



AGENDA

BORROLOOLA LOCAL AUTHORITY MEETING THURSDAY, 02 MAY 2019

Notice is given that the next Borroloola Local Authority Meeting of the Roper Gulf Regional Council will be held on:

- Thursday, 02 May 2019 at
- The Conference Room Council Service Delivery Centre, Borroloola
- Commencing at 1000hrs

Your attendance at the meeting will be appreciated.

BORROLOOLA CURRENT MEMBERSHIP:

- 1. Mayor Judy MacFarlane**
- 2. Cr Don Garner**
- 3. Cr Samuel Evans**
- 4. Cr Marlene Karkadoo**
- 5. Lizzie Hogan**
- 6. Trish Elmy**
- 7. Mike Longton**
- 8. Maria Pyro**
- 9. Marleen Karkadoo**
- 10. Raymond Anderson**
- 11. Rebecca Gentle**
- 12. Stan Allen**
- 13. Jonathon Sauer**

MEMBERS: 13

COUNCIL: 4

LA: 9

QUORUM: 7 (minimum requirement)

PROVISIONAL: 5

Explanatory Note:

Meetings must meet a 'quorum' of 50% + 1 of all members.

If no quorum, but a majority of appointed members (50% + 1) a 'provisional meeting' can be held.

During a 'provisional meeting', all agenda items may be discussed, and minutes must be kept.

Members at a 'provisional meeting' may by majority vote make recommendations to Council, however the recommendations shall be considered as those of a 'provisional meeting' rather than a Local Authority.

A 'provisional meeting' does not have the powers or function delegated to a Local Authority, and it cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings, (not for Informal Meetings or Roper Gulf Regional Council Employees during their hours of work).

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant”.

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis , dum wek brabli gudbalawei, en im laibliwan”

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CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER	5.1
TITLE	Confirmation of previous Borroloola Local Authority Meeting Minutes
REFERENCE	815364
AUTHOR	Perna RAMAWAT, Governance Officer

RECOMMENDATION

- (a) **That the Borroloola Local Authority receives and notes Confirmation of Previous Meeting Minutes held on 07 February 2019.**

BACKGROUND

The Borroloola Local Authority met at The Conference Room Council Service Delivery Centre, Borroloola on Thursday 07 February 2019.

Attached are the minutes of the meetings.

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

- 1 Borroloola Local Authority 2019-02-07 [794548].pdf



MINUTES OF THE BORROLOOLA LOCAL AUTHORITY MEETING # 0 OF THE
ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE CONFERENCE
ROOM COUNCIL SERVICE DELIVERY CENTRE, BORROLOOLA ON THURSDAY,
7 FEBRUARY 2019 AT 10.00 AM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

Mayor Judy MacFARLANE
Councillor Don GARNER (Chairperson)
Councillor Samuel EVANS
Councillor Keith RORY

1.2 Local Authority Members

Mike LONGTON
Trish ELMY
Marlene KARKADOO
Stan ALLEN
Rebecca GENTLE
Maria PYRO

1.3 Staff

Sharon HILLEN – Acting Chief Executive Officer (CEO)
Marc GARDNER – Director Commercial Services
Janette HAMILTON – CDP Regional Manager
Cindy MORGAN – Senior Administration Support Officer (Minute Taker)
Renaë JARRETT – WHS Coordinator
Prudence LONG – Communications Coordinator
Perna RAMAWAT – Acting Local Authority Coordinator

1.4 Guests

Keegan WILLIAMS – Department of Local Government Housing and Community
Development
Amanda ORWELL – Department of Local Government Housing and Community
Development
Rolf NILSON – MABUNJI
Kevin LIDDY - PMC

2. MEETING OPENED

Meeting opened having **Quorum** at 10:23am

3.WELCOME TO COUNTRY

Chairperson Cr Don Garner welcomed all members, staff and guests to the meeting and the Roper Gulf Regional Council pledge was read.

Marleen Karkadoo welcomed everyone to country.

4.APOLOGIES AND LEAVE OF ABSENCE

4.1 APLOGIES AND LEAVE OF ABSENCE

88/2019 **RESOLVED** (Rebecca GENTLE/Mike LONGTON)

- (a) That the Borroloola Local Authority accept the apologies from Local Authority member Jon Sauer, Raymond Anderson, and Lizzy Hogan.

4.2 LOCAL GOVERNMENT AUSTRALIA DAY AWARD

- (a) Local Authority Members appreciated LA member Marlene KARKADOO for being awarded Local Government Australian of the Year Award on Australia Day.

5.CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS BORROLOOLA LOCAL AUTHORITY MEETING MINUTES

89/2019 **RESOLVED** (Keith RORY/Trish ELMY)

- (a) That the Borroloola Local Authority receives and notes Confirmation of Previous Meeting Minutes held on 6 December 2018

6.CALL FOR ITEMS OF OTHER BUSINESS

- Town Priorities
- Community Calendar
- Late report: Borroloola Local Authority Guideline 8 (Attachment : New Guidelines 8)
- Late report: Borroloola Local Authority Project Funding Guidelines (Attachment : New Local Authority Project Funding Guidelines)
- Community Grants

7.DISCLOSURES OF INTEREST

There were no declarations of interest at this Borroloola Local Authority.

8.BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

90/2019 RESOLVED (Trish ELMY/Keith RORY)

- (a) That the Borroloola local Authority receives and notes Action List
- (b) That the Borroloola Local Authority ask Council to find the additional funds to raise the level of the new Rocky Creek bridge by 1m to 9.5m.
- (c) That the Borroloola Local Authority would like the walkway on the bridge to be on the upstream side of the new Rocky Creek Bridge

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
09.06.16	6.2 Incoming Correspondence	Request an application for a special lease so this license is not required every 12 months.	Area Manager / DCG	Ongoing	06/12/18 Council has been in touch with NTG and Council need to acquire Tamarind Park to be able to gain a long term lease. Paperwork has been filled out and lodged with NTG 07/02/19 Council awaiting response from NTG
08.03.17	11.1 ELECTED MEMBER REPORT	Council to invite someone from Lands & Planning to the next LA meeting to provide feedback relating to the release of land for the Borroloola Subdivision	Local Authority Coordinator	Ongoing	04/10/18: still waiting for high court decision relating to crown lease subdivisions, which relates to the Borroloola Subdivision. 06/12/18 No Further Updates, still waiting on High Court decision. 07/02/19 Council have sent letter to NLC for more information.
18.09.17	11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE ON BOTH LA AND GENERAL PROJECTS	Look into signage and options to stop large traffic going through town and ending up with nowhere to turn around. 2) CSC to follow up and report back at The next meeting on.	DCCS	Ongoing	04/10/18: signage has arrived however still working on location for vehicle turn around. Council are continuing to look at all options with DIPL 07/02/19 Council discuss with MAWA and Malandari Store regarding development of a carpark for long vehicles

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
18.09.17	11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE ON BOTH LA AND GENERAL PROJECTS	LA would like Council to <u>look into</u> options for the creation of a town map.	DCCS	Ongoing	06/12/18 Early rough draft design tabled, will need feedback and assistance from LA to complete design. Designed to promote the whole town and services. 07/02/19 Rough draft of Map to be sent out to LA for comment 80 pads of 50 A3 Maps will cost \$1880. No money in Council budget to fund this.
09.11.17	12.5 ROADS IN TOWN CAMPS	1): Council to look at the town camp roads 2): and the section of dirt road linking Mulholland St and Jose St, to estimate the costs of repair so funding and grants applied for.	DCG	Ongoing	07/02/19 Long term:, Council Roads Committee is still seeking further funding / support from other agencies / stakeholders to help / fund works required to Town Camp roads. Government is also considering upgrading infrastructure as a part of the housing upgrades. Immediate repairs are required, Council will work with Mabunji to fix pot holes in the interim. Council continuing to work with DIPL for roadwork project
08.02.18	11.5 REVIEW OF SIGNAGE DESIGN FOR TAMARIND PARK PROJECT	Tamarind park Heritage signs commemorating significant Historical Cultural aspects of Community.	DCCS	Ongoing	06/12/18: Total of 6 signs tabled 1 sign completed 4 signs script approved & at design stage 1 sign yet to develop script. 07/02/19 3 signs ready to be printed 3 Signs partially completed 1 sign script still to be developed

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
08.02.18	11.6 UPGRADE OF ROADS – JOSE & GARAWA STREETS IN BORROLOOLA	Original NOTE: Can Council push Government to get the road and drainage infrastructure started / completed in the subdivision?	DCG	Ongoing	Reseal will be included at CBD upgrade. 06/12/18 Reseal works to be tied in with other works next year 07/02/19 On Roads Committee agenda
05.04.18	8.1 Business Arising from Previous Minutes	Development of Sports Courts including the upgrade of the courts including: roof, lights, drainage, and sewerage.	DCCS	Ongoing	06/10/18 Preliminary drawing tabled. Waiting for final drawings before going to tender. Expected works / build in 2019 07/02/19 BTO engaged as Project manager, awaiting final design, development and building permits. Expected Tender by end of month, report for OCM end of Feb.
04.10.18	12.7 ROADS UPDATE: ROCKY CREEK	Council to write a letter Malandari to repair the pot holes within their area	DCCS	Ongoing	07/02/19 Jacobs Engineering working on having the final design and documentation ready by the end of March, before tender. DPIL to project manage job. Funding secured for \$4.2million. Option 1: final estimates for 1m lift on bridge is \$5.2million = 9.5m height Option 2: new bridge at current level is \$4.1million = 8.5m height. Walkway designed to be on upstream side of bridge. LA ask Council to find extra funding to proceed with raising the bridge to 9.5m.
04.10.18	12.1 CEMETERY UPDATE	Council to find out who are the existing members of the Borroloola Cemetery Trust,	DCCS	New	06/12/18 CSC is working with the Borroloola Cemetery Trust. Bill for new Cemetery

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
		and try to get them to have a special meeting before the next LA meeting.			Act has just been released for review. ACTION: Bill to be distributed for review 07/02/19 New area has been surveyed and pegged out. Approval from local cemetery board still to occur.

9. INCOMING CORRESPONDENCE

Nil

10. OUTGOING CORRESPONDENCE

10.1 LETTER TO KING ASH BAY FISHING CLUB

91/2019 RESOLVED (Samuel EVANS/Mike LONGTON)

- (a) That Council accepts the outgoing correspondence.

11. GENERAL BUSINESS

11.1 ELECTED MEMBERS REPORT

92/2019 RESOLVED (Keith RORY/Stam ALLEN)

- (a) That the Borroloola Local Authority receives and notes the Elected Member Report.

11.2 COUNCIL SERVICES REPORT

93/2019 RESOLVED (Mike LONGTON/Maria PYRO)

- (a) That the Borroloola Local Authority receives and notes the Council Services report

11.3 BORROLOOLA LOCAL AUTHORITY EXPENDITURE REPORT Q2 & PROJECT REGISTER UPDATE

94/2019 RESOLVED (Rebecca GENTLE/Mike LONGTON)

- (a) That the Borroloola Local Authority receives and notes the Financial

- (Expenditure) Report for the second quarter of 2018-19 financial year
- (b) That the Borroloola Local Authority receives and notes the LA Project Register Update Report as at 16th January 2019.
- (c) That the Borroloola Local Authority reallocate the unspent \$1500 LA Project Funding for transportation of AFL Men's team (Project ID 1313820) to contingency to be reallocated as required.

Borroloola Local Authority Project Funding - - as at 16.01.19						
Funding received from Department		Income	Funds Allocated	Project Variance	Remaining Unallocated Funds	
2014-15		\$ 131,356.00	\$ 131,356.00			
2015-16		\$ 131,356.00	\$ 131,356.00			
2016-17		\$ 131,356.00	\$ 131,356.00			
2017-18		\$ 130,580.00	\$ 116,000.00	-\$ 4,852.10	\$ 9,727.90	Carry-forward to 2018-19 FY, kept for contingency by LA
2018-19		\$ 130,580.00	\$ 130,580.00			
Total funding received		\$ 655,228.00	\$ 640,648.00	-\$ 4,852.10	\$ 9,727.90	

Project ID	Projects funding has been allocated to:	Prjct Budge	Actual Expen	Prjct Varie	Project Status
1313802	Plaques for the stone in Tamarind Park	\$ 4,000.00	\$ -		In progress
1313805	Tamarind Park Story Boards	\$ 20,000.00	\$ 5,357.56		Design and layout completed, awaiting production and installation.
1313816	Footpaths Feasibility study	\$ 5,000.00			7/2/19: quote arrived for feasibility study
1313817	Water Supply at Cemetery	\$ 25,000.00			In progress
1313818	Toilet at Cemetery	\$ 25,000.00			Need \$87,000
1313819	Removable Solar Lights (1 x Rocky Creek Boat Ramp, 2 x McArthur	\$ 50,000.00	\$ 11,679.00		Solar lights purchased awaiting the bases
1313820	Transportation of AFL Men's team for Grass Root competition	\$ 1,500.00			7/2/19 cancelled by LA as does not meet funding guidelines, to be reallocated for contingency
1313821	Borroloola Men's Group/Men's shed program	\$ 1,000.00			In progress
New	Replace Toilet Block at Airport with 2018-19 Funding	\$ 130,580.00			Funded allocated \$130,580 in 6th Dec 2018 LA meeting
	Total for current projects in progress	\$ 262,080.00	\$ 17,036.56		
	Total for Completed projects	\$ 378,568.00	\$ 383,420.10	-\$ 4,852.10	
	Grand Total	\$ 640,648.00	\$ 400,456.66	-\$ 4,852.10	

11.4 THE DRAFT BURIAL AND CREMATION BILL 2018 REPORT - DHCD

95/2019 RESOLVED (Mike LONGTON/Stan ALLEN)

- (a) That the Borroloola Local Authority receives and notes The Draft Burial and Cremation Bill 2018 report.

Lunch break: 12:30 – 12:45

Local Authority Member Maria Pyro Left meeting, the time being 12:40pm

11.5 PLAYGROUND FOR MULGGAN CAMP

96/2019 RESOLVED (Mike LONGTON/Keith RORY)

- (a) That the Borroloola Local Authority receives and notes Playground for Mulgган Camp report.

11.6 LAPF ACQUITTALS

97/2019 **RESOLVED** (Judy MacFARLANE/Rebecca GENTLE)

- (a) That the Borroloola Local Authority receives and notes the 2017-18 LAPF Certification Form, signed by the CEO on 12 December 2018.

11.7 COMMUNITY SAFETY SERVICES REPORT

- Community Safety now encompasses Night Patrol, Sport & Rec, Youth Diversion, and alcohol and other drugs
- Community re-education of night patrol function/ expectations required
- Break ins at school and around town
- Staff shortage at the moment with Sport & Rec and Youth Diversion

98/2019 **RESOLVED** (Stan ALLEN/Rebecca GENTLE)

- (12) That the Borroloola Local Authority receives and notes the Community Safety Services report for the 7 February 2019 meeting

12. OTHER BUSINESS**12.1 TOWN PRIORITIES**

99/2019 **RESOLVED** (Judy MacFARLANE/Mike LONGTON)

- (a) That the Borroloola Local Authority receives and notes the report on Town Priorities.

12.2 COMMUNITY GRANTS

- Heritage trail is a large project
- Proposed small section of Heritage trail to be reinstated to start with
- Signage for heritage
- Remembrance plaques around town

100/2019 **RESOLVED** (Mike LONGTON/Keith RORY)

- (a) That the Borroloola Local Authority receives and notes the report on Community Grants
- (b) That the Borroloola Local Authority asks Council to include the proposed section of the heritage trail in the scope of works for the consultant coming out to report on the LA footpath project.

12.3 COMMUNITY CALENDAR

- Community calendar being developed by Agnes Keighran in the RGRC Library

and Carrie Bendeich from MRM to capture all local events and meetings throughout the year in Borroloola.

- Will reduce double ups of meetings / events being planned for Borroloola
- Master to be updated via Library.
- Electronic copies to be sent out
- MRM able to print out hard copies

101/2019 RESOLVED (Stan ALLEN/Samuel EVANS)

- (a) That the Borroloola Local Authority receives and notes the development of the community calendar for Borroloola.

12.4 BORROLOOLA LOCAL AUTHORITY GUIDELINE 8

102/2019 RESOLVED (Rebecca GENTLE/Samuel EVANS)

- (a) That the Borroloola Local Authority receives and notes the report on Local Authority Guideline 8.

12.5 LOCAL AUTHORITY PROJECT FUNDING GUIDELINES

103/2019 RESOLVED (Rebecca GENTLE/Keith RORY)

- (a) That the Borroloola Local Authority receives and notes the report on Local Authority Project Funding Guidelines.

CLOSE OF MEETING

The meeting terminated at 14:00pm.

THIS PAGE AND THE PRECEEDING 10 PAGES ARE THE MINUTES OF THE Borroloola Local Authority Meeting HELD ON Thursday, 7 February 2019 AND CONFIRMED Thursday, 11 April 2019.

Chairperson

BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER 8.1
TITLE Action List
REFERENCE 815365
AUTHOR Perna RAMAWAT, Governance Officer

RECOMMENDATION:

- (a) That The Borroloola local Authority receives and notes Action List.

Date	Item	Title	Comments	Responsible Person	Status	Update
09.06.2016	6.2	Tamarind Park Lease	Application for Long Term Lease	CEO/DCG/AM	Ongoing	Detailed application being written to submit to NTG
08.03.2017	11.1	Release of Land – Borroloola sub-division		LAC	In progress	High Court Decision has been made. Considerations pending
18.09.2017	11.6	Local Authority Project	Maps sent out to LA for Comments	DCCS	Ongoing	LA Members to provide feedback and edits to maps – Cindy Morgan to provide updates
09.11.2017	12.5	Roads in Town Camps		DCG	Ongoing	Council has allocated \$300,000 and is seeking co-contributions to get balance of funds
08.02.2018	11.5	Tamarind Park Signage	Design of 6 signs for Park	DCCS	In progress	Cindy Morgan to provide updates
08.02.2018	11.6	Roads Upgrades: Jose & Garawa		DCG	Ongoing	RCM Agenda Item
05.04.2018	8.1	Sports Courts Development	Upgrades of Courts including roof, lights drainage and sewage	DCCS	Ongoing	Tender expected by April. Report in Agenda

04.10.2018	12.7	Rocky Creek Bridge	Report in OMC on 27 February 2019	DCCS	Ongoing	Report in Agenda
14.10.2018	12.1	Cemetery Updates	Special meeting before next LA	DCCS	Commenced	New area has been surveyed and pegged out, Approval from local cemetery board still to occur
05.02.2019		Draft Burial and Cremation Bill	Councillor Ossie Daylight to obtain information	Councillor	Ongoing	Meeting with JCAC was held, Councillor Ossie Daylight could not get any information on the current sites.

ATTACHMENTS:

INCOMING CORRESPONDENCE



ITEM NUMBER 9.1
TITLE Incoming Correspondance from Optus
REFERENCE 815366
AUTHOR Prerna RAMAWAT, Governance Officer

RECOMMENDATION

(a) That the Local Authority accepts the incoming correspondence from Optus.

ATTACHMENTS:

1 Incoming Corro from Optus.pdf



26 February 2019

Roper Golf Regional Council
Attn: Judy MacFarlane
GPO Box 1321
KATHERINE NT 0850

RGSC - Correspondence
 Date: 4/3/19
 Incoming Outgoing
 Infoexpert ID: 797787
 Registered
 CEO
 Attention: Como In FCM.
 Action: Cristian Conan.

Dear Ms MacFarlane

Optus Reference Number: COM 1476-3696746

Thank you for taking the time to write to Optus to express your concerns regarding the need for improved telecommunications services in remote Northern Territory communities

I have engaged the Mobile Technical Case Management Team and requested they investigate the coverage and advise of any planned improvements for the following areas:

Jilkminggan
Urapunga
Borrooloola
Larrimah

Unfortunately, at this stage there are no plans scheduled in the next 6 months to improve/provide services to the above areas.

In saying this the Mobile Team have advised that Optus do offer "Optus Thuraya SatSleeve" which fits around the customer's phone and makes/receives calls via satellite. This device can be used on selected IOS and Android devices and as long as the end user has a line of sight to the satellite they will receive 100% coverage.

Whilst there are no plans for the near future (next 6 months) Optus does have a focus on providing services to regional Australia.

Again, I appreciate the time you have taken to raise these concerns and commend you on your efforts in wanting to improve the community and provide essential services to its people

optus.com.au

SingTel Optus Pty Ltd
ABN 90 052 833 208

108 North Terrace, Adelaide,
SA 5000 Australia

PO Box 8122, Station Arcade,
SA 5000 Australia

1401095 0617

GENERAL BUSINESS



ITEM NUMBER	11.1
TITLE	Community Land Use Plan - Territory Government
REFERENCE	815367
AUTHOR	Prerna RAMAWAT, Governance Officer

RECOMMENDATION

- (a) **That the Borroloola Local Authority receives and notes Community Land Use Plan Report.**

BACKGROUND

I am a Town Planner working with the Department of Housing and Community Development. My primary role is to consult with a number of organisations and the local community to develop a community land use plan.

The purpose of this plan is to provide a guide for the future development of Robinson River. In summary the outcome will be a plan that will reflect the aspirations of the community, land owners and affected organisations. In effect this will be a zoning plan that sits outside of the statutory *Planning Act* framework.

The majority of remote communities are identified by the NT Planning Scheme as being unzoned. There are no controls on the development of unzoned land other than in relation to the subdivision of land and the clearing of native vegetation.

In developing the plan consultation will be undertaken with the community, land owners and other service and infrastructure providers. Once the plan is adopted land use proposals would be assessed against the requirements of the plan. Land owners will still be required to give their authorisation before any development can occur on the land.

In developing the plan I will be taking into account population projections and housing needs to the year 2035.

I have attached a copy of a brief presentation on the community land use plans.

At the LA meeting I would like to get some feedback on the things that are important to the community and that you would like me to consider when developing the plan.

I will bring copies of the relevant plans for members.

Feel free to contact me to discuss before the meeting.

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

GENERAL BUSINESS

ITEM NUMBER	11.2
TITLE	Council Services Report
REFERENCE	815369
AUTHOR	Cindy Morgan, Senior Administration Support Officer; Fred Graham, Council Services Coordinator

RECOMMENDATION

- (a) **That the Borroloola Local Authority receives and notes the Council Services report.**

Borroloola:**Core Services***111 – Councils Services General*

- Office area is operating well.
- Office spring clean is underway in preparation for office relocation.
- CDP are now connected new network.

160 – Municipal Services.

- Mowing and slashing are underway, trying to keep up with growth rate of the grass.
- Cemetery is neat and tidy, we have installed the removal bollard bases at the gates at the cemetery, there have been several funerals for this report period.
- Rubbish pick up is going well, we have also commenced picking up rubbish from the new transitional houses.
- Waste facility is working well, the site is a work in progress, and the recycling bays have been started, trying to source IBCs to utilise in this area.

Agency Services*348 – Libraries*

- Library is working well.

Community Safety*401 – Community Safety Patrol (Night Patrol)*

- Our team is operating.
- Our team is working with our Community Safety staff we are struggling to full all the available positions in the team.

404 & 407 - Indigenous Sport and Recreation (PMC) & Remote Sport and Recreation (NTG)

- Assisted other Community Safety staff during AOD Diversion evenings in school holidays
- Staff recruitment is ongoing

415 – Indigenous Youth Reconnect

- Staff recruitment is ongoing we are struggling to full all the available positions in the team.

ATTACHMENTS:

GENERAL BUSINESS



ITEM NUMBER 11.3
TITLE Animal Management Report
REFERENCE 815371
AUTHOR Alisha Sullivan, Executive Assistant to Director of Council and
Community Services

RECOMMENDATION

- (a) **That the Borroloola Local Authority receives and notes the attached MRM Report for the Animal Welfare Program.**

BACKGROUND

The MRM Report for Animal Welfare Program outlines the veterinary visits to Borroloola and Robinson River in November 2018 by Roper Gulf Regional Council.

The report discusses treatment delivery, staffing, educational services as well as the de-sexing rates of both communities subsequent to the November 2018 visit.

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

- 1 MRM Report November 2018.docx



Report MRM/ RGRC Animal Welfare Program - Veterinary Visit #2

Borroloola 5-10th November 2018

Robinson River 12-14th November 2018



Overview:

The second MRM/RGRC Animal Welfare program was well received, utilised and supported by the Borrooloola and Robinson River communities, as well as the outstation communities via a self referral.

RGRC would like to thank all those who contributed to the smooth running of the program, in particular staff from RGRC, Mabunji Aboriginal Resource Association, and Mungoorbada Aboriginal Corporation.

The program was advertised one month prior to the visit, utilising co-branded posters (attached) around the communities of Robinson River and Borrooloola. This program was conducted as a maintenance visit rather than the large multi agency project of the April 2018 visit.

A door to door service was conducted in Mara, Garawa I and II, Yanyula camps and the subdivision. Blanket anti-parasitic oral medication was delivered to all presented dogs in Borrooloola and Robinson River.

Self referral came by way of a booking system navigated by the RGRC veterinarians and the RGRC administrative officers at Borrooloola.

Work premises were generously donated by Mabunji in Borrooloola, and RGRC CDP in Robinson River. The workspace in Mabunji was utilised as a veterinary 'clinic' for all other enquiries, operations, consultations and anti-parasitic treatments for the broader Borrooloola community.

Dates for the next vet program have not yet been finalised however it is likely to occur in April 2019. This trip will be of similar scale to the April 2018 visit, with volunteer veterinarians and a dedicated school educational component to the program.

Treatment Summary:**Borroloola**

Total animals	# of anti parasitic treatments given Ivermectin and/ or Nexgard	Desexing surgeries performed	% animals desexed post visit #2	Other surgeries	C3 vaccinations	Seen by vet
332 dogs	135	22	Male 35% Female 68%	0	12	7
7 cats	7	1		0		

Robinson River

Total Animals	# of anti parasitic treatments given Ivermectin and/ or Nexgard	Desexing surgeries performed	% animals desexed post visit #2	Other surgeries	C3 vaccinations	Seen by vet
87 dogs	52	6	Male 69% Female 71%	0	1	4
37 cats	22	0		0		

Staff involved:**Borroloola**

Dr Rebecca Burrie, RGRC veterinarian
Ryan Timothy, CDP participant
Jacob Harthshorn, RGRC employee

Robinson River

Dr Rebecca Burrie, RGRC veterinarian
Clifton Jackson, animal management worker

Local Employment:

Unfortunately Mr John Adidi, the previous Animal Management Assistant, has gained full time employment in another agency in Borroloola. It is envisaged a small pool of trained casual workers will be developed as a result of the veterinary visits. Mr Adidi remains part of this pool and is happy to be contacted for future programs.

Ryan Timothy (CDP participant), and Jacob (RGRC employee) assisted the vet program in Borroloola.

Ryan Timothy, the Borroloola participant, has the opportunity to gain casual MUNS employment as a direct result of his work as a volunteer Animal Management Assistant with the vet team in Borroloola. Ryan had excellent dog handling skills and provided a valuable contribution to the team.

In Robinson River Mr Clifton Jackson has previously assisted in a CDP capacity. Clifton assisted the program again this visit and has now been recruited to the casual pool of MUNS staff to assist with future programs.

Ryan and Jacob received vocational training in:

- ✓ Database entry and management
- ✓ Handling of dogs and cats
- ✓ Ivermectin delivery to dogs
- ✓ Surgical skin preparation and sterile site maintenance
- ✓ Anaesthetic monitoring
- ✓ Post-operative care

Clifton received vocational training in:

- ✓ Handling of dogs and cats
- ✓ Ivermectin delivery to dogs
- ✓ Surgical skin preparation and sterile site maintenance
- ✓ Anaesthetic monitoring
- ✓ Post-operative care

Education:

Education in Borroloola centred on house to house discussions about reasons to desex both male and female dogs. The CDP and MUNS staff contributed greatly to the educational arm of the program.

Robinson River was experiencing a parvo virus epidemic on the arrival of the veterinary team. Untreated parvovirus is a significant welfare issue for pups in community, with most dying within 3-4 days of exhibiting clinical signs. Multiple deaths occurring from parvo virus at the time of a veterinary visit can create distrust in a veterinary program. Therefore an education campaign directed at understanding the parvovirus life cycle and the benefits of vaccination was conducted house to house in Robinson River.

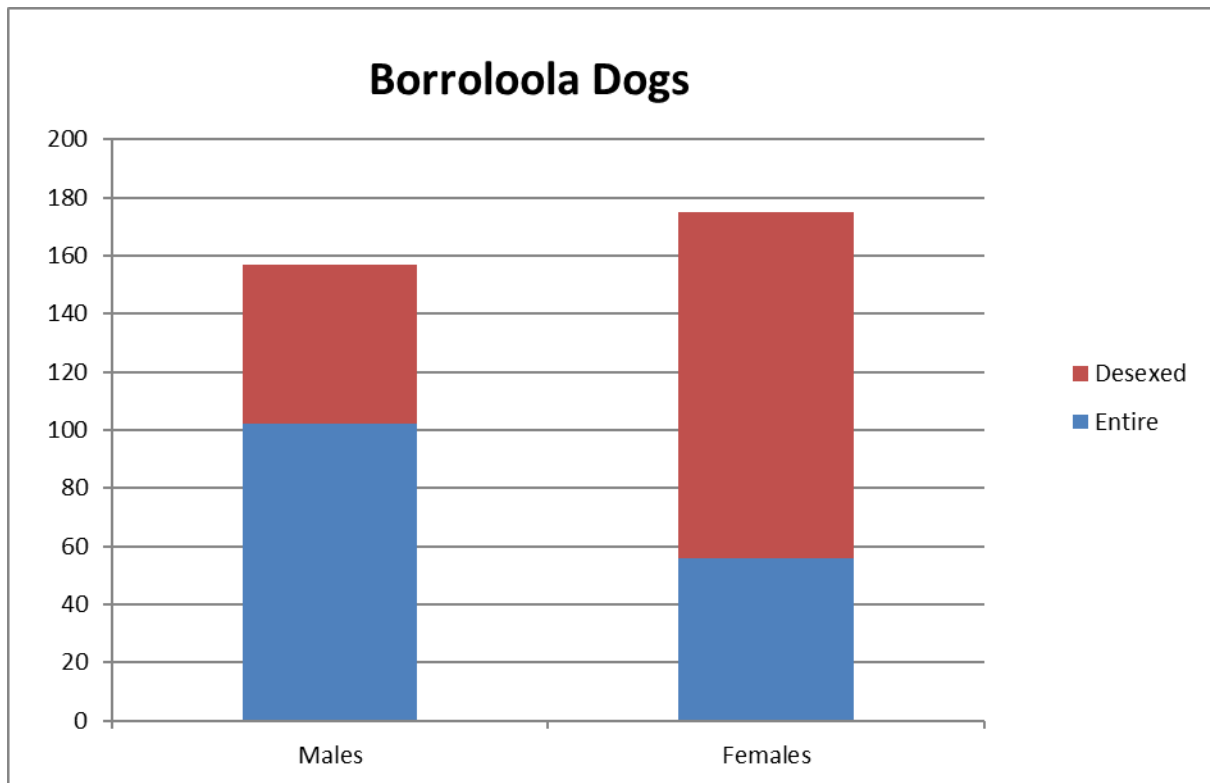


Figure 1: Borroloola Dog Reproductive Status by Gender

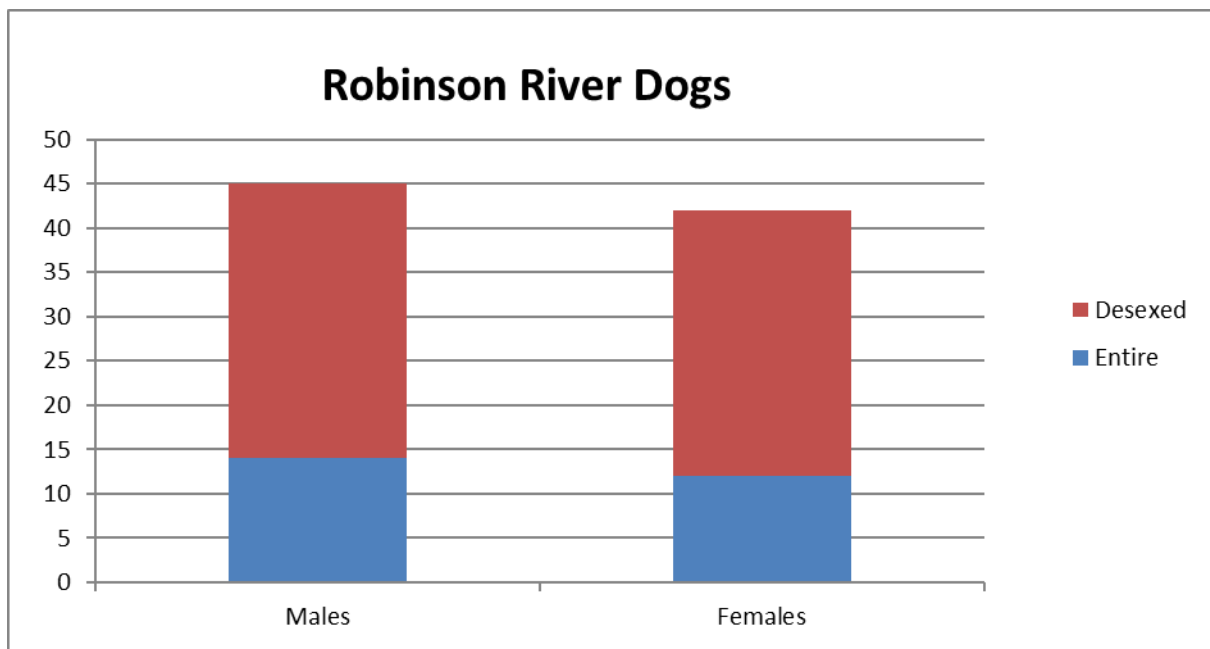


Figure 2: Robinson River Dog Reproductive Status by Gender

Healthy Dogs, Healthy Communities



VET VISIT

Borroloola 5th—9th November

Robinson River 12th—16th November

- . Desex your dog**
- . Tick treatments**
- . Worm medicine**
- . Health checks**

Check with the Council office for more information

RGRC Vet phone number 04 37 715 926

***Program available to permanent residents of
Borroloola & Robinson River only***



McARTHUR RIVER MINE
COMMUNITY BENEFITS TRUST
Program partner



SUSTAINABLE • VIABLE • VIBRANT

GENERAL BUSINESS

ITEM NUMBER	11.4
TITLE	Enrol to vote - Your Voice, Your Community
REFERENCE	815372
AUTHOR	Purna RAMAWAT, Governance Officer

RECOMMENDATION

- (a) **That the Borroloola Local Authority receives and notes Enrol to vote – Your Voice, Your Community Report.**

BACKGROUND

This report is to give you information about your electoral rights, responsibilities and processes.

URBAN/ENROLMENT

- Are you enrolled to vote? Are your Medicare details correct and up to date?
- Being included on the electoral roll matters, and using your voice can make your community a better place for you and your family
- You deserve to be heard, to say what matters in your community
- High school students can register to vote at 16 and vote at 18
- Young people can help to make positive changes if they enrol to vote
- Enrolling and voting are compulsory for all Australians 18 years old and over

MEDICARE

- Your Medicare card helps keep track of how many people live in the Territory and where
- Correct Medicare card details can help the Territory receive more funding for better roads, better healthcare and better schools
- Updating your Medicare card details, or enrolling for the first time, helps the Territory population be correctly counted, and that means the Territory can receive more GST funding from the Australian Government
- More GST is one way we can improve services for you and your family

REMOTE COMMUNITY/ENROLMENT

- Are you enrolled to vote? Are your Medicare details correct and up to date?
- Being included on the electoral roll means you can have your say and help your community
- If people aren't enrolled, then governments may not know how many people really live in your community. Governments need this information to know what services are needed, like roads, health clinics, schools

- If people aren't included on the electoral role, or haven't got correct Medicare card details recorded, your community might be missing out.
- It is important for you, your family and your community to be enrolled. It is not hard to make a difference, if you need help to fill out the forms, ask your local Aboriginal organisations or council. People will also visit your community to assist.
- Updating your Medicare card details will help governments know how to best service your community.
- For more information, in your community contact NT Electoral Commission

NT Electoral Commission website: www.ntec.nt.gov.au

NT Electoral Commission: L3, TCG Centre, 80 Mitchell Street, Darwin.

Email: nominations.ntec@nt.gov.au

Contact: Greg Hibble – 89997623

Nomination form, Enrol to vote form and candidate handbook are available on RGRC Website.

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

- 1 Enrol to vote community 2019_1.pdf
- 2 Enrol to vote community 2019_2.pdf
- 3 Enrol to vote community 2019_3.pdf
- 4 EF - Ecode NTEC offices.pdf



Enrolling to vote is EASY



You can VOTE

and have your say in the Territory's future



OUR VOTE OUR FUTURE

Enrolling to vote is

EASY

**ONCE YOU
TURN**



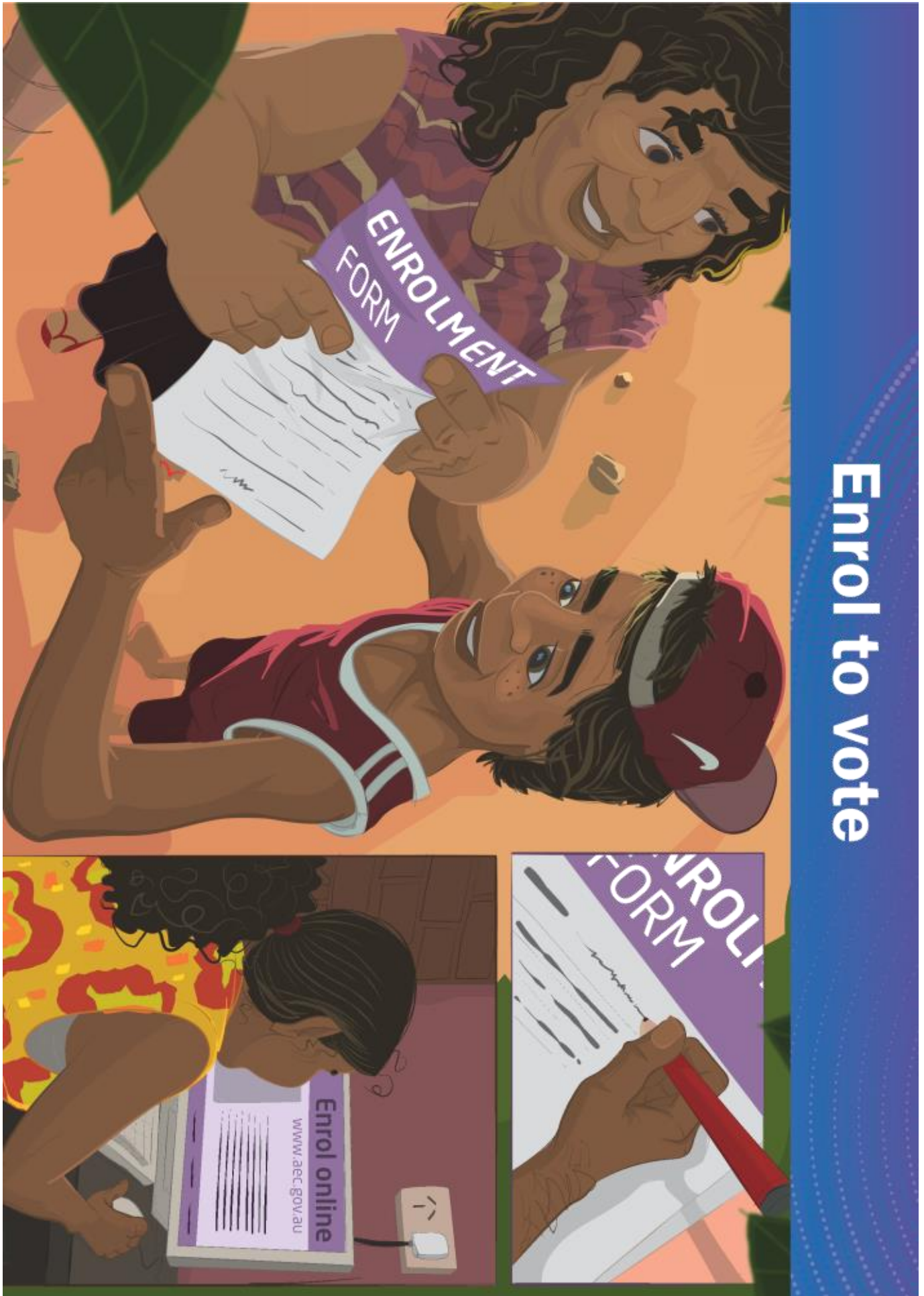
18



You can

VOTE

**and have your say in
the Territory's future**





Enrol to vote or update your details

for federal, Legislative Assembly and local government elections in the Northern Territory

You can complete this form online today at www.aec.gov.au



E	Office use only – Date received	Notation	CATS	NIN
----------	------------------------------------	----------	------	-----

1 Your current name Mr Mrs Miss Ms Other

If completing by hand use a Use black or blue pen and BLOCK LETTERS

Family name

Given name(s)

If notifying a change of name

Previous family name

Previous given name(s)

2 Date of birth (dd/mm/yyyy) . . **Gender** **Occupation**

3 Current residential address

Clearly identify your residential address. A locality name or mail service number is not enough

State Postcode

Current postal address

Leave blank if the same as your residential address

State Postcode

If notifying a change of address

Previous residential address

State Postcode

4 Phone numbers Mobile Daytime ()

Email address

5 Citizenship status

To enrol you must be an Australian citizen, or a British subject who was on the Commonwealth electoral roll on 25 January 1984

Australian citizen by birth Town of birth State or territory

or

I have become an Australian citizen Citizenship certificate number

or

British subject who was enrolled on 25 January 1984 Country of birth
Name on citizenship certificate

or

British subject who was enrolled on 25 January 1984 Country of birth
Name on 25 January 1984

6 Evidence of your identity Complete **ONE** option only

Australian driver's licence Number State or territory

OR

Australian passport Number

OR

A person who is on the Commonwealth electoral roll will confirm my identity

Person's name and address (BLOCK LETTERS)

Date of birth (dd/mm/yyyy) . .

Declaration by person confirming your identity

- I am on the Commonwealth electoral roll, and
- I confirm the identity of the applicant.

Signature

7 Your declaration

- I am eligible to enrol at my current residential address as listed at Question 3 and claim enrolment for federal, Legislative Assembly and local government elections in the Northern Territory
- The information I have given on this form is true and complete, and
- I understand that giving false or misleading information is a serious offence.

Your signature or mark

NOTE: A person who is on the Commonwealth electoral roll must confirm the elector's identity at Question 6 if the elector has made a mark because they are unable to sign their name.

ER016w_NT_1217

Returning your form – see overleaf for instructions

Enrol to vote or update your details

You can complete this form online today at www.aec.gov.au


AEC

Australian Electoral Commission

You can use this form to:

- enrol to vote
- change your residential or postal address, and/or
- change your name

on the electoral roll for federal, Legislative Assembly and local government elections in the Northern Territory.

Who can enrol and vote?

It is compulsory for all eligible Australian citizens over 18 years to enrol to vote. You are eligible to enrol and vote if you:

- are an Australian citizen, or a British subject who was enrolled on 25 January 1984
- are 18 years or older, and
- have lived at your address for at least one month.

Within three weeks of receiving your enrolment form the AEC will confirm your enrolment. We may seek further information from you and confirm your enrolment using any of the contact details you provide.

Special enrolment

Special category enrolment forms are available if you:

- are temporarily overseas
- cannot attend a polling place on election day
- believe that having your address shown on a publicly available roll may endanger your safety or that of your family
- have no fixed address
- are in prison
- are physically incapable of signing your name
- are working in Antarctica.

For more information

Australian Electoral Commission
www.aec.gov.au or **13 23 26**

Northern Territory Electoral Commission
www.ntec.nt.gov.au or **1800 MYVOTE**

Returning your form

- Post** Australian Electoral Commission
Reply paid 9867
DARWIN NT 0801
(No stamp is needed if posted in Australia)
- Fax** 02 6293 7619
- Upload** Upload your scanned signed form at
www.aec.gov.au/return
- In person** To any AEC office

Who has access to your enrolment information?

The Commonwealth of Australia

The Australian Electoral Commission (AEC) is authorised under the *Commonwealth Electoral Act 1918* (CEA) to collect and verify the information you have been asked to complete on this form. The information provided will assist the AEC to maintain electoral rolls.

The AEC may disclose electoral information to persons or organisations in accordance with the CEA. This may include:

- access to the publicly available electoral roll (containing names and addresses) which may be inspected at electoral offices
- state and territory electoral authorities
- Members of Parliament, Senators, registered political parties, and candidates for the House of Representatives
- approved medical research and public health screening programs
- any agencies, persons or organisations prescribed in the Electoral and Referendum Regulation 2016.

For more information on privacy, visit www.privacy.gov.au

The Northern Territory

Electoral information including title, name and address, postal address, date of birth, occupation and gender is provided:

- to the Sheriff for the preparation of jury rolls
- to Members of the Northern Territory Legislative Assembly
- on request, to registered political parties.

It is also provided upon request for medical research and health screening programs where the Electoral Commissioner believes the public interest outweighs privacy considerations. This information may include title, name and address, postal address, age range, occupation and gender.

Help in other languages

عربي	1300 720 132 Arabic	Język polski	1300 720 143 Polish
中文	1300 720 135 Cantonese	Português	1300 720 145 Portuguese
Hrvatski	1300 720 136 Croatian	Русский язык	1300 720 146 Russian
Ελληνικά	1300 720 137 Greek	Српски	1300 720 147 Serbian
Italiano	1300 720 138 Italian	Español	1300 720 148 Spanish
ខ្មែរ	1300 720 134 Khmer	Türkçe	1300 720 149 Turkish
한국어	1300 720 468 Korean	Tiếng Việt	1300 720 152 Vietnamese
Македонски	1300 720 139 Macedonian	Other languages 1300 720 153	
中文	1300 720 142 Mandarin		

If you are deaf, or have a hearing or speech impairment

Contact the AEC through the National Relay Service (NRS):

- TTY – 133 677 then ask for 13 23 26
- Speak and Listen – 1300 555 727 then ask for 13 23 26
- Internet relay – connect to the NRS then ask for 13 23 26



GENERAL BUSINESS

ITEM NUMBER	11.5
TITLE	Community Development Programme
REFERENCE	815373
AUTHOR	Janette Hamilton, Community Development Program Regional Manager

RECOMMENDATION

(a) That the Borroloola Local Authority receive and note the CDP Report.

BACKGROUND

The current Community Development Program contract is due to expire 30 June 2019. Council submitted three applications for CDP Service Delivery post 30 June 2019, this representing the three current regions that CDP is delivered to within Council's boundaries.

Prime Minister and Cabinet have introduced phase one of the Community Development Program reforms with the introduction of the New Payment Model, this commenced on 01 March 2019 therefore a new contract was required to be signed off for the period 01 March 2019 through to end of this current contract 30 June 2019.

New Contracts have now been received from Dept. Prime Minister and Cabinet for the continuation of Program Service delivery in Borroloola for the period 01 July 2019 through to 30 June 2022.

ISSUES/OPTIONS/SWOT

Council was unsuccessful in retaining Region 33 – Central Arnhem Region consisting of; Bulman, Beswick, Barunga, Manyallaluk and Binjari which will be serviced by a new provider being a joint venture consisting of Jayown Aboriginal Corporation and Rise Ventures post 30 June 2019.

Council was successful in retaining Region 30 – Ngukurr / Numbulwar Region (minus Ngukurr including Urapunga) consisting of; Mataranka, Jilkminggan, Minyerri and Numbulwar. Ngukurr will be serviced by a new provider being a joint venture consisting of Yugal Mangi Aboriginal Corporation and ITEC.

Council was successful in retaining Region 29 – Gulf Region (minus Robinson River and selected Outstations) consisting of; Borroloola and selected Outstations. Robinson River and selected Outstations will be serviced by a new provider being Mungoorbada Aboriginal Corporation.

Current total Job Seeker caseload for all three regions sits at 1417, post 30 June 2019 our total Job Seeker caseload will be 706.

FINANCIAL CONSIDERATIONS

Reduction in CDP income for Council post 30 June 2019

CURRENT ACTIVITIES

Borroloola CDP participants have been assisting mowing and tidying of the sport & recreation grounds surrounding the pool outer fencing, assisting with preparing the ground at the cemetery for the installation of the picnic furniture and seating, assisting with rubbish collection. Proposed project to repair the bough shed, completing enrolments for the upcoming LLN course

OPERATIONAL

Borroloola including Outstations currently has a caseload total of 262 participants. A full CDP staffing restructure is required for the new contract post 30 June 2019, all positions will be advertised giving opportunities for current staff and staff from other sites to apply for positions, preference will be given to take into account current performance, attendance and attitude.

ATTACHMENTS:

GENERAL BUSINESS

ITEM NUMBER	11.6
TITLE	Elected Members Report
REFERENCE	815374
AUTHOR	Ashleigh Anderson, Governance Officer

RECOMMENDATION

- (a) That the Borroloola Local Authority receives and notes the Elected Members Report.

BACKGROUND

The Elected Members report provides Local Authorities with a summary of the Agenda items and decisions made at the Ordinary Meeting of Council since the previous Local Authority Meeting, with the aim to convey the information from those meetings to the community members.

Complete details of all Council, Committee and Local Authority agenda's and minutes, are available on the Roper Gulf Regional Council website (www.ropergulf.nt.gov.au) and can be provided upon request at all the Council offices.

ISSUES/OPTIONS/SWOT

At Ordinary Meeting of Council held in Mataranka on 27 February 2019, the full details are in the Ordinary Meeting of Council's Minutes on the website.

Decisions include:

- That Council support the proposed removal of the Telstra payphone from Lot 268 Balamurru Street, Ngukurr, Northern Territory, 0852;
- That Council nominates Mayor Judy MacFARLANE and Deputy Mayor Helen LEE to attend the third Australasian Indigenous Family Violence Policing Conference on 19-21 June 2019;

Ward Reports:

- That Council receives and notes the following Ward Reports:
 - **South West Gulf Ward Report;**
 - Never Never Ward Report;
 - Yugul Mangi Ward Report;
 - Nyirrangulung Ward Report;
 - Numbulwar Numbirindi Ward Report.
- That council approves the following recommendations from the South West Gulf Ward Report:
 - Borroloola Local Authority Minutes – 06 December 2018 and 07 February 2019.

All approved recommendations from all wards are publicly available on the Roper Gulf Regional Council website.

- That Council receives and notes the Rocky Creek Bridge Update;
- That Council approves the Northern Territory Government – Department of Infrastructure, Planning and Logistics (DIPL), to manage the tender process and Project Manage the Construction Phase for the development of the Rocky Creek Bridge;
- That Council, in lieu of obtaining additional co-contributions from existing partners, guarantee the additional \$1.5 million for construction and contingency to complete to raise the bridge to 9.5 meters;

- That Council receives and notes the Mayor's report as at 19 February 2019, with amendments noting the Mayor's attendance at the inaugural Meeting of the Urapunga Local Authority on 21 February 2019;
- That Council receives and notes the CEO report for January and February 2019 with amendment noting apologies for the Nyirranggulung Ward Local Authorities and attendance at the Numbulwar and Urapunga Local Authorities;
- **That Council receives and notes the update on Council's Roads Projects;**
- That Council reviews the interests declaration made by Elected Members for currency and validity;
- **That Council receives and notes the resignation of Councillor Keith RORY of the South West Gulf Ward;**
- **That Council receives and notes the Local Authority income and expenses update as at 10 February 2019;**
- **That Council accepts and adopts the new charges for National Disability Insurance Scheme (NDIS) for 2018-19;**
- **That Council rescinds the following policies:
GOV027 Buy Local Policy, GOV028 Indigenous Procurement Policy;**
- **That Council adopts the following new policy:
GOV031 Procurement Policy;**
- **That Council adopts the following revised policies:
GOV012 Organisational Delegations Manuel (non-financial), FIN003 Purchasing and Payments Policy, HR011 Leave Policy;**
- That Council accepts the funding offer of \$500,000 (GST Exclusive) for the Mataranka Aged and Disability Respite Care Centre;
- That Council accepts the variation to the Homelands Extra Allowance;
- **That Council endorses the recommendation of the Community Grants Committee for Round 2 of the 2018-19 Community Grants Program;**
- **That Council deliberate on the allocation of remaining funds;**
- **That Council appoints Councillor Donald GARNER to the Community Grants Committee;**
- **That Council receives and notes the following outcomes:
(Individual) - \$1,000.00, Arnhem Crows Sporting Association - \$3,000, Artback NT - \$6,000, Borroloola Gulf Show Society - \$3,000, Mataranka Better Half Club Campdraft Subcommittee - \$1778, Mataranka Better Half Club - \$3,000, Mataranka School - \$2,400, Isolated Children's Parent's Association - \$3,000
(full outcomes are published in the Minutes of the Ordinary Meeting of Council on the website)**
- **That Council provides in-principle support for the procurement of a Multipurpose Shredder by the Big Rivers Waste Management Working Group for the Big Rivers Region;**
- That Council amends the Capital Expenditure budget to include \$80,000 for repairs to the Council's leased house at Lot 32, Jilkminggan;
- That Council receives and notes the report on the Barunga and Beswick Legacy Waste Site Issues;
- That Council approves the following persons for the tender assessment panel for the Bulman Infrastructure Upgrades: Director of Commercial Services, Director of Community Services, Contracts Manager and Projects Coordinator;
- That Council approves \$10,000 funding allocation for a dump point at the Daly Waters Township, pending further investigation for suitable site;
- That Council receives and notes the report in relation to the Mataranka Sports Grounds Toilet Blocks, noting that the upcoming Rodeo is in May;
- **That Council receives and notes the past proposed motions to the National General Assembly;**
- **That Council proposes a Motion for the 2019 National General Assembly for ALGA to consider improving the essential services and agency infrastructure in the Region's remote and regional towns;**

- **That Council proposes a Motion for the 2019 National General Assembly for ALGA to look into future energy needs and costs for Regional Council's throughout Australia to build-up resilience to environmental factors;**
- **That Council adopts the new HR036 Appointment of the Acting Chief Executive Officer Policy;**
- **That Council receive and note the appointment of an Acting CEO pending the recruitment and commencement of a new CEO Report;**
- **That Council appoint Ms. Sharon HILLEN as the Acting CEO until the appointment and commencement of a new CEO;**
- **That Council receive and note the recruitment of a new CEO report;**
- **That Council appointment of the following people to the CEO recruitment panel: Mr. Nick KELLY, Mayor Judy MacFARLANE, Deputy Mayor Helen LEE, Councillor Donald GARNER, Representative from LGANT;**
- That Council resolves to attend the Directors' course held by the Australian Institute of Company Directors (AICD) in Katherine on 02 and 03 April 2019;
- That Council receives and notes the update pertaining to fencing at the Barunga Oval;
- That Council seek financial opportunities to fund the fencing of the oval;
- That Council receives and notes Cr Edwin NUNGGUMAJBARR's concerns pertaining to the cut-off procedure of Community Development Programme (CDP) participants;
- That Council receives and notes invitation from AFL NT Football Forum;
- That Council receives and notes the update on the Larrimah Bore;
- That Council approves a budget amendment to extend the hours of the Librarian position from 20 hours per week to 38 hours per week to commence 01 April 2019;
- **That Council requests a report presented to it at its next meeting pertaining to Airstrips in Communities;**
- **That Council approves the sub-contracting of Night patrol services at Robinson River to the Mungoorbada Aboriginal Corporation;**
- That Council requests an update from the Territory Government on the Weemol Sewage System to be presented at the next Ordinary Meeting of Council;
- That Council allocate \$100,000 (GST Exclusive) to the initial design, engineering and survey work for the Mataranka Regional Community Hub;
- That Council approves an amendment to the Capital Works Budget for the value of \$32,000 to install additional security measures at 63 Chardon Street, Katherine
- That Council approves the use of the common seal in the execution of the Head Agreement for the Community Development Program 2019-2022;
- That Council adopts the new CL012 Councillor and Staff interaction Policy with formatting adjustments;
- That Council rescinds 128/2018 appointing the Independent Members to the Audit Committee;
- That Council appoints Mr. Garry LAMBERT to be an Independent Member of the Audit Committee;
- That Councils seeks expressions of Interests from suitably qualified persons to become an Independent Member of the Audit Committee;
- That Council contact ORIC raising its concerns about JCAC's conduct and performance being contrary to public and community interest;
- That Council defers applications review to the Finance Committee for consideration;
- That the Finance Committee reviews the applications and presents Council with its preferred candidate for Council appointment;
- That Council requests a full report on 2 Crawford Streets spending, timeline and condition including antecedents, staffing responsibilities, involvement, decision-making etc. with full itemization to be provided.

At Audit Committee Meeting held in Katherine on 06 March 2019, decisions include:

- **That Council investigates ratability of land in areas known as Carpentaria Downs, Balbirrini, Bauhinia Downs, Pastoral leases of Spring Creek, Seven Emu Station and Managoora Station;**
- **That Council investigates ratability of Commercial Enterprises on Aboriginal Land within its area;**
That Council has a report specific to updating the Rates Database;

The Roads Committee Meeting is scheduled to be held in Katherine on 26 March 2019, and the Finance Committee Meeting is scheduled to be held in Katherine on 27 March 2019, these minutes were unavailable prior to the close date of the Agenda. The resolutions from these meetings will be available on the website, and will be included in the next Elected Members Report.

ATTACHMENTS:

GENERAL BUSINESS

ITEM NUMBER	11.7
TITLE	Governance Report - Local Authority Project Register Update
REFERENCE	815375
AUTHOR	Lokesh Anand, Chief Financial Officer

RECOMMENDATION

- (a) **That the Borroloola Local Authority receives and notes the updated report on Local Authority Project Funding as at 22 March 2019.**

BACKGROUND

Since 2014, the Borroloola Local Authority has received a total of \$655,228 in Local Authority Project Funding from the Department of Housing and Community Development. To date, \$640,648 has been allocated to various local authority projects. There are \$14,246.92 funds still available for allocation to new or existing local authority projects.

Please find the attached summary and status of the projects that the Local Authority has allocated funds for.

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

As per the local authority project funding guidelines, the funding need to be spend on local authority projects within two years from the date of its receipt. Out of the total funding \$655,228 received to date -

- Council has already spent \$397,437.64 on various local authority projects.
- Council is required to spend \$127,210.36 by 22 November 2019.
- Council is required to spend further \$130,580 by 19 December 2020.

ATTACHMENTS:

- 1 Local Authority Project Register 22.03.2019.pdf

Borroloola Local Authority Project Funding - as at 22.03.2019				
Funding received from Department	Income	Funds Allocated	Remaining Unallocated Funds	
2014-15	\$ 131,356.00	\$ 131,356.00		
2015-16	\$ 131,356.00	\$ 131,356.00		
2016-17	\$ 131,356.00	\$ 131,356.00		
2017-18	\$ 130,580.00	\$ 116,000.00	\$ 9,727.90	Carry-forward to 2018-19 FY, kept for contingency by LA
2018-19	\$ 130,580.00	\$ 130,580.00	\$ 4,519.02	AFL Project Withdrawn Feb 2019, correction for playground revamp project expenses made
Total funding received	\$ 655,228.00	\$ 640,648.00	\$ 14,246.92	

Project ID	Projects funding has been allocated to:	Pjct Budget	Actual Expenditu	Project Status
1313802	Plaques for the stone in Tamarind Park	\$ 4,000.00	\$ -	In progress
1313805	Tamarind Park Story Boards	\$ 20,000.00	\$ 5,357.56	Design and layout completed,awaiting production and instalation.
1313816	Footpaths Feasibility study	\$ 5,000.00		In progress
1313817	Water Supply at Cemetery	\$ 25,000.00		In progress
1313818	Toilet at Cemetery	\$ 25,000.00		Need \$87,000
1313819	Removable Solar Lights (1 x Rocky Creek Boat Ramp, 2 x McArthur River	\$ 50,000.00	\$ 11,679.00	Solar lights purchased awaiting the bases
1313821	Borroloola Men's Group/Men's shed program	\$ 1,000.00		In progress
1313822	Replace Toilet Block at Airport with 2018-19 Funding	\$ 130,580.00		Funded allocated \$130,580 in 6th Dec 2018 LA meeting
	Total for current projects in progress	\$ 260,580.00	\$ 17,036.56	
	Total for Completed projects	\$ 380,068.00	\$ 380,401.08	
	Grand Total	\$ 640,648.00	\$ 397,437.64	

GENERAL BUSINESS

ITEM NUMBER	11.8
TITLE	Council Financial Report - 2nd Quarter Expenditure Report
REFERENCE	815376
AUTHOR	Lokesh Anand, Chief Financial Officer

RECOMMENDATION

- (a) **That the Borroloola Local Authority receives and notes the Financial (Expenditure) Report for the second Quarter of 2018-19 financial year.**

BACKGROUND

As per the Guideline 8 of the *Local Government Act*, the quarterly finance report is to be presented to the Local Authority.

ISSUES/OPTIONS/SWOT

There are underspends/overspends in few activities as outlined in the attached expenditure report. The explanation for these underspends/overspends for each directorate is as follow:

Directorate of Corporate Governance:

The total of underspends under this directorate is \$121,570. The major activity contributing to this underspend is Local Authority Project funding. There are a few LA projects currently in progress. On completion of these projects, the actual expenses incurred will be in line with budgeted figures.

Directorate of Commercial Services:

The total of underspends under this directorate is \$38,175. There major activity contributing for this underspend is Service Fee CDP. The reason for underspend under this activity is vacant positions & staff absences. Also, the rental expenses paid are less than budgeted amount. Once the rental invoices are received, underspend will be expensed out.

Directorate of Council & Community Services:

The total underspends under this directorate is \$726,287. There are few activities where the actual expense incurred is less than budget for:

- Roads to Recovery Program \$326,185 – The budget is for Rocky Creek bridge upgrade. The project is still in progress stage.
- Multi-Purpose Court \$273,749 – Same with Rocky Creek project, this project is currently underway.
- Waste Management Program \$76,615 – Underspend is due to less contractor expenses incurred for dump maintenance as compared to budgeted amount.
- Swimming Pool \$56,048 – There are underspend in few line items under this activity. Part of underspend is due to staff absences & vacant positions. Some part is contributed to less expenses incurred on repairs & maintenance, consulting fee and utility bills.

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

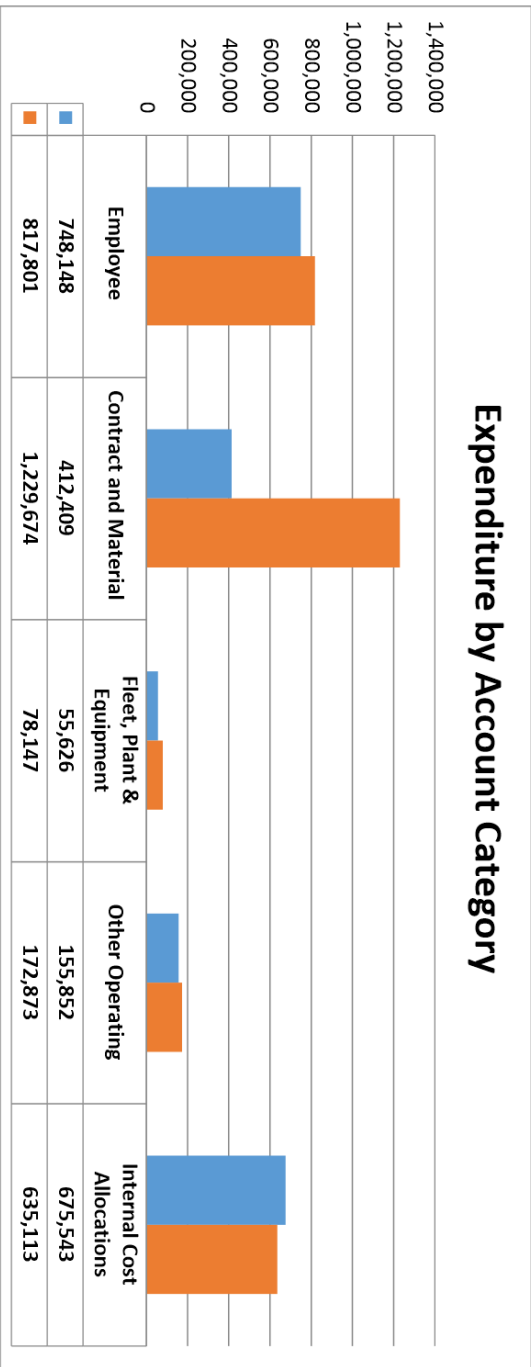
- 1 Local Authority - Expenditure Report Q2 2018-19.pdf



**Roper Gulf Regional Council
Borroloola
Expenditure Report as at 31 DECEMBER 2018**

Expenditure by Account Category	Current Quarter		Year to Date - As of Period 9		2nd Quarter Variance	Annual Budget	Proportion of Budget Spent
	2nd Quarter Actual	2nd Quarter Budget	YTD Actual	YTD Budget			
Employee	748,148	817,801	1,097,635	1,226,702	69,654	1,635,603	91%
Contract and Material	412,409	1,229,674	1,455,330	1,844,511	817,265	2,459,349	34%
Fleet, Plant & Equipment	55,626	78,147	76,983	117,221	22,521	156,294	71%
Other Operating	155,852	172,873	231,234	259,310	17,021	345,747	90%
Internal Cost Allocations	675,543	635,113	894,174	952,669	40,430	1,270,225	106%
Total Expenditure	2,047,578	2,933,609	3,755,357	4,400,413	886,031	5,867,218	70%

Expenditure by Account Category



**Roper Gulf Regional Council
Borroloola**



Expenditure Report as at 31 DECEMBER 2018

Activity Listing	Current Quarter			Annual Budget	Explanation
	2nd Quarter Actual	2nd Quarter Budget	2nd Quarter Variance		
Corporate Governance					
110 - Assets Managment -	0	1,500	1,500	3,000	
131 - Council and Elected M	200	0	200	0	The expenses incurred is for councilor's mobile recharge. The budget for this expense is kept under Head Quarters. The budget will be revised to allocate funds separately for each community.
132 - Local Authority	7,189	19,152	11,963	38,304	The expense incurred on local authority members allowance and travel expenses is less than budgeted amount.
138 - Local Authority Proje	43,746	160,739	116,993	321,478	Please find attached project register for details.
202 - Staff Housing	28,087	9,746	18,341	19,492	The additional income \$9,237 is earned under this activity from CDP HQ staff using accommodation for extened period of time. Also, there was no materials purchased and building repairs & maintenance expenses are less than budgeted for.
245 - Visitor Accommodati	16,489	32,284	15,795	64,568	There are less expenditure incurred on repairs & maintenance \$7,149. Building utility bills from power & water haven't received yet \$3,087 and no material purchased \$2,500.
425 - SPG - Borroloola Rocl	3,215	0	3,215	0	The expense is for Public Liability Insurance and will be fixed at second budget revision.
491 - BBRF - Borroloola Go	45,149	20,000	25,149	40,000	The budget will be revised to allocate additional funds for consulting fee from capital expenditure budget.



**Roper Gulf Regional Council
Borroloola
Expenditure Report as at 31 DECEMBER 2018**

Activity Listing	Current Quarter			Annual Budget	Explanation
	2nd Quarter Actual	2nd Quarter Budget	2nd Quarter Variance		
492 - Borroloola Communi	14,709	250	14,459	500	The budget for purchasing tools & equipment was kept under capital purchases and will be revised in line with actual budget.
Sub Total	102,610	224,179	121,570	448,358	
Commercial Serv.					
241 - Airstrip maintenance	59,255	55,378	3,877	110,756	The overspend is due to additional materials purchased for repairs & maintenance.
314 - Service Fee - CDP	711,926	758,977	47,051	1,517,953	The underspend is due to staff absences/vacant positions \$34,961 and expense incurred for HQ staff accommodation \$9,237.
318 - Outcome Payments -	15,000	10,000	5,000	20,000	The budget is for Employer outcome payments. The actual expenditure is under the total annual budget.
Sub Total	786,180	824,355	38,175	1,648,709	
Council & Comm. Serv					
111 - Council Services Geni	202,127	193,674	8,453	387,348	The overspend is due to additional expenses incurred on protective equipment \$4,318, cleaning expenses \$2,430 & staff accommodation \$2,272.
160 - Municipal Services	249,983	240,158	9,825	480,316	The overspend is due to vehicle & equipment repairs expenses incurred more than budgeted for.



**Roper Gulf Regional Council
Borroloola**

Expenditure Report as at 31 DECEMBER 2018

Activity Listing	Current Quarter			Annual Budget	Explanation
	2nd Quarter Actual	2nd Quarter Budget	2nd Quarter Variance		
161 - Waste management	69,096	145,711	76,615	291,422	The underspend is due to no contractors expenses incurred \$74,545.
162 - Cemeteries Manager	6,564	5,000	1,564	10,000	Overspend is on additional expenses incurred on materials purchased.
169 - Civic Events	0	2,500	2,500	5,000	
171 - Naidoc Week	0	300	300	600	
200 - Local roads maintena	6,135	8,000	1,865	16,000	The underspend is due to less expenditure incurred on material expenses.
201 - Street lighting	11,114	14,000	2,886	28,000	The expenses incurred on electricity are less than budgeted for.
348 - Library	25,426	24,244	1,182	48,488	The wages paid to staff are more than budgeted amount due to additional hours worked.
356 - NDIS – Information, l	0	500	500	1,000	
381 - Animal Control	891	1,250	359	2,500	The underspend on staff accommodation will be expensed in coming few weeks.
401 - Night Patrol	124,870	122,652	2,218	245,304	The wages paid to staff are more than budgeted amount due to additional hours worked.
404 - Indigenous Sports an	33,393	37,330	3,937	74,660	The underspend is due to staff absences.
407 - Remote Sports and R	11,980	12,500	520	25,000	
415 - Indigenous Youth Rec	104,784	109,947	5,163	219,894	
416 - Youth Vibe Grant	0	850	850	1,700	
418 - SPG - Borroloola Nuti	4,008	4,234	226	8,468	
423 - SPG - Diversion Eveni	5,284	2,750	2,534	5,500	Full year's budget is almost expensed. There won't be much expenditure in coming few weeks.
462 - 2014-19 Roads to Rei	42,755	368,940	326,185	737,880	Rocky creek project is currently in progress. The budget is fully expensed in March 2019.

**Roper Gulf Regional Council
Borroloola**



Expenditure Report as at 31 DECEMBER 2018

Activity Listing	Current Quarter			Annual Budget	Explanation
	2nd Quarter Actual	2nd Quarter Budget	2nd Quarter Variance		
480 - CBF - Borroloola Multi	75,144	348,892	273,749	697,784	The project is currently in progress.
550 - Swimming Pool	185,235	241,643	56,408	483,286	There is an underspend in tools & equipment purchased \$21,761, less pool repairs & maintenance expenses incurred \$15,655, no consulting fee expense incurred \$7,500 and less utility bills paid \$6,964.
Sub Total	1,158,788	1,885,075	726,287	3,770,150	
Grand Total	2,047,578	2,933,609	886,031	5,867,218	

GENERAL BUSINESS

ITEM NUMBER	11.9
TITLE	Borroloola Town Map
REFERENCE	815672
AUTHOR	Alisha Sullivan, Executive Assistant to Director of Council and Community Services

RECOMMENDATION

- (a) **That the Borroloola Local Authority receives and notes production expenses for the publication of the Borroloola Town Map.**

BACKGROUND

On 18 December 2017, the Local Authority discussed the creation of a Town Map for Borroloola community.

On 06 December 2018, the Local Authority received a draft copy of the Borroloola Town Map for review and were requested to provide feedback. Once feedback has been received the Town Map can be completed.

Council has agreed to absorb the design cost for the Borroloola Town Map; which is anticipated to be approximately \$2000.

The printing cost for the Borroloola Town Map, however, will need to be determined by the Local Authority members.

A quotation has been received for 80 x A3 Map Pads.
Each pad contains 50 maps which are tear off, double sided and full colour.
The total cost for 80 x 50 double sided maps (4000) is \$990.00 + GST.
This equates to \$0.25 + GST per map.

The Local Authority need to determine:

- a) whether 4000 maps is sufficient;
- b) distribution locations for these maps;
- c) whether local businesses will be supplied pads, and if so, how many;
- d) whether local businesses can purchase copies;
- d) whose responsibility it will be for future updates;
- e) ongoing printing costs for re-stocking.

ISSUES/OPTIONS/SWOT**FINANCIAL CONSIDERATIONS**

Given the financial impact to Council (for design) and the Local Authority (for printing) the Borroloola Town Map, careful decision must be made about the sites for distribution and also ongoing production.

ATTACHMENTS:

There are no attachments for this report.