



AGENDA

BORROLOOLA LOCAL AUTHORITY MEETING THURSDAY, 08 AUGUST 2019

Notice is given that the next Borroloola Local Authority Meeting of the Roper Gulf Regional Council will be held on:

- Thursday, 08 August 2019 at
- The Conference Room Council Service Delivery Centre, Borroloola
- Commencing at 10.00 AM

Your attendance at the meeting will be appreciated.

Phillip LUCK
Chief Executive Officer

BORROLOOLA CURRENT MEMBERSHIP:

Elected Members

- 1. Mayor Judy MacFarlane**
- 2. Cr Don Garner**
- 3. Cr Samuel Evans**
- 4. Cr Marlene Karkadoo**

Appointed Members

- 1. Lizzie Hogan**
- 2. Trish Elmy**
- 3. Mike Longton**
- 4. Maria Pyro**
- 5. Raymond Anderson**
- 6. Rebecca Gentle**
- 7. Stan Allen**
- 8. Jonathon Sauer**

MEMBERS: 12

COUNCIL: 4

LA: 8

QUORUM: 7 (minimum requirement)

PROVISIONAL: 5

Explanatory Note:

Meetings must meet a 'quorum' of 50% + 1 of all members.

If no quorum, but a majority of appointed members (50% + 1) a 'provisional meeting' can be held.

During a 'provisional meeting', all agenda items may be discussed, and minutes must be kept.

Members at a 'provisional meeting' may by majority vote make recommendations to Council, however the recommendations shall be considered as those of a 'provisional meeting' rather than a Local Authority.

A 'provisional meeting' does not have the powers or function delegated to a Local Authority, and it cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings, (not for Informal Meetings or Roper Gulf Regional Council Employees during their hours of work).

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant”.

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis , dum wek brabli gudbalawei, en im laibliwan”

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	<i>Nil</i>	
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CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER 5.1
TITLE Confirmation of Previous Minutes
REFERENCE **826492**
AUTHOR Ashleigh Anderson, Local Authority Coordinator

RECOMMENDATION

- (a) **That the Borroloola Local Authority adopts the previous minutes from the meeting held on Thursday 02 May 2019 as a true and accurate record of that meeting.**

BACKGROUND

The Borroloola Local Authority met on Thursday 02 May 2019 at 10.00hrs at the Roper Gulf Regional Council Service Delivery Centre in Borroloola and achieved Quorum on that day.

Attached are the minutes from that meeting.

The Borroloola Local Authority was scheduled to meet on Thursday 06 June 2019. However, that meeting was cancelled.

ATTACHMENTS:

- 1 Borroloola Local Authority 2019-05-02 [817899].DOCX



MINUTES OF THE BORROLOOLA LOCAL AUTHORITY MEETING OF THE
ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE CONFERENCE
ROOM COUNCIL SERVICE DELIVERY CENTRE, BORROLOOLA ON THURSDAY,
02 MAY 2019 AT 10:00 AM

PRESENT/STAFF/GUESTS

1.1 Elected Members

- Mayor Judy MacFARLANE
- Councillor Donald GARNER
- Councillor Samuel EVANS

1.2 Appointed Members

- Trish ELMY
- Mike LONGTON
- Rebecca GENTLE
- Stan ALLEN
- Jonathon SAUER

1.3 Staff

- Sharon HILLEN – Acting Chief Executive Officer

MEETING OPENED

The Borrooloola Local Authority Meeting was declared opened at 10.00hrs with **Quorum** the Chairperson welcomed members and staff and the Roper Gulf Regional Council pledge was read.

WELCOME TO COUNTRY

Councillor Samuel Evans

APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

104/2019 RESOLVED (Judy MacFARLANE/Stan ALLEN)

CARRIED

(a) That the Borrooloola Local Authority accepts the apologies from Councillor Marlene KARKADOO.

CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF PREVIOUS BORROLOOLA LOCAL AUTHORITY MEETING MINUTES**

105/2019 RESOLVED (Trish ELMY/Mike LONGTON) CARRIED

- (a) That the Borrooloola Local Authority receives and notes Confirmation of Previous Meeting Minutes held on 07 February 2019.

DISCLOSURES OF INTEREST

There were no declarations of interest at this Borrooloola Local Authority.

BUSINESS ARISING FROM PREVIOUS MINUTES**8.1 ACTION LIST**

106/2019 RESOLVED (Jonathon SAUER/Rebecca GENTLE) CARRIED

- (a) That the Borrooloola Local Authority receives and notes Action List;
(b) That the Borrooloola Local Authority requests that the town be cadastre surveyed again to determine property boundaries.

INCOMING CORRESPONDENCE**9.1 INCOMING CORRESPONDANCE FROM OPTUS**

107/2019 RESOLVED (Judy MacFARLANE/Rebecca GENTLE) CARRIED

- (a) That the Local Authority accepts the incoming correspondence from Optus.

OUTGOING CORRESPONDENCE

Nil

BUSINESS ARISING**12.1 Recycling of Demolition Materials****GENERAL BUSINESS****11.1 COMMUNITY LAND USE PLAN - TERRITORY GOVERNMENT**

108/2019 RESOLVED (Judy MacFARLANE/Mike LONGTON) CARRIED

- (a) That the Borrooloola Local Authority rescinds the report on the Community Land Use Plan.

11.2 COUNCIL SERVICES REPORT

109/2019 RESOLVED (Rebecca GENTLE/Mike LONGTON) CARRIED

- (a) That the Borrooloola Local Authority receives and notes the Council Services report.

11.3 ANIMAL MANAGEMENT REPORT

110/2019 RESOLVED (Judy MacFARLANE/Samuel EVANS) *CARRIED*

- (a) That the Borrooloola Local Authority receives and notes the attached MRM Report for the Animal Welfare Program.

11.4 ENROL TO VOTE - YOUR VOICE, YOUR COMMUNITY

111/2019 RESOLVED (Mike LONGTON/Jonathon SAUER) *CARRIED*

- (a) That the Borrooloola Local Authority receives and notes Enrol to vote – Your Voice, Your Community Report.

11.5 COMMUNITY DEVELOPMENT PROGRAMME

112/2019 RESOLVED (Trish ELMY/Mike LONGTON) *CARRIED*

- (a) That the Borrooloola Local Authority receive and note the CDP Report.

11.6 ELECTED MEMBERS REPORT

113/2019 RESOLVED (Jonathon SAUER/Rebecca GENTLE) *CARRIED*

- (a) That the Borrooloola Local Authority receives and notes the Elected Members Report.

11.7 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT REGISTER UPDATE

114/2019 RESOLVED (Samuel EVANS/Jonathon SAUER) *CARRIED*

- (a) That the Borrooloola Local Authority receives and notes the updated report on Local Authority Project Funding as at 22 March 2019.

11.8 COUNCIL FINANCIAL REPORT - 2ND QUARTER EXPENDITURE REPORT

115/2019 RESOLVED (Judy MacFARLANE/Rebecca GENTLE) *CARRIED*

- (a) That the Borrooloola Local Authority defers this report.

11.9 BORROLOOLA TOWN MAP

116/2019 RESOLVED (Mike LONGTON/Jonathon SAUER) *CARRIED*

- (a) That the Borrooloola Local Authority receives and notes production expenses for the publication of the Borrooloola Town Map.

BUSINESS ARISING

12.1 RECYCLING OF DEMOTITION MATERIALS

117/2019 RESOLVED (Stan ALLEN/Rebecca GENTLE)

CARRIED

(a) That the Borrooloola Local Authority request Council speak to the Territory regarding reuse and recycling of building materials prior to demolition.

OTHER BUSINESS

Nil

CLOSE OF MEETING

The meeting terminated at 12.06hrs

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Borrooloola Local Authority Meeting HELD ON Thursday, 02 May 2019 AND CONFIRMED Thursday, 08 August 2019.

Chairperson

BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER 8.1
TITLE Action List
REFERENCE 839823
AUTHOR Ashleigh Anderson, Local Authority Coordinator

RECOMMENDATION:

- (a) That the Borroloola Local Authority receives and notes the Action List.

Date	Item	Title	Comments	Responsible Person	Status	Update
09.06.2016	6.2	Tamarind Park Lease	Application for Long Term Lease	CEO/DCG/AM	Ongoing	Discussions with DIPL on appropriate process underway.
08.03.2017	11.1	Release of Land – Borroloola sub-division		LAC	In progress	Awaiting NLC to Progress the ILUA.
18.09.2017	11.6	Tourist Maps	Maps sent out to LA for Comments	DCCS	Ongoing	LA Members to provide feedback and edits to maps – updated draft map is now with governance.
09.11.2017	12.5	Roads in Town Camps		DCG	Ongoing	DLGHCD is awaiting report from DIPL before making a decision on a budget for roads.
08.02.2018	11.5	Tamarind Park Signage	Design of 6 signs for Park	DCCS	In progress	Designs under review.
08.02.2018	11.6	Roads Upgrades: Jose & Garawa		DCG	Ongoing	Funding not yet sourced.
05.04.2018	8.1	Sports Courts Development	Upgrades of Courts including roof, lights drainage and sewage	DCCS	Ongoing	NTG reconsidered design post cyclone Trevor and has provided further funding.

Date	Item	Title	Comments	Responsible Person	Status	Update
04.10.2018	12.7	Rocky Creek Bridge	Report in OMC on 27 February 2019	DCCS	Ongoing	Project update by CEO at meeting on 08/08/2019.
02.05.2019	12.1	Recycling of Demolition Materials	Council to speak to Northern Territory Government about reuse and recycling of building materials	CEO / GMISP	In Progress	CEO & GMISP met with Remote Housing to discuss future sub-divisions and commercial dumping from trades, including the potential reuse of materials.

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS

ITEM NUMBER	11.1
TITLE	Elected Member Report
REFERENCE	839517
AUTHOR	Ashleigh Anderson, Local Authority Coordinator

RECOMMENDATION

- (a) **That the Borroloola Local Authority receives and notes the Elected Member Report.**

BACKGROUND

The Elected Members report provides Local Authorities with a summary of the Agenda items and decisions made at Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to community members.

Complete details of all Council, Committee and Local Authority agenda's and minutes, are available on the Roper Gulf Regional Council website (www.ropergulf.nt.gov.au) and can be provided upon request at all the Council offices.

At the Special Meeting of Council held in Katherine on Tuesday 25 June 2019 decisions include:

- That Council appoints the preferred candidate, **Mr. Phillip LUCK**, to the position of Chief Executive Officer in accordance with the *Local Government Act 2008* s100(4), and pursuant to the conditions outlined in the Contract of Employment.

At Ordinary Meeting of Council held in Katherine on Wednesday 26 June 2019 decisions include:

- That Council receives and notes the following Ward Reports:
 - **South West Gulf Ward Report;**
 - Never Never Ward Report;
 - Yugul Mangi Ward Report;
 - Nyirrangulung Ward Report;
 - Numbulwar Numbirindi Ward Report.
- That Council approves the recommendations of the Borroloola Local Authority from the minutes of 02 May 2019.

All approved recommendations from all wards are publicly available on the Roper Gulf Regional Council website.

- That Council receives and notes acquittal of the Special Purpose Grant of \$322,500 (GST Exclusive) for the purchase of three (3) front end loaders;
- That Council acknowledge the funding received from the Northern Territory Government in respect of the project;
- That Council receives and notes the draft 2019-20 Regional Plan;
- That Council resolves to put the draft 2019-20 Regional Plan out for public consultation for 21 days as prescribed by applicable law;
- That Council sign, date and seal one copy of the contract for National Agent and Access Point Services, valued at \$741,748 (GST exclusive);

- That Council approves the Energy Efficient and Sustainability Grant of \$90,000 (GST Exclusive), provided by the Department of Local Government, Housing and Community Development, by signing and dating one copy of the agreement;
- That Council acknowledge the Department of Local Government, Housing and Community Development for its support in respect of the project;
- That Council receives and notes the Local Authority Projects updates as at June 2019;
- That Council receives and notes the report on the issue with the Borroloola Show Day Public Holiday;
- That Council approves for all Roper Gulf Regional Council operations in Borroloola to work on the officially gazette Public Holiday, Friday 26 June 2019 and allow staff to close all operations in Borroloola on Friday 16 August 2019 and have this day off in lieu of working on the public holiday;
- That Council receives and notes *Local Government Act* review presentation;
- That Council receives and notes update pertaining to By-Laws development;
- That Council holds a workshop pertaining to By-Laws development on Monday 22 July 2019 commencing at 1330hrs;
- That Council changes the Borroloola OMC to Beswick on 30 October 2019;
- That Council receives and notes the Mayor has been accepted as an executive of LGANT representing Regional Councils and Shires;
- That Council sign and seal the deed of agreement regarding the Lot 664 Borroloola land encroachment;
- That Council appoints the Chief Executive Officer as the authorized person to sign the deed of funding – cyclone shelter Ngukurr and Borroloola sports courts;
- That Council receives and notes the report regarding Local Authority Chairperson appointment in accordance with the *Local Government Act 2008* s.61(1)(a);
- That Council requests each Local Authority nominate a chairperson for a period of twelve (12) months.

At Ordinary Meeting of Council held in Katherine on Wednesday 24 July 2019 decisions include:

- That Council receives and notes the following Ward Reports:
 - **South West Gulf Ward Report;**
 - Never Never Ward Report;
 - Yugul Mangi Ward Report;
 - Nyirranggulung Ward Report;
 - Numbulwar Numbirindi Ward Report.

All approved recommendations from all wards are publicly available on the Roper Gulf Regional Council website.

- That Council approves Round 1 of the Community Grants Program to be conducted from 01 August 2019 to 12 September 2019;
- That Council approves Round 2 of the Community Grants Program to be conducted from 19 October 2019 to 30 November 2019;
- That Council accepts funding of \$165,000 (GST Exclusive) provided by the Department of Health for the Healthy Homes Environmental Health Project;
- That Council acknowledge additional funding provided by the Commonwealth Government in respect of the activity;
- That Council adopts the Roper Gulf Regional Council Plan 2019-2020;
- That Council, pursuant to Section 24(1) of the *Local Government Act* adopts the Roper Gulf Regional Council Regional Plan 2019-2020;

- That Council, pursuant to Section 128(1) of the *Local Government Act* adopts the 2019-2020 Budget;
- That Council, pursuant to Section 126(1) of the *Local Government Act* adopts the 2018-2021 Long Term Financial Plan;
- That Council, pursuant to Section 155(1) of the *Local Government Act* adopts and approves the 2019-2020 Declaration of Rates;
- That Council, pursuant to Section 71(2) of the *Local Government Act* adopts and approves the 2019-2020 Council Member Allowances;
- That Council acknowledges the performance of staff members who acted in higher roles and under significant pressure during the transitional period which occurred during the 2018-19 Financial Year;
- That Council receives and notes Cr KARKADOO's concerns pertaining to Community Night Patrol Services in Borroloola;
- That Council operates a display tent at the Borroloola Show commencing on 16 August 2019;
- That Council, pursuant to Guideline 8 of the *Local Government Act* adopts and approves the 2019-2020 Local Authority Member Allowances;
- That Council delegates authority to award tender to Mayor, CEO and two (2) Councillors from South West Gulf Ward, to be determined at Borroloola Local Authority Meeting on 08 August 2019.

Full Agendas and Minutes from Council and Committee meetings are publically available on the Roper Gulf Regional Council website at:
www.ropergulf.nt.gov/reports-publications/council-meetings-agendas-and-minutes/
A printed copy can be requested at any Roper Gulf Council Office.

ATTACHMENTS:

GENERAL BUSINESS

ITEM NUMBER	11.2
TITLE	Local Authority Meeting Attendance
REFERENCE	829492
AUTHOR	Ashleigh Anderson, Local Authority Coordinator

RECOMMENDATION

- (a) **That the Borroloola Local Authority receives and notes the attendance records for the members of the Borroloola Local Authority between 07 June 2018 to 02 May 2019**

BACKGROUND

The below information reflects who was present at each meeting, starting from 07 June 2018 until 02 May 2019.

Date: 07 June 2018

	<u>Present</u>	<u>Absent</u>
	Mayor Judy MacFarlane	Councillor Donald Garner
	Councillor Samuel Evans	Raymond Anderson
	Mike Longton	Stan Allen
	Trish Elmy	Marlene Karkadoo
	Jonathon Sauer	Maria Pyro
	Lizzy Hogan	
	Rebecca Gentle	

Date: 09 August 2018

	<u>Present</u>	<u>Absent</u>
	Mayor Judy MacFarlane	Rebecca Gentle
	Councillor Donald Garner	Marlene Karkadoo
	Councillor Samuel Evans	Lizzy Hogan
	Mike Longton	Trish Elmy
	Jonathon Sauer	Stan Allen
	Maria Pyro	
	Raymond Anderson	

Date: 04 October 2018

	<u>Present</u>	<u>Absent</u>
	Councillor Donald Garner	Mayor Judy MacFarlane
	Mike Longton	Councillor Samuel Evans
	Trish Elmy	Marlene Karkadoo
	Lizzy Hogan	Raymond Anderson
	Stan Allen	Jonathon Sauer
	Maria Pyro	

Date: 06 December
2018

Present

Absent

	Mayor Judy MacFarlane	Councillor Samuel Evans
	Councillor Donald Garner	Maria Pyro
	Mike Longton	
	Marlene Karkadoo	
	Lizzie Hogan	
	Jonathon Sauer	
	Raymond Anderson	
	Stan Allen	
	Rebecca Gentle	

Date: 07 February 2019

Present

Absent

	Mayor Judy MacFarlane	Jonathon Sauer
	Councillor Donald Garner	Raymond Anderson
	Councillor Samuel Evans	Lizzie Hogan
	Mike Longton	
	Trish Elmy	
	Marlene Karkadoo	
	Stan Allen	
	Rebecca Gentle	
	Maria Pyro	

Date: 02 May 2019

Present

Absent

	Mayor Judy MacFarlane	Councillor Marlene Karkadoo
	Councillor Donald Garner	Maria Pyro
	Councillor Samuel Evans	Raymond Anderson
	Trish Elmy	Lizzie Hogan
	Mike Longton	
	Rebecca Gentle	
	Stan Allen	
	Jonathon Sauer	

Attached is a breakdown of each current member and the percentage of meetings they have attended from the above data.

ATTACHMENTS:

1 Attendance.pdf

Borroobola Local Authority Meetings	Mayor MacFarlane	Cr Donald Garner	Cr Samuel Evans	Cr Marlene Karkadoo	Mike Longton	Trish Elmy	Stan Allen	Jonathon Sauer	Raymond Anderson	Maria Pyro	Lizzie Hogan	Rebecca Gentle	Total
7-Jun-18	1	0	1	0	1	1	0	1	0	0	1	1	7
9-Aug-18	1	1	1	0	1	0	0	1	1	1	0	0	7
4-Oct-18	0	1	0	0	1	1	1	0	0	1	1	0	6
6-Dec-18	1	1	0	1	1	1	1	1	1	0	1	1	10
7-Feb-19	1	1	1	1	1	1	1	0	0	1	0	1	9
2-May-19	1	1	1	0	1	1	1	1	0	0	0	1	8
Total Meetings Attended	5	5	4	2	6	5	4	4	2	3	3	4	47
Total Absent	1	1	2	4	0	1	2	2	4	3	3	2	25
Total Meetings whilst Elected Member	6	6	6	6	6	6	6	6	6	6	6	6	72
Rate of Attendance	83%	83%	67%	33%	100%	83%	67%	67%	33%	50%	50%	67%	65%

GENERAL BUSINESS



ITEM NUMBER	11.3
TITLE	Chairperson for the Local Authority
REFERENCE	826089
AUTHOR	Ashleigh Anderson, Local Authority Coordinator

RECOMMENDATION

- (a) **That the Borroloola Local Authority receives and notes the information regarding the appointment of a Chairperson of the Borroloola Local Authority;**
- (b) **That the Borroloola Local Authority appoints a Chairperson for a period of 12 Month(s).**

BACKGROUND

At present, each Local Authority has a rotating Chairperson, that is, it is decided on the day on who will chair the meeting.

This is problematic for the following reasons:

- I. Guideline 8, clause 12.2 states “*That agenda **must be prepared in consultation with the Chair of the Local Authority...***” At present this is not happening in consultation with the Chair, but with the Directors and Acting Chief Executive Officer (CEO);
- II. *Local Government Act 2008 s.63(2) “The CEO may, at the request of the Chair of a Local Authority, Local Board or Council Committee, convene a meeting of the Local Authority, Local Board or Committee”* Meaning that the CEO cannot actually call for a meeting, only the Chairperson of that Local Authority can request the CEO to call a meeting.

The difficulty commonly faced at the moment with Local Authority meetings being cancelled is that oftentimes a new date is not rescheduled, this is somewhat due to the above point (II.) being that only a Chairperson can convene a meeting. Without a dedicated Chairperson, the meeting cannot be called.

The recommendation is that the Local Authority appoint an appointed member to be Chairperson for a period of 12 month(s).

ATTACHMENTS:

GENERAL BUSINESS



ITEM NUMBER	11.4
TITLE	LA001 - Local Authority Policy
REFERENCE	826493
AUTHOR	Ashleigh Anderson, Local Authority Coordinator

RECOMMENDATION

- (a) **That the Borroloola Local Authority receives and notes the updated Local Authority Policy.**

BACKGROUND

On Wednesday 17 April 2019, the Elected Members met in Barunga for their second Ordinary Meeting of Council in 2019. Resolution 87/2019 was carried by Councillor Donald GARNER and Councillor Deanna KENNEDY and included the adoption of the revised LA001 Local Authority Policy.

This policy was revised in accordance with the *Local Government Act* and Guideline 8 and applies to all of Roper Gulf Regional Council's Local Authorities.

Important changes to note:

- Council can terminate a member(s) who have failed to attend two (2) consecutive meetings without an apology being accepted by the Local Authority members or Council;
- Council can terminate a member(s) who they believe are not performing their duties as a Local Authority Member;
- Council can terminate a member(s) for breaches of policy or inappropriate conduct and;
- Special Meetings cannot be called in same manner as Special Council Meetings. Extra Meetings *may* be called by the Chair or by Council, however these must be convened as standard Local Authority Meetings.

Attached is the full revised policy adopted by Council. This policy, and all other policies can also be found on the Roper Gulf Regional Council website at:

www.ropergulf.nt.gov.au/reports-publications/policies/

ATTACHMENTS:

- 1 LA001 - Local Authority Policy_amended.pdf

Roper Gulf Regional Council



LA001– Local Authority Policy

1. POLICY CERTIFICATION

Policy title:	Local Authority Policy
Policy number:	LA001
Category:	Policy
Classification:	Local Authority
Status:	Approved

2. PURPOSE

Local Authorities are formed to achieve integration and involvement of local communities in the system of Local Government. This policy has been developed to ensure that Local Authorities are run in accordance to the provisions of the *Local Government Act* (the Act) and that the community has a strong voice and is actively engaged in their local community affairs.

3. ORGANISATIONAL SCOPE

This policy applies to all Roper Gulf Regional Council's Local Authorities.

4. POLICY STATEMENT

The purpose of this policy is to support and facilitate local community engagement and to ensure Local Authorities are empowered to make decisions for their communities through effective governance structures.

5. DEFINITIONS

Councillor	An elected member of Roper Gulf Regional Council
G&CP	Governance, Corporate Planning & Compliance business unit
LA	Local Authority
Mayor	The principal member of Roper Gulf Regional Council
RGRC	Roper Gulf Regional Council
CSC	Council Services Coordinator
Ward Councillor	The Elected Member representing the Ward
Appointed Member	means a Local Authority member who has been appointed pursuant to Section 53C(1)(b) of the Act. [Clause 4, Guideline 8] – Local Authority Member
Member	includes appointed members and non-appointed members. [Clause 4, Guideline 8] – all members of the Local Authority
Non-Appointed Member	Elected Member for the Ward in which the Local Authority is situated in.
Provisional Meeting	means, at the time and place set for a Local Authority meeting when a quorum has not been established, but a majority of appointed members. [Clause 4, Guideline 8] <i>N.B. A provisional meeting is able to make recommendations to council pursuant to Clause 13 (Provisional meeting where quorum not present) but not approve the minutes of the previous meetings. There must be more than half of the appointed members present. [Clause 4, Guideline 8]</i>

Roper Gulf Regional Council

LA001– Local Authority Policy



6. Principles

6.1 Roles and Functions of a Local Authority

The Local Authority shall be a voluntary group that provides advice and recommendation to RGRC on their communities' issues. Recommendations made at Local Authority meetings are not 'final' decisions as Council needs to decide on all issues or requests from all communities.

The functions of a Local Authority include:

- to involve local communities more closely in issues related to local government;
- to ensure that local communities are given an opportunity to express their opinions on questions affecting local government;
- to allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region;
- to take the views of local communities back to council and act as advocates on their behalf;
- to take Council information and decisions back to the community;
- to contribute to the development of the relevant regional management plan and the council strategic and regional (business) plan;
- to provide a representative of the Local Authority for employment selection advisory panels in relation to managerial positions in the Local Authority area.

6.2 Membership

6.2.1 Membership size

The size of the Local Authority should reflect the community size and structure representing key groups in the community. The membership of Local Authority will include community members, Ward Councillors and Mayor of the RGRC. The number of community members that a Local Authority should have is a minimum of six (6) appointed members and up to a maximum of fourteen (14) overall members.

6.2.2 Period of Membership

Local Authority members will be appointed for the term of Council, (4 years). Once the new Council is elected, Council will call for new nominations or approve the current membership. The previous members will be eligible to apply for new Local Authority membership.

6.2.3 Eligibility for Membership

Community residents over 18 years who live in the Ward, for the majority of the time, can nominate or be nominated for Local Authority member except that two (2) members of a Local Authority maybe under the age of 18 years. To become a Local Authority member the candidate needs to fill in a Local Authority nomination form. The completed nomination form can be handed directly to Council Services Office, emailed to the Local Authority Coordinator roper.governance@ropergulf.nt.gov.au or tended at the next Local Authority meeting. The Governance, Corporate Planning and Compliance business unit will submit the nomination form to Council to deliberate on at the Ordinary Meeting of the Council.

Council will have the final say on Local Authority membership.

Nomination and Appointment

6.2.4 Membership appointment;

Local Authorities consist of appointed members and the elected members for their ward.

In the event of a vacancy existing on a Local Authority, the CEO shall, as soon as practicable, call for nominations from members of the Authority's community who are interested in becoming appointed to the Local Authority. The nomination period shall comprise of a minimum of 21 business days.

Roper Gulf Regional Council



LA001– Local Authority Policy

The call for nominations shall be promulgated electronically on Council's website and social media, as well as physically by means of notices and posters in the community itself.

Nominations shall be assessed by Council itself at its first meeting after the nomination period closes.

Upon assessment of nominations, Council shall appoint the most suitable candidate to the vacancy via resolution.

The assessment and appointment process shall be a separate agenda item at the Council Meeting.

6.2.5 Membership termination

Local Authority members shall have the same character and integrity requirements as elected members. Local Authority members stop being members if any of the s37(1) *Local Government Act* prescribed criteria becomes applicable to them with the exception of s37(1)(d).

Local Authority members may have their membership terminated by Council under the following circumstances:

- 1) If they fail to attend two (2) consecutive meetings without their apology being accepted by the Local Authority, or by Council.
- 2) If Council believes that the member is not performing their duties to an acceptable standard, or, if it loses confidence in the member's ability, commitment, or performance.
- 3) for breaching Council policy, or for conduct which brings the Local Authority or Council into disrepute, or any other conduct which is inconsistent with the public interest.

The final decision to appoint persons to a Local Authority as appointed members rests with Council, which may rescind its decision and appointment if it believes it is in the public interest to do so.

6.2.6 No Proxies

A member of a Local Authority may not be represented by a proxy (substitute) during a meeting or provisional meeting. [Clause 12.0, Guideline 8]

6.3 Local Authority meetings:

The following points cover the running of Local Authority meetings. A Local Authority:

- shall hold a minimum of four (4) meetings per year;
- shall elect a permanent chair at the first meeting of the Local Authority;
- the quorum for a Local Authority meeting will be of half plus one (1) of the members;
- a provisional meeting will consist of half plus one of Local Authority members;
- supported by the RGRC staff who will provide the Local Authority's secretariat and act as advisor to the chair and members but will not run the meeting;
- are advertised through meeting notices with draft agendas at least three (3) days before the meeting;
- follow and adopt the draft agenda suggested by Council.

6.3.1 When reporting to and from the Local Authority:

- Local Authority members will advise on strategic, not operational matters (operational matters are the responsibility of Council Officers);
- the Council discusses both the Local Authority reports and the management responses and decides on actions;
- the Mayor and Ward Councillors will report to Local Authorities on Council decisions and take the views of Local Authority to Council;

Roper Gulf Regional Council



LA001– Local Authority Policy

- Local Authority report to their community about their advice to Council and take community views to Council;

Each new Local Authority Member will receive training at the first meeting on roles and responsibilities, meeting procedures, Council responsibilities and separation of powers.

6.3.2 Deputations

Anyone wishing to make a deputation to a Local Authority must seek permission from the Local Authority's Chairperson in writing at least 14 days prior to the meeting. The procedures for deputations and request to attend a Local Authority meeting can be found on the Council website.

6.3.3 Provisional Meeting where quorum not present:

In the event that a quorum is not present for a meeting, but the majority (half plus one) of appointed members are present, the members that are in attendance may hold a provisional meeting.

- During a provisional meeting, all agenda items may be discussed and minutes must be kept.
- Members at the provisional meeting may, by majority vote, make recommendations to the council, including Local Authority projects, provided any such recommendation is specifically qualified as being a recommendation of a provisional meeting, rather than the Local Authority.
- A provisional meeting may not approve the minutes of a Local Authority meeting but a Local Authority may approve the minutes of a provisional meeting.
- A provisional meeting does not have the powers or functions which a Council may have delegated to a Local Authority.

6.4 Administrative support and secretariat

Local Authority meetings are convened by the CEO and implemented by the Governance, Corporate Planning and Compliance Unit who is responsible for coordination of Local Authority meetings.

Dates for Local Authority meetings shall be set at the beginning of the calendar year by Council. If there are any changes to the scheduled meeting time, members of the Local Authority must be given at least seven days notice about the rescheduled date, time and venue for the meeting.

Relevant Senior Administration Support Officer (SASO) and Governance staff will provide administration support as required for creating and distributing agenda, recording minutes and organising meeting venue.

The Governance, Corporate Planning and Compliance Unit will be a central depository and will be responsible for keeping records of Local Authority Member's details, agenda, minutes and attendance.

6.5 Special Meetings

The Part 6.1 provisions of the *Local Government Act* pertaining to Special Meetings of Council **do not** apply to Local Authorities.

Local Authority Meetings are convened by the Chief Executive Officer in accordance with a decision of Council (via resolution), or upon request of the Local Authority Chairperson.

External parties *may* request a Local Authority Meeting to be held for special purposes, however such a meeting shall be convened as an *additional* meeting of the Local Authority rather than a Special Meeting as per the Part 6.1 provisions applicable to Council.

Any additional meeting of a Local Authority is subject to the ordinary Part 6.2 *Local Government Act* requirements, including agenda items / contents, minutes, and deadlines.

Roper Gulf Regional Council



LA001– Local Authority Policy

External bodies requesting an additional meeting for special purposes may be required to reimburse costs of arranging and conducting that meeting.

6.6 Community Meetings

Community meetings can be called at any time. Community meetings are different from Local Authority meetings and these types of meeting will determine their own procedures. Decisions made at these meetings may be used to advise the Local Authority.

6.7 Local Authority member allowances

Local Authority member allowance is a sum of money provided to the Local Authority member when a member attends a Local Authority meeting.

Roper Gulf Regional Council will provide Local Authority member allowance to the member in a manner that adheres to the *Local Government Act*, *Local Government Regulations* and Local Government Guideline 8.

Local Authority member allowances are processed as soon as practicable after the meeting occurs.

RGRC staff attending a Local Authority meeting, as a Local Authority member within that staff members normal hours of work, will not be paid a Local Authority member allowance. If a meeting is held outside the staff members' normal hours of work, that staff member, who is a Local Authority member will be entitled to the Local Authority member allowance.

7. REFERENCES

Acknowledgements author/source documents)	(original)	
Related Policies		CL001 Members Code of Conduct CL002 Members' Disciplinary Policy LA002 Local Authority Meeting Procedures Policy
Related Publications		<i>Local Government Act</i> <i>Local Government Guideline 8: Regional Councils and Local Authorities</i>
Relevant Forms		<i>Local Authority Member Nomination Form</i> <i>New Member Details Form</i>
Ministerial Guideline 8, Made		Guideline 8 (Regional Councils and Local Authorities), Department of Local Government and Community Services, Northern Territory]

8. DOCUMENT CONTROL

Policy number	LA001
Policy Owner	Governance
Endorsed by	SLT
Date approved	29 January 2014
Revisions	30 March 2016, 23 August 2017, 17 April 2019, 29 May 2019
Amendments	Replaces LB001 Local Board Policy prior 29 January 2014, 23 August 2017,

Roper Gulf Regional Council



LA001– Local Authority Policy

	29 August 2018 FCM, 17 April 2019 OCM, 29 May 2019 FCM
Next revision due	June 2021

9. CONTACT PERSON

Contact person

Manager, Governance and Corporate Planning

Contact number

08 8972 9005

GENERAL BUSINESS



ITEM NUMBER 11.5
TITLE Draft Local Government Bill
REFERENCE **826480**
AUTHOR Department of Local Government, Housing and Community Development

RECOMMENDATION

- (a) **That the Borroloola Local Authority receives and notes the Draft Local Government Bill presentation from the Department of Local Government, Housing and Community Development.**

BACKGROUND

The draft Local Government Bill is now out for consultation and the Department of Local Government, Housing and Community Development would like speak to the Local Authorities in the Roper Gulf Region.

Presentation by Amanda HAIGH.

ATTACHMENTS:

- 1 Local Authorities - New Local Government Legislation.pdf

New Local Government legislation

Legislation and Policy Branch

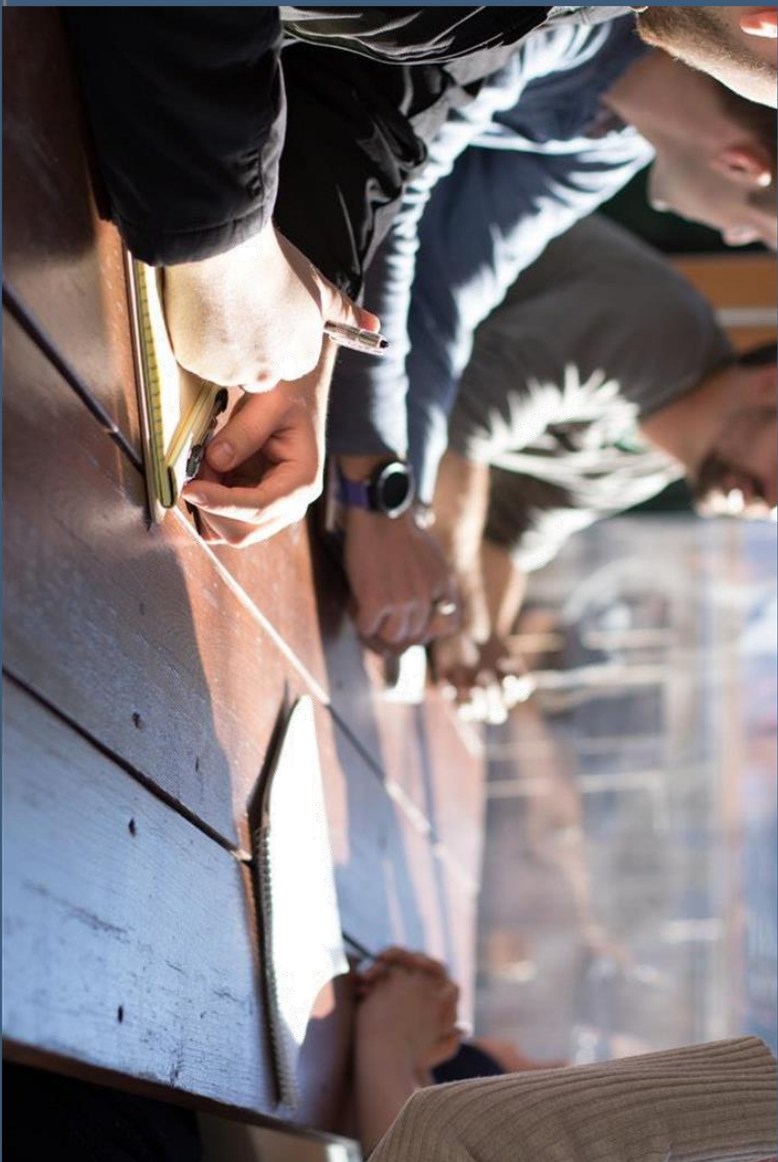
DEPARTMENT OF LOCAL GOVERNMENT, HOUSING AND COMMUNITY DEVELOPMENT

2019

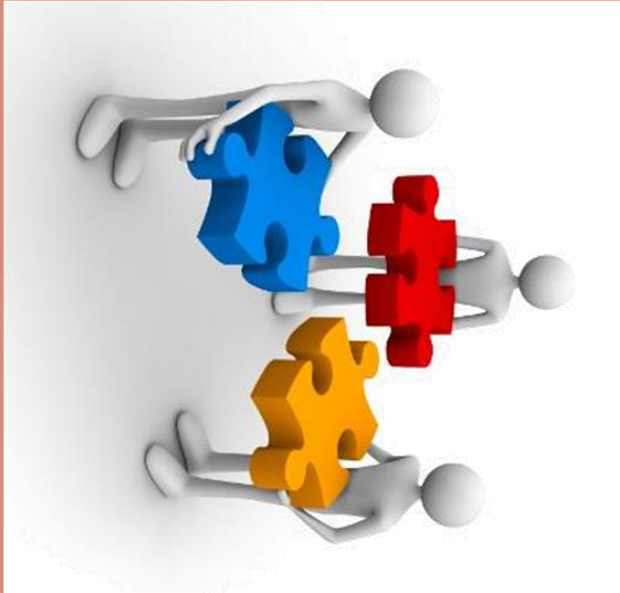


Strengthening local decision making

Local councils to
seek advice and
recommendations from
Local Authorities



Council delegations to Local Authorities



Councils can
delegate to
Local Authorities



Elected member appointments to Local Authorities



No longer automatic
Minimum of one and
maximum of two elected
members



New independent representation review panel



Annual plan and annual report



Plan must be adopted
by 30 June each year
(no longer 31 July)

All delegations made
to Local Authorities
must appear in
annual report



Conflict of interest definition clarification



Offence for misleading information

Expanding the range of
people affected



Some other changes to the Local Government Act



New CEO eligibility requirements

New council member eligibility requirements



To view all the changes to the Local Government Act

Please visit our website:

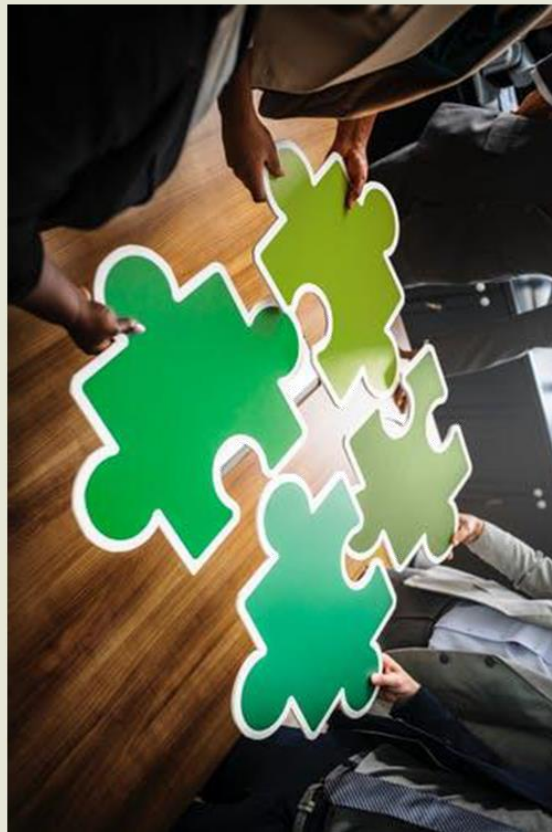
<http://dlghcd.nt.gov.au/our-services/local-government2/local-government-bill-consultation>



Downloadable copies of the consultation draft and information sheet are available



Questions??



HAVE YOUR SAY / ASK A QUESTION / REQUEST THE BILL / INFO SHEET

Email

LGLaw.DLGHCD@nt.gov.au

ASK QUESTIONS

Hugh 8995 5118
Michaela 8996 8831



CONSULTATION IS
OPEN AND CLOSES 18
JULY 2019



WE ARE HAPPY TO
COME AND GIVE MORE
PRESENTATIONS



GENERAL BUSINESS



ITEM NUMBER	11.6
TITLE	Your Voice, Your Community Campaign
REFERENCE	833803
AUTHOR	Department of Local Government, Housing and Community Development

RECOMMENDATION

- (a) **That the Borroloola Local Authority receives and notes the feedback from the Your Voice, Your Community Campaign by the Department of Local Government, Housing and Community Development.**

BACKGROUND

Prior to the Election, the Department of Local Government, Housing and Community Development ran the Your Voice, Your Community campaign to increase electoral enrolments in Community and advise Community members of the benefits of ensuring that their Medicare details are up-to-date.

The Department would like feedback on the Campaign from the Local Authority.

Attached is an executive summary of the campaign as well as a report.

ATTACHMENTS:

- 1 Your Voice Your Community Executive Summary - Attachment C2 - Dashboard
_.pdf
- 2 Your Voice. Your Community Campaign Report - Borroloola - Robinson River.docx

Your Voice Your Community - Remote campaign dashboard



Your Voice. Your Community Campaign Report

- The Your Voice Your Community campaign was very successful.
- The aim of this project was
 - To let people know the importance of voting, because it gives people a voice in who represents them in government
 - To increase the number of people on the Northern Territory electoral roll and
 - To encourage people to update their Medicare details
- Why were we keen to undertake this project?
 - Because we earn funding from the Commonwealth Government in Canberra based on how many people register on the electoral roll and update their Medicare details.
- **We involved 79 communities, and visited 63 communities** across the Territory between 06 March to 18 April 2019
- Across the Territory we spoke to over **3,658** people
- **267** were enrolled for the first time
- This means that the possible increase in funds for us is around **Three** Million Dollars from this project.
- We had lots of help from your Council – both councillors and Council staff like the CSC's, community leaders, non-government organisations in your community. They all encouraged people to enrol and collected forms so we could get people on the roll.
- The work isn't over yet.
- Moving forward, it is important that we encourage our friends and family to enrol with us and update their Medicare details at the clinic or at Centrelink.
- If the Northern Territory Government gets more funding from Canberra – it means more services in community – like roads, repairs to homes, community projects like your local authority does.
- Also important that we encourage people to vote – this is your community, voting means you have a voice in choosing who speaks for you in government.

GENERAL BUSINESS



ITEM NUMBER	11.7
TITLE	Optimising Rotavirus Vaccine in Aboriginal Children (ORVAC) Study
REFERENCE	828124
AUTHOR	Menzies School of Health and Research

RECOMMENDATION

- (a) **That the Borroloola Local Authority receives and notes the information regarding the ORVAC Study;**
- (b) **That the Borroloola Local Authority consent to the study being held in Borroloola until December 2020.**

BACKGROUND

This study is being conducted by Menzies School of Health Research, with the aim of the study being to reduce the impact and/or occurrence of gastroenteritis amongst Aboriginal and Torres Strait Islander children in the Northern Territory.

The most common cause of gastroenteritis is from the Rotavirus, Aboriginal and Torres Strait Islander children are 20 times more likely to be hospitalised compared to non-indigenous children. Children currently receive the Rotarix oral vaccine as part of their immunisation schedule at two (2) and four (4) months old.

The Optimising Rotavirus Vaccine in Aboriginal Children study is proposing an additional dose of Rotarix vaccine between six (6) and 12 months old, to extend the vaccines protection and lower the amount of gastroenteritis related clinic and/or hospital visits for Northern Territory Aboriginal and Torres Strait Islander children.

The study team from Menzies School of Health Research are requesting approval from the Borroloola Local Authority, on behalf of the Borroloola Community to participate in the study.

Menzies School of Health and Research will conduct Community visits until December 2020, and have received approval to do this research in various Communities, including Borroloola from the Department of Health as well as the Northern Land Council.

A presentation will be given regarding the study, a copy of the power-point will be tabled at the meeting.

Presenters: Sarah ROYANS, Cassandra ZINGA, Gregoriana PARKER, Jane NELSON.

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS



ITEM NUMBER	11.8
TITLE	D-Kids Presentation
REFERENCE	833781
AUTHOR	Menzies School of Health Research

RECOMMENDATION

- (a) **That the Borroloola Local Authority receives and notes the presentation on vitamin D in children from Menzies School of Health Research.**

BACKGROUND

Menzies has commenced an exciting new trial to determine whether daily vitamin D supplementation given to pregnant mothers and their infants (birth until age 4 months) reduces the incidence of Acute respiratory Infections requiring hospital admissions. This will be ongoing for the next 3-4 years. We have ethics approval but are seeking support from the Local Authority.

The trial will involve the Mother having weekly doses of Vitamin D/Placebo from 28-34 weeks pregnancy until delivery. Then, the infant will have doses of oral vitamin D/Placebo weekly until 4 months of age.

Participants will not be paid to take part in the study; instead will receive a small gift or financial reward as a thank you for participating in the study. All expenses incurred by the participant's parent/guardian specifically related to trial procedures or activities will be reimbursed on provision of the relevant receipts.

Just to be clear we will not require additional resources from the clinics. We plan to employ a community worker in communities to train and follow up with women and their babies weekly for the course of the trial. We are open to any suggestions of who might be a suitable candidate. D-Kids staff will visit communities monthly or as needed. All D-Kids staff members are Registered nurses and Midwives.

Attached is the presentation about the D-Kids Trial

ATTACHMENTS:

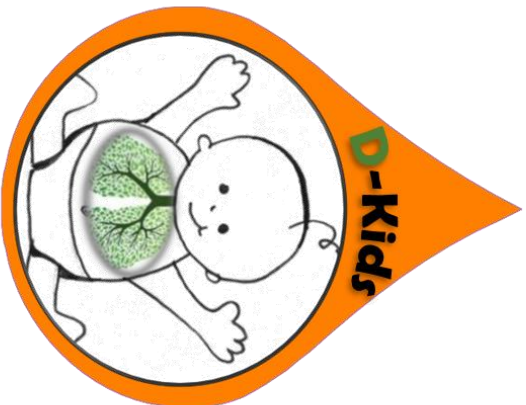
- 1 D-Kids Flipchart_v1.2_09April 2019.pdf



D-Kids



Vitamin **D** to prevent respiratory infections among Indigenous children



This flipchart will tell you all about the D-Kids study and help you decide if you would like to take part in our research project.

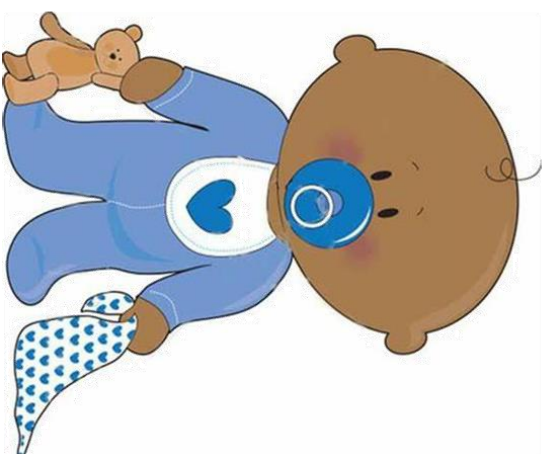
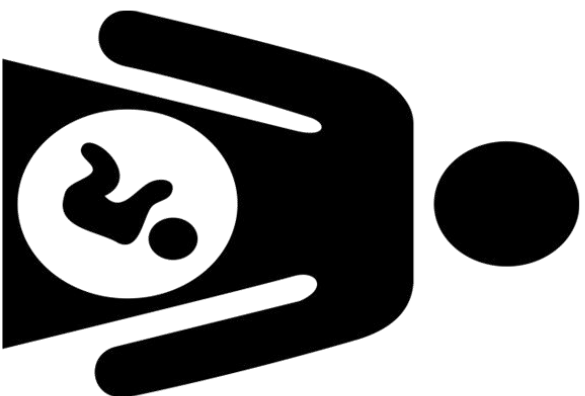
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D-Kids Flipchart, version 1.2, 9/05/2019

The D-Kids story

This story is about

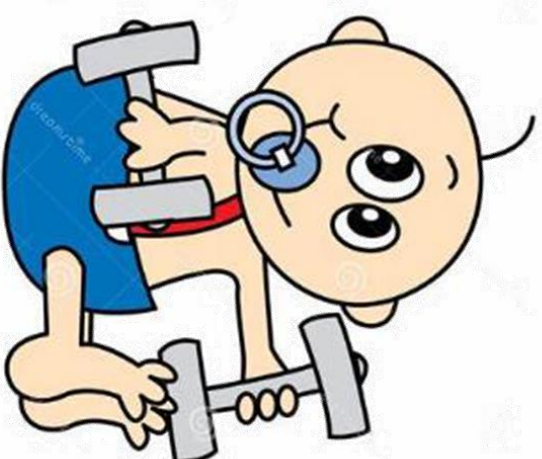
- ▶ Why Vitamin D is important during pregnancy and for babies
- ▶ How Vitamin D might prevent respiratory infection in infants.



*What is Vitamin D?
Why do we need it?*

Vitamin D helps us get calcium from the food we eat into our body.

This is important for strong bones



Vitamin D helps our body's immune system fight off germs.

This is important to prevent infections



In pregnancy more vitamin D is needed for the baby to grow.

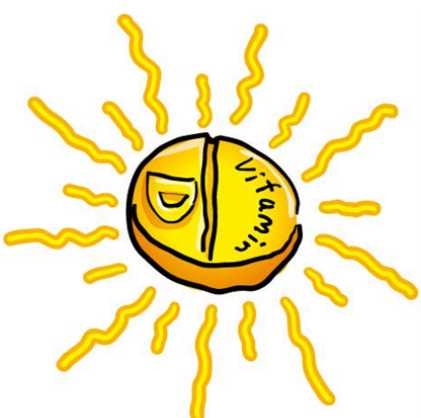
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D-Kids Flipchart, version 1.2, 9/05/2019

How do we get Vitamin D?

We get vitamin D from:

- ▶ **Sunshine on our uncovered skin.**
→ darker skin means less vitamin D
- ▶ The food we eat – fish, eggs.
- ▶ In pregnancy, a baby gets vitamin D directly from mum (placenta)
- ▶ Breast milk does not have much vitamin D



HALF of all Indigenous babies in the Top End have low vitamin D at birth

4

D-Kids Flipchart, version 1.2, 9/05/2019

Vitamin D in the Northern Territory

Babies with low vitamin D have more ear and chest infections needing hospitalisation



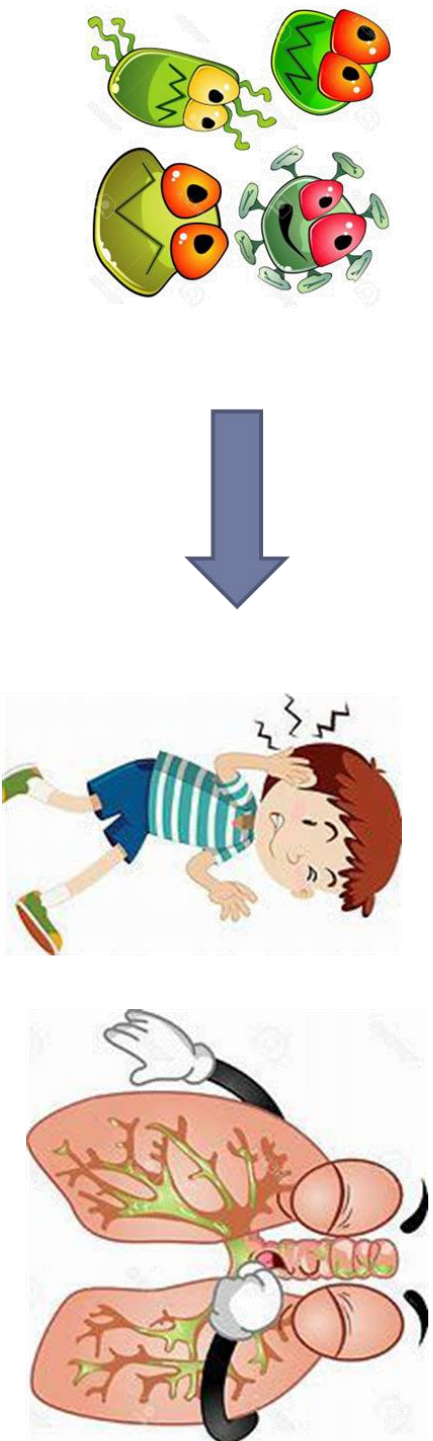
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D-Kids Flipchart, version 1.2, 9/05/2019

What is an acute respiratory infection?

- ▶ Chest and ear infections caused by germs.
- ▶ Chest infections can cause fast and noisy breathing
- ▶ Babies with chest infections may need to go to hospital for medicine.

Young children with lots of chest infections can have lung disease when they are adults



6

D-Kids Flipchart, version 1.2, 9/05/2019

Why are we doing this study?

We think taking vitamin D during pregnancy & after your baby is born will make your babies stronger and help prevent ear and chest infections but we need to be sure.



7

D-Kids Flipchart, version 1.2, 9/05/2019

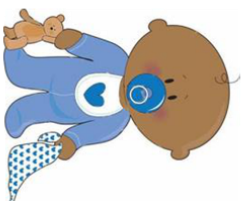
The D-Kids study?

The Vitamin D study is:

1st. Give mums 0.4mls of Study Medicine every week from 8 months pregnancy until birth.



2nd. Give babies 0.2mls of Study Medicine every week from birth until 4 months of age.



Does everyone get vitamin D?

NO. It is random, there are two Study Medicine groups.

It is like throwing dice:

- ▶ one group WILL get vitamin D → called the 'active'
- ▶ one group WILL NOT get vitamin D → called the 'placebo'

You do not get to choose which group you are in.











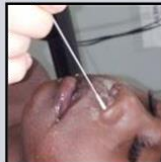





or



▶ 9

D-Kids Flipchart, version 1.2, 9/05/2019

Study visit outline

Study Visits	Blood sample	Cord Blood	Nose Swab	Breast Milk	Saliva	Qns?
Visit 1 At 28-34 wks (7-8 months) pregnancy						
Visit 2 Baby's birth – hospital visit						
Visit 3 Baby at age 4 months old						
Visit 4 Baby at age 1 year old						

*We will explain how to administer the medication when the 1st dose is given, this is under supervision

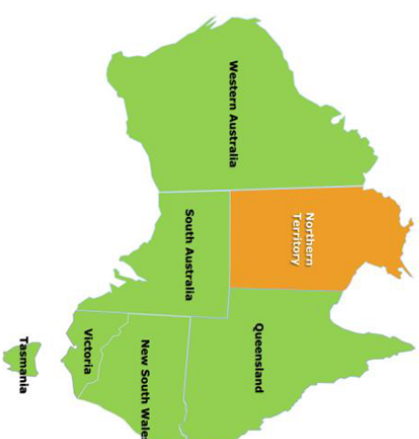
Who can join?

You can join this research project if you:

- ▶ Are pregnant
- ▶ Are between 17-40 years of age
- ▶ Identify as Aboriginal and or Torres Strait Islander Descent
- ▶ Live in the Northern Territory



If you say **no**, that is OK it is up to you.
his will **not** change the care you will receive for you and your baby.



Consent and Privacy

- ▶ If you have thought about it and agree to be in the study then you will sign a form. The form is 'consent' saying you and your baby are happy to join the study and understand what this means.
- ▶ All information collected is private and kept safe in a locked cupboard at Menzies. Only Menzies staff will have access.



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D-Kids Flipchart, version 1.2, 9/05/2019

For more information

To find out more, please contact any of the following team members:

Researcher: Dr Michael Binks

PhD, Menzies School of Research - Child Health Division

Email: Michael.binks@menzies.edu.au

Clinical Co-Ordinator and Midwife: Verity Powell

Email: verity.powell@menzies.edu.au

Tel: 0436835570

The project has been approved by the Human Research Ethics Committee of the NT
Department of Health and Menzies School of Health Research

If you have any concerns or complaints regarding the ethical conduct of the study, you are invited to contact
Ethics Administration, Human Research Ethics Committee of the NT Department of Health and Menzies
School of Health Research on 8946 8600 or email ethics@menzies.edu.au

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D-Kids Flipchart, version 1.2, 9/05/2019

GENERAL BUSINESS

ITEM NUMBER	11.9
TITLE	Vet Report
REFERENCE	823591
AUTHOR	Samantha Phelan, Veterinarian

RECOMMENDATION

- (a) That the Borroloola Local Authority receives and notes Vet Report for April/May 2019.

BACKGROUND

The third Animal Welfare Program in the Borroloola and Robinson River communities was successful. Roper Gulf Regional Council would like to thank all those who contributed and assisted with the program, including Mabunji Aboriginal Resource Association.

Treatment Summary Borroloola:

Total Animals	Anti Parasitic Treatments given	Desexing Surgeries Performed	% of Desexed Animals	Other Surgeries	C3 Vaccinations	Seen by Vets
309 Dogs	132	27	Male: 45% Female: 77%	0	7	13
21 Cats	7	7		0	n/a	0

Treatment Summary Robinson River:

Total Animals	Anti Parasitic Treatments given	Desexing Surgeries Performed	% of Desexed Animals	Other Surgeries	C3 Vaccinations	Seen by Vets
86 Dogs	73	7	Male: 64% Female: 71%	1	0	4
37 Cats	12	6		0	n/a	0

Attached are the Vet Reports for April/May 2019 for Robinson River and Borroloola.

ATTACHMENTS:

- 1 Vet Report Robinson River.pdf
- 2 Vet MRM Report April 2019.pdf

Roper Gulf Regional Council- Animal Management Program Robinson River

Report MRM/ RGRC Animal Welfare Program - Veterinary Visit #3

Robinson River 27th-31st May 2019**Overview:**

The third MRM/RGRC Animal Welfare program was well received, utilised and supported by the Robinson River community.

RGRC would like to thank all those who contributed to the smooth running of the program, in particular Mungoorbada Aboriginal Corporation.

Tropical Cyclone Trevor impacted the communities of Borroloola and Robinson River just prior to the anticipated veterinary visit. RGRC veterinarians Drs Phelan and Burrie were in Borroloola and Robinson River 24/3/19-30/3/19 as part of the emergency response to cyclone Trevor. The local knowledge obtained from regular veterinary service delivery was instrumental in informing the post cyclone welfare response.

Program delivery dates were changed as a result of the cyclone. The Robinson River visit occurred on the 27/5/19-31/5/19.

A door to door service was conducted in Robinson River with blanket anti-parasitic oral medication delivered to all presented dogs.

Roper Gulf Regional Council- Animal Management Program Robinson River

Treatment Summary:

Robinson River

Total animals	# of anti parasitic treatments given	Desexing surgeries performed	% animals desexed post visit #2	Other surgeries	C3 vaccinations	Seen by vet
86 dogs	73	7	Male 64% Female 71%	1	0	4
37 cats	12	6		0	n/a	0

Staff involved:

Robinson River

Dr Rebecca Burrie, RGRC veterinarian
Clifton Jackson, RGRC animal management worker

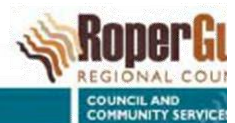
Local Employment:

Robinson River:

Clifton Jackson is the regular animal management worker in Robinson River. He is an indispensable member of the program and we hope to run a 6 weekly worming schedule orchestrated by him in future. Clifton maintained his skills in:

- ✓ Handling of dogs and cats
- ✓ Ivermectin delivery to dogs
- ✓ Surgical skin preparation and sterile site maintenance
- ✓ Anaesthetic monitoring
- ✓ Post-operative care

Clifton received training in dosage and preparation of ivermectin to dogs, cats and puppies, and drawing up and administering of subcutaneous injections. He also assisted the vet in delivering education to school kids.



Roper Gulf Regional Council- Animal Management Program Robinson River

Education:

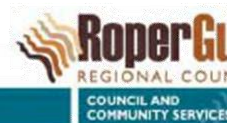
Education in Robinson River included house to house discussions about reasons to desex both male and female dogs, and school education. Two separate class groups (middle and older kids) visited the vet team during surgery. Here, they witnessed the process of surgery- anaesthetising, clipping, cleaning, cutting and recovering animal patients- from start to finish.

The students had the opportunity to practice hands on skills which included: the application of desexing tattoos to dogs, administering subcutaneous injections, listening to and measuring heart rate, and adjusting the anaesthetic machine as directed by the vet.

Discussions through a Q & A centred on the reasons for the vet program, the benefits of desexing in male and female dogs and cats, the breeding potential of cats, the zoonotic potential of dogs (particularly regarding worms and scabies), the importance of keeping the surgery area sterile, the drinking requirements of dogs and cats and the importance of having water bowl readily available, and pathways to becoming a veterinarian and animal management worker.



School education in Robinson River



SUSTAINABLE • VIABLE • VIBRANT

Roper Gulf Regional Council- Animal Management Program Robinson River



School education in Robinson River



School education in Robinson River

SUSTAINABLE • VIABLE • VIBRANT

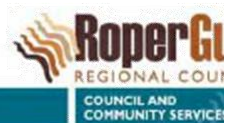


Roper Gulf Regional Council- Animal Management Program Robinson River



School education in Robinson River

SUSTAINABLE • VIABLE • VIBRANT

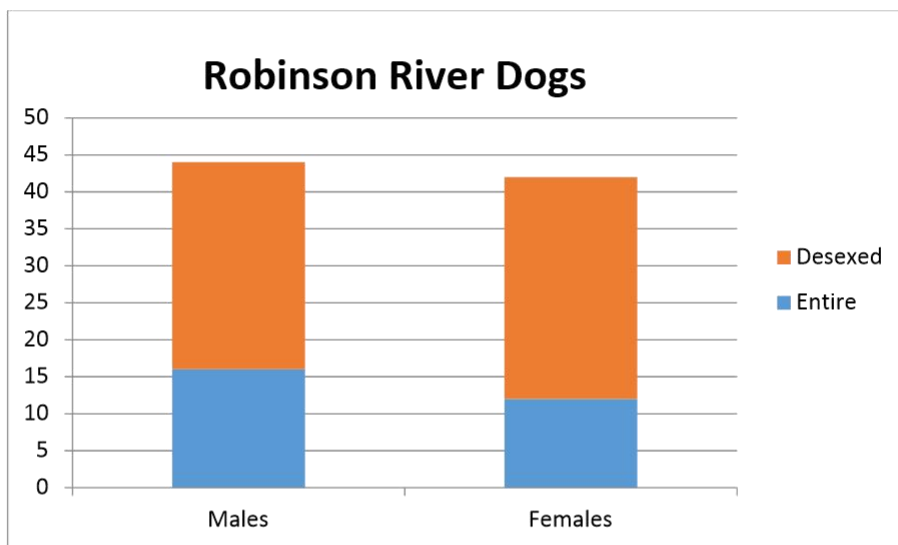


Roper Gulf Regional Council- Animal Management Program Robinson River

Figure 1: Robinson River Dog Reproductive Status by Gender

71% of female dogs in Robinson River are desexed. There has been no change in the % of desexed females over the last year. Once 80% of female dogs are desexed the population becomes self-limiting.

Unfortunately the desexed % of male dogs has reduced. Last year 69% of male dogs were desexed, now 64% are desexed. Again, once 80% of dogs are desexed the population becomes self-limiting.



Number of Dogs per Household

When by-laws come in we will be working towards having 2 dogs per house. At the moment in Robinson River there are 35 houses.

15 houses have 3 or more dogs. 12 houses have one or 2 dogs. 8 houses have no dogs.

Given dogs are more dangerous in pack settings it is better if one house does not have a lot of dogs.

Roper Gulf Regional Council- Animal Management Program Robinson River

Figure 2: Body Condition Scores in Robinson River

Most dogs in Robinson River are considered to be of healthy weight. A substantial number of dogs came to the vet's accommodation to drink. It would be good if the LA could remind people to always have a bucket of water readily available for their dogs to access water.

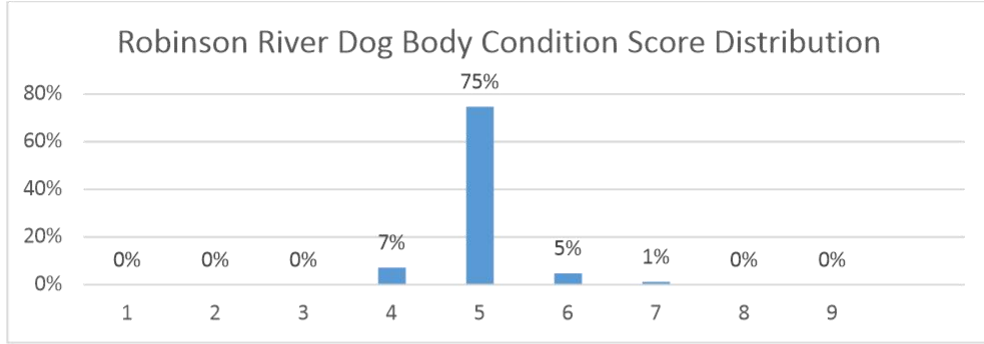
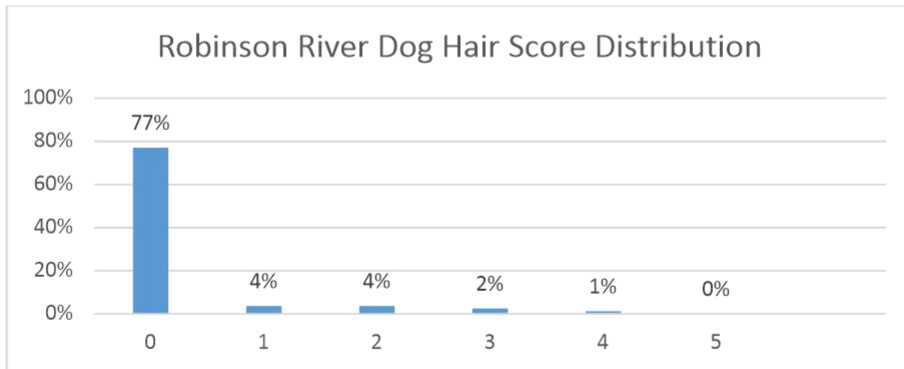


Figure 3: Skin Scores in Robinson River

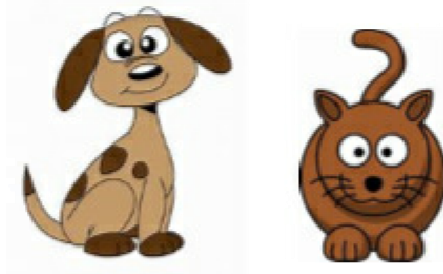
Most of the dogs in Robinson River have healthy skin. A few dogs were noted to have hair thinning due to flea allergy dermatitis, however no cases of scabies mange were detected.



SUSTAINABLE • VIABLE • VIBRANT



Healthy Dogs, Healthy Communities



VET VISIT

Robinson River 28th-30th May

- **Desex your dog**
- **Worm medicine**
- **Tick treatments**
- **C3 vaccination**

Check with the Council office for more information

RGRC Vet phone number 04 88 016 909

***Program available to permanent residents
of Robinson River only***



McARTHUR RIVER MINE
COMMUNITY BENEFITS TRUST
Program partner



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COUNCIL AND
COMMUNITY SERVICE

Roper Gulf Regional Council- Animal Control Program in Borroloola

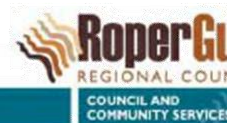


Report MRM/ RGRC Animal Welfare Program - Veterinary Visit #3

Borroloola 7th-12th April 2019



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Roper Gulf Regional Council- Animal Control Program in Borrooloola

Overview:

The third MRM/RGRC Animal Welfare program was well received, utilised and supported by the Borrooloola and Robinson River communities, as well as the outstation communities via self-referral.

RGRC would like to thank all those who contributed to the smooth running of the program, in particular staff from RGRC, and Mabunji Aboriginal Resource Association.

Tropical Cyclone Trevor impacted the communities of Borrooloola and Robinson River just prior to the anticipated veterinary visit. RGRC veterinarians Drs Phelan and Burrie were in Borrooloola and Robinson River 24/3/19-30/3/19 as part of the emergency response to cyclone Trevor. The local knowledge obtained from regular veterinary service delivery was instrumental in informing the post cyclone welfare response.

Program delivery dates were changed as a result of the cyclone. The Borrooloola visit has now been completed and the Robinson River visit was rescheduled for 27/5/19-31/5/19.

A door to door service was conducted in Mara, Garawa I and II, Yanyula camps and to Territory housing homes in the subdivision. Blanket anti-parasitic oral medication was delivered to all presented dogs in Borrooloola. Self-referral came by way of a booking system navigated by the RGRC veterinarians and the RGRC administrative officers at Borrooloola.

Work premises were generously donated by Mabunji in Borrooloola. The workspace in Mabunji was utilised as a veterinary 'clinic' for all other enquiries, operations, consultations and anti-parasitic treatments for the broader Borrooloola community.

A volunteer veterinarian was supplied by AMRRIC, with AMRRIC generously funding her return airfares from Brisbane to Darwin. MRM also provided for her air travel Darwin to MRM site.



Roper Gulf Regional Council- Animal Control Program in Borrooloola

Treatment Summary:

Borrooloola

Total animals	# of anti parasitic treatments given	Desexing surgeries performed	% animals desexed post visit #2	Other surgeries	C3 vaccinations	Seen by vet
309 dogs	132	27	Male 45% Female 77%	0	7	13
21 cats	7	7		0	n/a	0

Staff involved:

Borrooloola

Dr Rebecca Burrie, RGRC veterinarian
 Dr Rosemary Miller, AMRRIC volunteer veterinarian
 Charlene Hall, RGRC animal management worker
 Roy Whitehead, MUNS employee
 Merv Simon, CDP participant



Local Employment:

Roy (RGRC MUNS employee), and Merv (CDP participant) assisted the vets in Borrooloola.

Roy was very valuable as a cultural liaison officer for the program.

Roy and Merv received vocational training in:

- ✓ Handling of dogs and cats
- ✓ Ivermectin delivery to dogs
- ✓ Surgical skin preparation and sterile site maintenance
- ✓ Anaesthetic monitoring
- ✓ Post-operative care



Roper Gulf Regional Council- Animal Control Program in Borroloola

Education:

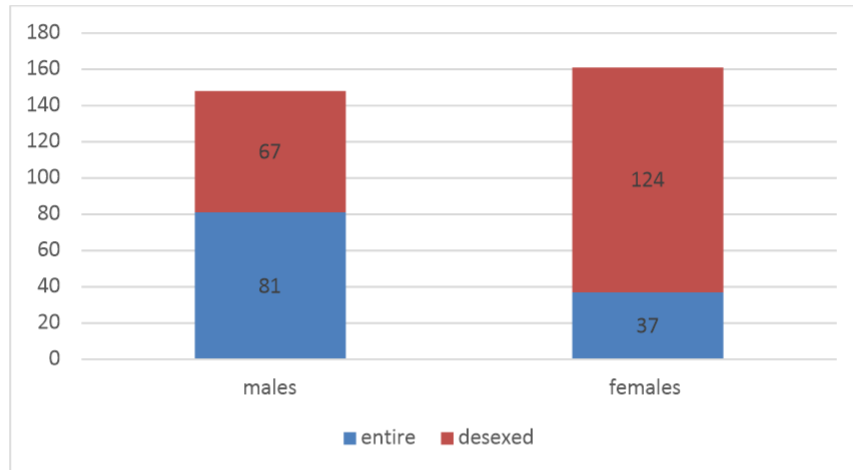
Education in Borroloola centred on house to house discussions about reasons to desex both male and female dogs. Additional education with the school had been planned but RGRC staffing changes due to the cyclone meant this could not be delivered.

Roper Gulf Regional Council- Animal Control Program in Borroloola

Figure 1: Borroloola Dog Reproductive Status by Gender

77% of female dogs in Borroloola are desexed. This represents a 11% increase in desexed females over the last year. Once 80% of female dogs are desexed the population becomes self-limiting.

Unfortunately the desexed % of male dogs remains unchanged. An education program aimed at increasing the % male dogs desexed is recommended to reduce roaming and antisocial behaviour of male dogs.



Roper Gulf Regional Council- Animal Control Program in Borroloola

Figure 2: Body Condition Scores in Borroloola

Most dogs in Borroloola are considered to be of healthy weight. There are more overweight dogs than underweight dogs.

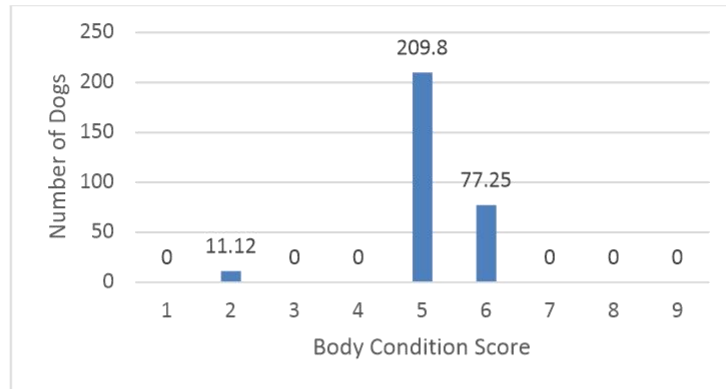
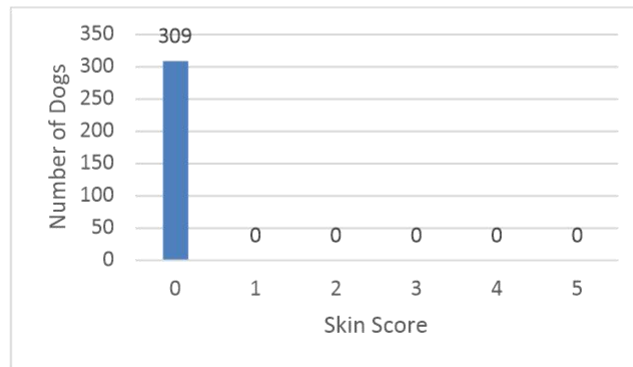


Figure 3: Skin Scores in Borroloola

The dogs in Borroloola have healthy skin. A few dogs were noted to have hair thinning due to flea allergy dermatitis, however no cases of scabies mange were detected. Intermittently high tick burdens remain an ongoing concern.



Roper Gulf Regional Council- Animal Control Program in Borroloola

Healthy Dogs, Healthy Communities



VET VISIT

Borroloola 8th-12th April

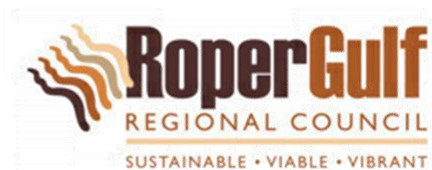
- .Desex your dog**
- .Worm medicine**
- .Tick treatments**
- .Health checks**

Check with the Council office for more information

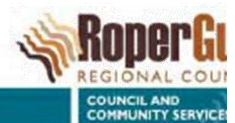
RGRC Vet phone number 04 88 016 909

Program available to permanent residents of

Borroloola & Robinson River only



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GENERAL BUSINESS



ITEM NUMBER	11.10
TITLE	Council Services Report
REFERENCE	836354
AUTHOR	Fred Graham, Council Services Coordinator

RECOMMENDATION

- (a) **That the Borroloola Local Authority receives and notes the Council Services Report**

Borroloola:**Core Services***111 – Council Services General*

- Office area is operating well.
- We are almost ready for the office relocation, the project should be under way very soon.

160 – Municipal Services.

- Rubbish dump new transfer bin is working well, the dump has been cleared and tidied up ready for the recycling bays
- Cemetery is neat and tidy, we have had our first burial in the new area
- Rubbish pick up is going well.
- At the sports ground we have planted new trees as well as put them on a watering system, we are also setting up a grassed area for patrons to use.

Agency Services*348 – Libraries*

- Library is working well.

Community Safety*401 – Community Safety Patrol (Night Patrol)*

- Our team is operating. We have RRFs in the system for additional staff.
- Our team is working with our other Community Safety staff

404 & 407 - Indigenous Sport and Recreation (PMC) & Remote Sport and Recreation (NTG)

- Assisted other Community Safety staff during AOD Diversion evenings.
- Staff recruitment is ongoing

415 – Indigenous Youth Reconnect

- Staff recruitment is ongoing we are struggling to fill all the available positions in the team. We have RRFs in the system for additional staff.

550 – Swimming Pool

- We have new a staff member coming on board to look after the pool
- Currently recruiting new staff.

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS



ITEM NUMBER	11.11
TITLE	Street Lights
REFERENCE	837999
AUTHOR	Fred Graham, Council Services Coordinator; Cindy Morgan, Senior Administration Support Officer

RECOMMENDATION

- (a) **That the Borroloola Local Authority receives and notes the report on Street Lighting;**
- (b) **That the Borroloola Local Authority requests that Council investigates the upgrade of street lights.**

BACKGROUND

Council have had a number of comments on the safety of children and pedestrians walking at night and the concern is that the street lighting is inadequate.

The areas that have been brought to our attention are from the Rocky Creek Bridge through to Garawa St Intersection and the full length of Anyula Street.

ISSUES/OPTIONS/SWOT

- Investigate the upgrade of the street lighting to appropriate fit for purpose LED street lights
- Safer streets at night

FINANCIAL CONSIDERATIONS

- Group discussion with PMC, CBT, LA, RGRC for project funding
- Reduce financial operation of street lights
- Potential additional cost replacing old street light infrastructure

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS

ITEM NUMBER	11.12
TITLE	Annual Civic Events and Festival Committments
REFERENCE	829737
AUTHOR	Prue LANE, Communications Coordinator

RECOMMENDATION

(a) **That the Borroloola Local Authority reviews the relevant Council confirmed list of annual Civic Events and Festivals:**

- Australia Day**
- Clean Australia Day**
- ANZAC Day**
- NAIDOC Week**
- Barunga Festival**
- Yugul Mangi Festival**
- Borroloola and District Show**
- Great Northern Clean Up**
- Never Never Festival**
- Walaman Festival**
- Citizenship Ceremonies**
- Numbulwar Numbirindi Festival**

BACKGROUND

At the Ordinary Meeting of Council on 17 September 2017 Council confirmed its annual commitment to civic events and festivals within the Roper Region.

(a) That Council endorse providing support to the following Civic Events and Festivals.

- Australia Day
- Clean Australia Day
- ANZAC Day
- NAIDOC Week
- Barunga Festival
- Yugul Mangi Festival
- Borroloola and District Show
- Great Northern Clean Up
- Never Never Festival
- Walaman Festival
- Citizenship Ceremonies

ISSUES/OPTIONS/SWOT

Council provides facilities and resources to support these events and needs to ensure there is adequate funding and resources available. Council would like the Local Authorities to provide their thoughts on how relevant the 2019 Events were to their community, as to run them more smoothly and what the communities would actually like to do with these events.

ATTACHMENTS:

- 1 2020 Events calendar - DRAFT.pdf

Roper Gulf Regional Council Civic Events Calendar 2020		
Month	Day	Event
September	1	1
September	2	2
September	3	3
September	4	4
September	5	5
September	6	6
September	7	7
September	8	8
September	9	9
September	10	10
September	11	11
September	12	12
September	13	13
September	14	14
September	15	15
September	16	16
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December	30	30
December	31	31

GENERAL BUSINESS

ITEM NUMBER	11.13
TITLE	Remote Sport Voucher Scheme (RSVS)
REFERENCE	827526
AUTHOR	Brodie Bishop, Regional Coordinator Sport & Recreation

RECOMMENDATION

- (a) **That the Borroloola Local Authority receives and notes the Remote Sport Voucher Scheme Report.**

BACKGROUND

The Remote Sports Voucher Scheme will be delivered in seven of Roper Gulf Regional Councils towns.

- Barunga
- Beswick
- Jilkminggan
- Bulman
- Ngukurr
- Numbulwar
- Borroloola

The Remote Sports Voucher Scheme preference form was completed in October of last year. The preference form was completed via community engagement. Community Safety Coordinators and the Regional Sport and Recreation Coordinator went into each class in each community across the region and conducted a survey that lead too which programs each community would like to attend their community.

The Attached document lists what programs will be coming to which community on which date. Some of these dates are subject to change, due to dates conflicting.

ISSUES/OPTIONS/SWOT

If there is any ceremony or cultural issues conflicting with these dates and or activities, can you please provide feedback, so a variation can be submitted.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 SportsVoucher.pdf

Roper Gulf Regional Council
Sports Voucher

Council	Community	Approved V/N	Paid	Signed Agreement Receipt	Agreement #	Activity Provider	Proposed Month	Start Date	End Date
Roper Gulf Regional Council	Barunga	18-19			NRL		Aug-19	06-08-19	09-08-19
Roper Gulf Regional Council	Borrooloola	19-20			Tennis NT		Aug-19	12-08-19	15-08-19
Roper Gulf Regional Council	Borrooloola	19-20			Touch Football		Sep-19	02-09-19	05-09-19
Roper Gulf Regional Council	Bulman	18-19			Basketball		Sep-19	09-09-19	13-09-19
Roper Gulf Regional Council	Jilkminggan	18-19			Basketball		Sep-19	16-09-19	20-09-19
Roper Gulf Regional Council	Beswick (Wugular)	18-19			Basketball		Sep-19	16-09-19	20-09-19
Roper Gulf Regional Council	Numbulwar	18-19			Basketball		Sep-19	23-09-19	27-09-19
Roper Gulf Regional Council	Borrooloola	19-20			Cricket		Oct-19	14-10-19	18-10-19
Roper Gulf Regional Council	Ngukurr	18-19			Basketball		Oct-19	14-10-19	17-10-19
Roper Gulf Regional Council	Borrooloola	18-19			Basketball		Oct-19	14-10-19	17-10-19
Roper Gulf Regional Council	Ngukurr	18-19			NRL		Oct-19	28-10-19	31-10-19
Roper Gulf Regional Council	Numbulwar	18-19			NRL		Nov-19	04-11-19	08/11/219
Roper Gulf Regional Council	Borrooloola	19-20			swimming nt		Nov-19	11-11-19	15-11-19
Roper Gulf Regional Council	Barunga	19-20			Cricket		Nov-19	11-11-19	15-11-19
Roper Gulf Regional Council	Barunga	19-20			Softball		Apr-20	08-04-20	11-04-20
Roper Gulf Regional Council	Bulman	19-20			Netball		Apr-20	20-04-20	23-04-20
Roper Gulf Regional Council	Jilkminggan	19-20			Netball		Apr-20	28-04-20	01-05-20
Roper Gulf Regional Council	Ngukurr	19-20			Netball		May-20	05-05-20	08-05-20
Roper Gulf Regional Council	Beswick (Wugular)	19-20			Netball		May-20	14-05-20	17-05-20
Roper Gulf Regional Council	Numbulwar	19-20			Gymnastics		May-20	18-05-20	21-05-20
Roper Gulf Regional Council	Ngukurr	19-20			Gymnastics		May-20	25-05-20	28-05-20
Roper Gulf Regional Council	Jilkminggan	19-20			Gymnastics		Jun-20	01-06-20	04-06-20
Roper Gulf Regional Council	Beswick (Wugular)	18-19			NRL		Jun-20	09-06-20	12-06-20

GENERAL BUSINESS

ITEM NUMBER	11.14
TITLE	Council Financial Report - Month June 2019 Expenditure Report
REFERENCE	836228
AUTHOR	Lokesh ANAND, Chief Financial Officer

RECOMMENDATION

- (a) **That the Borroloola Local Authority receive and note the Financial (Expenditure) Report for the month of June, 2018-19 financial year.**

BACKGROUND

As per the Guideline 8 of the *Local Government Act 2008*, the council is to submit a current financial report of actuals against the latest approved budget for the local authority area.

ISSUES/OPTIONS/SWOT

There are underspends/overspends in few activities as outlined in the attached expenditure report. The explanation for these underspends/overspends for each directorate is as follow:

Directorate of Corporate Governance:

The total of underspends under this directorate is \$2,938,335. The major activity contributing to this underspend is Activity 110 - Fixed Assets (\$1,813,036). This budget is for Borroloola Office Upgrade and will be carried forward to 2019-20. The underspends from Activity 425 - Rocky Creek upgrade (\$275,000) and Activity 491 - BBRF Business Hub development (\$718,020) will be carried forward to capital budget 2019-20. On completion of these projects, the actual expenses incurred will be in line with budgeted figures.

Directorate of Commercial Services:

The total of overspends under this directorate is \$186,048. There major activity contributing for this overspends are Activity 314 -Service Fee CDP (\$104,429) and Activity 318 - Outcome payment CDP (\$82,875), The overspends are due to high project management fees that are directly linked to higher income earned.

Directorate of Council & Community Services:

The total underspends under this directorate is \$446,452. There are few activities where the actual expense incurred is less than budget for:

- Activity 484- Blackspot Funding (\$ 176,640) - project is combined with rocky creek and will be expensed in next year.
- Activity 111 - Council Services General (\$55,978) and Activity 401 - Night Patrol (\$41,807) - Underspends due to staff absence and vacant positions.
- Activity 161 - Waste Management (\$128,077) – Site ablution block at waste dump is not yet completed.
- Activity 550 - Swimming Pool (\$53,964) – There are underspend in few line items under this activity. Part of underspend is due to staff absences & vacant positions. Some part is contributed to less expenses incurred on repairs & maintenance, consulting fee and utility bills.

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

- 1 Borroloola Local Authority - Expenditure Report 30.06.2019.pdf

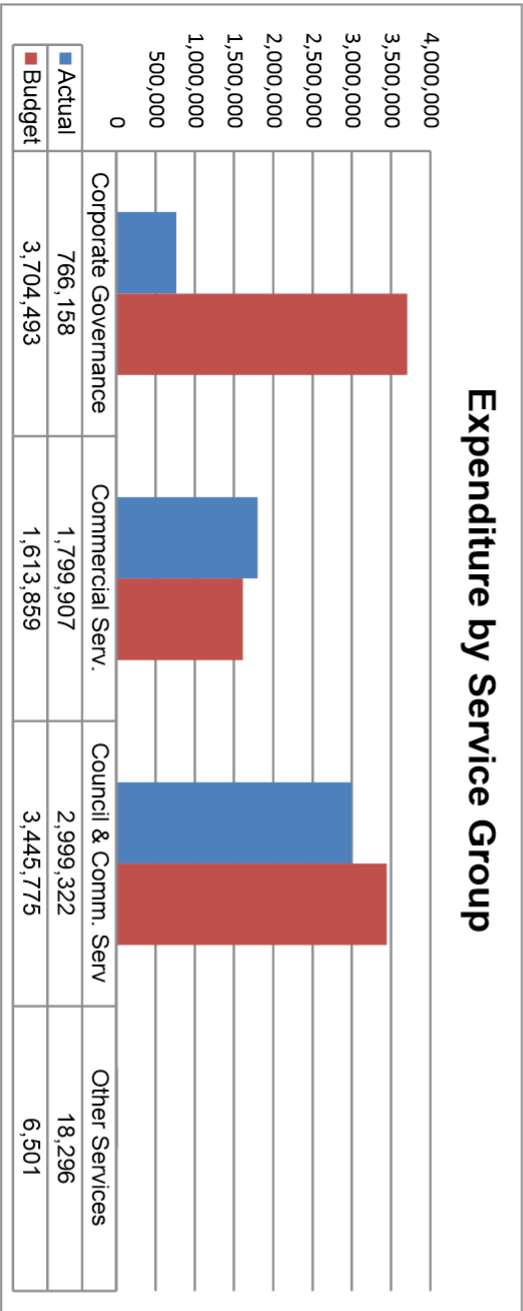
Roper Gulf Regional Council Borroloola Expenditure Report as at 30th June 2019



Expenditure by Service
 Corporate Governance
 Commercial Serv.
 Council & Comm. Serv
 Other Services
Total Expenditure

	June 2019 Actual	June 2019 Budget	June 2019 Variance	Annual Budget	Percentage of Budget Spent
Corporate Governance	766,158	3,704,493	2,938,335	3,704,493	21%
Commercial Serv.	1,799,907	1,613,859	186,048	1,613,859	112%
Council & Comm. Serv	2,999,322	3,445,775	446,452	3,445,775	87%
Other Services	18,296	6,501	11,795	6,501	281%
Total Expenditure	5,583,684	8,770,627	3,186,944	8,770,627	64%

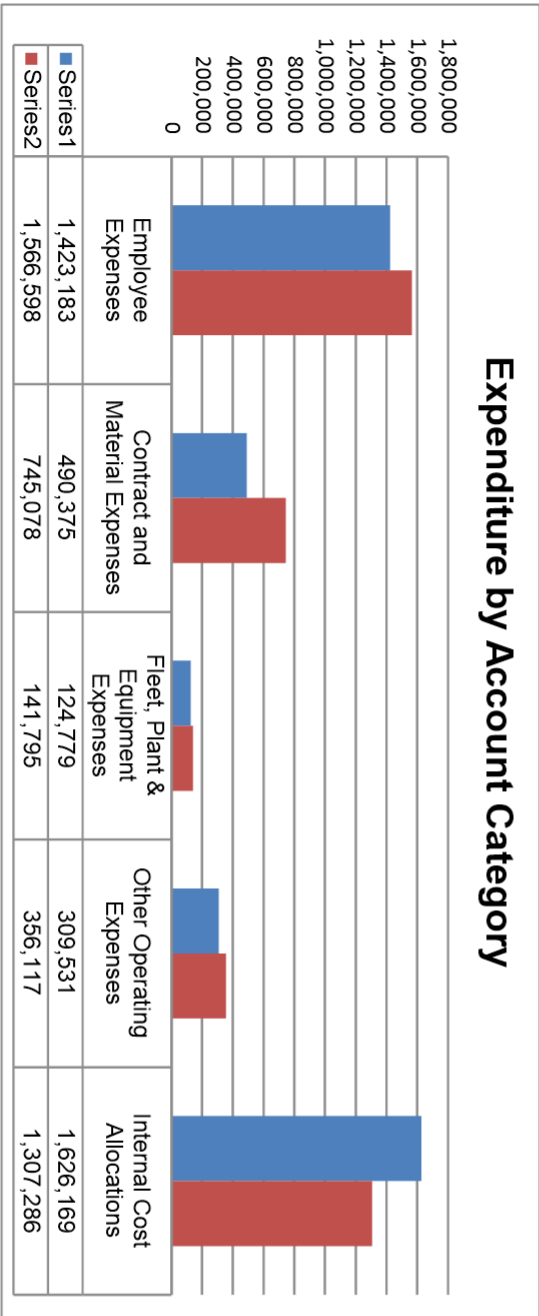
Expenditure by Service Group





Roper Gulf Regional Council Borroloola Expenditure Report as at 30th June 2019

Expenditure by Account Category	June 2019			June 2019 Variance	Annual Budget	Percentage of Budget Spent
	Actual	Budget	Actual			
Employee Expenses	1,423,183	1,566,598	143,415	1,566,598	91%	
Contract and Material Expenses	490,375	745,078	254,703	745,078	66%	
Fleet, Plant & Equipment Expenses	124,779	141,795	17,015	141,795	88%	
Other Operating Expenses	309,531	356,117	46,585	356,117	87%	
Internal Cost Allocations	1,626,169	1,307,286	318,882	1,307,286	124%	
Capital Expenditure	1,609,646	4,653,754	3,044,108	4,653,754	35%	
Total Expenditure	5,583,684	8,770,627	3,186,944	8,770,627	64%	



Roper Gulf Regional Council Borroloola Expenditure Report as at 30th June 2019



Activity Listing	June 2019 Actual	June 2019 Budget	June 2019 Variance	Annual Budget	Explanation
Corporate Governance					
110 - Assets Management - Fixed Assets	15,964	1,829,000	1,813,036	1,829,000	The underspend is due to capital budget activity 110- Fixed Assets and underspends carried forwarded to budget 2019-20
115 - Asset Management - Mobile Fleet & Equipment	255,411	333,136	77,725	333,136	The underspend is due to capital expense activity 115- Mobile Assets coded under Location - Katherine.
131 - Council and Elected Members	470	400	70	400	Immaterial variance
132 - Local Authority	11,461	18,902	7,441	18,902	The expense incurred on local authority members allowance and travel expenses is less than budgeted amount.
134 - Community Grants	7,000	0	7,000	0	The community grants budgeted in location - Katherine.
138 - Local Authority Project	76,622	101,478	24,856	101,478	Please find attached project register for more details.
202 - Staff Housing	57,446	44,544	12,902	44,544	The underspend is due to less expense on assets repairs and maintenance.
245 - Visitor Accommodation and External Facility Use	38,942	55,648	16,706	55,648	The underspend is due to less expense on assets repairs and maintenance.
425 - SPG - Borroloola Rocky Creek Upgrade	324,410	600,000	275,590	600,000	This capital project is in progress, money carried forward to 2019-20
491 - BBRF - Borroloola Government Business Hub Development	62,124	780,144	718,020	780,144	This capital project is in progress, money carried forward to 2019-20
492 - Borroloola Community Equipment & Facilities Upgrade	31,201	30,328	873	30,328	Immaterial variance

Roper Gulf Regional Council Borroloola Expenditure Report as at 30th June 2019



Activity Listing	June 2019 Actual	June 2019 Budget	June 2019 Variance	Annual Budget	Explanation
Sub Total	766,158	3,704,493	2,938,335	3,704,493	

Commercial Services

241 - Airstrip maintenance Contracts	104,501	105,756	1,255	105,756	Immaterial variance
314 - Service Fee - CDP	1,477,532	1,373,103	104,429	1,373,103	The overspend is due to more project and admin fee due to more income than budgeted.
318 - Outcome Payments - CDP	217,875	135,000	82,875	135,000	The overspend is due to more project and admin fee due to more outcome payments received.
Sub Total	1,799,907	1,613,859	186,048	1,613,859	

Council & Community Services

111 - Council Services General	370,834	426,812	55,978	426,812	The underspend is due to staff absence and vacant positions.
160 - Municipal Services	462,527	462,546	18	462,546	Immaterial variance
161 - Waste management	161,257	289,333	128,077	289,333	The underspend is due to site abolition block not yet completed.
162 - Cemeteries Management	23,620	8,564	15,055	8,564	The overspend is due to cemetery layout work not completed.
169 - Civic Events	155	2,000	1,845	2,000	
170 - Australia Day	934	934	0	934	Immaterial variance
200 - Local roads maintenance	44,346	44,366	19	44,366	Immaterial variance
201 - Street lighting	26,675	23,000	3,675	23,000	Immaterial variance
348 - Library	51,858	51,779	79	51,779	Immaterial variance
356 - NDIS – Information, Linkages and Capacity Building	0	100	100	100	Immaterial variance

Roper Gulf Regional Council Borroloola Expenditure Report as at 30th June 2019



Activity Listing	June 2019 Actual	June 2019 Budget	June 2019 Variance	Annual Budget	Explanation
381 - Animal Control	891	1,500	609	1,500	Immaterial variance
401 - Night Patrol	248,230	290,036	41,807	290,036	The underspend is due to staff absence and vacant positions.
404 - Indigenous Sports and Rec Program	62,336	64,441	2,104	64,441	Immaterial variance
407 - Remote Sports and Recreation	20,997	9,900	11,097	9,900	The overspend is on vehicle leases and running costs.
410 - National Youth Week	2,182	400	1,782	400	The overspend is on outdoor recreation activities.
415 - Indigenous Youth Reconnect	237,820	226,532	11,288	226,532	The underspend is due to staff absence and less expense on materials etc.
416 - Youth Vibe Grant	1,161	1,200	39	1,200	Immaterial variance
417 - SPG - Borroloola Playground Equipment	70,245	69,842	403	69,842	Immaterial variance
418 - SPG - Borroloola Nutritious Cooking Program	4,107	8,468	4,361	8,468	The underspends on food and cleaning.
419 - SPG - Borroloola Grief Loss & Trauma Training	10,000	10,000	0	10,000	Immaterial variance
420 - SPG - Country Cattle Workshop	20,000	20,000	0	20,000	Immaterial variance
423 - SPG - Diversion Evenings	5,284	6,000	716	6,000	Immaterial variance
462 - 2014-19 Roads to Recovery	737,880	737,880	0	737,880	Immaterial variance
480 - CBF - Borroloola Multi-Purpose Court	73,306	97,784	24,478	97,784	Multi-purpose court project is currently in progress and the underspend will be utilised in coming few weeks.
484 - Blackspot Funding	0	176,640	176,640	176,640	The project is combined with rocky creek upgrade, will expensed in next year.

Roper Gulf Regional Council Borroloola Expenditure Report as at 30th June 2019



Activity Listing	June 2019 Actual	June 2019 Budget	June 2019 Variance	Annual Budget	Explanation
494 - Cenotaph Upgrade at Borroloola and Mataranka	8,425	7,500	925	7,500	The Project is completed and budget funds fully consumed.
550 - Swimming Pool	354,255	408,219	53,964	408,219	The underspend id due to less expense on repairs, maintenance and materials.
Sub Total	2,999,322	3,445,775	446,452	3,445,775	

Other Services

326 - NDRRA (Natural Disaster Relief & Recovery Arrangements)	18,296	6,501	11,795	6,501	The overpend is incurred on evacuation and relief work during cyclone Trevor and other expenses.
Sub Total	18,296	6,501	11,795	6,501	
Total Expenditure	5,583,684	8,770,627	3,186,944	8,770,627	

GENERAL BUSINESS



ITEM NUMBER	11.15
TITLE	Governance Report - Borroloola Local Authority Project Register Update
REFERENCE	836334
AUTHOR	Lokesh ANAND, Chief Financial Officer

RECOMMENDATION

- (a) **That the Borroloola Local Authority receive and note the updated report on Local Authority Project Funding as at 23 July 2019.**

BACKGROUND

Since 2014, the Borroloola Local Authority has received a total of \$655,228 in Local Authority Project Funding from the Department of Housing and Community Development. To date, \$640,648 has been allocated to various local authority projects. \$12,342.41 was overspend on completed projects. There are \$2,237.59 contingency funds still available for allocation to new or existing local authority projects.

Please find the attached summary and status of the projects that the Local Authority has allocated funds for.

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

- 1 Borroloola Local Authority Project Register 23.07.2019.pdf

Borroloola Local Authority Project Funding - As at 21.07.2019

Funds Received from Department	\$	655,228.00
Funds Allocated to projects by Local Authority Members	\$	640,648.00
Surplus/(Deficit) from completed projects	-\$	12,342.41
Remaining Unallocated funds	\$	2,237.59

Project ID	Projects	Prject Budget	Actual Expenditure	Project Status
1313802	Plaques for the stone in Tamarind Park	\$ 4,000.00	\$ 1,300.00	The project is near to completion stage. The underspend will be expensed when invoices from contractor received and paid.
1313805	Tamarind Park Story Boards	\$ 20,000.00	\$ 6,021.19	Design and layout completed, awaiting production and instalation.
1313816	Urban Place Design engaged to undertake the Borroloola Walking Track Consultation	\$ 5,000.00	\$ 3,545.46	Draft will be tabled at LA meeting.
1313817	Water Supply at Cemetery	\$ 25,000.00		Tank is purchased, awaiting installation.
1313818	Toilet at Cemetery	\$ 25,000.00		As advised by DCCS, Sports & Rec toilets will be moved at Cemetery. Water Stumping and connection will be applied.
1313819	Removable Solar Lights (1 x Rocky Creek Boat Ramp, 2 x McArthur River Crossing, 1 x Airport Toilet/car park area)	\$ 50,000.00	\$ 11,679.00	First three lights of the project are completed. Underspends need to be allocated for lights at further locations.
1313821	Borroloola Men's Group/Men's shed program	\$ 1,000.00		In progress
1313822	Replace Toilet Block at Airport with 2018-19 Fu	\$ 130,580.00		Funded allocated \$130,580 on 06.12.2018- Project is at design stage.
	Total for current projects in progress	\$ 260,580.00	\$ 22,545.65	
	Total for Completed projects	\$ 380,068.00	\$ 392,410.41	
	Grand Total	\$ 640,648.00	\$ 414,956.06	