



AGENDA

BORROLOOLA LOCAL AUTHORITY MEETING THURSDAY, 03 OCTOBER 2019

Notice is given that the next Borroloola Local Authority Meeting of the Roper Gulf Regional Council will be held on:

- Thursday, 03 October 2019 at
- The Conference Room Council Service Delivery Centre, Borroloola
- Commencing at 10:00 AM

Your attendance at the meeting will be appreciated.

Phillip LUCK
Chief Executive Officer

BORROLOOLA CURRENT MEMBERSHIP:

Elected Members

- 1. Mayor Judy MacFarlane**
- 2. Cr Don Garner**
- 3. Cr Samuel Evans**
- 4. Cr Marlene Karkadoo**

Appointed Members

- 1. Lizzie Hogan**
- 2. Trish Elmy**
- 3. Mike Longton**
- 4. Maria Pyro**
- 5. Raymond Anderson**
- 6. Rebecca Gentle**
- 7. Stan Allen**
- 8. Jonathon Sauer**

MEMBERS: 12

COUNCIL: 4

LA: 8

QUORUM: 7 (minimum requirement)

PROVISIONAL: 5

Explanatory Note:

Meetings must meet a 'quorum' of 50% + 1 of all members.

If no quorum, but a majority of appointed members (50% + 1) a 'provisional meeting' can be held.

During a 'provisional meeting', all agenda items may be discussed, and minutes must be kept.

Members at a 'provisional meeting' may by majority vote make recommendations to Council, however the recommendations shall be considered as those of a 'provisional meeting' rather than a Local Authority.

A 'provisional meeting' does not have the powers or function delegated to a Local Authority, and it cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings, (not for Informal Meetings or Roper Gulf Regional Council Employees during their hours of work).

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant”.

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis , dum wek brabli gudbalawei, en im laibliwan”

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	<i>Nil</i>	
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CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER	5.1
TITLE	Confirmation of Previous Minutes
REFERENCE	849685
AUTHOR	Ashleigh Anderson, Local Authority Coordinator

RECOMMENDATION

- (a) **That the Borroloola Local Authority confirms the draft minutes from the Borroloola Local Authority meeting held on 08 August 2019, as a correct record of the meetings decisions and proceedings.**

BACKGROUND

The Borroloola Local Authority met on Thursday 08 August 2019 at 10:00am and achieved quorum on that day.

Attached are the recorded draft minutes of that meeting.

The next scheduled Borroloola Local Authority meeting is on **Thursday 05 December 2019 at 10:00am.**

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Borroloola Local Authority 2019-08-08 [841458].DOCX



MINUTES OF THE BORROLOOLA LOCAL AUTHORITY MEETING HELD AT THE
CONFERENCE ROOM COUNCIL SERVICE DELIVERY CENTRE, BORROLOOLA ON
THURSDAY, 08 AUGUST 2019 AT 10.00 AM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

- Mayor Judy MacFARLANE;
- Councillor Donald GARNER – Chairperson;

1.2 Appointed Members

- Trish ELMY;
- Mike LONGTON;
- Stan ALLEN;
- Raymond ANDERSON;
- Lizzy HOGAN;

1.3 Staff

- Phillip LUCK – Chief Executive Officer;
- Ashleigh ANDERSON – Local Authority Coordinator;
- Cindy MORGAN – Senior Administration Support Officer (Minute Taker);
- Bertha COCHRAN – Community Safety Coordinator;
- Joy HWATA – Sport and Recreation Supervisor;
- Janitina PLUTO – Sport & Recreation Officer;
- Claude BABI – Sport & Recreation Officer;

1.4 Guests

- Kevin LIDDY – NIAA;
- Rolf NILSON – Mabunji Aboriginal Resource Indigenous Corporation;
- Marlene BALL – Health Clinic;
- Surinda CRICHTON – Department of Health;
- Christine MANTELL – Department of Local Government, Housing and Community Development;
- Verity POWELL – Menzies School of Health Research;
- Anna WOMMATAKIMMI – Menzies School of Health;
- Clare McKAY – Menzies School of Health;
- Cassandra ZINGA – Menzies School of Health;

2. MEETING OPENED

The Borrooloola Local Authority Meeting was declared opened at 10.20am with **Quorum** the Chairperson welcomed members and staff and the Roper Gulf Regional Council pledge was read.

3. WELCOME TO COUNTRY

4. APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

104/2019 RESOLVED (Mike LONGTON/Trish ELMY)

CARRIED

- (a) That the Borrooloola Local Authority accepts the apologies from Councillor Marlene KARKADOO, Councillor Samuel EVANS, Local Authority members Maria PYRO, Jonathon SAUER, and Rebecca GENTLE

5. CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

105/2019 RESOLVED (Stan ALLEN/Mike LONGTON)

CARRIED

- (a) That the Borrooloola Local Authority confirms the previous minutes from the meeting held on Thursday 02 May 2019 as a true and accurate record of that meeting.

6. CALL FOR ITEMS OF OTHER BUSINESS

7. DISCLOSURES OF INTEREST

There were no declarations of interest at this Borrooloola Local Authority.

8. BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

106/2019 RESOLVED (Trish ELMY/Mike LONGTON)

CARRIED

- (a) That the Borrooloola Local Authority receives and notes the Action List;
(b) That the Borrooloola Local Authority approves the design of the Tourist Maps to be submitted for printing;
(c) That the Borrooloola Local Authority approves the Tamarind Park Signage to be submitted for printing.

9. INCOMING CORRESPONDENCE

Nil

10. OUTGOING CORRESPONDENCE

Nil

BUSINESS ARISING

- 12.1 Community Night Patrol;
12.2 Borrooloola Show;
12.3 Health Screening Program;
12.4 AOD Initiative;
12.5 Children's Road Crossings.

11. GENERAL BUSINESS

11.1 ELECTED MEMBER REPORT

107/2019 RESOLVED (Stan ALLEN/Mike LONGTON)

CARRIED

- (a) That the Borrooloola Local Authority receives and notes the Elected Member Report.

11.2 LOCAL AUTHORITY MEETING ATTENDANCE

108/2019 RESOLVED (Stan ALLEN/Mike LONGTON)

CARRIED

- (a) That the Borrooloola Local Authority receives and notes the attendance records for the members of the Borrooloola Local Authority between 07 June 2018 to 02 May 2019.

11.3 CHAIRPERSON FOR THE LOCAL AUTHORITY

109/2019 RESOLVED (Mike LONGTON/Stan ALLEN)

CARRIED

- (a) That the Borrooloola Local Authority receives and notes the information regarding the appointment of a Chairperson of the Borrooloola Local Authority;
- (b) That the Borrooloola Local Authority appoints Councillor Don Garner to be their representative Chairperson for a period of 12 Month(s).

11.4 LA001 - LOCAL AUTHORITY POLICY

110/2019 RESOLVED (Trish ELMY/Raymond ANDERSON)

CARRIED

- (a) That the Borrooloola Local Authority receives and notes the updated Local Authority Policy.

11.5 DRAFT LOCAL GOVERNMENT BILL

111/2019 RESOLVED (Mike LONGTON/Stan ALLEN)

CARRIED

- (a) That the Borrooloola Local Authority receives and notes the Draft Local Government Bill presentation from the Department of Local Government, Housing and Community Development.

11.6 YOUR VOICE, YOUR COMMUNITY CAMPAIGN

112/2019 RESOLVED (Mike LONGTON/Judy MacFARLANE)

CARRIED

- (a) That the Borrooloola Local Authority receives and notes the feedback from the Your Voice, Your Community Campaign by the Department of Local Government, Housing and Community Development.

11.7 OPTIMISING ROTAVIRUS VACCINE IN ABORIGINAL CHILDREN (ORVAC) STUDY

113/2019 RESOLVED (Judy MacFARLANE/Mike LONGTON)

CARRIED

- (a) That the Borrooloola Local Authority receives and notes the information regarding the ORVAC Study;
- (b) That the Borrooloola Local Authority support in principle to the study being held in Borrooloola until December 2020.

11.8 D-KIDS PRESENTATION**114/2019 RESOLVED (Mike LONGTON/Stan ALLEN)****CARRIED**

- (a) That the Borrooloola Local Authority receives and notes the presentation on vitamin D in children from Menzies School of Health Research.
- (b) That the Borrooloola Local Authority support in principle to the study being held in Borrooloola..

11.9 VET REPORT**115/2019 RESOLVED (Trish ELMY/Stan ALLEN)****CARRIED**

- (a) That the Borrooloola Local Authority receives and notes Vet Report for April 2019;
- (b) That the Borrooloola Local Authority requests that Council follow up on issues regarding vet services in Borrooloola.

11.10 COUNCIL SERVICES REPORT**116/2019 RESOLVED (Mike LONGTON/Trish ELMY)****CARRIED**

- (a) That the Borrooloola Local Authority receives and notes the Council Services Report.

11.11 STREET LIGHTS**117/2019 RESOLVED (Mike LONGTON/Raymond ANDERSON)****CARRIED**

- (a) That the Borrooloola Local Authority receives and notes the report on Street Lighting;
- (b) That the Borrooloola Local Authority requests that Council investigates the upgrade of street lights.

11.12 ANNUAL CIVIC EVENTS AND FESTIVAL COMMITMENTS**118/2019 RESOLVED (Judy MacFARLANE/Mike LONGTON)****CARRIED**

- (a) That the Borrooloola Local Authority reviews the relevant Council confirmed list of annual Civic Events and Festivals:
 - Australia Day
 - Clean Australia Day
 - ANZAC Day
 - NAIDOC Week
 - Barunga Festival
 - Yugul Mangi Festival
 - Borrooloola and District Show
 - Great Northern Clean Up
 - Never Never Festival
 - Walaman Festival
 - Citizenship Ceremonies
 - Numbulwar Numbirindi Festival
- (b) That the Borrooloola Local Authority requests that Council apply for the NAIDOC Grant when applications open.

11.13 REMOTE SPORT VOUCHER SCHEME (RSVS)

119/2019 RESOLVED (Stan ALLEN/Raymond ANDERSON) *CARRIED*

- (a) That the Borrooloola Local Authority receives and notes the Remote Sport Voucher Scheme Report.

11.14 COUNCIL FINANCIAL REPORT - MONTH JUNE 2019 EXPENDITURE REPORT

120/2019 RESOLVED (Raymond ANDERSON/Mike LONGTON) *CARRIED*

- (a) That the Borrooloola Local Authority receives and notes the Financial (Expenditure) Report for 2018-19 financial year.

11.15 GOVERNANCE REPORT - BORROLOOLA LOCAL AUTHORITY PROJECT REGISTER UPDATE

121/2019 RESOLVED (Mike LONGTON/Stam ALLEN) *CARRIED*

- (a) That the Borrooloola Local Authority receives and notes the updated report on Local Authority Project Funding as at 23 July 2019;
- (b) That the Borrooloola Local Authority requests the Council provide costings for additional removable solar lights;
- (c) That the Borrooloola Local Authority gives authority for the purchase of additional removable solar lights under Local Authority Project funding Project – 1313819.

12. OTHER BUSINESS**12.1 COMMUNITY NIGHT PATROL**

122/2019 RESOLVED (Judy MacFARLANE/Mike LONGTON) *CARRIED*

- (a) That the Borrooloola Local Authority receives and notes the presentation on Community Night Patrol program;
- (b) That the Borrooloola Local Authority requests that Council speak to services providers regarding issues relating to Night Patrol.

12.2 BORROLOOLA SHOW

123/2019 RESOLVED (Stan ALLEN/Raymond ANDERSON) *CARRIED*

- (a) That the Borrooloola Local Authority receives and notes the information pertaining the Borrooloola Show.

12.3 HEALTH SCREENING PROGRAM

124/2019 RESOLVED (Stan ALLEN/Raymond ANDERSON) *CARRIED*

- (a) That the Borrooloola Local Authority receives and notes the verbal information regarding the Health Screening Program.

12.4 AOD INITIATIVE

125/2019 RESOLVED (Mike LONGTON/Stam ALLEN) *CARRIED*

- (a) That the Borrooloola Local Authority receives and notes the information regarding the Alcohol Action Initiative Projects.

12.5 CHILDRENS ROAD CROSSINGS

126/2019 RESOLVED (Stan ALLEN/Mike LONGTON)

CARRIED

- (a) That the Borrooloola Local Authority receives and notes the information regarding Children's Road Crossings;
- (b) That the Borrooloola Local Authority requests that Council investigates the crossings and Kiss and Go areas around the Borrooloola school.

13. CLOSE OF MEETING

The meeting terminated at 13:15 pm.

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Borrooloola Local Authority Meeting HELD ON Thursday, 08 August 2019 AND CONFIRMED Thursday, 03 October 2019.

Chairperson

BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER 8.1
TITLE Action List
REFERENCE 851406
AUTHOR Ashleigh Anderson, Local Authority Coordinator

RECOMMENDATION:

- (a) That the Borroloola Local Authority receives and notes the Action List;
 (b) That the Borroloola Local Authority approves the removal of all completed Action List items.

Date	Item	Title	Comments	Responsible Person	Status	Update
09.06.2016	6.2	Tamarind Park Lease	Application for Long Term Lease	CEO/DCG/AM	Ongoing	CEO in discussions.
08.03.2017	11.1	Release of Land – Borroloola sub-division		LAC	In progress	Sub-division has been drawn. Attempting to meet with NLC.
18.09.2017	11.6	Local Authority Project	Maps sent out to LA for Comments	DCCS	Complete	Maps printed. Completed
09.11.2017	12.5	Roads in Town Camps		DCG	Ongoing	Waiting for DIPL before budget decision is made.
08.02.2018	11.5	Tamarind Park Signage	Design of 6 signs for Park	DCCS	In progress	Sign writer engaged, pending printing and installation.
08.02.2018	11.6	Roads Upgrades: Jose & Garawa		DCG	Ongoing	Sourcing Funding, Preliminary project development underway.
05.04.2018	8.1	Sports Courts Development	Upgrades of Courts including roof, lights drainage and sewage	DCCS	Ongoing	Mobilisation due in December, GANTT chart developed.

Date	Item	Title	Comments	Responsible Person	Status	Update
04.10.2018	12.7	Rocky Creek Bridge	Report in OMC on 27 February 2019	DCCS	Ongoing	100% design end of August. 2020 estimated start.
08.08.2019	11.9	Vet Issues	Council investigate issues regarding vet services	CEO / GMCSE	NEW	
08.08.2019	11.11	Street Lights	Council investigate upgrade of street Lights	Infrastructure / Projects	NEW	
08.08.2019	11.12	NAIDOC Funding	Council to apply for NAIDOC funding when applications open	Grants	NEW	
08.08.2019	11.15	Solar lights	Council to investigate and provide costings for additional removal solar lights	Projects	NEW	
08.08.2019	12.1	Night Patrol	CEO to speak to Service Providers regarding issues with Night Patrol	CEO	NEW	
08.08.2019	12.5	Childrens Road Crossings	Investigates Crossings and Kiss and Go's at Borroloola School	Projects / Infrastructure	NEW	

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS

ITEM NUMBER	11.1
TITLE	Elected Member Report
REFERENCE	851529
AUTHOR	Ashleigh Anderson, Local Authority Coordinator

RECOMMENDATION

- (a) **That the Borroloola Local Authority receives and notes the Elected Member Report.**

BACKGROUND

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at www.ropergulf.nt.gov.au and can be provided upon request and all the Roper Gulf Regional Council offices.

Decisions of the Roads Committee Meeting held in Katherine on Wednesday 28 August 2019:

- That the Roads Committee receives and notes the progress for the Rocky Creek Bridge Project.
 - Design and Documentation is at 100%, awaiting the final design of the detour which will be incorporated into the tender;
 - Stage 1 is completed;
 - Stage 2 has started with Telstra and PowerWater Corporation commencing on designs. Council is currently seeking approval from the Mawurli and Wirriwangkuma Aboriginal Corporation for encroachment at Lot 772, Robinson Road.
 - The Rocky Creek Project Coordination Group determined through a thorough risk assessment process that the construction phase of the bridge would not commence until the 2020 dry season.
- That the Roads Committee receives update pertaining to project noting tendering process, funding and revitalization program, and that walking paths are now a separate project;
- That the Roads Committee notes MacArthur River Mine Community Benefits Trust meeting invitation pertaining to funding and improved relationship;
- That the Roads Committee notes Cr. GARNER's concerns pertaining to the inaccuracy of the scoped project costings vs. tendering figures, and the potential for improvement pertaining to estimating, scrutiny and advertising;
- That the Roads Committee notes Cr. GARNER's concerns pertaining to heavy vehicle and caravan traffic on Robinson Road, Borroloola, further noting that signage is to be installed.

Decisions of the Finance Committee Meeting held in Katherine on Wednesday 28 August 2019:

- That the Finance Committee requests updates pertaining to toilet block projects to be provided to Local Authorities;
- That the Finance Committee does not allocate \$22,800 of the 2019-20 Community Grants Program Budget to civic events;
- That the Finance Committee receive the report in relation to the Borroloola Business Hub Project Tender Assessment;

- That the Finance Committee ratifies the decision of the delegation to not accept any tender submissions for the Borroloola Business Hub Project; and
- That the Finance Committee approves the redesign and scoping of a staged development project to include a new building for Council's Borroloola Offices.

The Audit Committee Meeting held in Katherine on Wednesday 18 August 2019 decisions were unavailable at the time the agenda was made and will be available at the next meeting.

The Ordinary Meeting of Council held in Numbulwar on Wednesday 25 September 2019 decisions were unavailable at the time the agenda was made and will be available at the next meeting.

ATTACHMENTS:

GENERAL BUSINESS

ITEM NUMBER	11.2
TITLE	Council Services Report
REFERENCE	852030
AUTHOR	Fred Graham, Council Services Coordinator

RECOMMENDATION

- (a) **That the Borroloola Local Authority receives and notes the Council Services Report.**

**Borroloola:
Core Services***111 – Council Services General*

- Office area is operating well.

160 – Municipal Services.

- Rubbish dump new transfer bin is working well, the recycling containers and recycling bays are now all signposted and ready for use.
- Cemetery is neat and tidy, we now have two graves in the new section.
- Rubbish pick up is going well.
- We are working on installing sprinklers into the area known as the island at Tamarind Park so that tourists and residents can have a green shaded area to use.
- The greening of the show grounds is an ongoing project with the munns team, the new trees are surviving and the oval is green! The new proposed grassed area has not been completed as yet.

Agency Services*348 – Libraries*

- Library is working well, following the Telstra outage an upgrade of the WIFI at the library would be a big help for the town when this occurs.

Community Safety*401 – Community Safety Patrol (Night Patrol)*

- Our team is operating. We have new staff on board and should have the team leader on board this week.
- Our NP team is working with our other Community Safety staff

404 & 407 - Indigenous Sport and Recreation (PMC) & Remote Sport and Recreation (NTG)

- Working with Community Safety staff during AOD Diversion evenings.
- Staff recruitment is ongoing, we are always looking for suitable staff in these roles

415 – Indigenous Youth Reconnect

- Staff recruitment is ongoing we are struggling to fill all the available positions in the team. We have RRFs in the system for additional staff.

550 – Swimming Pool

- Our sport and rec supervisor is now on board to look after the pool
- The pool will reopen this week as the dry season appears to be over
- Life guard and first aid training has been completed and was well attended.
- Currently recruiting new staff, interviews for an additional life guard will be done this week.

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS



ITEM NUMBER	11.3
TITLE	Weed Management - Department of Environment and Natural Resources
REFERENCE	846357
AUTHOR	Department of Environment and Natural Resources

RECOMMENDATION

- (a) **That the Borroloola Local Authority receives and notes Weed Management Report.**

BACKGROUND

Representative from Department of Environment and Natural Resources would like to present the report on importance of reporting Rubber Vine sightings.

There will be discussing about the management of a recent rubber vine incursion on a property in the Gulf region.

This particular incursion was reported to the land manager by a grader driver who noticed a flowering plant by the roadside. He was apparently familiar with rubber vine from other regions and his early reporting has mean that the incursion is, hopefully able to be eradicated. The Weed Management Branch is hoping to encourage anyone working in the Gulf region to keep their eyes out for rubber vine and report it if seen.

Successful eradication of this weed is of national significance. Early reporting was a determining factor in the successful implementation of a management plan. Reporting of an unusual plant by a grader driver to the station manager meant that the infestation was discovered while it was of manageable size.

Weed management is everyone's business and the more eyes out there the more likely we are able to be successful with managing the next incursion.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS

ITEM NUMBER	11.4
TITLE	Council Financial Report - August 2019
REFERENCE	850922
AUTHOR	Lokesh ANAND, Chief Financial Officer

RECOMMENDATION

- (a) **That the Borroloola Local Authority receive and note the Financial (Expenditure) Report for the month of August, 2019-20 financial year.**

BACKGROUND

As per the Guideline 8 of the *Local Government Act 2008*, the Council is to submit a current financial report of actuals against the latest approved budget for the Local Authority area.

ISSUES/OPTIONS/SWOT

There are underspends in few activities as outlined in the attached expenditure report. The explanation for these underspends for each directorate is as follow:

Directorate of Corporate Governance:

The total of underspends under this directorate is \$1,001,342. The major activity contributing to this underspend is Activity 110 - Fixed Assets (\$416,860). This underspend is the part of Borroloola Office Upgrade and other developments. The underspend from Activity 425 - Rocky Creek upgrade (\$366,667) and Activity 491 (\$150,271) - BBRF Business Hub development are also part of capital budget 2019-20. On completion of these projects, the actual expenses incurred will be in line with budgeted figures.

Directorate of Commercial Services:

The total of underspends under this directorate is \$113,940. The major activity contributing for this underspends are Activity 314 -Service Fee CDP (\$85,334) is due to staff absence and vacant positions and Activity 318 - Outcome payment CDP (\$26,667), the underspends are due to CDP outcome income timeline issue.

Directorate of Council & Community Services:

The total underspends under this directorate is \$996,459. There are few activities where the actual expense incurred is less than budget for:

- Activity 480 - Blackspot Funding (\$ 716,667) – The project team is looking after the project and will be expensed in this year.
- Activity 462 – Road to Recovery (\$107,190) - The program is under way, not many invoices from suppliers received yet.
- Activity 200 – Local Roads Maintenance (\$41,000) – The underspend is due to work not started and no invoices received and proceed yet in this year.
- Activity 550 - Swimming Pool (\$29,415) – There are underspend is due to staff absences & vacant positions that leads to less expense in other operating activities.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Borroloola Local Authority - Expenditure Report 31 August 2019.pdf

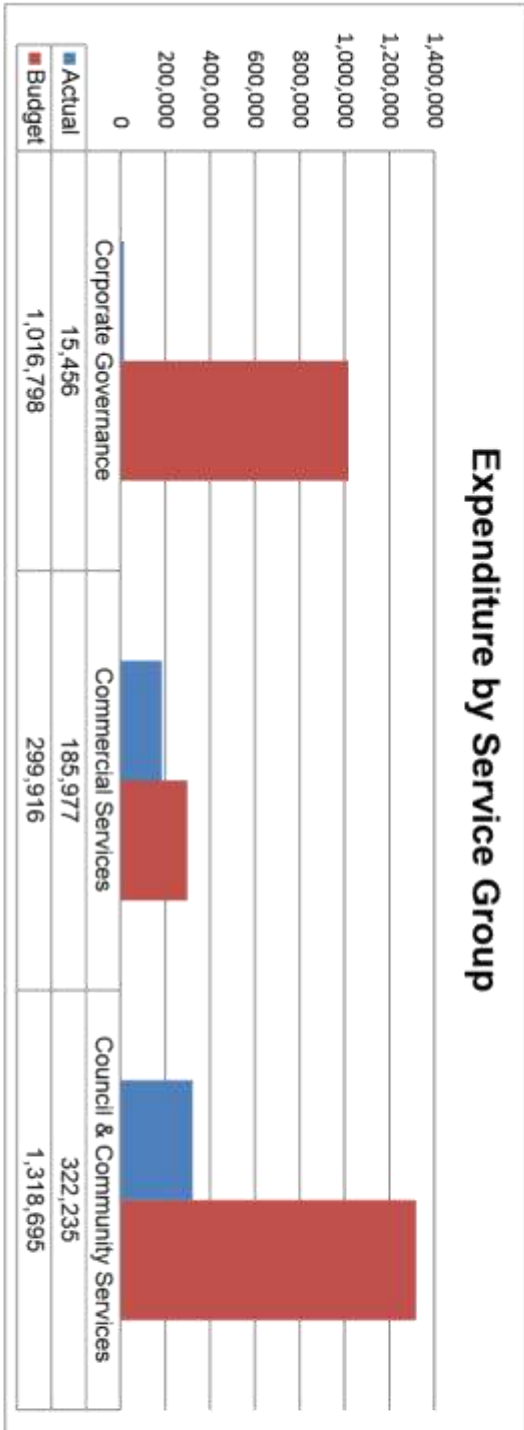
**Roper Gulf Regional Council
Borroloola
Expenditure Report as at 31 August 2019**



Expenditure by Service
 Corporate Governance
 Commercial Services
 Council & Community Services
Total Expenditure

	August 2019			Annual Budget	Percentage of Budget Spent
	Actual	Budget	Variance		
Corporate Governance	15,456	1,016,798	1,001,342	6,100,786	2%
Commercial Services	185,977	299,916	113,940	1,799,497	62%
Council & Community Services	322,235	1,318,695	996,459	7,912,168	24%
Total Expenditure	523,668	2,635,409	2,111,740	15,812,452	20%

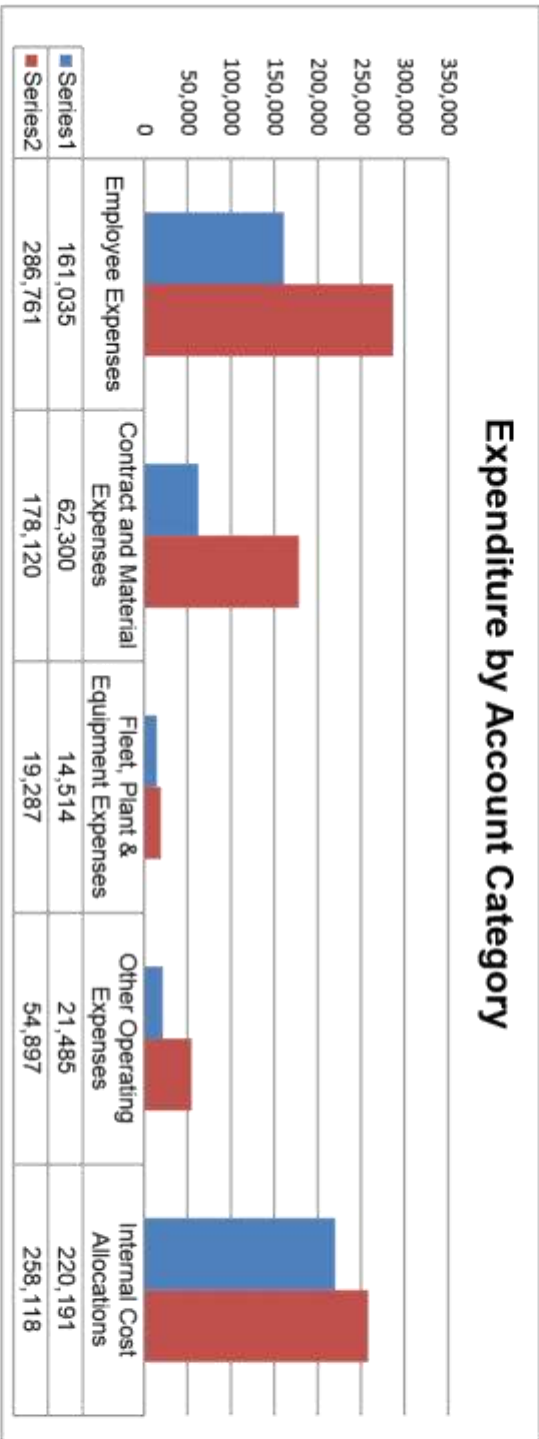
Expenditure by Service Group



Roper Gulf Regional Council Borroloola Expenditure Report as at 31 August 2019



Expenditure by Account Category	August 2019		August 2019		August 2019		Percentage	
	Actual	Budget	Variance	Actual	Budget	Spent		
Employee Expenses	161,035	286,761	125,726	1,720,567	56%			
Contract and Material Expenses	62,300	178,120	115,820	1,068,720	35%			
Fleet, Plant & Equipment Expenses	14,514	19,287	4,773	115,722	75%			
Other Operating Expenses	21,485	54,897	33,411	329,380	39%			
Internal Cost Allocations	220,191	258,118	37,927	1,548,708	85%			
Capital Expenditure	44,143	1,838,226	1,794,083	11,029,354	2%			
Total Expenditure	523,668	2,635,409	2,111,740	15,812,452	20%			



Roper Gulf Regional Council Borroloola Expenditure Report as at 31 August 2019



Activity Listing	August 2019 Actual	August 2019 Budget	August 2019 Variance	Annual Budget	Explanation
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Corporate Governance

110 - Assets Management - Fixed Assets	0	416,860	416,860	2,501,160	The budgeted capital expenditure is for lot 138 council office and other developments. Projects are in progress and suppliers invoices not received yet.
131 - Council and Elected Members	0	1,000	1,000	6,000	Budgeted for elected members accommodation expense and less incurred yet.
132 - Local Authority	831	4,659	3,828	27,956	Underspend on local authority members travel allowances, expense and catering due to members absence in meeting.
138 - Local Authority Project	453	58,430	57,977	350,580	Please see attached project register for more details.
202 - Staff Housing	4,245	946	3,299	5,674	Underspend on assets repair maintenance and other expenses due to invoices not received yet.
245 - Visitor Accommodation and External Facility Use	5,569	7,008	1,439	42,050	Immaterial variance
425 - SPG - Borroloola Rocky Creek Upgrade	0	366,667	366,667	2,200,000	DPIL is doing project and we did not received invoice in this financial year.

Roper Gulf Regional Council Borroloola Expenditure Report as at 31 August 2019



Activity Listing	August 2019 Actual	August 2019 Budget	August 2019 Variance	Annual Budget	Explanation
491 - BBRF - Borroloola Government Business Hub Development	12,848	163,119	150,271	978,714	The project team is looking after the project and not much invoices from suppliers received yet.
Sub Total	15,456	1,016,798	1,001,342	6,100,786	

Commercial Services

241 - Airstrip maintenance Contracts	16,277	18,217	1,939	109,300	Immaterial variance
314 - Service Fee - CDP	169,699	255,033	85,334	1,530,197	The staff absence and vacant positions leads to underspend.
318 - Outcome Payments - CDP	0	26,667	26,667	160,000	The underspend is due to CDP outcome income timeline issue.
Sub Total	185,977	299,916	113,940	1,799,497	

Council & Community Services

111 - Council Services General	64,456	90,943	26,488	545,659	The staff absence and vacant position resulting in less operating expenses.
160 - Municipal Services	44,092	72,761	28,669	436,568	The underspend on staff wages and salaries due to vacant positions and absences.
161 - Waste management	43,719	34,178	9,541	205,068	The expenditure was on slab extension and waste dump maintenance.
162 - Cemeteries Management	554	1,667	1,113	10,000	Immaterial variance
170 - Australia Day	0	67	67	400	Immaterial variance

Roper Gulf Regional Council Borroloola Expenditure Report as at 31 August 2019



Activity Listing	August 2019 Actual	August 2019 Budget	August 2019 Variance	Annual Budget	Explanation
171 - Naidoc Week	100	100	0	600	
200 - Local roads maintenance	0	41,000	41,000	246,000	
201 - Street lighting	5,961	4,333	1,628	26,000	The expense incurred under the budget amount of whole year.
348 - Library	7,363	8,529	1,166	51,173	Immaterial variance
381 - Animal Control	0	443	443	2,660	Immaterial variance
401 - Night Patrol	22,090	41,309	19,219	247,854	Underspend due to staff absence and vacant positions.
404 - Indigenous Sports and Rec Program	15,519	13,401	2,118	80,408	The overspend is on staff wages and working for
407 - Remote Sports and Recreation	1,048	1,680	632	10,080	Immaterial variance
415 - Indigenous Youth Reconnect	29,774	37,511	7,737	225,065	The staff absence leads to underspend on wages and salaries.
416 - Youth Vibe Grant	0	417	417	2,500	
423 - SPG - Diversion Evenings	0	83	83	500	
462 - 2014-19 Roads to Recovery	38,783	145,973	107,190	875,840	The Program Roads to Recovery is in progress and waiting for suppliers invoices.
480 - CBF - Borroloola Multi-Purpose Court	0	716,667	716,667	4,300,000	The project team is looking after the project and not much invoices from suppliers received yet.
484 - Blackspot Funding	0	29,440	29,440	176,640	There are no income and expenses recorded yet in this financial year.
550 - Swimming Pool	48,777	78,192	29,415	469,153	The staff absence and vacant position resulting in less operating expenses and underspend under this activity.

Roper Gulf Regional Council

Borroloola

Expenditure Report as at 31 August 2019



Activity Listing	August 2019 Actual	August 2019 Budget	August 2019 Variance	Annual Budget	Explanation
Sub Total	322,235	1,318,695	996,459	7,912,168	
Total Expenditure	523,668	2,635,409	2,111,740	15,812,452	

GENERAL BUSINESS

ITEM NUMBER	11.5
TITLE	Local Authority Project Funding
REFERENCE	849187
AUTHOR	Josh CHEVALIER-BRINE, Grants Coordinator

RECOMMENDATION

- (a) **That the Borroloola Local Authority receives and notes receives and notes the signed Certification for Local Authority Project Funding.**

BACKGROUND

Under the 2018-19 Local Authority Project Funding (LAPF) Guidelines, Council is required to table LAPF financial reports for each Local Authority (LA) at the relevant Local Authority Meeting (Attachment 1). Income and expenditure for the period is itemised in the table below.

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2019	
LAPF Grant	\$130,580.00
Other income/carried forward balance from 2016-17	\$60,318.04
Other income/carried forward balance from 2017-18	\$130,580.00
Total income	\$ 321,478.04
Expenditure	\$78,122.09
Total Expenditure	\$78,122.09
Surplus/(Deficit)	\$243,355.95

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Local Authorities are reminded that LAPF grants must be fully expended within two years of receipt. Failure to do so may result in the Department withholding further LAPF payments or requesting unspent funds to be returned.

Requests to carry-over unspent funds remaining after two consecutive years is to be submitted to the Department and will be considered on a case by case basis.

Borroloola LAPF for 2019-20 is \$130,580 (GST Exclusive).

ATTACHMENTS:

1 138_Certification_Form_2018-19_Borroloola



DEPARTMENT OF LOCAL GOVERNMENT,
HOUSING AND COMMUNITY DEVELOPM

Roper Gulf Regional Council

CERTIFICATION OF 2018-19 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Borrooloola
File number: NA

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2019

LAPF Grant	\$130,580.00
Other income/carried forward balance from 2016-17	\$60,318.04
Other income/carried forward balance from 2017-18	\$130,580.00
Total income	\$ 321,478.04
Expenditure	\$78,122.09
Total Expenditure	\$78,122.09
Surplus/(Deficit)	\$243,355.95

CERTIFICATION

We certify that the LAPF was spent in accordance with:

- the projects submitted by the Local Authority Yes No
- the LAPF funding guidelines Yes No
- the Local Government Act and the Local Government (Accounting) Regulation Yes No
- the Northern Territory Government's Buy Local Policy Yes No

Certification report prepared by Joshua Chevalier-Brine 26/08/2019

Acquittals laid before Council at OCM held on (copy of minutes attached) 28/08/2019

Acquittals laid before Local Authority held on (minutes to be provided at a later date) 3/10/2019

Signed, Phillip Luck – Chief Executive Officer:  27, 08, 2019

DEPARTMENTAL USE ONLY

Grant amount correct Yes No

Balance of funds to be spent \$

Date next certification due/...../2019

CERTIFICATION ACCEPTED Yes No

Comments:

Signed, Omor Sharif – Grants Officer:/...../2019

Signed, Donna Hadfield – Manager Grants Program:/...../2019

GENERAL BUSINESS

ITEM NUMBER 11.6
TITLE Governance Report - Borroloola Local
Project Register Update
REFERENCE 850943
AUTHOR Lokesh ANAND, Chief Financial Officer

Authority

RECOMMENDATION

- (a) **That the Borroloola Local Authority receive and note the updated report on Local Authority Project Funding as at 15 September 2019.**

BACKGROUND

Since 2014, the Borroloola Local Authority has received a total of \$655,228 in Local Authority Project Funding from the Department of Housing and Community Development. To date, \$640,648 has been allocated to various local authority projects. \$7,258.08 was overspend on completed projects. There are \$7,321.92 contingency funds still available for allocation to new or existing local authority projects.

Please find the attached summary and status of the projects that the Local Authority has allocated funds for.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

An updated Local Authority Project Register will be tabled at the meeting.