



AGENDA

BESWICK LOCAL AUTHORITY MEETING

MONDAY, 01 JULY 2019

Notice is given that the next Beswick Local Authority Meeting of the Roper Gulf Regional Council will be held on:

- Monday, 01 July 2019 at
- The Conference Room Council Service Delivery Centre, Beswick
- Commencing at 10.00

Your attendance at the meeting will be appreciated.

BESWICK CURRENT MEMBERSHIP:

Elected Members

1. Mayor Judy MacFARLANE,
2. Deputy Mayor Helen LEE,
3. Cr Selina ASHLEY,
4. Cr Deanna KENNEDY,

Appointed Members

1. Trepina BUSH,
2. Lorraine BENNETT,
3. Raelene BULUMBARA,
4. Anne-Marie RYAN,
5. Kathleen LANE.

MEMBERS: 9

COUNCIL: 4

LA: 5

QUORUM: 5

PROVISIONAL: 3

Explanatory Note:

Meetings must meet a 'quorum' of 50% + 1 of all members.

If no quorum, but a majority of appointed members (50% + 1) a 'provisional meeting' can be held.

During a 'provisional meeting', all agenda items may be discussed, and minutes must be kept.

Members at a 'provisional meeting' may by majority vote make recommendations to Council, however the recommendations shall be considered as those of a 'provisional meeting' rather than a Local Authority.

A 'provisional meeting' does not have the powers or function delegated to a Local Authority, and it cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings, (not for Informal Meetings or Roper Gulf Regional Council Employees during their hours of work).

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant”.

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis , dum wek brabli gudbalawei, en im laibliwan”

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CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER 5.1
TITLE Confirmation of Previous Minutes
REFERENCE 820474
AUTHOR Ashleigh Anderson, Local Authority Coordinator

RECOMMENDATION

- (a) **That the Beswick Local Authority adopts the previous minutes from the meeting of 29 April 2019 as a true and accurate record of that meeting.**

BACKGROUND

The Beswick Local Authority met on Monday 29 April 2019 at 10.00 at the Roper Gulf Regional Council Office in Beswick.

Attached are the recorded minutes of that meeting

ATTACHMENTS:

- 1 Beswick Local Authority 2019-04-29 [817892].DOCX



MINUTES OF THE BESWICK LOCAL AUTHORITY MEETING # 2 OF THE ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE DELIVERY CENTRE, BESWICK ON MONDAY, 29 APRIL 2019 AT 10.00 AM

PRESENT/STAFF/GUESTS

1.1 Elected Members

- Mayor Judy MacFARLANE
- Deputy Mayor Helen LEE
- Councillor Selina ASHLEY
- Councillor Deanna KENNEDY

1.2 Appointed Members

- Raelene BULUMBARA
- Anne-Marie RYAN - Chairperson
- Kathleen LANE

1.3 Staff

- Sharon HILLEN – Acting Chief Executive Officer
- Ashleigh ANDERSON – Local Authority Coordinator
- Thea GRIFFIN – EA to the Director of Council and Community Services
- Brenda DONGES – Council Service Coordinator (Beswick)
- Hannah BEDFORD – Senior Administrative Support Officer (Beswick)

1.4 Guests

- Amanda HAIGH – Department of Local Government, Housing and Community Development;
- Christine MANTELL – Department of Local Government, Housing and Community Development;
- Dianna ROSS – Department of Local Government, Housing and Community Development

MEETING OPENED

The Beswick Local Authority Meeting was declared opened at 10.12 with **Quorum**. Chairperson Anne-Marie RYAN welcomed members, staff and guests and the Roper Gulf Regional Council pledge was read.

WELCOME TO COUNTRY

APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

113/2019 RESOLVED (Raelene BULUMBARA/Kathleen LANE) *CARRIED*
(a) That the Beswick Local Authority accepts the apologies from Local Authority Member Lorraine BENNETT and Local Authority Member Trephina BUSH.

CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

114/2019 RESOLVED (Kathleen LANE/Deanna KENNEDY) *CARRIED*
(a) That the Beswick Local Authority adopts the previous minutes as a true and accurate record of the Beswick Local Authority Meetings held on Monday 11 February 2019 with amendments noting Deputy Mayor Helen LEE as chairperson and Anne-Marie LEE amended to Anne-Marie RYAN.

DISCLOSURES OF INTEREST

There were no declarations of interest at this Beswick Local Authority.

BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

115/2019 RESOLVED (Selina ASHLEY/Helen LEE) *CARRIED*
(a) That Beswick Local Authority receives and notes the Action List.
CR DEANNA KENNEDY LEFT THE MEETING, THE TIME BEING 1054HRS
CR DEANNA KENNEDY RETURNED TO THE MEETING, THE TIME BEING 1059HRS

INCOMING CORRESPONDENCE

Nil

OUTGOING CORRESPONDENCE

Nil

BUSINESS ARISING

- 12.1 RPDO Update
- 12.2 Guideline 8
- 12.3 New Sub Billabong
- 12.4 Tap at Cemetery

GENERAL BUSINESS

11.1 ELECTED MEMBERS REPORT

116/2019 RESOLVED (Kathleen LANE/Raelene BULUMBARA) *CARRIED*
(a) That the Beswick Local Authority receives and notes the Elected Members Report.

11.2 ENROL TO VOTE - YOUR VOICE, YOUR COMMUNITY

117/2019 RESOLVED (Kathleen LANE/Selina ASHLEY)

CARRIED

- (a) That the Beswick Local Authority receives and notes Enrol to vote – Your Voice, Your Community Report.

MAYOR JUDY MACFARLANE LEFT THE MEETING, THE TIME BEING 1105HRS
MAYOR JUDY MACFARLANE RETURNED TO THE MEETING, THE TIME BEING 1107HRS
MAYOR JUDY MACFARLANE LEFT THE MEETING, THE TIME BEING 1113HRS
MAYOR JUDY MACFARLANE RETURNED TO THE MEETING, THE TIME BEING 1119HRS

11.3 TOWN PRIORITIES 2019-20

118/2019 RESOLVED (Raelene BULUMBARA/Selina ASHLEY)

CARRIED

- (a) That the Beswick Local Authority reviews its Town Priorities for 2019-20 noting the following amendments:

- Deleted Cemetery Project;
- Deleted Driver Education;
- Deleted Skate Park;
- Added upgrades of Dook Creek to Butterfly Creek bridges

RAELENE BULUMBARA LEFT THE MEETING, THE TIME BEING 1114HRS
RAELENE BULUMBARA RETURNED TO THE MEETING, THE TIME BEING 1115HRS
CR SELINA ASHLEY LEFT THE MEETING, THE TIME BEING 1117HRS
CR SELINA ASHLEY RETURNED TO THE MEETING, THE TIME BEING 1119HRS

11.4 COUNCIL SERVICES REPORT

119/2019 RESOLVED (Kathleen LANE/Deanna KENNEDY)

CARRIED

- (a) That the Beswick Local Authority receives and notes the Council Services Report for Beswick for 15 April 2019.

11.5 BESWICK WATER PARK

120/2019 RESOLVED (Selina ASHLEY/Kathleen LANE)

CARRIED

- (a) That the Beswick Local Authority receives and notes the Beswick Water Park Review Report.

11.6 SHADE AND FENCING FOR PLAY EQUIPMENT IN MADIGAN PARK QUOTATION

121/2019 RESOLVED (Raelene BULUMBARA/Selina ASHLEY)

CARRIED

- (a) That the Beswick Local Authority receives and notes Quotation for shade for play Equipment in Madigan Park;
- (b) That the Beswick Local Authority allocates an additional \$16,000 from their Local Authority Project funding towards Madigan Park.

11.7 COUNCIL FINANCIAL REPORT - SECOND QUARTER EXPENDITURE REPORT

122/2019 RESOLVED (Deanna KENNEDY/Kathleen LANE)

CARRIED

- (a) That the Beswick Local Authority defers this decision.

11.8 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT REGISTER UPDATE

123/2019 RESOLVED (Raelene BULUMBARA/Kathleen LANE)

CARRIED

- (a) That the Beswick Local Authority receives and notes the updated report on Local Authority Project Funding as at 31 March 2019;
- (b) That the Beswick Local Authority allocates an additional \$25,000 from their Local Authority Project Funding towards the Solar Street Lighting Project;
- (c) That the Beswick Local Authority allocates an additional \$35,000 from their Local Authority Project Funding towards the Water Park Project.

MAYOR JUDY MACFARLANE LEFT THE MEETING, THE TIME BEING 1240HRS
MAYOR JUDY MACFARLANE RETURNED TO THE MEETING, THE TIME BEING 1241HRS
MAYOR JUDY MACFARLANE LEFT THE MEETING, THE TIME BEING 1250HRS
MAYOR JUDY MACFARLANE RETURNED TO THE MEETING, THE TIME BEING 1252HRS

BUSINESS ARISING**12.1 RPDO UPDATE**

124/2019 RESOLVED (Judy MacFARLANE/Selina ASHLEY)

CARRIED

- (a) That the Beswick Local Authority receives and notes the update regarding 2019/20 Housing construction in Beswick.

12.2 GUIDELINE 8

125/2019 RESOLVED (Judy MacFARLANE/Deanna KENNEDY)

CARRIED

- (a) That the Beswick Local Authority receives and notes the information pertaining to Guideline 8.

Action: Records on all members attendance to be provided at the next Local Authority Meeting.

12.3 NEW SUB BILLABONG

126/2019 RESOLVED (Kathleen LANE/Selina ASHLEY)

CARRIED

- (a) That the Beswick Local Authority receives and notes the information relating to the New Sub Billabong.

Action: Council to investigate options regarding the resting water and present those options at the next Local Authority Meeting.

12.4 TAP AT CEMETRY

127/2019 RESOLVED (Raelene BULUMBARA/Kathleen LANE)

CARRIED

- (a) That the Beswick Local Authority requests that Council investigate options for water at the Cemetery.

OTHER BUSINESS*Nil*

CLOSE OF MEETING

The meeting terminated at 13.12hrs

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE
Beswick Local Authority Meeting HELD ON Monday, 29 April 2019 AND
CONFIRMED Monday, 01 July 2019.

Chairperson

BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER 8.1
TITLE Action List
REFERENCE 825028
AUTHOR Ashleigh Anderson, Local Authority Coordinator

RECOMMENDATION:

- (a) That the Beswick Local Authority receives and notes the Action List.

Date	Agenda Item	Item Description	Responsible Person	Status	Updates
14.08.17	8.3 Names for the 5 cemeteries/ Burial grounds. (LA members advised approx. 9 cemeteries/burial grounds)	Will need to consult with Community and TO's	Council Service Coordinator/Senior Administration Service Officer/Local Authority Member	Ongoing	29/04/2019 – Kathleen to consult and update.
22.10.18	Water Park	Local Authority have allocated \$115,000 of Local Authority Project Funding towards construction of Water Park in Beswick	Director of Council and Community Services	Ongoing	Options to be investigated.
22.10.18	8.1 Fencing and Shade for Play Equipment in Madigan Park	Project ID: 1213809 Upgrade of Playground in Madigan Park.	Council Service Coordinator	Ongoing	14/06/2019 – Equipment has been quoted and ordered.

22.10.18	11.2 Beswick Solar/Street Light Report	RGRC has asked the LA to pay \$45k to install street lights along Madigan Street	LA	Ongoing	14/06/2019 - Tender awarded to contractor, waiting to be installed.
22.08.18	11.1 Finance Report on Projects	Stage 3 of Basketball Court Landscaping is a retaining wall and seating on southern end of courts.	Muns/CSC/C DP	In Progress	14/06/2019 - Purchased, on stage 3 in progress. Once walls are in seats will be installed.

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS

ITEM NUMBER	11.1
TITLE	Elected Member Report
REFERENCE	825238
AUTHOR	Ashleigh Anderson, Local Authority Coordinator

RECOMMENDATION

- (a) **That the Beswick Local Authority receives and notes the Elected Members Report.**

BACKGROUND

The Elected Members report provides Local Authorities with a summary of the Agenda items and decisions made at the Ordinary Meeting of Council since the previous Local Authority Meeting, with the aim to convey the information from those meetings to the community members.

Complete details of all Council, Committee and Local Authority agenda's and minutes, are available on the Roper Gulf Regional Council website (www.ropergulf.nt.gov.au) and can be provided upon request at all the Council offices.

ISSUES/OPTIONS/SWOT

At Ordinary Meeting of Council held in Barunga on Wednesday 17 April 2019, the full details are in the Ordinary Meeting of Council's Minutes on the website.

Decisions include:

Ward Reports:

- That Council receives and notes the following Ward Reports:
 - South West Gulf Ward Report;
 - Never Never Ward Report;
 - Yugul Mangi Ward Report;
 - **Nyirranggulung Ward Report;**
 - Numbulwar Numbirindi Ward Report.

All approved recommendations from all wards are publicly available on the Roper Gulf Regional Council website.

- That Council notes its obligations under the Council's Code of Conduct and that the Elected Members affirm their commitment to the Members' Code of Conduct (CL001);
- That Council resolves to nominate Mayor Judy MacFARLANE for membership on the LGANT executive board;
- That Council resolves to keep to keep charging rates in line with adopted rating policy;
- That Council adopts the revised LA001 Local Authority Policy;
- That Council prescribes for each Local Authority the number of Appointed Members.
 - Barunga – eight (8) appointed members;
 - Beswick – six (6) appointed members;
 - Bulman – six (6) appointed members;
 - Manyallaluk – six (6) appointed members
- That Council reviews draft Roper Gulf By-Laws;
- That Council resolves that its concerns pertaining to the draft By-Laws are put to the Territory as formal correspondence;
- That Council approves the 2019 Community Satisfaction Survey to be carried out;

- That Council formally enters into licence agreements with the Northern Land Council for Cemeteries Management at Beswick, Barunga, Bulman and Weemol, by affixing its Common Seal to the documents;
- That Council receives and notes the report on Eva Valley Access Road Maintenance;
- That Council receives and notes the report on Council's potential involvement in the Northern Territory Government's Houses for Health Program;
- That Council allocates \$120,000 towards the Weemol resealing project and \$45,000 towards the Bulman Road and Stormwater design project;
- That Council make a submission to the Exposure Draft of the Liquor Bill 2019, based on compilation of previous correspondence to the Territory pertaining to alcohol and its impact on Council operations;
- That Council informs the Territory that it wants 20km exclusion zone around all Communities prohibiting on-shore gas exploration or production activities;
- That Council rescinds the membership of Margaret LINDSAY from the Bulman Local Authority due to lack of attendance.

Decisions from the Roads Committee Meeting on 29 May 2019 include:

- That the Roads Committee receives and notes the 2019-20 Draft Five Year Roads Plan and approves in principle allocations for inclusion in the 2019/2020 Regional Plan and Budget details with amendments for presentation to Council;
- That the Roads Committee notes the reconciliation of the \$2M allocated roads funding.

Decisions from the Finance Committee Meeting on 29 May 2019 include:

- That the Finance Committee authorizes 12 month extensions to the following contracts for Territory Housing: i. Provision of Housing maintenance coordination services in specified communities; ii. Provision of Tenancy Management Services in specified remote communities contracts;
- That the Finance Committee agrees in principle to the receipt of a bus from Jawoyn Association, and incurs maintenance and operational costs for purposes of supporting competitive sport and recreation activities within Nyirranggulung Ward;
- That the Finance Committee requests that Community Night Patrol position levels in high risk areas are reviews on case by case basis;
- That the Finance Committee adopts the Final Amended Budget for the 18-19 Financial Year;
- That the Finance Committee approves the disposal of the following assets via auction:
 - 995258 Toyota Troopcarrier GXL
 - CL06LS Toyota Troopcarrier
 - 955210 John Deere Gator
 - 912568 Kubota B26 Backhoe/Tractor
 - CB70EO John Deere Tractor
 - CA68LT John Deere Ride on Lawnmower
 - 919465 Toyota Hilux single cab 4wd
 - CA48WA Case Scout All-Terrain Vehicle
 - 955301 John Deere Gator

Full Agendas and Minutes from Council and Committee meetings are publically available on the Roper Gulf Regional Council website at:

www.ropergulf.nt.gov/reports-publications/council-meetings-agendas-and-minutes/

A printed copy can be requested at any Roper Gulf Council Office.

ATTACHMENTS:

GENERAL BUSINESS



ITEM NUMBER	11.2
TITLE	Council Services Report
REFERENCE	826381
AUTHOR	Hannah BEDFORD, Senior Administration Support Officer; Brenda Donges, Council Services Coordinator

RECOMMENDATION

- (a) **That the Beswick Local Authority receives and notes the Council Services Report for Beswick.**

BACKGROUND**Core Services***111 – Councils Services General*

- Office is providing services as contracted. Centrelink, Medicare, corrections, Aus. Post.
- Office is busy assisting community with banking and inquiries.
- Recruitment for a second casual Centrelink officer is underway.

160 – Municipal Services.

- Council services have been maintained in the community.
- Two weekly rubbish bin collection.
- Hard rubbish once a week.
- Parks and gardens are going through the dry stage.
- Roads are being swept to reduce dust.
- Recycle program is very popular
- Team have been assisting Djilpin Arts with the Concerts on Country, and busy assisting Barunga for the Barunga festival.
- The carnival was due in town at the end of June.
- Stage 3 of the Basketball court beautification has started.
- Muns have received a number of new machines to assist with work in the community.
- Solar lights along the causeway have been removed and new lights to be installed before next LA.
- Playground fence and shade sails are ordered and expected to be put up before next LA.

Agency Services*346 – Indigenous Broadcasting*

- Broadcasting is occurring as per contract

401 – Night Patrol

- Community Safety Night Patrol has a full team and are doing regular patrols

404 - Indigenous Sport and Recreation

- After school hours and Sport and Recreation are being conducted regularly. Recruitment is underway to fill two more positions in this area.

ATTACHMENTS:

GENERAL BUSINESS



ITEM NUMBER	11.3
TITLE	LA001 - Local Authority Policy
REFERENCE	817911
AUTHOR	Ashleigh Anderson, Local Authority Coordinator

RECOMMENDATION

- (a) **That the Beswick Local Authority receives and notes the updated Local Authority Policy.**

BACKGROUND

On Wednesday 17 April 2019, the Elected Members met in Barunga for their second Ordinary Meeting of Council in 2019. Resolution 87/2019 was carried by Councillor Donald GARNER and Councillor Deanna KENNEDY and included the adoption of the revised LA001 Local Authority Policy.

This policy was revised in accordance with the *Local Government Act* and Guideline 8 and applies to all of Roper Gulf Regional Council's Local Authorities.

Important changes to note:

- Council can terminate a member(s) who have failed to attend two (2) consecutive meetings without an apology being accepted by the Local Authority members or Council;
- Council can terminate a member(s) who they believe are not performing their duties as a Local Authority Member;
- Council can terminate a member(s) for breaches of policy or inappropriate conduct.

Attached is the full revised policy adopted by Council. This policy, and all other policies can also be found on the Roper Gulf Regional Council website at:

www.ropergulf.nt.gov.au/reports-publications/policies/

ATTACHMENTS:

- 1 LA001 - Local Authority Policy_amended.pdf

Roper Gulf Regional Council



LA001– Local Authority Policy

1. POLICY CERTIFICATION

Policy title:	Local Authority Policy
Policy number:	LA001
Category:	Policy
Classification:	Local Authority
Status:	Approved

2. PURPOSE

Local Authorities are formed to achieve integration and involvement of local communities in the system of Local Government. This policy has been developed to ensure that Local Authorities are run in accordance to the provisions of the *Local Government Act* (the Act) and that the community has a strong voice and is actively engaged in their local community affairs.

3. ORGANISATIONAL SCOPE

This policy applies to all Roper Gulf Regional Council's Local Authorities.

4. POLICY STATEMENT

The purpose of this policy is to support and facilitate local community engagement and to ensure Local Authorities are empowered to make decisions for their communities through effective governance structures.

5. DEFINITIONS

Councillor	An elected member of Roper Gulf Regional Council
G&CP	Governance, Corporate Planning & Compliance business unit
LA	Local Authority
Mayor	The principal member of Roper Gulf Regional Council
RGRC	Roper Gulf Regional Council
CSC	Council Services Coordinator
Ward Councillor	The Elected Member representing the Ward
Appointed Member	means a Local Authority member who has been appointed pursuant to Section 53C(1)(b) of the Act. [Clause 4, Guideline 8] – Local Authority Member
Member	includes appointed members and non-appointed members. [Clause 4, Guideline 8] – all members of the Local Authority
Non-Appointed Member	Elected Member for the Ward in which the Local Authority is situated in.
Provisional Meeting	means, at the time and place set for a Local Authority meeting when a quorum has not been established, but a majority of appointed members. [Clause 4, Guideline 8] <i>N.B. A provisional meeting is able to make recommendations to council pursuant to Clause 13 (Provisional meeting where quorum not present) but not approve the minutes of the previous meetings. There must be more than half of the appointed members present. [Clause 4, Guideline 8]</i>

Roper Gulf Regional Council



LA001– Local Authority Policy

6. Principles

6.1 Roles and Functions of a Local Authority

The Local Authority shall be a voluntary group that provides advice and recommendation to RGRC on their communities' issues. Recommendations made at Local Authority meetings are not 'final' decisions as Council needs to decide on all issues or requests from all communities.

The functions of a Local Authority include:

- to involve local communities more closely in issues related to local government;
- to ensure that local communities are given an opportunity to express their opinions on questions affecting local government;
- to allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region;
- to take the views of local communities back to council and act as advocates on their behalf;
- to take Council information and decisions back to the community;
- to contribute to the development of the relevant regional management plan and the council strategic and regional (business) plan;
- to provide a representative of the Local Authority for employment selection advisory panels in relation to managerial positions in the Local Authority area.

6.2 Membership

6.2.1 Membership size

The size of the Local Authority should reflect the community size and structure representing key groups in the community. The membership of Local Authority will include community members, Ward Councillors and Mayor of the RGRC. The number of community members that a Local Authority should have is a minimum of six (6) appointed members and up to a maximum of fourteen (14) overall members.

6.2.2 Period of Membership

Local Authority members will be appointed for the term of Council, (4 years). Once the new Council is elected, Council will call for new nominations or approve the current membership. The previous members will be eligible to apply for new Local Authority membership.

6.2.3 Eligibility for Membership

Community residents over 18 years who live in the Ward, for the majority of the time, can nominate or be nominated for Local Authority member except that two (2) members of a Local Authority maybe under the age of 18 years. To become a Local Authority member the candidate needs to fill in a Local Authority nomination form. The completed nomination form can be handed directly to Council Services Office, emailed to the Local Authority Coordinator roper.governance@ropergulf.nt.gov.au or tended at the next Local Authority meeting. The Governance, Corporate Planning and Compliance business unit will submit the nomination form to Council to deliberate on at the Ordinary Meeting of the Council.

Council will have the final say on Local Authority membership.

Nomination and Appointment

6.2.4 Membership appointment;

Local Authorities consist of appointed members and the elected members for their ward.

In the event of a vacancy existing on a Local Authority, the CEO shall, as soon as practicable, call for nominations from members of the Authority's community who are interested in becoming appointed to the Local Authority. The nomination period shall comprise of a minimum of 21 business days.

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LA001– Local Authority Policy

The call for nominations shall be promulgated electronically on Council's website and social media, as well as physically by means of notices and posters in the community itself.

Nominations shall be assessed by Council itself at its first meeting after the nomination period closes.

Upon assessment of nominations, Council shall appoint the most suitable candidate to the vacancy via resolution.

The assessment and appointment process shall be a separate agenda item at the Council Meeting.

6.2.5 Membership termination

Local Authority members shall have the same character and integrity requirements as elected members. Local Authority members stop being members if any of the s37(1) *Local Government Act* prescribed criteria becomes applicable to them with the exception of s37(1)(d).

Local Authority members may have their membership terminated by Council under the following circumstances:

- 1) If they fail to attend two (2) consecutive meetings without their apology being accepted by the Local Authority, or by Council.
- 2) If Council believes that the member is not performing their duties to an acceptable standard, or, if it loses confidence in the member's ability, commitment, or performance.
- 3) for breaching Council policy, or for conduct which brings the Local Authority or Council into disrepute, or any other conduct which is inconsistent with the public interest.

The final decision to appoint persons to a Local Authority as appointed members rests with Council, which may rescind its decision and appointment if it believes it is in the public interest to do so.

6.2.6 No Proxies

A member of a Local Authority may not be represented by a proxy (substitute) during a meeting or provisional meeting. [Clause 12.0, Guideline 8]

6.3 Local Authority meetings:

The following points cover the running of Local Authority meetings. A Local Authority:

- shall hold a minimum of four (4) meetings per year;
- shall elect a permanent chair at the first meeting of the Local Authority;
- the quorum for a Local Authority meeting will be of half plus one (1) of the members;
- a provisional meeting will consist of half plus one of Local Authority members;
- supported by the RGRC staff who will provide the Local Authority's secretariat and act as advisor to the chair and members but will not run the meeting;
- are advertised through meeting notices with draft agendas at least three (3) days before the meeting;
- follow and adopt the draft agenda suggested by Council.

6.3.1 When reporting to and from the Local Authority:

- Local Authority members will advise on strategic, not operational matters (operational matters are the responsibility of Council Officers);
- the Council discusses both the Local Authority reports and the management responses and decides on actions;
- the Mayor and Ward Councillors will report to Local Authorities on Council decisions and take the views of Local Authority to Council;

Roper Gulf Regional Council



LA001– Local Authority Policy

- Local Authority report to their community about their advice to Council and take community views to Council;

Each new Local Authority Member will receive training at the first meeting on roles and responsibilities, meeting procedures, Council responsibilities and separation of powers.

6.3.2 Deputations

Anyone wishing to make a deputation to a Local Authority must seek permission from the Local Authority's Chairperson in writing at least 14 days prior to the meeting. The procedures for deputations and request to attend a Local Authority meeting can be found on the Council website.

6.3.3 Provisional Meeting where quorum not present:

In the event that a quorum is not present for a meeting, but the majority (half plus one) of appointed members are present, the members that are in attendance may hold a provisional meeting.

- During a provisional meeting, all agenda items may be discussed and minutes must be kept.
- Members at the provisional meeting may, by majority vote, make recommendations to the council, including Local Authority projects, provided any such recommendation is specifically qualified as being a recommendation of a provisional meeting, rather than the Local Authority.
- A provisional meeting may not approve the minutes of a Local Authority meeting but a Local Authority may approve the minutes of a provisional meeting.
- A provisional meeting does not have the powers or functions which a Council may have delegated to a Local Authority.

6.4 Administrative support and secretariat

Local Authority meetings are convened by the CEO and implemented by the Governance, Corporate Planning and Compliance Unit who is responsible for coordination of Local Authority meetings.

Dates for Local Authority meetings shall be set at the beginning of the calendar year by Council. If there are any changes to the scheduled meeting time, members of the Local Authority must be given at least seven days notice about the rescheduled date, time and venue for the meeting.

Relevant Senior Administration Support Officer (SASO) and Governance staff will provide administration support as required for creating and distributing agenda, recording minutes and organising meeting venue.

The Governance, Corporate Planning and Compliance Unit will be a central depository and will be responsible for keeping records of Local Authority Member's details, agenda, minutes and attendance.

6.5 Special Meetings

The Part 6.1 provisions of the *Local Government Act* pertaining to Special Meetings of Council **do not** apply to Local Authorities.

Local Authority Meetings are convened by the Chief Executive Officer in accordance with a decision of Council (via resolution), or upon request of the Local Authority Chairperson.

External parties *may* request a Local Authority Meeting to be held for special purposes, however such a meeting shall be convened as an *additional* meeting of the Local Authority rather than a Special Meeting as per the Part 6.1 provisions applicable to Council.

Any additional meeting of a Local Authority is subject to the ordinary Part 6.2 *Local Government Act* requirements, including agenda items / contents, minutes, and deadlines.

Roper Gulf Regional Council



LA001– Local Authority Policy

External bodies requesting an additional meeting for special purposes may be required to reimburse costs of arranging and conducting that meeting.

6.6 Community Meetings

Community meetings can be called at any time. Community meetings are different from Local Authority meetings and these types of meeting will determine their own procedures. Decisions made at these meetings may be used to advise the Local Authority.

6.7 Local Authority member allowances

Local Authority member allowance is a sum of money provided to the Local Authority member when a member attends a Local Authority meeting.

Roper Gulf Regional Council will provide Local Authority member allowance to the member in a manner that adheres to the *Local Government Act*, *Local Government Regulations* and Local Government Guideline 8.

Local Authority member allowances are processed as soon as practicable after the meeting occurs.

RGRC staff attending a Local Authority meeting, as a Local Authority member within that staff members normal hours of work, will not be paid a Local Authority member allowance. If a meeting is held outside the staff members' normal hours of work, that staff member, who is a Local Authority member will be entitled to the Local Authority member allowance.

7. REFERENCES

Acknowledgements (author/source documents)	(original)	
Related Policies		CL001 Members Code of Conduct CL002 Members' Disciplinary Policy LA002 Local Authority Meeting Procedures Policy
Related Publications		<i>Local Government Act</i> <i>Local Government Guideline 8: Regional Councils and Local Authorities</i>
Relevant Forms		<i>Local Authority Member Nomination Form</i> <i>New Member Details Form</i>
Ministerial Guideline 8, Made		Guideline 8 (Regional Councils and Local Authorities), Department of Local Government and Community Services, Northern Territory]

8. DOCUMENT CONTROL

Policy number	LA001
Policy Owner	Governance
Endorsed by	SLT
Date approved	29 January 2014
Revisions	30 March 2016, 23 August 2017, 17 April 2019, 29 May 2019
Amendments	Replaces LB001 Local Board Policy prior 29 January 2014, 23 August 2017,

Roper Gulf Regional Council



LA001– Local Authority Policy

	29 August 2018 FCM, 17 April 2019 OCM, 29 May 2019 FCM
Next revision due	June 2021

9. CONTACT PERSON

Contact person

Manager, Governance and Corporate Planning

Contact number

08 8972 9005

GENERAL BUSINESS



ITEM NUMBER	11.4
TITLE	Chairperson for the Local Authority
REFERENCE	826083
AUTHOR	Ashleigh Anderson, Local Authority Coordinator

RECOMMENDATION

- (a) **That the Beswick Local Authority receives and notes the information regarding the appointment of a Chairperson of the Beswick Local Authority;**
- (b) **That the Beswick Local Authority appoints a Chairperson for a period of 12 Month(s).**

BACKGROUND

At present, each Local Authority has a rotating Chairperson, that is, it is decided on the day on who will chair the meeting.

This is problematic for the following reasons:

- I. Guideline 8, s.12.2 states "*That agenda **must** be prepared in consultation with the Chair of the Local Authority...*" At present this is not happening in consultation with the Chair, but with the Directors and Acting Chief Executive Officer;
- II. *Local Government Act 2008 s.63(2) "The CEO may, at the request of the Chair of a Local Authority, Local Board or Council Committee, convene a meeting of the Local Authority, Local Board or Committee"* Meaning that the CEO cannot actually call for a meeting, only the Chairperson of that Local Authority can request the CEO to call a meeting.

The difficulty we commonly face at the moment with Local Authority meetings being cancelled is that oftentimes a new date is not rescheduled, this is somewhat due to the above point (II.) being that only a Chairperson can convene a meeting. Without a dedicated Chairperson, the meeting cannot be called.

The recommendation is that the Local Authority appoint an appointed member to be Chairperson for a period of 12 month(s).

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS



ITEM NUMBER 11.5
TITLE Draft Local Government Bill
REFERENCE 826474
AUTHOR Ashleigh Anderson, Local Authority Coordinator

RECOMMENDATION

- (a) **That the Beswick Local Authority receives and notes the Draft Local Government Bill presentation from the Department of Local Government, Housing and Community Development.**

BACKGROUND

The draft Local Government Bill is now out for consultation and the Department of Local Government, Housing and Community Development would like speak to the Local Authorities in the Roper Gulf Region.

Presentation by Cristine Mantell.

ATTACHMENTS:

- 1 Local Authorities - New Local Government Legislation.pdf

New Local Government legislation

Legislation and Policy Branch

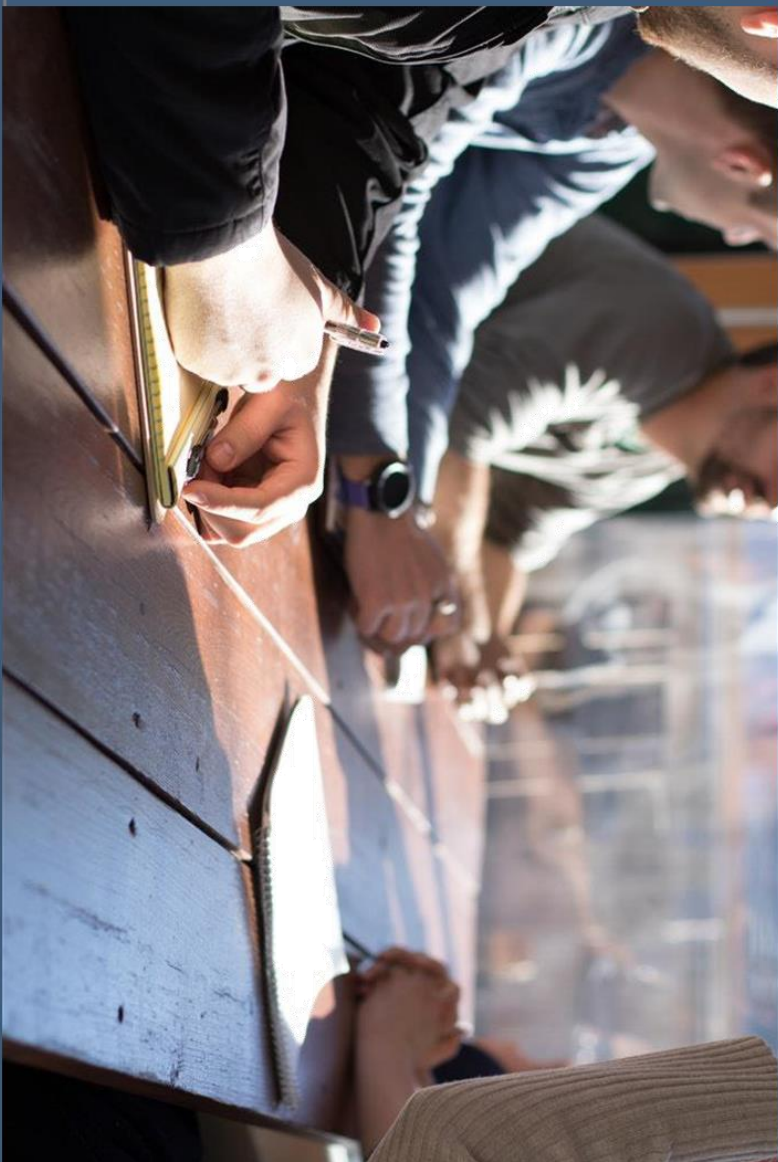
DEPARTMENT OF LOCAL GOVERNMENT, HOUSING AND COMMUNITY DEVELOPMENT

2019

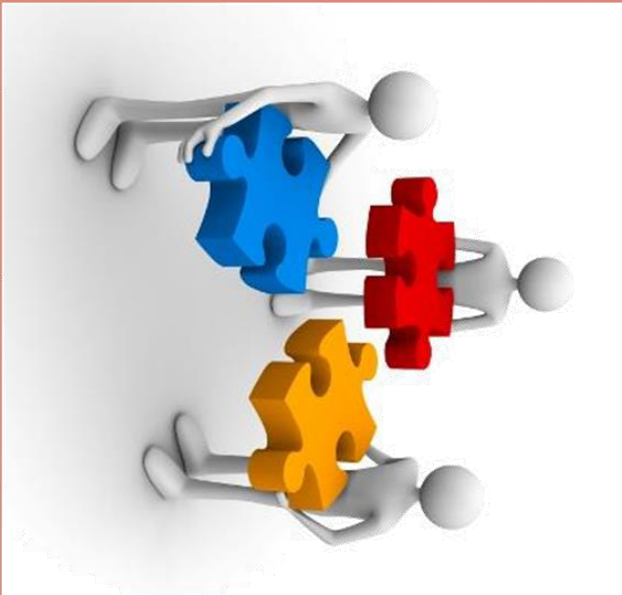


Strengthening local decision making

Local councils to
seek advice and
recommendations from
Local Authorities



Council delegations to Local Authorities



Councils can
delegate to
Local Authorities



Elected member appointments to Local Authorities



No longer automatic
Minimum of one and
maximum of two elected
members



New independent representation review panel



Annual plan and annual report



Plan must be adopted
by 30 June each year
(no longer 31 July)

All delegations made
to Local Authorities
must appear in
annual report



Conflict of interest definition clarification



Offence for misleading information

Expanding the range of
people affected



Some other changes to the Local Government Act



New CEO eligibility requirements

New council member eligibility requirements



To view all the changes to the Local Government Act

Please visit our website:

<http://dlghcd.nt.gov.au/our-services/local-government2/local-government-bill-consultation>



Downloadable copies of the consultation draft and information sheet are available



Questions??



HAVE YOUR SAY / ASK A QUESTION / REQUEST THE BILL / INFO SHEET

Email

LGLaw.DLGHCD@nt.gov.au

ASK QUESTIONS

Hugh 8995 5118
Michaela 8996 8831



CONSULTATION IS
OPEN AND CLOSES 18
JULY 2019



WE ARE HAPPY TO
COME AND GIVE MORE
PRESENTATIONS



GENERAL BUSINESS

ITEM NUMBER	11.6
TITLE	Animal Management Report
REFERENCE	826591
AUTHOR	Samantha Phelan, Veterinarian

RECOMMENDATION

- (a) **That the Beswick Local Authority receives and notes the Animal Management Report from June 2019.**

BACKGROUND

Beswick Community has been embracing the animal health program in a slow and steady way. The results of the last two (2) years of the program are now beginning to become clear to the vets. We hope that the community is also noticing the difference in the health, welfare and happiness of the of the community animals.

Special thanks needs to go to the Beswick Animal Management Assistant, and Beswick Council Services Coordinator. Without these two people working with the program we would not have seen the results that we have.

Community Visits 2019:

11-14 Feb 2019

05 Feb 2019 – education

07-10 May 2019

15 May 2019 – education, consultation re animal welfare poster production

Next planned visit: 21-25 July 2019

Treatments January - June 2019:

Desexing Operations	Tick and worm medicine	Put down	Parvo Vaccination	Other
39	283	6	25	3

Education Sessions conducted:

House to house education has focussed on parvo virus control during the 2019 visits so far. This has seen an increase in people seeking vaccinations for their pups. It is important for people to know that their pups need the first Parvo shot at six (6) weeks old to make sure they are safe. Vaccinations are available at the Council office. They cost \$40.

An education session was also held for the Community Development Program (CDP) women's group. Discussed was how roundworm can go from the dirt into children and sick people. It can then move into people's eyes and brains.

It was also discussed about Parvo and how the vaccination can stop the spread of Parvo. Council also has an animal welfare grant to make radio programs and posters. Beswick artists have been consulted about doing artwork for posters about ticks and parvo virus. There has also recorded some radio pieces about parvo and desexing your dogs and cats. These should be completed by September 2019.

Statistics June 2019 compared to 2017 and 2018.

Wugularr Animals	June 2017	June 2018	June 2019
Number of dogs	230	206	202
Number of female dogs	137	106	109
% female dogs desexed	71%	70%	82%
Number of male dogs	93	100	93
% male dogs desexed	49%	39%	48%
Number of cats	16	19	30
Houses with 3 or more dogs	57%	58%	52%

Things to notice about these statistics:

1. The total number of dogs has not changed very much but the number of dogs that have been desexed has increased. This helps the community in a lot of ways.
 - Desexed dogs fight less.
 - Desexed dogs are not so cheeky.
 - Desexed dogs do not breed. If we have less puppies being born we will have less dangerous worm eggs building up in yards. We can also start to get on top of parvo virus. Parvo virus is the vomiting sickness that puppies get.
2. The female dog desexing rate is more than 80%. Once the desexed rate is above 80% the number of dogs being born equals the number of dogs dying over a year. This means the population can better manage itself. It would be good to see an increase in the number of boy dogs desexed.

3. The number of cats has increased. Wugularr community needs to see this as a possible problem. The cats in Wugularr are breeding and some people do not want the desexing operation. Cats can breed from 4 month old. They can breed up very quickly. Feral cats in Australia kill about 2 million lizards and snakes every day and about 1.5 million small mammals every day. This is a problem for our bush. By desexing cats we keep them at home and keep their numbers in check.
4. The number of houses with 3 or more dogs has gone down. This is good. 3 or more dogs in a house makes it easy for the dogs to form a pack. A pack of dogs is much more dangerous than a single dog.

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS



ITEM NUMBER	11.7
TITLE	Council Financial Report - May 2019 Expenditure Report
REFERENCE	826505
AUTHOR	Lokesh ANAND, Chief Financial Officer

RECOMMENDATION

- (a) **That the Beswick Local Authority receives and notes the Financial (Expenditure) Report for the month of May 2018-19 financial year.**

BACKGROUND

As per the *Local Government Act* and Guideline 8, the Council is to submit a current financial report of actuals against the latest approved budget for the Local Authority area.

ISSUES/OPTIONS/SWOT

There are underspends/overspends in few activities as outlined in the attached expenditure report. The brief explanation for these underspends/overspends for each directorate is as follow:

Directorate of Corporate Governance:

The total of underspend under this directorate is \$299,491. The major activity contributing to this underspend is Activity 110-Assets Management Fixed (\$104,259) and Activity-115 Assets Management – Mobile (\$109,581). These are the capital expenses currently coded in location 10 and will be transferred to location 12 at year end. Local Authority Project funding has underspend of \$44,497.

There are a few Local Authority projects currently in progress. The invoices from certain suppliers have been received late, resulting in underspend in the activity for the reporting period. On completion of these projects and payment of invoices, the actual expenses incurred will be in line with budgeted figures.

Directorate of Commercial Services:

The total of underspend under this directorate is \$93,430. The main reason for this underspend is the timing difference of CDP income and corresponding expenses. Income of May is received in June and therefore, the project management and administration expenses for May month has not be yet posted.

Directorate of Council & Community Services:

The total underspend under this directorate is \$120,692. The major reason for this underspend is the vacant positions and staff absences under few programs. Also, some of the invoices from suppliers have been received late, resulting in activities have underspends for the reporting period.

ATTACHMENTS:

- 1 Beswick LA Expenditure Report 31.05.2019.pdf

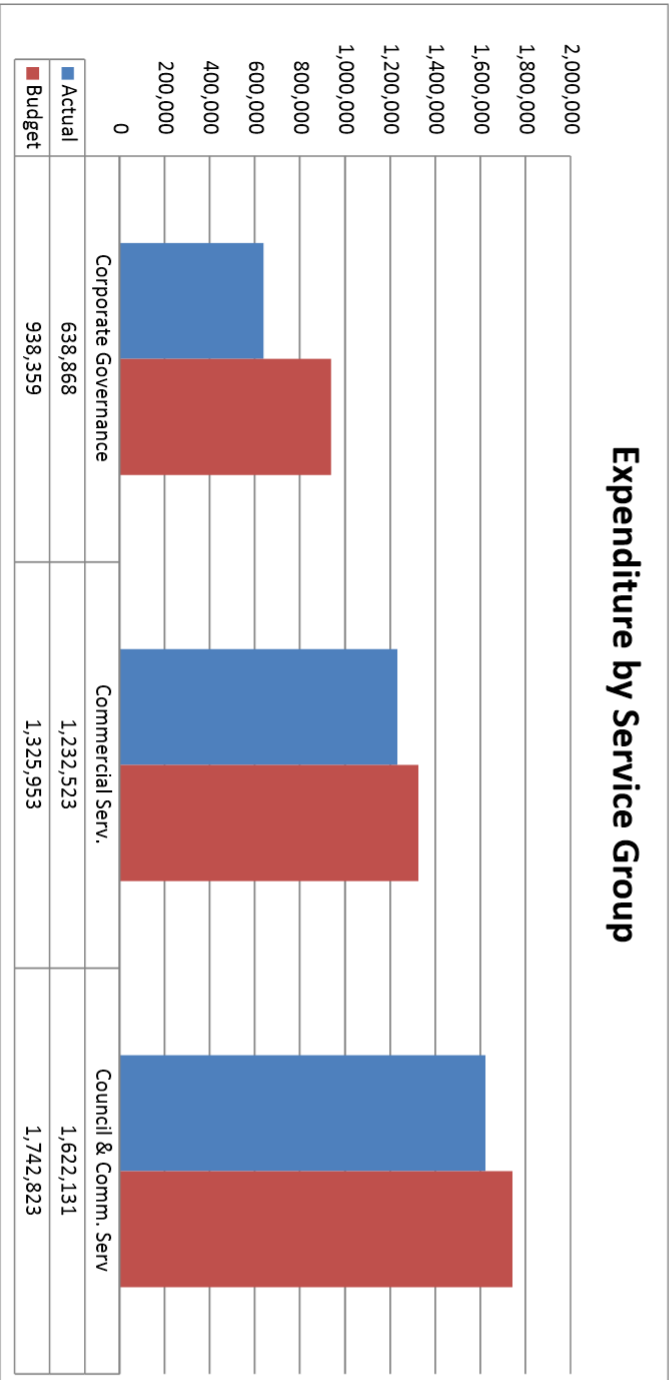
**Roper Gulf Regional Council
Beswick
Expenditure Report as at 31st May 2019**



Expenditure by Service
Corporate Governance
Commercial Serv.
Council & Comm. Serv
Total Expenditure

	Current Month 2019			Proportion of Budget Spent
	May-19 Actual	May-19 Budget	May-19 Variance	
Corporate Governance	638,868	938,359	299,491	68%
Commercial Serv.	1,232,523	1,325,953	93,430	93%
Council & Comm. Serv	1,622,131	1,742,823	120,692	93%
Total Expenditure	3,493,522	4,007,135	513,613	87%

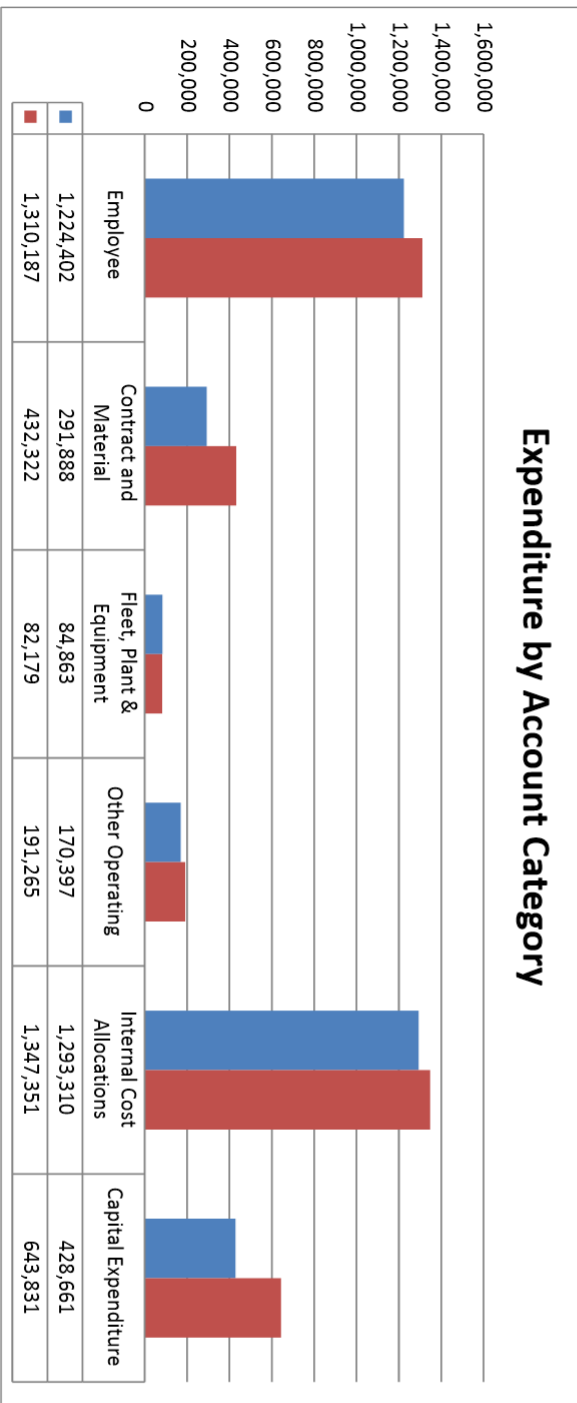
Expenditure by Service Group



**Roper Gulf Regional Council
Beswick
Expenditure Report as at 31st May 2019**



Expenditure by Account Category	Current Month 2019			May-19 Variance	Proportion of Budget Spent	
	May-19 Actual	May-19 Budget	May-19 Variance		Annual Budget	Spent
Employee	1,224,402	1,310,187	85,784	1,429,294	93%	
Contract and Material	291,888	432,322	140,434	471,625	68%	
Fleet, Plant & Equipment	84,863	82,179	2,684	89,650	103%	
Other Operating	170,397	191,265	20,868	208,653	89%	
Internal Cost Allocations	1,293,310	1,347,351	54,041	1,469,837	96%	
Capital Expenditure	428,661	643,831	215,170	702,361	67%	
Total Expenditure	3,493,522	4,007,135	513,613	4,371,420	87%	



Activity Listing	May-19 Actual	Current Month May-19 Budget	May-19 Variance	Annual Budget	Explanation
<i>Corporate Governance</i>					
110 - Assets Management - Fixed Asset	71,913	176,171	104,259	192,187	The budgeted capital expenditure for building assets upgrade and renovations not yet fully incurred.
115 - Asset Management - Mobile File	398,172	507,754	109,581	553,913	The budgeted capital expenditure for vehicles is coded under location headquarter.
132 - Local Authority	2,601	3,186	585	3,476	The expenses for LA members meeting allowance is incurred less than budgeted for.
138 - Local Authority Project	35,402	79,899	44,497	87,163	Please find attached project register for details.
202 - Staff Housing	1,699	30,850	29,152	33,655	Underspend is due to less expenses incurred for building repairs and maintenance than budgeted for by \$26,528.
245 - Visitor Accommodation and Ext	129,082	140,498	11,416	153,271	Underspend is due to less expenses incurred for building repairs and maintenance than budgeted for by \$5398.
Sub Total	638,868	938,359	299,491	1,023,665	
<i>Commercial Serv.</i>					
220 - Territory Housing Repairs and M	102,475	110,260	7,786	120,284	Immaterial Variance
221 - Territory Housing Tenancy Man	63	183	121	200	Immaterial Variance
246 - Commercial Australia Post	10,481	10,528	48	11,486	Immaterial Variance
314 - Service Fee - CDP	1,020,881	1,113,314	92,434	1,214,525	The Project management and administration expenses for may month has not been posted yet.
318 - Outcome Payments - CDP	98,624	91,667	6,957	100,000	Immaterial Variance
Sub Total	1,232,523	1,325,953	93,430	1,446,494	

Activity Listing	May-19 Actual	Current Month May-19 Budget	May-19 Variance	Annual Budget	Explanation
<i>Council & Comm. Serv</i>					
111 - Council Services General	267,143	272,230	5,087	296,978	Immaterial Variance
160 - Municipal Services	433,429	410,003	23,427	447,275	Overspend on vehicles repair and maintenance due to more requests and works.
161 - Waste management	64,823	59,606	5,217	65,024	Immaterial Variance
162 - Cemeteries Management	2,164	1,801	364	1,964	Immaterial Variance
164 - Local Emergency Management	3,738	2,997	741	3,269	The overspend is due to additional expenses incurred on trailer repairs and maintenance.
169 - Civic Events	0	1,833	1,833	2,000	
170 - Australia Day	490	449	41	490	Immaterial Variance
200 - Local roads maintenance	8,372	9,350	978	10,200	Immaterial Variance
201 - Street lighting	8,464	10,542	2,078	11,500	Underspend on repair and maintenance.
341 - Commonwealth Aged Care Pack	38,042	40,635	2,593	44,329	Immaterial Variance
					The underspend is mainly due to vacant position/staff absences. Also, some expenses were incorrectly coded to Activity 355. The correction journal will be prepared to fix these.
342 - Indigenous Aged Care Employm	146,106	184,801	38,695	201,601	Immaterial Variance
344 - Commonwealth Home Support	79,593	83,999	4,405	91,635	Immaterial Variance
346 - Indigenous Broadcasting	27,911	31,744	3,833	34,630	Immaterial Variance
347 - Creche	212,603	229,395	16,792	250,250	The underspend on wages, materials, repairs and other operating expenses.
350 - Centrelink	81,860	80,474	1,386	87,790	Immaterial Variance
353 - Budget Based Funding	4,416	4,048	368	4,416	Immaterial Variance
355 - National Disability Insurance Scf	21,192	7,508	13,684	8,190	The expenses were incorrectly coded to Activity 355. The correction journal will be prepared to fix these.
381 - Animal Control	555	1,192	636	1,300	Immaterial Variance
401 - Night Patrol	136,110	184,978	48,868	201,794	The underspend is due to vacant positions/staff absences.
403 - Outside School Hours Care	41,656	73,063	31,407	79,706	The underspend is due to vacant positions, resulting in less wages and other operating expenses incurred.

Activity Listing	May-19 Actual	Current Month May-19 Budget	May-19 Variance	Annual Budget	Explanation
404 - Indigenous Sports and Rec Prog	33,138	41,693	8,555	45,483	The underspend is due to vacant position/staff absences.
407 - Remote Sports and Recreation	452	733	281	800	Immaterial Variance
410 - National Youth Week	476	367	109	400	Immaterial Variance
414 - Drug and Volatile Substances	0	275	275	300	Immaterial Variance
416 - Youth Vibe Grant	0	550	550	600	Immaterial Variance
421 - SPG - Fit For Life	6,868	4,658	2,210	5,082	The activity is completed and whole year's budget is expensed. The overspend is on additional labour cost incurred for the installation and maintenance of equipment by municipal team.
423 - SPG - Diversion Evenings	2,530	3,900	1,371	4,255	The underspend on materials, food and operating expenses.
Sub Total	1,622,131	1,742,823	120,692	1,901,261	
	3,493,522	4,007,135	513,613	4,371,420	

GENERAL BUSINESS



ITEM NUMBER	11.8
TITLE	Governance Report - Local Authority Project Register Update
REFERENCE	826568
AUTHOR	Lokesh ANAND, Chief Financial Officer

RECOMMENDATION

- (a) **That the Beswick Local Authority receives and notes the updated report on Local Authority Project Funding as at 20 June 2019.**

BACKGROUND

Since 2014, the Beswick Local Authority has received a total of \$367,371 in Local Authority Project Funding from the Department of Housing and Community Development. Till date, \$375,415.24 have been allocated towards various local authority projects. This allocated amount also includes a surplus of \$ 16,845.55 from the completed projects. As a result, there is still \$8,801.31 remaining unallocated.

Please find the attached summary and status of the current projects that the Local Authority has allocated funds for.

ATTACHMENTS:

- 1 Beswick Local Authority Project Register 20.06.19.pdf

Beswick Local Authority Project Funding - as at 20.06.2019

	Funding received from Department	Income	Funds Allocated	Remaining Unallocated funds	
2014-15		\$ 71,817.00	\$ 71,817.00		
2015-16		\$ 71,817.00	\$ 71,817.00		
2016-17		\$ 71,817.00	\$ 71,817.00		
2017-18		\$ 75,960.00	\$ 59,964.24	\$ 19,301.95	Funds Carry-forward to 2018-19 FY
2018-19		\$ 75,960.00	\$ 100,000.00	-\$ 10,500.64	
Total		\$ 367,371.00	\$ 375,415.24	\$ 8,801.31	
Project ID					
Projects funding has been allocated to:					
1213803	Basketball court area landscaping, parking & vehicle control	\$	41,000.00	\$ 36,269.38	In Progress. Additional \$4,000 Allocated Feb 2019. Stage one - Landscape completed, stage two - fence completed and stage 3- work in progress.
1213807	Installation of small water park	\$	120,000.00	\$ 450.00	85K allocated 11.02.19, 35K on 29.04.19. Under investigation. Project is under investigation and waiting for quotes.
1213809	Upgrade of Playground Equipment in Madigan Park	\$	44,000.00	\$ 299.00	Project Approved: LA meeting 22.10.18 fund will be used for fencing and shading for swings., Additional 16K allocated 29.04.19. Shade sail and fence has been ordered. Supplier will install shade sail and fence will be installed by CDEP participants.
1213815	Bollards	\$	10,000.00	\$ 10,271.60	Bollards purchased and installed. Needs more to install at some places and additional allocation of funds required as advised by CSC
1213818	Installation of Solar Street Lights	\$	45,000.00		Total Project cost 45K - 20K allocated 22.10.18 & additional 25K on 29.04.19. Project form filled and sent to project team for action. Project is awarded to All Regions Electricals for completing work before 30.06.19 and Projects is in installation stage now.
Total for Current projects		\$	260,000.00	\$ 47,289.98	
Total for Completed projects		\$	115,415.24	\$ 98,569.69	
Grand Total		\$	375,415.24	\$ 145,859.67	