



AGENDA

BORROLOOLA LOCAL AUTHORITY MEETING THURSDAY, 05 DECEMBER 2019

Notice is given that the next Borroloola Local Authority Meeting of the Roper Gulf Regional Council will be held on:

- Thursday, 05 December 2019
- The Conference Room
- Council Service Delivery Centre, Borroloola
- Commencing at 10:00am

Your attendance at the meeting will be appreciated.

Phillip LUCK
Chief Executive Officer

BORROLOOLA CURRENT MEMBERSHIP:

Elected Members

- 1. Mayor Judy MacFarlane**
- 2. Cr Don Garner**
- 3. Cr Samuel Evans**
- 4. Cr Marlene Karkadoo**

Appointed Members

- 1. Lizzie Hogan**
- 2. Trish Elmy**
- 3. Mike Longton**
- 4. Maria Pyro**
- 5. Raymond Anderson**
- 6. Rebecca Gentle**
- 7. Stan Allen**
- 8. Jonathon Sauer**

MEMBERS: 12

COUNCIL: 4

LA: 8

QUORUM: 7 (minimum requirement)

PROVISIONAL: 5

Explanatory Note:

Meetings must meet a 'quorum' of 50% + 1 of all members.

If no quorum, but a majority of appointed members (50% + 1) a 'provisional meeting' can be held.

During a 'provisional meeting', all agenda items may be discussed, and minutes must be kept.

Members at a 'provisional meeting' may by majority vote make recommendations to Council, however the recommendations shall be considered as those of a 'provisional meeting' rather than a Local Authority.

A 'provisional meeting' does not have the powers or function delegated to a Local Authority, and it cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings, (not for Informal Meetings or Roper Gulf Regional Council Employees during their hours of work).

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant”.

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan”.

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CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER	5.1
TITLE	Confirmation of Previous Minutes
REFERENCE	867660
AUTHOR	Ashleigh Anderson, Local Authority Coordinator

RECOMMENDATION

That the Borroloola Local Authority confirms the minutes from the Borroloola Local Authority meeting held on 03 October 2019 to be a true and accurate of that meetings decisions and proceedings.

BACKGROUND

The Borroloola Local Authority met with quorum on 03 October 2019 at 10:00am, attached are the recorded minutes from that meeting.

The next scheduled Borroloola Local Authority Meeting is **06 February 2020 at 10:00am.**

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

1 Borroloola Local Authority 2019-10-03 [852260].DOCX



MINUTES OF THE BORROLOOLA LOCAL AUTHORITY MEETING HELD AT THE
CONFERENCE ROOM COUNCIL SERVICE DELIVERY CENTRE, BORROLOOLA
ON THURSDAY, 03 OCTOBER 2019 AT 10:00 AM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

- Councillor Donald GARNER – **Chairperson**;
- Councillor Marlene KARKADOO;
- Councillor Samuel EVANS

1.2 Appointed Members

- Jon SAUER;
- Maria PYRO;
- Trish ELMY;
- Mike LONGTON;
- Stan ALLEN;
- Raymond ANDERSON;
- Lizzy HOGAN;

1.3 Staff

- Phillip LUCK – Chief Executive Officer;
- Fred GRAHAM – Senior Council Services Coordinator;
- Rebecca BURRIE – Veterinarian;
- Cindy MORGAN – Senior Administration Support Officer (Minute Taker);

1.4 Guests

- Clare PEARCE – Department of Environment and Natural Resources, Weed Management Branch;
- Brad SAUER – Department of Environment and Natural Resources, Weed Management Branch;

MEETING OPENED

The Borrooloola Local Authority Meeting opened at 10:10 am with **QUORUM**. The Chairperson welcomed members and staff and the Roper Gulf Regional Council pledge was read.

WELCOME TO COUNTRY

Councillor Marlene KARKADOO

APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

127/2019 RESOLVED (Samuel EVANS/Jonathon SAUER) CARRIED

- (a) That the Borrooloola Local Authority accepts the apologies from Mayor Judy MacFARLANE and Local Authority member Rebecca GENTLE.

CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

128/2019 RESOLVED (Mike LONGTON/Raymond ANDERSON) CARRIED

- (a) That the Borrooloola Local Authority confirms the draft minutes from the Borrooloola Local Authority meeting held on 08 August 2019, as a correct record of the meetings decisions and proceedings.

CALL FOR ITEMS OF OTHER BUSINESS

- 12.1 Animal Management Report
- 12.2 Traffic Management
- 12.3 Rumburriya Housing Assets in Subdivision
- 12.4 Lighting for Garawa
- 12.5 Borrooloola Water Treatment System Upgrade Project – Finalist for International Award for Public Participation
- 12.6 McArthur River Crossing Stopped Flowing

DISCLOSURES OF INTEREST

There were no declarations of interest at this Borrooloola Local Authority.

BUSINESS ARISING FROM PREVIOUS MINUTES**8.1 ACTION LIST**

129/2019 RESOLVED (Stan ALLEN/Mike LONGTON)

CARRIED

- (a) That the Borrooloola Local Authority receives and notes the Action List;
- (b) That the Borrooloola Local Authority approves the removal of all completed Action List items;
- (c) That the Borrooloola Local Authority requests that Council liaise with the Department of Infrastructure, Planning and Logistics regarding the infrastructure assessment, possible short term maintenance and ownership of Garawa Roads;
- (d) That the Borrooloola Local Authority requests Council provide a copy of the latest presentation with updates on Rocky Creek Bridge and Borrooloola Sports Courts to the Local Authority;
- (e) That the Borrooloola Local Authority requests that Council write a letter to the Department of Education regarding reinstating/opening up the designated drop and go area at Borrooloola School as per their Traffic Management Plan.

INCOMING CORRESPONDENCE

Nil

OUTGOING CORRESPONDENCE

Nil

GENERAL BUSINESS**11.1 ELECTED MEMBER REPORT**

130/2019 RESOLVED (Mike LONGTON/Samuel EVANS)

CARRIED

- (a) That the Borrooloola Local Authority receives and notes the Elected Member Report.

11.2 COUNCIL SERVICES REPORT

131/2019 RESOLVED (Stan ALLEN/Mike LONGTON)

CARRIED

- (a) That the Borrooloola Local Authority receives and notes the Council Services Report.

11.3 WEED MANAGEMENT - DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES

132/2019 RESOLVED (Mike LONGTON/Raymond ANDERSON)

CARRIED

- (a) That the Borrooloola Local Authority receives and notes Weed Management Report.

11.4 COUNCIL FINANCIAL REPORT - AUGUST 2019

133/2019 RESOLVED (Jonathon SAUER/Mike LONGTON)

CARRIED

- (a) That the Borrooloola Local Authority receives and notes the Financial (Expenditure) Report for the month of August, 2019/20 financial year.

11.5 2018/19 LOCAL AUTHORITY PROJECT FUNDING

134/2019 RESOLVED (Stan ALLEN/Mike LONGTON)

CARRIED

- (a) That the Borrooloola Local Authority receives and notes the signed Certification for 2018/19 Local Authority Project Funding.

11.6 GOVERNANCE REPORT - BORROLOOLA LOCAL AUTHORITY PROJECT REGISTER UPDATE

135/2019 RESOLVED (Raymond ANDERSON/Jonathon SAUER)

CARRIED

- (a) That the Borrooloola Local Authority receives and notes the updated report on Local Authority Project Funding as at 23 September 2019.
- (b) That the Local Authority hold off on allocation of 2019-2020 funding until costings of Airport toilet block and footpaths have been presented to Local Authority;
- (c) That the Borrooloola Local Authority requests an update on the Footpaths and Airport Toilet Projects costings to be presented to the Local Authority.

OTHER BUSINESS**12.1 ANIMAL MANAGEMENT REPORT – VETERINARY VISIT #4**

136/2019 RESOLVED (Mike LONGTON/Jonathon SAUER)

CARRIED

- (a) That the Borrooloola Local Authority receives and notes the Animal Management report;
- (b) That the Borrooloola Local Authority recommends that Animal Management By-Law information be discussed at the next Local Authority Meeting held on 05 December 2019.

12.2 TRAFFIC MANAGEMENT

137/2019 RESOLVED (Mike LONGTON/Jonathon SAUER)

CARRIED

- (a) That the Borrooloola Local Authority receives and notes the Traffic Management Report;
- (b) That the Borrooloola Local Authority requests Council to liaise with Malandari and Mabunji regarding long vehicle car park.

12.3 RRUMBURRIYA HOUSING ASSETS IN SUBDIVISION

138/2019 RESOLVED (Mike LONGTON/Maria PYRO)

CARRIED

- (a) That the Borrooloola Local Authority minutes the matters raised in relation to Rrumburriya Housing Assets in the Subdivision.
- That Community members are concerns about the condition of the houses;
 - That residents are living in dilapidated assets with no repairs being undertaken;
 - That Roper Gulf Regional Council is not in a position to acquire or manage the assets.

12.4 LIGHTING FOR GARAWA**139/2019 RESOLVED (Lizzie HOGAN/Marlene KARKADOO)***CARRIED*

- (a) **That the Borrooloola Local Authority minute matters raised about the street lighting at Garawa 1**
- Current lighting in inadequate;
 - Safety concerns after dark.
- (b) **That the Borrooloola Local Authority to consider funding street lighting for the cul-de-sac at Garawa 1 once estimates have come in.**

12.5 BORROLOOLA WATER TREATMENT SYSTEM UPGRADE PROJECT - FINALIST FOR INTERNATIONAL AWARD FOR PUBLIC PARTICIPATION**140/2019 RESOLVED (Marlene KARKADOO/Mike LONGTON)***CARRIED*

- (a) **That the Borrooloola Local Authority receives and notes that the Borrooloola Water Treatment System Upgrade project is a finalist for the IAP2 2019 Australasian Project of the Year.**

12.6 MCARTHUR RIVER CROSSING STOPPED FLOWING**141/2019 RESOLVED (Maria PYRO/Mike LONGTON)***CARRIED*

- (a) **That the Borrooloola Local Authority note that the McArthur River has stopped Flowing;**
- (b) **That the Borrooloola Local Authority ask Council to write a letter to the Minister of Natural Resources and Environment to look into the reason that the flow has stopped completely, including tidal effect;**
- (c) **That the Borrooloola Local Authority requests Council write a letter to the Minister of Natural Resources and Environment regarding community concerns about the environmental impact due to the lack of river flow.**

CLOSE OF MEETING

The meeting terminated at 1:33pm.

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Borrooloola Local Authority Meeting HELD ON Thursday, 03 October 2019 AND CONFIRMED Thursday, 05 December 2019.

Chairperson

BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER 8.1
TITLE Action List
REFERENCE 867662
AUTHOR Ashleigh Anderson, Local Authority Coordinator

RECOMMENDATION:

That the Borroloola Local Authority:

- (a) **Receives and notes the Action List; and**
- (b) **Approves the removal of all completed Action List items.**

Current Actions

Date	Item No	Agenda Item	Action Required	Responsible Person	Status	Update
08.02.18	11.5	Tamarind Park Signage	Installation of signs	CEO / GM IS&P	In Progress	Designs completed pending printing and installation.
08.08.19	11.9	Vet Issues	Investigate issues with vet services which were raised.	GM CS&E	Complete	Vet visited Borroloola and spoke to residents regarding issues.
08.08.19	11.11	Street Lights	Investigate and install upgrade of Street Lights	GM IS&P	Ongoing	Information received from Projects: DIPL own the intersection, scope has previously been sent. No update from DIPL.
08.08.19	11.12	NAIDOC Funding	Apply for NAIDOC Funding for NAIDOC week 2020	CEO	Ongoing	Applications not yet open, expected January 2020.
08.08.19	11.15	Solar Lights	Investigate and provide costings for additional portable solar lights	GM IS&P / CSC	Ongoing	Still investigating costing.
08.08.19	12.1	Night Patrol	Liaise with Service Providers regarding issues with Night Patrol.	GM CS&E	Complete	Late report provided.
08.08.19	12.5	Children's Road Crossings	Investigate crossings and Kiss and Go at Borroloola School	GM IS&P	Ongoing	CSC has spoken to the school about issues with kiss and go.

Long Term and Advocacy

Date	Item No	Agenda Item	Action Required	Responsible Person	Status	Update
09.06.16	6.2	Tamarind Park Lease	Application for Long Term Lease of Tamarind Park	CEO / GM IS&P	Ongoing	Discussions underway.
08.03.17	11.1	Release of Land – Borroloola Sub-division	Meet with NLC	NLC / CEO	Ongoing	CEO met with CM and NTG Ministers and is arranging a new meeting with NLC.
09.11.17	12.5	Town Camp Roads	Upgrades of Town Camp Roads	DIPL	Ongoing	NTG Budgeting decision pending DIPL response.
08.02.18	11.6	Garawa and Jose Road Upgrades	Funding to be Sourced for Upgrades	GM IS&P	Ongoing	Preliminary project development underway.
05.04.18	8.1	Sports Court Development	Upgrade of Sports Courts	GM IS&P	Ongoing	New GANTT chart.
04.10.18	12.7	Rocky Creek Bridge	Project Upgrades	GM IS&P	Ongoing	2020 estimated start date.

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS

ITEM NUMBER	11.1
TITLE	Elected Member Report
REFERENCE	867671
AUTHOR	Ashleigh Anderson, Local Authority Coordinator

RECOMMENDATION

That the Borroloola Local Authority receives and notes the Elected Member Report.

BACKGROUND

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at www.ropergulf.nt.gov.au and can be provided upon request and all the Roper Gulf Regional Council offices.

Decisions from the Ordinary Meeting of Council on 30 October 2019 include that Council:

- Receives and notes the South West Gulf Ward Report;
- Approves the recommendations of the Borroloola Local Authority from the minutes of 03 October 2019;
- Accepts funding of \$500,000 (GST Exclusive) for upgrades to the Robinson River Oval by signing, dating, and affixing the common seal to one copy of the agreement;
- Acknowledges the funding provided by the Territory Government in respect of the activity by way of the Grant;
- That Footpaths in communities be added as an Action List item;
- Draws the winner of the 2019 Community Satisfaction Survey – Daphne Mawson was named the winner;
- Adopts the draft 2018-2019 Annual Report, including its Financial Statements, as a true and accurate report on the goals outlined in the 2018-2019 Regional Plan, in accordance with the *Local Government Act 2008* section 199, with amendments to formatting for publishing purposes;

Upcoming Council Meetings

<i>12 December 2019</i>	<i>11:00am</i>	<i>Opening of Chambers</i>	<i>Katherine Support Centre</i>
<i>13 December 2019</i>	8:30am	Ordinary Meeting of Council	Katherine Support Centre
<i>30 January 2020</i>	8:30am	Finance Committee Meeting	Katherine Support Centre
<i>26 February 2020</i>	8:30am	Ordinary Meeting of Council	Katherine Support Centre

ATTACHMENTS:

GENERAL BUSINESS



ITEM NUMBER	11.2
TITLE	Animal Management By-Laws Workshop
REFERENCE	865350
AUTHOR	Rebecca BURRIE, Veterinarian

RECOMMENDATION

That the Borroloola Local Authority receives and notes this animal management By-Laws workshop.

BACKGROUND**Animal Management By-Laws for Local Authority**

On the 22 of July 2019 Council decided, via resolution at their Ordinary Meeting that By-Laws should be considered for all regions in Roper Gulf.

Animal Management is a big part of By-Laws.

The council has begun the consultation process, which involves: running an introductory workshop to all Local Authorities, and running a community meeting if desired by the Local Authority.

Information about what By-Laws are best for community, and which By-Laws people want, is being collected and assessed.

Draft By-Laws are then to be prepared.

Attached is a survey for the consideration of the Local Authority about what is perceived as a priority in the Community, and what the Community may want included or excluded from the By-Laws.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 RB Animal Management By-Laws LA report.pdf

ANIMAL MANAGEMENT BY-LAWS

Firstly, do you want By-Laws?

- YES**
- NO** (If no, leave the rest of the page blank)

If yes, what is important to you?

- Dangerous animals
- Livestock in community
- Abandoned animals
- Animal numbers per house (if yes, how many dogs, how many cats?)
- Breeding license for male and female dogs and cats
- Nuisance animals
- No go zones- shops, clinic, school, football field etc...
- Seizing animals

GENERAL BUSINESS



ITEM NUMBER	11.3
TITLE	Council Services Report
REFERENCE	868168
AUTHOR	Fred Graham, Council Services Coordinator

RECOMMENDATION

That the Borroloola Local Authority receives and notes the Council Services Report.

Core Services*111 – Council Services General*

- Office area is operating well.

160 – Municipal Services.

- Rubbish dump has been busy, contractors have been using the facility, separating the waste the best as they can. The recycling containers and recycling bays are now being used which is good news;
- Cemetery is neat and tidy, we have not had any funerals since last report;
- The green zone project at Tamarind Park is going well and there is an opportunity for this project to be expanded; and
- The greening of the show grounds is an ongoing project with the MUNS team, the new trees are going very well. The oval is green even with the heat and no rain. The MUNS team are working on the earth mound seating areas and we should have them finished and grass-seeded ready for the wet. We have started the installation of a blue line irrigation pipe to the new shaded area, so we can start watering the space and seeding it.

Agency Services*348 – Libraries*

- Library is working well.

Community Safety*401 – Community Safety Patrol (Night Patrol)*

- Our team is operating well. They are all about to undertake mental health training; and
- Our Night Patrol team has assisted our Sport and Recreation team at a number of events.

404 & 407 - Indigenous Sport and Recreation (PMC) and Remote Sport and Recreation (NTG)

- Working with Community Safety staff during Alcohol and Other Drug (AOD) Diversion evenings; and
- Staff recruitment is ongoing, we are always looking for suitable staff in these roles.

415 – Indigenous Youth Reconnect

- Staff recruitment is ongoing we are struggling to fill all the available positions in the team.

550 – Swimming Pool

- The pool is operating well;
- We have advised our assets team that there will need to be a pool shut down and the water emptied next dry for pool maintenance and repairs;
- We have a good attendance at the pool, the school is also using the pool for the students; and
- Currently recruiting new staff, to come on board as additional life guards, this is ongoing.

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS



ITEM NUMBER	11.4
TITLE	Community Development Programme
REFERENCE	868595
AUTHOR	Janette Hamilton, Community Development Program Regional Manager

RECOMMENDATION

That the Borroloola Local Authority receives and notes the Community Development Program (CDP) Borroloola Report.

BACKGROUND

Region 29 (Borroloola and Outstations) currently has a caseload of 250 participants; of this there are 76 participants in employment. CDP continue to work collaboratively with the Municipal team assisting with the Tamarind park upgrades; need to look at funding opportunities for continuation of this occurring to the next phase, as CDP are not responsible for funding of this project.

Participants learned new skills and enjoyed having NT Artback teach them the art of furniture making from pallets, the women participants also enjoyed learning basket weaving and making mats. BIITE have delivered LLN (Literacy, Language, and Numeracy) training to participants.

Participants have been assisting community members move belongings out of the old houses making way for the new house builds to occur. Women's activities have seen them busy making jewellery and painting.

Drivesafe NT were due, but had to cancel at the last minute, so we are hoping they can reschedule before the Christmas break to ensure participants are able to gain learner licences and those that have them already updated to provisional licences. Discussions are ongoing with participants to identify suitable training and activities that will benefit both participants and community

ISSUES/OPTIONS/SWOT

Sorry business and funerals has had a major impact on attendance and delivery of service. The extreme heat is also now having an impact on attendance.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS



ITEM NUMBER	11.5
TITLE	Governance - Borroloola Local Authority Project Register Update
REFERENCE	868315
AUTHOR	Lokesh ANAND, Chief Financial Officer

RECOMMENDATION

That the Borroloola Local Authority receives and notes the updated report on Local Authority Project Funding as at 19 November 2019.

BACKGROUND

Since 2014, the Borroloola Local Authority has received a total of \$655,228 in Local Authority Project Funding from the Department of Local Government Housing and Community Development.

To date, \$640,648 has been allocated to various local authority projects. \$5,011.17 was overspent on completed projects.

There are \$9,568.83 contingency funds still available for allocation to new or existing local authority projects.

Please find the attached summary and status of the projects that the Local Authority has allocated funds for.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

1 Borroloola Local Authority Project Register 19.11.2019.pdf

Borroloola Local Authority Project Funding - As at 19.11.2019

Funds Received from Department upto 30.06.2019	\$	655,228.00
Funds Allocated to projects by Local Authority Members	\$	640,648.00
Surplus/(Deficit) from completed projects	-\$	5,011.17
Remaining Unallocated funds	\$	9,568.83
Funding for 2019-20 (Not yet received)	\$	130,580.00

Project ID	Projects	Project Budget	Actual Expenditure	Project Status
1313805	Tamarind Park Story Boards	\$ 20,000.00	\$ 14,646.19	Design and layout completed, awaiting production and installation. Tank is purchased, awaiting installation. The tank is installed on the earth ring, waiting on the concrete anchor blocks (to be underground) and fixings to secure the tank in its position. Project Completed and invoices are in payment process.
1313817	Water Supply at Cemetery	\$ 25,000.00	\$ 5,300.00	As advised by DCCS, Sports & Rec toilets will be moved at Cemetery. The toilets will need some repairs and maintenance before they are relocated to the cemetery including the steel shade structure attached to the toilet block, as well as a concrete slab under the shade and in front of both toilet enteries. The septic tank and its location will also need to be identified. The project team working on this project.
1313818	Toilet at Cemetery	\$ 25,000.00		First three lights of the project are completed. The LA have decided to locate the Solar lights to the airport car park due to community safety concerns in this area. The LA has requested that the underspend on this project be allocated for lights at further locations. The LA has requested that we investigate the supply and installation of appropriate lighting to the intersection of Robinson rd and Calvert rd with the balance of this project funds. This has now been passed onto the projects team.
1313819	Removable Solar Lights (1 x Rocky Creek Boat Ramp, 2 x McArthur River Crossing, 1 x Airport Toilet/car park area)	\$ 50,000.00	\$ 11,679.00	In progress waiting on further advice on this project
1313821	Borroloola Men's Group/Men's shed program	\$ 1,000.00		
1313822	Replace Toilet Block at Airport with 2018-19 Funding	\$ 130,580.00	\$ 31,625.19	Funded allocated \$130,580 on 06.12.2018- Project is at design stage. The cost provided by the consultants to complete hydraulics Sewer work and toilet construction is \$260,000. \$65,000 can be allocated from Muliti town toilet grants but there is still a deficit of \$65,000 approx.
	Total for current projects in progress	\$ 251,580.00	\$ 394,079.17	
	Total for Completed projects	\$ 389,068.00	\$ 425,704.36	
	Grand Total	\$ 640,648.00	\$ 819,783.53	

GENERAL BUSINESS

ITEM NUMBER	11.6
TITLE	Council Financial Report - 31 October 2019
REFERENCE	868326
AUTHOR	Lokesh ANAND, Chief Financial Officer

RECOMMENDATION

That the Borroloola Local Authority receives and notes the Financial (Expenditure) Report for the month of October, 2019-20 financial year.

BACKGROUND

As per the Guideline 8 and the *Local Government Act 2008*, the Council is to submit a current financial report of actuals against the latest approved budget for the Local Authority area.

ISSUES/OPTIONS/SWOT

There are underspends in few activities as outlined in the attached expenditure report. The explanation for these underspends/overspends for each directorate are as follows:

Directorate of Corporate Governance:

The total of underspends under this directorate is \$1,392,419. The major activity contributing to this underspend is Activity 110 - Fixed Assets (\$828,304). This underspend is the part of Borroloola Office Upgrade and other developments.

The underspend from Activity 425 - Rocky Creek upgrade (\$133,333) and Activity 491 (\$298,850) - BBRF Business Hub development are also part of capital budget 2019-2020. On completion of these projects, the actual expenses incurred will be in line with budgeted figures.

Directorate of Commercial Services:

The total of underspends under this directorate is \$104,950. There major activity contributing for this underspends are Activity 314 -Service Fee CDP (\$49,461) is due to staff absence and vacant positions and Activity 318 - Outcome payment CDP (\$53,333), the underspends are due to CDP outcome income timing issue.

Directorate of Council and Community Services:

The total underspends under this directorate is \$1,793,134. There are few activities where the actual expense incurred is less than budget for:

- Activity 480 – Borroloola Multipurpose Court (\$1,410,133) – Additional money received for Borroloola Shelter. The project team is looking after the project and will be expensed in this year.
- Activity 462 – Road to Recovery (\$182,835) - The program is under progress, not many invoices from suppliers received yet.
- Activity 200 – Local Roads Maintenance (\$73,834) – The underspend is due to work yet to start and no invoices have been received and processed in this year.
- Activity 484 – Blackspot Funding (\$58,880) – There is no income and expenses recorded in this year yet.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Borroloola Local Authority - Expenditure Report 31.10.2019.pdf

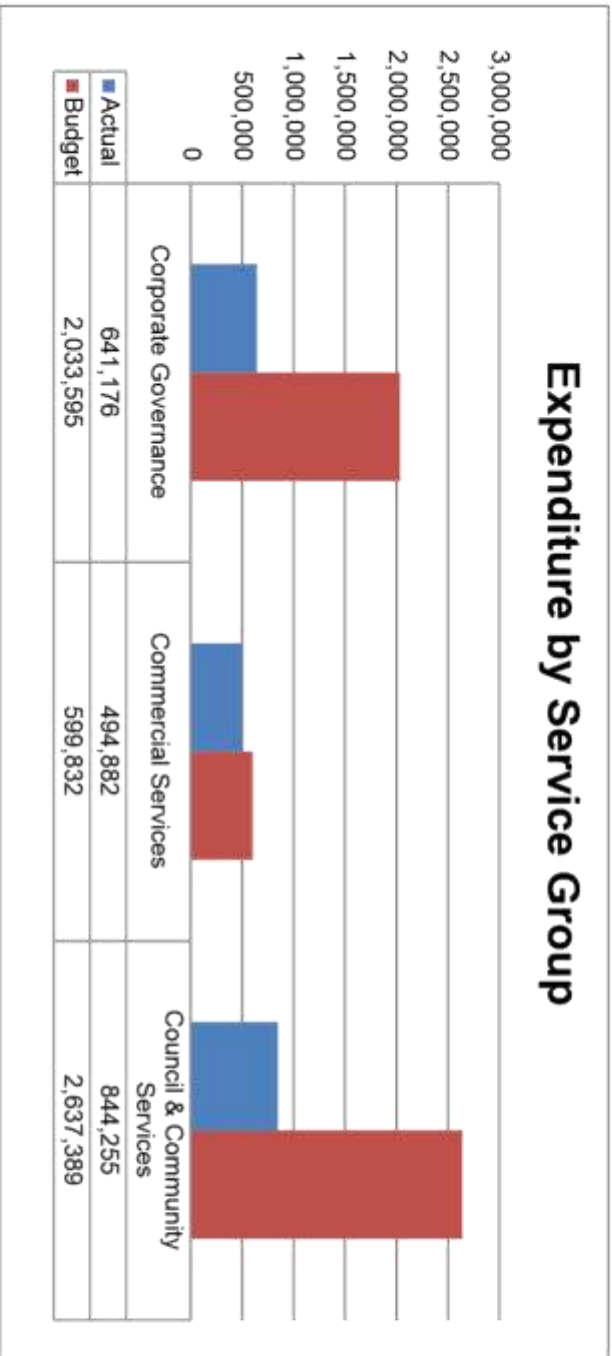
Roper Gulf Regional Council Borroloola



Expenditure Report as at 31 October 2019

Expenditure by Service	Oct 2019 Actual	Oct 2019 Budget	Oct 2019 Variance	Annual Budget	Percentage of Budget Spent
Corporate Governance	641,176	2,033,595	1,392,419	6,100,786	32%
Commercial Services	494,882	599,832	104,950	1,799,497	83%
Council & Community Services	844,255	2,637,389	1,793,134	7,912,168	32%
Total Expenditure	1,980,314	5,270,817	3,290,503	15,812,452	38%

Expenditure by Service Group



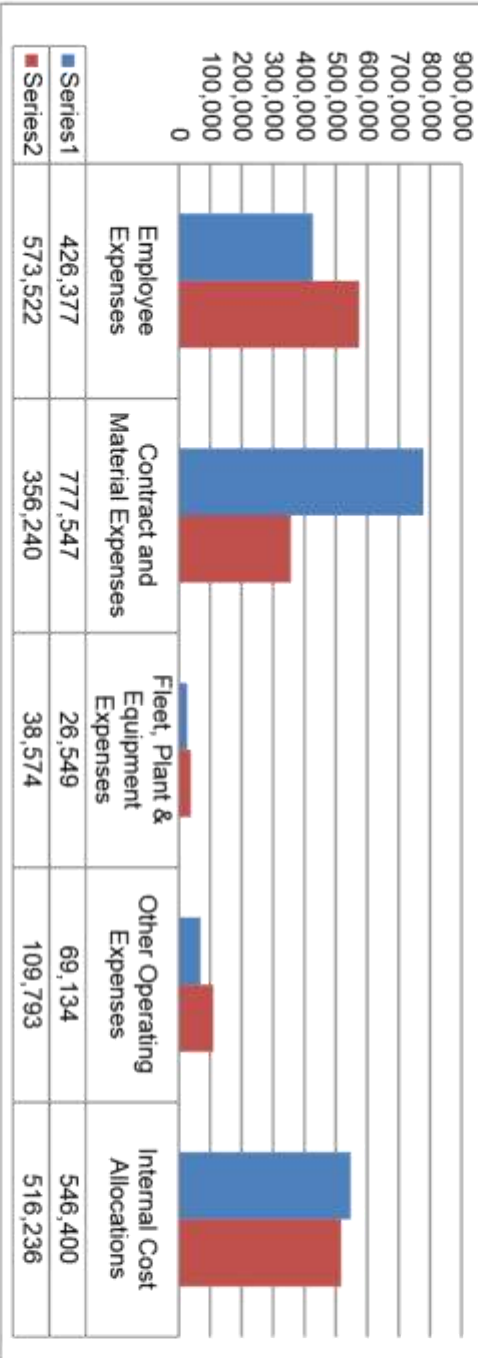
Roper Gulf Regional Council Borroloola

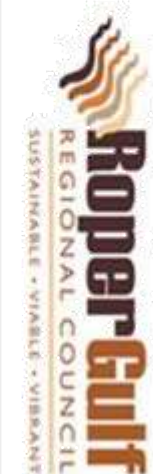


Expenditure Report as at 31 October 2019

Expenditure by Account Category	Oct 2019 Actual	Oct 2019 Budget	Oct 2019 Variance	Annual Budget	Percentage of Budget Spent
Employee Expenses	426,377	573,522	147,146	1,720,567	74%
Contract and Material Expenses	777,547	356,240	421,307	1,068,720	218%
Fleet, Plant & Equipment Expenses	26,549	38,574	12,025	115,722	69%
Other Operating Expenses	69,134	109,793	40,659	329,380	63%
Internal Cost Allocations	546,400	516,236	30,164	1,548,708	106%
Capital Expenditure	134,308	3,676,451	3,542,143	11,029,354	4%
Total Expenditure	1,980,314	5,270,817	3,290,503	15,812,452	38%

Expenditure by Account Category





Roper Gulf Regional Council Borroloola Expenditure Report as at 31 October 2019

Activity Listing	Oct 2019 Actual	Oct 2019 Budget	Oct 2019 Variance	Annual Budget	Explanation
Corporate Governance					
110 - Assets Management - Fixed Assets	5,416	833,720	828,304	2,501,160	The budgeted capital expenditure is for lot 138 council office and other developments. Project is being rescope.
131 - Council and Elected Members	0	2,000	2,000	6,000	Budgeted for elected members accommodation expense and not incurred yet.
132 - Local Authority	831	9,319	8,487	27,956	Underspend on local authority members travel allowances, expense and catering
138 - Local Authority Project	8,208	116,860	108,652	350,580	Please see attached project register for more details.
202 - Staff Housing	16,521	1,891	14,630	5,674	Underspend on assets repair maintenance and other expenses due to invoices not received yet.
245 - Visitor Accommodation and External Facility Use	15,855	14,017	1,838	42,050	Immaterial variance
425 - SPG - Borroloola Rocky Creek Upgrade	600,000	733,333	133,333	2,200,000	DIPL is doing project management and we did not received much invoices in this financial year.
491 - BBRF - Borroloola Government Business Hub Development	27,388	326,238	298,850	978,714	The project team is looking after the project and project rescope yet.
Corporate Governance Total	641,176	2,033,595	1,392,419	6,100,786	

Commercial Serv.



Roper Gulf Regional Council Borroloola Expenditure Report as at 31 October 2019

Activity Listing	Oct 2019 Actual	Oct 2019 Budget	Oct 2019 Variance	Annual Budget	Explanation
241 - Airstrip maintenance Contracts	34,277	36,433	2,156	109,300	Immaterial variance
314 - Service Fee - CDP	460,605	510,066	49,461	1,530,197	The staff absence and vacant positions leads to underspend.
318 - Outcome Payments - CDP	0	53,333	53,333	160,000	The underspend is due to CDP outcome income timeline issue.
Commercial Serv. Total	494,882	599,832	104,950	1,799,497	

Council & Comm. Serv

111 - Council Services General	156,605	181,886	25,282	545,659	The staff absence and vacant position resulting in less operating expenses.
160 - Municipal Services	143,415	145,523	2,108	436,568	The underspend on staff wages and salaries due to vacant positions and absences.
161 - Waste management	99,636	68,356	31,280	205,068	The expenditure was on slab extension and waste dump maintenance.
162 - Cemeteries Management	918	3,333	2,416	10,000	Immaterial variance
170 - Australia Day	0	133	133	400	Immaterial variance
171 - Naidoc Week	357	200	157	600	
200 - Local roads maintenance	8,166	82,000	73,834	246,000	Budgeted for materials and contract expense, not much spent yet.
201 - Street lighting	11,585	8,667	2,918	26,000	The expense incurred under the budget amount of whole year.
348 - Library	16,999	17,058	58	51,173	Immaterial variance
381 - Animal Control	0	887	887	2,660	Immaterial variance

Roper Gulf Regional Council Borroloola Expenditure Report as at 31 October 2019



Activity Listing	Oct 2019 Actual	Oct 2019 Budget	Oct 2019 Variance	Annual Budget	Explanation
401 - Night Patrol	62,872	82,618	19,746	247,854	Underspend due to staff absence and vacant positions.
404 - Indigenous Sports and Rec Program	25,213	26,803	1,589	80,408	The overspend is on staff wages due to incorrect coding and will offset under activity 550- Swimming Pool.
407 - Remote Sports and Recreation	12,580	3,360	9,220	10,080	Immaterial variance
410 - National Youth Week	422	0	422	0	Immaterial variance
415 - Indigenous Youth Reconnect	67,834	75,021	7,187	225,065	Immaterial variance
416 - Youth Vibe Grant	1,175	833	342	2,500	Immaterial variance
423 - SPG - Diversion Evenings	0	167	167	500	
462 - 2014-19 Roads to Recovery	109,112	291,947	182,835	875,840	The Program Roads to Recovery is in progress and waiting for suppliers invoices.
480 - CBF - Borroloola Multi-Purpose Court	23,200	1,433,333	1,410,133	4,300,000	The project team is looking after the project and not much invoices from suppliers received yet.
484 - Blackspot Funding	0	58,880	58,880	176,640	There are no income and expenses recorded yet in this financial year.
550 - Swimming Pool	104,168	156,384	52,217	469,153	The underspend is on staff wages due to incorrect coding and will offset under activity 404 - Indigenous Sports and Rec program.
Council & Comm. Serv Total	844,255	2,637,389	1,793,134	7,912,168	
Total Expenditure	1,980,314	5,270,817	3,290,503	15,812,452	

**Roper Gulf Regional Council
Borroloola**

Expenditure Report as at 31 October 2019



Activity Listing	Oct 2019 Actual	Oct 2019 Budget	Oct 2019 Variance	Annual Budget	Explanation
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