



AGENDA

BULMAN LOCAL AUTHORITY MEETING

MONDAY, 18 NOVEMBER 2019

Notice is given that the next Bulman Local Authority Meeting of the Roper Gulf Regional Council will be held on:

- Monday, 18 November 2019
- The Conference Room
- Council Service Delivery Centre, Bulman
- Commencing at 10:00am

Your attendance at the meeting will be appreciated.

Phillip LUCK
Chief Executive Officer

BULMAN CURRENT MEMBERSHIP:

Elected Members

1. Mayor Judy MacFARLANE,
2. Deputy Mayor Helen LEE,
3. Cr Selina ASHLEY – On Leave until 17 December 2019,
4. Cr Deanna KENNEDY.

Appointed Members

1. Darilyn MARTIN,
2. Annunciata BRADSHAW,
3. John DALYWATER,
4. Jill CURTIS,
5. Peter Apaak Jupurrula MILLER,
6. Annette MILLER.

MEMBERS: 12

COUNCIL: 4

LA: 6

QUORUM: 7 (minimum requirement)

PROVISIONAL: 4

Explanatory Note:

Meetings must meet a 'quorum' of 50% + 1 of all members (Elected *and* Appointed).

If no quorum, but a majority of appointed members (50% + 1) a 'provisional meeting' can be held.

During a 'provisional meeting', all agenda items may be discussed, and minutes must be kept.

Members at a 'provisional meeting' may by majority vote make recommendations to Council, however the recommendations shall be considered as those of a 'provisional meeting' rather than a Local Authority.

A 'provisional meeting' does not have the powers or function delegated to a Local Authority, and it cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings, (not for Informal Meetings or Roper Gulf Regional Council Employees during their hours of work).

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant”.

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan”

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	PRESENT/STAFF/GUESTS	
2	MEETING OPENED	
3	WELCOME TO COUNTRY	
4	APOLOGIES AND LEAVE OF ABSENCE	
5	CONFIRMATION OF PREVIOUS MINUTES	
5.1	Confirmation of Previous Minutes.....	6
6	CALL FOR ITEMS OF OTHER BUSINESS	
7	DISCLOSURE OF INTEREST	
8	BUSINESS ARISING FROM PREVIOUS MINUTES	
8.1	Action List	16
9	INCOMING CORRESPONDENCE	
	<i>Nil</i>	
10	OUTGOING CORRESPONDENCE	
	<i>Nil</i>	
11	GENERAL BUSINESS	
11.1	Local Names for Cemeteries	18
11.2	Elected Member Report.....	21
11.3	Chairperson for the Local Authority	22
11.4	Weemol Toilets Proposal cost estimate	23
11.5	Bulman Drainage Design	35
11.6	Council Financial Report - October 2019	37
11.7	Governance Report - Bulman LA Project Register Update	43
12	OTHER BUSINESS	
	<i>Nil</i>	
13	CLOSE OF MEETING	

CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER	5.1
TITLE	Confirmation of Previous Minutes
REFERENCE	863832
AUTHOR	Ashleigh ANDERSON, Local Authority Coordinator

RECOMMENDATION

- (a) That the Bulman Local Authority confirms the minutes taken at the Bulman Local Authority meeting held on 14 February 2019 to be a correct record of that meetings decisions and proceedings; and
- (b) That the Bulman Local Authority confirms the minutes taken at the Bulman Local Authority meeting held on 22 August 2019 to be a correct record of that meetings decisions and proceedings;

BACKGROUND

The Bulman Local Authority met on Thursday 22 August 2019 at 10:20am and held a **provisional** meeting on that day. Due to lack of quorum, the minutes from the meeting held on 14 February 2019 were unable to be confirmed.

Attached are the recorded minutes from those meetings.

The next scheduled Bulman Local Authority meeting is on Monday 2 December 2019 at 10:00am.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Bulman Local Authority 2019-02-14 [796360].DOCX
- 2 Bulman Local Authority 2019-08-22 [845960].DOCX



MINUTES OF THE BULMAN LOCAL AUTHORITY MEETING HELD AT THE
CONFERENCE ROOM COUNCIL SERVICE DELIVERY CENTRE, BULMAN ON
THURSDAY, 14 FEBRUARY 2019 AT 10:00AM

PRESENT/STAFF/GUESTS

1.1 Elected Members

Deputy Mayor Helen LEE
Cr. Selina ASHLEY
Cr. Deanna KENNEDY

1.2 LA Members

Annette MILLER
Jill CURTIS
Darilyn MARTIN
Peter Apaak Jupurrula MILLER (Chairperson)
John DALYWATER

1.3 Staff

Virginia BOON - Acting Director of Council Community Services
Peter LEE – Community Safety Coordinator
Justin PEDERSON – Council Service Coordinator
Prerna RAMAWAT – Acting Local Authority Coordinator

1.4 Guests

Keegan WILLIAMS – Department of Local Government Housing and
Community Development

MEETING OPENED

Bulman Local Authority Meeting declared open at 10:38am with a **Quorum**.

WELCOME TO COUNTRY

Local Authority Member Peter Apaak Jupurrula MILLER welcomed members, staff and guests to the meeting and Roper Gulf Regional Council pledge was read.

APOLOGIES AND LEAVE OF ABSENCE**4.1 APOLOGIES AND LEAVE OF ABSENCE**

87/2019 RESOLVED (Selina ASHLEY/Darilyn MARTIN) CARRIED

- (a) That the Bulman Local Authority accepts apology of Mayor Judy MacFARLANE and Local Authority Member Annunciata BRADSHAW.

CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF PREVIOUS MEETINGS**

88/2019 RESOLVED (Darilyn MARTIN/Jill CURTIS) CARRIED

- (a) That the Bulman Local Authority approves the minutes as a true and accurate record of the Bulman Local Authority's Meeting held on Wednesday 5 December 2018.

DISCLOSURES OF INTEREST

There were no declarations of interest at this Bulman Local Authority.

BUSINESS ARISING FROM PREVIOUS MINUTES**8.1 ACTION LIST**

89/2019 RESOLVED (John DALYWAYTER/Deanna KENNEDY) CARRIED

- (a) That the Bulman Local Authority receives and notes the Action List.

INCOMING CORRESPONDENCE

Nil

OUTGOING CORRESPONDENCE

Nil

GENERAL BUSINESS**11.1 ELECTED MEMBERS REPORT**

90/2019 RESOLVED (Darilyn MARTIN/John DALYWATER) CARRIED

- (a) That the Bulman Local Authority receives and notes the Elected Member Report.

11.2 COUNCIL SERVICES REPORT

91/2019 RESOLVED (Jill CURTIS/Deanna KENNEDY) CARRIED

- (a) That the Bulman Local Authority receives and notes the Council Services Report; and
(b) Council Service Coordinator to review processes for weed spray.

11.3 COMMUNITY SAFETY REPORT

92/2019 RESOLVED (John DALYWATER/Annette MILLER) CARRIED

- (a) That the Bulman Local Authority receives and notes the Community Safety Report; and
- (b) Local Authority requested Council to write a letter to MLA member for Arnhem to have a permanent police presence in Community.

Councillor Selina ASHLEY left room at 11:30am

Local Authority Member Jill CURTIS left room at 11:40am

Local Authority Member Jill CURTIS returned at 11:45am

11.4 THE DRAFT BURIAL AND CREMATION BILL 2018 REPORT - DHCD

93/2019 RESOLVED (Selina ASHLEY/Darilyn MARTIN) CARRIED

- (a) That the Bulman Local Authority receives and notes The Draft Burial and Cremation Bill 2018 Report.

Councillor Selina ASHLEY returned at 11:53 am

Local Authority Member John DALWATER left meeting at 11:58 am

Local Authority Member John DALYWATER returned at 11:59 am

11.5 LOCAL AUTHORITY PROJECT FUNDING ACQUITTALS

94/2019 RESOLVED (Selina ASHLEY/John DALYWATER) CARRIED

- (a) That the Bulman Local Authority deferred the 2017-18 LAPF Certification Form, signed by the CEO on 12 December 2018 to the next Local Authority Meeting.

11.6 BULMAN LOCAL AUTHORITY RGRC FINANCIAL REPORT Q2 2018-19 & PROJECT REGISTER UPDATE

95/2019 RESOLVED (John DALYWATER/Selina ASHLEY) CARRIED

- (a) That the Bulman Local Authority receives and notes Financial (Expenditure) Report for the second Quarter of 2018-19 Financial Year;
- (b) That the Bulman Local Authority did not accept the Local Authority Project Register update Report as at 31 January 2019;
- (c) That the Bulman Local Authority re-direct \$10,000 funding from Bollard Project to Public Dry Toilet for Weemol;
- (d) That the Bulman Local Authority re-direct the \$15,000 allocated to Top Dress the Oval to purchase an Aerator for the Oval; and
- (d) That the Bulman Local Authority request Council to assist with funding Public Toilet Projects for Weemol and Bulman should additional funds be required.

11.6 PROJECT REGISTER UPDATE

96/2019 RESOLVED (Darilyn MARTIN/Helen LEE) CARRIED

- (a) That the Bulman Local Authority accepts the tabled (updated copy) of the Local Authority Project Funding Register.

11.7 GUIDELINE 8

97/2019 RESOLVED (John DALYWATER/Selina ASHLEY) CARRIED

- (a) That the Bulman Local Authority receives and notes the revised Ministerial Guideline 8 : Regional Councils and Local Authorities.

11.8 PROJECT FUNDING GUIDELINES

98/2019 RESOLVED (Hellen LEE/John DALYWATER) CARRIED

- (a) That the Bulman Local Authority receives and notes Local Authority Project Funding Guidelines.

OTHER BUSINESS

Councillor Deanna Kennedy left meeting at 1:36pm stating Conflict of Interest in CDP

12.1 CDP

99/2019 RESOLVED (Selina ASHLEY/John DALYWATER) CARRIED

- (a) That the Bulman Local Authority receives and notes the verbal CDP update provided by Virginia BOON.

12.2 WEEMOL SEWAGE

100/2019 RESOLVED (John DALYWATER/Selina ASHLEY) CARRIED

- (a) That the Bulman Local Authority receives and notes the verbal request for an update on the Weemol Sewage project; and
(b) Local Authority members requested Council provide an update on the Weemol Sewage Project.

12.3 FAST DRIVING BY MIMIL RANGERS

101/2019 RESOLVED (John DALYWATER/Darilyn MARTIN) CARRIED

- (a) That the Bulman Local Authority raised concerns regarding the driving behaviour of Mimil Ranger staff; and
(b) CSC and COMSAF staff member and LA member John Dalywater to speak to Mimil Rangers about the dangers of their staff driving in Community.

12.4 MOUNT CATT OUTSTATION

102/2019 RESOLVED (Selina ASHLEY/Jill CURTIS) CARRIED

- (a) That the Bulman local Authority discussed the road conditions along the Mount Catt Outstation access road; and
(b) Acting DCCS to inform of concerns regarding the Mount Catt access road.

CLOSE OF MEETING

The meeting closed at 1:52pm.

THESE PAGES FORM THE MINUTES OF THE Bulman Local Authority Meeting HELD ON Thursday, 14 February 2019 and CONFIRMED on 18 November 2019.

Chairperson



MINUTES OF THE BULMAN LOCAL AUTHORITY MEETING HELD AT THE
CONFERENCE ROOM COUNCIL SERVICE DELIVERY CENTRE, BULMAN ON
THURSDAY, 22 AUGUST 2019 AT 10.00 AM

PRESENT/STAFF/GUESTS

1.1 Elected Members

- Mayor Judy MacFARLANE
- Councillor Deanna KENNEDY

1.2 Appointed Members

- John DALYWATER - **Chairperson**
- Annunciata BRADSHAW
- Jill CURTIS
- Peter Apaak Jupurrala MILLER

1.3 Staff

- Phillip LUCK – Chief Executive Officer
- Brenda DONGES – Acting Area Manager
- Justin PEDERSEN – Council Service Coordinator (Bulman)
- Hannah BEDFORD – Community Safety Coordinator
- Sam PHELAN – Vet
- Yasmine MURPHY – Senior Administration Support Officer
- Ashleigh ANDERSON – Local Authority Coordinator

1.4 Guests

- Leigh WARE – Remote School Attendance Coordinator
- Christine MANTELL – Community Development Officer

MEETING OPENED

The Bulman Local Authority Meeting opened at 10:20am as a **PROVISIONAL** meeting.

The Chairperson welcomed Members, Staff and Guests to the meeting and the Roper Gulf Regional Council Pledge was read.

WELCOME TO COUNTRY

APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

103/2019 RESOLVED (Jill CURTIS/Peter MILLER)

CARRIED

- (a) That the Bulman Local Authority recommends accepting the apologies from Deputy Mayor Helen LEE, Councillor Selina ASHLEY, Local Authority Member Annette MILLER. Noting that Local Authority Member Darilyn MARTIN was absent and did not tender an apology.

CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

104/2019 RESOLVED (Annunciata BRADSHAW/Deanna KENNEDY)

CARRIED

- (a) That the Bulman Local Authority recommends that the previous minutes from the meeting of 14 February 2019 be confirmed as a true and accurate record of that meeting.

CALL FOR ITEMS OF OTHER BUSINESS

12.1 Feral Animal Management

12.2 Old CDP Building - Weemol

DISCLOSURES OF INTEREST

There were no declarations of interest at this Bulman Local Authority.

BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

105/2019 RESOLVED (Deanna KENNEDY/Annunciata BRADSHAW)

CARRIED

- (a) That the Bulman Local Authority receives and notes the Action List; and
(b) That the Bulman Local Authority approves the removal of all completed items from the Action List.

INCOMING CORRESPONDENCE

Nil

OUTGOING CORRESPONDENCE

Nil

GENERAL BUSINESS

11.1 ANIMAL MANGEMENT REPORT

106/2019 RESOLVED (Peter MILLER/Judy MacFARLANE)

CARRIED

- (a) That the Bulman Local Authority receives and notes Animal Management Report; and
(b) That the Bulman Local Authority completes the Animal Management By law survey form.

11.2 ELECTED MEMBER REPORT

107/2019 RESOLVED (Peter MILLER/Annunciata BRADSHAW) *CARRIED*

- (a) That the Bulman Local Authority receives and notes the Elected Member Report.

11.3 YOUR VOICE, YOUR COMMUNITY CAMPAIGN

108/2019 RESOLVED (Peter MILLER/Jill CURTIS) *CARRIED*

- (a) That the Bulman Local Authority receives and notes the feedback from the Your Voice, Your Community Campaign by the Department of Local Government, Housing and Community Development; and
- (b) That the Bulman Local Authority recommends that the CEO write a letter to Warren SNOWDON, MP and Selina UIBO, MLA requesting that they visit Bulman Community.

11.4 DRAFT LOCAL GOVERNMENT BILL

109/2019 RESOLVED (Peter MILLER/Deanna KENNEDY) *CARRIED*

- (a) That the Bulman Local Authority receives and notes the Draft Local Government Bill presentation from the Department of Local Government, Housing and Community Development.

11.5 LA001 - LOCAL AUTHORITY POLICY

110/2019 RESOLVED (Annunciata BRADSHAW/Deanna KENNEDY) *CARRIED*

- (a) That the Bulman Local Authority receives and notes the updated Local Authority Policy.

11.6 LOCAL AUTHORITY MEETING ATTENDANCE

111/2019 RESOLVED (Judy MacFARLANE/Deanna KENNEDY) *CARRIED*

- (a) That the Bulman Local Authority receives and notes the attendance records for the members of the Bulman Local Authority between 03 April 2017 to 14 February 2019.

11.7 CHAIRPERSON FOR THE LOCAL AUTHORITY

112/2019 RESOLVED (Annunciata BRADSHAW/Jill CURTIS) *CARRIED*

- (a) That the Bulman Local Authority receives and notes the information regarding the appointment of a Chairperson of the Bulman Local Authority; and
- (b) That the Bulman Local Authority defers the decision to appoint a Chairperson to the next Local Authority meeting.

**11.8 GOVERNANCE REPORT - LOCAL AUTHORITY
PROJECT REGISTER UPDATE**

113/2019 RESOLVED (Deanna KENNEDY/John DALYWATER) *CARRIED*

- (a) That the Bulman Local Authority receives and notes the updated report on Local Authority Project Funding as at 21 July 2019;
- (b) That the Bulman Local Authority approves in principle that \$25,000 of Local Authority Project Funding be allocated towards project 1413806 Toilets near Council Office; and
- (c) That the Bulman Local Authority recommends that the CEO obtain a near complete design and costing estimate for project 1413806 Toilets near council office.

11.9 COUNCIL FINANCIAL REPORT - JUNE 2019

114/2019 RESOLVED (Peter MILLER/Judy MacFARLANE) *CARRIED*

- (a) That the Bulman Local Authority receives and notes the Financial (Expenditure) Report for the month of June 2018-19 financial year.

11.10 REMOTE SPORT VOUCHER SCHEME (RSVS)

115/2019 RESOLVED (Annunciata BRADSHAW/Jill CURTIS) *CARRIED*

- (a) That the Bulman Local Authority receives and notes the Remote Sports Voucher Scheme Report.

11.11 ANNUAL CIVIC EVENTS AND FESTIVAL COMMITMENTS

116/2019 RESOLVED (Judy MacFARLANE/Peter MILLER) *CARRIED*

- (a) That the Bulman Local Authority reviews the relevant Council confirmed list of annual Civic Events and Festivals:
 - Australia Day;
 - Clean Australia Day;
 - ANZAC Day;
 - NAIDOC Week;
 - Barunga Festival;
 - Yugul Mangi Festival;
 - Borroloola and District Show;
 - Great Northern Clean Up;
 - Never Never Festival;
 - Walaman Festival;
 - Citizenship Ceremonies; and
 - Numbulwar Numbirindi Festival.

11.12 AGED CARE AND DISABILITY UPDATE

117/2019 RESOLVED (Peter MILLER/Deanna KENNEDY) *CARRIED*

- (a) That the Bulman Local Authority receives and notes the update on Aged Care and Disability (NDIS) in Bulman Community.

OTHER BUSINESS

12.1 FERAL ANIMAL MANAGEMENT

118/2019 RESOLVED (Peter MILLER/Annunciata BRADSHAW) *CARRIED*

- (a) That the Bulman Local Authority receives and notes the concerns regarding the NLC issued press release to ABC about controlling feral animals in the Top End; and
- (b) That the Bulman Local Authority recommend that Local Authority Member John Daylight liaise with Mimal Rangers regarding the culling of feral animals.

12.2 OLD CDP BUILDING - WEEMOL

119/2019 RESOLVED (John DALYWATER/Deanna KENNEDY) *CARRIED*

- (a) That the Bulman Local Authority receives and notes the information given about the Old CDP Building in Weemol; and
- (b) That the Bulman Local Authority recommend the CEO to investigate options raised and to report at the next Local Authority.

CLOSE OF MEETING

The meeting terminated at 1:30pm.

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Bulman Local Authority Meeting HELD ON Thursday, 22 August 2019 AND CONFIRMED Monday, 18 November 2019.

Chairperson

BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER 8.1
TITLE Action List
REFERENCE 863833
AUTHOR Ashleigh ANDERSON, Local Authority Coordinator

RECOMMENDATION:

- (a) That the Bulman Local Authority receives and notes the Action List; and
- (b) That the Bulman Local Authority approves the removal of all completed Action List items.

Current Actions

Date	Item No	Agenda Item	Action Required	Responsible Person	Status	Update
22.02.18	9.1	LED Light at Weemol	Installation of LED light at Weemol Entry	GM IS&P	Ongoing	Upgrades of all lights in Bulman and Weemol underway.
14.02.19	12.2	Weemol Sewage	Information to Weemol Sewage Project to be provided	PWC	Ongoing	Works in Design stage
22.08.19	11.3	Your Voice, Your Community	Letter to be written to Selina Uibo and Warren Snowden about visiting Bulman	CEO	New	
22.08.19	12.2	Old CDP Building – Weemol	Investigate options for old CDP Building and report at next LA Meeting	GM IS&P	New	

Long Term and Advocacy

Date	Item No	Agenda Item #	Action Required	Responsible Person	Status	Update
05.12.18	8.1	Light and Transmitter on hill	Installation of Light and mobile transmitter on hill	GM IS&P	Ongoing	Letter to be written to CASA about requirements
27.19.17	12.2	Road Management	Central Arnhem Sealing. Upgrade and seal from bridge to Weemol	NTG - Advocacy	Ongoing	No updates
05.12.18	11.5	Toilet Block	Installation of Public Toilet near Roper Gulf Office	GM IS&P	In Progress	New design and costing estimate to be provided
14.02.19	11.3	Police in Bulman	Letter to be written to Police regarding Police Presence in Bulman	CEO	Ongoing	
14.02.19	12.4	Mt Catt Outstation	Repair road to suitable condition on access road	GM IS&P	Ongoing	Sourcing Funding

ATTACHMENTS:

GENERAL BUSINESS



ITEM NUMBER	11.1
TITLE	Local Names for Cemeteries
REFERENCE	863836
AUTHOR	Department of Local Government, Housing and Community Development

RECOMMENDATION

- (a) **That the Bulman Local Authority confirms the names of the Bulman Cemetery 1 and Bulman Cemetery 2.**

BACKGROUND

Currently, a number of cemeteries in community are identified as North Cemetery, South Cemetery, East Cemetery or West Cemetery. In order to progress the cemetery license and/or lease agreements as part of the Burial and Cremation Bill, the Department of Local Government, Housing and Community Development would like to confirm with the Local Authority if any of the identified cemeteries have local names.

A representative from the Department of Local Government, Housing and Community Development will present further information to the Local Authority.

ISSUES/OPTIONS/SWOT

Nil

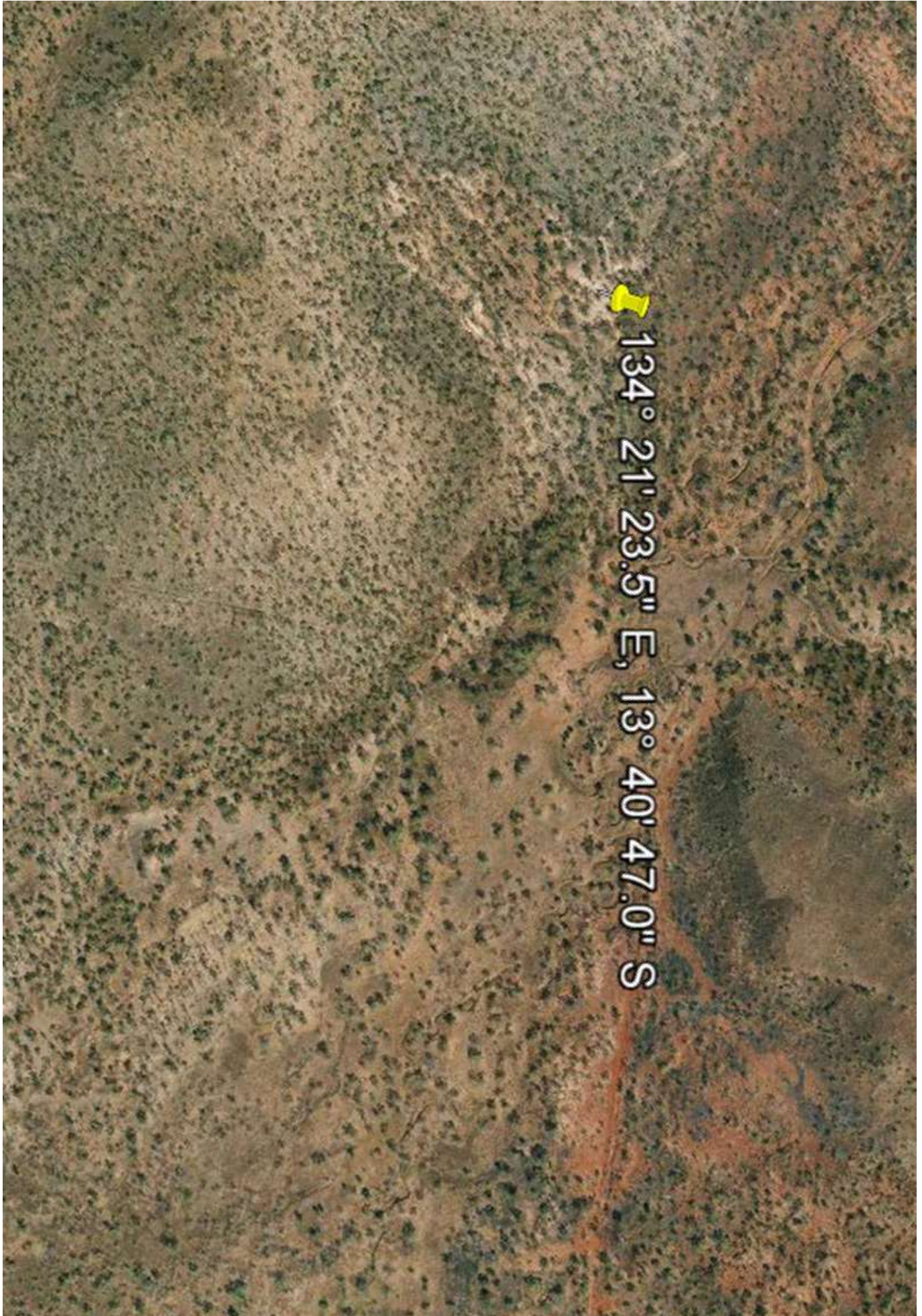
FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Bulman Cemetery 1.pdf
- 2 Bulman Cemetery 2.pdf





GENERAL BUSINESS

ITEM NUMBER	11.2
TITLE	Elected Member Report
REFERENCE	863973
AUTHOR	Ashleigh ANDERSON, Local Authority Coordinator

RECOMMENDATION

- (a) **That the Bulman Local Authority receives and notes the Elected Member Report.**

BACKGROUND

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at www.ropergulf.nt.gov.au and can be provided upon request and all the Roper Gulf Regional Council offices.

The Ordinary Meeting of Council held in Numbulwar on Wednesday 25 September 2019 were unavailable on the Local Authority Meeting held on 02 October 2019, decisions from the Ordinary Meeting of Council include:

- That Council receives and notes the Nyiranggulung Ward Report;
- That Council approves the recommendations from the provisional Bulman Local Authority meeting held on 22 August 2019;
- That Council sends a letter to the Chief Executive of the Department of Local Government, Housing and Community Development to invite him or his delegate to meet with Council in relation to Territory Housing property rental amounts;
- That Council delegates the Mayor and Chief Executive Officer to negotiate with the Mayors and Chief Executive Officers of Katherine Town Council and Barkley Regional Council on a strategy to seek greater input into the requirements for:
 - i. A Social Impact Assessment of all stakeholders of the affected area; and
 - ii. Extension of time to respond to the Strategic Regional Environmental and Baseline Assessment (SREBA) before it is accepted into legislation; and
 - iii. That Council approves the letter of support for the Mayor of Katherine to take this matter to the next Local Government Association of the Northern Territory (LGANT) to lobby the Northern Territory Government on behalf of Councils.
- That Council invites the Commissioner of the Northern Territory Police Fire and Emergency Services or their delegates to attend the next Ordinary Meeting of Council to brief and discuss:
 - i. Call Centre and emergency response; and
 - ii. Rotation of Members (Police Officers) in Community;
- That Council approves the prioritization for applications of Special Purpose Grants to be:
 - \$200,000 for Sport and Recreation Hall upgrades in Bulman

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS

ITEM NUMBER	11.3
TITLE	Chairperson for the Local Authority
REFERENCE	863834
AUTHOR	Ashleigh ANDERSON, Local Authority Coordinator

Bulman Local Authority at its meeting on 04 July 2019 resolved that the matter be deferred to the meeting to be held on 18 November 2019.

RECOMMENDATION

- (a) **That the Bulman Local Authority receives and notes the information regarding the appointment of a Chairperson of the Bulman Local Authority; and**
- (b) **That the Bulman Local Authority appoints a Chairperson for a period of 12 Month(s).**

BACKGROUND

At present, each Local Authority has a rotating Chairperson, that is, it is decided on the day on who will chair the meeting.

This is problematic for the following reasons:

- I. Guideline 8, clause 12.2 states "*That agenda **must** be prepared in consultation with the Chair of the Local Authority...*" At present this is not happening in consultation with the Chair, but with the Directors and Chief Executive Officer;
- II. *Local Government Act 2008 s.63(2) "The CEO may, at the request of the Chair of a Local Authority, Local Board or Council Committee, convene a meeting of the Local Authority, Local Board or Committee"* Meaning that the CEO cannot actually call for a meeting, only the Chairperson of that Local Authority can request the CEO to call a meeting.

The difficulty commonly faced at the moment with Local Authority meetings being cancelled is that oftentimes a new date is not rescheduled, this is somewhat due to the above point (II.) being that only a Chairperson can convene a meeting. Without a dedicated Chairperson, the meeting cannot be called.

The recommendation is that the Local Authority appoint an appointed member to be Chairperson for a period of 12 month(s).

On the 22 August 2019, the Bulman Local Authority elected to defer the decision of Chairperson to the next Local Authority meeting.

ATTACHMENTS:

GENERAL BUSINESS



ITEM NUMBER	11.4
TITLE	Weemol Toilets Proposal cost estimate
REFERENCE	863838
AUTHOR	Jerod AMATO, Assets Manager (acting)

RECOMMENDATION

- (a) **That the Bulman Local Authority receives and notes the cost estimate for the proposed toilet at Weemol.**

BACKGROUND

As part of the 2019-20 approved budget the Local Authority allocated the amount of \$25,000.00 from their Local Authority Project Funding as provided by the Department of Local Government, Housing and Community Development to go towards funding for the installation of dry toilets at Weemol.

Pricing for a pre designed, certified and wheelchair accessible building has been received, and has been quoted at an approximate cost of \$115,544.00 including supply, construction, and a 10% contingency.

The attached shows the full proposal including floor plan showing separate male and female sides, there will also be a partition out the front between the entries.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Project costing is listed above

ATTACHMENTS:

- 1 Weemol Toilets Proposal.pdf

PROPOSAL | MA4547



ROPER GULF REGIONAL COUNCIL
Aboriginal Community Locations

Yarra Custom Toilet Building

modus
Australia
Restrooms & Toilet Buildings



Contents

- 3** **About Modus**
Why we're different and why it matters
- 4** **Introduction**
Letter of introduction
- 5** **Specification**
Detailed specification of building elements
- 6** **Floor-plan**
Plan view of building
- 7** **Scope of Works**
Project scope and responsibilities
- 8** **Fixtures**
Internal fixtures schedule and specification
- 9** **Colour Options – Standard**
A wide palette of colours to choose from
- 10** **Colour + Material Options – Premium**
Premium materials and colours
- 11** **Investment Value**
Clear pricing breakdown
- 12** **Projects**
Small selection of previous project images
- 13** **Terms and Conditions**
Our terms and conditions of trade

The Modus Difference



Heavy Duty

Built for anywhere, built to last



Cost Effective

Saving you money now and later



Simple to Install

Ease of installation means no stress



Safe and reliable

Safety first, always



Easy to Clean

Lower maintenance to slash ongoing costs



Access and Mobility Compliant

Fully compliant for access by everyone

Modus Made

SIMPLE

Modus Australia takes all the work off-site so that a functional public toilet building is up and running within days of being delivered, in a flat packed kit-form package. The quick and easy construction is achieved by prefabricating all the panels and columns fit seamlessly. This results in a cost-effective solution when compared to the processes necessary to construct a conventional brick and tile building.

COMPLIANT

Modus Australia is dedicated to continue to remain a community provider of compliant facilities to encourage engagement in the community across all levels of mobility. We manufacture building solutions that meet strict compliance Access and Mobility AS1428.1, Changing Places Toilet systems and CPTED (Crime Prevention Through Environmental Design) guidelines.

NO TIMBER, NO TERMITES

Whilst termites can bore through timber framework, they do not have an appetite for steel and aluminium structures!

PROUDLY 100% AUSTRALIAN

All materials are sourced and fabricated in Australia, and Modus Australia is 100% Australian owned and operated.

DURABLE

Our toilet buildings are constructed using a heavy steel structure and aluminium panels that are engineered to suit cyclonic regions and flood prone areas.

ADAPTABLE

Modus Australia provides a toilet building solution that can be adapted to provide a variety of services to the public. From a single to a large amenity building the layout can be adapted to include: showers, laundries, change rooms, shade areas, store/service rooms in addition to disabled, ambulant, unisex and single sex public restroom facilities. With an innovative prefabricated modular design, Modus Australia's public restroom and toilet buildings can be adapted to fit customised configuration requirements.

Introduction



MODUS AUSTRALIA
ABN: 53 147 987 095
ACN: 147 987 095
1300 945 930
info@modusaustralia.com.au
www.modusaustralia.com.au

Date: 6/09/2019

Attn: Jerod Amato
Roper Gulf Regional Council

Dear Jerry,

Thank you for your valued enquiry regarding our toilet and amenity solutions. Please see the below proposal for your consideration. We trust it meets with your satisfaction.

YARRA CUSTOM TOILET BUILDING

The Yarra Toilet Building distinguishes itself from a standard toilet building with a distinctive skillion style roof line, designed to integrate seamlessly into any environment whilst adding an architectural compliment to its surroundings.



Render above: Yarra Custom Toilet Building. Note 3D renders may not reflect the exact building in this proposal, we can provide an accurate render upon confirmed order.

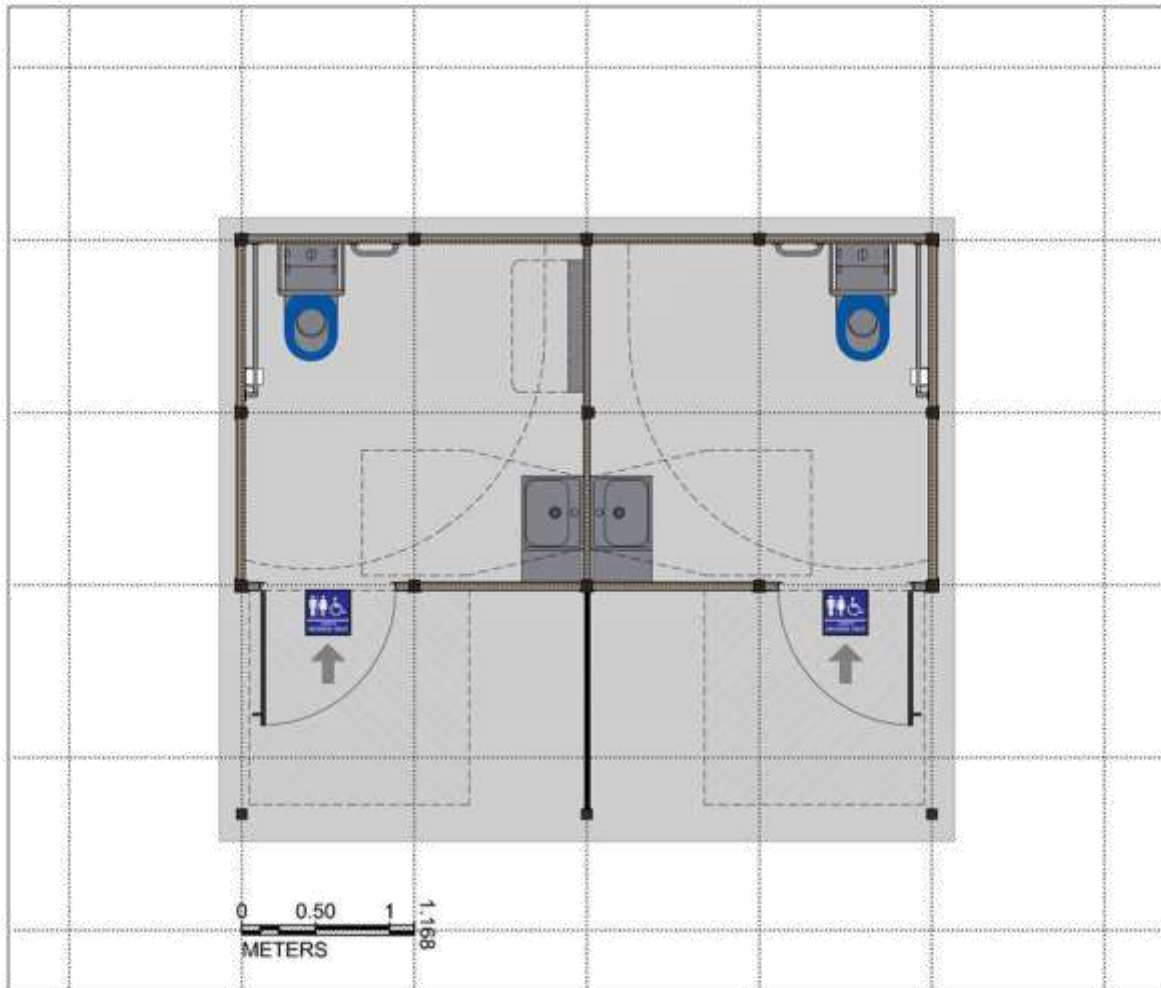
Specification

YARRA CUSTOM TOILET BUILDING

ELEMENT	DETAILS
Wall Framing	Proprietary panel system, fully welded steel hot dip galvanized after fabrication
Proprietary Wall Panel System	Pre-clad panels (inside and out) Nutserts are fitted to the panel sides to bolt to the supplied vertical channels
External Wall Cladding	Colorbond® Custom Orb sheeting to mid height and powdercoated aluminium fascia planking above Above Door: Powdercoated Aluminium battens
Internal Wall Cladding	Mini-orb sheeting in Zinalume finish
Roof	Custom Orb Sheeting with portion light sheet over each cubicle
Door	Solid Core with metal skin
Door Hardware	Heavy duty marine grade stainless steel hinges, indicator bolts, and auto door closers
Door Signage	Tactile Braille blue/white (compliant with AS 1428.1)
Fasteners	Class 3 in painted finish to match building colours
Fixings	Stainless Steel
Structural Engineering Rating	As specified by client
Exposed Steel	Galvanised and powdercoated finish

Building Floor Plan

YARRA CUSTOM TOILET BUILDING



Note: Floor plan above may not contain all fixtures and modifications included in this proposal. For accuracy, refer to the Building Fixtures section. We can provide an accurate floor plan upon confirmed order.

Scope of Works

YARRA CUSTOM TOILET BUILDING

ITEM	BY MODUS	BY OTHERS	N/A
DESIGN AND ENGINEERING			
Engineering Drawings	•		
Concrete Specification Plan	•		
Plumbing Pre-Lay Plan	•		
Structural Engineer Sign Off	•		
TOILET BUILDING SUPPLY			
Fabrication, Coating and Pre-assembly of all Components	•		
Freight of Kit-Form Building to Site	•		
OTHER ITEMS			
Local Building Permits, Approvals and Fees		•	

Building Fixtures

YARRA CUSTOM TOILET BUILDING

QUANTITY	DETAILS
2	Stainless Steel Toilet Pan & Cistern
2	Large Stainless Steel Wash Hand Basin with Knee Operated Time Flow Tap
2	Set of Stainless Steel Grab Rails
2	Stainless Steel Single Toilet Roll Dispenser
2	Stainless Steel Shelf for Universal Cubicle
1	Baby Change Station
1	Rear Gutter and Downpipes
1	Colorbond Verandah Privacy Wall; positioned between centre wall and centre verandah column
4	Solar LED Batten Light

Colour Options - Standard

LEGEND

- Also available in COLORBOND® Ultra steel for coastal and industrial environments. All other colours are available in COLORBOND® Ultra steel on request, please speak with your supplier.
- ⊙ Also available in COLORBOND® Stainless steel for severe coastal and industrial environments. Please speak to your supplier for more information regarding availability. For further details on the legend, please refer to the back page.

CLASSIC colour range¹



CLASSIC CREAM™
SA = 0.32. BCA = L



PAPERBARK®
SA = 0.42. BCA = M



PALE EUCALYPT®
SA = 0.60. BCA = M



WOODLAND GREY® ⊙
SA = 0.71. BCA = D



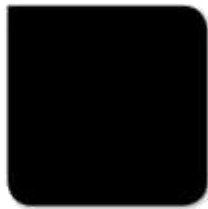
DEEP OCEAN® ⊙
SA = 0.75. BCA = D



COTTAGE GREEN®
SA = 0.75. BCA = D



MANOR RED®
SA = 0.69. BCA = D



NIGHT SKY®
SA = 0.96. BCA = D

CONTEMPORARY colour range¹



SURFMIST® ⊙⊙
SA = 0.32. BCA = L



EVENING HAZE®
SA = 0.43. BCA = M



SHALE GREY™
SA = 0.43. BCA = M



DUNE® ⊙⊙
SA = 0.47. BCA = M



COVE™
SA = 0.54. BCA = M



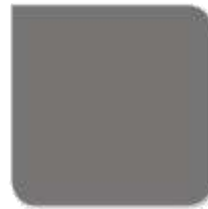
WINDSPRAY® ⊙⊙
SA = 0.58. BCA = M



GULLY™
SA = 0.63. BCA = D



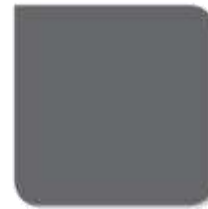
MANGROVE™
SA = 0.64. BCA = D



WALLABY™ ⊙
SA = 0.64. BCA = D



JASPER®
SA = 0.68. BCA = D



BASALT™
SA = 0.69. BCA = D



IRONSTONE®
SA = 0.74. BCA = D



TERRAIN®
SA = 0.69. BCA = D



MONUMENT® ⊙
SA = 0.73. BCA = D

Note: Pricing allows for the above colours from the standard Classic and Contemporary Colorbond® ranges only

Colour + Material Options - Premium

ALUMINIUM COMPOSITE

Metallic Stock Colours



Solid Stock Colours



WOOD PLASTIC COMPOSITE (WPC) BATTEN CLADDING

Black Bean



Projects



OLYMPUS 4



INCUBE 5



YARRA 3



WHITEHAVEN CUSTOM



CHANGING PLACES



CAPRICORN 5

GENERAL BUSINESS



ITEM NUMBER	11.5
TITLE	Bulman Drainage Design
REFERENCE	864069
AUTHOR	Vikrant JAGARLAMUDI, Roads Coordinator

RECOMMENDATION

- (a) **That the Bulman Local Authority receives and notes update on Bulman drainage design project.**

BACKGROUND

Flanagan Consulting Group was engaged by Council to design drainage solutions for the Playground and BBQ park road leading to the cul-de-sac. The consultant has provided Council with preliminary designs for review and approval. On reviewing the drawings submitted it is understood that the service road is blocking an existing major unlined open drain running south to north through Lot 10. The consultants suggested a culvert will be required under the service road to funnel storm water further downstream onto the northern side of Central Arnhem Hwy. Hydraulic modelling will be required to assess existing drainage capacity and to design the culvert under the service road.

ISSUES/OPTIONS/SWOT

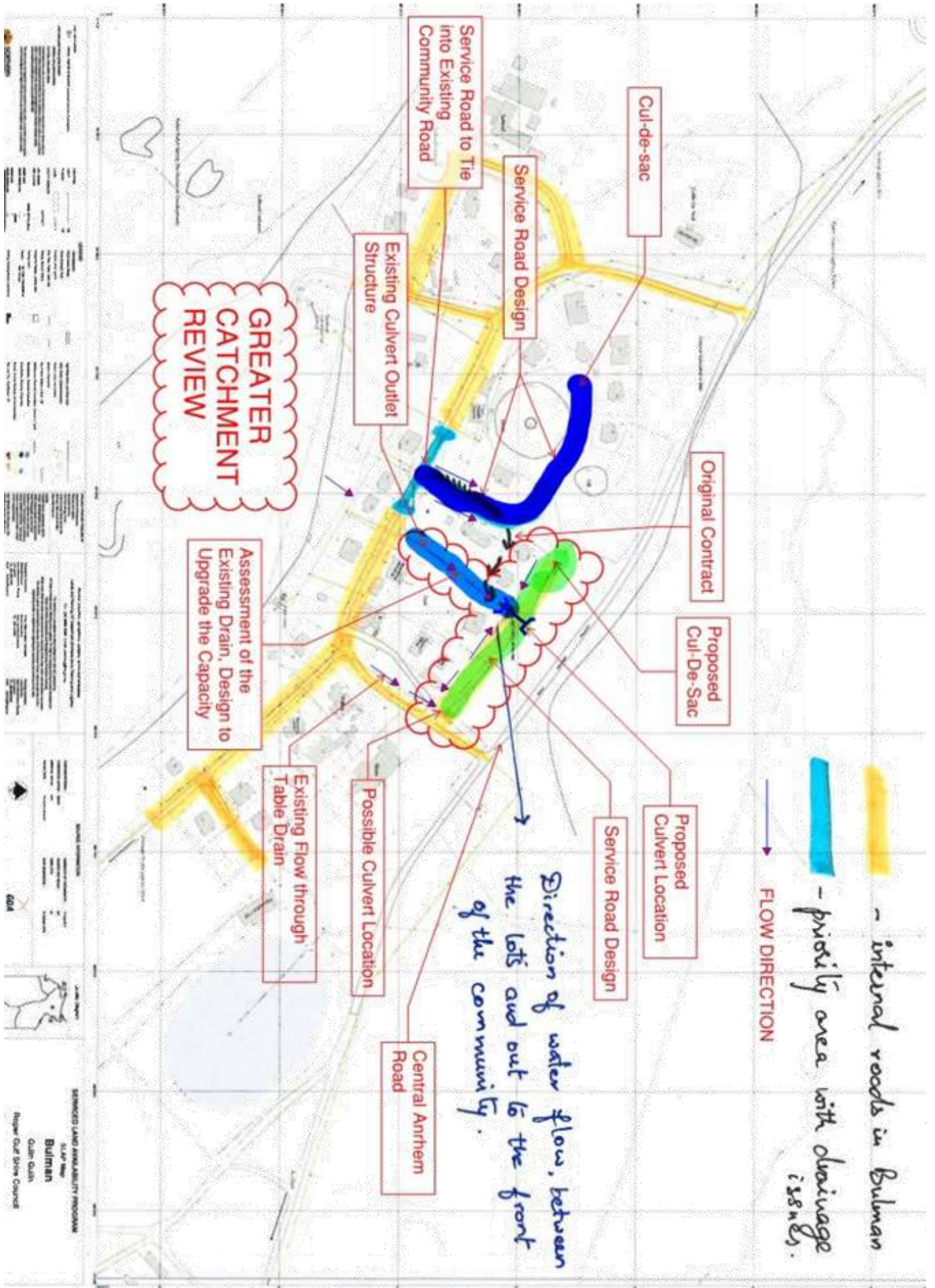
The proposed design and culvert will provide more appropriate drainage and upgrade the service road connecting the Lots 20, 11 and 34. Designs will provide scour protection and include table drains parallel to service road to hold run-off upstream catchment.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Proposed Design Variation .pdf



GENERAL BUSINESS

ITEM NUMBER	11.6
TITLE	Council Financial Report - October 2019
REFERENCE	865051
AUTHOR	Jasjit RAI, Financial Accountant

RECOMMENDATION

- (a) **That the Bulman Local Authority receives and notes the Financial (Expenditure) Report for the month of October 2019-20 financial year.**

BACKGROUND

As per the *Local Government Act* and Guideline 8, the Council is to submit a current financial report of actual income and expenditure against the latest approved budget for the Local Authority area.

ISSUES/OPTIONS/SWOT

There are underspends/overspends in several activities as outlined in the attached expenditure report. The brief explanation for these underspends/overspends for each directorate is as follow:

Directorate of Corporate Governance:

The total of underspend under this directorate is \$23,580.

However, Activity 110 Assets Fixed - Building and Infrastructure is overspent by \$36,941. The reason for this over expenditure is a timing issue only. The actual expenditure incurred is within the total budgeted amount. There are also several activities with underspends as well – Activity 115 Asset Mobile has underspend of (\$17,537) and Activity 138 Local Authority Projects funding has underspend of \$49,883. Council's management is planning and trying to complete these projects.

Directorate of Commercial Services:

The total of underspend under this directorate is \$32,299. The major activities contributing to this underspend are Activity 220 Territory Housing Repairs and Maintenance Contracts (\$15,557) and 221 Territory Housing Tenancy Management Contracts (\$10,658). The reason for these underspend is due to staff absence and vacant positions.

Directorate of Council & Community Services:

The total underspend under this directorate is \$184,791. The major reason for this underspend is the vacant positions and staff absences under several programs. Also, Activity 200 Local roads maintenance (\$63,667) not yet spent and road committee is currently reviewing the action plan.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Bulman Local Authority - Expenditure Report 31.10.2019.pdf

Roper Gulf Regional Council

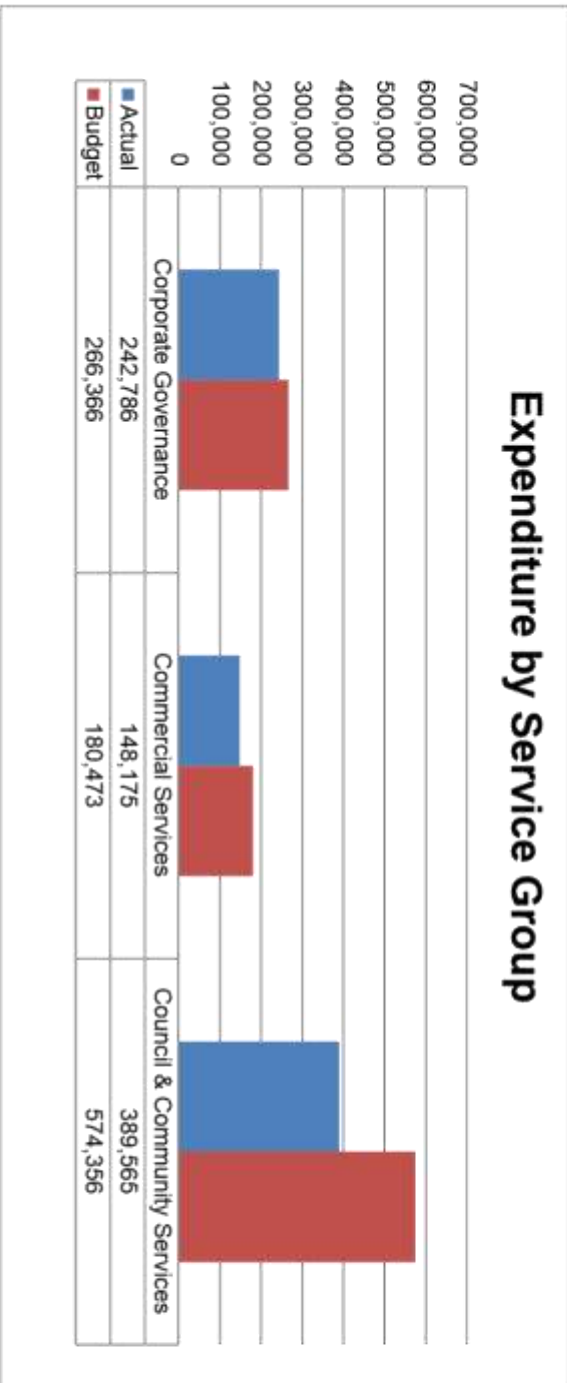
Bulman

Expenditure Report as at 31 October 2019



Expenditure by Service	Oct-19 Actual	Oct-19 Budget	Oct-19 Variance	Annual Budget	Percentage of Budget Spent
Corporate Governance	242,786	266,366	23,580	799,100	91%
Commercial Services	148,175	180,473	32,299	541,420	82%
Council & Community Services	389,565	574,356	184,791	1,723,069	68%
Total Expenditure	780,526	1,021,196	240,670	3,063,589	76%

Expenditure by Service Group



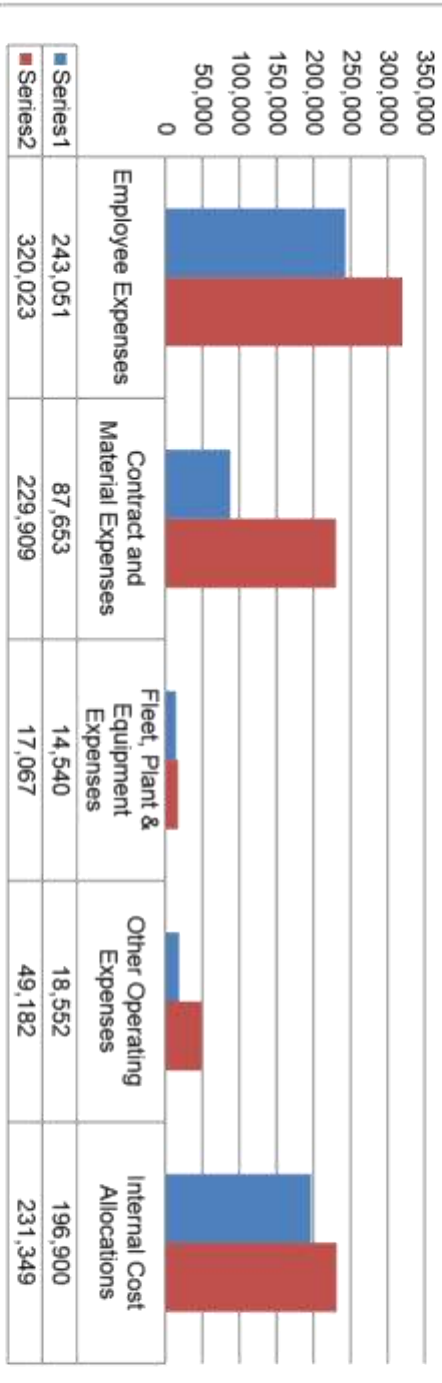
Roper Gulf Regional Council Bulman



Expenditure Report as at 31 October 2019

Expenditure by Account Category	Oct-19 Actual	Oct-19 Budget	Oct-19 Variance	Annual Budget	Percentage of Budget Spent
Employee Expenses	243,051	320,023	76,973	960,070	76%
Contract and Material Expenses	87,653	229,909	142,256	689,726	38%
Fleet, Plant & Equipment Expenses	14,540	17,067	2,527	51,200	85%
Other Operating Expenses	18,552	49,182	30,630	147,546	38%
Internal Cost Allocations	196,900	231,349	34,449	694,046	85%
Capital Expenditure	219,831	173,667	46,164	521,000	127%
Total Expenditure	780,526	1,021,196	240,670	3,063,589	76%

Expenditure by Account Category



Roper Gulf Regional Council Bulman Expenditure Report as at 31 October 2019



Activity Listing	Oct-19 Actual	Oct-19 Budget	Oct-19 Variance	Annual Budget	Explanation
Corporate Governance					
110 - Assets Management - Fixed Assets	150,961	114,021	36,941	342,063	The expenditures are the part of capital budget 2019-20, there isn't any overspend at this stage. It is only time line issue.
115 - Asset Management - Mobile Fleet & Equipment	46,129	63,667	17,537	191,000	Budgeted capital expenditure for fleet and equipment and not yet spent.
132 - Local Authority	670	5,969	5,300	17,908	The underspend on local authority meetings' travel, allowance and catering due to absence of LA members
138 - Local Authority Project	14,990	63,873	48,883	191,620	Please see the attached project register for more details.
202 - Staff Housing	24,562	12,132	12,430	36,396	The overspend on assets repair and maintenance due to work on staff accommodation Lot 1A Bulman.
245 - Visitor Accommodation and External Facility Use	5,473	6,704	1,231	20,112	Immaterial variance.
Corporate Governance Total	242,786	266,366	23,580	799,100	
Commercial Serv.					
220 - Territory Housing Repairs and Maintenance Contract	5,941	21,497	15,557	64,492	The underspend due to staff absence that leads to less wages and other operating expenses.
221 - Territory Housing Tenancy Management Contract	10,375	21,032	10,658	63,097	The underspend due to staff absence that leads to less wages and other operating expenses.
241 - Airstrip maintenance Contracts	3,264	4,433	1,169	13,300	Immaterial variance.

Roper Gulf Regional Council Bulman Expenditure Report as at 31 October 2019



Activity Listing	Oct-19 Actual	Oct-19 Budget	Oct-19 Variance	Annual Budget	Explanation
244 - Power Water contract	124,026	130,843	6,817	392,530	Immaterial variance.
246 - Commercial Australia Post	1,995	2,667	671	8,000	Immaterial variance.
314 - Service Fee - CDP	2,574	0	2,574	0	CDP program finished on 30.06.2019 in Bulman. Late invoices received and will be fixed in next budget revision.
Commercial Serv. Total	148,175	180,473	32,299	541,420	

Council & Comm. Serv					
111 - Council Services General	68,434	108,170	39,736	324,509	The underspend due to staff absence that leads to less wages and other operating expenses.
160 - Municipal Services	81,677	91,242	9,565	273,727	Immaterial variance.
161 - Waste management	22,422	28,760	6,337	86,279	The underspend on assets repair and maintenance due to not repair request received yet.
162 - Cemeteries Management	152	1,667	1,515	5,000	Immaterial variance.
170 - Australia Day	0	100	100	300	Immaterial variance.
171 - Naidoc Week	127	100	27	300	Immaterial variance.
200 - Local roads maintenance	8,000	71,667	63,667	215,000	The funds budgeted for local roads maintenance and not spend yet. Road coordinator is looking after local roads upgrade work.
201 - Street lighting	378	6,200	5,822	18,600	The underspend due to not invoices for utilities, repair and maintenance received and paid.

Roper Gulf Regional Council Bulman Expenditure Report as at 31 October 2019



Activity Listing	Oct-19 Actual	Oct-19 Budget	Oct-19 Variance	Annual Budget	Explanation
341 - Commonwealth Aged Care Package	875	1,417	542	4,250	Immaterial variance.
342 - Indigenous Aged Care Employment	29,236	36,915	7,679	110,745	The underspend due to staff absence and vacant positions.
344 - Commonwealth Home Support Program	10,136	16,734	6,598	50,202	The underspend due to staff absence and vacant positions.
346 - Indigenous Broadcasting	12,762	14,330	1,568	42,990	Immaterial variance.
349 - School Nutrition Program	38,273	50,333	12,061	151,000	The underspend due to staff absence and vacant positions.
350 - Centrelink	22,129	27,703	5,574	83,108	The underspend due to staff absence and vacant positions.
355 - National Disability Insurance Scheme	1,607	2,730	1,123	8,190	Immaterial variance.
381 - Animal Control	909	880	29	2,640	Immaterial variance.
401 - Night Patrol	63,482	67,518	4,036	202,554	Immaterial variance.
404 - Indigenous Sports and Rec Program	27,839	44,925	17,086	134,775	The underspend due to staff absence and vacant positions.
407 - Remote Sports and Recreation	0	1,667	1,667	5,000	Immaterial variance.
410 - National Youth Week	199	0	199	0	Immaterial variance.
414 - Drug and Volatile Substances	0	467	467	1,400	Immaterial variance.
416 - Youth Vibe Grant	931	833	97	2,500	Immaterial variance.
Council & Comm. Serv Total	389,565	574,356	184,791	1,723,069	
Total Expenditure	780,526	1,021,196	240,670	3,063,589	

GENERAL BUSINESS



ITEM NUMBER	11.7
TITLE	Governance Report - Bulman LA Project Register Update
REFERENCE	865059
AUTHOR	Jasjit RAI, Financial Accountant

RECOMMENDATION

- (a) **That the Bulman Local Authority receives and notes the updated report on Local Authority Project Funding as at 27 October 2019.**

BACKGROUND

Since 2014, the Bulman Local Authority has received a total of \$207,020 in Local Authority Project Funding from the Department of Housing and Community Development. To date, \$263,520 has been allocated towards various local authority projects. This allocated amount also included a surplus of \$56,958.90 from the completed projects. As a result, there is only \$468.90 available for allocation now.

Please find the attached summary and status of the current projects that the Local Authority has allocated funds for.

ISSUES/OPTIONS/SWOT

The Local Authority Project Funding for the financial year 2019-20 (\$41,620) has not yet been received. However the Local Authority may want to consider suitable projects that it can allocate the funding towards.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Bulman Local Authority Project Register 27.10.2019.pdf

Bulman Local Authority Project Funding - As at 27.10.19

Funds Received from Department upto 30.06.2019	\$	207,020.00
Funds allocated to projects by Local Authority Members	\$	263,520.00
Surplus/(Deficit) from completed projects	\$	56,968.90
Remaining unallocated funds	\$	468.90
Funding for 2019-20 (not yet received)	\$	41,620.00

Project ID	Projects	Prjct Budget	Actual Expenditure	Prjct Variance	Project Status
1413803	Dry Toilet Weemol	\$ 35,000.00			Project Approved in April - 2017 ; \$10,000 was allocated on 14/02/2019. CSC did investigation for this project and estimated total cost will be \$90,000 to complete this project.
1413805	Solar light for cudesac	\$ 7,000.00			Project Approved in April - 2017; CSC advised that there is another source of funding for this project. He will provide more information in LA meeting, if LA decide to withdraw, then the funds will be reallocated.
1413806	Toilet near council office	\$ 97,000.00			\$72,000 was LA allocated on 05/12/2018 and addition allocation of \$25,000 on 22/08/2019 LA meeting. The project is under planning stage.
	Total for current projects in progress	\$ 139,000.00	\$ -	\$ -	
	Total for completed projects	\$ 124,520.00	\$ 67,551.10	\$ 56,968.90	
	Grand total	\$ 263,520.00	\$ 67,551.10	\$ 56,968.90	