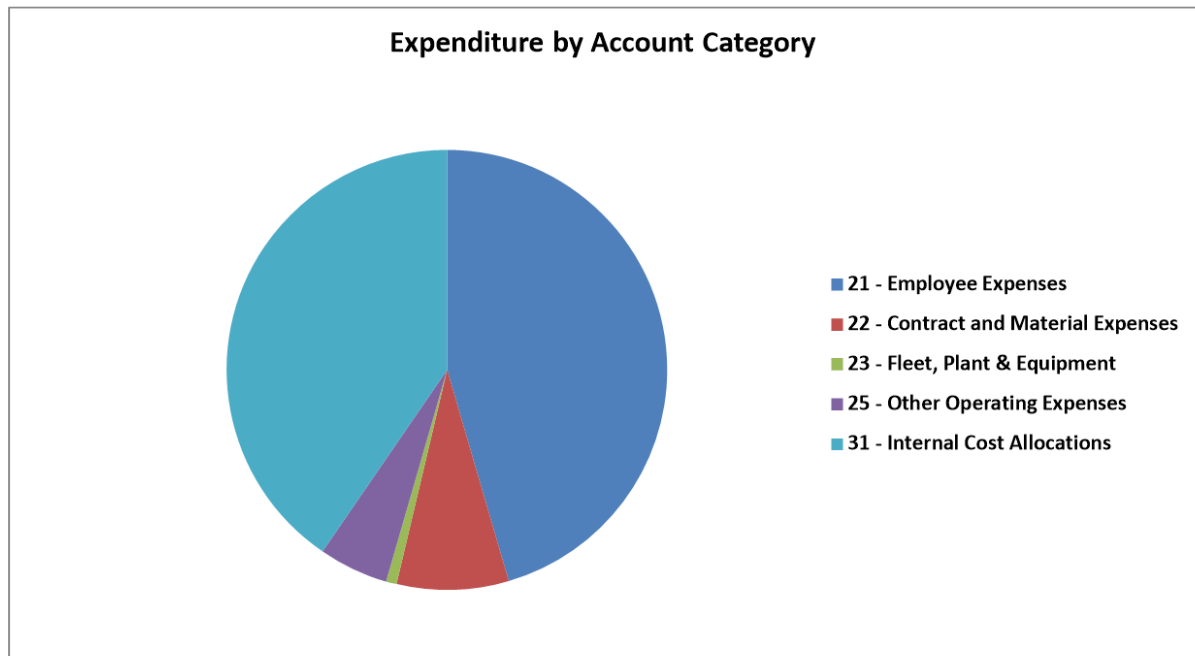
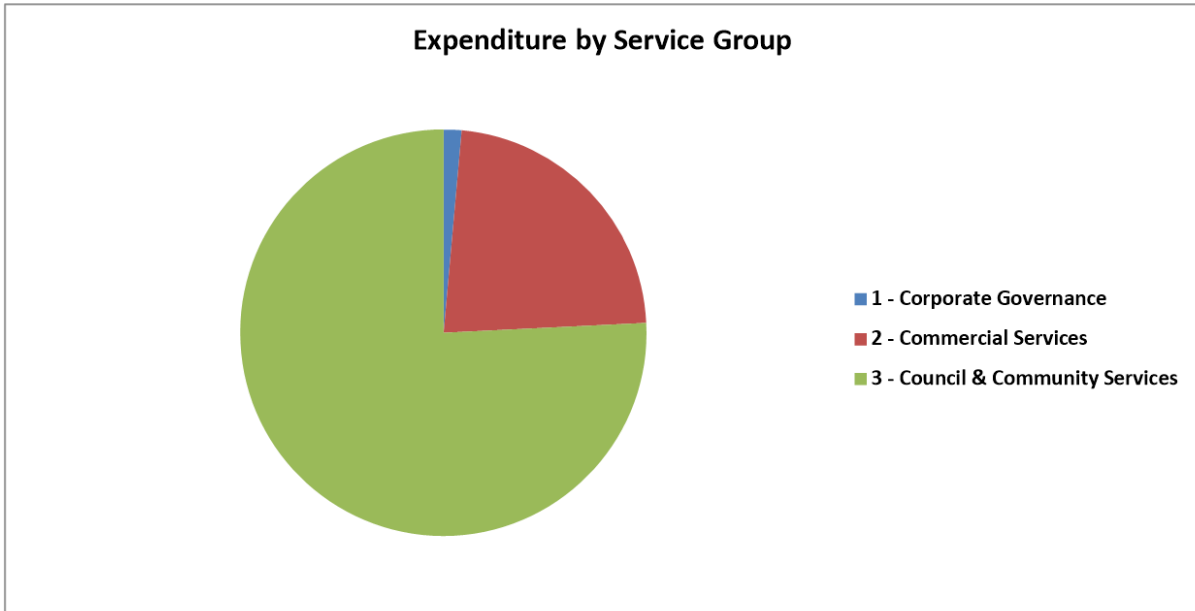
Expenditure b Account Categor

21 - Employee Expenses	438,377	487,422	49,046	974,845
22 - Contract and Material Expenses	79,090	169,617	90,527	339,234
23 - Fleet, Plant & Equipment	7,282	37,926	30,644	75,851
25 - Other Operating Expenses	49,240	56,619	7,380	113,238
31 - Internal Cost Allocations	389,969	558,352	168,384	1,116,705
Total Expenditure	963,957	1,309,936	345,979	2,619,873

Expenditure b Activit

110 - Assets Management - Fixed Assets	1,065	1,000	-65	2,000
111 - Council Services General	160,462	119,572	-40,890	239,144
131 - Council and Elected Members	100	0	-100	0
132 - Local Authority	394	3,272	2,878	6,544
138 - Local Authority Project	1,447	64,438	62,990	128,876
160 - Municipal Services	132,133	140,527	8,394	281,054
161 - Waste management	8,914	51,149	42,236	102,299
162 - Cemeteries Management	964	0	-964	0
164 - Local Emergency Management	351	1,041	690	2,081
169 - Civic Events	0	1,000	1,000	2,000
171 - Aidoc fee	0	150	150	300
200 - Local roads maintenance	1,996	7,750	5,754	15,500
201 - Street lighting	10,691	3,750	-6,941	7,500
202 - Staff Housing	359	3,009	2,650	6,017
221 - Territory Housing Tenancy Management	17,400	22,835	5,435	45,670
244 - Powerater contract	32,338	43,272	10,934	86,545
245 - Visitor Accommodation and External Fee	10,324	0	-10,324	0
246 - Commercial Australia Post	3,569	3,588	20	7,177
314 - Service Fee - CDP	165,666	269,229	103,563	538,458
317 - Youth Engagement Strategy	831	0	-831	0
318 - Outcome Payments - CDP	0	70,000	70,000	140,000
341 - Commonwealth Aged Care Package	10,925	13,566	2,641	27,132
344 - Commonwealth Home Support Program	2,043	7,179	5,135	14,357
347 - Creche	182,269	237,940	55,671	475,881
350 - Centrelink	11,308	22,757	11,449	45,514
353 - Budget Based Funding	7,963	2,208	-5,755	4,416
401 - Night Patrol	100,354	118,801	18,446	237,601
403 - Outside School Hours Care	86,068	79,254	-6,813	158,509

404 - Indigenous Sports and Recreation Program	5,000	11,000	1,070	20,110
407 - Remote Sports and Recreation	1,133	0	-1,133	0
414 - Drug and Volatile Substances	0	6,450	6,450	12,900
416 - Youth Libe Grant	0	850	850	1,700
421 - S P G - Fit For Life	1,036	2,541	1,504	5,082
423 - S P G - Diversion Enenings	1,965	1,250	-715	2,500
Total Expenditure	963,957	1,309,936	345,979	2,619,873
Capital Expenditure				
5341 - Capital Purchases Plant & Equipment	0	110,795	110,795	221,590
Total Capital Expenditure	0	110,795	110,795	221,590



Koper Guit Regional Council



Income & Expenditure Report as at
31-December-2018
Matarana

Expenditure by Service

	19GLACT Year to Date Actual (\$)	19GLB D1 Year to Date Budget (\$)	Variance (\$)	19GLB D1 Annual Budget (\$)
1 - Corporate Governance	21,107	50,964	29,857	101,928
2 - Commercial Services	187,304	314,389	127,085	628,778
3 - Council & Community Services	957,026	994,372	37,346	1,988,744
4 - Other Services	19,533	56,502	36,969	113,004
Total Expenditure	1,184,970	1,416,226	231,256	2,832,453

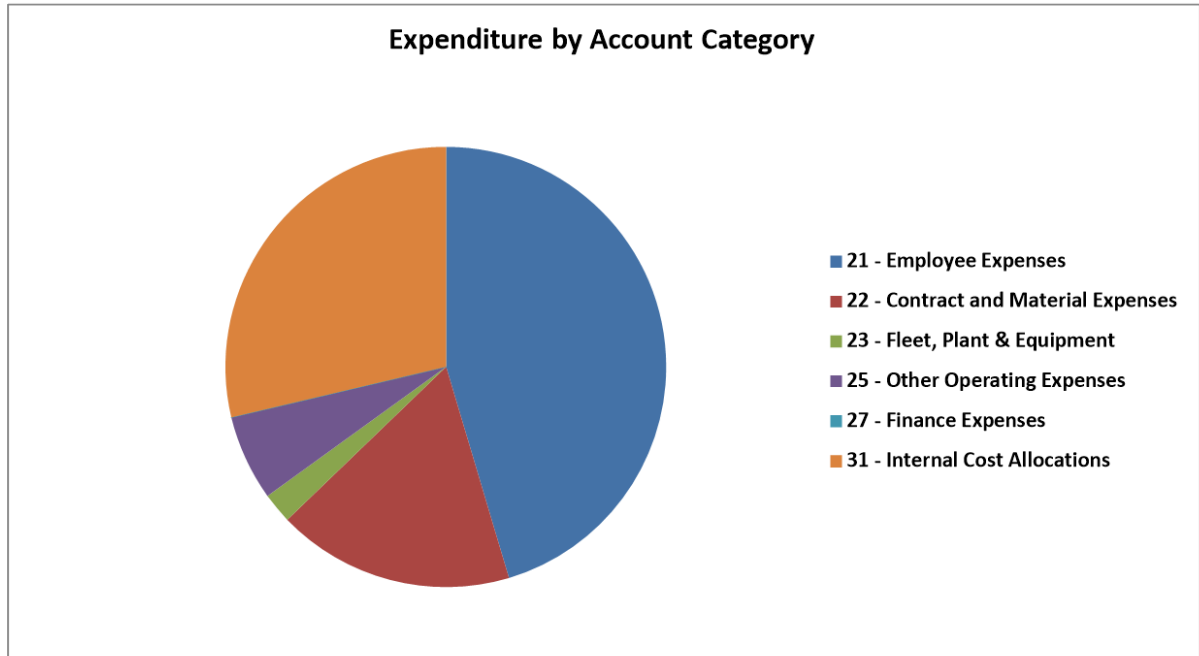
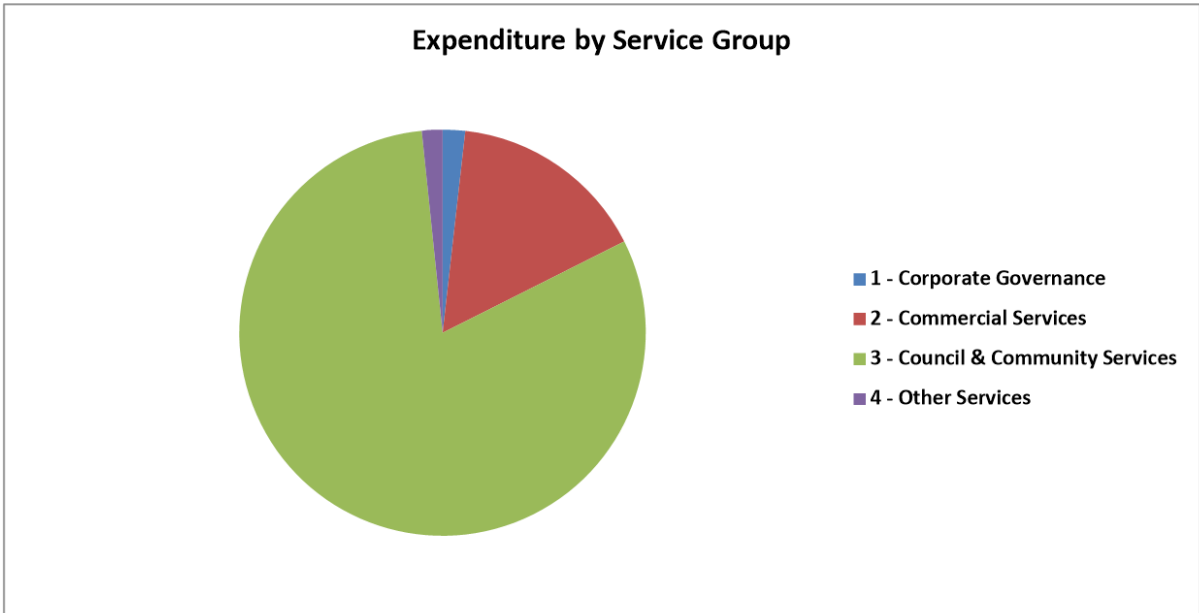
Expenditure by Account Category

21 - Employee Expenses	537,733	626,594	88,861	1,253,188
22 - Contract and Material Expenses	206,114	264,785	58,671	529,570
23 - Fleet, Plant & Equipment	26,802	50,500	23,698	101,000
25 - Other Operating Expenses	74,350	60,192	-14,158	120,384
27 - Finance Expenses	40	100	60	200
31 - Internal Cost Allocations	339,931	414,055	74,125	828,111
Total Expenditure	1,184,970	1,416,226	231,256	2,832,453

Expenditure by Activity

111 - Council Services General	260,519	238,650	-21,869	477,300
131 - Council and Elected Members	0	4,730	4,730	9,460
132 - Local Authority	2,197	3,774	1,577	7,548
134 - Community Grants	3,000	0	-3,000	0
138 - Local Authority Project	10,727	42,466	31,739	84,932
160 - Municipal Services	364,443	376,668	12,226	753,337
161 - Waste Management	37,182	14,092	-23,089	28,185
162 - Cemeteries Management	1,964	6,000	4,036	12,000
164 - Local Emergency Management	733	935	202	1,869
165 - Recycling Station	2,007	5,375	3,368	10,750
166 - Rural Transaction Centre	13,962	12,700	-1,262	25,400
169 - Civic Events	0	5,000	5,000	10,000
171 - Aidoc Fee	0	150	150	300
200 - Local roads maintenance	0	7,750	7,750	15,500
201 - Street lighting	1,654	3,250	1,596	6,500
202 - Staff Housing	5,183	-9,948	-15,131	-19,896
220 - Territory Housing Repairs and Maintenance	0	250	250	500
241 - Airstrip maintenance Contracts	742	900	158	1,800
242 - Litter Collection and Sashing External C	17,909	18,000	91	36,000
245 - Visitor Accommodation and External F	0	9,942	9,942	19,884
246 - Commercial Australia Post	3,708	3,728	21	7,456
314 - Service Fee - CDP	164,945	239,011	74,066	478,022
318 - Outcome Payments - CDP	0	52,500	52,500	105,000
341 - Commonwealth Aged Care Package	16,832	83,333	66,501	166,666
342 - Indigenous Aged Care Employment	5,903	12,384	6,481	24,768
344 - Commonwealth Home Support Program	75,780	40,103	-35,677	80,206

	2018	2017	2016	2015
350 - Centrelink	21,343	23,404	2,061	46,808
356 - DIS Information, Lin ages and Cap	0	800	800	1,600
381 - Animal Control	1,147	525	-622	1,050
401 - Night Patrol	113,911	117,453	3,542	234,907
404 - Indigenous Sports and Rec Program	2,472	9,628	7,156	19,256
405 - Sports & Rec - AFL Mens Competition 2018	1,760	875	-885	1,750
407 - Remote Sports and Recreation	100	0	-100	0
414 - Drug and Volatile Substances	0	3,012	3,012	6,025
416 - Youth Libe Grant	0	850	850	1,700
432 - Mataran a Sho Ground Upgrade - Ca	13,814	12,549	-1,265	25,098
466 - S P G - Mataran a Public Library Upgrade	6,530	50,000	43,470	100,000
488 - TEP A Environment Grant	13,003	6,502	-6,502	13,004
Total Expenditure	1,184,970	1,416,226	231,256	2,832,453
Capital Expenditure				
5321 - Capital Purchase Construct Buildings	13,636	104,500	90,864	209,000
5331 - Capital Construct Infrastructure	9,430	62,500	53,070	125,000
5341 - Capital Purchases Plant & Equipment	43,950	252,255	208,305	504,510
5371 - Capital Purchase Vehicles	0	125,824	125,824	251,648
Total Capital Expenditure	67,016	545,079	478,062	1,090,158



Koper Guit Regional Council



Income & Expenditure Report as at
31-December-2018
Minyerri

Expenditure by Service

	19GLACT Year to Date Actual (\$)	19GLB D1 Year to Date Budget (\$)	Variance (\$)	19GLB D1 Annual Budget (\$)
1 - Corporate Governance	92,406	286,371	193,965	572,742
2 - Commercial Services	454,044	871,273	417,229	1,742,547
3 - Council & Community Services	45,596	99,150	53,554	198,300
Total Expenditure	592,046	1,256,794	664,748	2,513,589

Expenditure by Account Category

22 - Contract and Material Expenses	589,267	1,252,477	663,210	2,504,954
23 - Fleet, Plant & Equipment	192	0	-192	0
25 - Other Operating Expenses	2,587	4,317	1,730	8,635
Total Expenditure	592,046	1,256,794	664,748	2,513,589

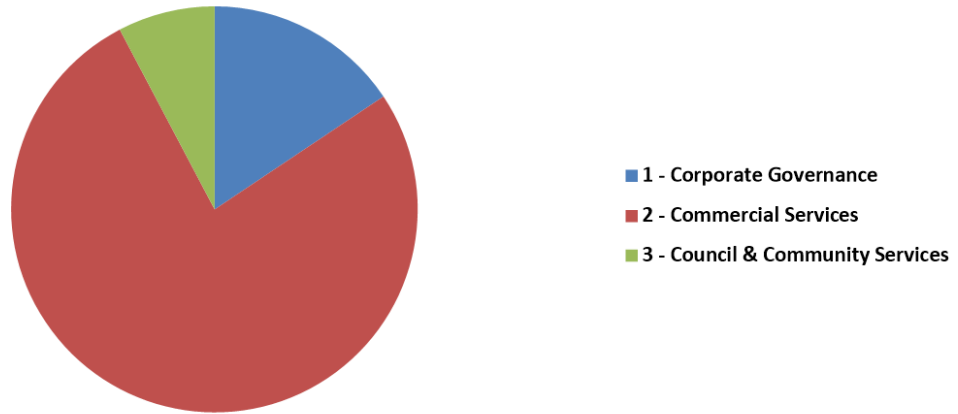
Expenditure by Activity

106 - General Council Operations	91,412	182,824	91,412	365,648
131 - Council and Elected Members	99	0	-99	0
132 - Local Authority	895	2,894	1,999	5,788
138 - Local Authority Project	0	100,653	100,653	201,306
221 - Territory Housing Tenancy Management	1,110	1,273	163	2,547
314 - Service Fee - CDP	452,934	870,000	417,066	1,740,000
401 - Night Patrol	45,596	99,150	53,554	198,300
Total Expenditure	592,046	1,256,794	664,748	2,513,589

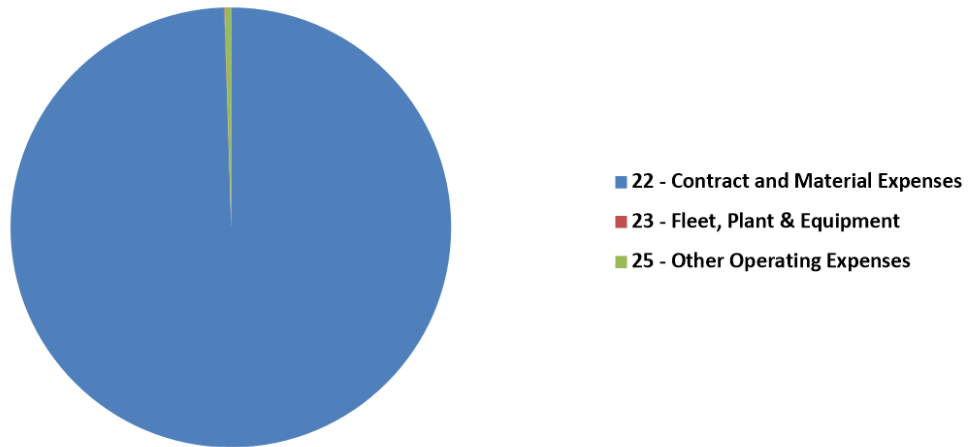
Capital Expenditure

Total Capital Expenditure	0	0	0	0
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Expenditure by Service Group



Expenditure by Account Category



Koper Guit Regional Council



Income & Expenditure Report as at
31-December-2018
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19GLACT Year to Date Actual (\$)	19GLB D1 Year to Date Budget (\$)	Variance (\$)	19GLB D1 Annual Budget (\$)
117,980	571,973	453,993	1,143,945
1,013,854	1,346,072	332,217	2,692,143
1,708,003	1,866,975	158,972	3,733,951
20,817	2,346	-18,472	4,691
2,860,655	3,787,365	926,711	7,574,731

Expenditure b Service

1 - Corporate Governance	117,980	571,973	453,993	1,143,945
2 - Commercial Services	1,013,854	1,346,072	332,217	2,692,143
3 - Council & Community Services	1,708,003	1,866,975	158,972	3,733,951
4 - Other Services	20,817	2,346	-18,472	4,691
Total Expenditure	2,860,655	3,787,365	926,711	7,574,731

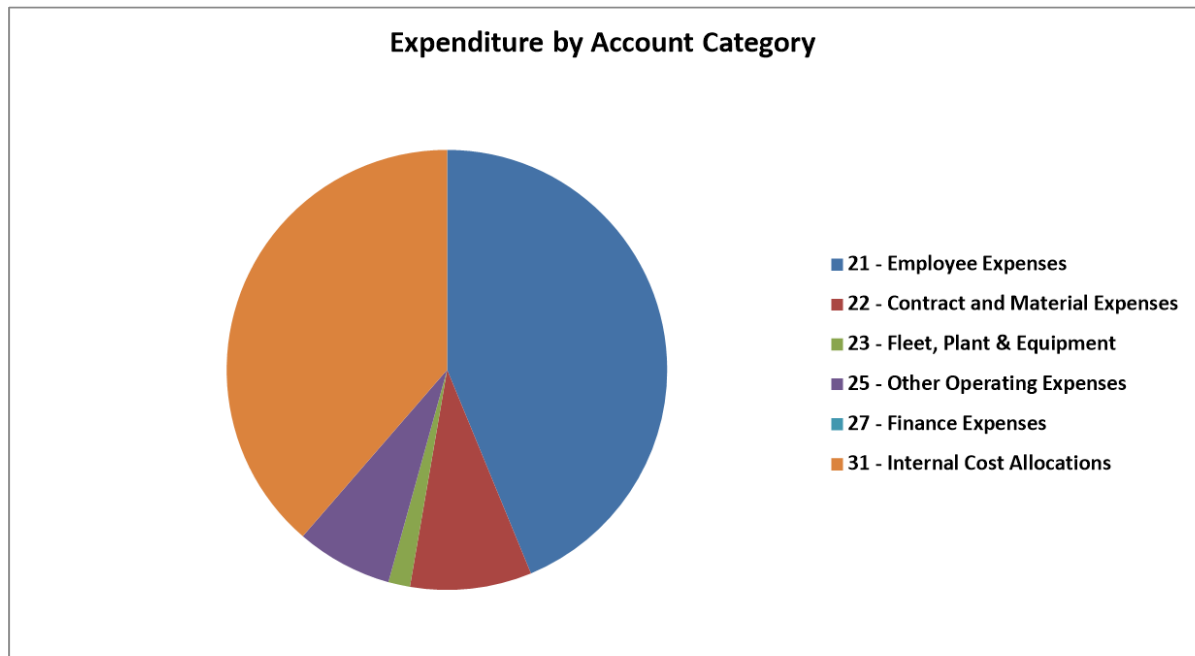
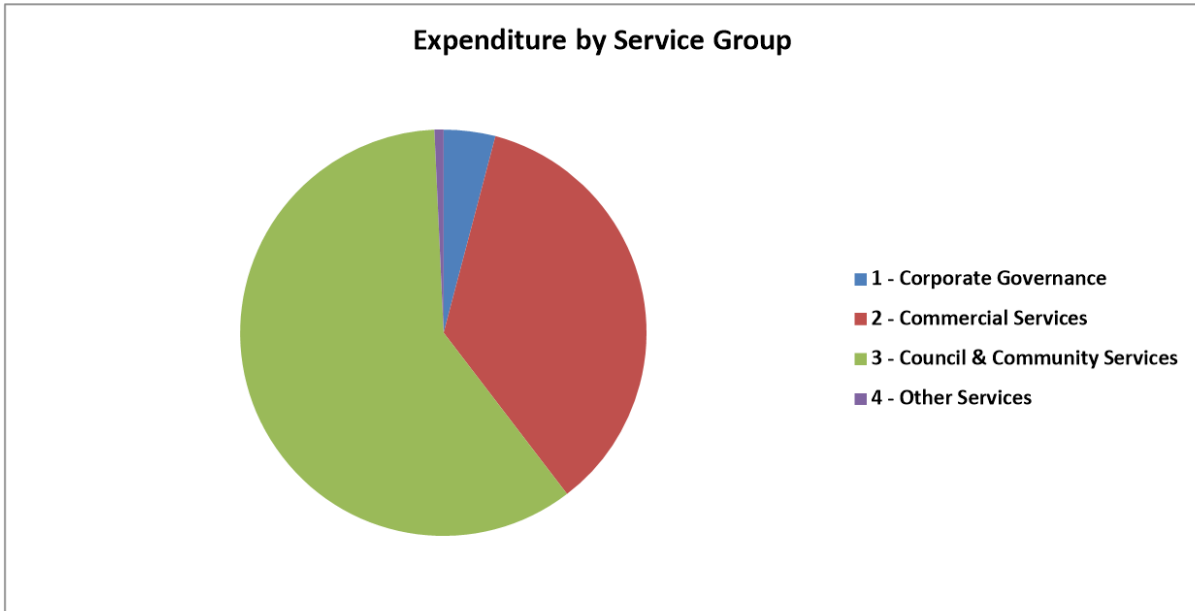
Expenditure b Account Categor

21 - Employee Expenses	1,251,820	1,285,353	33,533	2,570,705
22 - Contract and Material Expenses	255,327	898,923	643,596	1,797,846
23 - Fleet, Plant & Equipment	45,433	79,026	33,593	158,052
25 - Other Operating Expenses	202,422	229,715	27,293	459,431
27 - Finance Expenses	0	100	100	200
31 - Internal Cost Allocations	1,105,653	1,294,248	188,595	2,588,496
Total Expenditure	2,860,655	3,787,365	926,711	7,574,731

Expenditure b Activit

110 - Assets Management - Fixed Assets	0	44,722	44,722	89,444
111 - Council Services General	292,166	326,079	33,913	652,158
131 - Council and Elected Members	0	5,100	5,100	10,200
132 - Local Authority	214	14,322	14,108	28,644
138 - Local Authority Project	0	333,628	333,628	667,255
160 - Municipal Services	292,287	296,077	3,789	592,153
161 - Waste management	112,137	166,292	54,155	332,583
162 - Cemeteries Management	1,929	5,000	3,071	10,000
164 - Local Emergency Management	3,701	1,890	-1,811	3,780
169 - Civic Events	0	4,000	4,000	8,000
171 - Aidoc fee	0	250	250	500
200 - Local roads maintenance	8,100	11,416	3,316	22,832
201 - Street lighting	0	6,000	6,000	12,000
202 - Staff Housing	48,819	55,380	6,561	110,760
220 - Territory Housing Repairs and Maintenance	87,408	93,442	6,034	186,884
221 - Territory Housing Tenancy Management	57,653	58,753	1,099	117,505
241 - Airstrip maintenance Contracts	52,772	54,000	1,228	108,000
245 - Visitor Accommodation and External Facilities	68,947	118,821	49,874	237,642
246 - Commercial Australia Post	3,865	3,887	21	7,773
313 - CDP Central Administration	555	0	-555	0
314 - Service Fee - CDP	801,930	970,990	169,060	1,941,980
318 - Outcome Payments - CDP	0	165,000	165,000	330,000
323 - Outstations municipal services	9,670	0	-9,670	0
340 - Community Services admin	994	1,250	256	2,500
341 - Commonwealth Aged Care Package	51,393	104,640	53,246	209,280
342 - Indigenous Aged Care Employment	101,844	85,636	-16,208	171,273

	2017	2018	2019	2020
346 - Indigenous Broadcasting	18,999	25,094	6,096	50,189
348 - Library	2,266	9,615	7,349	19,229
350 - Centrelink	77,495	81,052	3,556	162,104
353 - Budget Based Funding	8,375	0	-8,375	0
355 - National Disability Insurance Scheme	30,147	31,012	865	62,024
356 - DIS - Information, Linages and Cap	5,196	800	-4,396	1,600
381 - Animal Control	555	1,725	1,170	3,450
401 - Night Patrol	209,112	193,338	-15,774	386,675
403 - Outside School Hours Care	15,241	836	-14,405	1,672
404 - Indigenous Sports and Rec Program	48,200	33,224	-14,976	66,447
405 - Sports & Rec - AFL Mens Competition 2018	1,500	750	-750	1,500
407 - Remote Sports and Recreation	4,984	267	-4,716	535
409 - Sport and Rec Facilities	44,498	48,447	3,949	96,894
414 - Drug and Volatile Substances	180	700	520	1,400
415 - Indigenous Youth Reconnect	107,824	87,929	-19,895	175,859
416 - Youth Libe Grant	0	850	850	1,700
423 - SPG - Diversion Enings	8,890	4,125	-4,765	8,250
461 - Sporting Equipment - Guurr	0	46	46	91
462 - 2014-19 Roads to Recovery	159	0	-159	0
469 - SPG - Remote Australia Strategy	0	317	317	634
470 - SPG - Guurr Pool	12,007	0	-12,007	0
478 - CBF - Guurr Playground Upgrade	8,030	2,300	-5,731	4,600
485 - Guurr and Umbul ar Flight Hub	58,540	114,179	55,639	228,357
487 - Improving Strategic Local Roads Infras	780	0	-780	0
550 - Swimming Pool	130,878	158,479	27,601	316,958
Total Expenditure	2,860,655	3,787,365	926,711	7,574,731
Capital Expenditure				
5321 - Capital Purchase Construct Buildings	56,765	272,500	215,735	545,000
5331 - Capital Construct Infrastructure	316,682	573,047	256,365	1,146,094
5341 - Capital Purchases Plant & Equipment	0	243,051	243,051	486,101
5371 - Capital Purchase Vehicles	0	88,814	88,814	177,627
Total Capital Expenditure	373,447	1,177,411	803,964	2,354,822



Koper Guit Regional Council



Income & Expenditure Report as at
31-December-2018
Municipal

19GLACT Year to Date Actual (\$)	19GLB D1 Year to Date Budget (\$)	Variance (\$)	19GLB D1 Annual Budget (\$)

Expenditure by Service

1 - Corporate Governance	305,853	549,650	243,797	1,099,301
2 - Commercial Services	860,012	1,256,652	396,641	2,513,304
3 - Council & Community Services	944,417	2,147,055	1,202,638	4,294,111
4 - Other Services	0	867	867	1,734
Total Expenditure	2,110,282	3,954,225	1,843,943	7,908,450

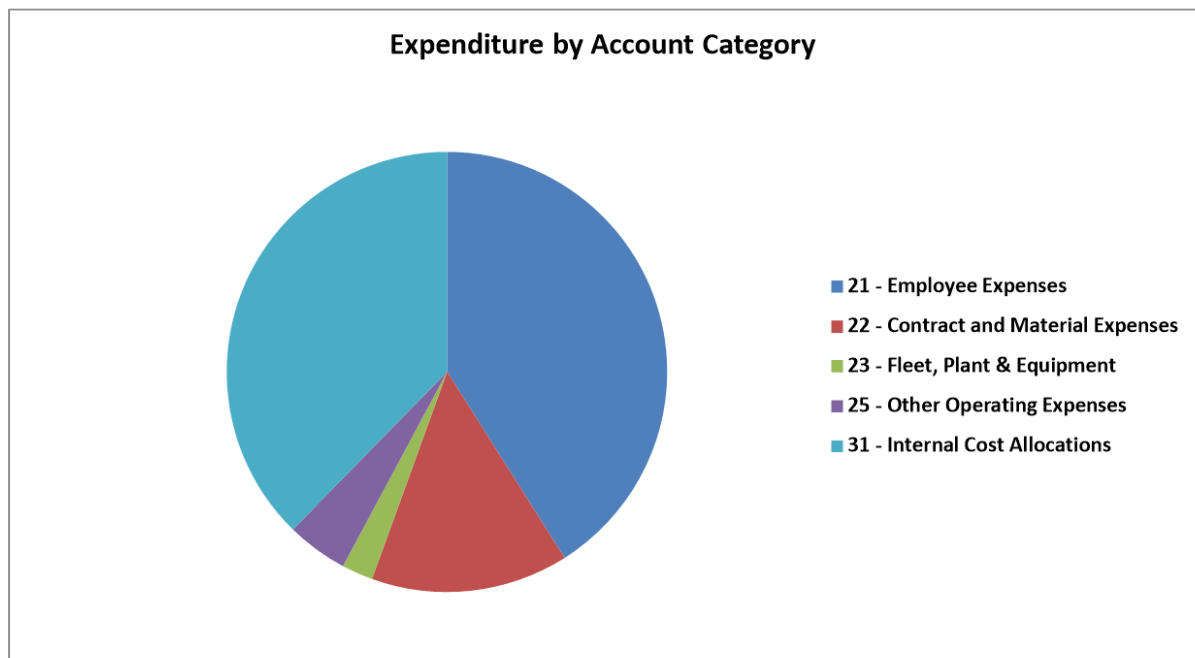
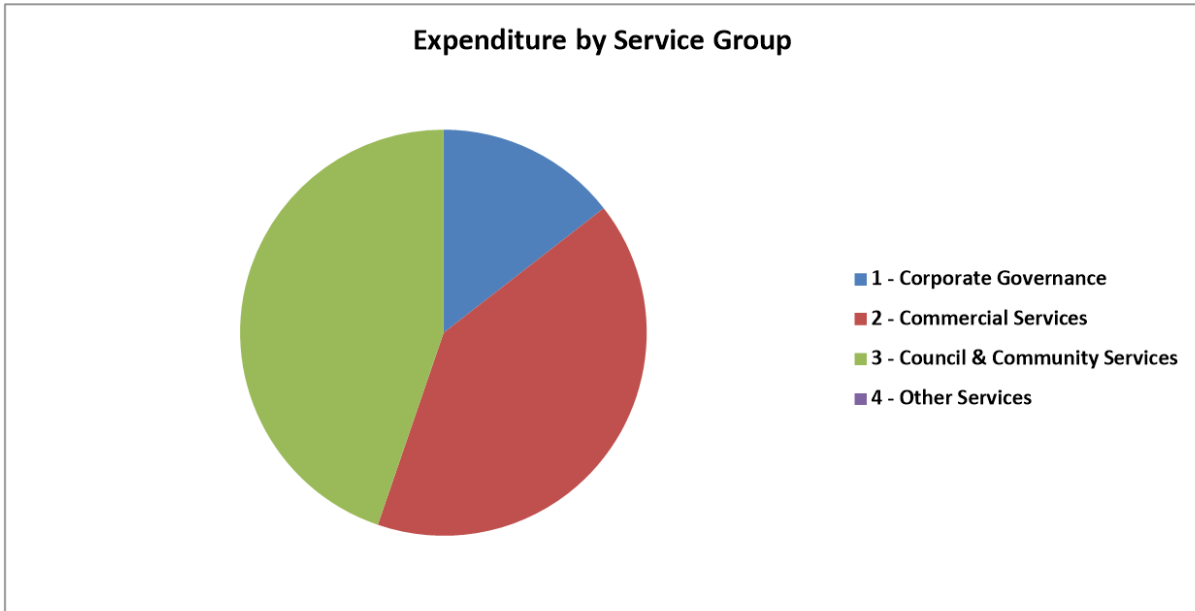
Expenditure by Account Category

21 - Employee Expenses	865,621	1,130,203	264,582	2,260,406
22 - Contract and Material Expenses	306,191	1,608,390	1,302,198	3,216,779
23 - Fleet, Plant & Equipment	48,591	79,650	31,059	159,300
25 - Other Operating Expenses	94,803	139,998	45,194	279,995
31 - Internal Cost Allocations	795,076	995,985	200,909	1,991,969
Total Expenditure	2,110,282	3,954,225	1,843,943	7,908,450

Expenditure by Activity

110 - Assets Management - Fixed Assets	0	28,109	28,109	56,218
111 - Council Services General	194,259	195,902	1,644	391,805
113 - Project Management	6,728	1,250	-5,478	2,500
131 - Council and Elected Members	1,632	0	-1,632	0
132 - Local Authority	3,534	15,272	11,738	30,544
138 - Local Authority Project	387	175,153	174,766	350,305
160 - Municipal Services	219,887	205,393	-14,493	410,787
161 - Waste Management	57,398	69,823	12,425	139,647
162 - Cemeteries Management	964	5,000	4,036	10,000
164 - Local Emergency Management	1,150	1,208	57	2,415
169 - Civic Events	0	4,000	4,000	8,000
171 - Aidoc Fee	0	250	250	500
172 - Municipal Fuel	189,155	210,000	20,845	420,000
200 - Local roads maintenance	0	908,000	908,000	1,816,000
201 - Street lighting	6,693	9,525	2,832	19,050
202 - Staff Housing	12,793	27,424	14,631	54,848
220 - Territory Housing Repairs and Maintenance	45,071	55,582	10,511	111,164
221 - Territory Housing Tenancy Management	21,431	32,220	10,790	64,441
241 - Airstrip maintenance Contracts	72,454	75,000	2,546	150,000
245 - Visitor Accommodation and External Fees	91,624	92,443	819	184,886
246 - Commercial Australia Post	3,664	3,684	20	7,368
275 - Mechanical Workshop	75,154	87,877	12,723	175,754
314 - Service Fee - CDP	642,238	904,789	262,551	1,809,579
318 - Outcome Payments - CDP	0	97,500	97,500	195,000
341 - Commonwealth Aged Care Package	38,610	61,115	22,505	122,229
342 - Indigenous Aged Care Employment	67,620	92,534	24,913	185,067
344 - Commonwealth Home Support Program	64,271	72,037	7,765	144,073

340 - Indigenous Broadcasting	0,012	10,000	0,077	07,110
350 - Centrelink	49,127	52,700	3,573	105,401
355 - ational Disability Insurance Scheme	1,298	0	-1,298	0
356 - DIS Information, Lin ages and Cap	0	800	800	1,600
381 - Animal Control	1,793	1,300	-493	2,600
401 - ight P atrol	114,621	159,002	44,381	318,004
404 - Indigenous S ports and Rec P rogram	11,402	22,100	10,698	44,199
405 - S ports & Rec - AF L Mens Competition 2018	91	49	-42	97
407 - Remote S ports and Recreation	635	500	-135	1,000
415 - Indigenous Y outh Reconnect	105,529	121,547	16,018	243,094
416 - Y outh ibe Grant	0	850	850	1,700
469 - S P G - Remote Australia S trategy	157	25,596	25,439	51,192
485 - gu rrr and umbul ar F right H ub	0	119,267	119,267	238,534
490 - umbul ar aste Management F acility	0	867	867	1,734
Total Expenditure	2,110,282	3,954,225	1,843,943	7,908,450
Capital Expenditure				
5321 - Capital P urchase Construct Buildings	356,127	223,000	-133,127	446,000
5331 - Capital Construct Infrastructure	0	102,500	102,500	205,000
5341 - Capital P urchases P lant & E uipment	0	285,520	285,520	571,040
5371 - Capital P urchase ehicles	0	63,773	63,773	127,545
Total Capital Expenditure	356,127	674,792	318,666	1,349,585



Roper Guit Regional Council



Income & Expenditure Report as at
31-December-2018
Urapunga Ritarangu

19GLACT Year to Date Actual (\$)	19GLB D1 Year to Date Budget (\$)	Variance (\$)	19GLB D1 Annual Budget (\$)
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Expenditure by Service

1 - Corporate Governance	91	500	409	1,000
2 - Commercial Services	11,339	138,739	127,400	277,477
3 - Council & Community Services	12,337	61,577	49,240	123,155
Total Expenditure	23,767	200,816	177,049	401,632

Expenditure by Account Category

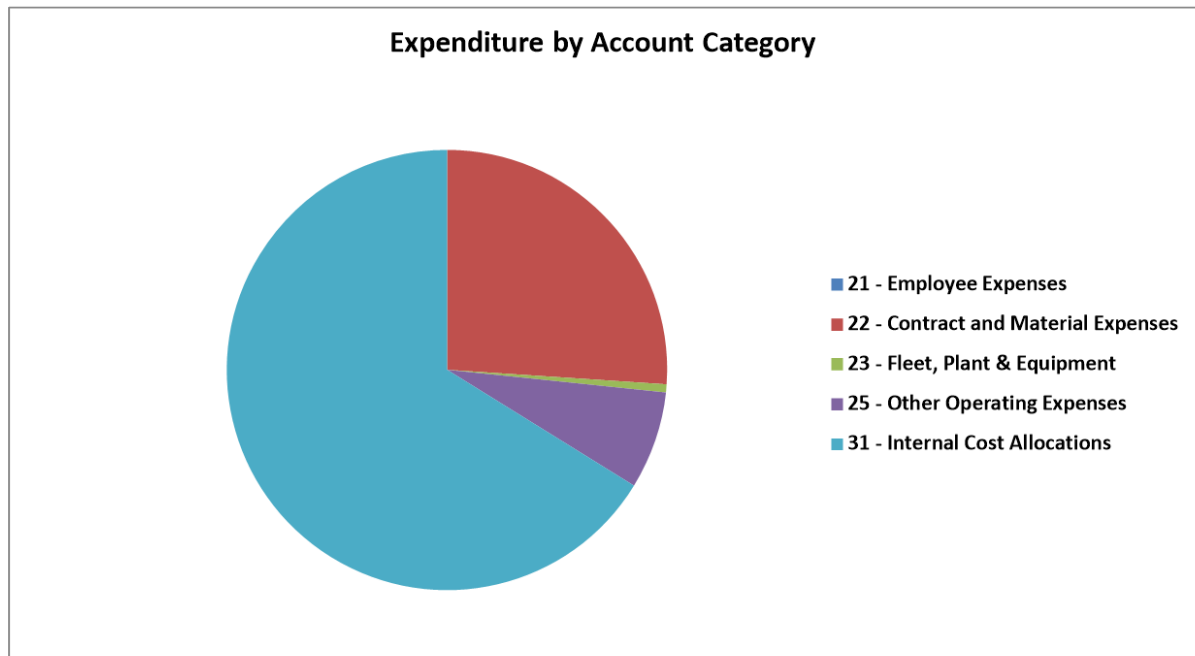
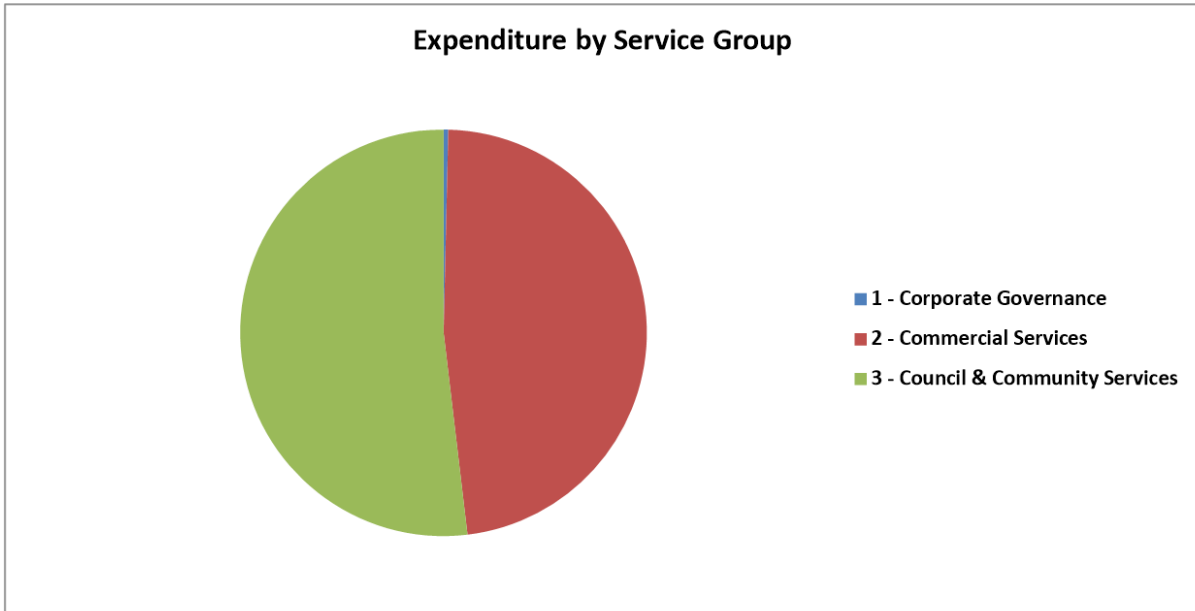
21 - Employee Expenses	0	91,171	91,171	182,342
22 - Contract and Material Expenses	6,194	10,200	4,006	20,400
23 - Fleet, Plant & Equipment	132	5,350	5,218	10,700
25 - Other Operating Expenses	1,708	17,471	15,763	34,942
31 - Internal Cost Allocations	15,733	76,624	60,891	153,248
Total Expenditure	23,767	200,816	177,049	401,632

Expenditure by Activity

111 - Council Services General	11,750	42,214	30,464	84,428
132 - Local Authority	91	500	409	1,000
160 - Municipal Services	-258	11,367	11,626	22,735
164 - Local Emergency Management	845	525	-320	1,050
201 - Street lighting	0	2,350	2,350	4,700
241 - Airstrip maintenance Contracts	1,473	1,500	27	3,000
314 - Service Fee - CDP	5,066	137,239	132,172	274,477
401 - Night Patrol	0	4,271	4,271	8,543
416 - Youth Libe Grant	0	850	850	1,700
431 - SPG - Italisation of Rittarangu Town	4,800	0	-4,800	0
Total Expenditure	23,767	200,816	177,049	401,632

Capital Expenditure

5341 - Capital Purchases Plant & Equipment	0	12,255	12,255	24,510
5371 - Capital Purchase Vehicles	0	25,593	25,593	51,186
Total Capital Expenditure	0	37,848	37,848	75,696





Roper Gulf Regional Council

Income & Expenditure Report as at

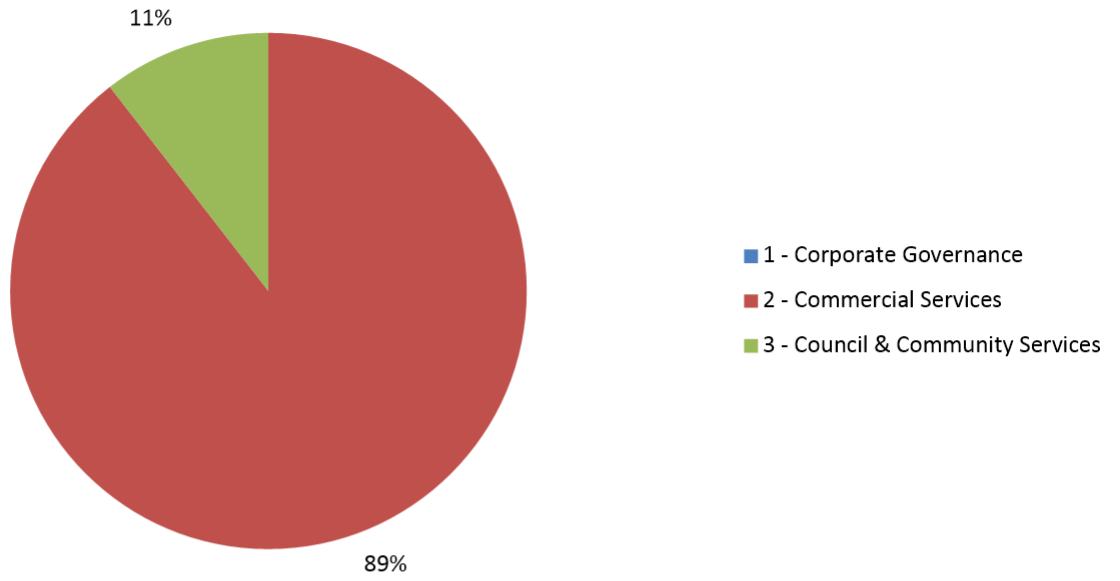
31-December-2018

Other Locations

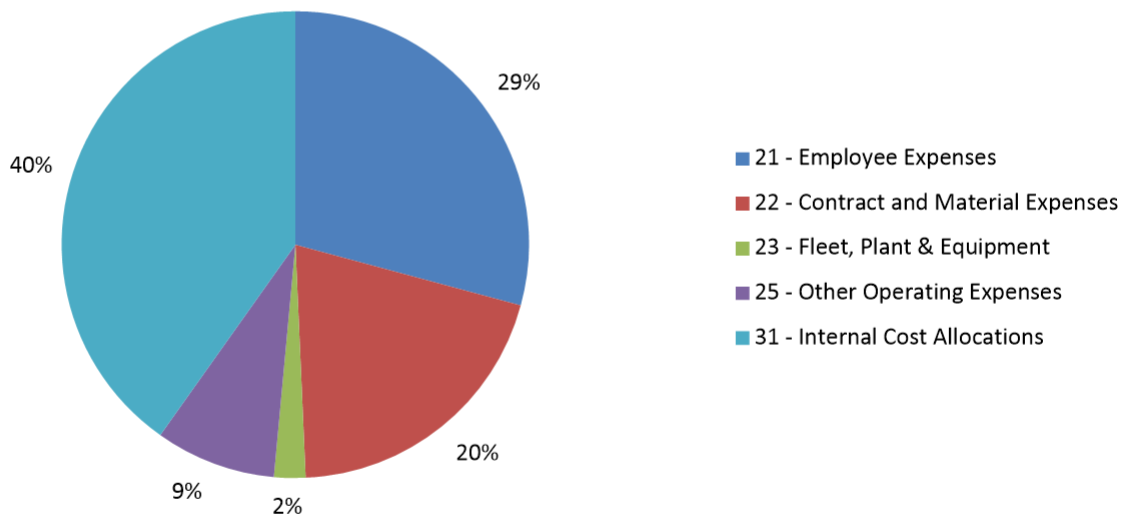
	19GLACT Year to Date Actual (\$)	19GLBUD1 Year to Date Budget (\$)	Variance (\$)	19GLBUD1 Annual Budget (\$)
Expenditure by Service				
1 - Corporate Governance	0	300	300	600
2 - Commercial Services	801,103	1,415,836	614,733	2,831,671
3 - Council & Community Services	94,064	89,544	-4,520	179,088
Total Expenditure	895,167	1,505,680	610,513	3,011,358
Expenditure by Account Category				
21 - Employee Expenses	261,142	420,468	159,326	840,936
22 - Contract and Material Expenses	180,026	344,526	164,499	689,050
23 - Fleet, Plant & Equipment	19,450	40,502	21,052	81,004
25 - Other Operating Expenses	74,673	102,453	27,781	204,906
31 - Internal Cost Allocations	359,876	597,731	237,855	1,195,463
Total Expenditure	895,167	1,505,680	610,513	3,011,358
Expenditure by Activity				
111 - Council Services General	1,082	1,250	168	2,500
132 - Local Authority	0	300	300	600
160 - Municipal Services	711	934	223	1,868
314 - Service Fee - CDP	562,518	840,232	277,714	1,680,464
317 - Youth Engagement Strategy	2,530	0	-2,530	0
318 - Outcome Payments - CDP	0	26,500	26,500	53,000
322 - Outstations Housing Maintenance	50,134	108,986	58,853	217,971
323 - Outstations municipal services	142,664	215,010	72,346	430,019
324 - Outstations Capital Infrastructure	14,244	87,122	72,879	174,245
325 - HEA (Homelands Extra Allowance)	29,014	137,985	108,972	275,971
401 - Night Patrol	92,271	87,360	-4,911	174,720
Total Expenditure	895,167	1,505,680	610,513	3,011,358
Capital Expenditure				
5331 - Capital Construct Infrastructure	11,164	44,418	33,255	88,836
5341 - Capital Purchases Plant & Equipment	48,575	27,800	-20,775	55,600
Total Capital Expenditure	59,738	72,218	12,480	144,436

Other Locations

Expenditure by Service Group



Expenditure by Account Category



**COUNCIL & COMMUNITY SERVICES DIRECTORATE
REPORT**

ITEM NUMBER	14.1
TITLE	Larrimah Bore financial implications
REFERENCE	791080
AUTHOR	Nathan McIvor, Area Manager

RECOMMENDATION

- (a) **That the Finance Committee receive and note the report on the Larrimah Bore situation at the 30 January 2019 meeting.**

BACKGROUND

As part of the 16/17, 17/18 and 18/19 Town Priorities, a bore was to be replaced at Larrimah and reticulation installed at the town oval. Over the past 2 years the bore has been installed, and replaced 3 times. Installation of the reticulation system was successful. Numerous issues have compounded the problem of the bore not working and being replaced.

- Bore pump refurbished as per repairer's instructions, specs and reinstalled, bore pump motor seized due to sand and silt.
- Bore pump replaced with a larger pumping capacity, previous bore pump was too small to pump into reticulation.
- Bore pump seized due to sand and silt
- Contractor checked casing of the bore, bore deemed ok.
- Bore pump repaired and reinstalled
- Bore pump seized due to sand and silt.
- Contractor informed of the same issue occurring, suggestion is that the bore casing has collapsed.

The Bore has been drilled to 92m and the pump is at 52m.

ISSUES/OPTIONS/SWOT

Quotes received to re-cast the bore hole have indicated that the cost for repairing the current bore will be expensive.

- Council has already spent over and above the initial 10K that was granted for this project.
- Council has acted in good faith to provide this service to the community of Larrimah
- Council has used numerous contractors to ensure that everything was above board.
- Council installed the reticulation system themselves and engaged experts in their field of bores and reticulation.
- The reason for the failure of the bore in Larrimah has yet to be determined. However initial investigations indicate the casing of the bore has collapsed.

Suggestion that the bore be investigated again, and it be ascertained as to why the bore continues to produce sand and silt being sucked up into the bore pump.

Determine whether the casing has indeed collapsed and then decide what to do with the findings, either replace the casing or drill another bore. Costs are attached with quotes.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

COMMERCIAL SERVICES DIRECTORATE REPORT



ITEM NUMBER	16.1
TITLE	2 Crawford St Update January 2019
REFERENCE	791214
AUTHOR	Melissa Amarant, Contracts Manager

RECOMMENDATION

- (a) **That the Finance Committee receives and notes the below report outlining updates on 2 Crawford Street project.**

BACKGROUND**Internal Water Leaks – Roof**

Roofing repairs were requested at 2 Crawford Street, due to multiple water leaks in various locations throughout the building. Quotes were requested for works to be completed by the previous Project Manager and were received on 27 November 2018, totaling \$7,441.70 inclusive of GST.

The works were fully completed by Katherine Construction on 12 January 2019.

Landscaping

Landscaping quotes were requested by the previous Project Manager, and the received quotes were assessed by the Executive Team, with works being awarded to Renfree Pastoral Contracting (RPC). RPC commenced the landscaping project on 7 January 2019 and aims to complete works on 1 February 2019. However, weather conditions may affect the completion date.

Currently, RPC are working on irrigation with an estimated completion date of 22 January 2019, and plan to begin earth works from 16 January 2019 onwards. Earth works will include garden tidy, planting, preparation of new lawn areas, and delivering top soil to gardens and lawn areas. These works will be carried out up to the fourth week of January, with the working days subject to variation depending on the weather conditions.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

COMMERCIAL SERVICES DIRECTORATE REPORT

ITEM NUMBER	16.2
TITLE	Tender selection panels for upcoming projects
REFERENCE	792847
AUTHOR	Marc Gardner, Director Commercial Services

RECOMMENDATION

That the Finance Committee approve the following persons for the tender assessment panels for the Borroloola Multi-purpose Courts and the Ngukurr Oval Light projects:

- Chief Executive Officer
- Director Commercial Services
- Manager Contracts
- Projects Coordinator

BACKGROUND

As part of improving procurement processes in Council a number of projects are required to be procured through a tender process because the value of these projects are estimated at being over \$100,000.

The Local Government Act requires Council to procure any goods or services with a value of \$100,000 or more via a tender process. The Local Government Accounting Regulations further state that Council can only open and award tenders or delegate to a tender committee. The standard procedure that Council is using is that a tender evaluation panel is appointed by the Council who will provide a recommendation to Council on the awarding of each tender.

ISSUES/OPTIONS/SWOT

The following two upcoming projects are estimated to ready for the tender phase during February with design and documentation being completed by the end of January.

TOWN	PROJECT	STATUS
Borroloola	Multi-Purpose Courts Scope: <ul style="list-style-type: none"> • Demolish existing court • Construct new court surface • Construct hard shade • Construct new ball fence • Align toilet block • Install lighting throughout • Install electronic score boards • Line mark courts 	Department executed grant: 3 April 2018 Payment Processed: 9 May 2018 Tender award target date: End of February 2019 Construction commence: March 2019 Completion: 30 September 2019. Waiting for the tender document from the consultant. Expected timeline: End of January 2019, tender period still to occur in February 2019
Ngukurr	Oval lights and associated connections/power upgrades	Initial costings, scope and design work being completed by Jacobs. Agreement signed: 30 August 2018 Tender awarded: End February 2019

		Construction target date: March 2019 Completion target date: 30 June 2019 Waiting for the detail design drawings and the Tender document from Jacob. Expected timeline: End of January 2019 and the tender period still to occur in February 2019.
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The aim is to have the tender process completed in time so that the evaluation can be undertaken before Ordinary meeting of Council on the 27 February.

Therefore, Management seek Council's approval through the Finance Committee to appoint the following staff to the tender assessment panels for the above projects:

- Chief Executive Officer
- Director Commercial Services
- Manager Contracts
- Projects Coordinator

FINANCIAL CONSIDERATIONS

The amounts that Council has budgeted for these projects will be over \$100,000 and are suppressed, however will be provided verbally at the meeting for Councillor's information.

ATTACHMENTS:

There are no attachments for this report.