



AGENDA

FINANCE COMMITTEE

WEDNESDAY, 29 AUGUST 2018

Notice is given that the next Finance Committee Meeting of the Roper Gulf Regional Council will be held on:

- Wednesday, 29 August 2018 at
- The Conference Room
- Roper Gulf Regional Council Headquarters
- 2 Crawford Street, Katherine
- Commencing at 8:30 AM

Your attendance at the meeting will be appreciated.

Michael Berto
CHIEF EXECUTIVE OFFICER

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant”.

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis , dum wek brabli gudbalawei, en im laibliwan”

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	PRESENT/STAFF/GUESTS	
2	MEETING OPENED	
3	WELCOME TO COUNTRY	
4	APOLOGIES AND LEAVE OF ABSENCE	
5	CALL FOR ITEMS OF GENERAL BUSINESS	
6	QUESTIONS FROM THE PUBLIC	
7	DISCLOSURE OF INTEREST	
8	CONFIRMATION OF PREVIOUS FINANCE COMMITTEE MEETING MINUTES	
	8.1 Confirmation of Previous Minutes.....	6
9	BUSINESS ARISING FROM PREVIOUS MINUTES	
	<i>Nil</i>	
10	INCOMING CORRESPONDENCE	
	10.1 Incoming Correspondence	15
11	OUTGOING CORRESPONDENCE	
	<i>Nil</i>	
12	EXECUTIVE DIRECTORATE REPORTS	
	<i>Nil</i>	
13	CORPORATE GOVERNANCE DIRECTORATE REPORTS	
	13.1 New and Revised Policies	18
	13.2 Grants: Local Authority Project Funding.....	41
	13.3 Cost of playground improvements across the Roper Gulf Region	44
	13.4 FINANCE - RGRC FINANCIAL REPORT AS AT 31 JULY 2018.....	47
	13.5 Election Packs	89
	13.6 Grants: Unsuccessful Funding Application Building Better Regions Fund	90
	13.7 Grants: Agreements for signing.....	92
	13.8 Sponsorship Request: ArtbackNT	94
	13.9 Revision to Guideline 8.....	95
	13.10 Grants: Funding Agreement for Libraries	111
14	COUNCIL & COMMUNITY SERVICES DIRECTORATE REPORT	
	<i>Nil</i>	
15	COMMUNITY SERVICES DIRECTORATE REPORTS	
	<i>Nil</i>	
16	COMMERCIAL SERVICES DIRECTORATE REPORTS	
	<i>Nil</i>	
17	CLOSED SESSION	
	17.1 Confirmation of Previous Confidential Minutes	

The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

17.2 2 Crawford Street Project Update

The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

17.3 2018-2019 RGRC Roads Report

The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person (commercial in confidence).

17.4 Assets Position Upgrades

The report will be dealt with under Section 65(2) (a) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

17.5 Department of Council and Community Services Executive Assistant position upgrade.

The report will be dealt with under Section 65(2) (a) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

17.6 Local Authority Attendance

The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

17.7 Lease 29 Crawford Street

The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

17.8 Lot 644 Borroloola

The report will be dealt with under Section 65(2) (c) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

18 CLOSED SESSION

19 CLOSE OF MEETING

CONFIRMATION OF PREVIOUS FCM MINUTES



ITEM NUMBER	8.1
TITLE	Confirmation of Previous Minutes
REFERENCE	757051
AUTHOR	Cristian Coman, Manager - Governance and Corporate Planning

RECOMMENDATION

- (a) **That the Finance Committee approve the Minutes of the Finance Committee Meeting held on 30 May 2018 as a true and accurate record of that Meeting.**

BACKGROUND

The Finance Committee met in Katherine on Wednesday 30 May 2018.

ISSUES/OPTIONS/SWOT

The draft Minutes of the 30 May 2018 Finance Committee Meeting are attached and presented to the Committee for review and adoption as a true and accurate record of that meeting.

FINANCIAL CONSIDERATIONS

N/A

ATTACHMENTS:

- 1 Finance Committee Meeting 2018-05-30 [749205].DOCX



MINUTES OF THE FINANCE COMMITTEE MEETING OF THE ROPER GULF
REGIONAL COUNCIL MEETING HELD AT THE CONFERENCE ROOM
ROPER GULF REGIONAL COUNCIL HEADQUARTERS
29 CRAWFORD STREET, KATHERINE ON WEDNESDAY, 30 MAY 2018 AT 8:30
AM

PRESENT/STAFF/GUESTS

1.1 Committee Members

- Mayor Judy MacFARLANE;
- Deputy Mayor Helen LEE;
- Councillor Owen TURNER;
- Councillor Samuel EVANS;
- Geoff BISHOP (Independent Member)

1.2 Staff

- Michael BERTO, Chief Executive Officer
- Greg ARNOTT, Director of Corporate Governance
- Sharon HILLEN, Director of Council and Community Services
- Cristian COMAN, Manager of Governance and Corporate Planning
- Lokesh ANAND, Chief Financial Officer
- Tessa CARNEGIE, Local Authority Support Coordinator (Minute Taker)
- Munish SINGLA, Management Accountant
- Annalisa BOWDEN, Regional Manager, Community Services
- Melissa AMARANT, Contracts Manager
- Josh MULHALL, Outstations Coordinator
- Jasjit RAI, Financial Accountant

1.3 Guests

Nil

MEETING OPENED

Meeting opened at 08.52am

WELCOME TO COUNTRY

Mayor Judy MacFARLANE welcomed Committee Members and Staff to the Meeting and the Roper Gulf Regional Council was read.

APOLOGIES AND LEAVE OF ABSENCE

19/2018 RESOLVED (Helen Lee/Owen Turner)

CARRIED

1.4 APOLOGIES AND LEAVE OF ABSENCE

- (a) That the Finance Committee does not accept the apology of Councillor Anabelle DAYLIGHT;
- (b) That Councillor Annabelle DAYLIGHT be stood down from the Finance

Committee;

Cr A.Daylight

Discussion regarding apologies and leave of absence protocol and next steps moving forward. Apology is not accepted and she will be stood down from the FCM

Mayor discussed Cr. A.Daylight stepping down from the FCM.

Discussion surrounding her attendance at the NGA18.

Mayor discussed attendance at the NGA18 of Cr Evans/ Tessa CARNEGIE

DISCLOSURES OF INTEREST

There were no declarations of interest at this Finance Committee.

CONFIRMATION OF PREVIOUS FINANCE COMMITTEE MEETING MINUTES

8.1 CONFIRMATION OF PREVIOUS MINUTES

20/2018 RESOLVED (Samuel Evans/Geoff Bishop)

CARRIED

- (a) **That the Finance Committee resolves to adopt the Minutes of the Finance Committee Meeting held on 28 March 2018 as a true and accurate record of that Meeting.**

BUSINESS ARISING FROM PREVIOUS MINUTES

Discussion regarding the Can Crusher for Mataranka Regional Recycling Centre and status of project and funding.

NOTE: \$3000 small town/ community and \$5000 large town/ community from LA funding for above specified project.

General discussion regarding the following:

- Barunga Lights – installed by October, no funding agreement.
- Growth Centre and Transport Freight Hub Project
- Council Rates
- AFL – Champions Forum, develop a remote AFL Program, Ngukurr Comp. working for better communication and understanding of roles and responsibilities.
- King Ash Bay

INCOMING CORRESPONDENCE

Late Correspondence.

Police Station Complex are requesting Council:

- No interest for a roadwork within the Complex
- In writing with Council approval

Cr Evans/ Cr Turner – carried

OUTGOING CORRESPONDENCE

Nil

EXECUTIVE DIRECTORATE REPORTS

Nil

CORPORATE GOVERNANCE DIRECTORATE REPORTS

13.1 GRANTS: GRANTS AGREEMENTS FOR SIGNING

21/2018 RESOLVED (Samuel Evans/Geoff Bishop)

CARRIED

- (a) That the Finance Committee accept the funding offer of \$100,000 (GST Exclusive) from the Department of Tourism and Culture, by signing, dating and affixing the Common Seal to one copy of the Funding Agreement.
- (b) That the Finance Committee accept the funding offer of \$200,000 (GST Exclusive) from the National Disability Insurance Agency, by signing and dating one copy of the Funding Agreement.
- (c) That the Finance Committee accept the funding offer of \$396,016 (GST Exclusive) from the Department of Health, by signing and dating one copy of the Funding Agreement.
- (d) That the Finance Committee accept the funding offer of \$5,064,753 (GST Exclusive) from the Department of Education and Training, by signing and dating one copy of the Funding Agreement.

General discussion regarding the following:

- (a) Timeframe. Currently work in progress.
- (b) Successful in achieving the \$200,000 NDIS funding agreement, promote NDIS to community and establish service delivery model. With the potential of 140 clients within the Roper Gulf Region.
- (c) Over 2 years
- (d) Over 5 years – Crèche (final report on Agenda is in relation to this point)

13.2 FINANCE - RGRC FINANCIAL REPORT AS AT 30TH APRIL 2018

22/2018 RESOLVED (Helen Lee/Geoff Bishop)

CARRIED

- (a) That the Finance Committee receive and note the financial reports as at 30th April 2018.

Discussion regarding Financial Reports:

- Donations used by AFL Club for Barunga Festival (transport and food)
- Lodged FBT and paid \$83,000
- Interim Audit, no issues found
- RGRC Auction planned for August 2018, online platform also used

13.3 GRANTS: GRANT AGREEMENT VARIATIONS

23/2018 RESOLVED (Owen Turner/Geoff Bishop)

- (a) That the Finance Committee accept the variation to the Building Better Regions Fund Grant Agreement, by signing and dating one copy of the Funding Agreement.
- (b) That the Finance Committee accept the variation to 2017-18 MES/HMS Grant Agreement from the Department of Housing and Community Development, by signing, dating, and affixing the Common Seal to one copy of the Funding Agreement.
- (c) That the Finance Committee accept the variation to Homelands Extra Allowance Grant Agreement from the Department of Housing and Community Development, by signing, dating, and affixing the Common Seal to one copy of the Funding Agreement.
- (d) That the Finance Committee accept the variation to the 2018 Youth Reconnect Grant Agreement from the Department of Prime Minister and Cabinet, by signing and dating one copy of the Funding Agreement.

- (a) Extended to 30 June 2019 – should be completed this year in Dry Season.
- (b) Variation additional
- (c) Additional funding to improve dwellings
- (d) Under spend reason: based on non attendance and the inability to attract individuals to the space, will insure funding goes back to community.

13.4 GRANTS: REQUEST FOR SPONSORSHIP

24/2018 RESOLVED (Judy MacFarlane/Geoff Bishop)

- (a) **That the Finance Committee assess and make recommendations on the Sponsorship Request from Artback NT for \$3,000, to conduct the Music NT Desert Divas program at the 2018 Malandari Festival.**

General discussion regarding the Sponsorship Request

COUNCIL & COMMUNITY SERVICES DIRECTORATE REPORT

14.1 NDIS FUNDING REPORT

25/2018 RESOLVED (Geoff Bishop/Samuel Evans) CARRIED

- (a) **That the Finance Committee disregards report as matter discussed at Item 13.3**

14.2 CCCF FUNDING

26/2018 RESOLVED (Helen Lee/Owen Turner) CARRIED

- (a) **That the Finance Committee disregards report as matter discussed at Item 13.3**

14.3 NDIS REPORT

27/2018 RESOLVED (Helen Lee/Owen Turner) CARRIED

- (a) **That the Finance Committee disregards report as matter discussed at Item 13.3**

14.4 NTG TERRITORY WIDE LOGISTICS MASTER PLAN

28/2018 RESOLVED (Helen Lee/Samuel Evans) CARRIED

- (a) **That the Finance Committee receive and note the NTG Territory Wide Logistics Master Plan**
- (b) **That the Finance Committee provide a submission to the discussion paper of the NTG Territory Wide Logistics Master Plan**

Sharon Hillen discussed the NTG Territory Wide Logistics Master Plan with the focus on Roper Gulf Region Communities.

- INCLUDE the Tablelands Highway
- Dock Creek to Waterhouse Bridge

COMMUNITY SERVICES DIRECTORATE REPORTS

15.1 COMMONWEALTH HOME SUPPORT PROGRAM (CHSP)

29/2018 RESOLVED (Geoff Bishop/Owen Turner)

CARRIED

- (a) That the Finance Committee disregards report as matter discussed at Item 13.3

BREAK: 1007hrs

RESUMPTION OF MEETING: 1044hrs

COMMERCIAL SERVICES DIRECTORATE REPORTS

Nil

BUSINESS ARISING

Nil

DEPUTATIONS & PETITIONS

Nil

GENERAL BUSINESS**15.2 NDIS PROGRAMME**

30/2018 RESOLVED (Geoff Bishop/Samuel Evans)

CARRIED

- (a) That the Finance Committee approves an additional Community Service Officer at Level 2 for 20 hours per week for NDIS service delivery and amend budget accordingly.
- (b) NDIS program financial performance (actual versus budget) to be reported to Finance Committee at all Finance Committee Meetings.
- (c) NDIS budget to be regularly reviewed by Finance Committee to ensure NDIS program is a stand-alone program, financially independent of other programs (cost-neutrality).

15.3 63 CHARDON STREET BUDGET AMENDMENT

31/2018 RESOLVED (Samuel Evans/Owen Turner)

CARRIED

- (a) That the Finance Committee approves the budget amendment required for works at 63 Chardon Street site of \$65,000.

15.4 SECOND QUARTER BUDGET AMENDMENT

32/2018 RESOLVED (Geoff Bishop/Owen Turner)

CARRIED

- (a) That the Finance Committee adopts the Second Quarter Amended Budget.

Lunch: 1210hrs – 1244hrs

Action for OCM – 27 June 2018

- Crawford St costing update;

- Roads and Stormwater audit;
- Rocky Creek;
- Update for Larrimah Bore;
- Asset Management Plan;

QUESTIONS FROM THE PUBLIC

Nil

16.1 DECISION TO MOVE TO CONFIDENTIAL SESSION

33/2018 RESOLVED (Helen Lee/Samuel Evans)

CARRIED

(a) That the Finance Committee moves into Confidential Session Members of the press and public be excluded from the Confidential Session and access to the correspondence and reports relating to the items considered during the course of the Confidential Session to be withheld. This action is taken in accordance with Section 65(2) of the *Local Government Act* as the items listed come within the following provisions:

17.1 Confirmation of Previous Confidential Minutes

The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

17.2 Human Resources Restructure - Cost Neural

The report will be dealt with under Section 65(2) (ciii) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

17.3 Additional Positions for CDP

The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

17.4 Changes to CDP Structure

The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

17.5 Draft Budget

The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that

would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

CLOSED SESSION

17.1 CONFIRMATION OF PREVIOUS CONFIDENTIAL MINUTES CARRIED

34/2018 RESOLVED (Geoff Bishop/Owen Turner)

- (a) That the Finance Committee resolves to adopt the Confidential Minutes of the Finance Committee Meeting held on 28 March 2018 as a true and accurate record of that Meeting.

17.2 HUMAN RESOURCES RESTRUCTURE - COST NEUTRAL CARRIED

35/2018 RESOLVED (Geoff Bishop/Samuel Evans)

1. That the Finance Committee approve the HR Re-structure
2. That the Finance Committee approve the expenditure as endorsed by SLT on 12 March 2018 in relation to *Project Envy* (see attached)

17.3 ADDITIONAL POSITIONS FOR CDP CARRIED

36/2018 RESOLVED (Helen Lee/Owen Turner)

- (a) That the Finance Committee approves an additional two (2) Level 3 and one (1) Level 6 positions and amends current budget accordingly.

17.4 CDP - CHANGE TO STRUCTURE CARRIED

37/2018 RESOLVED (Geoff Bishop/Helen Lee)

- (a) That the Finance Committee accepts and agrees to changes

17.5 2018-19 DRAFT BUDGET

38/2018 RESOLVED (Geoff Bishop/Samuel Evans) CARRIED

- (a) That the Finance Committee receives and notes the draft 2018-19 Budget

18 DECISION TO MOVE OUT OF CONFIDENTIAL SESSION

39/2018 RESOLVED (Helen Lee/Owen Turner) CARRIED

- (a) That the Finance Committee moves out of Confidential Session.

CLOSE OF MEETING

The meeting terminated at 1431hrs.

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Finance Committee HELD ON Wednesday, 30 May 2018 AND CONFIRMED Wednesday, 29 August 2018.

Mayor Judy MacFARLANE

INCOMING CORRESPONDENCE



ITEM NUMBER 10.1
TITLE Incoming Correspondence
REFERENCE 759370
AUTHOR Amy Bretherton, Governance Officer

RECOMMENDATION

(a) That Committee accept the Incoming correspondence.

Date Received	Received By	Received From	Correspondence Details	InfoXpert
2 August 2018	Executive	Assistant Minister to the Prime Minister	Australian National Flag Day	758794
21 August 2018	A/CEO	LGANT	2019 Federal Election	760818

ATTACHMENTS:

1 2018-08-21 Roper Gulf - National Election Advocacy.pdf



21 August 2018

Mayor Judy MacFarlane
Roper Gulf Regional Council

Via email: judy.macfarlane@ropergulf.nt.gov.au

Dear Judy

HOW YOUR COUNCIL CAN GET BEHIND THE NATIONAL ELECTION ADVOCACY

The next Federal election, due by May next year, offers a golden opportunity for your council to make its voice heard on behalf of the sector and your community.

We know that the pressing need for a strong, reliable flow of Federal funds into local infrastructure – the roads, parks, libraries and other assets that make up the fabric of your community – is a major priority for local government.

You can help to make it a priority for the Commonwealth as well.

The Australian Local Government Association (ALGA) will soon begin its national Federal election advocacy campaign to advance our sector's national election priorities for the next Federal election.

ALGA will be calling for '1% plus partnership programs' – this calls for the next Federal government to restore core local government funding of Financial Assistance Grants (FAGs) to at least 1% of Commonwealth taxation revenue and add funding for partnership programs where agreed.

A federal election campaign is an invitation to fight for a fairer go regarding FAGs. Funding under these grants amounted to 1% of total Commonwealth revenue in 1996. That has since been eroded so that, now, they amount to just 0.55%.

The result, of course, is that local communities are worse off and not getting as much money from the Commonwealth to fund the assets they rely on to help them in their day-to-day lives.

More information about this election priority is available in this letter from ALGA President, Mayor David O'Loughlin: <http://bit.ly/ALGAPresident-FedElection>

For our best chance to get this across the line, we must demonstrate the support of all councils for ALGA's call to urgently repair this important FAGs funding to local government.

I urge you to confirm your council's support by **completing this form, which will take 5 minutes or less:** <http://bit.ly/SupportALGAAdvocacy>

Telephone (08) 8944 9688
Fax (08) 8941 2665
Website www.lgant.asn.au

21 Parap Road, Parap, NT, 0820
PO Box 2017, Parap, NT, 0804

If we are successful in getting a commitment to '1% plus partnership programs', every single council in Northern Territory and across the country will benefit, so it is worth our while to get behind this 100%.

I have personally completed the form and I hope you do too.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Damien Ryan', with a stylized flourish at the end.

Mayor Damien Ryan
President

Cc: *Sharon Hillen A/CEO*
sharon.hillen@ropergulf.nt.gov.au

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	13.1
TITLE	New and Revised Policies
REFERENCE	759783
AUTHOR	Cristian Coman, Manager - Governance and Corporate Planning

RECOMMENDATION

- (a) **That the Finance Committee adopts the new GOV026 Mandatory Reporting Policy;**
- (b) **That the Finance Committee adopts the revised LA001 Local Authority Policy;**
- (c) **That the Finance Committee adopts the revised FIN001 Financial Delegations Manual.**

BACKGROUND

The new Mandatory Reporting Policy and revised Local Authority Policy were presented to the Strategic Leadership Team (SLT) at the 08 August 2018 Meeting.

SLT reviewed these policies in detail and endorsed both policies for formal adoption by the Finance Committee as Roper Gulf Regional Council Policies.

The proposed amendment to the FIN001 Financial Delegations Manual was as a result of operational difficulties experienced by the Finance business unit.

ISSUES/OPTIONS/SWOT

- **GOV026 Mandatory Reporting Policy (New):**
On 02 July 2018 the Commonwealth (Department of Prime Minister and Cabinet) introduced new Vulnerable People Protection Measures which apply to all of its grant recipients.

Some of these requirements include an affirmation by the recipient that they are meeting all their vulnerable persons obligations (i.e. *Care and Protection of Children Act, Aged Care Act 1997* (Cth), having necessary process in place to ensure this occurs, and, for the Chief Executive Officer to adopt a Statement of Compliance to be provided to the Commonwealth.

It should be noted that a Mandatory Reporting Policy is seen as highly desirable from a working with vulnerable persons (WWVP) stand point.

- **LA001 Local Authority Policy (Revised):**
The LA001 Local Authority Policy was reviewed in August 2017. Council and SLT determined that Local Authority members are to be held accountable to the same standard as elected members are by the s37(1) provisions of the *Local Government Act*. This was included in Clause 6.2.4 of the Policy.

Section 37 (1) prescribes criteria which disqualify persons from office as a member of a Council:

“s37(1) A person is disqualified from office as a member of a council if the person:

- (a) Holds a judicial office (other than justice of the peace); or
- (b) Is bankrupt or subject to a composition or arrangement with creditors under the *Bankruptcy Act 1966* (Cth); or
- (c) Has been sentenced to a term of imprisonment (which has not expired) of one year or more; or

- (d) Is an employee of the council; or
- (e) Is indebted to the council for rates or surcharge and fails to discharge the debt within 6 months after the debt becomes due and payable; or
- (f) Is certified mentally unfit to carry out the duties of a member”

The proposed amendment to this Policy is to Clause 6.2.4, stating that Local Authority members are exempt s37(1)(d) of the Local Government Act which prevents membership for employees of Council, which does, and should not apply to Local Authorities.

It should be noted that although s37 of the Act applies to Elected Members, SLT and Council decided to hold Local Authority Members accountable to the same standard as Elected Members. The Manager – Governance and Corporate Planning advises for this to continue.

- **FIN001 Financial Delegations Manual (Revised)**

One proposed amendment to the investments clause: the implementation of banking and investment account arrangements, including the authorisation of opening new accounts is now delegated to the Director of Corporate Governance and Chief Financial Officer rather than Council and the Finance Committee. This is to enable faster reaction times to investment opportunities such as capital investment accounts which offer better interest rates to early investors.

It should be noted that this proposed amendment is compliant with applicable law and policy.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 DRAFT - GOV026 Mandatory Reporting Policy.docx
- 2 REVISED LA001 - RGRC Local Authority Policy.doc
- 3 REVISED- FIN001 - Financial Delegations Manual.doc

1. POLICY CERTIFICATION

Policy title:	Mandatory Reporting Policy
Policy number:	GOV026
Category:	GOVERNANCE
Classification:	Governance
Status:	Draft

2. PURPOSE

This policy affirms Roper Gulf Regional Council's commitment to the prevention of child abuse and domestic violence within its communities and its commitment to the safety of all of its constituents. This policy outlines the mandatory reporting requirements of the *Care and Protection of Children Act* and the *Domestic and Family Violence Act* to all Roper Gulf Regional Council members and staff, volunteers and CDP participants.

3. ORGANISATIONAL SCOPE

This policy applies to all Roper Gulf Regional Council (RGRC) Elected and Appointed Members, Staff Members (paid and voluntary), Contractors, Community Development Participants (CDP), and other persons engaged by RGRC for whatever reason, who are over the age of eighteen (18) years.

4. POLICY STATEMENT

Child abuse and domestic violence are unacceptable, and present a community welfare issue. The consequences of child abuse and domestic violence are negative and long-lasting for victims, and other persons exposed to it.

RGRC is committed to the safety and wellbeing of all its constituents, and affirms its belief that all persons have a right to live free from abuse, violence, or threat of violence.

RGRC will ensure that all of its Elected and Appointed Members, its Staff Members, its Contractors, its Volunteers, CDP Participants, and all other persons it is involved with, are aware of, and comply with the Territory's mandatory reporting requirements pertaining to child abuse and domestic violence, and will afford Police, or any other Territory or Commonwealth Government body, every assistance which they may require when investigating child abuse and domestic violence matters.

5. DEFINITIONS

Child	A person who is under the age of 18 years.
Child Abuse	The infliction of unlawful harm on a child. Unlawful harm is inclusive of unlawful physical force or violence, any sexual act, and any other unlawful act which harms the child physically, psychologically, or emotionally. Child abuse is not inclusive of lawful correction / discipline of a child by a parent, lawful guardian / caregiver or teacher. i.e. ss 11, 196 <i>Criminal Code Act</i> .
Neglect of a Child	Any significant detrimental effect to a child caused by an omission or circumstance where the child's physical, medical, sanitary, nutritional,

	developmental, psychological, educational, emotional, or other needs are insufficiently provided for by the child's parent(s) or other lawful guardian / caregiver.
Domestic Relationship	<p>s9 <i>Domestic and Family Violence Act</i>:</p> <p>A person is in a domestic relationship with another person if the person:</p> <ul style="list-style-type: none"> (a) is or has been in a family relationship with the other person; or (b) has or had the custody or guardianship of, or right of access to, the other person; or (c) is or has been subject to the custody or guardianship of the other person, or the other person has or has had a right of access to the other person; or (d) ordinarily or regularly lives, or has lived, with: <ul style="list-style-type: none"> (i) the other person; or (ii) someone else who is in a family relationship with the other person; or (e) is or has been in a family relationship with the other person; or (f) is or has been in an intimate personal relationship with the other person; or (g) is or has been in a carers relationship with the other person.
Domestic Violence	<p>s5 <i>Domestic and Family Violence Act</i>:</p> <p>Domestic Violence is any of the following conduct committed by a person against someone with whom the person is in a domestic relationship:</p> <ul style="list-style-type: none"> (a) conduct causing harm (including sexual or other assault); (b) damaging property; including the injury or death of an animal; (c) intimidation; (d) stalking; (e) economic abuse; (f) attempting or threatening to commit conduct mention in paragraphs (a) to (e).
CDP	Community Development Programme
RGRC	Roper Gulf Regional Council

<p>Reasonable Belief / Belief on Reasonable Grounds</p>	<p>A conjecture or state of mind, which is stronger than a suspicion, but lacking the factual basis of knowledge, which supports a particular theory, proposition, or event whether actual or perceived. It requires a factual basis so that it is more than an idle possibility, and stronger than a suspicion: The facts which may reasonably ground a suspicion may be quite insufficient to reasonably ground a belief.</p> <p>'A suspicion that something exists is more than a mere idle wondering whether it exists or not; it is a positive feeling of actual apprehension or mistrust, amounting to a "slight opinion", but without sufficient evidence...Consequently, a reason to suspect that a fact exists is more than a reason to consider or look into the possibility of its existence' Kitto J in <i>Queensland Bacon Pty Ltd v Rees</i> (1966) 115 CLR 266 at 303 - quoted in <i>George v Rockett</i> (1990) 170 CLR 104.</p> <p>'The assent of belief is given on more slender evidence than proof. Belief is an inclination of the mind towards assenting to, rather than rejecting a proposition' <i>George v Rockett</i> (1990) 170 CLR 104.</p>
<p>Mandatory Reporting</p>	<p>The legal requirement of all persons over 18 years of age to report child abuse and domestic violence matters to police. A person must report such matters as soon as practicable after forming the belief that child abuse or domestic violence has or is likely to occur. A person must report:</p> <ul style="list-style-type: none"> (i) the belief; and (ii) any knowledge forming the grounds for the belief; and (iii) any factual circumstances on which that knowledge is based.
<p>Harm</p>	<p>s1A <i>Criminal Code Act</i>:</p> <ul style="list-style-type: none"> (1) Harm is physical harm or harm to a person's mental health, whether temporary or permanent. (2) Physical harm includes unconsciousness, pain, disfigurement, infection with a disease and any physical contact with a person that a person might reasonably object to in the circumstances, whether or not the person was aware of it at the time. (3) Harm to a person's mental health includes significant psychological harm, but does not include mere ordinary emotional reactions such as those of only distress, grief fear or anger. (4) Harm does not include being subjected to any force or impact that is within the limits of what is acceptable as incidental to a social interaction or to life in the community.
<p>Serious Harm</p>	<p>s1 <i>Criminal Code Act</i>.</p> <p>any harm (including the cumulative effect of more than one harm):</p>

	<p>(a) that endangers, or is likely to endanger, a person's life; or</p> <p>(b) that is or is likely to be significant and longstanding.</p>
--	--

6. PRINCIPLES

6.1 Mandatory Reporting Requirements for Child Abuse

All adults in the Northern Territory (NT) are legally required to report to Police if they *believe on reasonable grounds* that a person under the age of eighteen years (child) is being or likely to be abused physically and/or sexually, or neglected in any way (s26 *Care and Protection of Children Act*).

6.2 Mandatory Reporting Requirements for Domestic Violence

All adults in the NT are required to report to police if they *believe on reasonable grounds* that a person has caused, or is likely to cause harm to another person with whom the other person is in a domestic relationship, or the life or safety of a person is under serious or imminent threat because of domestic violence has been, or is about to be committed (s124A(1) *Domestic and Family Violence Act*).

'Harm' is inclusive of physical and sexual violence.

6.3 Principles surrounding Mandatory Reporting

All adults are required by law to report child abuse and domestic violence matters to police. This requirement applies regardless of a person's position, activities or undertakings. Section 124A(1)(b) of the *Domestic and Family Violence Act* requires a person must report as soon as practicable after forming the belief that child abuse or domestic violence has occurred, or is likely to occur, to a police officer, either verbally or in writing:

- (i) The belief,
- (ii) any knowledge forming the grounds for that belief; and,
- (iii) any factual circumstances on which the knowledge is based.

The mandatory reporting requirement applies to RGRC staff members regardless of whether or not they are engaged in official duties with RGRC.

A person must not fail to carry out their mandatory reporting obligations without a reasonable excuse such as:

- The person reasonably believed that someone else had reported the matter to police;
- The person was engaged in planning for the removal of the victim from their circumstances, and intended to report the matter as soon as practicable after the removal;
- The person reasonably feared for their safety, or for the safety of any other person if the matter was reported.

6.4 RGRC requirements

If a RGRC Elected Member, Local Authority Member, Staff Member, Contractor, Volunteer, or CDP Participant *believes on reasonable grounds* that a child is being or likely to be neglected or physically or sexually abused, or, if a person is being or likely to be subjected to violence by another person with whom they are in a domestic relationship with, they must immediately report the matter to police.

RGRC will endeavour to support its Elected Members, Local Authority Members, Staff Members, Contractors, Volunteers, or CDP Participants, who report, or are the subjected to child abuse or domestic violence, and police who investigate any such matters.

7. REFERENCES

Acknowledgements (original author/source documents)	
Related Policies	All RGRC policies
Related Publications	<ul style="list-style-type: none"> • Local Government Act • Care and Protection of Children Act • Domestic and Family Violence Act • Criminal Code Act • George v Rockett (1990) 170 CLR 104

8. DOCUMENT CONTROL

Policy number	GOV026
Policy Owner	Manager – Governance and Corporate Planning
Endorsed by	SLT 08/08/2018
Approved	TBA
Revisions	TBA
Amendments	None
Next revision due	June 2021

10. CONTACT PERSON

Position **Manager – Governance and Corporate Planning**
 Contact number **08 8972 9005**

1. POLICY CERTIFICATION

Policy title:	Local Authority Policy
Policy number:	LA001
Category:	Policy
Classification:	Local Authority
Status:	Approved

2. PURPOSE

Local Authorities are formed to achieve integration and involvement of local communities in the system of Local Government. This policy has been developed to ensure that Local Authorities are run in accordance to the provisions of the *Local Government Act* (the Act) and that the community has a strong voice and is actively engaged in their local community affairs.

3. ORGANISATIONAL SCOPE

This policy applies to all Roper Gulf Regional Council's Local Authorities.

4. POLICY STATEMENT

The Local Authority established within the boundaries of Roper Gulf region shall:

- advise Roper Gulf Regional Council (RGRC) on service delivery plans including infrastructure requirements for communities and associated outstations, or local region or wards, and to contribute to the development of Councils Regional Plans and Regional Management Plans,
- be actively supported by the Council to ensure opportunities exist for residents to meaningfully engage in local government processes,
- alert and advise RGRC on new and emerging issues within the scope of RGRC activity,
- advise on specific Council, community and social projects that impact on community or region,
- advise and support the RGRC staff on local implementation of the Regional Plan, particularly in the area of cross-cultural best practice in the governance and service delivery, and
- respond to identified community needs, if appropriate, by participating and organising activities such as community events, youth, community safety, housing and community planning and infrastructure development.

5. DEFINITIONS

Councillor	An elected member of Roper Gulf Regional Council
G&CP	Governance, Corporate Planning & Compliance business unit
LA	Local Authority
Mayor	The principal member of Roper Gulf Regional Council
RGRC	Roper Gulf Regional Council
CSC	Council Services Coordinator
Ward Councillor	The elected member representing the Ward

Appointed Member

means a local authority member who has been appointed pursuant to section 53C(1)(b) of the Act. [Section 4, Guideline 8] – Local Authority Member

Members

includes appointed members and non-appointed members.[Section 4, Guideline 8] – all members of the Local Authority

Non-appointed Member

means a person who is local authority member by virtue of section 53C(1)(a) or (2) of the *Local Government Act*. [Section 4, Guideline 8] – Elected Member of the Ward and the Mayor

Provisional Meeting

means, at the time and place set for a local authority meeting when a quorum has not been established, but a majority of appointed members.[Section 4, Guideline 8]

Note: A provisional meeting is able to make recommendations to council pursuant to clause 13 (Provisional meeting where quorum not present) but not approve the minutes of the previous meetings. There must be more than half of the appointed members present. [Section 4, Guideline 8]

6. Principles

6.1 Roles and Functions of a Local Authority

The Local Authority shall be a voluntary group that provides advice and recommendation to RGRC on their communities' issues. Recommendations made at Local Authority meetings are not 'final' decisions as Council needs to decide on all issues or requests from all communities.

The functions of a Local Authority include:

- to involve local communities more closely in issues related to local government;
- to ensure that local communities are given an opportunity to express their opinions on questions affecting local government;
- to allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region;
- to take the views of local communities back to council and act as advocates on their behalf;
- to take Council information and decisions back to the community;
- to contribute to the development of the relevant regional management plan and the council strategic and regional (business) plan;
- to provide a representative of the Local Authority for employment selection advisory panels in relation to managerial positions in the Local Authority area.

6.2 Membership

6.2.1 Membership size

The size of the Local Authority should reflect the community size and structure representing key groups in the community. The membership of Local Authority will include community members, Ward Councillors and Mayor of the RGRC. The number of community members that a Local Authority should have is a minimum of six (6) and up to a maximum of fourteen (14).

People nominated for Local Authority membership are to be approved by the Council at the next Ordinary Meeting of Council.

6.2.2 Period of Membership

Local Authority members will be appointed for the term of Council, (4 years). Once the new Council is elected, Council will call for new nominations or approve the current membership. The previous members will be eligible to apply for new Local Authority membership.

6.2.3 Eligibility for Membership

Community residents over 18 years who live in the Ward, for the majority of the time, can nominate or be nominated for Local Authority member except that two (2) members of a Local Authority maybe under the age of 18 years. To become a Local Authority member the candidate needs to fill in a Local Authority nomination form. The completed nomination form can be handed directly to Council Services Office, emailed to the Local Authority Support Coordinator roper.governance@ropergulf.nt.gov.au or tended at the next Local Authority meeting. The Governance, Corporate Planning and Compliance business unit will submit the nomination form to Council to deliberate on at the Ordinary Meeting of the Council.

Council will have the final say on Local Authority membership.

6.2.4 Membership termination

Local Authority members shall have the same character and integrity requirements as elected members. Local Authority members stop being members if any of the s37(1) *Local Government Act* prescribed criteria becomes applicable to them with the exception of s37(1)(d).

6.2.5 No Proxies

A member of a Local Authority may not be represented by a proxy (substitute) during a meeting or provisional meeting. [Section 12.0, Guideline 8]

6.3 Local Authority meetings:

The following points cover the running of Local Authority meetings. A Local Authority:

- shall hold a minimum of four (4) meetings per year,
- shall elect a permanent chair at the first meeting of the Local Authority,
- the quorum for a Local Authority meeting will be of half plus one of the members,
- a provisional meeting will consist of half plus one of Local Authority members,
- supported by the RGRC staff who will provide the Local Authority's secretariat and act as advisor to the chair and members but will not run the meeting,
- are advertised through meeting notices with draft agendas at least three days before the meeting,
- follow and adopt the draft agenda suggested by Council,

6.3.1 When reporting to and from the Local Authority:

- Local Authority members will advise on strategic, not operational matters (operational matters are the responsibility of Council Officers),
- the Council discusses both the Local Authority reports and the management responses and decides on actions,

- the Mayor and Ward Councillors will report to Local Authorities on Council decisions and take the views of Local Authority to Council,
- Local Authority report to their community about their advice to Council and take community views to Council,

Each new Local Authority Member will receive training at the first meeting on roles and responsibilities, meeting procedures, Council responsibilities and separation of powers.

Anyone wishing to make a deputation to a Local Authority must seek permission from the Local Authority's Chairperson in writing at least 14 days prior to the meeting. The procedures for deputations and request to attend a Local Authority meeting can be found on the Council website www.ropergulf.nt.gov.au.

6.3.2 Provisional Meeting where quorum not present:

- In the event that a quorum is not present for a meeting, but the majority (half plus one) of appointed members are present, the members that are in attendance may hold a provisional meeting.[Section 13.1, Guideline 8]
- During a provisional meeting, all agenda items may be discussed and minutes must be kept.[Section 13.2, Guideline 8]
- Members at the provisional meeting may, by majority vote, make recommendations to the council, including Local Authority projects, provided any such recommendation is specifically qualified as being a recommendation of a provisional meeting, rather than the Local Authority.[Section 13.3, Guideline 8]
- A provisional meeting may not approve the minutes of a Local Authority meeting but a Local Authority may approve the minutes of a provisional meeting.[Section 13.4, Guideline 8]
- A provisional meeting does not have the powers or functions which a Council may have delegated to a Local Authority.[Section 13.5, Guideline 8]

6.4 Administrative support and secretariat

Local Authority meetings are convened by the CEO and the Governance, Corporate Planning and Compliance Unit will be responsible for coordinating the Local Authority meetings.

Dates for Local Authority meetings shall be set at the beginning of the calendar year by Council. If there are any changes to the scheduled meeting time, members of the Local Authority must be given at least seven days notice about the rescheduled date, time and venue for the meeting.

Relevant SASO and Governance staff will provide administration support as required for creating and distributing agenda, recording minutes and organising meeting venue.

The Governance, Corporate Planning and Compliance Unit will be a central depository and will be responsible for keeping records of Local Authority Member's details, agenda, minutes and attendance.

6.5 Special Meetings

Special Meetings can be called at anytime. Special Meetings are held when:

- a particular item of business needs to be dealt with before the next scheduled Local Authority Meeting;
- a notice of the meeting is to be given to the Local Authority Members at least 4 hours before the scheduled time of the Special Meeting. The notice must indicate the time, location and item of business that the Local Authority Members are meeting to deal with.
- 'a Special Meeting may deal only with the business for which the Special Meeting was convened unless all members of the Local Authority are present at the time of the Special Meeting and unanimously agree to deal with other business' *Local Government Act s 6.1*

Special meetings will incur a fee as per the Fees and Charges Schedule in the Regional Plan.

6.6 Community Meetings

Community meetings can be called at any time. Community meetings are different from Local Authority meetings and these types of meeting will determine their own procedures. Decisions made at these meetings may be used to advise the Local Authority.

6.7 Local Authority member allowances

Local Authority member allowance is a sum of money provided to the Local Authority member when a member attends a Local Authority meeting.

Roper Gulf Regional Council will provide Local Authority member allowance to the member in a manner that adheres to the *Local Government Act*, *Local Government Regulations* and *Local Government Guideline 8*.

Local Authority member as soon as practicable after which the meeting occurs.

RGRC staff attending a Local Authority meeting, as a Local Authority member within that staff members normal hours of work, will not be paid a Local Authority member allowance. If a meeting is held outside the staff members normal hours of work, that staff member, who is a Local Authority member will be entitled to the Local Authority member allowance.

7. REFERENCES

Acknowledgements (original author/source documents)	
Related Policies	CL001 Members Code of Conduct CL002 Members' Disciplinary Policy LA002 Local Authority Meeting Procedures Policy
Related Publications	<i>Local Government Act</i> <i>Local Government Guideline 8: Regional Councils and Local Authorities</i>
Relevant Forms	<i>Local Authority Member Nomination Form</i>

	<i>New Member Details Form</i>
Guideline 8, January 2016	Guideline 8 (Regional Councils and Local Authorities), Department of Local Government and Community Services, Northern Territory]

8. DOCUMENT CONTROL

Policy number	LA001
Policy Owner	Governance
Endorsed by	OCM
Date approved	29 January 2014
Revisions	30 March 2016, 23 August 2017
Amendments	Replaces LB001 Local Board Policy prior 29 January 2014, 23 August 2017
Next revision due	June 2021

9. CONTACT PERSON

Contact person	Manager, Governance and Corporate Planning
Contact number	08 8972 9005

Roper Gulf Regional Council Financial Policy – FIN001 Financial Delegation Manual

Roper Gulf Regional Council Financial Delegation Manual

Dates of amendments made by Council resolution:

- 23 February 2011 Ordinary Council Meeting
- 29 June 2011 Ordinary Council Meeting
- 20 July 2011 Ordinary Council Meeting
- 21 September 2011 Ordinary Council Meeting
- 26 October 2011 Finance & Audit Committee Meeting
- 9 November 2011 Ordinary Council Meeting
- 16 December 2011 Ordinary Council Meeting
- 18 January 2012 Finance & Audit Committee Meeting
- 14 March 2012 Finance & Audit Committee Meeting
- 30 May 2012 Finance & Audit Committee Meeting
- 03 September 2012 Finance & Audit Committee Meeting
- 01 May 2013 Ordinary Council Meeting
- 26 June 2013 Ordinary Council Meeting
- 24 July 2013 Ordinary Council Meeting
- 23 July 2014 Finance Committee Meeting
- 12 November 2014 Ordinary Council Meeting
- 27 July 2016 Ordinary Council Meeting

Table of Contents

Financial Delegations

<u>Financial: Budgets</u>	3
<u>Financial: Operational Expenditure</u>	3
<u>Financial: Capital Expenditure and Asset Control</u>	3
<u>Financial: Purchase Orders and Invoices</u>	5
<u>Financial: Salaries and Deductions</u>	5
<u>Financial: Investment</u>	6
<u>Financial: ATM, Receipts and Banking</u>	6
<u>Financial: Petty Cash</u>	6
<u>Financial: Cheques</u>	6
<u>Financial: Banking Institutions</u>	7
<u>Financial: Corporate Credit Cards</u>	7
<u>Financial: Bad Debts</u>	8
<u>Financial: Segregation of Duties</u>	8
<u>Financial: Manager Resignation</u>	8

Financial Delegations

Financial: Budgets

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Approve draft budgets to be forwarded to the council	<i>For organisation</i>	CEO
Approve budget	<i>For organisation</i>	Council
Authority to override all delegations and make expenditure decisions to ensure approved budgets can be achieved.	<i>For organisation</i>	CEO
Authority to recommend to council unbudgeted expenditure.	<i>For organisation</i>	CEO
Authorise variations to the annual operational and capital budgets.	<i>For organisation</i>	Council

Note: The draft annual budget accepted by council is submitted to the Department of Local Government, for approval.

Financial: Operational Expenditure

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Approve Expenditure <i>(Under direct control, within approved budget and subject to any</i>	<i>For services and business units \$2,500 (Up to)</i>	WH&S Coordinator, Senior/Council Services Coordinator,
	<i>For services and business units</i>	Workshop

restrictions outlined elsewhere in this document.)	\$5,000 (Up to)	Coordinator, Assistant Managers
	For services and business units \$10,000 (Up to)	Managers
	For directorate \$50,000 (Up to)	Director
	For organisation No limit Within approved budget and subject to compliance with legislation.	CEO

Financial: Capital Expenditure and Asset Control

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Approve alterations/renovations to buildings within budget	For organisation no limit within approved budget and subject to compliance with legislation	CEO
Authority to replace essential items of equipment included in approved capital budget/funding agreement	For directorate \$50,000 (Up to) for any one item under direct control, within approved budget and subject to any restrictions outlined elsewhere in this document.	Director
	For organisation no limit within approved budget and subject to compliance with legislation	CEO
Approve hire of plant equipment or facilities (hired under terms and conditions deemed appropriate in the circumstances and with minimal risk to council).	For service/s & business units \$10,000 (Up to) under direct control, within approved budget and subject to any restrictions outlined elsewhere in this document.	Managers
	For directorate \$50,000 (up to) under direct control, within approved budget and subject to any restrictions outlined elsewhere in this document.	Directors
	For organisation	CEO

	No limit <i>within approved budget and subject to compliance with legislation</i>	
Approve the transfer/disposal of any assets	For organisation	Council
Approval of sale or purchase of land or buildings	For organisation	Council
Approval of development of new buildings	For organisation	Council

Note: Capital Items are items which have a purchase price of \$5,000 or more and must always be entered into the small assets & items register at purchase.

Financial: Purchase Orders and Invoices

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Approve purchase orders <i>(Within approved budget and subject to any restrictions outlined elsewhere in this document)</i>	<i>For service/s \$1,000 (Up to)</i>	Senior Finance Officer, Executive Assistant to CEO or Director, HQ Administration Support Officers and Contracts and Project Officers
	<i>For service/s \$2,500 (Up to)</i>	WH&S Coordinator, Senior/Council Services Coordinator
	<i>For services & business units \$5,000 (Up to)</i>	Assistant Managers, Financial Accountant, Management Accountant, Workshop Coordinators
	<i>For services & business units \$10,000 (Up to)</i>	Managers
	<i>For directorate \$50,000 (Up to)</i>	Directors
	<i>For organisation No limit Within approved budget and subject to compliance with legislation</i>	CEO

Financial: Salaries and Deductions

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Approve staff reimbursement for expenditure on behalf of council <i>Within approved budget and subject to any restrictions outlined elsewhere in this document.</i>	<i>\$1000 (Up to) For all staff</i>	Senior Finance Officer, Manager
	<i>\$10,000 (Up to) For all staff</i>	Director
	<i>\$50,000 (Up to) For all staff</i>	CEO
Compile and approve staff time sheets	<i>For all staff</i>	Managers
Approve for payment all payroll related transactions	<i>For all staff Comprising group tax remittal, payroll tax settlement, superannuation contribution payments, and transfers of employee payroll deductions to</i>	Finance Manager, Director Corporate Governance, CEO

	authorised entities and payment of GST and PAYG payments.	
--	---	--

Financial: Investment

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Approve investment of funds	For organisation	CEO
Approve draw down of investment funds for deposit into operational accounts	For organisation	CEO
Implement banking and investment account arrangements, including authorising the opening of new accounts	For organisation	Director of Corporate Governance,, Chief Financial Officer

Financial: ATM, Receipts and Banking

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Authority to invoice, receive, code and bank income and approve issue of receipts.	<i>For all services (provided suitable facilities are in place to enable the secure lodgement of payments, and subject to staff receiving adequate training)</i>	Customer Service Officer, Finance Officer

Financial: Petty Cash

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Authority to operate, control and reimburse petty cash.	<i>\$500 (Up to) In accordance with approved budget</i>	Senior Finance Officer, Council Service Coordinators

Financial: Cheques

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Authority to issue cheque requisitions <i>(Under direct control, within approved budget and subject to any restrictions outlined elsewhere in this document.)</i>	<i>For service/s & business units \$10,000 (Up to)</i>	Managers
	<i>For directorate \$50,000 (Up to)</i>	Director
	<i>For organisation No limit</i>	CEO

Approve and sign cheques	<i>For organisation (Any two) No Limit</i>	<i>CEO, Directors, Finance Manager</i>
Approve EFT bank File	<i>For organisation No Limit</i>	<i>Group B: Finance Manager Financial Accountant, Management Accountant Group A: Governance Manager, Directors, CEO (Any two from Group A or Combination of Group A and B)</i>
Approval to stop payment on cheques	<i>For organisation</i>	Senior Finance Officer
Approve change and/or add cheque signatories	<i>For all signatories</i>	Council

Financial: Banking Institutions

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Authority to act as verifying officer		CEO, Director, Finance Manager
Authority to approve requests for additional electronic banking users	<i>For organisation</i>	CEO, Director, Finance Manager
Authorised contact for Council's bank accounts	<i>For all enquiries</i>	Senior Finance Officer

Financial: Corporate Credit Cards

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Credit limits on corporate charge cards (subject to terms and conditions in the RGRC Corporate Credit Card Policy)	<i>Maximum limits Monthly limit \$20,000 Single transaction \$10,000</i>	CEO, Directors
	<i>Maximum limits Monthly limit \$10,000 Single transaction \$2,000</i>	Finance Manager, Asset Manager, Area Managers
	<i>Maximum limits Monthly limit \$5,000 Single transaction \$2,000</i>	Managers
	<i>Maximum limits Monthly limit \$5,000 Single transaction \$1,000</i>	Mayor, EA to CEO, Coordinators, Senior Administration Support Officers
	<i>Maximum limits Monthly limit \$2,000</i>	Administration support officers

	<i>Single transaction \$1,000</i>	
--	-----------------------------------	--

Financial: Bad Debts

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Approve write-off of bad debts	<i>In accordance with Clause 27 of LG Accounting Regulations</i>	Council
Approve write-off of cash losses; thefts or shortages; furniture, plant or equipment losses, thefts or destruction.	<i>In accordance with Clause 23 of LG Accounting Regulations</i>	Council
Approve debt recovery payment terms	<i>\$5,000 (May not exceed)</i>	Director
	<i>\$50,000 (May not exceed)</i>	CEO
	<i>\$50,000 (In excess of)</i>	Council
Correct administrative errors	<i>\$50,000 (May not exceed)</i>	Finance Manager
	<i>\$50,000 (In excess of)</i>	CEO

Financial: Segregation of Duties

There must be a minimum of one degree of separation of financial duties between family members in which any reasonable person may perceive a conflict of interest between decision making parties. In situations where there is any possibility that a conflict of interest may be perceived, the family member may not be the sole signatory approving purchases, timesheets, leave entitlements or any other decision that may be seen to be biased or in which the family member may be seen to have a financial gain.

Financial: Manager Resignation

Employees with Financial delegation who are terminated will lose all financial delegation authority at the time of termination. All Corporate Credit Cards must be returned immediately on termination or six weeks prior to the last day of employment.

Delegation of Authority accepted as described in this document

SIGNED

On behalf of Roper Gulf Regional Council

by

print name of Signatory

Sign here

in the presence of:

.....

print name and address of witness

witness' signature

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	13.2
TITLE	Grants: Local Authority Project Funding
REFERENCE	760174
AUTHOR	Josh Chevailier-Brine, Grants Coordinator

RECOMMENDATION

- (a) That the Finance Committee note and receive acquittal forms for 2017-18 Local Authority Project Funding by signing and dating each form.
- (b) That the Finance Committee note and accept Local Authority Project Funding levels for the 2018-19 Financial Year.

BACKGROUND**2017-18 LAPF**

Each year Local Authorities are awarded a pool of funds by the Northern Territory Grants Commission to support priority community projects and encourages the continued development of Local Authorities and their respective communities. Funding provided in the 2017-18 Financial Year is required to be acquitted by Council on 30 June each year. The acquittals are required to be tabled before Council before submission to the Department of Housing and Community Development.

Income and Expenditure Summary

*All figures are GST Exclusive

Location	Opening Balance	Grant Funding 2017-18	Total available funds	Expenditure 2017-18	Net Balance to be C/F
Barunga	\$55,567.64	\$53,960.00	\$109,527.64	\$34,996.00	\$74,531.64
Beswick	\$135,535.62	\$75,960.00	\$211,495.62	\$30,292.73	\$181,202.89
Borroloola	\$203,649.53	\$130,580.00	\$334,229.53	\$131,652.49	\$202,577.04
Bulman	\$71,803.48	\$41,620.00	\$113,423.48	\$0.00	\$113,423.48
Eva Valley	\$25,728.64	\$12,940.00	\$38,668.64	\$1,230.40	\$37,438.24
Jilkminggan	\$119,841.00	\$45,330.00	\$165,171.00	\$81,625.40	\$83,545.60
Mataranka	\$33,839.03	\$52,710.00	\$86,549.03	\$51,021.44	\$35,527.59
Minyerri	\$28,026.00	\$86,640.00	\$114,666.00	\$0.00	\$114,666.00
Ngukurr	\$348,046.63	\$170,170.00	\$518,216.63	\$21,131.45	\$497,085.18
Numbulwar	\$398,800.74	\$159,710.00	\$558,510.74	\$367,915.70	\$190,595.04
Total	\$1,420,838.31	\$829,620.00	\$2,250,458.31	\$719,865.61	\$1,530,592.70

2018-19 LAPF

On 14 August 2018 the acting CEO signed the Letter of Offer (attached) for 2018-19 Local Authority Project Funding allocation as tabled below.

*All figures are GST Exclusive

Location	Opening Balance
Barunga	\$53,960.00
Beswick	\$75,960.00
Borroloola	\$130,580.00
Bulman	\$41,620.00
Eva Valley	\$12,940.00
Jilkminggan	\$45,330.00

Mataranka	\$52,710.00
Minyerri	\$86,640.00
Ngukurr	\$170,170.00
Numbulwar	\$159,710.00
Total	\$829,620.00

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

1 138_DoA_2018-19_Executed.pdf



DEPARTMENT OF
HOUSING AND COMMUNITY
DEVELOPMENT

Roper Gulf Regional Council

Manager Grants Program
Local Government and Community Development Division
Department of Housing and Community Development
GPO Box 4621
DARWIN NT 0801

Dear Sir/Madam

RE: ACCEPTANCE OF LOCAL AUTHORITY PROJECT FUNDING (LAPF) FOR 2018-19

On behalf of the Roper Gulf Regional Council I accept the offer and agree to:

- (a) expend the LAPF in accordance with the *Local Government Act, Local Government (Accounting) Regulations* and the Northern Territory Government's buy from Territory enterprise policy;

s201 Local Government Act

- (c) only use the LAPF for local authority prioritised community projects in the following communities;
- | | |
|-------------|-------------|
| • \$53,960 | Barunga |
| • \$130,580 | Borroloola |
| • \$41,620 | Bulman |
| • \$45,330 | Jilkminggan |
| • \$12,940 | Manyallaluk |
| • \$52,710 | Mataranka |
| • \$86,640 | Minyerri |
| • \$170,170 | Ngukurr |
| • \$159,710 | Numbulwar |
| • \$75,960 | Wugularr; |
- (d) absorb any costs above \$829,620;
- (e) expend the funds allocated to each local authority on project/s in that area;
- (f) no transferal of funds between communities;
- (g) acquit all, partial or nil expenditure of the LAPF on or before 30 June 2019 using a statement titled "Local Authority Project Funding Acquittal" as issued (copy attached), or by 30 June each year thereafter for a period of two years in line with clause (i);
- (h) lay the acquittal before a council meeting and provide a copy of the council minutes; and
- (i) fully expend the LAPF within two years of receipt of the funding otherwise failure to do so may result in the Department of Housing and Community Development withholding any future payments of LAPF funding or request for unspent funding to be repaid.

Yours faithfully

ACTING CEO

13 / 8 / 2018

nt.gov.au

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	13.3
TITLE	Cost of playground improvements across the Roper Gulf Region
REFERENCE	760607
AUTHOR	Josh Chevailer-Brine, Grants Coordinator

RECOMMENDATION

- (a) **That the Finance Committee receive and note advice regarding the cost of playground improvements across the Roper Gulf Region.**
- (b) **That the Finance Committee refer the matter to Council and Local Authorities for further consideration.**

BACKGROUND

This report consolidates information from a Playground Audit Report, released on 10 August 2018 by the Project Management Office, and a budget analysis of current and proposed playground improvement projects.

Playground Audit Report

The Playground Audit Report recommended improvements to playgrounds and provided cost estimates of those improvements. The recommendations were based on the community's expectation for safe and engaging outdoor recreation for children in their respective community and assumptions around the provision of a minimum level of amenity across the Roper Gulf Region. The total anticipated cost of improvements recommended in the report is \$1,753,000 (GST Exclusive). A summary of improvements and estimated cost is at Attachment A.

Budget analysis

The budget analysis identifies projects where current funding levels will not sufficiently cover the total anticipated cost of improvements recommended in the Playground Audit Report. There current funding shortfall is \$1,181,498 (GST Exclusive). A budget summary is provided at Attachment B.

ISSUES/OPTIONS/SWOT

Further consideration is required around the minimum standard that should be delivered by Council across all playgrounds; the level of funding presently available in relation to the total cost of current and recommended improvements; and, the level depreciation that Council can viably absorb across the lifespan of playgrounds.

FINANCIAL CONSIDERATIONS

The improvements recommended by projects (except at Ngukurr) may require subsidisation by Council in order to achieve a minimum level of amenity across all playgrounds. It is therefore recommended that this matter be referred to Council and Local Authorities for feedback on the desired level of amenity and cost of delivering improvements to playgrounds across the Region.

ATTACHMENTS:

- 1 Attachment A Summary of Playground Audit Report Recommendations.pdf
- 2 Attachment B Budget Analysis.pdf

ATTACHMENT B

Budget Analysis

This spreadsheet is designed to assist with the analysis of funding and budget requirements for current and future playground improvements. All figures GST Excl.

Location	NTG	LAPF	CAPEX	Total Project Funding	Total Anticipated Cost of Improvements	Budget Shortfall (Assumed)
Barunga	\$0	\$0	\$0	\$0	\$25,000	\$25,000
Beswick	\$0	\$28,000	\$0	\$28,000	\$67,000	\$39,000
Borroloola	\$70,000	\$50,000	\$0	\$120,000	\$229,000	\$109,000
Bulman	\$122,161	\$0	\$0	\$122,161	\$179,000	\$56,839
Jilkminggan	\$0	\$57,000	\$0	\$57,000	\$229,000	\$172,000
Manyaluluk	\$0	\$0	\$0	\$0	\$67,000	\$67,000
Mataranka (Rodeo Grounds)	\$0	\$1,500	\$0	\$1,500	\$25,000	\$23,500
Mataranka (behind the Council Offices)	\$0	\$0	\$0	\$0	\$0	\$0
Mulgann	\$39,000	\$0	\$0	\$0	\$229,000	\$229,000
Ngukurr (2 x NTG grants)	\$185,841	\$18,000	\$0	\$203,841	\$212,000	\$8,159
Numbulwar	\$0	\$0	\$0	\$0	\$159,000	\$159,000
Robinson River	\$39,000	\$0	\$0	\$39,000	\$229,000	\$190,000
Urapunga	\$0	\$0	\$0	\$0	\$103,000	\$103,000
				\$571,502	\$1,753,000	\$1,181,498

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	13.4
TITLE	FINANCE - RGRC FINANCIAL REPORT AS AT 31 JULY 2018
REFERENCE	760609
AUTHOR	Lokesh Anand, Finance Manager

RECOMMENDATION

- (a) **That the Finance Committee receive and note the financial reports as at 31st July 2018.**

BACKGROUND

Attached are the financial reports for Roper Gulf Regional Council as at 31st July 2018, including:

- Balance Sheet
- Income and expenditure report by service group
- Income and expenditure report by account category
- Cash-at-bank Statement & 12-month graph on cash balances
- Expenditure reports for all communities

Balance sheet has been prepared as per prevailing accounting standard, practice and in compliance with the applicable Local Government Act. Revenue and Expenditure statement as at the end of July 2018 shows a surplus of \$ 1.75 M. Our bank balance as at 31st July is \$ 29.2 M. Please note that the carried forwards amounts in actual is not yet transferred and will be done once audit is finalised.

End of year financial statements preparations are in process and the auditors will be visiting mid of September to complete the final audit.

ISSUES/OPTIONS/SWOT**Interpretation of Debtors and Creditors****Debtors**

The summary below shows the amount of debtors outstanding for the current and the prior month.

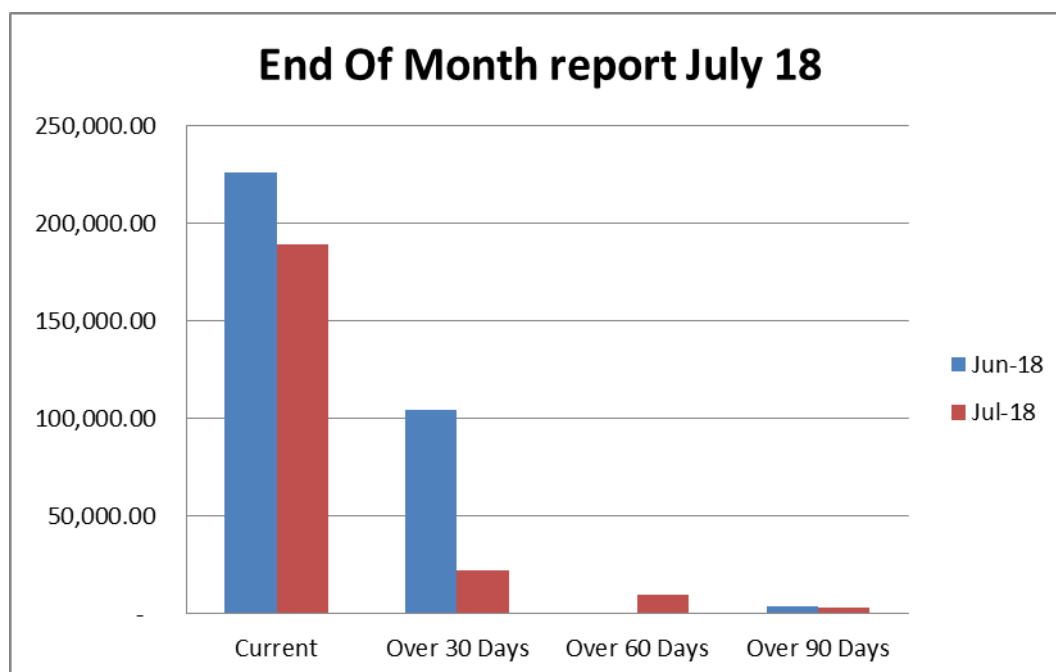
See attached: Aged Analysis – Detailed Report – Accounts Receivable 31st July 2018

As at 31st July 2018 \$ 224,532.49 is outstanding. Comparatively, at 30th June 2018, the total debt outstanding was \$ 334,800.80. During this month, debtors have shown an overall decrease from June 2018 to July 2018 by \$ 110,268.31

AR Age Analysis

Debtors	June-18		July-18	
Current	225,888.01	67.47%	189,259.46	84.29%
Over 30 days	104,348.18	31.17%	22,009.20	9.81%

Over 60 days	456.96	0.14%	9,938.18	4.41%
Over 90 days	4,107.65	1.22%	3,325.65	1.49%
	334,800.80		224,532.49	
Less: Unapplied Credits	16,904.15		12,934.76	
Total Actual Outstanding	317,896.65		211,597.73	



Top 10 AR Debtors – July 2018

A/C	Description	Balances	Status	Reason
00114	Dept. Of Housing and Community Development	\$136,430.98	Current	Tenancy Management
01434	Outback Essential Services	\$ 19,028.75	Current	Plant Hire
00121	Dept. Of Infrastructure, Planning & Logistics	\$ 8,558.40	Over60 & 30 Days	Slashing of Airstrip – Follow up in progress
00359	Sunrise Health Service	\$ 8,304.00	Over 60 & 30 Days	Monthly rental, & Vehicle Repairs – Follow up in progress
01429	Skinny Fish Music	\$ 4,670.00	Over 30 Days	Facility Hire- Paid on 1.8.18
01298	NT Pensioner & Carer Concession Scheme	\$ 4,265.09	Current	Pensioner rebates Rates & Refuse
01393	Andersons Rural Services P/L	\$ 4,080.00	Current	Accommodation
01045	Outback Stores Pty Ltd	\$ 3,416.45	Over 30 Days	Vehicle Repairs – 4 Invoices paid in August, Follow up in progress for the remaining invoice
01229	Kungfu Enterprises	\$ 3,410.00	Over 60	Monthly rental – Follow up in

			Days & Current	progress
01389	Tonkin Consulting	\$ 3,360.00	Over 30 Days	Accommodation – Paid in August

Rates & Refuse Outstanding– July 2018

Financial Year	Financial Year Balance	Percentage of total Owing
2008/2009	\$ 25,753.86	12.35 %
2009/2010	\$ 4,184.08	2.01 %
2010/2011	\$ 5,228.01	2.51 %
2011/2012	\$ 4,713.09	2.26 %
2012/2013	\$ 5,633.23	2.70 %
2013/2014	\$ 13,043.06	6.25 %
2014/2015	\$ 64,815.57	31.08 %
2015/2016	\$ 17,513.15	8.40 %
2016/2017	\$ 23,127.24	11.09 %
2017/2018	\$ 44,550.75	21.36 %
Total	\$ 208,562.04	100.00%

The rates department is working in recovering the outstanding rates and charges. Last month the outstanding for rates & charges were \$ 210,107.05

Creditors

The summary below shows the amount of creditors outstanding for the current month.

See attached: Aged Analysis Report – Detailed Report – Accounts Payable 31st July 2018.

As at 31st July 2018, \$175,097.05 in creditors is outstanding.

The Accounts Payable age analysis report depicts the following:

Creditors	Amount	
Current	\$128,504.70	61.5%
Over 30 days	\$37,042.73	17.7%
Over 60 days	\$41,424.07	19.8%
Over 90 days	\$1,960.21	1.0%
Total outstanding amount (Including Overdue)	\$208,931.71	
Less: Unapplied Credits	-\$33,834.66	
TOTAL ACTUAL OUTSTANDING	\$175,097.05	

Unapplied items appearing as a result of time difference and have no effect in the financial statement.

Following are the details of suppliers from whom invoices over \$10,000 were received and entered during the month of July 2018:

Acc. #	Description	Amount	Transaction
--------	-------------	--------	-------------

10507	Alawa Aboriginal Corporation	\$ 33,540.06	Night Patrol May – June 2018
13103	Katherine Constructions	\$ 184,168.88	2 CRAWFORD ST works
11928	CJD Equipment P/L	\$ 135,609.19	Tipper for Ngukurr
13574	Wagga Glass & Aluminium P/L	\$ 23,930.50	Fencing materials for upcoming projects
10054	Puma Energy	\$ 35,261.51	BULK FUEL ORDER FOR NUMBULWAR & BESWICK
10162	Jesky Fencing	\$ 32,086.00	Stan Martin Park Fencing
10097	Custom Cabinet	\$ 60,000.00	2 CRAWFORD ST WORK STATIONS
10244	POWER WATER	\$ 12,588.52	WATER BILL LOT 3859 MATARANKA
12781	Wright Express	\$ 22,487.04	Fuel Card expenses for June 2018
10280	TELSTRA	\$ 40,915.27	CONSOLIDATED ACCOUNT
10578	KEEP MOVING	\$ 10,311.50	EWC FOR AGED CARE CLIENT
12751	TONKIN CONSULTING	\$ 55,950.14	Building Asset Condition Assessment and Data Capture
12990	IED TRUST	\$ 23,298.24	MONTHLY FLEET LEASE
13328	GO1 PTY LTD	\$ 12,562.00	GO1 LEARNING PLATFORM
13372	NORTHERN BUILDING	\$ 13,667.74	Lot 290D Ngukurr maintenance
13498	REEDY & CO	\$ 12,291.70	Repairs to pump room at Ngukurr
13576	RAMCAN	\$ 54,395.00	Machine for Recycling centre at Mataranka
		\$ 763,693.29	

All entered amount has already been paid and settled.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

1 Council Report 31.07.18.pdf

Roper Gulf Regional Council

Balance Sheet as at 31.07.2018



ASSETS		LIABILITIES	
Current Assets		Current Liabilities	
Cash	19,196,302	Accounts payable	175,098
Accounts receivable	225,784	Taxes payable	420,473
(less doubtful accounts)	-96,164	Accrued Expenses	0
Rates & Waste Charges Receivable	208,562	Provisions	1,702,057
Inventory	175,184	Other Current Liabilities	249,973
Investments	10,000,000	Suspense accounts	16
Other current assets	463,678		
Total Current Assets	30,173,345	Total Current Liabilities	2,547,616
Less: Unexpended Tied Grants	6,940,625		
Available Untied Current Assets	23,232,720		
			Working Capital
			\$27,625,729
			\$20,685,104
Non-current Assets		Long-term Liabilities	
Land	3,991,287	Other long-term liabilities	655,846
Buildings	79,697,968		655,846
(less accumulated depreciation)	-44,175,273		
Fleet, Plant, Infrastructure and Equip	36,113,299	Total Liabilities	3,203,462
(less accumulated depreciation)	-23,890,134		
Furniture and fixtures	135,898	EQUITY	
(less accumulated depreciation)	-133,192	Retained earnings	81,602,415
Work in Progress assets	2,892,679	Total Shareholders' Equity	81,602,415
Other non-current assets	0		
Total Non-current Assets	54,632,532		
		TOTAL LIABILITIES & EQUITY	84,805,877
TOTAL ASSETS	84,805,877		
Balance Sheet Check		OK	
RATIOS		Effective	
Current Ratio	11.84	Quick Ratio	11.77
Quick Ratio	11.77	Cash Ratio	11.46
Cash Ratio	11.46		

G:\Finance Department - admin files\Lokesh\Council Reports\FY 2018-19\1.July - 2018-19\Report_Income Statement by Nat Acc
by Account

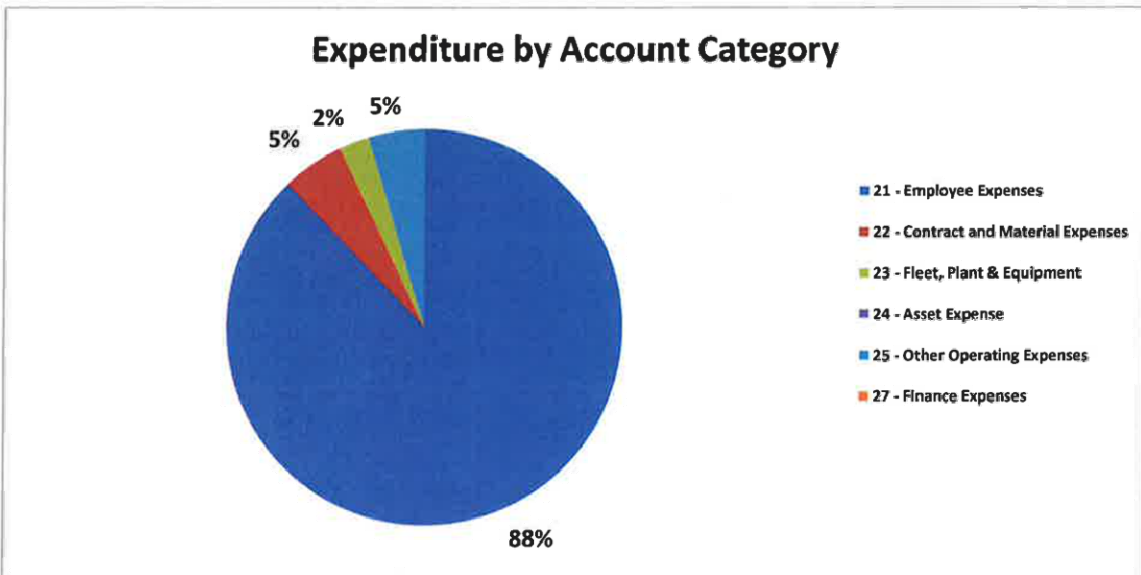
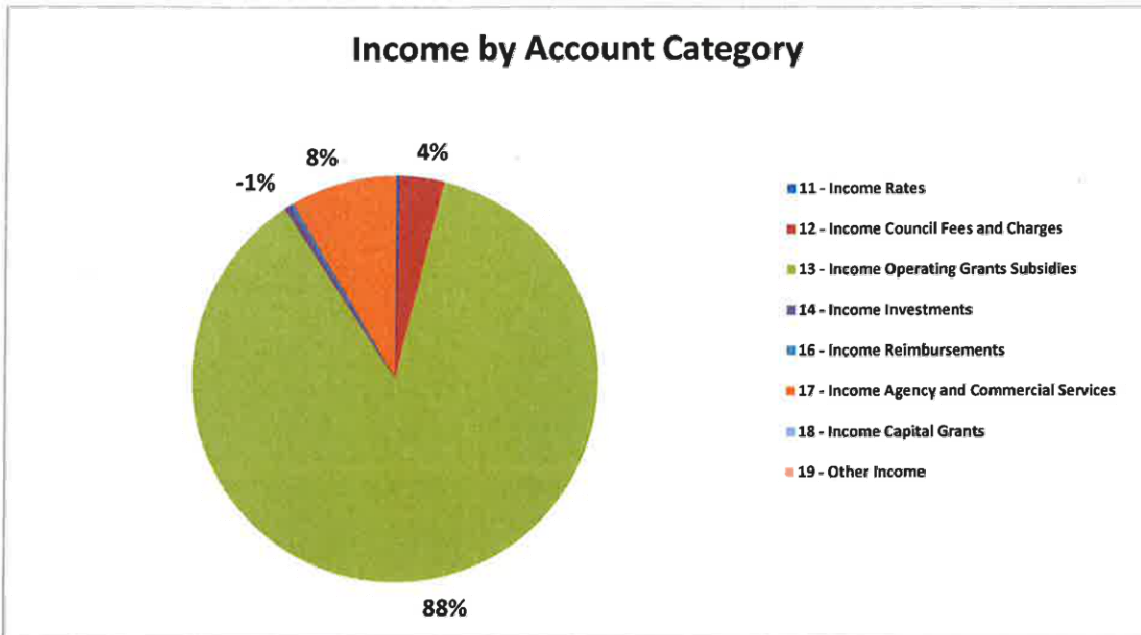
Roper Gulf Regional Council

Income & Expenditure Report as at
31-July-2018
for the year 2018-19



	19GLACT	19GLBUD		19GLBUD
	Year to Date	Year to Date		Full Year Budget
	Actual (\$)	Budget (\$)	Variance (\$)	(\$)
Income				
11 - Income Rates	6,228	196,607	-190,380	2,359,290
12 - Income Council Fees and Charges	109,177	62,675	46,502	752,105
13 - Income Operating Grants Subsidies	2,598,309	1,468,804	1,129,505	17,625,647
14 - Income Investments	-16,403	23,333	-39,736	280,000
16 - Income Reimbursements	6,595	0	6,595	0
17 - Income Agency and Commercial Servi	253,166	1,662,394	-1,409,228	19,948,726
18 - Income Capital Grants	0	116,667	-116,667	1,400,000
19 - Other Income	412	9,497	-9,085	113,970
Total Income	2,957,484	3,539,978	-582,494	42,479,738
Carried Forwards				
81 - Accumulated Surplus Deficit	0	632,032	-632,032	7,584,386
Total Carried Forwards	0	632,032	-632,032	7,584,386
Total Available Funds	2,957,484	4,172,010	-1,214,526	50,064,125
Expenditure				
21 - Employee Expenses	1,055,857	1,763,301	-707,443	21,159,607
22 - Contract and Material Expenses	61,532	1,037,460	-975,928	12,449,517
23 - Fleet, Plant & Equipment	29,007	104,204	-75,197	1,250,450
24 - Asset Expense	0	369,633	-369,633	4,435,600
25 - Other Operating Expenses	55,852	391,130	-335,277	4,693,550
27 - Finance Expenses	13	1,000	-988	12,000
Total Expenditure	1,202,261	3,666,728	-2,464,467	44,000,725
Surplus/(Deficit)	1,755,223	505,283	1,249,941	6,063,400
Capital Expenditure				
53 - WIP Assets	106,575	874,917	-768,341	10,499,000
Total Capital Expenditure	106,575	874,917	-768,341	10,499,000

G:\Finance Department - admin files\Lokesh\Council Reports\FY 2018-19\1.July - 2018-19\Report_Income Statement by Nat Acc by Account



G:\Finance Department - admin files\Lokesh\Council Reports\FY 2018-19\1.July - 2018-19\Report_Income Statement by Service Group

Roper Gulf Regional Council

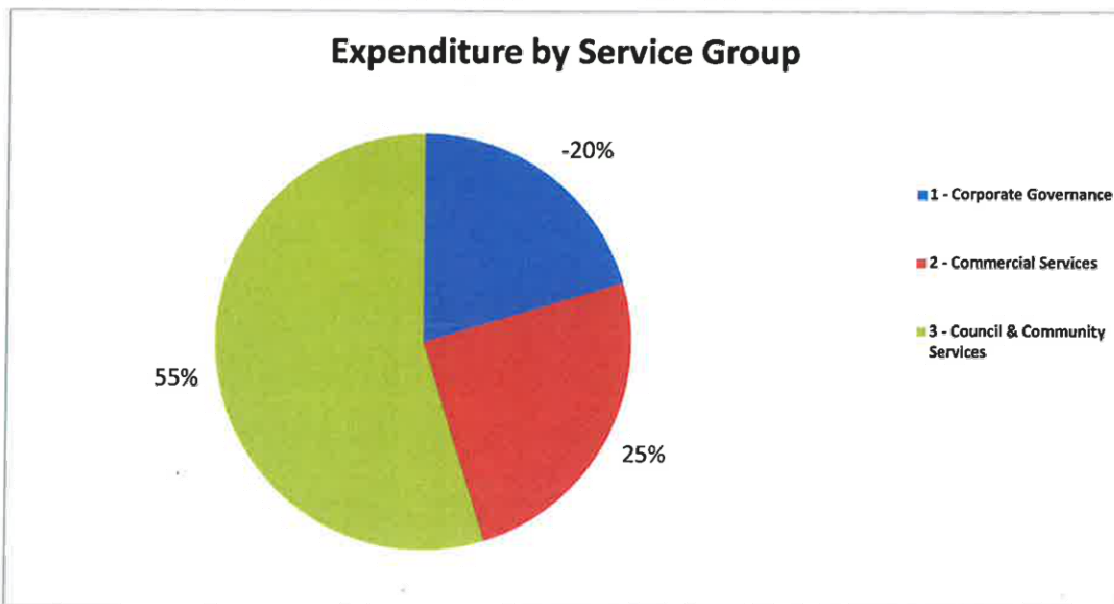
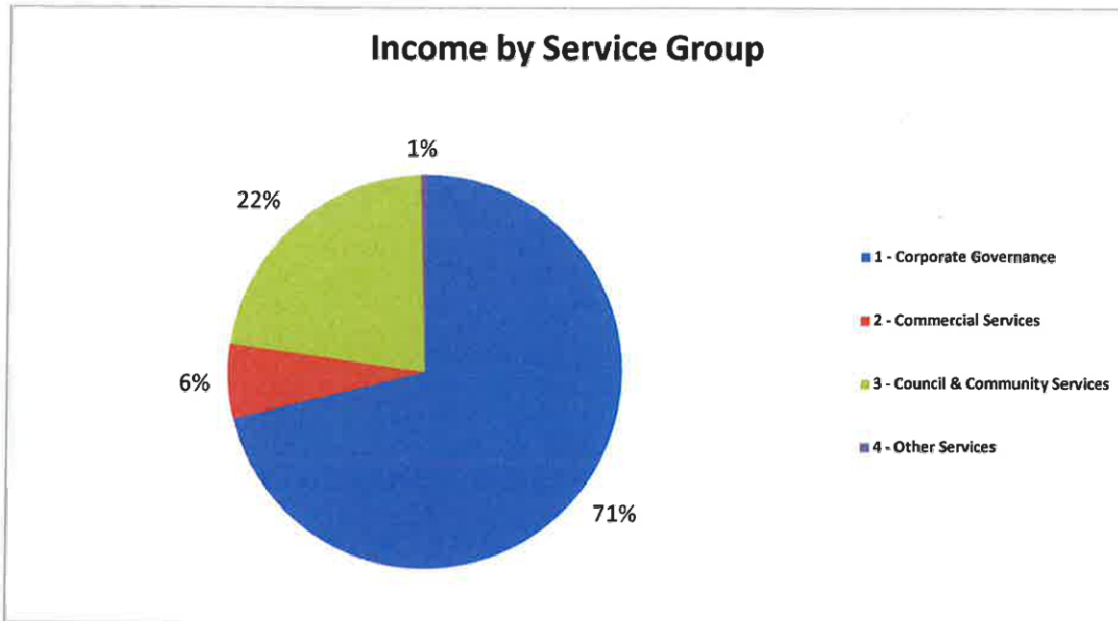
Income & Expenditure Report as at
31-July-2018

for the year 2018-2019



	19GLACT Year to Date Actual (\$)	19GLBUD Year to Date Budget (\$)	Variance (\$)	19GLBUD Full Year Budget (\$)
Income				
1 - Corporate Governance	2,103,329	935,085	1,168,244	11,221,023
2 - Commercial Services	181,512	1,517,910	-1,336,398	18,214,916
3 - Council & Community Services	658,343	1,086,983	-428,640	13,043,799
4 - Other Services	14,300	0	14,300	0
Total Income	2,957,484	3,539,978	-582,494	42,479,738
Carried Forwards				
81 - Accumulated Surplus Deficit	0	632,032	-632,032	7,584,386
Total Carried Forwards	0	632,032	-632,032	7,584,386
Total Available Funds	2,957,484	4,172,010	-1,214,526	50,064,125
Expenditure				
1 - Corporate Governance	-413,789	354,852	-768,641	4,258,220
2 - Commercial Services	502,299	1,281,636	-779,337	15,379,626
3 - Council & Community Services	1,113,751	2,030,240	-916,489	24,362,879
Total Expenditure	1,202,261	3,666,728	-2,464,467	44,000,725
Surplus/(Deficit)	1,755,223	505,283	1,249,940	6,063,400
Capital Expenditure				
1 - Corporate Governance	105,395	874,917	-769,521	10,499,000
3 - Council & Community Services	1,180	0	1,180	0
Total Capital Expenditure	106,575	874,917	-768,341	10,499,000

G:\Finance Department - admin files\Lokesh\Council Reports\FY 2018-19\1.July - 2018-19\Report_Income Statement by Service Group



Roper Gulf Regional Council Investment Report as at 31 July 2018

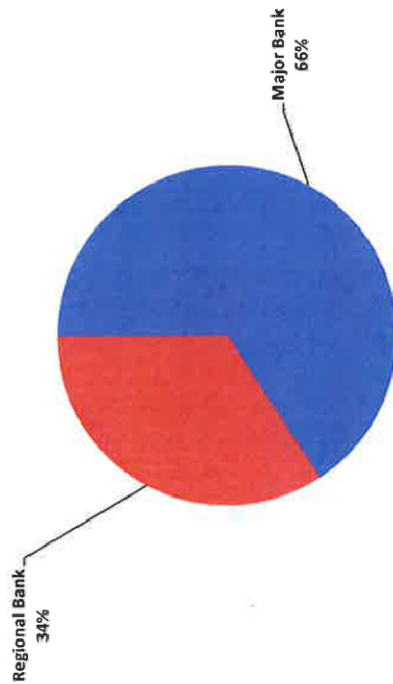


Classification of ADI's Under policy Authorised Deposit-taking institution Amount % of Exposure Rating Lodgement Date Maturity Date Interest on Maturity Interest rate Diversification Limits

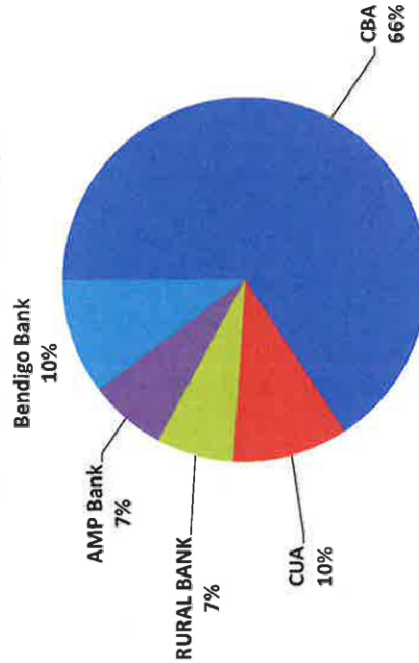
Major Bank	Commonwealth Bank - Working capital	\$19,182,116	65.73%	A1+/AA-						✓
Investments (Deposits)										
Regional Bank	Credit Union Australia	\$3,000,000	10.28%	A2/BBB	4/04/2018	3/10/2018	38,893.15	2.60%		✓
Regional Bank	Rural Bank	\$2,000,000	6.85%	A2/BBB+	30/04/2018	30/10/2018	28,076.71	2.80%		✓
Regional Bank	AMP Bank	\$2,000,000	6.85%	A1/A	3/07/2018	4/02/2019	33,751.31	2.85%		✓
Regional Bank	Bendigo Bank	\$3,000,000	10.28%	AA2/AA	2/07/2018	2/01/2019	42,345.21	2.80%		✓

Total cash and investments held \$29,182,116 100.00%

Investment per ADI Category



Investment Per institution



Roper Gulf Regional Council

Actual cash at bank as at 31st July 2018



Bank:

- Commonwealth - Business 10313307
Monthly interest earned
- Commonwealth - Operating 10313294
Monthly interest earned
- Commonwealth - Trust 103133315
Monthly interest earned
- Commonwealth - Numbulwar Fuel - 590210381211
Monthly interest earned
- Credit Union Australia - Term Deposit
Monthly interest earned
- AMP - Term Deposit
Monthly interest earned
- Rural Bank - Term Deposit
Monthly interest earned
- Bendigo Bank - Term Deposit
Monthly interest earned

Closing balance as at 31st July 2018

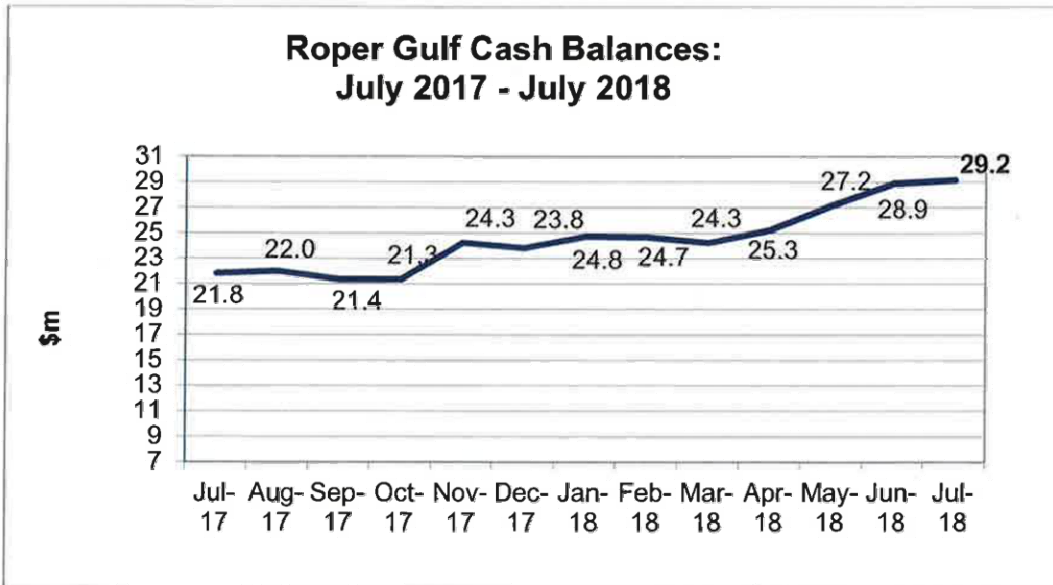
\$17,173,653.82
\$10,222.82
\$61,700.01
\$66.30
\$1,084.38
\$113.17
\$1,945,678.12
\$1,145.48
\$3,000,000.00
\$0.00
\$2,000,000.00
\$0.00
\$2,000,000.00
\$0.00
\$3,000,000.00
\$0.00

Total Cash at Bank

\$29,182,116.33

Total Interest Earned to date

\$11,547.77



Note: The "Total Cash at Bank" is the actual Money in the Bank at 31st July. It varies from Book Balance due to Unpresented Cheques and Outstanding Deposits

Communitywise Expenditure Summary as at 31st July 2018

Location	HQ			Barunga			Beswick		
	Actual	Budget	%	Actual	Budget	%	Actual	Budget	%
Corporate Governan	454,899	106,518	-427%	1,389	8,774	-16%	5,559	24,971	22%
Commercial Service	18,518	27,012	-69%	39,955	85,703	47%	55,552	124,768	45%
Council & Commur	180,707	292,673	62%	68,622	118,858	58%	90,697	160,803	56%
Other Services	-	-	0%	-	-	0%	-	-	0%
Total	255,675	372,180	-69%	107,188	213,336	50%	151,808	310,541	49%

Location	Borroloola			Bulman			Eva valley		
	Actual	Budget	%	Actual	Budget	%	Actual	Budget	%
Corporate Governan	210	20,686	-1%	1,597	10,661	15%	1,170	6,724	17%
Commercial Service	60,148	118,303	51%	29,240	66,378	44%	15,750	28,613	55%
Council & Commur	127,547	190,232	67%	72,927	188,531	39%	50,224	93,349	54%
Other Services	-	-	0%	-	-	0%	-	-	0%
Total	187,484	329,220	57%	103,764	265,570	39%	67,144	128,686	52%

Location	Jilkminggan			Mataranka			Hodgson Downs		
	Actual	Budget	%	Actual	Budget	%	Actual	Budget	%
Corporate Governan	60	4,949	1%	7,200	5,788	124%	-	38,132	0%
Commercial Service	20,173	68,844	29%	20,907	53,177	39%	-	145,158	0%
Council & Commur	89,250	147,264	61%	93,453	168,625	55%	-	16,525	0%
Other Services	-	-	0%	-	-	0%	-	-	0%
Total	109,483	221,057	50%	121,559	227,590	53%	-	199,815	0%

Location	Ngukurr			Other Locations		
	Actual	Budget	%	Actual	Budget	%
Corporate Governan	15,085	52,700	29%	-	75	0%
Commercial Service	79,767	208,828	38%	71,998	207,809	35%
Council & Commur	203,975	295,013	69%	10,600	28,839	37%
Other Services	-	-	0%	-	-	0%
Total	298,826	556,541	54%	82,597	236,724	35%



Roper Gulf Regional Council

Income & Expenditure Report as at

31-July-2018

HQ

	19GLACT Year to Date Actual (\$)	19GLBUD Year to Date Budget (\$)	Variance (\$)	19GLBUD Annual Budget (\$)
Expenditure by Service				
1 - Corporate Governance	-454,899	106,518	561,417	1,278,215
2 - Commercial Services	18,518	-27,012	-45,530	-324,140
3 - Council & Community Services	180,707	292,673	111,967	3,512,079
Total Expenditure	-255,675	372,180	627,854	4,466,154

Expenditure by Account Category

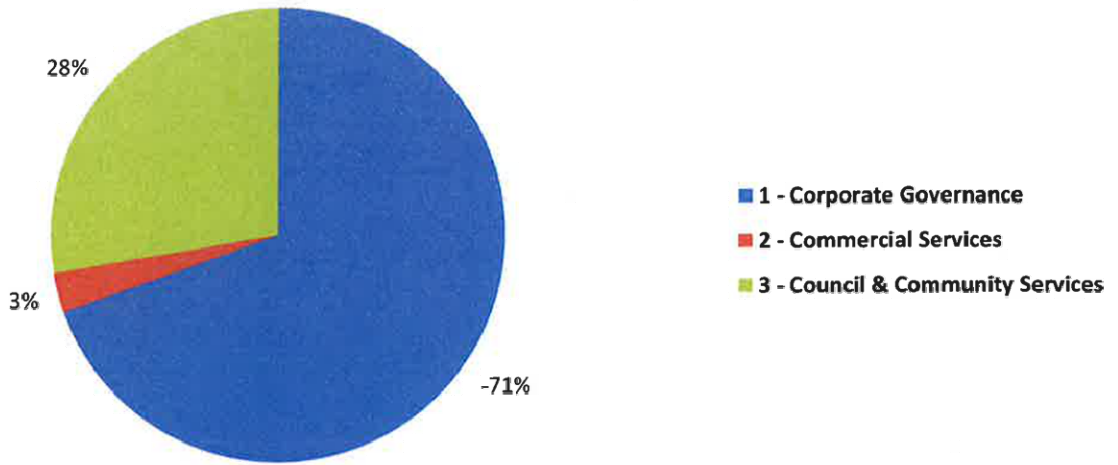
21 - Employee Expenses	359,568	647,950	288,382	7,775,400
22 - Contract and Material Expenses	37,392	191,226	153,834	2,294,707
23 - Fleet, Plant & Equipment	4,015	22,780	18,764	273,355
24 - Asset Expense	0	369,633	369,633	4,435,600
25 - Other Operating Expenses	12,487	212,114	199,627	2,545,372
27 - Finance Expenses	13	967	954	11,600
31 - Internal Cost Allocations	-669,150	-1,072,490	-403,340	-12,869,880
Total Expenditure	-255,675	372,180	627,854	4,466,154

Expenditure by Activity

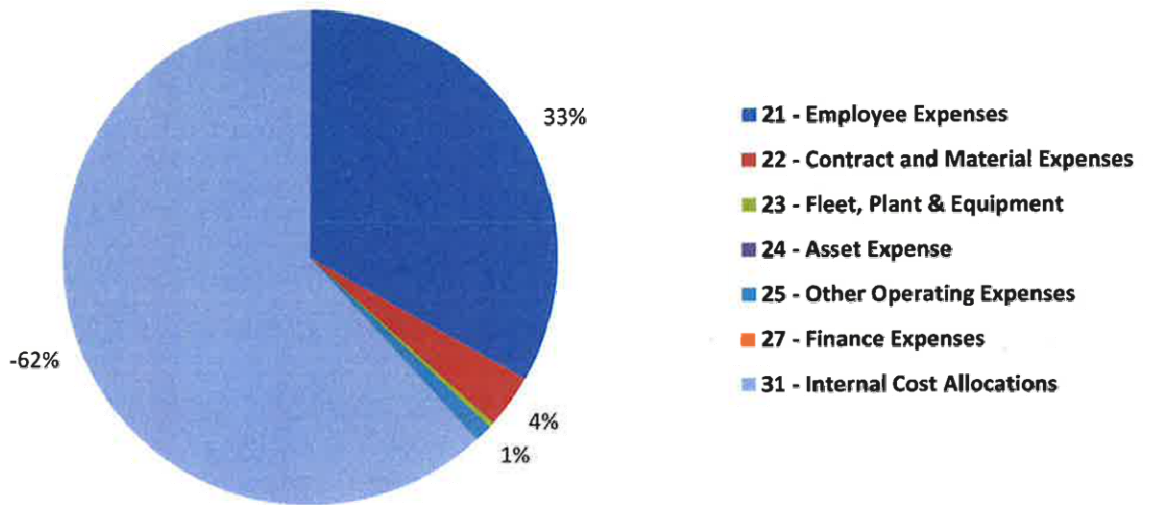
01 - Chief Executive	23,174	38,307	15,132	459,682
02 - Corporate Services Directorate and Admin	14,933	25,544	10,611	306,526
03 - Infrastructure and Technical Services Direct	23,499	457	-23,042	5,486
04 - Community Services Directorate and Admin	0	-236,274	-236,274	-2,835,290
05 - Financial Management	46,169	81,217	35,048	974,606
06 - General Council Operations	-138,881	-280,035	-141,154	-3,360,415
07 - Human Resources	54,600	103,267	48,668	1,239,209
08 - IT services	-38,788	0	38,788	0
09 - Asset Department	-12,234	22,297	34,532	267,564
10 - Assets Management - Fixed Assets	-253,283	20,864	274,147	250,374
13 - Project Management	26,301	38,933	12,632	467,201
14 - Work Health and Safety	12,781	22,306	9,525	267,677
15 - Asset Management - Mobile Fleet & Equipm	-225,637	-99,233	126,404	-1,190,792
30 - Governance	30,601	61,558	30,957	738,692
31 - Council and Elected Members	5,364	64,249	58,884	770,983
32 - Local Authority	0	576	576	6,908
33 - Local Elections	0	2,500	2,500	30,000
34 - Community Grants	0	4,167	4,167	50,000
61 - Waste management	0	1,027	1,027	12,328
71 - Naidoc Week	174	0	-174	0
00 - Local roads maintenance	29,167	29,167	0	350,000
01 - Street lighting	0	833	833	10,000
20 - Territory Housing Repairs and Maintenance	39,133	45,120	5,987	541,442
21 - Territory Housing Tenancy Management Co	13,936	14,298	362	171,576
40 - Commercial Operations admin	9,446	12,676	3,229	152,109

HQ

Expenditure by Service Group



Expenditure by Account Category





Roper Gulf Regional Council

Income & Expenditure Report as at

31-July-2018

Barunga (Bamyili)

19GLACT Year to Date Actual (\$)	19GLBUD Year to Date Budget (\$)	Variance (\$)	19GLBUD Annual Budget (\$)
-1,389	8,774	10,164	105,293
39,955	85,703	45,748	1,028,438
68,622	118,858	50,236	1,426,297
107,188	213,336	106,148	2,560,028

Expenditure by Service

1 - Corporate Governance	-1,389	8,774	10,164	105,293
2 - Commercial Services	39,955	85,703	45,748	1,028,438
3 - Council & Community Services	68,622	118,858	50,236	1,426,297
Total Expenditure	107,188	213,336	106,148	2,560,028

Expenditure by Account Category

21 - Employee Expenses	51,206	80,353	29,147	964,237
22 - Contract and Material Expenses	1,640	27,485	25,846	329,824
23 - Fleet, Plant & Equipment	1,618	7,486	5,868	89,834
25 - Other Operating Expenses	2,935	10,437	7,502	125,241
31 - Internal Cost Allocations	49,789	87,574	37,785	1,050,892
Total Expenditure	107,188	213,336	106,148	2,560,028

Expenditure by Activity

I10 - Assets Management - Fixed Assets	0	3,079	3,079	36,943
I11 - Council Services General	15,404	27,862	12,458	334,346
I32 - Local Authority	0	546	546	6,548
I38 - Local Authority Project	0	4,497	4,497	53,960
I60 - Municipal Services	26,667	44,298	17,632	531,581
I61 - Waste management	4,093	6,455	2,362	77,465
I62 - Cemeteries Management	0	833	833	10,000
I64 - Local Emergency Management	0	88	88	1,050
I69 - Civic Events	0	833	833	10,000
70 - Australia Day	0	50	50	600
71 - Naidoc Week	0	25	25	300
!00 - Local roads maintenance	0	875	875	10,500
!01 - Street lighting	0	850	850	10,200
!02 - Staff Housing	-1,389	654	2,043	7,842
!20 - Territory Housing Repairs and Maintenance	0	17	17	200
!21 - Territory Housing Tenancy Management Co	7,617	12,398	4,781	148,774
!41 - Airstrip maintenance Contracts	2,315	150	-2,165	1,800
!42 - Litter Collection and Slashing External Contr	3,647	3,667	20	44,000
!46 - Commercial Australia Post	943	948	5	11,379
!14 - Service Fee - CDP	25,433	52,690	27,257	632,286
!18 - Outcome Payments - CDP	0	15,833	15,833	190,000
41 - Commonwealth Aged Care Package	1,611	1,790	179	21,480
44 - Commonwealth Home Support Program	0	417	417	5,000
46 - Indigenous Broadcasting	1,739	3,583	1,844	43,000
48 - Library	1,630	2,285	655	27,421
50 - Centrelink	4,334	6,096	1,762	73,151
56 - NDIS - Community Inclusion Capacity Devel	0	83	83	1,000

401 - Night Patrol	9,479	15,762	6,283	189,143
404 - Indigenous Sports and Rec Program	971	3,861	2,890	46,338
409 - Sport and Rec Facilities	2,693	2,693	0	32,313
416 - Youth Vibe Grant	0	117	117	1,409
Total Expenditure	107,188	213,336	106,148	2,560,028
Capital Expenditure				
5321 - Capital Purchase/Construct Buildings	0	7,917	7,917	95,000
5341 - Capital Purchases Plant & Equipment	0	9,167	9,167	110,000
5371 - Capital Purchase Vehicles	0	6,250	6,250	75,000
Total Capital Expenditure	0	23,333	23,333	280,000



Roper Gulf Regional Council

Income & Expenditure Report as at

31-July-2018

Beswick (Wugularr)

Expenditure by Service

	19GLACT Year to Date Actual (\$)	19GLBUD Year to Date Budget (\$)	Variance (\$)	19GLBUD Annual Budget (\$)
1 - Corporate Governance	5,559	24,971	19,667	299,649
2 - Commercial Services	55,552	124,768	69,215	1,497,210
3 - Council & Community Services	90,697	160,803	70,106	1,929,636
Total Expenditure	151,808	310,541	158,988	3,726,496

Expenditure by Account Category

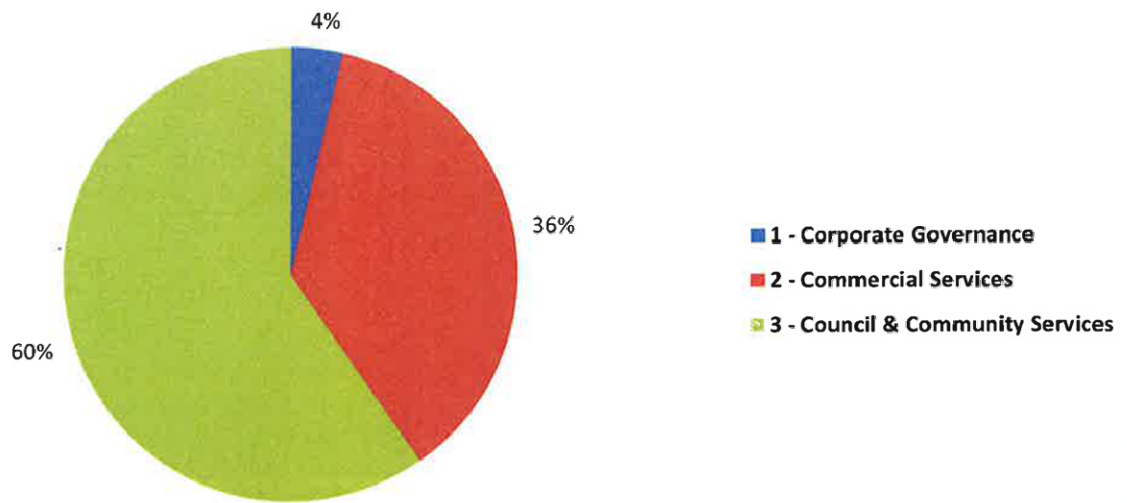
21 - Employee Expenses	74,351	129,649	55,298	1,555,782
22 - Contract and Material Expenses	100	44,079	43,980	528,953
23 - Fleet, Plant & Equipment	1,023	7,221	6,198	86,650
25 - Other Operating Expenses	2,835	15,821	12,985	189,847
31 - Internal Cost Allocations	73,500	113,772	40,527	1,365,264
Total Expenditure	151,808	310,541	158,988	3,726,496

Expenditure by Activity

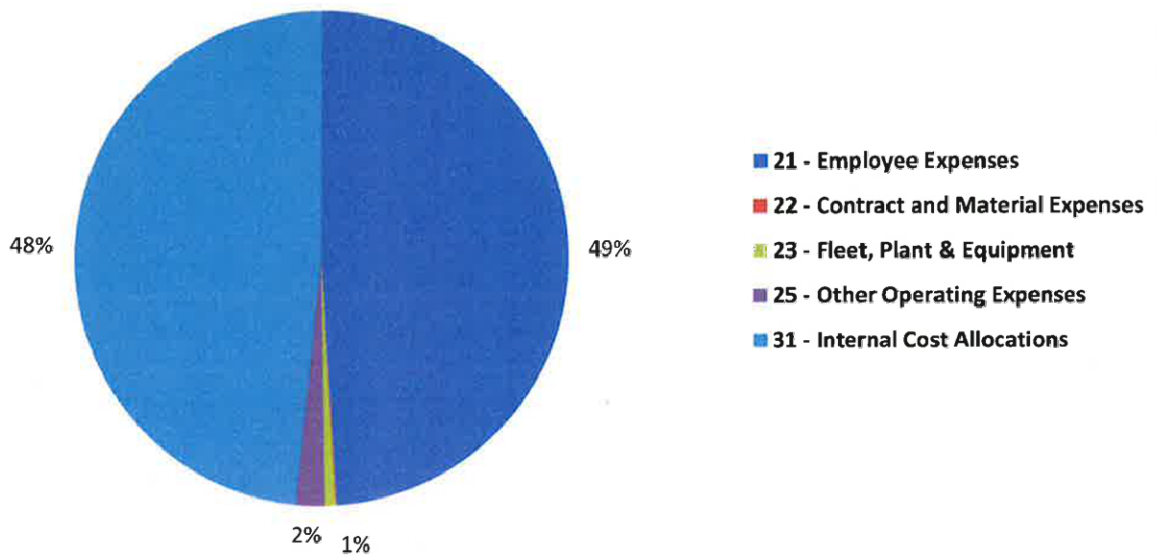
10 - Assets Management - Fixed Assets	0	3,383	3,383	40,593
11 - Council Services General	11,416	24,643	13,227	295,718
32 - Local Authority	0	504	504	6,044
38 - Local Authority Project	0	6,330	6,330	75,960
60 - Municipal Services	27,648	35,358	7,710	424,296
61 - Waste management	3,723	5,751	2,028	69,013
62 - Cemeteries Management	0	833	833	10,000
64 - Local Emergency Management	0	170	170	2,041
70 - Australia Day	0	50	50	600
00 - Local roads maintenance	0	1,292	1,292	15,500
01 - Street lighting	0	850	850	10,200
02 - Staff Housing	-2,330	2,975	5,305	35,702
20 - Territory Housing Repairs and Maintenance	6,575	8,970	2,395	107,640
45 - Visitor Accommodation and External Facility	7,888	11,779	4,145	141,350
46 - Commercial Australia Post	952	957	5	11,486
14 - Service Fee - CDP	48,025	104,424	56,399	1,253,085
18 - Outcome Payments - CDP	0	10,417	10,417	125,000
41 - Commonwealth Aged Care Package	806	895	90	10,740
42 - Indigenous Aged Care Employment	9,497	17,403	7,905	208,833
44 - Commonwealth Home Support Program	7,067	10,521	3,454	126,250
46 - Indigenous Broadcasting	1,230	3,925	2,695	47,100
47 - Creche	8,801	18,672	9,872	224,069
50 - Centrelink	4,429	5,376	947	64,508
53 - Budget Based Funding	413	2,750	2,338	33,000
55 - National Disability Insurance Scheme	0	6,373	6,373	76,471
81 - Animal Control	0	25	25	300
01 - Night Patrol	12,066	20,964	8,899	251,572

Beswick (Wugularr)

Expenditure by Service Group



Expenditure by Account Category





Roper Gulf Regional Council

Income & Expenditure Report as at

31-July-2018

Borroloola

19GLACT	19GLBUD	Variance	19GLBUD
Year to Date	Year to Date		Annual Budget
Actual (\$)	Budget (\$)	(\$)	(\$)

Expenditure by Service

1 - Corporate Governance	-210	20,686	20,896	248,232
2 - Commercial Services	60,148	118,303	58,155	1,419,630
3 - Council & Community Services	127,547	190,232	62,685	2,282,782
Total Expenditure	187,484	329,220	141,736	3,950,644

Expenditure by Account Category

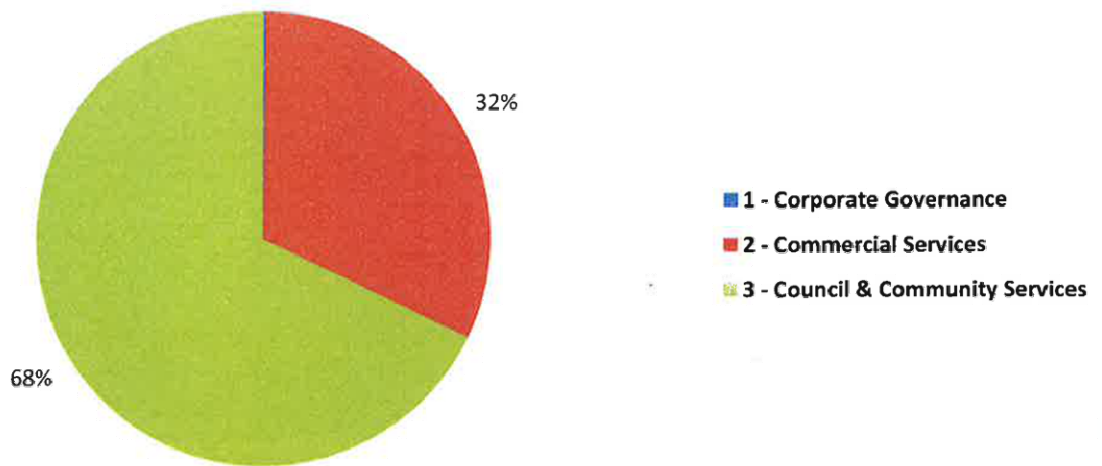
21 - Employee Expenses	82,393	122,042	39,650	1,464,510
22 - Contract and Material Expenses	5,513	65,889	60,376	790,667
23 - Fleet, Plant & Equipment	8,457	10,375	1,917	124,494
25 - Other Operating Expenses	5,539	28,053	22,515	336,640
31 - Internal Cost Allocations	85,582	102,861	17,279	1,234,333
Total Expenditure	187,484	329,220	141,736	3,950,644

Expenditure by Activity

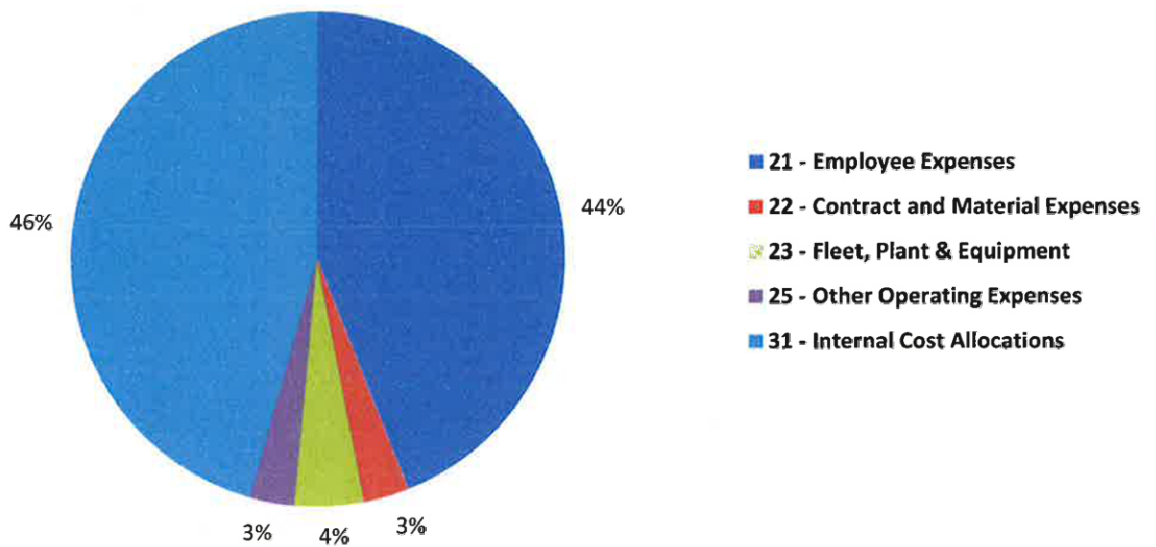
110 - Assets Management - Fixed Assets	0	250	250	3,000
111 - Council Services General	24,860	36,725	11,864	440,697
132 - Local Authority	0	3,134	3,134	37,604
138 - Local Authority Project	0	10,882	10,882	130,580
60 - Municipal Services	36,810	37,208	398	446,491
61 - Waste management	5,083	20,527	15,444	246,324
62 - Cemeteries Management	0	833	833	10,000
69 - Civic Events	0	833	833	10,000
70 - Australia Day	0	83	83	1,000
71 - Naidoc Week	0	83	83	1,000
100 - Local roads maintenance	0	1,333	1,333	16,000
101 - Street lighting	5,513	1,842	-3,671	22,100
102 - Staff Housing	-3,323	-12	3,311	-148
141 - Airstrip maintenance Contracts	10,446	10,000	-446	120,000
145 - Visitor Accommodation and External Facility	3,113	6,433	3,320	77,195
114 - Service Fee - CDP	49,702	106,636	56,934	1,279,630
118 - Outcome Payments - CDP	0	1,667	1,667	20,000
148 - Library	2,012	3,430	1,418	41,159
156 - NDIS - Community Inclusion Capacity Devel	0	83	83	1,000
181 - Animal Control	0	208	208	2,500
101 - Night Patrol	9,744	20,981	11,237	251,768
104 - Indigenous Sports and Rec Program	4,729	6,222	1,492	74,660
107 - Remote Sports and Recreation	2,370	0	-2,370	0
115 - Indigenous Youth Reconnect	14,073	22,451	8,377	269,406
116 - Youth Vibe Grant	0	97	97	1,159
150 - Swimming Pool	22,352	37,293	14,941	447,518
Total Expenditure	187,484	329,220	141,736	3,950,644

Borrooloola

Expenditure by Service Group



Expenditure by Account Category





Roper Gulf Regional Council

Income & Expenditure Report as at

31-July-2018

Bulman (Gulin Gulin)

19GLACT Year to Date Actual (\$)	19GLBUD Year to Date Budget (\$)	Variance (\$)	19GLBUD Annual Budget (\$)
1,597	10,661	9,064	127,937
29,240	66,378	37,137	796,532
72,927	188,531	115,604	2,262,368
103,764	265,570	161,805	3,186,838

Expenditure by Service

1 - Corporate Governance	1,597	10,661	9,064	127,937
2 - Commercial Services	29,240	66,378	37,137	796,532
3 - Council & Community Services	72,927	188,531	115,604	2,262,368
Total Expenditure	103,764	265,570	161,805	3,186,838

Expenditure by Account Category

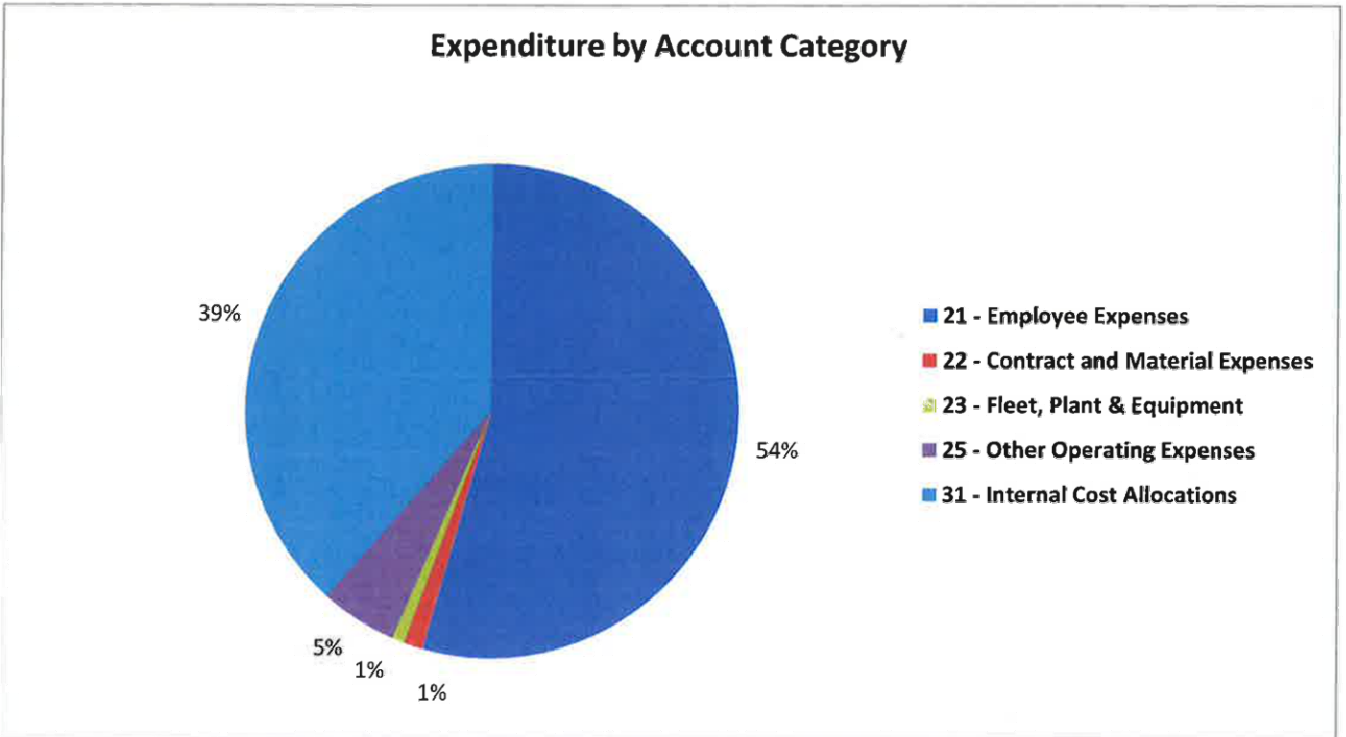
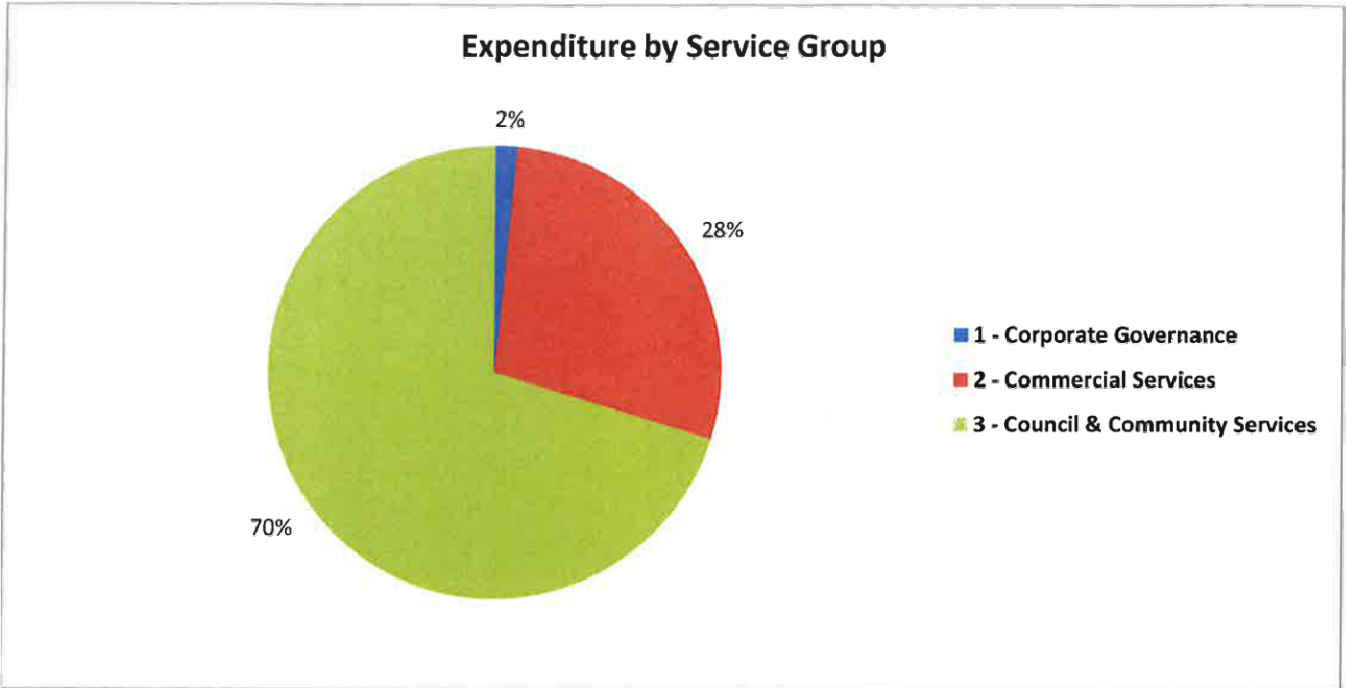
21 - Employee Expenses	56,432	83,832	27,400	1,005,988
22 - Contract and Material Expenses	1,316	92,726	91,410	1,112,713
23 - Fleet, Plant & Equipment	844	5,845	5,000	70,135
25 - Other Operating Expenses	5,272	13,068	7,796	156,811
31 - Internal Cost Allocations	39,900	70,099	30,199	841,191
Total Expenditure	103,764	265,570	161,805	3,186,838

Expenditure by Activity

110 - Assets Management - Fixed Assets	0	1,005	1,005	12,063
111 - Council Services General	12,679	23,559	10,880	282,704
131 - Council and Elected Members	0	83	83	1,000
132 - Local Authority	0	2,367	2,367	28,400
138 - Local Authority Project	0	3,468	3,468	41,620
160 - Municipal Services	17,904	30,227	12,323	362,724
161 - Waste management	3,015	4,936	1,921	59,229
162 - Cemeteries Management	0	833	833	10,000
170 - Australia Day	0	50	50	600
200 - Local roads maintenance	0	67,917	67,917	815,000
201 - Street lighting	0	725	725	8,700
202 - Staff Housing	-995	774	1,769	9,284
220 - Territory Housing Repairs and Maintenance	4,198	4,065	-133	48,784
221 - Territory Housing Tenancy Management Co	3,463	3,903	440	46,841
241 - Airstrip maintenance Contracts	1,738	667	-1,071	8,000
245 - Visitor Accommodation and External Facility	2,592	2,964	372	35,570
246 - Commercial Australia Post	289	290	2	3,486
314 - Service Fee - CDP	19,552	46,202	26,650	554,421
318 - Outcome Payments - CDP	0	11,250	11,250	135,000
342 - Indigenous Aged Care Employment	6,434	8,292	1,858	99,507
344 - Commonwealth Home Support Program	443	2,618	2,174	31,410
346 - Indigenous Broadcasting	1,837	3,729	1,892	44,746
349 - School Nutrition Program	9,929	13,435	3,506	161,224
350 - Centrelink	4,322	5,123	800	61,470
381 - Animal Control	0	183	183	2,200
401 - Night Patrol	8,832	15,992	7,160	191,898
404 - Indigenous Sports and Rec Program	7,036	10,787	3,751	129,439

407 - Remote Sports and Recreation	495	0	-495	0
416 - Youth Vibe Grant	0	126	126	1,517
Total Expenditure	103,764	265,570	161,805	3,186,838
Capital Expenditure				
5321 - Capital Purchase/Construct Buildings	0	18,333	18,333	220,000
5331 - Capital Construct Infrastructure	0	5,833	5,833	70,000
5371 - Capital Purchase Vehicles	0	6,250	6,250	75,000
Total Capital Expenditure	0	30,417	30,417	365,000

Bulman (Gulin Gulin)





Roper Gulf Regional Council

Income & Expenditure Report as at

31-July-2018

Eva Valley (Manyallaluk)

	19GLACT Year to Date Actual (\$)	19GLBUD Year to Date Budget (\$)	Variance (\$)	19GLBUD Annual Budget (\$)
Expenditure by Service				
1 - Corporate Governance	1,170	6,724	5,553	80,685
2 - Commercial Services	15,750	28,613	12,863	343,355
3 - Council & Community Services	50,224	93,349	43,125	1,120,187
Total Expenditure	67,144	128,686	61,542	1,544,227

Expenditure by Service

1 - Corporate Governance	1,170	6,724	5,553	80,685
2 - Commercial Services	15,750	28,613	12,863	343,355
3 - Council & Community Services	50,224	93,349	43,125	1,120,187
Total Expenditure	67,144	128,686	61,542	1,544,227

Expenditure by Account Category

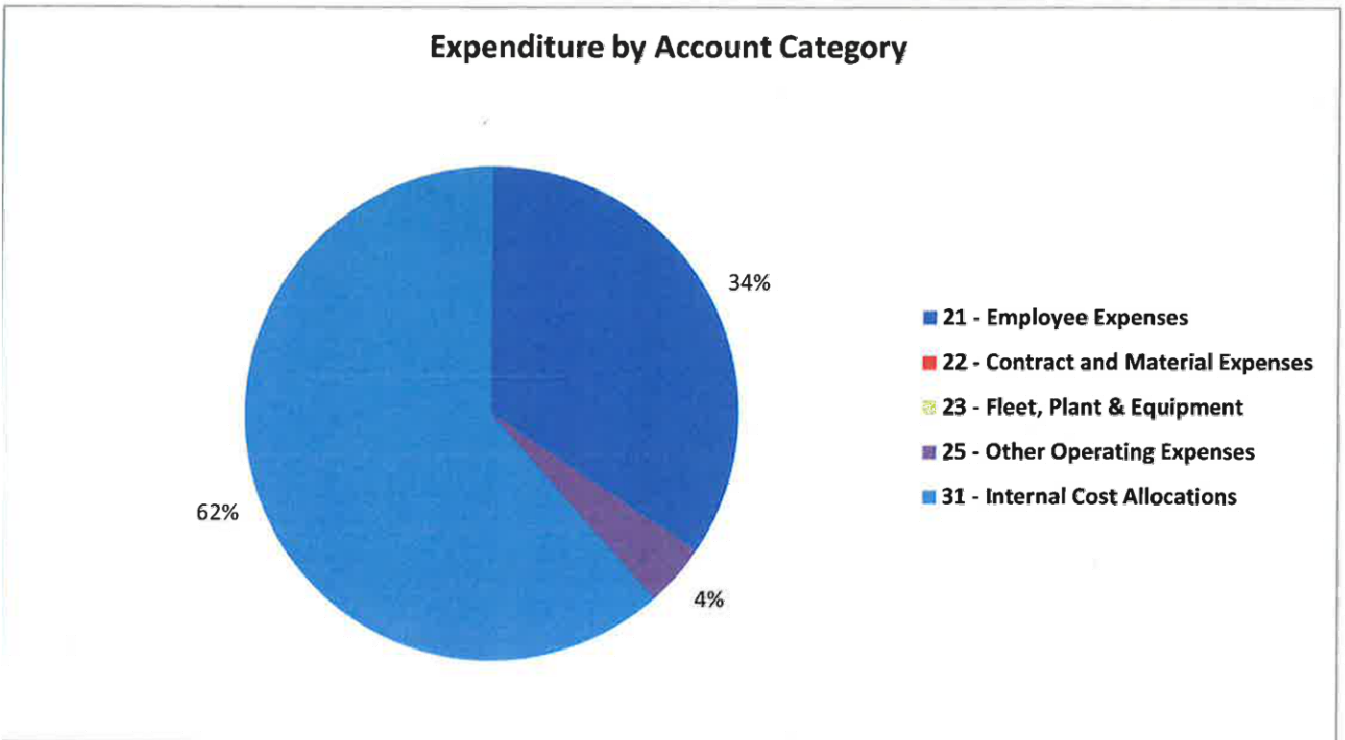
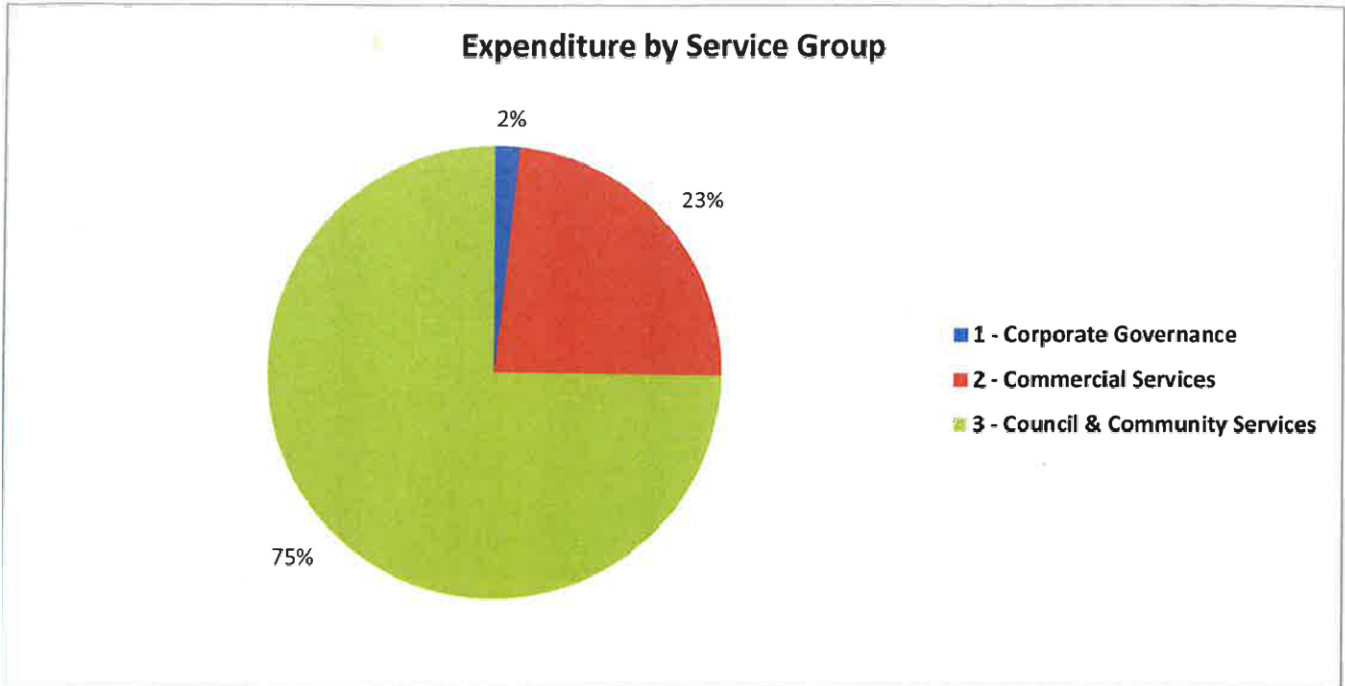
21 - Employee Expenses	23,062	57,455	34,392	689,457
22 - Contract and Material Expenses	0	15,406	15,406	184,871
23 - Fleet, Plant & Equipment	0	3,611	3,611	43,335
25 - Other Operating Expenses	2,715	7,712	4,997	92,540
31 - Internal Cost Allocations	41,367	44,502	3,135	534,025
Total Expenditure	67,144	128,686	61,542	1,544,227

Expenditure by Activity

110 - Assets Management - Fixed Assets	0	2,488	2,488	29,852
111 - Council Services General	4,557	16,402	11,845	196,829
115 - Asset Management - Mobile Fleet & Equipm	0	83	83	1,000
132 - Local Authority	0	567	567	6,800
138 - Local Authority Project	0	1,078	1,078	12,940
160 - Municipal Services	15,632	22,433	6,801	269,198
161 - Waste management	4,828	4,650	-177	55,803
162 - Cemeteries Management	0	833	833	10,000
164 - Local Emergency Management	0	88	88	1,050
170 - Australia Day	0	50	50	600
200 - Local roads maintenance	0	875	875	10,500
201 - Street lighting	0	271	271	3,250
202 - Staff Housing	-440	326	766	3,912
241 - Airstrip maintenance Contracts	2,207	42	-2,166	500
244 - Power Water contract	5,343	7,711	2,368	92,529
245 - Visitor Accommodation and External Facility	1,610	2,182	572	26,181
246 - Commercial Australia Post	660	664	4	7,962
314 - Service Fee - CDP	7,540	17,280	9,741	207,364
318 - Outcome Payments - CDP	0	2,917	2,917	35,000
341 - Commonwealth Aged Care Package	806	895	90	10,740
342 - Indigenous Aged Care Employment	0	3,668	3,668	44,014
344 - Commonwealth Home Support Program	2,452	1,686	-767	20,227
347 - Creche	6,842	13,965	7,123	167,579
349 - School Nutrition Program	4,945	8,190	3,244	98,276
350 - Centrelink	0	4	4	50
353 - Budget Based Funding	413	2,750	2,338	33,000
401 - Night Patrol	9,031	13,700	4,669	164,395

404 - Indigenous Sports and Rec Program	0	2,038	2,038	24,454
409 - Sport and Rec Facilities	718	718	0	8,621
414 - Drug and Volatile Substances	0	42	42	500
416 - Youth Vibe Grant	0	92	92	1,100
Total Expenditure	67,144	128,686	61,542	1,544,227
Capital Expenditure				
5321 - Capital Purchase/Construct Buildings	0	10,000	10,000	120,000
5341 - Capital Purchases Plant & Equipment	0	12,167	12,167	146,000
5371 - Capital Purchase Vehicles	0	5,000	5,000	60,000
Total Capital Expenditure	0	27,167	27,167	326,000

Eva Valley (Manyallaluk)





Roper Gulf Regional Council

Income & Expenditure Report as at

31-July-2018

Jilkminggan (Duck Creek)

	19GLACT Year to Date Actual (\$)	19GLBUD Year to Date Budget (\$)	Variance (\$)	19GLBUD Annual Budget (\$)
Total Expenditure	109,483	221,057	111,574	2,652,688

Expenditure by Service

1 - Corporate Governance	60	4,949	4,890	59,391
2 - Commercial Services	20,173	68,844	48,670	826,125
3 - Council & Community Services	89,250	147,264	58,014	1,767,172
Total Expenditure	109,483	221,057	111,574	2,652,688

Expenditure by Account Category

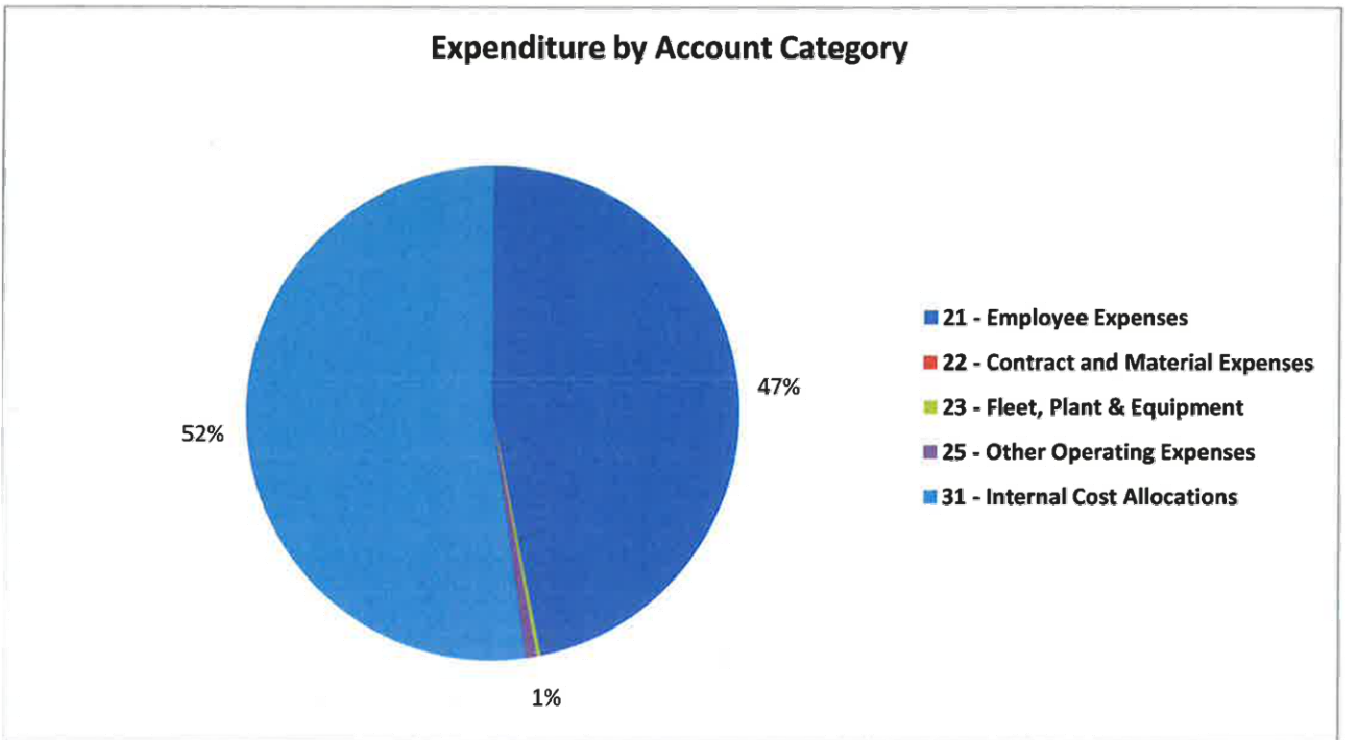
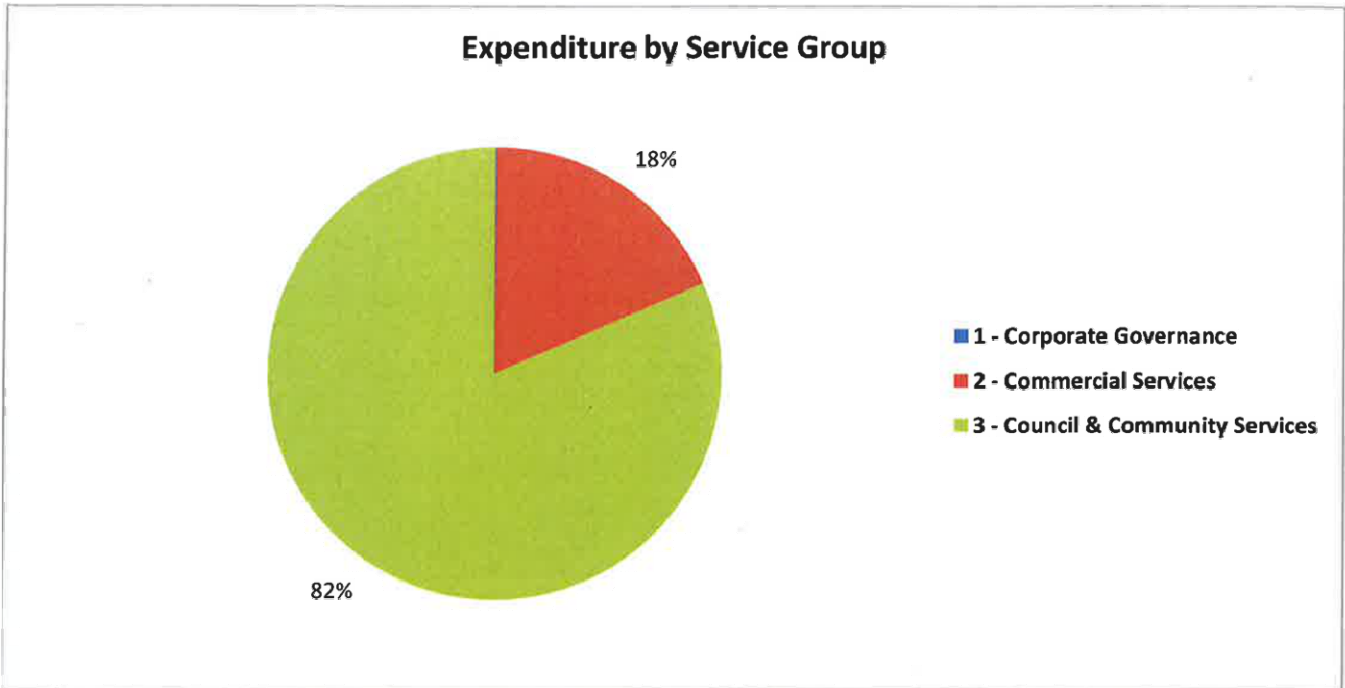
21 - Employee Expenses	51,208	88,423	37,214	1,061,071
22 - Contract and Material Expenses	0	23,850	23,850	286,198
23 - Fleet, Plant & Equipment	249	5,963	5,714	71,551
25 - Other Operating Expenses	811	12,001	11,190	144,006
31 - Internal Cost Allocations	57,215	90,822	33,606	1,089,862
Total Expenditure	109,483	221,057	111,574	2,652,688

Expenditure by Activity

110 - Assets Management - Fixed Assets	0	167	167	2,000
111 - Council Services General	16,446	24,128	7,682	289,538
132 - Local Authority	0	504	504	6,044
138 - Local Authority Project	0	3,778	3,778	45,330
160 - Municipal Services	16,321	21,025	4,705	252,301
161 - Waste management	1,250	6,067	4,817	72,800
164 - Local Emergency Management	0	173	173	2,081
170 - Australia Day	0	50	50	600
171 - Naidoc Week	0	25	25	300
200 - Local roads maintenance	0	1,292	1,292	15,500
201 - Street lighting	0	100	100	1,200
202 - Staff Housing	60	501	442	6,017
221 - Territory Housing Tenancy Management Co	1,229	2,877	1,648	34,523
244 - Power Water contract	4,861	7,689	2,828	92,271
246 - Commercial Australia Post	595	598	3	7,177
314 - Service Fee - CDP	12,812	46,013	33,201	552,153
317 - Youth Engagement Strategy	677	0	-677	0
318 - Outcome Payments - CDP	0	11,667	11,667	140,000
341 - Commonwealth Aged Care Package	1,611	1,790	179	21,480
344 - Commonwealth Home Support Program	0	476	476	5,707
347 - Creche	28,418	47,964	19,547	575,572
350 - Centrelink	2,653	4,461	1,808	53,530
353 - Budget Based Funding	625	4,167	3,542	50,000
401 - Night Patrol	8,731	19,425	10,694	233,097
403 - Outside School Hours Care	8,956	9,487	530	113,840
404 - Indigenous Sports and Rec Program	1,422	1,926	504	23,118
409 - Sport and Rec Facilities	2,818	3,613	794	43,352

414 - Drug and Volatile Substances	0	1,000	1,000	12,000
416 - Youth Vibe Grant	0	96	96	1,156
Total Expenditure	109,483	221,057	111,574	2,652,688
Capital Expenditure				
5341 - Capital Purchases Plant & Equipment	0	16,917	16,917	203,000
Total Capital Expenditure	0	16,917	16,917	203,000

Jilkminggan (Duck Creek)





Roper Gulf Regional Council

Income & Expenditure Report as at

31-July-2018

Mataranka

	19GLACT Year to Date Actual (\$)	19GLBUD Year to Date Budget (\$)	Variance (\$)	19GLBUD Annual Budget (\$)
Expenditure by Service				
1 - Corporate Governance	7,200	5,788	-1,411	69,460
2 - Commercial Services	20,907	53,177	32,270	638,118
3 - Council & Community Services	93,453	168,625	75,172	2,023,500
Total Expenditure	121,559	227,590	106,031	2,731,078

Expenditure by Account Category

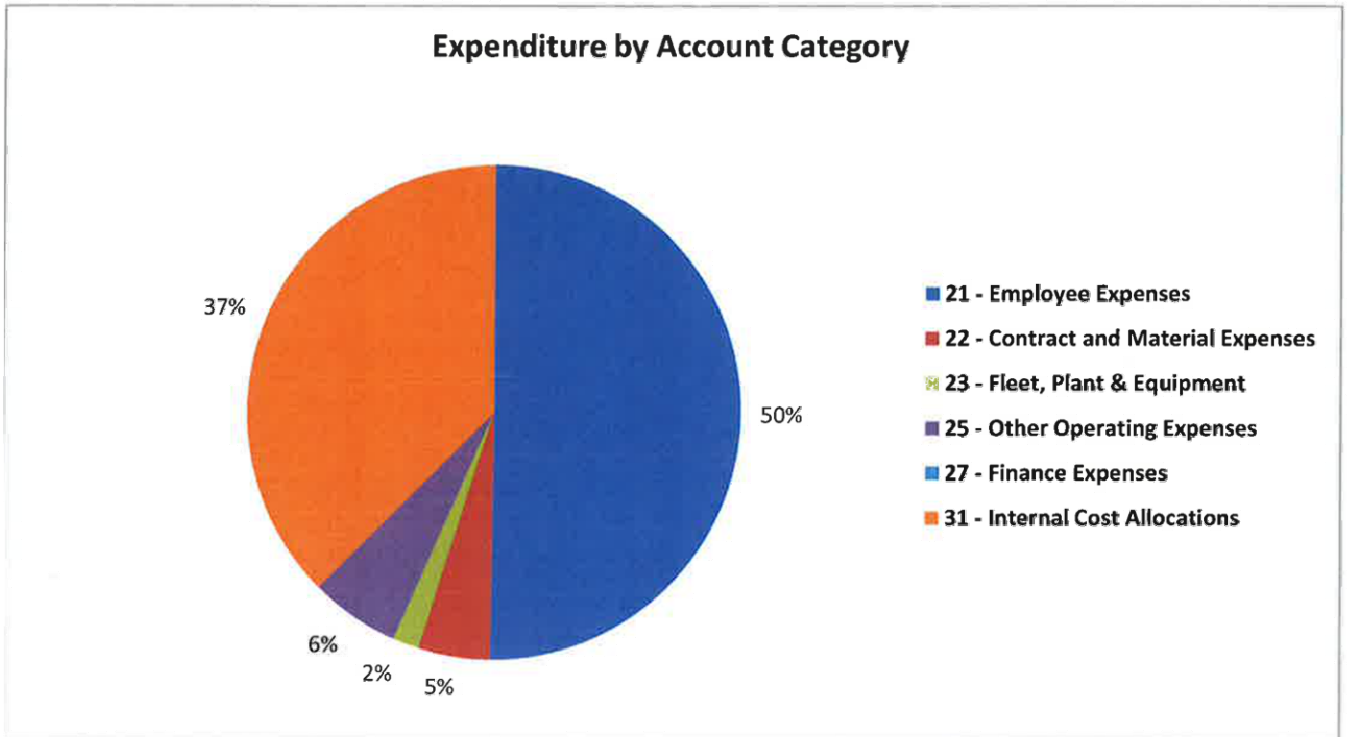
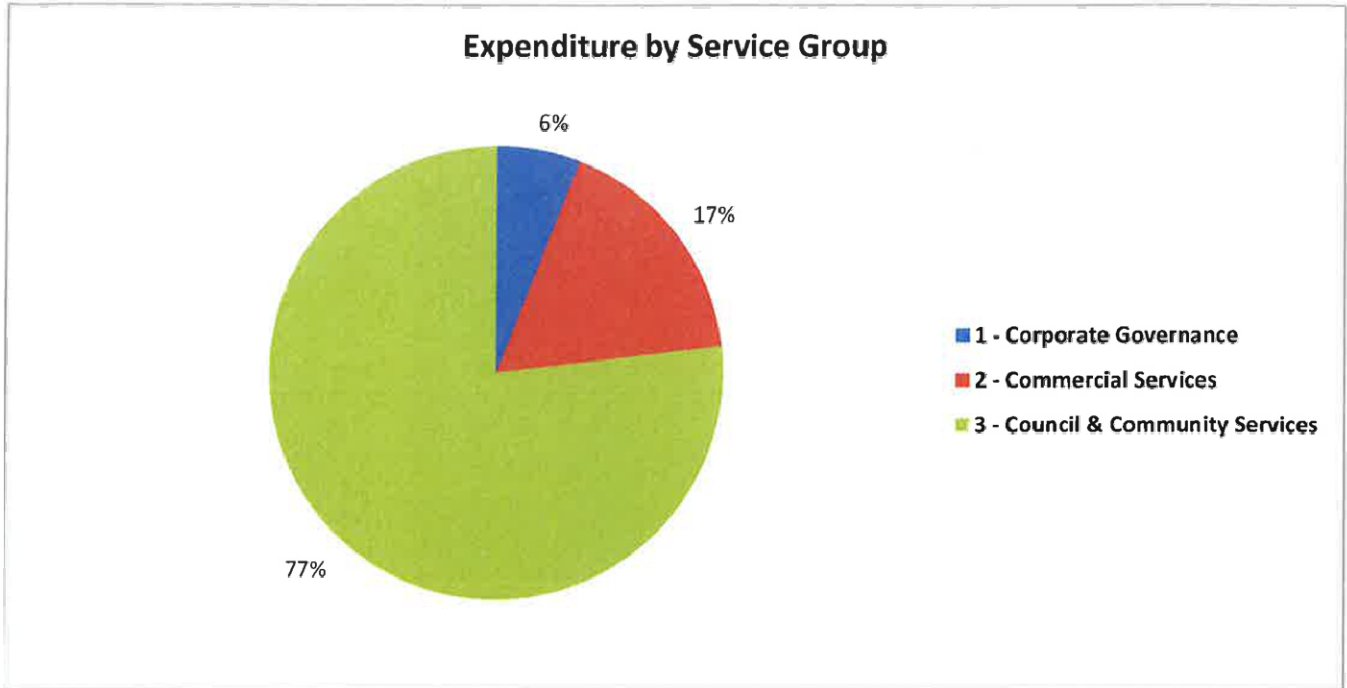
21 - Employee Expenses	61,022	106,735	45,713	1,280,816
22 - Contract and Material Expenses	5,690	31,803	26,112	381,632
23 - Fleet, Plant & Equipment	2,093	9,733	7,640	116,800
25 - Other Operating Expenses	7,144	10,180	3,036	122,163
27 - Finance Expenses	0	17	17	200
31 - Internal Cost Allocations	45,610	69,122	23,512	829,467
Total Expenditure	121,559	227,590	106,031	2,731,078

Expenditure by Activity

!10 - Assets Management - Fixed Assets	2,505	0	-2,505	0
!11 - Council Services General	20,637	41,932	21,295	503,180
!31 - Council and Elected Members	0	788	788	9,460
!32 - Local Authority	0	546	546	6,548
!38 - Local Authority Project	6,613	4,393	-2,221	52,710
!60 - Municipal Services	32,679	60,613	27,934	727,356
!61 - Waste management	2,760	1,442	-1,318	17,303
!62 - Cemeteries Management	167	1,000	833	12,000
!64 - Local Emergency Management	0	88	88	1,050
!65 - Recycling Station	0	833	833	10,000
66 - Rural Transaction Centre	463	1,992	1,529	23,900
69 - Civic Events	0	833	833	10,000
70 - Australia Day	0	83	83	1,000
71 - Naidoc Week	0	58	58	700
!00 - Local roads maintenance	0	1,292	1,292	15,500
!01 - Street lighting	821	292	-530	3,500
!02 - Staff Housing	-1,919	404	2,323	4,842
!41 - Airstrip maintenance Contracts	2,539	417	-2,122	5,000
!42 - Litter Collection and Slashing External Contr	2,735	2,750	15	33,000
!45 - Visitor Accommodation and External Facility	0	-342	-342	-4,100
!46 - Commercial Australia Post	618	621	3	7,456
!14 - Service Fee - CDP	15,016	40,639	25,623	487,663
!18 - Outcome Payments - CDP	0	8,750	8,750	105,000
41 - Commonwealth Aged Care Package	4,028	4,475	448	53,701
42 - Indigenous Aged Care Employment	3,157	2,486	-671	29,832
44 - Commonwealth Home Support Program	8,170	19,484	11,313	233,805

348 - Library	2,219	3,337	1,118	40,044
350 - Centrelink	3,120	4,211	1,090	50,527
356 - NDIS - Community Inclusion Capacity Devel	0	133	133	1,600
381 - Animal Control	0	88	88	1,050
401 - Night Patrol	13,231	19,457	6,226	233,481
404 - Indigenous Sports and Rec Program	2,003	3,910	1,907	46,915
414 - Drug and Volatile Substances	0	502	502	6,025
416 - Youth Vibe Grant	0	86	86	1,031
Total Expenditure	121,559	227,590	106,031	2,731,078
Capital Expenditure				
5321 - Capital Purchase/Construct Buildings	0	14,167	14,167	170,000
5331 - Capital Construct Infrastructure	0	10,417	10,417	125,000
5341 - Capital Purchases Plant & Equipment	43,950	17,333	-26,617	208,000
5371 - Capital Purchase Vehicles	0	22,083	22,083	265,000
Total Capital Expenditure	43,950	64,000	20,050	768,000

Mataranka





Roper Gulf Regional Council

Income & Expenditure Report as at

31-July-2018

Minyerrri

	19GLACT Year to Date Actual (\$)	19GLBUD Year to Date Budget (\$)	Variance (\$)	19GLBUD Annual Budget (\$)
Expenditure by Service				
1 - Corporate Governance	0	38,132	38,132	457,578
2 - Commercial Services	0	145,158	145,158	1,741,900
3 - Council & Community Services	0	16,525	16,525	198,300
Total Expenditure	0	199,815	199,815	2,397,778
Expenditure by Account Category				
22 - Contract and Material Expenses	0	199,191	199,191	2,390,290
25 - Other Operating Expenses	0	624	624	7,488
Total Expenditure	0	199,815	199,815	2,397,778
Expenditure by Activity				
106 - General Council Operations	0	30,471	30,471	365,650
132 - Local Authority	0	441	441	5,288
138 - Local Authority Project	0	7,220	7,220	86,640
220 - Territory Housing Repairs and Maintenance	0	42	42	500
221 - Territory Housing Tenancy Management Co	0	117	117	1,400
314 - Service Fee - CDP	0	145,000	145,000	1,740,000
401 - Night Patrol	0	16,525	16,525	198,300
Total Expenditure	0	199,815	199,815	2,397,778
Capital Expenditure				
Total Capital Expenditure	0	0	0	0



Roper Gulf Regional Council

Income & Expenditure Report as at

31-July-2018

Ngukurr

	19GLACT Year to Date Actual (\$)	19GLBUD Year to Date Budget (\$)	Variance (\$)	19GLBUD Annual Budget (\$)
Expenditure by Service				
1 - Corporate Governance	15,085	52,700	37,615	632,395
2 - Commercial Services	79,767	208,828	129,062	2,505,939
3 - Council & Community Services	203,975	295,013	91,039	3,540,161
Total Expenditure	298,826	556,541	257,715	6,678,494

Expenditure by Account Category

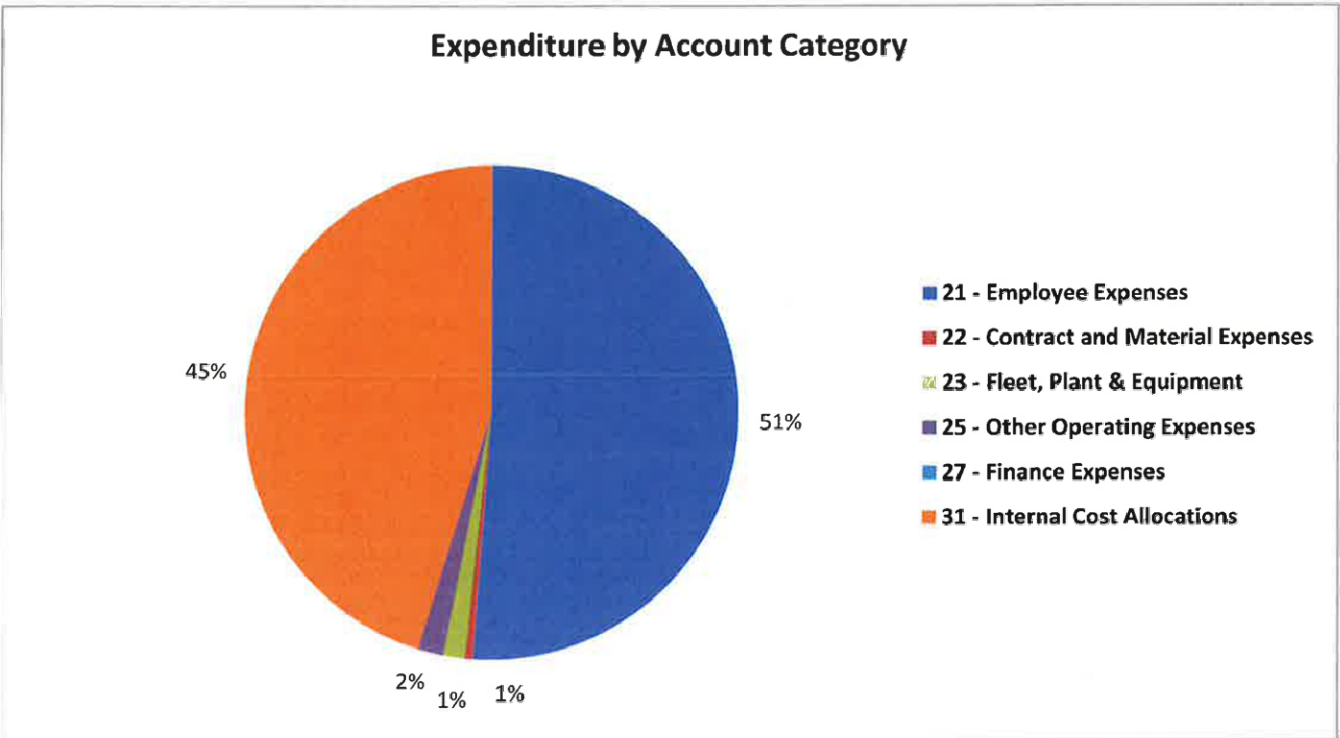
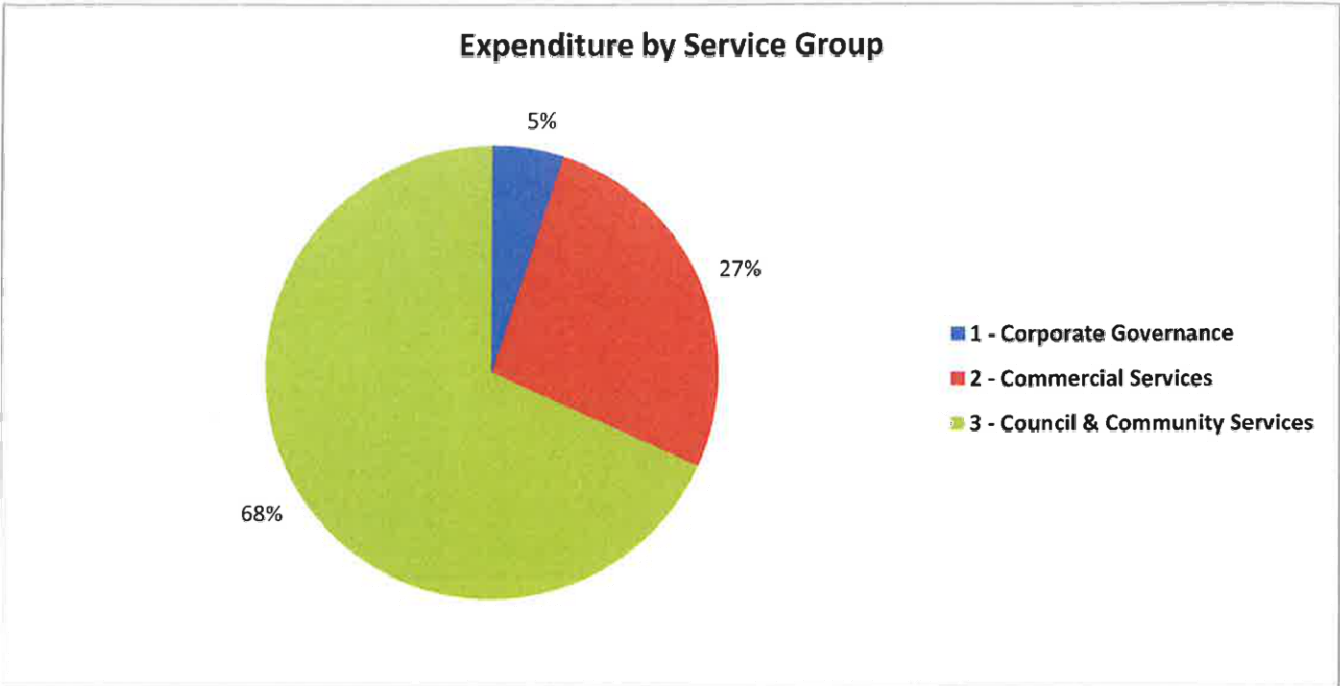
21 - Employee Expenses	152,815	207,932	55,117	2,495,190
22 - Contract and Material Expenses	1,440	89,003	87,562	1,068,032
23 - Fleet, Plant & Equipment	4,351	11,721	7,370	140,652
25 - Other Operating Expenses	5,067	38,045	32,978	456,535
27 - Finance Expenses	0	17	17	200
31 - Internal Cost Allocations	135,153	209,824	74,670	2,517,885
Total Expenditure	298,826	556,541	257,715	6,678,494

Expenditure by Activity

110 - Assets Management - Fixed Assets	0	7,454	7,454	89,444
111 - Council Services General	37,171	56,075	18,904	672,900
131 - Council and Elected Members	0	850	850	10,200
132 - Local Authority	0	2,329	2,329	27,944
138 - Local Authority Project	0	14,181	14,181	170,170
160 - Municipal Services	38,595	40,380	1,785	484,558
161 - Waste management	5,865	24,474	18,609	293,688
162 - Cemeteries Management	0	833	833	10,000
164 - Local Emergency Management	0	88	88	1,050
169 - Civic Events	0	833	833	10,000
170 - Australia Day	0	83	83	1,000
171 - Naidoc Week	0	58	58	700
200 - Local roads maintenance	0	1,903	1,903	22,832
201 - Street lighting	0	343	343	4,120
202 - Staff Housing	-1,243	5,436	6,679	65,237
220 - Territory Housing Repairs and Maintenance	10,827	14,815	3,989	177,784
221 - Territory Housing Tenancy Management Co	7,175	9,008	1,833	108,094
241 - Airstrip maintenance Contracts	4,472	5,583	1,112	67,000
245 - Visitor Accommodation and External Facility	16,328	22,450	6,122	269,400
246 - Commercial Australia Post	644	648	4	7,773
314 - Service Fee - CDP	55,399	151,274	95,876	1,815,288
318 - Outcome Payments - CDP	0	27,500	27,500	330,000
323 - Outstations municipal services	1,251	0	-1,251	0
341 - Commonwealth Aged Care Package	9,410	10,455	1,046	125,465
342 - Indigenous Aged Care Employment	12,219	13,386	1,167	160,632
344 - Commonwealth Home Support Program	4,506	14,379	9,873	172,550

346 - Indigenous Broadcasting	2,403	3,450	1,047	41,397
348 - Library	0	2,360	2,360	28,318
350 - Centrelink	9,172	12,607	3,436	151,288
353 - Budget Based Funding	213	1,417	1,204	17,000
355 - National Disability Insurance Scheme	2,806	6,014	3,209	72,173
356 - NDIS - Community Inclusion Capacity Devel	292	8,703	8,412	104,440
381 - Animal Control	0	225	225	2,700
401 - Night Patrol	27,855	32,338	4,483	388,056
403 - Outside School Hours Care	7,139	10,529	3,390	126,343
404 - Indigenous Sports and Rec Program	8,701	4,228	-4,473	50,739
407 - Remote Sports and Recreation	515	0	-515	0
409 - Sport and Rec Facilities	6,496	7,621	1,125	91,458
414 - Drug and Volatile Substances	0	42	42	500
415 - Indigenous Youth Reconnect	15,135	13,187	-1,948	158,241
416 - Youth Vibe Grant	0	72	72	861
423 - SPG - Diversion Evenings	1,127	0	-1,127	0
462 - 2014-19 Roads to Recovery	159	0	-159	0
550 - Swimming Pool	14,196	28,929	14,734	347,151
Total Expenditure	298,826	556,541	257,715	6,678,494
Capital Expenditure				
5321 - Capital Purchase/Construct Buildings	0	35,000	35,000	420,000
5331 - Capital Construct Infrastructure	0	7,500	7,500	90,000
5341 - Capital Purchases Plant & Equipment	0	19,250	19,250	231,000
5371 - Capital Purchase Vehicles	0	16,250	16,250	195,000
Total Capital Expenditure	0	78,000	78,000	936,000

Ngukurr





Roper Gulf Regional Council

Income & Expenditure Report as at

31-July-2018

Numbulwar

	19GLACT Year to Date Actual (\$)	19GLBUD Year to Date Budget (\$)	Variance (\$)	19GLBUD Annual Budget (\$)
Expenditure by Service				
1 - Corporate Governance	12,039	74,874	62,834	898,483
2 - Commercial Services	90,291	201,067	110,777	2,412,808
3 - Council & Community Services	125,751	329,527	203,776	3,954,325
Total Expenditure	228,081	605,468	377,387	7,265,617

Expenditure by Account Category

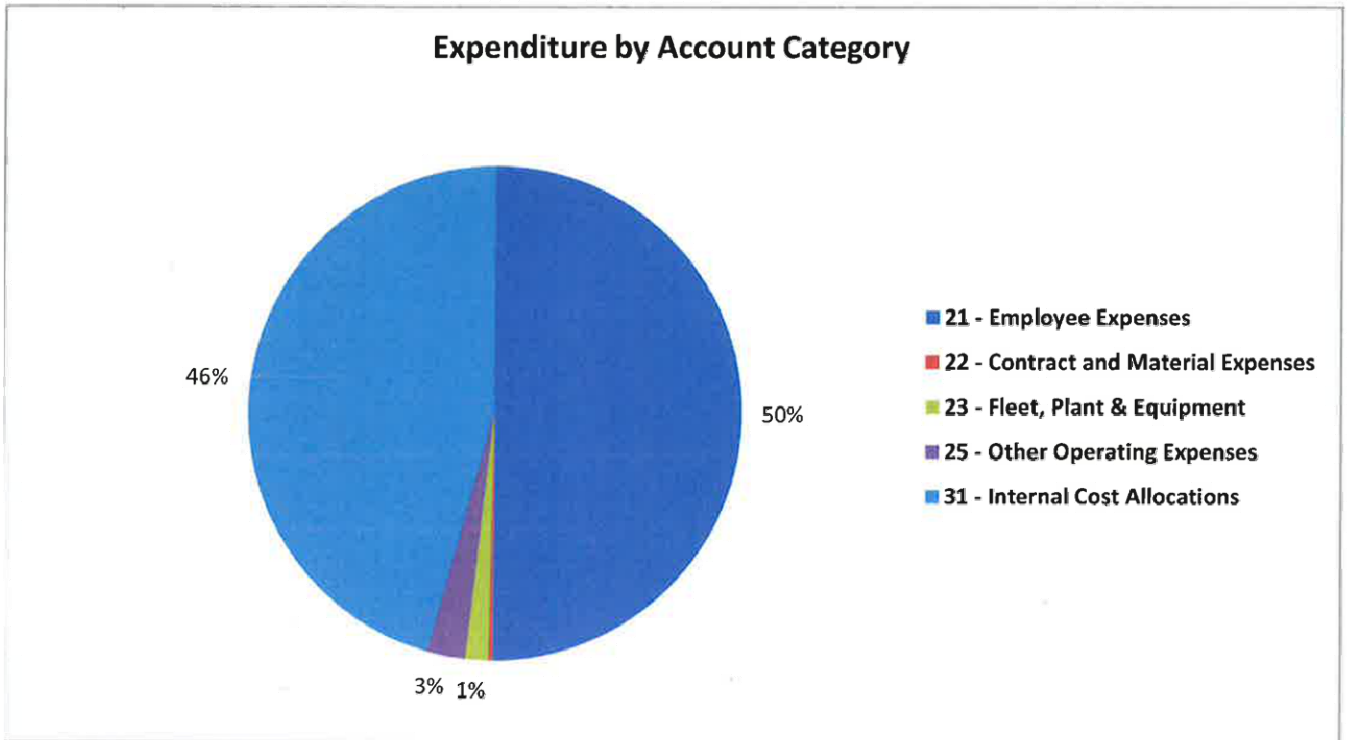
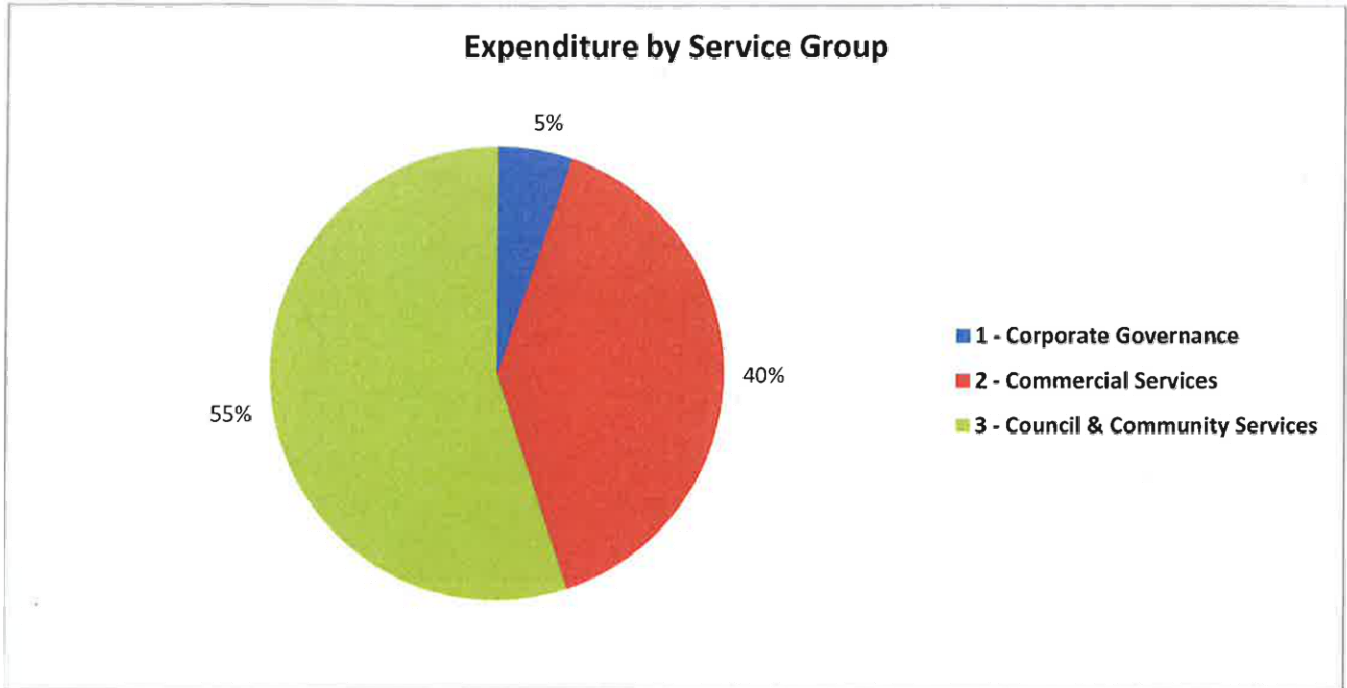
21 - Employee Expenses	114,134	168,061	53,927	2,016,734
22 - Contract and Material Expenses	525	233,694	233,169	2,804,334
23 - Fleet, Plant & Equipment	3,440	13,058	9,618	156,700
25 - Other Operating Expenses	5,730	23,024	17,294	276,285
31 - Internal Cost Allocations	104,251	167,630	63,379	2,011,566
Total Expenditure	228,081	605,468	377,387	7,265,617

Expenditure by Activity

110 - Assets Management - Fixed Assets	0	4,685	4,685	56,218
111 - Council Services General	19,312	31,283	11,970	375,393
132 - Local Authority	0	2,504	2,504	30,044
138 - Local Authority Project	0	13,309	13,309	159,710
160 - Municipal Services	28,954	34,422	5,468	413,059
161 - Waste management	10,652	8,004	-2,648	96,047
162 - Cemeteries Management	0	833	833	10,000
164 - Local Emergency Management	132	88	-45	1,050
169 - Civic Events	0	833	833	10,000
170 - Australia Day	0	83	83	1,000
171 - Naidoc Week	0	42	42	500
172 - Numbulwar Fuel	0	35,000	35,000	420,000
200 - Local roads maintenance	0	151,333	151,333	1,816,000
201 - Street lighting	0	2,004	2,004	24,050
202 - Staff Housing	-1,512	2,411	3,923	28,933
220 - Territory Housing Repairs and Maintenance	6,350	12,978	6,628	155,742
221 - Territory Housing Tenancy Management Co	3,661	4,292	632	51,509
241 - Airstrip maintenance Contracts	12,366	10,417	-1,949	125,001
245 - Visitor Accommodation and External Facility	13,551	16,965	3,414	203,579
246 - Commercial Australia Post	611	614	3	7,368
275 - Mechanical Workshop	9,616	13,632	4,016	163,587
314 - Service Fee - CDP	57,687	142,884	85,197	1,714,603
318 - Outcome Payments - CDP	0	16,250	16,250	195,000
341 - Commonwealth Aged Care Package	7,062	7,867	806	94,409
342 - Indigenous Aged Care Employment	9,781	13,386	3,605	160,632
344 - Commonwealth Home Support Program	6,606	13,735	7,129	164,817
346 - Indigenous Broadcasting	2,634	3,840	1,206	46,076

350 - Centrelink	7,281	9,750	2,469	117,003
355 - National Disability Insurance Scheme	136	0	-136	0
356 - NDIS - Community Inclusion Capacity Devel	0	133	133	1,600
381 - Animal Control	0	208	208	2,500
401 - Night Patrol	15,212	25,782	10,570	309,383
404 - Indigenous Sports and Rec Program	2,416	4,436	2,020	53,229
415 - Indigenous Youth Reconnect	15,572	21,347	5,774	256,159
416 - Youth Vibe Grant	0	118	118	1,418
Total Expenditure	228,081	605,468	377,387	7,265,617
Capital Expenditure				
5321 - Capital Purchase/Construct Buildings	0	8,333	8,333	100,000
5341 - Capital Purchases Plant & Equipment	0	23,333	23,333	280,000
5371 - Capital Purchase Vehicles	0	6,250	6,250	75,000
Total Capital Expenditure	0	37,917	37,917	455,000

Numbulwar





Roper Gulf Regional Council

Income & Expenditure Report as at

31-July-2018

Other Locations

19GLACT Year to Date Actual (\$)	19GLBUD Year to Date Budget (\$)	Variance (\$)	19GLBUD Annual Budget (\$)
--	--	------------------	----------------------------------

Expenditure by Service

1 - Corporate Governance	0	75	75	900
2 - Commercial Services	71,998	207,809	135,811	2,493,710
3 - Council & Community Services	10,600	28,839	18,240	346,072
Total Expenditure	82,597	236,724	154,126	2,840,682

Expenditure by Account Category

21 - Employee Expenses	29,666	70,869	41,203	850,423
22 - Contract and Material Expenses	7,916	23,108	15,192	277,296
23 - Fleet, Plant & Equipment	2,916	6,412	3,496	76,944
25 - Other Operating Expenses	5,318	20,052	14,734	240,623
31 - Internal Cost Allocations	36,782	116,283	79,501	1,395,397
Total Expenditure	82,597	236,724	154,126	2,840,682

Expenditure by Activity

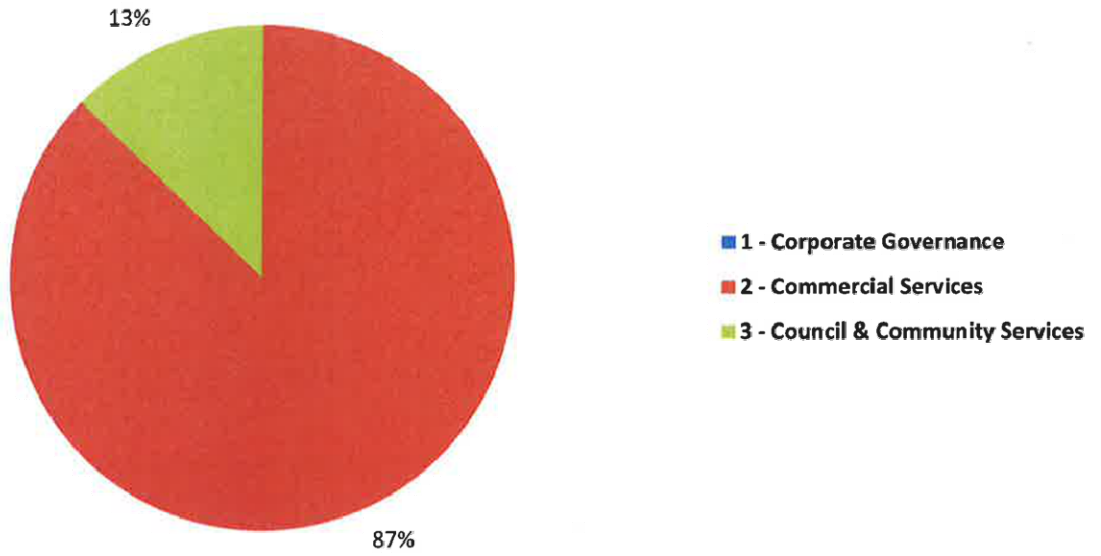
111 - Council Services General	1,958	10,797	8,838	129,561
132 - Local Authority	0	75	75	900
160 - Municipal Services	-570	2,504	3,075	30,049
164 - Local Emergency Management	0	88	88	1,050
201 - Street lighting	0	225	225	2,700
241 - Airstrip maintenance Contracts	829	833	4	10,000
314 - Service Fee - CDP	28,358	149,590	121,232	1,795,076
317 - Youth Engagement Strategy	1,415	0	-1,415	0
318 - Outcome Payments - CDP	0	4,417	4,417	53,000
322 - Outstations Housing Maintenance	7,470	16,521	9,051	198,250
323 - Outstations municipal services	25,512	36,449	10,937	437,384
324 - Outstations Capital Infrastructure	8,416	0	-8,416	0
401 - Night Patrol	9,212	15,226	6,014	182,712
Total Expenditure	82,597	236,724	154,126	2,840,682

Capital Expenditure

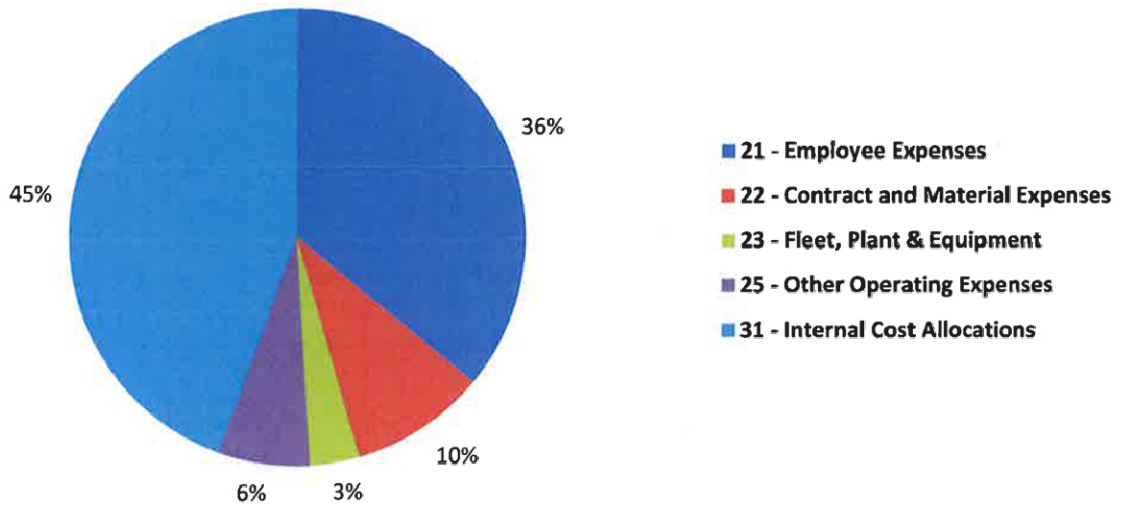
341 - Capital Purchases Plant & Equipment	0	2,167	2,167	26,000
371 - Capital Purchase Vehicles	0	5,000	5,000	60,000
Total Capital Expenditure	0	7,167	7,167	86,000

Other Locations

Expenditure by Service Group



Expenditure by Account Category



CORPORATE GOVERNANCE DIRECTORATE REPORT



ITEM NUMBER 13.5
TITLE Election Packs
REFERENCE 760628
AUTHOR Amy Bretherton, Governance Officer

RECOMMENDATION

- (a) That the Finance Committee receive and note the candidate packs from the Northern Territory Electoral Commission.

BACKGROUND

Election being held to fill the vacant position on Council. Election Day scheduled for 20th September 2018.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	13.6
TITLE	Grants: Unsuccessful Funding Application Building Better Regions Fund
REFERENCE	760648
AUTHOR	Josh Chevailier-Brine, Grants Coordinator

RECOMMENDATION

- (a) **That the Finance Committee receive and note the update from the CEO on the BBRF grant application for the Mataranka Community Hub precinct.**

BACKGROUND

On 19 December 2017 Council submitted an application to Round 2 of the Commonwealth Government's Building Better Regions Fund. The application sought funding of \$1,080,949 (GST Exclusive), or 40% of the total project cost of \$2,009,449 (GST Exclusive), for the construction of the Mataranka Community Hub precinct:

- New Council services building inclusive of a modern library
- New aged and disability care day respite centre
- New gallery and museum
- Infrastructure upgrades to the community hall
- Civil works adjacent to the existing building to facilitate additional parking.

On 17 August 2018 the acting CEO and Grants Coordinator attended a teleconference which provided feedback on the application. It was advised that the application provided strong merit against the assessment criteria, as summarised below.

Economic Benefit

- Strong link between claims and outcomes and convincing evidence to the claim
- Comprehensive analysis and good modelling of benefits and use of local goods and services
- Could have focused on the individual impacts of the project and not the functions of the building, and the impacts or benefits of the programs operating out of the building
- Letters of Support could have demonstrated stronger participation with Council and placed more emphasis on the return on investment of those partnerships

Social Benefit

- Strong link between claims with adequate evidence
- Quantifying social benefits would have strengthened application although this is difficult to do. No evidence of social benefit to be realised during the construction phase – could have explored that aspect more eh LA, Volunteers, staff and users (not a deal breaker just an observation)
- Feasibility analysis was comprehensive but its usefulness was not as strong

Value for Money

- 60% contribution provided strong VFM
- Only two partners participating in the project (Centrelink and Australia Post), good overall, but could have brought more partners to the table
- Could partners have participated better and what co-contributions could they provide
- Good revenue modelling but are there more opportunities for partners to contribute, such as in the aged care and tourism sectors
- Level of community commitment is high
- Application could have been improved

Project Delivery

- Strong capacity to deliver the Project demonstrated
- Project Management Plan and Business Plan were adequate
- No risks identified

Consultant comments overall

- Well read and understood clearly
- When working with a successful application they use the base form as the basis for a funding agreement. Ensure that all costs are finalised, and that milestones and deliverables are covered off to break the logically sequence the activity and simplify the grating process.
- Replicated the schedule and milestones from the Project Management Plan into the body of the applications.
- Nurturing stakeholders:
 - Tourism – what is NTG doing and how can they contribute
 - Agedcare – wasn't clear who was running the program and who would benefit

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	13.7
TITLE	Grants: Agreements for signing
REFERENCE	760737
AUTHOR	Josh Chevailier-Brine, Grants Coordinator

RECOMMENDATION

- (a) That the Finance Committee note and accept the funding offer of \$391,097 (GST Exclusive) for the 2018-19 Outside School Hours Care Program, by signing, and dating one copy of the Agreement.
- (b) That the Finance Committee note and accept the funding offer of \$696,800 (GST Exclusive) for the Northern Territory Jobs Package, by signing and dating one copy of the Agreement.
- (c) That the Finance Committee note and accept the funding offer of \$59,048 (GST Exclusive) for the Alcohol and Other Drugs Information and Education Program, by signing and dating one copy of the Agreement and one copy of the Service Plan.
- (d) That the Finance Committee note and accept the funding offer of \$650,000 (GST Exclusive) for the Barunga Oval Lights, by signing, dating and affixing the Common Seal to one copy of the Agreement.
- (e) That the Finance Committee note and accept the funding offer of \$800,000 (GST Exclusive) for the Ngukurr Oval Lights, by signing, dating and affixing the Common Seal to one copy of the Agreement.

BACKGROUND**2018-19 Outside School Hours Care Program**

The Agreement provides funding of \$391,097.96 (GST Exclusive) to contribute to the operational costs of child care, early learning and school aged care services in Jilkminggan, Beswick, Manyalluluk, and Ngukurr. The Program will be conducted from 1 July 2018 to 30 June 2019.

2018-19 Northern Territory Jobs Package

The Federal Government has committed to a 12-month extension of funding for the Indigenous Employment Initiative. Funding will be maintained at the current levels with relevant indexation applied. Allocated salary units will remain the same as they were for 2017-18.

2018-19 Information and Education Program

The Territory Government has provided funding of \$59,048 (GST Exclusive) to fund and develop a range of services in the community to support treatment and care options for clients and their families affected by Volatile Substance Abuse.

Oval Lights in Barunga and Ngukurr

The Territory Government has provided total funding of \$1,450,000 (GST Exclusive) for the design, purchase, and installation of oval lights at Barunga and Ngurr ovals.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	13.8
TITLE	Sponsorship Request: ArtbackNT
REFERENCE	760738
AUTHOR	Josh Chevailier-Brine, Grants Coordinator

RECOMMENDATION

- (a) **That the Finance Committee receive and note the application for sponsorship of \$3,000 from Artback NT for the 2018 Numburindi Festival.**

BACKGROUND

ArtbackNT has submitted an application for \$3,000 (GST Exclusive) in support of the Numburindi Festival, to be held in Numbulwar from 13-15 September 2018. Grant funds will provide local enterprise activities for the community's youth over the Festival.

Sponsorship is requested outside of the 2018-19 Community Grants Program as the Festival will conclude before the announcement of successful applicants. ArtbackNT's current budget for the Festival is \$75,000 (GST Exclusive).

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

CORPORATE GOVERNANCE DIRECTORATE REPORT

ITEM NUMBER	13.9
TITLE	Revision to Guideline 8
REFERENCE	760854
AUTHOR	Cristian Coman, Manager - Governance and Corporate Planning

RECOMMENDATION

- (a) **That the Finance Committee receives and notes proposed revised version of Guideline 8**

BACKGROUND

Guideline 8 is currently under Ministerial review. Councils have been invited to comment on the proposed revisions by 03 October 2018. The matter will be presented to Council at the 25 September 2018 Ordinary Meeting of Council.

ISSUES/OPTIONS/SWOT

The Finance Committee is invited to review the proposed amended version of Guideline 8 (attached).

Changes include:

- Council must have an up-to-date list of LAs including membership, publicly available on website. This is in addition to current requirements for meeting dates/times/locations, agenda and minutes;
- Delegations Clause (8): Council can delegate functions and decision making to Local Authorities (Conflict of Interest requirements apply);
- Appointment and removal of members is a handled by Council policy. Calls for nominations are 21 days instead of 28;

FINANCIAL CONSIDERATIONS

N/A

ATTACHMENTS:

- 1 Proposed Amendments to Ministerial Guideline 8.pdf
- 2 guideline-8-current.pdf

GUIDELINE 8: Regional Councils and Local Authorities

These guidelines are made by the Minister under Parts 5.1A and 19.10 of the *Local Government Act*.

Contents

- 1. Title 2
- 2. Commencement..... 2
- 3. Revocation of previous guidelines 2
- 4. Definitions 2
- 5. Where local authorities are to be established and maintained 2
- 6. Publicly available information 3
- 7. Number of members..... 3
- 8. Delegations and conflict of interest..... 3
- 9. Policy for member appointments, terminations and resignations 3
- 10. No proxies 4
- 11. Provisional meeting where quorum not present 4
- 12. Local authority meetings 4
- 13. Council consideration of minutes 5
- 14. Local authority siting fee 6
- 15. Council regional plans, budgets and financial reports 6
- 16. Council annual report..... 6
- 17. SCHEDULE: 7

MINISTERIAL APPROVAL

I, Gerald Francis McCarthy, Minister for Housing and Community Development, hereby make these guidelines under Parts 5.1A and 19.10 of the *Local Government Act*.

.....

GERRY MCCARTHY

/ /2018

GUIDELINE 8: Regional Councils and Local Authorities

Page 2 of 7

These guidelines are made by the Minister under Parts 5.1A and 19.10 of the *Local Government Act*.

1. Title

- 1.1. These guidelines are called “*Guideline 8: Regional Councils and Local Authorities*”.

2. Commencement

- 2.1. These guidelines commence on the date they are made by the Minister.

3. Revocation of previous guidelines

- 3.1. The version of Guideline 8 that applies on any date is the latest version made at the time. Previous versions do not apply from the date that this guideline is made by the Minister.

4. Definitions

In these guidelines:

appointed member means a member appointed by the council. It does not include elected members who are on the local authority.

elected member means a member of the council who represents a ward that covers the local authority's area and the mayor / president.

provisional meeting means, at the time and place set for a local authority meeting when a quorum has not been established, a majority (over 50%) of appointed members.

Note: A provisional meeting is able to make recommendations to council pursuant to clause 11.

quorum means majority (over 50%) of all local authority members including appointed members, elected members and principal member.

chair is responsible for running the meeting and ensuring that members are following the conventions of the meeting.

5. Where local authorities are to be established and maintained

- 5.1. A council must have a local authority at places listed at the end of these guidelines.
- 5.2. A council must determine the area for each local authority.

GUIDELINE 8: Regional Councils and Local Authorities

Page 3 of 7

These guidelines are made by the Minister under Parts 5.1A and 19.10 of the *Local Government Act*.

6. Publicly available information

- 6.1. A council must have an up-to-date list of its local authorities, the names of the members, meeting dates, agendas and minutes available on the council's website.

7. Number of members

- 7.1. A council must make a resolution about the number of appointed members that a local authority has. There must be at least 6 appointed members and a maximum of 14 members (including elected members), unless the Minister has approved a different maximum number of members for a particular local authority.

Note: Different Local Authorities may have different numbers of members.

8. Delegations and conflict of interest

- 8.1. Subject to the *Local Government Act* a council can delegate decision making to local authorities.

Note: It is best practice for local authority project expenditure decisions to be delegated to local authorities.

- 8.2. When a local authority is making a decision, or considering a matter, each member must consider whether they have a conflict of interest and, if so, they must leave the meeting while the matter is considered.

Note: Sections 32 and 73 of the Local Government Act deal with delegations and conflict of interest respectively.

9. Policy for member appointments, terminations and resignations

A council must have a policy that provides for:

- 9.1. The CEO calling for nominations as soon as practicable after a vacancy arises and allowing at least 21 days for nominations to be received.
- 9.2. How the call for nominations is to be advertised and promoted so that residents of the area know about it, know who to give a nomination to and when nominations close.
- 9.3. Consideration of the nominations received, which must be an agenda item at the first ordinary meeting of council after nominations have closed.

GUIDELINE 8: Regional Councils and Local Authorities

Page 4 of 7

These guidelines are made by the Minister under Parts 5.1A and 19.10 of the *Local Government Act*.

- 9.4. How, and in what circumstances, appointment of a local authority member may be revoked.

Note: The policy could require, for example, that the council must give consideration to revoking an appointment where a member is absent, without permission of the local authority, from two consecutive meetings of the local authority.

- 9.5. The process for the resignation of a local authority member in writing.

- 9.6. Selection process for the chair and the term of appointment of the chair.

Note: It is best practice to have an appointed member as chair with a constant term length (not a rotating chair).

10. No proxies

- 10.1. A local authority member is not allowed to send a proxy or substitute if the member cannot attend a meeting.

11. Provisional meeting where quorum not present

- 11.1. If a quorum is not attained for a local authority meeting, but the majority of appointed members are present, the members who are in attendance may hold a provisional meeting.

- 11.2. During a provisional meeting, all agenda items may be discussed. Minutes must be taken and clearly identified that it was a provisional meeting.

- 11.3. Members at a provisional meeting may, by majority vote, make recommendations to the council, including local authority projects, provided any such recommendation is specifically qualified as being a recommendation of a provisional meeting, rather than a local authority.

- 11.4. A provisional meeting can approve the minutes of a provisional meeting but cannot approve the minutes of a local authority meeting. A local authority may approve minutes of a provisional meeting or a local authority meeting.

- 11.5. A provisional meeting does not have the powers or functions that a council may have delegated to a local authority.

12. Local authority meetings

- 12.1. The council CEO must ensure that a minimum of four meetings for each local authority are held in each financial year.

GUIDELINE 8: Regional Councils and Local Authorities

Page 5 of 7

These guidelines are made by the Minister under Parts 5.1A and 19.10 of the *Local Government Act*.

Note: Either a local authority meeting or a provisional meeting can be counted in reaching the minimum total of four. For example, three provisional meetings and one local authority meeting would make up the required minimum number of four.

- 12.2. The agenda must be prepared in consultation with the Chair of the local authority and include, at least:
- a. items requested by members;
 - b. any reports on service delivery issues in the local authority area;
 - c. any responses by the council to matters raised at a previous local authority meeting or provisional meeting;
 - d. a written report from the council CEO on current council services in the local authority area and, after any council meeting that considers local authority projects, a report on what project(s) has been approved or the reason why the project(s) has not been approved;
 - e. visitor presentations; and
 - f. general business.

Note: Reports on other service delivery also covers Northern Territory Government and Australian Government issues.

- 12.3. Once in each financial year a local authority agenda must include reviewing:
- a. the council's annual report for the previous financial year;
 - b. the council's proposed regional plan for the next financial year;
 - c. the council's budget for proposed projects for the local authority area for the next financial year; and
 - d. any relevant community plan of the council or local authority.

13. Council consideration of minutes

- 13.1. The minutes from local authority meetings or provisional meetings (these will normally be unconfirmed minutes) must form part of the agenda papers for the next ordinary meeting of council. The council must consider any items for attention, raised by each local authority meeting or provisional meeting, at the next ordinary meeting of council after the local authority meeting or provisional meeting.
- 13.2. The council's response to items above (at 13.1) must be recorded in the minutes of the council meeting and communicated to the local authority.

GUIDELINE 8: Regional Councils and Local Authorities

Page 6 of 7

These guidelines are made by the Minister under Parts 5.1A and 19.10 of the *Local Government Act*.

14. Local authority siting fee

14.1. Appointed members are entitled to a sitting fee for each local authority meeting or provisional meeting they attend:

- a. Chair, if eligible, 143 revenue units
- b. other eligible members, 107 revenue units

Note: The value of a revenue unit is on the website of the Department of Treasury and Finance.

14.2. Elected members and council staff are not entitled to the sitting fee for attending local authority meetings or provisional meetings.

Note: Subject to council policy, reimbursement of personal travel expenses is allowed for all members, e.g. kilometre allowance paid for the use of a private vehicle.

Note: Subject to council policy, elected members are entitled to extra meeting allowances pursuant to Guideline 2 for attending a Local Authority meeting or provisional meeting.

Note: It is a matter for a council CEO as to whether council staff will receive any payment for attending a local authority meeting or provisional meeting.

15. Council regional plans, budgets and financial reports

15.1. A council must take the projects and priorities of its local authorities into consideration, whether submitted to council or recorded in minutes, when developing the council regional plan and budget.

15.2. The budget of a council must include a separate budget for each local authority area.

15.3. At each local authority meeting, the council is to submit a current financial report of actual results against the latest approved budget for the local authority area.

16. Council annual report

16.1. The annual report of a council must include information which assesses performance in relation to service delivery and planned projects in each of its local authority areas.

GUIDELINE 8: Regional Councils and Local Authorities

Page 7 of 7

These guidelines are made by the Minister under Parts 5.1A and 19.10 of the *Local Government Act*.

17. SCHEDULE:

Where local authorities are to be established and maintained.

<p><u>Barkly Regional Council:</u> Ali Curung Alupurrurulam Ampilatwatja Arparra Elliott Tennant Creek Wutunugurra (Epenarra)</p> <p><u>Central Desert Regional Council:</u> Anmatjere (Nturiya, Pmara Jutunta, Wilora, Ti Tree) Atitjere Engawala Lajamanu Laramba Nyirripi Willowra Yuelamu Yuendumu</p> <p><u>East Arnhem Regional Council:</u> Angurugu Galiwin'ku Gapuwiyak Gunyangara Milingimbi Milyakburra Ramingining Umbakumba Yirrkala</p> <p><u>MacDonnell Regional Council:</u> Amoonguna Areyonga Finke (Aputula) Haasts Bluff (Ikuntji) Hermannsburg (Ntaria) Imanpa Kaltukatjara (Docker River) Kintore (Walungurru) Mt Liebig (Amundurrngu) Papunya Santa Teresa (Ltyentye Apurte) Titjikala Wallace Rockhole</p>	<p><u>Roper Gulf Regional Council:</u> Barunga Beswick (Wugularr) Borrooloola Bulman Jilkminggan Manyallaluk (Eva Valley) Mataranka Minyerri (Hodgson Downs) Ngukurr Numbulwar</p> <p><u>Tiwi Islands Regional Council:</u> Milikapiti Pirlangimpi Wurrumiyanga (Nguiu)</p> <p><u>Victoria Daly Regional Council:</u> Amanbidji Bulla Nauiyu (Daly River) Kalkaringi/Dagaragu Pine Creek Timber Creek Yarralin/Pigeon Hole</p> <p><u>West Arnhem Regional Council:</u> Gunbalanya (Oenpelli) Maningrida Minjilang Waruwi</p> <p><u>West Daly Regional Council:</u> Nganmarriyanga Peppimenarti Wadeye</p>
--	---

Effective 29 January 2016

GUIDELINE 8

Regional Councils and Local Authorities

Contents

1. Title	2
2. Commencement	2
3. Revocation of previous guidelines.....	2
4. Definitions	2
5. Where local authorities are to be established and maintained.....	2
6. Area of a local authority	3
7. Number of members	3
8. Nomination and appointment process	3
9. Revocation of appointment.....	3
10. Appointed member vacancies.....	3
11. Request to have more than 14 members.....	4
12. No proxies.....	4
13. Provisional meeting where meeting quorum not present.....	4
14. Administrative support and secretariat	5
15. Minimum number of meetings or provisional meetings.....	5
16. Agenda and minutes.....	5
17. Regional council consideration of minutes	6
18. Functions of a local authority	6
19. Local authority member allowances	6
20. Regional council budgets and financial reports	7
21. Regional council annual report.....	7
SCHEDULE	8

Page 1 of 8

GUIDELINE 8

Regional Councils and Local Authorities

These guidelines are made by the Minister under sections 53E(2) and 258(1) of the *Local Government Act*.

1. Title

- 1.1. These Guidelines may be referred to as “*Guideline 8 Regional Councils and Local Authorities*”.

2. Commencement

- 2.1. These guidelines commence on the date they are made by the Minister.

3. Revocation of previous guidelines

- 3.1. All previous issues of Ministerial Guideline 8 relating to Regional Councils and Local Authorities are revoked.
- 3.2. Revocation of previous guidelines does not detract from the mandatory nature and effect of previous guidelines on dates when they were in effect and applicable.

4. Definitions

In these guidelines:

appointed member means a local authority member who has been appointed pursuant to section 53C(1)(b) of the Act.

members includes appointed members and non-appointed members.

non-appointed member means a person who is local authority member by virtue of section 53C(1)(a) or (2) of the *Local Government Act*.

provisional meeting means, at the time and place set for a local authority meeting when a quorum has not been established, a majority of appointed members.

Note: A provisional meeting is able to make recommendations to council pursuant to clause 13 (Provisional meeting where quorum not present). There must be more than half of the appointed members present.

5. Where local authorities are to be established and maintained

- 5.1. A regional council must maintain a local authority at the towns and communities listed in the Schedule which are within the regional council area.

6. Area of a local authority

- 6.1. A regional council must determine the area for each local authority and ensure that a list of local authorities and their respective areas is available on the regional council website.

7. Number of members

- 7.1. Subject to clause 11 (Request to have more than 14 members), a local authority is to have a minimum of six and a maximum of 14 members.
- 7.2. Subject to clause 7.1 (minimum and maximum number of members) a regional council may, by resolution, change the number of member positions that a local authority is to have.

Note: The regional council may decide different membership numbers for different local authorities.

8. Nomination and appointment process

- 8.1. As soon as practicable after a vacancy arises, a regional council must call for nominations and allow 28 days for nominations to be received.
- 8.2. The call for nominations must be advertised and promoted in a manner that ensures that residents of the relevant area are aware of it.
- 8.3. Nominations are to be returnable to a named regional council employee working in the relevant town or community.
- 8.4. The list of nominations received and consideration regarding the filling of positions for which nominations have been received, must be an agenda item at the first ordinary regional council meeting after nominations have closed.

9. Revocation of appointment

- 9.1. Regional councils must have a policy regarding how, and in what circumstances, appointments of members may be revoked. The policy could include, for example, a requirement that the regional council give consideration to revoking an appointment where a member is absent, without permission of the local authority, from two consecutive meetings of the local authority.

10. Appointed member vacancies

- 10.1. A local authority appointed member position becomes vacant when a member resigns in writing or the appointment is revoked by the regional council in accordance with council policy.

11. Request to have more than 14 members

- 11.1. If the regional council resolves to request the Minister to allow a particular local authority to have more than 14 members, the regional council may defer appointments until the next available regional council meeting for the purpose of making a request to the Minister.
- 11.2. The CEO must advise the Minister of the request in writing detailing:
 - 11.2.1. the name of the local authority;
 - 11.2.2. the current membership number;
 - 11.2.3. the preferred membership number;
 - 11.2.4. the reasons for seeking an increase in the allowed maximum membership; and
 - 11.2.5. the projected annual impact on council's budget and resources.
- 11.3. Despite other provisions in these guidelines, the Minister may allow, subject to any conditions specified, a specific maximum number of members for a particular local authority.
- 11.4. Where there is a request to have more than 14 members, the regional council must proceed to fill the extra positions via the nomination and appointment process described in clause 8, but only after Ministerial approval for those positions has been received.

12. No proxies

- 12.1. A member of a local authority may not be represented by a proxy (substitute) during a meeting or provisional meeting.

13. Provisional meeting where quorum not present

- 13.1. In the event that a quorum is not present for a meeting, but the majority of appointed members are present, the members that are in attendance may hold a provisional meeting.
- 13.2. During a provisional meeting, all agenda items may be discussed and minutes must be kept.
- 13.3. Members at the provisional meeting may, by majority vote, make recommendations to the regional council, including local authority projects, provided any such recommendation is specifically qualified as being a recommendation of a provisional meeting, rather than the local authority.
- 13.4. A provisional meeting may not approve the minutes of a local authority meeting but a local authority may approve the minutes of a provisional meeting.
- 13.5. A provisional meeting does not have the powers or functions which a council may have delegated to a local authority.

14. Administrative support and secretariat

- 14.1. The CEO must ensure there is secretariat support for the local authority.
- 14.2. The CEO is to notify all members of the local authority of the contact person, or any changes to the contact person, for secretariat and administrative matters in relation to the particular local authority.
- 14.3. For the purpose of section 63(3) of the Act, a reasonable time for provision of notice convening a local authority meeting is at least three days prior to the proposed meeting date.
- 14.4. The CEO must ensure that a current copy of the regional council's policy on delegation of powers and functions to a local authority (or to local authorities generally) is made available to all members of the local authority within the first three months of each financial year.

15. Minimum number of meetings or provisional meetings

- 15.1. Subject to clause 15.2 and the relevant Ministerial approval, the CEO must ensure a minimum of four meetings or provisional meetings for each local authority are held in each financial year.

Note: Either a meeting or a provisional meeting can be counted in reaching the minimum total of four. For example, three provisional meetings and one meeting would make up the required minimum number of four.

- 15.2. If the majority of members of a local authority agree, the Chair may make a written request to the Minister to reduce the minimum number of meetings or provisional meetings in each financial year. The Minister will consult with the regional council before making a decision.

Note: Ministerial approval is not required for a local authority to have more than the minimum number of meetings per financial year.

16. Agenda and minutes

- 16.1. The agenda for each local authority meeting is to be prepared by the secretariat in consultation with the Chair.
- 16.2. The agenda of each meeting must include but is not limited to:
 - 16.2.1. the regional council's response to local authority issues raised;
 - 16.2.2. local authority action items;
 - 16.2.3. CEO report on current regional council services in the local authority area;
 - 16.2.4. reports on other service delivery issues in the local authority area;
 - 16.2.5. visitor presentations;
 - 16.2.6. the latest quarterly report as required by clause 20.4; and

16.2.7. a report on complaints received by the regional council concerning service delivery in the local authority area and the regional council's response.

16.3. Each financial year a local authority agenda must include a review of:

- 16.3.1. the regional council's annual report for the previous financial year;
- 16.3.2. any relevant community plan of the regional council or local authority;
- 16.3.3. the regional council's policy on delegation of powers and functions;
- 16.3.4. the regional council's proposed regional plan; and
- 16.3.5. the regional council's proposed budget priorities for the local authority area for the next financial year.

17. Regional council consideration of minutes

17.1. A regional council must consider the minutes of each local authority meeting or provisional meeting (these will normally be the unconfirmed minutes) at the next ordinary council meeting after the local authority meeting or provisional meeting. The council's response to any matters raised by the local authority or provisional meeting must be recorded in the minutes of the council meeting.

17.2. A copy of the regional council's unconfirmed minutes must be provided to each local authority member by the secretariat within 10 business days after the council meeting.

18. Functions of a local authority

18.1. In addition to the functions specified at section 53D of the *Local Government Act*, it is a function of a local authority to provide a representative of the local authority for employment selection advisory panels in relation to senior positions in the local authority area.

18.2. It is also a function of a local authority to determine local authority projects for recommendation to the regional council.

19. Local authority member allowances

19.1. Subject to clause 19.2, the allowance to be paid by a regional council to an eligible member after having attended a local authority meeting or provisional meeting is as set out below:

- 19.1.1. Chair, if eligible, 143 revenue units
- 19.1.2. other eligible members 107 revenue units

Note: The value of a revenue unit may be found on the Department of Treasury and Finance website: www.treasury.nt.gov.au. Enter 'revenue units' in the search box on the home page.

19.2. The following members of a local authority are not eligible to be paid a local authority member allowance by the regional council:

- 19.2.1. elected members – as council members claim their allowance according to the relevant Ministerial guideline and general instruction on council member allowances; and
- 19.2.2. regional council staff – as they are being paid by their employer (although a council may choose to remunerate a staff member for attending a local authority meeting where they are not already being paid by council).

20. Regional council budgets and financial reports

- 20.1. A regional council must take the priorities of its local authorities or provisional meetings, whether submitted to council or recorded in minutes, into consideration as part of the overall budget development process.
- 20.2. After the regional council meeting where local authority and provisional meeting priorities are considered as required in 20.1, and prior to the next scheduled meeting of the relevant local authority, the CEO must inform the local authority in writing of the reason(s) for not incorporating any such priority into the budget.
- 20.3. The adopted budget of a regional council must include a separate budget for each local authority area detailing expenditure by:
 - 20.3.1. program (for example, library services, rubbish collection, waste management, public safety lighting, child care, aged care, roads maintenance); and
 - 20.3.2. account category (for example, employee costs, materials and services, finance costs, depreciation and capital expenditure).
- 20.4. Each quarter, the regional council must prepare a financial report setting out:
 - 20.4.1. the quarterly and year to date budget and expenditure, by program and account category, in relation to the local authority area;
 - 20.4.2. the forecast expenditure in relation to the local authority area for the whole of the financial year; and
 - 20.4.3. explanations of variations greater than ten per cent or \$10,000 (whichever is higher) between actual and budgeted amounts.

21. Regional council annual report

- 21.1. The annual report of a regional council must include information on the performance of the council in relation to service delivery and planned projects in the local authority area.
- 21.2. The annual report of a regional council must include information regarding any delegations made to a local authority.

SCHEDULE

Where local authorities are to be established and maintained.

Barkly Region
Ali Curung
Arlparra
Alpurrurulam
Ampilatwatja
Elliott
Tennant Creek
Wutunugurra

Central Desert Region
Anmatjere (Nturiya, Pmara Jutunta, Wilora, Ti Tree)
Atitjere
Engawala
Lajamanu
Laramba
Nyirripi
Willowra
Yuelamu
Yuendumu

East Arnhem Region
Angurugu
Galiwin'ku
Gapuwiyak
Gunyangara
Milingimbi
Milyakburra
Ramingining
Umbakumba
Yirrkala

MacDonnell Region
Amoonguna
Apatula
Areyonga
Haasts Bluff (Ikuntji)
Imanpa
Kaltukatjara
Kintore (Walungurru)
Ltyentye Apurte
Mt Liebig (Amundurrngu)
Ntaria
Papunya
Titjikala
Wallace Rockhole

Roper Gulf Region
Barunga
Borrooloola
Bulman
Jilkmिंगgan
Manyallaluk
Mataranka
Hodgson Downs
Ngukurr
Numbulwar
Wugularr

Victoria Daly Region
Daly River
Kalkaringi/Dagaragu
Pine Creek
Timber Creek
Yarralin

West Daly Region
Palumpa
Peppimenarti
Wadeye

West Arnhem Region
Gunbalanya
Maningrida
Minjilang
Waruwi

Tiwi Islands Region
Milikapiti
Pirlangimpi
Wurrumiyanga

CORPORATE GOVERNANCE DIRECTORATE REPORTS

ITEM NUMBER	13.10
TITLE	Grants: Funding Agreement for Libraries
REFERENCE	760890
AUTHOR	Josh Chevailier-Brine, Grants Coordinator

RECOMMENDATION

- (a) **That the Finance Committee note and accept funding offer of \$164,071 (GST Exclusive) for 2018-19 Public Library Funding by signing, dating and affixing the Common Seal to one copy of the Agreement.**

BACKGROUND**Connected Communities: A Vision for Northern Territory Public Libraries 2017-2023**

The Northern Territory Library has released a new strategic framework for the development of Territory public libraries, *Connected Communities: Vision for Northern Territory Public Libraries 2017-2023*. The framework is the culmination of a consultation process undertaken during 2016 with communities and local governments, to find out what Territorians want from their library services and to identify the challenges faced in the delivery of these services.

Key findings of the consultation process included a desire to grow library collections, particularly to be responsive to the needs of the Territory's remote communities and the NT's culturally diverse population; strong support for libraries' role in providing services to children and building a family reading culture; and the widespread need for the availability of access to the internet and to digital technology for all sections of the community.

Public Library Funding Agreement

This *Connected Communities Framework* has informed the development of the five year Public Library Funding Agreement (PLFA) tabled before Council. This arrangement provides funding of \$164,071 (GST Exclusive) per year, or \$820,355 over five years (not including indexation), as itemised in the table below.

Funding Item	2018-19
PLFA Grant	\$164,071
Big Rivers Shared Services funding to Katherine Town Council	\$40,000
Library Resource Allocation	\$7,834
Community Wi-Fi Services	\$18,000

ISSUES/OPTIONS/SWOT

Council has libraries in Barunga, Borroloola, Mataranka, and Ngukurr.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS: