



AGENDA

BULMAN LOCAL AUTHORITY MEETING

THURSDAY, 18 APRIL 2019

Notice is given that the next Bulman Local Authority Meeting of the Roper Gulf Regional Council will be held on:

- Thursday, 18 April 2019 at
- The Conference Room Council Service Delivery Centre, Bulman
- Commencing at 1000 AM

Your attendance at the meeting will be appreciated.

BULMAN CURRENT MEMBERSHIP:

Elected Members

- 1. Mayor Judy MacFARLANE,**
- 2. Deputy Mayor Helen LEE,**
- 3. Cr Selina ASHLEY,**
- 4. Cr Deanna KENNEDY,**

Appointed Members

- 1. Darilyn MARTIN,**
- 2. Margaret LINDSAY,**
- 3. Annunciata BRADSHAW,**
- 4. John DALYWATER,**
- 5. Jill CURTIS,**
- 6. Peter Apaak Jupurrula MILLER,**
- 7. Annette MILLER.**

MEMBERS: 12

COUNCIL: 4

LA: 8

QUORUM: 7 (minimum requirement)

PROVISIONAL: 5

Explanatory Note:

Meetings must meet a 'quorum' of 50% + 1 of all members.

If no quorum, but a majority of appointed members (50% + 1) a 'provisional meeting' can be held.

During a 'provisional meeting', all agenda items may be discussed, and minutes must be kept.

Members at a 'provisional meeting' may by majority vote make recommendations to Council, however the recommendations shall be considered as those of a 'provisional meeting' rather than a Local Authority.

A 'provisional meeting' does not have the powers or function delegated to a Local Authority, and it cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings, (not for Informal Meetings or Roper Gulf Regional Council Employees during their hours of work).

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant”.

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis , dum wek brabli gudbalawei, en im laibliwan”

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CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER 5.1
TITLE Confirmation of Previous Meetings
REFERENCE 809820
AUTHOR Prerna RAMAWAT, Governance Officer

RECOMMENDATION

- (a) That the Bulman Local Authority approves the minutes as a true and accurate record of the Bulman Local Authority’s Meeting held on Thursday 14 February 2019.

BACKGROUND

The Bulman Local Authority previous meeting was held on Thursday 14 February 2019.

Attached are the minutes of this meeting.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Bulman Local Authority 2019-02-14 [796360].pdf



MINUTES OF THE BULMAN LOCAL AUTHORITY MEETING # 0 OF THE ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE DELIVERY CENTRE, BULMAN ON THURSDAY, 14 FEBRUARY 2019 AT 10.00 AM

PRESENT/STAFF/GUESTS

1.1 Elected Members

Deputy Mayor Helen LEE
Cr. Selina ASHLEY
Cr. Deanna KENNEDY

1.2 LA Members

Annette MILLER
Jill CURTIS
Darilyn MARTIN
Peter Apaak Jupurrula MILLER (Chairperson)
John DALYWATER

1.3 Staff

Virginia BOON - Director of Council Community Services
Peter LEE – Community Safety Coordinator
Justin PEDERSON – Council Service Coordinator
Perna RAMAWAT – Acting Local Authority Coordinator

1.4 Guests

Keegan WILLIAMS – Department of Local Government Housing and Community Development

MEETING OPENED

Bulman Local Authority Meeting declared open at 10:38am with a **Quorum**.

WELCOME TO COUNTRY

Local Authority Member Peter Apaak Jupurrula MILLER welcomed members, staff and guests to the meeting and Roper Gulf Regional Council pledge was read.

APOLOGIES AND LEAVE OF ABSENCE
4.1 APOLOGIES AND LEAVE OF ABSENCE

87/2019 **RESOLVED** (Selina ASHLEY/Darilyn MARTIN)

- (a) That Local Authority Members accept apology of Mayor Judy MacFARLANE and Local Authority Member Annunciata BRADSHAW

CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MEETINGS

88/2019 **RESOLVED** (Darilyn MARTIN/Jill CURTIS)

- (a) That the Bulman Local Authority approves the minutes as a true and accurate record of the Bulman Local Authority’s Meeting held on Wednesday 5 December 2018.

DISCLOSURES OF INTEREST

There were no declarations of interest at this Bulman Local Authority.

BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

89/2019 **RESOLVED** (John DALYWAYTER/Deanna KENNEDY)

- (a) That the Bulman Local Authority receives and notes the Action List.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments – Completion Date
05.12.2018	8.1 New Action	Light on hill and mobile transmitter on hill	Area Manager	Ongoing	Include Care flight, Sunrise health and RGRC all advocating light on hill and mobile transmitter on hill. Area Manager and CSC still working on this. 14.02.19 Further investigation required

27.09.17	12.2 ISSUES IN THE COMMUNITY <i>Road Management</i>	Advocate to NTG for the Central Arnhem Highway to reduce the dust issues and to seal and upgrade from the bridge to WEEMOL turnoff – including WEEMOL Road and to the Airstrip.	CEO/Area Manager/Mar c	In Progress	26.10.18: Currently with DIPL. Work will commence in dry season 2019. 14.02.19 Survey undertaken. Scope & Costing has been referred to DIPL. Further discussion at Roads Committee Meeting in March.
22.02.18	9.1 BULMAN LOCAL AUTHORITY PROJECT FUNDING. <i>Solar Light WEEMOL</i>	BULMAN Local Authority requests a solar light at the entry site in WEEMOL.	CEO/ DCCS	Ongoing	7.03.2018: CSC to confirm the actual location with an aerial map. Solar lights are purchased every year. This will be added to the location requests. Incorporated into DIPL Roads Programme. 14.02.19 No further update
05.12.2018	11.5 Community Safety – Dry Toilet	Public Toilet to be built near RGRC Office	Area Manager	Ongoing	Local Authority allocated \$72000 from LA Project Funding for building Dry Toilet near office 14.02.19 Local Authority decided on connection of a Public Toilet to services rather than a Dry Toilet.
14.02.19	11.2 COUNCIL SERVICE REPORT	Weed spraying practices	Council Service Coordinator		14.02.19 CSC will review processes for Weed Spraying.
14.02.19	11.3 COMMUNITY SAFETY REPORT	Police residence in Community	Roper Gulf Regional Council		14.02.19 Local Authority requested Council to write a letter to MLA Member for Arnhem to have a permanent Police

					presence in community.
14.02.19	12.2 WEEMOL SEWAGE	Information on Weemol Sewage Project	Roper Gulf Regional Council		14.02.19 Local Authority members requested Council provide an update on the Weemol Sewage project.
14.02.19	12.3 FAST DRIVING BY WEEMOL RANGERS	Local Authority Members raised concerns on fast driving by rangers.	Council Service Coordinator/Community Safety		14.02.19 CSC, COMSAF staff member and LA Member John DALYWATER to speak to Weemol Rangers about the dangers of their staff driving in community.
14.02.19	12.4 MOUNT CATT OUTSTATION	Road conditions on access road to Mount Catt Outstation	Acting DCCS		14.02.19 ACTING DCCS to inform DCS of concerns regarding the Mount Catt access road.

INCOMING CORRESPONDENCE

NIL

OUTGOING CORRESPONDENCE

NIL

BUSINESS ARISING**GENERAL BUSINESS****11.1 ELECTED MEMBERS REPORT**

90/2019 RESOLVED (Darilyn MARTIN/John DALYWATER)

- (a) That the Bulman Local Authority receives and notes the Elected Member Report.

11.2 COUNCIL SERVICES REPORT

91/2019 RESOLVED (Jill CURTIS/Deanna KENNEDY)

- (a) That the Bulman Local Authority receives and notes the Council Services Report.

ACTION : CSC WILL REVIEW PROCESSES FOR WEED SPRAYS**11.3 COMMUNITY SAFETY REPORT**

92/2019 RESOLVED (John DALYWATER/Annette MILLER)

- (a) That the Bulman Local Authority receives and notes the Community Safety Report.

ACTION : LOCAL AUTHORITY REQUESTED COUNCIL TO WRITE A LETTER TO MLA MEMBER FOR ARNHEM TO HAVE A PERMANENT POLICE PRESENCE IN COMMUNITY.

*Councillor Selina AAHLEY left room at 11:30 am
Local Authority Member Jill CURTIS left room at 11:40 am
Local Authority Member Jill CURTIS returned at 11:45 am*

11.4 THE DRAFT BURIAL AND CREMATION BILL 2018 REPORT - DHCD

93/2019 RESOLVED (Selina ASHLEY/Darilyn MARTIN)

- (a) That the Bulman Local Authority receives and notes The Draft Burial and Cremation Bill 2018 Report.

*Councillor Selina ASHLEY returned at 11:53 am
Local Authority Member John DALWATER left meeting at 11:58 am
Local Authority Member John DALYWATER returned at 11:59 am*

11.5 LAPF ACQUITTALS

94/2019 RESOLVED (Selina ASHLEY/John DALYWATER)

- (a) That the Bulman Local Authority deferred the 2017-18 LAPF Certification Form, signed by the CEO on 12 December 2018 to the next Local Authority Meeting.

11.6 BULMAN LOCAL AUTHORITY RGRC FINANCIAL REPORT Q2 2018-19 & PROJECT REGISTER UPDATE

95/2019 RESOLVED (John DALYWATER/Selina ASHLEY)

- (a) That the Bulman Local Authority receives and notes Financial (Expenditure) Report for the second Quarter of 2018-19 Financial Year;
- (b) That the Bulman Local Authority did not accept the Local Authority Project Register update Report as at 31 January 2019.
- (c) That the Bulman Local Authority re-direct \$10,000 funding from Bollard Project to Public Dry Toilet for Weemol.
- (d) That the Bulman Local Authority re-direct the \$15,000 allocated to Top Dress the Oval to purchase an Aerator for the Oval (J. Dalywater / J. Curtis).
- (d) That the Bulman Local Authority request Council to assist with funding Public Toilet Projects for Weemol and Bulman should additional funds be required.

11.6 PROJECT REGISTER UPDATE

96/2019 RESOLVED (Darilyn MARTIN/Helen LEE)

- (a) That the Bulman Local Authority accept the tabled (updated copy) of the Local Authority Project Funding Register.

11.7 GUIDELINE 8

97/2019 RESOLVED (John DALYWATER/Selina ASHLEY)

- (a) That the Bulman Local Authority receives and notes the revised Ministerial Guideline 8 : Regional Councils and Local Authorities.

11.8 PROJECT FUNDING GUIDELINES

98/2019 RESOLVED (Hellen LEE/John DALYWATER)

- (a) That the Bulman Local Authority receives and notes LA Project Funding Guidelines.

12 OTHER BUSINESS

Councillor Deanna Kennedy left meeting at 13:36 stating Conflict of Interest in CDP

12.1 CDP

99/2019 RESOLVED (Selina ASHLEY/John DALYWATER)

- (a) That the Bulman Local Authority receives and notes the verbal CDP update provided by Virginia BOON.

12.2 WEEMOL SEWAGE

100/2019 RESOLVED (John DALYWATER/Selina ASHLEY)

- (a) That the Bulman Local Authority receives and notes the verbal request for an update on the Weemol Sewage project.

ACTION : LOCAL AUTHORITY MEMBERS REQUESTED COUNCIL PROVIDE AN UPDATE ON THE WEEMOL SEWAGE PROJECT.

12.3 FAST DRIVING BY WEEMOL RANGERS

101/2019 RESOLVED (John DALYWATER/Darilyn MARTIN)

- (a) That the Bulman Local Authority raised concerns regarding the driving behaviour of Mimil Ranger staff.

ACTION : CSC, COMSAF STAFF MEMBER AND LA MEMBER JOHN DALYWATER TO SPEAK TO MIMIL RANGERS ABOUT THE DANGERS OF THEIR STAFF DRIVING IN COMMUNITY.

12.4 MOUNT CATT OUTSTATION

102/2019 RESOLVED (Selina ASHLEY/Jill CURTIS)

- (a) That the Bulman local Authority discussed the road conditions along the Mount Catt Outstation access road.

ACTION : ACTING DCCS TO INFORM DCS OF CONCERNS REGARDING THE MOUNT CATT ACCESS ROAD

CLOSE OF MEETING

The meeting closed at 13:52 pm.

THESE PAGES FORM THE MINUTES OF THE Bulman Local Authority Meeting HELD ON Thursday, 14 February 2019.

Chairperson

BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER	8.1
TITLE	Action List
REFERENCE	809815
AUTHOR	Perna RAMAWAT, Governance Officer

RECOMMENDATION:

- (a) That the Bulman Local Authority receives and notes the Action List.

Date	Agenda Item #	Item Description	Responsible Person	Status	Updates/Comments
05.12.2018	8.1 New Action	Light on hill and mobile transmitter on hill	Area Manager	Ongoing	Include Care flight, Sunrise health and RGRC all advocating light on hill and mobile transmitter on hill. Area Manager and CSC still working on this. 14.02.19 Further investigation required
27.09.17	12.2 ISSUES IN THE COMMUNITY <i>Road Management</i>	Advocate to NTG for the Central Arnhem Highway to reduce the dust issues and to seal and upgrade from the bridge to WEEMOL turnoff – including WEEMOL Road and to the Airstrip.	CEO/Area Manager/Marc	In Progress	26.10.18: Currently with DIPL. Work will commence in dry season 2019. 14.02.19 Survey undertaken. Scope & Costing has been referred to DIPL. Further discussion at Roads Committee Meeting in March. Designs and estimates are given to DIPL.
22.02.18	9.1 BULMAN LOCAL AUTHORITY PROJECT FUNDING. <i>Solar Light</i>	BULMAN Local Authority requests a solar light at the entry site in WEEMOL.	CEO/ DCCS	Ongoing	7.03.2018: CSC to confirm the actual location with an aerial map. Solar lights are purchased every year. This will be added to the location requests.

	WEEMOL				Incorporated into DIPL Roads Programme. 14.02.19 No further update
05.12.2018	11.5 Community Safety – Dry Toilet	Public Toilet to be built near RGRC Office	Area Manager	Ongoing	Local Authority allocated \$72000 from LA Project Funding for building Dry Toilet near office 14.02.19 Local Authority decided on connection of a Public Toilet to services rather than a Dry Toilet.
14.02.19	11.2 COUNCIL SERVICE REPORT	Weed spraying practices	Council Service Coordinator		14.02.19 CSC will review processes for Weed Spraying.
14.02.19	11.3 COMMUNITY SAFETY REPORT	Police residence in Community	Roper Gulf Regional Council		14.02.19 Local Authority requested Council to write a letter to MLA Member for Arnhem to have a permanent Police presence in community.
14.02.19	12.2 WEEMOL SEWAGE	Information on Weemol Sewage Project	Roper Gulf Regional Council		14.02.19 Local Authority members requested Council provide an update on the Weemol Sewage project.
14.02.19	12.3 FAST DRIVING BY WEEMOL RANGERS	Local Authority Members raised concerns on fast driving by rangers.	Council Service Coordinator/ Community Safety		14.02.19 CSC, COMSAF staff member and LA Member John DALYWATER to speak to Weemol Rangers about the dangers of their staff driving in community.
14.02.19	12.4 MOUNT CATT OUTSTATION	Road conditions on access road to Mount Catt Outstation	Acting DCCS		14.02.19 ACTING DCCS to inform DCS of concerns regarding the Mount Catt access road.

ATTACHMENTS:

Nil

INCOMING CORRESPONDENCE



ITEM NUMBER 9.1
TITLE Police Residence in Community
REFERENCE 801874
AUTHOR Prerna RAMAWAT, Governance Officer

RECOMMENDATION

- (a) **That the Bulman Local Authority accepts the incoming correspondence from Northern Territory Police.**

Attached is the sample Service Level Agreement (SLA) letter between Police and community.

This agreement is so both Police and YOU, the community can unite to work together and help prevent any issues in the community. It is a way to engage the leaders (yourselves) in managing your own community with the Police, to make the community safe.

Points:

- We are wanting to provide a Police presence to you at least twice a month to be announced to you. There will be times we will attend unannounced.
- Consider what the station could be used for if handed to the community, can Police keep the two VOQ and station for overnight stays.
- Next meeting, to be confirmed, we want to put this in place so consider what you are hoping to achieve. Please refer to the example gave out (also attached)

Please do not hesitate to contact Matt if you have any questions you wish to ask about the Service Level Agreement (SLA).

Remember for emergency matters call 131444 or 000

ATTACHMENTS:

- 1 Warruwi SLA 2018.pdf



SERVICE LEVEL AGREEMENT
BETWEEN
WARRUWI COMMUNITY
AND
NORTHERN TERRITORY POLICE

This agreement is not intended to create legal relations between the parties and is of no binding legal effect.

This agreement will commence on:

Date: 11 APRIL 2018

Signed on behalf of the
 Chief Executive Officer
 Northern Territory Police, Fire and Emergency Services

A handwritten signature in black ink, appearing to read 'Warren Jackson', is written over a dotted line.

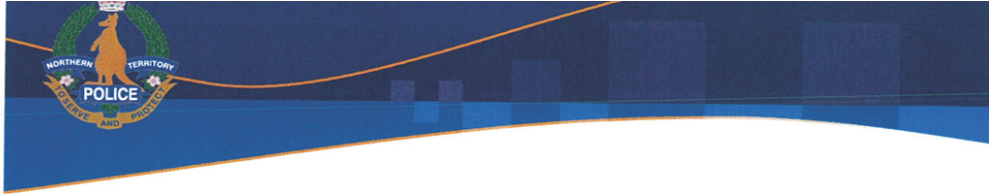
.....
 Warren Jackson
 Superintendent
 Northern Division
 Northern Command

Example

And

Signed by the Traditional Owners on behalf of the Warruwi Community

A handwritten signature in black ink, appearing to be a name in Indigenous script, is written over a dotted line.



Definitions

Warruwi Community (Community); the Indigenous occupants of the Goulburn Islands including Warruwi and any outstations.

Community Leaders; the Traditional Owners and or other Indigenous people recognised by Warruwi Community as holding a position of leadership.

Community Safety Committee (Committee); a committee consisting of Community Leaders or Indigenous representatives appointed by Warruwi Community responsible for identifying and resolving problems in the community relating to the safety of people. The Committee is free to invite anyone it wishes to meetings.

Council; the West Arnhem Regional Council including the Council Office established in the Warruwi Community Township.

Police; the Northern Territory Police including all its Officers and staff.

Introduction

This Service Level Agreement (the Agreement) is intended to ensure that the Community of Warruwi receives a sufficient delivery of Police services to meet their general needs.

The Agreement is designed to promote local decision making and resilience recognising the strength of leadership that exists amongst community members.

It is intended that the parties to the Agreement will act in good faith and that full and frank discussions will be held regularly between them to ensure the principles of the Agreement are upheld.

Example

Principles



Party	Commitment
Police	We promise to help Community Leaders make the Community Safety Committee strong and develop Community Safety Action Plans.
Community Leaders	We promise to attend Community Safety Committee meetings and participate in them to make our community safe.
Police	We promise to help you tackle problems in the community. We also promise to keep training the Night Patrol who can help others to stay safe.
Community Leaders	We promise to participate in identifying and solving our community safety problems.
Police	As long as the plane can land we promise to visit the community and talk with Community Leaders at least once a week (even if there is no trouble). In this way we will build on our relationship and trust.
Community Leaders	We promise to help calm down trouble and keep people safe where we can.
Police	When you need us urgently we promise to come to Community as soon as we can.
Community Leaders and Police	We promise to hold each other accountable to our promises. If the police break their promise we will raise it when police visit. If the Community Leaders break their promise the Superintendent will come speak about the problem.

Protocols

The first Community Safety Committee meeting will be held in May 2018 and then once every month after that. The Committee is to set the time and date of meetings.

When any police visit the community they will go to the Council to talk about any problems. Council will contact Community Leaders to come speak with Police.

If Community need Police they will make contact with the Police Call Centre in Darwin by ringing 131444 or 000. The Call Centre will work out when to send Police to the community.

Conflict Resolution

Example



If Community Leaders or Police are unhappy with something then a meeting shall be held between Community Leaders and the Superintendent, Northern Division. If the problems continue Community Leaders and Police can choose someone else to meet and try and resolve the problems.

Reviewing the Agreement

Every 12 months Community Leaders and Police will review the Agreement together to make sure things are still working. Changes to the Agreement can only be made if everyone agrees and the new Agreement is signed.

One copy of the Agreement will be held by the Council Office in Warruwi and another copy will be held in the Legal Office of the Northern Territory Police, Fire and Emergency Services.

By making these promises and keeping them we are working together and taking responsibility for making the community safe.

Example

GENERAL BUSINESS

ITEM NUMBER	11.1
TITLE	Elected Members Report
REFERENCE	814248
AUTHOR	Ashleigh Anderson, Local Authority Coordinator

RECOMMENDATION

- (a) **That the Bulman Local Authority receives and notes the Elected Members Report.**

BACKGROUND

The Elected Members report provides Local Authorities with a summary of the Agenda items and decisions made at the Ordinary Meeting of Council since the previous Local Authority Meeting, with the aim to convey the information from those meetings to the community members.

Complete details of all Council, Committee and Local Authority agenda's and minutes, are available on the Roper Gulf Regional Council website (www.ropergulf.nt.gov.au) and can be provided upon request at all the Council offices.

ISSUES/OPTIONS/SWOT

At Ordinary Meeting of Council held in Mataranka on 27 February 2019, the full details are in the Ordinary Meeting of Council's Minutes on the website.

Decisions include:

- That Council support the proposed removal of the Telstra payphone from Lot 268 Balamurru Street, Ngukurr, Northern Territory, 0852;
- That Council nominates Mayor Judy MacFARLANE and Deputy Mayor Helen LEE to attend the third Australasian Indigenous Family Violence Policing Conference on 19-21 June 2019;

Ward Reports:

- That Council receives and notes the following Ward Reports:
 - South West Gulf Ward Report;
 - Never Never Ward Report;
 - Yugul Mangi Ward Report;
 - **Nyirrangulung Ward Report;**
 - Numbulwar Numbirindi Ward Report.
- That council approves the following recommendations from the Nyirrangulung Ward Report:
 - Barunga Local Authority Minutes – 16 October 2019, noting incorrect spelling of Anthony LEE Memorial Park;
 - Beswick Local Authority Minutes – 11 February 2019, noting the meeting was chaired by Deputy Mayor;
 - Manyallaluk Local Authority Minutes – 17 December 2018;
 - Bulman Local Authority Minutes – 05 December 2018 and 14 February 2019;
 - That Council receives and notes funding request from Bulman Local Authority for the Bulman and Weemol Toilet Block and defers its decision pending further information;
 - That Council receives and notes funding request from the Beswick Local Authority for street lighting and defers its decision pending further information.

- **All approved recommendations from all wards are publicly available on the Roper Gulf Regional Council website.**

- That Council receives and notes the Rocky Creek Bridge Update;
- That Council approves the Northern Territory Government – Department of Infrastructure, Planning and Logistics (DIPL), to manage the tender process and Project Manage the Construction Phase for the development of the Rocky Creek Bridge;
- That Council, in lieu of obtaining additional co-contributions from existing partners, guarantee the additional \$1.5 million for construction and contingency to complete to raise the bridge to 9.5 meters;
- That Council receives and notes the Mayor’s report as at 19 February 2019, with amendments noting the Mayor’s attendance at the inaugural Meeting of the Urapunga Local Authority on 21 February 2019;
- That Council receives and notes the CEO report for January and February 2019 with amendment noting apologies for the Nyirrangulung Ward Local Authorities and attendance at the Numbulwar and Urapunga Local Authorities;
- That Council receives and notes the update on Council’s Roads Projects;
- That Council reviews the interests declaration made by Elected Members for currency and validity;
- That Council receives and notes the resignation of Councillor Keith RORY of the South West Gulf Ward;
- That Council receives and notes the Local Authority income and expenses update as at 10 February 2019;
- That Council accepts and adopts the new charges for National Disability Insurance Scheme (NDIS) for 2018-19;
- That Council rescinds the following policies:
GOV027 Buy Local Policy, GOV028 Indigenous Procurement Policy;
- That Council adopts the following new policy:
GOV031 Procurement Policy;
- That Council adopts the following revised policies:
GOV012 Organisational Delegations Manual (non-financial), FIN003 Purchasing and Payments Policy, HR011 Leave Policy;
- That Council accepts the funding offer of \$500,000 (GST Exclusive) for the Mataranka Aged and Disability Respite Care Centre;
- That Council accepts the variation to the Homelands Extra Allowance;
- That Council endorses the recommendation of the Community Grants Committee for Round 2 of the 2018-19 Community Grants Program;
- That Council deliberate on the allocation of remaining funds;
- That Council appoints Councillor Donald GARNER to the Community Grants Committee;
- That Council receives and notes the following outcomes:
(Individual) - \$1,000.00, Arnhem Crows Sporting Association - \$3,000, Artback NT - \$6,000, Borroloola Gulf Show Society - \$3,000, Mataranka Better Half Club Campdraft Subcommittee - \$1778, Mataranka Better Half Club - \$3,000, Mataranka School - \$2,400, Isolated Children’s Parent’s Association - \$3,000 (full outcomes are published in the Minutes of the Ordinary Meeting of Council on the website)
- That Council provides in-principle support for the procurement of a Multipurpose Shredder by the Big Rivers Waste Management Working Group for the Big Rivers Region;
- That Council amends the Capital Expenditure budget to include \$80,000 for repairs to the Council’s leased house at Lot 32, Jilkminggan;
- That Council receives and notes the report on the Barunga and Beswick Legacy Waste Site Issues;
- That Council approves the following persons for the tender assessment panel for the Bulman Infrastructure Upgrades: Director of Commercial Services, Director of Community Services, Contracts Manager and Projects Coordinator;

- That Council approves \$10,000 funding allocation for a dump point at the Daly Waters Township, pending further investigation for suitable site;
- That Council receives and notes the report in relation to the Mataranka Sports Grounds Toilet Blocks, noting that the upcoming Rodeo is in May;
- That Council receives and notes the past proposed motions to the National General Assembly;
- That Council proposes a Motion for the 2019 National General Assembly for ALGA to consider improving the essential services and agency infrastructure in the Region's remote and regional towns;
- That Council proposes a Motion for the 2019 National General Assembly for ALGA to look into future energy needs and costs for Regional Council's throughout Australia to build-up resilience to environmental factors;
- That Council adopts the new HR036 Appointment of the Acting Chief Executive Officer Policy;
- That Council receive and note the appointment of an Acting CEO pending the recruitment and commencement of a new CEO Report;
- That Council appoint Ms. Sharon HILLEN as the Acting CEO until the appointment and commencement of a new CEO;
- That Council receive and note the recruitment of a new CEO report;
- That Council appointment of the following people to the CEO recruitment panel: Mr. Nick KELLY, Mayor Judy MacFARLANE, Deputy Mayor Helen LEE, Councillor Donald GARNER, Representative from LGANT;
- That Council resolves to attend the Directors' course held by the Australian Institute of Company Directors (AICD) in Katherine on 02 and 03 April 2019;
- That Council receives and notes the update pertaining to fencing at the Barunga Oval;
- That Council seek financial opportunities to fund the fencing of the oval;
- That Council receives and notes Cr Edwin NUNGGUMAJBARR's concerns pertaining to the cut-off procedure of Community Development Programme (CDP) participants;
- That Council receives and notes invitation from AFL NT Football Forum;
- That Council receives and notes the update on the Larrimah Bore;
- That Council approves a budget amendment to extend the hours of the Librarian position from 20 hours per week to 38 hours per week to commence 01 April 2019;
- That Council requests a report presented to it at its next meeting pertaining to Airstrips in Communities;
- That Council approves the sub-contracting of Night patrol services at Robinson River to the Mungoorbada Aboriginal Corporation;
- That Council requests an update form the Territory Government on the Weemol Sewage System to be presented at the next Ordinary Meeting of Council;
- That Council allocate \$100,000 (GST Exclusive) to the initial design, engineering and survey work for the Mataranka Regional Community Hub;
- That Council approves an amendment to the Capital Works Budget for the value of \$32,000 to install additional security measures at 63 Chardon Street, Katherine
- That Council approves the use of the common seal in the execution of the Head Agreement for the Community Development Program 2019-2022;
- That Council adopts the new CL012 Councillor and Staff interaction Policy with formatting adjustments;
- That Council rescinds 128/2018 appointing the Independent Members to the Audit Committee;
- That Council appoints Mr. Garry LAMBERT to be an Independent Member of the Audit Committee;
- That Councils seeks expressions of Interests from suitably qualified persons to become an Independent Member of the Audit Committee;
- That Council contact ORIC raising its concerns about JCAC's conduct and performance being contrary to public and community interest;
- That Council defers applications review to the Finance Committee for consideration;

- That the Finance Committee reviews the applications and presents Council with its preferred candidate for Council appointment;
- That Council requests a full report on 2 Crawford Streets spending, timeline and condition including antecedents, staffing responsibilities, involvement, decision-making etc. with full itemization to be provided.

At Audit Committee Meeting held in Katherine on 06 March 2019, decisions include:

- That Council investigates ratatability of land in areas known as Carpentaria Downs, Balbirrini, Bauhinia Downs, Pastoral leases of Spring Creek, Seven Emu Station and Managoora Station;
- That Council investigates ratatability of Commercial Enterprises on Aboriginal Land within its area;
That Council has a report specific to updating the Rates Database;

The Roads Committee Meeting was held in Katherine on 26 March 2019, decisions of that meeting include:

- That the Roads Committee receives and notes the report in relation to the Roads Committee Action list;
- That the Roads Committee notes and receives the update on Councils Roads to Recovery Funding Allocations and Rocky Creek Bridge;
- That the Roads Committee receive and note 2018-19 Roads Funding allocation;
- That the Roads Committee receives and notes the Report on Roads near lot 208,209 and 210 in Barunga;
- That the Roads Committee moves the dates of the Roads Committee Meetings to be held at 0830 prior to the Finance Committee Meeting;
- That the Roads Committee note the report in relation to speed bumps;
- That the Roads Committee commits to installing two (2) speed bumps, 1x steel, 1x poly in the area of the Crèche in Barunga Community on a trial basis.

The Finance Committee Meeting was held in Katherine on 27 March 2019, decisions of that meeting include:

- That the Finance Committee receives and notes the ICAC Mandatory Reporting Guidelines;
- That the Finance Committee receives and notes the financial reports as at 28 February 2019;
- That the Finance Committee agrees to fund upgrades to make-safe the Announcer Stand at the Mataranka Sport & Recreation Grounds to the value of \$9,688.00;
- That the Finance Committee appoints the Chief Executive Officer, Director of Commercial Services, Director of Council and Community Services and Manager of Contracts to the tender assessment panel for the Borroloola Sports Courts and Borroloola Office upgrade;
- That the Finance Committee approves the Director of Commercial Services, Contracts Manager and 2x Project Coordinators for the tender assessment panel for the Ngukurr Playground Project;
- That the Finance Committee approves the Director of Commercial Services, Director of Council and Community Services, Manager Contracts, Projects Coordinator and Roads Coordinator for the tender panel for the Road Reseal Project in Larrimah and Daly Waters;
- That the Finance Committee approves the amendments made to the 2019 Meeting Calendar
- That the Finance Committee amends the size of the Ngukurr Local Authority to three (3) Elected Members and four (4) Appointed Members for a total of seven (7) members overall;
- That the Finance Committee awards the contract for the Bulman Community Infrastructure Upgrade Project;
- That the Finance Committee approves the disposal of assets via auction.

Full details of all resolutions are recorded in the minutes and are published on the Roper Gulf Regional Council Website.

ATTACHMENTS:

GENERAL BUSINESS

ITEM NUMBER	11.2
TITLE	Town Priorities 2019-20
REFERENCE	816627
AUTHOR	Cristian Coman, Manager - Governance and Corporate Planning

RECOMMENDATION

- (a) **That the Bulman Local Authority reviews its Town Priorities for 2019-20**

BACKGROUND

Council must adopt a Regional Plan for Financial Year 2019-20 no later than 31 July 2019. As part of the planning process, the Bulman Local Authority is requested to review its priorities for the upcoming Financial Year.

ISSUES/OPTIONS/SWOT

The Town Priorities for Bulman as listed in the Draft 2019-20 Regional Plan are as follows:

CORE SERVICES			
PROJECT DETAILS	TIMEFRAME	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING SOURCE
Drainage improvements near council offices and workshop area.	2019-2020	DCS	DCS
Market Garden for Bulman	2019-2020	DCCS	DCS/ DCCS
Upgrade Sport and Recreation Hall: <ul style="list-style-type: none"> resurface the indoor court surface, upgrade toilets and showers, ventilation improvements, landscaping, half court on old outdoor court - Gunia park, shade roof and verandah on oval side feasibility to widen the hall 	2019-2020	DCG	To be sourced
Upgrade the Sports Oval: <ul style="list-style-type: none"> re-level and refurbish the playing surface install shaded spectator facility at hall provide a second amenities block 	2019-2020	DCG	CAPEX
Plant more shady trees around the community	2019-2020	DCCS	DCCS/ LA
New park setting including BBQ in park land near the old meat shed	2019-2020	DCCS	DCCS/ LA
Solar lights in identified dark spots x 4	2019-2020	DCCS	DCCS/ DCS

Turn old shed next to shop into church (CDP)	2019-2020	DCS	To be sourced
Speed bumps (near the roundabout, Lot 75, 76, 77 area)	2019-2020	DCCS	DCCS
Install Bollards along Bulman front park	2019-2020	DCCS	DCCS
Install traffic mirror (near fuel tanks)	2019-2020	DCCS	DCCS
More speed limit signs	2019-2020	DCCS	DCCS
Street Sign Names	2019-2020	DCCS	DCCS
Public Toilets Airstrip	2019-2020	DCCS	To be sourced

OTHER SERVICES OR ADVOCACY ONLY		
PROJECT DETAILS	TIMEFRAME	LEAD AGENCY
Homeland roads upgrades	2019-2020	DLGHCD
Housing upgrades and repairs	2019-2020	DLGHCD
Support development of new Arts & Cultural Resource Centre at the old store by Walaman Festival	2019-2020	DSS
Public toilet block for Bulman including wash house for festival patrons	2019-2020	DIPL
Airstrip facilities – Shelter, emergency phone and toilet at airstrip	2019-2020	DIPL
Access road to Airport from Central Arnhem Highway to be upgraded for all year round access	2019-2020	DIPL
Water quality improvement	2019-2020	PWC
Creche (day care centre)	2019-2020	TBC
Truck stop on left hadn side of Central Arnhem Highway	2019-2020	DIPL
Install Power Card meter at church	2019-2020	DCS/ PWC
More public phones x 2	2019-2020	Telstra
TCU Bank	2019-2020	TCU

Weemol

CORE SERVICES			
PROJECT DETAILS	TIMEFRAME	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING SOURCE
Basketball FULL court (CDP install)	2019-2020	DCS	DCS

Solar Lights x 2	2019-2020	DCS/ DCCS	DCS/ DCCS
Beautification of park with BBQ shed	2019-2020	DCCS	AOD Grant
Weemol Park irrigation (part of the beautification project)	2019-2020	DCCS	DCCS
Bollards x 220 around Weemol Park	2019-2020	DCCS	DCCS
More speed humps	2019-2020	DCCS	DCCS
Street sign names	2019-2020	DCCS	DCCS
Old demountable removal	2019-2020	DCCS	DCCS
Old Shed to be concreted (CDP Project)	2019-2020	DCS	DCS
Playground Fence	2019-2020	DCG	DCG
Investigate solar power to CDP green shed	2019-2020	DCS	DCS

OTHER SERVICES OR ADVOCACY ONLY		
PROJECT DETAILS	TIMEFRAME	LEAD AGENCY
Public toilet block for Weemol including a laundry	2019-2020	DCG
Upgrade community space - mini oval	2019-2020	DCG
Park improvement's - furniture and beautification	2019-2020	DCCS

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

GENERAL BUSINESS



ITEM NUMBER	11.3
TITLE	Enrol to vote - Your Voice, Your Community
REFERENCE	806245
AUTHOR	Perna RAMAWAT, Governance Officer

RECOMMENDATION

- (a) **That the Bulman Local Authority receives and notes Enrol to vote – Your Voice, Your Community Report.**

BACKGROUND

This report is to give you information about your electoral rights, responsibilities and processes.

URBAN/ENROLMENT

- Are you enrolled to vote? Are your Medicare details correct and up to date?
- Being included on the electoral roll matters, and using your voice can make your community a better place for you and your family
- You deserve to be heard, to say what matters in your community
- High school students can register to vote at 16 and vote at 18
- Young people can help to make positive changes if they enrol to vote
- Enrolling and voting are compulsory for all Australians 18 years old and over

MEDICARE

- Your Medicare card helps keep track of how many people live in the Territory and where
- Correct Medicare card details can help the Territory receive more funding for better roads, better healthcare and better schools
- Updating your Medicare card details, or enrolling for the first time, helps the Territory population be correctly counted, and that means the Territory can receive more GST funding from the Australian Government
- More GST is one way we can improve services for you and your family

REMOTE COMMUNITY/ENROLMENT

- Are you enrolled to vote? Are your Medicare details correct and up to date?
- Being included on the electoral roll means you can have your say and help your community
- If people aren't enrolled, then governments may not know how many people really live in your community. Governments need this information to know what services are needed, like roads, health clinics, schools

- If people aren't included on the electoral role, or haven't got correct Medicare card details recorded, your community might be missing out.
- It is important for you, your family and your community to be enrolled. It is not hard to make a difference, if you need help to fill out the forms, ask your local Aboriginal organisations or council. People will also visit your community to assist.
- Updating your Medicare card details will help governments know how to best service your community.
- For more information, in your community contact NT Electoral Commission

NT Electoral Commission website: www.ntec.nt.gov.au

NT Electoral Commission: L3, TCG Centre, 80 Mitchell Street, Darwin.

Email: nominations.ntec@nt.gov.au

Contact: Greg Hibble – 89997623

Nomination form, Enrol to vote form and candidate handbook are available on the Roper Gulf Regional Council Website.

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

- 1 Enrol to vote community 2019_1.pdf
- 2 Enrol to vote community 2019_2.pdf
- 3 Enrol to vote community 2019_3.pdf
- 4 EF - Ecode NTEC offices.pdf



Enrolling to vote is
ONCE YOU
TURN
18
EASY
You can **VOTE**
and have your say in
the Territory's future



OUR VOTE OUR FUTURE

Enrolling to vote is

EASY

**ONCE YOU
TURN**

18

You can

VOTE

**and have your say in
the Territory's future**



Enrol to vote



Enrol to vote or update your details

for federal, Legislative Assembly and local government elections in the Northern Territory

You can complete this form online today at www.aec.gov.au



E	Office use only – Date received	Notation	CATS	NIN
1 Your current name				
If completing by hand use a <input checked="" type="checkbox"/> where appropriate. Use black or blue pen and BLOCK LETTERS.				
Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input style="width: 50px;" type="text"/>				
Family name <input style="width: 90%;" type="text"/>				
Given name(s) <input style="width: 90%;" type="text"/>				
If notifying a change of name				
Previous family name <input style="width: 90%;" type="text"/>				
Previous given name(s) <input style="width: 90%;" type="text"/>				
2 Date of birth (dd/mm/yyyy) <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> / <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> Gender <input type="checkbox"/> Occupation <input style="width: 150px;" type="text"/>				
3 Current residential address				
Clearly identify your residential address. A locality name or mail service number is not enough				
<input style="width: 90%;" type="text"/>				
State <input style="width: 50px;" type="text"/> Postcode <input style="width: 50px;" type="text"/>				
Current postal address				
Leave blank if the same as your residential address				
<input style="width: 90%;" type="text"/>				
State <input style="width: 50px;" type="text"/> Postcode <input style="width: 50px;" type="text"/>				
If notifying a change of address				
Previous residential address				
<input style="width: 90%;" type="text"/>				
State <input style="width: 50px;" type="text"/> Postcode <input style="width: 50px;" type="text"/>				
4 Phone numbers				
Mobile <input style="width: 150px;" type="text"/> Daytime (<input style="width: 20px;" type="text"/>) <input style="width: 150px;" type="text"/>				
Email address <input style="width: 90%;" type="text"/>				
5 Citizenship status				
To enrol you must be an Australian citizen, or a British subject who was on the Commonwealth electoral roll on 25 January 1984				
<input type="checkbox"/> Australian citizen by birth Town of birth <input style="width: 150px;" type="text"/> State or territory <input style="width: 50px;" type="text"/>				
<i>or</i>				
<input type="checkbox"/> I have become an Australian citizen Citizenship certificate number <input style="width: 150px;" type="text"/>				
Country of birth <input style="width: 150px;" type="text"/>				
Name on citizenship certificate <input style="width: 150px;" type="text"/>				
<i>or</i>				
<input type="checkbox"/> British subject who was enrolled on 25 January 1984 Country of birth <input style="width: 150px;" type="text"/>				
Name on 25 January 1984 <input style="width: 150px;" type="text"/>				
6 Evidence of your identity				
Complete ONE option only				
<input type="checkbox"/> Australian driver's licence Number <input style="width: 150px;" type="text"/> State or territory <input style="width: 50px;" type="text"/>				
<i>OR</i>				
<input type="checkbox"/> Australian passport Number <input style="width: 150px;" type="text"/>				
<i>OR</i>				
<input type="checkbox"/> A person who is on the Commonwealth electoral roll will confirm my identity				
Person's name and address (BLOCK LETTERS) <input style="width: 90%;" type="text"/>				
Date of birth (dd/mm/yyyy) <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> / <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/>				
Declaration by person confirming your identity				
<input type="checkbox"/> I am on the Commonwealth electoral roll, and <input type="checkbox"/> I confirm the identity of the applicant.				
Signature				<input style="width: 50px;" type="text"/> / /
7 Your declaration				
<input type="checkbox"/> I am eligible to enrol at my current residential address as listed at Question 3 and claim enrolment for federal, Legislative Assembly and local government elections in the Northern Territory <input type="checkbox"/> The information I have given on this form is true and complete, and <input type="checkbox"/> I understand that giving false or misleading information is a serious offence.				
Your signature or mark				<input style="width: 50px;" type="text"/> / /
NOTE: A person who is on the Commonwealth electoral roll must confirm the elector's identity at Question 6 if the elect has made a mark because they are unable to sign their name				

Enrol to vote or update your details

You can complete this form online today at www.aec.gov.au


AEC

Australian Electoral Commission

You can use this form to:

- enrol to vote
- change your residential or postal address, and/or
- change your name

on the electoral roll for federal, Legislative Assembly and local government elections in the Northern Territory.

Who can enrol and vote?

It is compulsory for all eligible Australian citizens over 18 years to enrol to vote. You are eligible to enrol and vote if you:

- are an Australian citizen, or a British subject who was enrolled on 25 January 1984
- are 18 years or older, and
- have lived at your address for at least one month.

Within three weeks of receiving your enrolment form the AEC will confirm your enrolment. We may seek further information from you and confirm your enrolment using any of the contact details you provide.

Special enrolment

Special category enrolment forms are available if you:

- are temporarily overseas
- cannot attend a polling place on election day
- believe that having your address shown on a publicly available roll may endanger your safety or that of your family
- have no fixed address
- are in prison
- are physically incapable of signing your name
- are working in Antarctica.

For more information

Australian Electoral Commission

www.aec.gov.au or **13 23 26**

Northern Territory Electoral Commission

www.ntec.nt.gov.au or **1800 MYVOTE**

Returning your form

Post Australian Electoral Commission
Reply paid 9867
DARWIN NT 0801
(No stamp is needed if posted in Australia)

Fax 02 6293 7619

Upload Upload your scanned signed form at www.aec.gov.au/return

In person To any AEC office

Who has access to your enrolment information?

The Commonwealth of Australia

The Australian Electoral Commission (AEC) is authorised under the *Commonwealth Electoral Act 1918* (CEA) to collect and verify the information you have been asked to complete on this form. The information provided will assist the AEC to maintain electoral rolls.

The AEC may disclose electoral information to persons or organisations in accordance with the CEA. This may include:

- access to the publicly available electoral roll (containing names and addresses) which may be inspected at electoral offices
- state and territory electoral authorities
- Members of Parliament, Senators, registered political parties, and candidates for the House of Representatives
- approved medical research and public health screening programs
- any agencies, persons or organisations prescribed in the Electoral and Referendum Regulation 2016.

For more information on privacy, visit www.privacy.gov.au

The Northern Territory

Electoral information including title, name and address, postal address, date of birth, occupation and gender is provided:

- to the Sheriff for the preparation of jury rolls
- to Members of the Northern Territory Legislative Assembly
- on request, to registered political parties.

It is also provided upon request for medical research and health screening programs where the Electoral Commissioner believes the public interest outweighs privacy considerations. This information may include title, name and address, postal address, age range, occupation and gender.

Help in other languages

عربي	1300 720 132 Arabic	Język polski	1300 720 143 Polish
中文	1300 720 135 Cantonese	Português	1300 720 145 Portuguese
Hrvatski	1300 720 136 Croatian	Русский язык	1300 720 146 Russian
Ελληνικά	1300 720 137 Greek	Српски	1300 720 147 Serbian
Italiano	1300 720 138 Italian	Español	1300 720 148 Spanish
ខ្មែរ	1300 720 134 Khmer	Türkçe	1300 720 149 Turkish
한국어	1300 720 468 Korean	Tiếng Việt	1300 720 152 Vietnamese
Македонски	1300 720 139 Macedonian	Other languages 1300 720 153	
中文	1300 720 142 Mandarin		

If you are deaf, or have a hearing or speech impairment

Contact the AEC through the National Relay Service (NRS):

- TTY – 133 677 then ask for 13 23 26
- Speak and Listen – 1300 555 727 then ask for 13 23 26
- Internet relay – connect to the NRS then ask for 13 23 26



GENERAL BUSINESS



ITEM NUMBER	11.4
TITLE	Council Services Report
REFERENCE	806284
AUTHOR	Alisha Sullivan, Executive Assistant to Director of Council and Community Services

RECOMMENDATION

- (a) **That the Bulman Local Authority receives and notes the Council Services Report for the 18 April 2019 meeting.**

Bulman*Core Services**111 – Councils Services General*

- Operating as required
- Resignation of SASO – Verona Dalywater is acting in this position until it is filled.

160 – Municipal Services

- 2 x weekly rubbish pick-ups and 1 x weekly hard waste removal
- Planted 15 fruit trees in front parks
- Installed Weemol bollards
- Fenced and shaded Playground installed near Bulman Clinic
- Normal wet season mowing and spraying

161 – Waste Management

- Maintained as required
- Bulk recycling storage area added to Tip

*Agency Services**350 – Centrelink*

- Serviced as per contract – Verona Dalywater

348 – Indigenous Broadcasting

- Operating

404 – Indigenous Sport and Recreation

- Vacant Positions

407 – Remote Sport and Recreation

- NIL to report

ATTACHMENTS:

GENERAL BUSINESS



ITEM NUMBER	11.5
TITLE	Council Financial Report - Second Quarter Expenditure Report
REFERENCE	816289
AUTHOR	Lokesh Anand, Chief Financial Officer

RECOMMENDATION

- (a) **That the Bulman Local Authority receive and note the Financial (Expenditure) Report for the second Quarter of 2018-19 financial year.**

BACKGROUND

As per the Guideline 8 of the *Local Government Act*, the quarterly finance report is to be presented to the Local Authority.

ISSUES/OPTIONS/SWOT

There are underspends/overspends in few activities as outlined in the attached expenditure report. The brief explanation for these underspends/overspends for each directorate is as follow:

Directorate of Corporate Governance:

The total of underspend under this directorate is \$87,963. The major activity contributing to this underspend is Local Authority Project funding. There are a few LA projects currently in progress. On completion of these projects, the actual expenses incurred will be in line with budgeted figures.

Directorate of Commercial Services:

The total of underspends under this directorate is \$170,626. The majority of this underspend is caused by vacant positions and staff absences under various programs. Also, there is significant drop in income identified in employer outcome payment program. As a result of this reduced income, the expenditure for administration fee and project management fee are charged quite less than budgeted amount.

Directorate of Council & Community Services:

The total underspends under this directorate is \$467,228. The majority of this underspend is in Local Roads Program. The budget kept for community roads maintenance and upgrade is not expensed yet. Also, there are a few program where underspends are identified due to vacant position/s and staff absences.

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

- 1 Local Authority - Expenditure Report Q2 2018-19.pdf

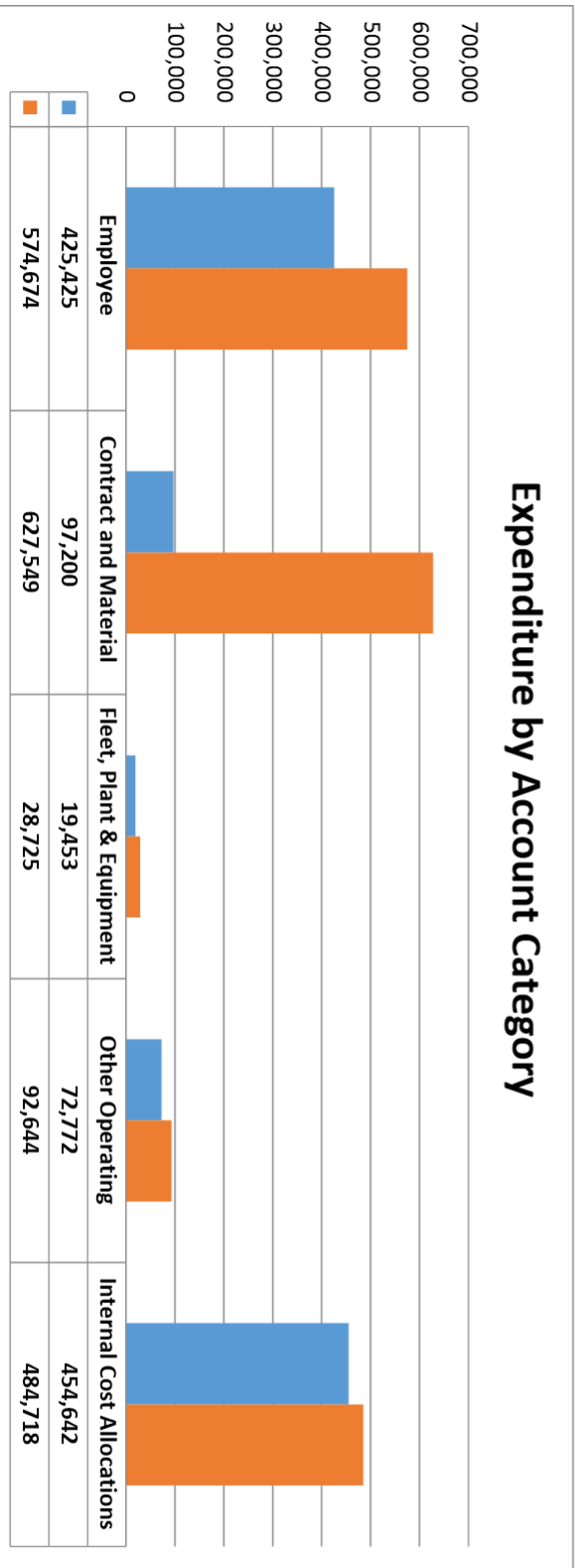
**Roper Gulf Regional Council
Bulman**



Expenditure Report as at 31 DECEMBER 2018

Expenditure by Account Category	Current Quarter		Year to Date - As of Period 9		2nd Quarter Variance	Annual Budget	Proportion of Budget Spent
	2nd Quarter Actual	2nd Quarter Budget	YTD Actual	YTD Budget			
Employee	425,425	574,674	631,503	862,011	149,248	1,149,348	74%
Contract and Material	97,200	627,549	144,238	941,323	530,349	1,255,097	15%
Fleet, Plant & Equipment	19,453	28,725	30,189	43,088	9,272	57,450	68%
Other Operating	72,772	92,644	107,065	138,967	19,873	185,289	79%
Internal Cost Allocations	454,642	484,718	650,380	727,076	30,076	969,435	94%
Total Expenditure	1,069,492	1,808,310	1,563,375	2,712,465	738,818	3,616,620	59%

Expenditure by Account Category



**Roper Gulf Regional Council
Bulman**



Expenditure Report as at 31 DECEMBER 2018

Activity Listing	Current Quarter			Annual Budget	Activity Explanation
	2nd Quarter Actual	2nd Quarter Budget	2nd Quarter Variance		
Corporate Governance					
110 - Assets Management - Fixed Assets	0	6,032	6,032	12,063	The budget was kept for rent (NLC Lease) on buildings and will be expensed in coming few weeks.
131 - Council and Elected Members	725	500	225	1,000	The expense incurred was for staff accommodation to attend conference at Darwin as per resolution. Budget will be adjusted at second revision.
132 - Local Authority	4,825	14,450	9,625	28,900	Underspend is due to less travel expenses and local authority members allowance incurred.
138 - Local Authority Project	0	77,522	77,522	155,043	Please find attached project register for details.
202 - Staff Housing	3,267	3,506	239	7,012	
245 - Visitor Accommodation and External Facility Use	8,434	3,206	5,228	6,412	Overspend is due to additional repairs and maintenance expenditure incurred than budgeted for. The budget will be adjusted at second revision.
Sub Total	17,252	105,216	87,963	210,431	
Commercial Serv.					
220 - Territory Housing Repairs and Maintenance Contract	22,877	29,498	6,621	58,997	Underspend is due to vacant position/staff absences.
221 - Territory Housing Tenanc	29,836	33,151	3,316	66,302	

**Roper Gulf Regional Council
Bulman**



Expenditure Report as at 31 DECEMBER 2018

Activity Listing	Current Quarter			Annual Budget	Activity Explanation
	2nd Quarter Actual	2nd Quarter Budget	2nd Quarter Variance		
241 - Airstrip maintenance Contracts	6,290	6,000	289	12,000	
244 - Power Water contract	85,438	132,498	47,060	264,997	Underspend is due to vacant position/staff absences.
246 - Commercial Australia Post	1,741	1,743	2	3,486	
314 - Service Fee - CDP	229,227	297,019	67,792	594,038	The majority of underspend is due to vacant position/staff absences \$54,676. Also, there is less materials purchased \$12,028.
318 - Outcome Payments - CDP	21,375	67,500	46,125	135,000	The income received under this program has dropped significantly and as a result, the expenses for administration charges and project management fee has decreased.
Sub Total	396,783	567,410	170,626	1,134,819	
Council & Comm. Serv					
111 - Council Services General	139,329	149,930	10,601	299,861	There is some underspend in wages due to staff absences \$5,767, less office repairs expenses incurred \$1,869 & power water bills paid \$1,744.
160 - Municipal Services	136,572	149,115	12,543	298,229	The underspend is due to less repairs and maintenance expenditure incurred \$6,030, less power water bills paid \$2,082 & less vehicle operating expenses incurred \$2,289.
161 - Waste management	29,510	30,639	1,129	61,279	
162 - Cemeteries Management	964	2,500	1,536	5,000	

Roper Gulf Regional Council

Bulman



Expenditure Report as at 31 DECEMBER 2018

Activity Listing	Current Quarter			Annual Budget	Activity Explanation
	2nd Quarter Actual	2nd Quarter Budget	2nd Quarter Variance		
169 - Civic Events	0	1,000	1,000	2,000	
171 - Naidoc Week	0	150	150	300	
200 - Local roads maintenance	130	407,500	407,370	815,000	The budget kept for community roads upgrade is not expensed yet.
201 - Street lighting	7,112	6,100	1,012	12,200	The overspend is for repairs and maintenance expenses incurred for repairing/replacing faulty street lights. The total spend is within the allocated annual budget.
341 - Commonwealth Aged Care Package	5,277	2,125	3,152	4,250	Overspend is due to incorrect cost coding for staff wages. The correction journal will be posted to adjust this overspend in Activity 342.
342 - Indigenous Aged Care Employment	42,692	57,387	14,695	114,773	The underspend is due to incorrect transactions posted to Activity 341 & 344.
344 - Commonwealth Home Support Program	19,792	15,313	4,479	30,627	Overspend is due to incorrect cost coding for staff wages. The correction journal will be posted to adjust this overspend in Activity 342.
346 - Indigenous Broadcasting	14,530	20,502	5,972	41,004	Underspend is due to vacant position/staff absences.
349 - School Nutrition Program	85,650	80,500	5,150	161,000	The overspend is due to additional hours worked by staff, resulting in extra wages paid \$1,428 & Occupation health and safety equipment purchased but not budgeted for \$2,265.
350 - Centrelink	38,228	40,090	1,863	80,180	
355 - National Disability Insurance Scheme	903	2,730	1,828	5,460	

Roper Gulf Regional Council Bulman



Expenditure Report as at 31 DECEMBER 2018

Activity Listing	Current Quarter			Annual Budget	Activity Explanation
	2nd Quarter Actual	2nd Quarter Budget	2nd Quarter Variance		
381 - Animal Control	764	1,000	236	2,000	
401 - Night Patrol	85,349	96,754	11,405	193,508	Underspend is due to vacant position/staff absences.
404 - Indigenous Sports and Rec Program	45,931	56,949	11,018	113,898	Underspend is due to vacant position/staff absences.
407 - Remote Sports and Recreation	1,103	0	1,103	0	The expense incurred is for the staff travel allowance. Budget for this expense was kept under Head quarters. The budget will be adjusted at second revision.
414 - Drug and Volatile Substances	0	700	700	1,400	
416 - Youth Vibe Grant	0	850	850	1,700	
474 - CBF - Bulman Youth Rec	1,621	850	771	1,700	The project is completed and whole year's budget is expensed.
Sub Total	655,456	1,122,684	467,228	2,245,369	
Other Services					
429 - AOD - Weemol BBQ Area Funding	0	13,000	13,000	26,000	The project is currently in progress stage.
Sub Total	0	13,000	13,000	26,000	
Grand Total	1,069,492	1,808,310	738,818	3,616,620	

GENERAL BUSINESS



ITEM NUMBER	11.6
TITLE	Governance Report - Local Authority Project Register Update
REFERENCE	816303
AUTHOR	Lokesh Anand, Chief Financial Officer

RECOMMENDATION

- (a) **That the Bulman Local Authority receive and note the updated report on Local Authority Project Funding as at 31 March 2019.**

BACKGROUND

Since 2014, the Bulman Local Authority has received a total of \$207,020 in Local Authority Project Funding from the Department of Housing and Community Development. There were \$55,543.90 saving from completed projects and this surplus is added to the balance available for project allocations. To date, \$238,520 has been allocated to various local authority projects. Local Authority still has \$24,043.90 funds available for allocation to new or existing local authority projects.

Please find the attached summary and status of the projects that the Local Authority has allocated funds for.

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

- 1 Local Authority Project Register 31.03.19.pdf

Bulman Local Authority Project Funding - as at 31.03.19

Funding received from Department		Income	Funds Allocated	Remaining Unallocated Funds	
2014-15		\$ 41,260.00	\$ 41,260.00		
2015-16		\$ 41,260.00	\$ 41,260.00		
2016-17		\$ 41,260.00	\$ 41,260.00	\$ 14,803.90	Carry-forward to 2018-19FY
2017-18		\$ 41,620.00	\$ 15,740.00	\$ 41,620.00	Carry-forward to 2018-19FY
2018-19		\$ 41,620.00	\$ 99,000.00	-\$ 32,380.00	
Total		\$ 207,020.00	\$ 238,520.00	\$ 24,043.90	

Project ID	Projects funding has been allocated to:	Prject Budget	Tot Prject Cost	Project Status
1413803	Dry Toilet Weemol	\$ 35,000.00		Project Approved in April - 2017 ; \$10,000 Allocated 14/02/2019
1413805	Solar light for cudesac	\$ 7,000.00		Project Approved in April - 2017 ;In Planning Stages
1413806	Toilet near council office	\$ 72,000.00		\$72,000 LA Allocated 05/12/2018
1413807	Australia day tree Planting	\$ 2,000.00		\$2,000 LA Allocated 05/12/2018
1413808	Purchase Aerator for the Oval	\$ 15,000.00		\$15,000 Allocated 14/02/2019
	Total for current projects in progress	\$ 131,000.00	\$ -	
	Total for completed projects	\$ 107,520.00	\$ 51,976.10	
	Grand total	\$ 238,520.00	\$ 51,976.10	