



**AGENDA**

**BARUNGA LOCAL AUTHORITY MEETING**

**TUESDAY, 27 AUGUST 2019**

Notice is given that the next Barunga Local Authority Meeting of the Roper Gulf Regional Council will be held on:

- Tuesday, 27 August 2019 at
- The Conference Room Council Service Delivery Centre, Barunga
- Commencing at 10.00 AM

Your attendance at the meeting will be appreciated.

Phillip LUCK  
Chief Executive Officer

## **BARUNGA CURRENT MEMBERSHIP:**

### **List Members of LA**

#### **Elected Members**

1. Mayor Judy MacFARLANE
2. Deputy Mayor Helen LEE
3. Cr Selina ASHLEY – On Leave until 17 December 2019
4. Cr Deanna KENNEDY

#### **Appointed Members**

1. Anita PAINTER
2. Nell BROWN
3. Vita BRINJEN
4. Anne-Marie LEE
5. Jeffrey McDONALD
6. Freddy SCRUBBY
7. Mavis JUMBIRI
8. Joyce BULUMBARA

**MEMBERS: 12**

**COUNCIL: 4**

**LA: 8**

**QUORUM: 7 (minimum requirement)**

**PROVISIONAL: 5**

#### **Explanatory Note:**

***Meetings must meet a 'quorum' of 50% + 1 of all members.***

***If no quorum, but a majority of appointed members (50% + 1) a 'provisional meeting' can be held.***

***During a 'provisional meeting', all agenda items may be discussed, and minutes must be kept.***

***Members at a 'provisional meeting' may by majority vote make recommendations to Council, however the recommendations shall be considered as those of a 'provisional meeting' rather than a Local Authority.***

***A 'provisional meeting' does not have the powers or function delegated to a Local Authority, and it cannot approve minutes of a Local Authority meeting.***

***Local Authority appointed members are paid for attending meetings, (not for Informal Meetings or Roper Gulf Regional Council Employees during their hours of work).***

## PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant”.

## PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis , dum wek brabli gudbalawei, en im laibliwan”



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**CONFIRMATION OF PREVIOUS MINUTES**

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**ITEM NUMBER** 5.1  
**TITLE** Confirmation of Previous Minutes  
**REFERENCE** 828262  
**AUTHOR** Ashleigh Anderson, Local Authority Coordinator

**RECOMMENDATION**

- (a) **That the Barunga Local Authority confirms the draft minutes taken at the Barunga Local Authority on Tuesday 30 April 2019, to be a correct record of its decisions and proceedings.**

**BACKGROUND**

The Barunga Local Authority met on Tuesday 30 April 2019 at 10.00 at the Roper Gulf Regional Council Office in Barunga.

The previous meeting scheduled on Tuesday 02 July 2019 at 10.00 in Barunga was cancelled due to lack of quorum.

Attached are the recorded minutes of that meeting held on 30 April 2019.

The Next scheduled Barunga Local Authority Meeting is on **Tuesday 15 October 2019 at 10:00am.**

**ATTACHMENTS:**

- 1 Barunga Local Authority 2019-04-30 [817898].DOCX



MINUTES OF THE BARUNGA LOCAL AUTHORITY MEETING HELD AT THE  
CONFERENCE ROOM COUNCIL SERVICE DELIVERY CENTRE, BARUNGA ON  
TUESDAY, 30 APRIL 2019 AT 10.00 AM

**PRESENT/STAFF/GUESTS**

**1.1 Elected Members**

- Deputy Mayor Helen LEE (Chairperson)
- Councillor Deanna KENNEDY

**1.2 Appointed Members**

- Anita PAINTER
- Nell BROWN
- Denni BARMA
- Vita BRINJEN

**1.3 Staff**

- Sharon HILLEN – Acting Chief Executive Officer
- Ashleigh ANDERSON – Local Authority Coordinator
- Susan GILLIES – Council Service Coordinator (Barunga)

**1.4 Guests**

- Amanda HAIGH – Department of Local Government, Housing and Community Development
- Christine MANTELL – Department of Local Government, Housing and Community Development
- Dianna ROSS – Department of Local Government, Housing and Community Development
- Moira McCREESH – Department of Health

**MEETING OPENED**

The Meeting was declared opened at 10.22hrs with a **Quorum** Deputy Mayor Helen LEE welcomed members, staff and guests and the Roper Gulf Regional Council pledge was read.

**WELCOME TO COUNTRY**

**APOLOGIES AND LEAVE OF ABSENCE**

**4.1 APOLOGIES AND LEAVE OF ABSENCE**

21/2019 RESOLVED (Vita BRINJEN/Deanna KENNEDY)

CARRIED

(a) That the Barunga Local Authority accepts the apologies from Mayor Judy MacFARLANE, Councillor Selina ASHLEY, Local Authority Member Symeon BULUMBARA and Local Authority Member Anne-Marie LEE.

**CONFIRMATION OF PREVIOUS MINUTES****12.1 CONFIRMATION OF PREVIOUS MINUTES****22/2019 RESOLVED (Anita PAINTER/Helen LEE)****CARRIED**

- (a) That the Barunga Local Authority adopts the previous minutes as a true and accurate record of the meeting held on 12 February 2019.

**DISCLOSURES OF INTEREST**

*There were no declarations of interest at this Barunga Local Authority.*

**BUSINESS ARISING FROM PREVIOUS MINUTES****15.1 ACTION LIST****23/2019 RESOLVED (Deanna KENNEDY/Vita BRINJEN)****CARRIED**

- (a) That the Barunga Local Authority receives and notes Action List

**INCOMING CORRESPONDENCE**

*Nil*

**OUTGOING CORRESPONDENCE**

*Nil*

**BUSINESS ARISING**

- Bottom Camp Road
- Toilet Block
- Internal Roads
- Cemetery Toilets and Water
- Weeds and Feral Animal Control
- Playground Upgrades

**GENERAL BUSINESS****18.1 ELECTED MEMBERS REPORT****24/2019 RESOLVED (Anita PAINTER/Deanna KENNEDY)****CARRIED**

- (a) That the Barunga Local Authority receives and notes the Elected Members Report.

**18.2 COUNCIL SERVICES REPORT****25/2019 RESOLVED (Vita BRINJEN/Denni BARMA)****CARRIED**

- (a) That the Barunga Local Authority receives and notes the Council Service Report for 30 April, 2019.



**18.3 TOWN PRIORITIES 2019-20**

26/2019 RESOLVED (Anita PAINTER/Deanna KENNEDY) CARRIED

- (a) That the Barunga Local Authority reviews its Town Priorities for 2019-20

**18.4 ENROL TO VOTE - YOUR VOICE, YOUR COMMUNITY**

27/2019 RESOLVED (Vita BRINJEN/Helen LEE) CARRIED

- (a) That the Barunga Local Authority receives and notes Enrol to vote – Your Voice, Your Community Report.

**18.5 COUNCIL FINANCIAL REPORT - SECOND QUARTER EXPENDITURE REPORT RECOMMENDATION**

- (a) That the Barunga Local Authority defers this report.

**18.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT REGISTER UPDATE**

28/2019 RESOLVED (Denni BARMA /Deanna KENNEDY) CARRIED

- (a) That the Barunga Local Authority receive and note the updated report on Local Authority Project Funding as at 31 March 2019;
- (b) That the Barunga Local Authority reallocates the \$1,500.00 from Fuel for sporting trips- Softball and Basketball back into its Local Authority Project Fund;
- (c) That the Barunga Local Authority allocates \$10,000 of its Local Authority Project Funding towards the Barunga Knowledge Garden;
- (d) That the Barunga Local Authority allocates \$10,000 of its Local Authority Project Funding towards the Barunga Walking Track.

**19.0 BUSINESS ARISING**

29/2019 RESOLVED (Deanna KENNEDY/Anita PAINTER) CARRIED

- (a) That the Barunga Local Authority receives and notes the information for the following:

- Bottom Camp Road;
- Toilet Block/s;
- Internal Roads;
- Cemetery Toilets and Water;
- Weeds and Feral Animal Control;
- Playground

Upgrade;

*Action: CSC to map internal roads*

*Action: Cemetery toilets and water to be included in Town Priorities for 2019/20*

*Action: Notices regarding weed control to be developed and displayed*

*Action: CSC to investigate and seek quotes for upgrades to playground near council building including repairing fencing, replacing shade sails and costing for new playground equipment.*

**OTHER BUSINESS**

*Nil*

**CLOSE OF MEETING**

The meeting terminated at 13.20hrs.

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Barunga Local Authority Meeting HELD ON Tuesday, 30 April 2019 AND CONFIRMED Tuesday, 27 August 2019

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Chairperson

**BUSINESS ARISING FROM PREVIOUS MINUTES**

**ITEM NUMBER** 8.1  
**TITLE** Action List  
**REFERENCE** 843791  
**AUTHOR** Ashleigh Anderson, Local Authority Coordinator

**RECOMMENDATION:**

- (a) That the Barunga Local Authority receives and notes the Action List;  
 (b) That the Barunga Local Authority approves the removal of all completed Action List items.

Date	Agenda Item #	Item Description	Responsible Person	Status	Update
24.04.18	8.1 ACTION LIST	Install 5 new Solar Lights	Area Manager/ CSC	Commenced	Lights have been ordered, awaiting delivery and installation.
24.04.18	11.6 GOVERNANCE REPORT - BARUNGA LOCAL AUTHORITY PROJECT FUNDING UPDATE	Install new Tap at Norforce Park	Area Manager/ CSC	In Progress	Awaiting service approval from PowerWater corporation
24.04.18	11.6 GOVERNANCE REPORT - BARUNGA LOCAL AUTHORITY PROJECT FUNDING UPDATE	Install more Speed bumps and Install a Pedestrian crossing at Lot 243.	Area Manager/ CSC	Completed	Speedbumps and pedestrian crossings installed
24.04.18	11.6 GOVERNANCE REPORT - BARUNGA LOCAL AUTHORITY PROJECT FUNDING UPDATE	Install Fence around the Football oval	Area Manager/ CSC	Ongoing	Seating, fencing and shade waiting to be received. On its way. Quote for AFL Oval underway.

Date	Agenda Item #	Item Description	Responsible Person	Status	Update
21/08/18	12.1 KNOWLEDGE GARDEN	Knowledge/ memorial Garden	LA members	Ongoing	<b>Update at the Meeting</b>
21/08/18	12.2 MEMORIAL PARK	Memorial Park	LA Members / CSC / CDP / CEO	Ongoing	<b>Designs drafted.</b>
12.02.19	FAMILY PLAQUE ON MEMORIAL GARDEN	Family Plaque	CSC/SASO	Ongoing	<b>Still waiting for consultation meeting with community members</b>
12.02.19	HEALTHY COMMUNITY WALKING TRAIL	Walking Trail	Chief Executive Officer/Council Service Coordinator	In Progress	<b>Quote obtained, consultation with Jawoyn Association. CSC to assist mapping of trail Consultation with CEO about funding</b>
30.04.19	19.5 WEEDS	Information Posters / Flyers to be created and displayed about weed control	CSC/SASO	Ongoing	<b>Seeking information from Department of Environment and natural resources regarding weed control to put on posters.</b>
30.04.19	19.6 PLAYGROUND UPGRADE (Near Council Office)	CSC to seek quotes for playground upgrade including fencing repairs, shade sails and new equipment	CSC/SASO	Ongoing	<b>Update at meeting.</b>

**ATTACHMENTS:**

There are no attachments for this report.

**GENERAL BUSINESS**

<b>ITEM NUMBER</b>	11.1
<b>TITLE</b>	Elected Member Report
<b>REFERENCE</b>	842585
<b>AUTHOR</b>	Ashleigh Anderson, Local Authority Coordinator

**RECOMMENDATION**

- (a) **That the Barunga Local Authority receives and notes the Elected Member Report.**

**BACKGROUND**

The Elected Members report provides Local Authorities with a summary of the Agenda items and decisions made at Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to community members.

Complete details of all Council, Committee and Local Authority agenda's and minutes, are available on the Roper Gulf Regional Council website ([www.ropergulf.nt.gov.au](http://www.ropergulf.nt.gov.au)) and can be provided upon request at all the Council offices.

**At the Special Meeting of Council held in Katherine on Tuesday 25 June 2019 decisions include:**

- That Council appoints the preferred candidate, **Mr. Phillip LUCK**, to the position of Chief Executive Officer in accordance with the *Local Government Act 2008* s100(4), and pursuant to the conditions outlined in the Contract of Employment.

**At Ordinary Meeting of Council held in Katherine on Wednesday 26 June 2019 decisions include:**

- That Council receives and notes the following Ward Reports:
  - South West Gulf Ward Report;
  - Never Never Ward Report;
  - Yugul Mangi Ward Report;
  - **Nyirrangulung Ward Report;**
  - Numbulwar Numbirindi Ward Report.
- That Council approves the recommendations of the Beswick Local Authority from the minutes of 29 April 2019;
- That Council approves the recommendations of the Manyallaluk Local Authority from the minutes of 29 April 2019;
- That Council approves the recommendations of the Barunga Local Authority from the minutes of 30 April 2019;
- That Council agrees to investigate options for water at the Beswick Cemetery as per item 12.4 of the Beswick Local Authority minutes;
- That Council calls for Nominations for the members for Manyallaluk Local Authority.

**All approved recommendations from all wards are publicly available on the Roper Gulf Regional Council website.**

- That Council receives and notes acquittal of the Special Purpose Grant of \$322,500 (GST Exclusive) for the purchase of three (3) front end loaders;
- That Council acknowledge the funding received from the Northern Territory Government in respect of the project;
- That Council receives and notes the draft 2019-20 Regional Plan;
- That Council resolves to put the draft 2019-20 Regional Plan out for public consultation for 21 days as prescribed by applicable law;
- That Council sign, date and seal one copy of the contract for National Agent and Access Point Services, valued at \$741,748 (GST exclusive);

- That Council approves the Energy Efficient and Sustainability Grant of \$90,000 (GST Exclusive), provided by the Department of Local Government, Housing and Community Development, by signing and dating one copy of the agreement;
- That Council acknowledge the Department of Local Government, Housing and Community Development for its support in respect of the project;
- That Council receives and notes the report on the Barunga Festival from the Barunga Council Services Coordinator and Acting Director of Council and Community Services;
- That Council approves the request for procurement exemption regarding tender requirements to the Department of Local Government, Housing and Community Development for the Weemol Internal Road upgrades project;
- That Council delegate authority to the Chief Executive Officer to approve the most desirable quotation for the project should exemption be approved by the Department;
- That Council receives and notes the Local Authority Projects updates as at June 2019;
- That Council receives and notes *Local Government Act* review presentation;
- That Council receives and notes update pertaining to By-Laws development;
- That Council holds a workshop pertaining to By-Laws development on Monday 22 July 2019 commencing at 1330hrs;
- That Council changes the Borroloola OMC to Beswick on 30 October 2019;
- That Council receives and notes the Mayor has been accepted as an executive of LGANT representing Regional Councils and Shires;
- That Council receives and notes the report regarding Local Authority Chairperson appointment in accordance with the *Local Government Act 2008* s.61(1)(a);
- That Council requests each Local Authority nominate a chairperson for a period of twelve (12) months;
- That Council accepts the resignation of Robert WILLIRI from the Manyallaluk Local Authority;
- That Council accepts the resignation of Symeon BULUMBARA and Denni BARMA (Barunga);

**At Ordinary Meeting of Council held in Katherine on Wednesday 24 July 2019 decisions include:**

- That Council receives and notes the following Ward Reports:
  - South West Gulf Ward Report;
  - Never Never Ward Report;
  - Yugul Mangi Ward Report;
  - **Nyirrangulung Ward Report;**
  - Numbulwar Numbirindi Ward Report.
- That Council approves the recommendations of the Beswick Local Authority from the minutes of 01 July 2019;
- That Council approves the rescheduling the Barunga Local Authority from Tuesday 20 August 2019 to Tuesday 27 August 2019.

***All approved recommendations from all wards are publicly available on the Roper Gulf Regional Council website.***

- That Council approves Round 1 of the Community Grants Program to be conducted from 01 August 2019 to 12 September 2019;
- That Council approves Round 2 of the Community Grants Program to be conducted from 19 October 2019 to 30 November 2019;
- That Council accepts funding of \$165,000 (GST Exclusive) provided by the Department of Health for the Healthy Homes Environmental Health Project;
- That Council approves the request for exemption to Tenders for the Weemol Internal Roads Resealing program and the Minyerri Roads Project;
- That Council acknowledge additional funding provided by the Commonwealth Government in respect of the activity;
- That Council adopts the Roper Gulf Regional Council Plan 2019-2020;

- That Council, pursuant to Section 24(1) of the *Local Government Act* adopts the Roper Gulf Regional Council Regional Plan 2019-2020;
- That Council, pursuant to Section 128(1) of the *Local Government Act* adopts the 2019-2020 Budget;
- That Council, pursuant to Section 126(1) of the *Local Government Act* adopts the 2018-2021 Long Term Financial Plan;
- That Council, pursuant to Section 155(1) of the *Local Government Act* adopts and approves the 2019-2020 Declaration of Rates;
- That Council, pursuant to Section 71(2) of the *Local Government Act* adopts and approves the 2019-2020 Council Member Allowances;
- That Council acknowledges the performance of staff members who acted in higher roles and under significant pressure during the transitional period which occurred during the 2018-19 Financial Year;
- That Council, pursuant to Guideline 8 of the *Local Government Act* adopts and approves the 2019-2020 Local Authority Member Allowances;
- That Council accepts the Community Childcare Fund Deed of Variation, which provides additional crèche funding of \$198,278 (GST Exclusive);
- That Council acknowledges additional funding provided by the Commonwealth Government in respect of the activity;
- That Council approves medical leave for Cr Selina ASHLEY effective 25 July 2019 to 17 December 2019;
- That Council appoints the following persons as Local Authority Members as follows:
  - Manyallaluk – Cynthia WILLIRI
  - Barunga – Freddy SCRUBBY, Joyce BULUMBARA, Mavis JUMBIRI, Jeffrey McDONALD

***Full Agendas and Minutes from Council and Committee meetings are publically available on the Roper Gulf Regional Council website at: [www.ropergulf.nt.gov/reports-publications/council-meetings-agendas-and-minutes/](http://www.ropergulf.nt.gov/reports-publications/council-meetings-agendas-and-minutes/) A printed copy can be requested at any Roper Gulf Council Office.***

**ATTACHMENTS:**

**GENERAL BUSINESS**

<b>ITEM NUMBER</b>	11.2
<b>TITLE</b>	Animal Management Report
<b>REFERENCE</b>	828271
<b>AUTHOR</b>	Samantha Phelan, Veterinarian

**RECOMMENDATION**

- (a) **That the Barunga Local Authority receives and notes the Animal Management Report for June 2019.**

**BACKGROUND**

The health and welfare of the animals in Barunga is very good.

Outbreaks of Parvo virus are still being seen in unvaccinated dogs although this is much less now we have less dogs breeding. Parvo virus vaccination is available from the vets for \$40 or is free if a desexing surgery is performed by Council vets. Dog owners can contact the CSC to get vaccinations sent out in between vet visits.

Ticks are also an ongoing problem. Tick medicine, Nexgard, is now for sale in the Bagala store at a subsidised rate. This tablet can be fed to dogs and will keep ticks off for up to six (6) weeks. It is best if this medicine is given when the ticks first show up.

The biggest problem Council notices in Barunga is packs of dogs that may pose a risk to public safety. A dangerous dog order was acted on in Barunga in this quarter for public safety. The Local Authority is encouraged to make reports to the Council of dogs that are behaving in a dangerous way so that these matters can be addressed formally.

**Treatments given Jan – June 2018**

<b>Desexing Operations</b>	<b>Tick and worm medicine</b>	<b>Put down</b>	<b>Parvo Vaccination</b>	<b>Other</b>
21	210	6	13	3

**Statistics June 2019 compared to 2017 and 2018.**

Things to note with these statistics:

- The number of dogs in 2017 was artificially low as many pups were born April- May 2017. These young pups are not recorded as part of the population until they reach approximately 4 months old.
- The desexed % in female dogs shows that the community is utilising the program well. A female desexed % of greater than 80% will mean the dog population remains quite stable.
- The % of male dogs not desexed is still quite low. Undesexed male dogs will roam more, fight more and create more humbug for breeding female dogs. For a more peaceful community it is better if more male dogs are desexed.



Barunga Animals	June 2017	June 2018	June 2019
Number of dogs	91	130	126
Number of female dogs	52	72	73
% female dogs desexed	71%	82%	85%
Number of male dogs	39	58	53
% male dogs desexed	41%	41%	49%
Number of cats	4	9	12
Houses with 3 or more dogs	20%	32%	24%

### **Dangerous Dog Orders**

In the old days, dogs that bit people badly were usually taken away by police and put down. Police have now been given orders that they should not put down dogs in community. This leaves Council with the responsibility for dealing with dangerous dogs.

Under the *Local Government Act 2008* the Chief Executive Officer can declare a dog to be a "dangerous dog". Usually the dangerous dog order will say that the dog:

- Must not be seen outside its yard off a leash
- Must wear a yellow and red striped collar so people can recognise it easily
- Must not attack or menace people

Owners can appeal the Order within 14 days.

If the Order is in place and the dog breaks the rules it is picked up by an Authorised Officer of the Council or by police and put in the pound while a decision is made about it. The dog is either then put down or other rules are put in place about how it is to be kept.

### **ATTACHMENTS:**

## **GENERAL BUSINESS**

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<b>ITEM NUMBER</b>	11.3
<b>TITLE</b>	Your Voice, Your Community Campaign
<b>REFERENCE</b>	<b>833811</b>
<b>AUTHOR</b>	Department of Local Government, Housing and Community Development

### **RECOMMENDATION**

- (a) **That the Barunga Local Authority receives and notes the feedback from the Your Voice, Your Community Campaign by the Department of Local Government, Housing and Community Development.**

### **BACKGROUND**

Prior to the Election, the Department of Local Government, Housing and Community Development ran the Your Voice, Your Community campaign to increase electoral enrolments in Community and advise Community members of the benefits of ensuring that their Medicare details are up-to-date.

The Department would like feedback on the Campaign from the Local Authority.

Attached is an executive summary of the campaign as well as a report.

### **ATTACHMENTS:**

- 1 Your Voice Your Community Executive Summary - Attachment C2 - Dashboard  
\_.pdf
- 2 Your Voice. Your Community Campaign Report - Barunga.docx

**Your Voice Your Community - Remote campaign dashboard**



# Your Voice. Your Community Campaign Report

- The Your Voice Your Community campaign was very successful.
- The aim of this project was
  - To let people know the importance of voting, because it gives people a voice in who represents them in government
  - To increase the number of people on the Northern Territory electoral roll and
  - To encourage people to update their Medicare details
- Why were we keen to undertake this project?
- Because we earn funding from the Commonwealth Government in Canberra based on how many people register on the electoral roll and update their Medicare details.
- **We involved 79 communities, and visited 63 communities** across the Territory between 06 March to 18 April 2019
- Across the Territory we spoke to over **3,658** people
- **267** were enrolled for the first time
- This means that the possible increase in funds for us is around **Three** Million Dollars from this project.
- We had lots of help from your Council – both councillors and Council staff like the CSC's, community leaders, non-government organisations in your community. They all encouraged people to enrol and collected forms so we could get people on the roll.
- We visited your community on the 15 March and we met with approximately 10 people and got 1 person enrolled.
- The work isn't over yet.
- Moving forward, it is important that we encourage our friends and family to enrol with us and update their Medicare details at the clinic or at Centrelink.
- If the Northern Territory Government gets more funding from Canberra – it means more services in community – like roads, repairs to homes, community projects like your local authority does.
- Also important that we encourage people to vote – this is your community, voting means you have a voice in choosing who speaks for you in government.

**GENERAL BUSINESS**

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<b>ITEM NUMBER</b>	11.4
<b>TITLE</b>	Draft Local Government Bill
<b>REFERENCE</b>	<b>846417</b>
<b>AUTHOR</b>	Department of Local Government, Housing and Community Development

**RECOMMENDATION**

- (a) **That the Barunga Local Authority receives and notes the presentation pertaining to the draft *Local Government Bill* from the Department of Local Government, Housing, and Community Development**

**BACKGROUND**

The current *Local Government Act 2008* is currently under review.

**ISSUES/OPTIONS/SWOT**

The proposed changes to the *Local Government Act 2008* are presented by the Department of Local Government, Housing and Community Development.

The new Act shall be known as the *Local Government Act 2019*.

**FINANCIAL CONSIDERATIONS**

Nil

**ATTACHMENTS:**

- 1 Local Authorities - New Local Government Legislation.pdf

# New Local Government legislation

Legislation and Policy Branch

DEPARTMENT OF LOCAL GOVERNMENT, HOUSING AND COMMUNITY DEVELOPMENT

2019

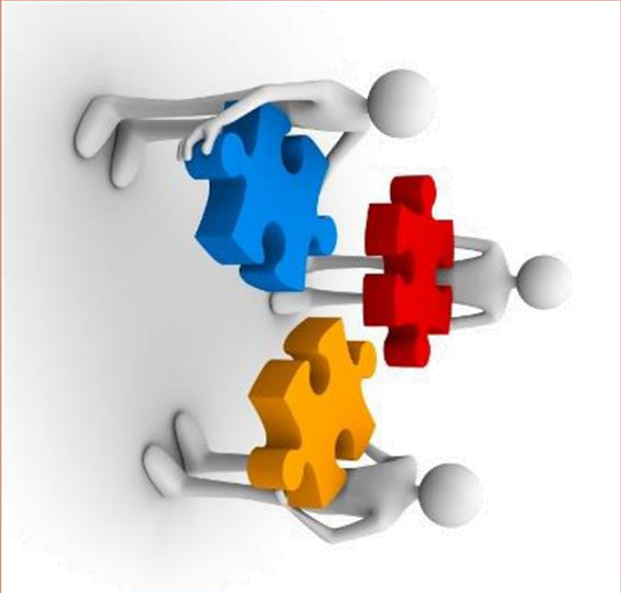


# Strengthening local decision making

Local councils to  
seek advice and  
recommendations from  
Local Authorities



# Council delegations to Local Authorities



Councils can  
delegate to  
Local Authorities





# Elected member appointments to Local Authorities



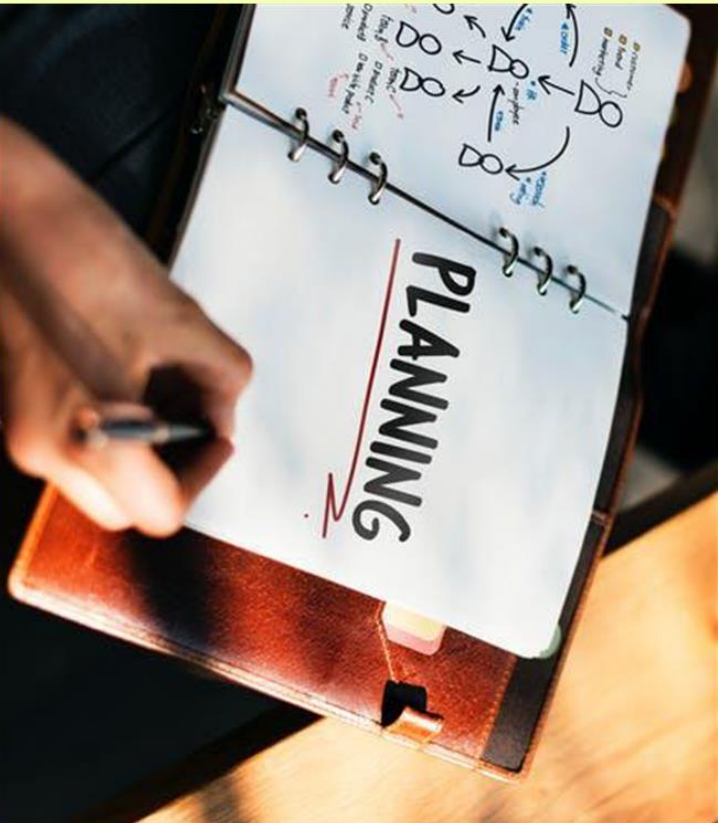
No longer automatic  
Minimum of one and  
maximum of two elected  
members



# New independent representation review panel



# Annual plan and annual report



Plan must be adopted  
by 30 June each year  
(no longer 31 July)

All delegations made  
to Local Authorities  
must appear in  
annual report



# Conflict of interest definition clarification



# Offence for misleading information

Expanding the range of  
people affected



# Some other changes to the Local Government Act



New CEO eligibility requirements

New council member eligibility requirements



# To view all the changes to the Local Government Act

Please visit our website:

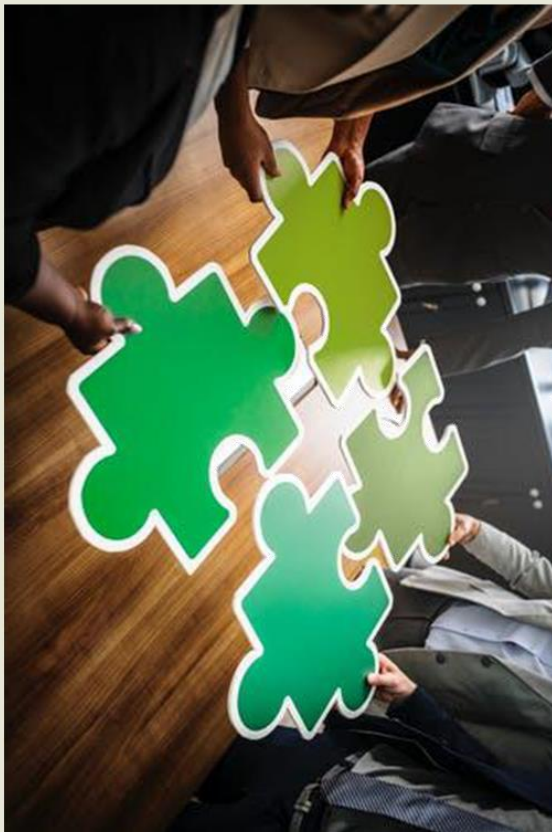
<http://dlghcd.nt.gov.au/our-services/local-government2/local-government-bill-consultation>



Downloadable copies of the consultation draft and information sheet are available



# Questions??





**HAVE YOUR SAY / ASK A QUESTION / REQUEST THE BILL / INFO SHEET**

**Email [LGLaw.DLGHCD@nt.gov.au](mailto:LGLaw.DLGHCD@nt.gov.au)**

**ASK QUESTIONS**

**Hugh 8995 5118**  
**Michaela 8996 8831**



CONSULTATION IS  
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JULY 2019



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**GENERAL BUSINESS**

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<b>ITEM NUMBER</b>	11.5
<b>TITLE</b>	LA001 - Local Authority Policy
<b>REFERENCE</b>	<b>828268</b>
<b>AUTHOR</b>	Ashleigh Anderson, Local Authority Coordinator

**RECOMMENDATION**

- (a) **That the Barunga Local Authority receives and notes the updated Local Authority Policy.**

**BACKGROUND**

On Wednesday 17 April 2019, the Elected Members met in Barunga for their second Ordinary Meeting of Council in 2019. Resolution 87/2019 was carried by Councillor Donald GARNER and Councillor Deanna KENNEDY and included the adoption of the revised LA001 Local Authority Policy.

This policy was revised in accordance with the *Local Government Act* and Guideline 8 and applies to all of Roper Gulf Regional Council's Local Authorities.

Important changes to note:

- Council can terminate a member(s) who have failed to attend two (2) consecutive meetings without an apology being accepted by the Local Authority members or Council;
- Council can terminate a member(s) who they believe are not performing their duties as a Local Authority Member;
- Council can terminate a member(s) for breaches of policy or inappropriate conduct.

Attached is the full revised policy adopted by Council. This policy, and all other policies can also be found on the Roper Gulf Regional Council website at: [www.ropergulf.nt.gov.au/reports-publications/policies/](http://www.ropergulf.nt.gov.au/reports-publications/policies/)

**ATTACHMENTS:**

- 1 LA001 - Local Authority Policy\_amended.pdf

Roper Gulf Regional Council



LA001– Local Authority Policy

## 1. POLICY CERTIFICATION

<b>Policy title:</b>	<b>Local Authority Policy</b>
<b>Policy number:</b>	<b>LA001</b>
<b>Category:</b>	<b>Policy</b>
<b>Classification:</b>	<b>Local Authority</b>
<b>Status:</b>	<b>Approved</b>

## 2. PURPOSE

Local Authorities are formed to achieve integration and involvement of local communities in the system of Local Government. This policy has been developed to ensure that Local Authorities are run in accordance to the provisions of the *Local Government Act* (the Act) and that the community has a strong voice and is actively engaged in their local community affairs.

## 3. ORGANISATIONAL SCOPE

This policy applies to all Roper Gulf Regional Council's Local Authorities.

## 4. POLICY STATEMENT

The purpose of this policy is to support and facilitate local community engagement and to ensure Local Authorities are empowered to make decisions for their communities through effective governance structures.

## 5. DEFINITIONS

<b>Councillor</b>	An elected member of Roper Gulf Regional Council
<b>G&amp;CP</b>	Governance, Corporate Planning & Compliance business unit
<b>LA</b>	Local Authority
<b>Mayor</b>	The principal member of Roper Gulf Regional Council
<b>RGRC</b>	Roper Gulf Regional Council
<b>CSC</b>	Council Services Coordinator
<b>Ward Councillor</b>	The Elected Member representing the Ward
<b>Appointed Member</b>	means a Local Authority member who has been appointed pursuant to Section 53C(1)(b) of the Act. [Clause 4, Guideline 8] – Local Authority Member
<b>Member</b>	includes appointed members and non-appointed members. [Clause 4, Guideline 8] – all members of the Local Authority
<b>Non-Appointed Member</b>	Elected Member for the Ward in which the Local Authority is situated in.
<b>Provisional Meeting</b>	means, at the time and place set for a Local Authority meeting when a quorum has not been established, but a majority of appointed members. [Clause 4, Guideline 8]  <i>N.B. A provisional meeting is able to make recommendations to council pursuant to Clause 13 (Provisional meeting where quorum not present) but not approve the minutes of the previous meetings. There must be more than half of the appointed members present. [Clause 4, Guideline 8]</i>

Roper Gulf Regional Council



LA001– Local Authority Policy

## 6. Principles

### 6.1 Roles and Functions of a Local Authority

The Local Authority shall be a voluntary group that provides advice and recommendation to RGRC on their communities' issues. Recommendations made at Local Authority meetings are not 'final' decisions as Council needs to decide on all issues or requests from all communities.

The functions of a Local Authority include:

- to involve local communities more closely in issues related to local government;
- to ensure that local communities are given an opportunity to express their opinions on questions affecting local government;
- to allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region;
- to take the views of local communities back to council and act as advocates on their behalf;
- to take Council information and decisions back to the community;
- to contribute to the development of the relevant regional management plan and the council strategic and regional (business) plan;
- to provide a representative of the Local Authority for employment selection advisory panels in relation to managerial positions in the Local Authority area.

### 6.2 Membership

#### 6.2.1 Membership size

The size of the Local Authority should reflect the community size and structure representing key groups in the community. The membership of Local Authority will include community members, Ward Councillors and Mayor of the RGRC. The number of community members that a Local Authority should have is a minimum of six (6) appointed members and up to a maximum of fourteen (14) overall members.

#### 6.2.2 Period of Membership

Local Authority members will be appointed for the term of Council, (4 years). Once the new Council is elected, Council will call for new nominations or approve the current membership. The previous members will be eligible to apply for new Local Authority membership.

#### 6.2.3 Eligibility for Membership

Community residents over 18 years who live in the Ward, for the majority of the time, can nominate or be nominated for Local Authority member except that two (2) members of a Local Authority maybe under the age of 18 years. To become a Local Authority member the candidate needs to fill in a Local Authority nomination form. The completed nomination form can be handed directly to Council Services Office, emailed to the Local Authority Coordinator [roper.governance@ropergulf.nt.gov.au](mailto:roper.governance@ropergulf.nt.gov.au) or tended at the next Local Authority meeting. The Governance, Corporate Planning and Compliance business unit will submit the nomination form to Council to deliberate on at the Ordinary Meeting of the Council.

Council will have the final say on Local Authority membership.

### Nomination and Appointment

#### 6.2.4 Membership appointment;

Local Authorities consist of appointed members and the elected members for their ward.

In the event of a vacancy existing on a Local Authority, the CEO shall, as soon as practicable, call for nominations from members of the Authority's community who are interested in becoming appointed to the Local Authority. The nomination period shall comprise of a minimum of 21 business days.

## Roper Gulf Regional Council



## LA001– Local Authority Policy

The call for nominations shall be promulgated electronically on Council's website and social media, as well as physically by means of notices and posters in the community itself.

Nominations shall be assessed by Council itself at its first meeting after the nomination period closes.

Upon assessment of nominations, Council shall appoint the most suitable candidate to the vacancy via resolution.

The assessment and appointment process shall be a separate agenda item at the Council Meeting.

### 6.2.5 Membership termination

Local Authority members shall have the same character and integrity requirements as elected members. Local Authority members stop being members if any of the s37(1) *Local Government Act* prescribed criteria becomes applicable to them with the exception of s37(1)(d).

Local Authority members may have their membership terminated by Council under the following circumstances:

- 1) If they fail to attend two (2) consecutive meetings without their apology being accepted by the Local Authority, or by Council.
- 2) If Council believes that the member is not performing their duties to an acceptable standard, or, if it loses confidence in the member's ability, commitment, or performance.
- 3) for breaching Council policy, or for conduct which brings the Local Authority or Council into disrepute, or any other conduct which is inconsistent with the public interest.

The final decision to appoint persons to a Local Authority as appointed members rests with Council, which may rescind its decision and appointment if it believes it is in the public interest to do so.

### 6.2.6 No Proxies

A member of a Local Authority may not be represented by a proxy (substitute) during a meeting or provisional meeting. [Clause 12.0, Guideline 8]

### 6.3 Local Authority meetings:

The following points cover the running of Local Authority meetings. A Local Authority:

- shall hold a minimum of four (4) meetings per year;
- shall elect a permanent chair at the first meeting of the Local Authority;
- the quorum for a Local Authority meeting will be of half plus one (1) of the members;
- a provisional meeting will consist of half plus one of Local Authority members;
- supported by the RGRC staff who will provide the Local Authority's secretariat and act as advisor to the chair and members but will not run the meeting;
- are advertised through meeting notices with draft agendas at least three (3) days before the meeting;
- follow and adopt the draft agenda suggested by Council.

#### 6.3.1 When reporting to and from the Local Authority:

- Local Authority members will advise on strategic, not operational matters (operational matters are the responsibility of Council Officers);
- the Council discusses both the Local Authority reports and the management responses and decides on actions;
- the Mayor and Ward Councillors will report to Local Authorities on Council decisions and take the views of Local Authority to Council;

## Roper Gulf Regional Council



### LA001– Local Authority Policy

- Local Authority report to their community about their advice to Council and take community views to Council;

Each new Local Authority Member will receive training at the first meeting on roles and responsibilities, meeting procedures, Council responsibilities and separation of powers.

#### 6.3.2 Deputations

Anyone wishing to make a deputation to a Local Authority must seek permission from the Local Authority's Chairperson in writing at least 14 days prior to the meeting. The procedures for deputations and request to attend a Local Authority meeting can be found on the Council website.

#### 6.3.3 Provisional Meeting where quorum not present:

In the event that a quorum is not present for a meeting, but the majority (half plus one) of appointed members are present, the members that are in attendance may hold a provisional meeting.

- During a provisional meeting, all agenda items may be discussed and minutes must be kept.
- Members at the provisional meeting may, by majority vote, make recommendations to the council, including Local Authority projects, provided any such recommendation is specifically qualified as being a recommendation of a provisional meeting, rather than the Local Authority.
- A provisional meeting may not approve the minutes of a Local Authority meeting but a Local Authority may approve the minutes of a provisional meeting.
- A provisional meeting does not have the powers or functions which a Council may have delegated to a Local Authority.

#### 6.4 Administrative support and secretariat

Local Authority meetings are convened by the CEO and implemented by the Governance, Corporate Planning and Compliance Unit who is responsible for coordination of Local Authority meetings.

Dates for Local Authority meetings shall be set at the beginning of the calendar year by Council. If there are any changes to the scheduled meeting time, members of the Local Authority must be given at least seven days notice about the rescheduled date, time and venue for the meeting.

Relevant Senior Administration Support Officer (SASO) and Governance staff will provide administration support as required for creating and distributing agenda, recording minutes and organising meeting venue.

The Governance, Corporate Planning and Compliance Unit will be a central depository and will be responsible for keeping records of Local Authority Member's details, agenda, minutes and attendance.

#### 6.5 Special Meetings

The Part 6.1 provisions of the *Local Government Act* pertaining to Special Meetings of Council **do not** apply to Local Authorities.

Local Authority Meetings are convened by the Chief Executive Officer in accordance with a decision of Council (via resolution), or upon request of the Local Authority Chairperson.

External parties *may* request a Local Authority Meeting to be held for special purposes, however such a meeting shall be convened as an *additional* meeting of the Local Authority rather than a Special Meeting as per the Part 6.1 provisions applicable to Council.

Any additional meeting of a Local Authority is subject to the ordinary Part 6.2 *Local Government Act* requirements, including agenda items / contents, minutes, and deadlines.

## Roper Gulf Regional Council



## LA001– Local Authority Policy

External bodies requesting an additional meeting for special purposes may be required to reimburse costs of arranging and conducting that meeting.

### 6.6 Community Meetings

Community meetings can be called at any time. Community meetings are different from Local Authority meetings and these types of meeting will determine their own procedures. Decisions made at these meetings may be used to advise the Local Authority.

### 6.7 Local Authority member allowances

Local Authority member allowance is a sum of money provided to the Local Authority member when a member attends a Local Authority meeting.

Roper Gulf Regional Council will provide Local Authority member allowance to the member in a manner that adheres to the *Local Government Act*, *Local Government Regulations* and Local Government Guideline 8.

Local Authority member allowances are processed as soon as practicable after the meeting occurs.

RGRC staff attending a Local Authority meeting, as a Local Authority member within that staff members normal hours of work, will not be paid a Local Authority member allowance. If a meeting is held outside the staff members' normal hours of work, that staff member, who is a Local Authority member will be entitled to the Local Authority member allowance.

## 7. REFERENCES

Acknowledgements (author/source documents)	(original)	
Related Policies		CL001 Members Code of Conduct CL002 Members' Disciplinary Policy LA002 Local Authority Meeting Procedures Policy
Related Publications		<i>Local Government Act</i> <i>Local Government Guideline 8: Regional Councils and Local Authorities</i>
Relevant Forms		<i>Local Authority Member Nomination Form</i> <i>New Member Details Form</i>
Ministerial Guideline 8, Made		Guideline 8 (Regional Councils and Local Authorities), Department of Local Government and Community Services, Northern Territory]

## 8. DOCUMENT CONTROL

Policy number	<b>LA001</b>
Policy Owner	<b>Governance</b>
Endorsed by	<b>SLT</b>
Date approved	<b>29 January 2014</b>
Revisions	<b>30 March 2016, 23 August 2017, 17 April 2019, 29 May 2019</b>
Amendments	<b>Replaces LB001 Local Board Policy prior 29 January 2014, 23 August 2017,</b>

Roper Gulf Regional Council  
LA001– Local Authority Policy



	<b>29 August 2018 FCM, 17 April 2019 OCM, 29 May 2019 FCM</b>
Next revision due	<b>June 2021</b>

**9. CONTACT PERSON**

Contact person	<b>Manager, Governance and Corporate Planning</b>
Contact number	<b>08 8972 9005</b>



**GENERAL BUSINESS**

<b>ITEM NUMBER</b>	11.6
<b>TITLE</b>	Local Authority Meeting Attendance
<b>REFERENCE</b>	829587
<b>AUTHOR</b>	Ashleigh Anderson, Local Authority Coordinator

**RECOMMENDATION**

- (a) **That the Barunga Local Authority receives and notes the attendance records for the members of the Barunga Local Authority between 24 April 2018 to 30 April 2019.**

**BACKGROUND**

The below information reflects who was present at each meeting, starting from 24 April 2018 until 30 April 2019.

<u>Date: 24 April 2018</u>	<u>Present</u>	<u>Absent</u>
	Mayor Judy MacFarlane	Councillor Selina Ashley
	Deputy Mayor Helen Lee	
	Vita Brinjen	
	Anne-Marie Lee	
	Nell Brown	
	Anita Painter	

<u>Date: 03 July 2018</u>	<u>Present</u>	<u>Absent</u>
	Mayor Judy MacFarlane	Councillor Selina Ashley
	Deputy Mayor Helen Lee	Vita Brinjen
	Anne-Marie Lee	
	Anita Painter	
	Nell Brown	

<u>Date: 21 August 2018</u>	<u>Present</u>	<u>Absent</u>
	Deputy Mayor Helen Lee	Mayor Judy MacFarlane
	Anne-Marie Lee	Councillor Selina Ashley
	Anita Painter	
	Vita Brinjen	
	Nell Brown	

<u>Date: 16 October 2018</u>	<u>Present</u>	<u>Absent</u>
	Mayor Judy MacFarlane	Deputy Mayor Helen Lee
	Anne-Marie Lee	Councillor Selina Ashley
	Vita Brinjen	
	Nell Brown	
	Anita Painter	

<u>Date: 12 February 2019</u>	<u>Present</u>	<u>Absent</u>
	Deputy Mayor Helen Lee	Mayor Judy MacFarlane
	Anita Painter	Councillor Selina Ashley
	Anne-Marie Lee	Councillor Deanna Kennedy
	Nell Brown	
	Vita Brinjen	

<u>Date: 30 April 2019</u>	<u>Present</u>	<u>Absent</u>
	Deputy Mayor Helen Lee	Mayor Judy MacFarlane
	Councillor Deanna Kennedy	Councillor Selina Ashley
	Anita Painter	Anne-Marie Lee
	Nell Brown	
	Vita Brinjen	

Attached is a breakdown of each current member and the percentage of meetings they have attended from the above data.

**ATTACHMENTS:**

1 Attendance.pdf

Barunga Local Authority Meetings	Mayor MacFarlane	Deputy Mayor Helen Lee	Cr Selina Ashley	Cr Deanna Kennedy	Anita Painter	Anne-Marie Lee	Vita Brinjen	Nell Brown	Total
24-Apr-18	1	1	0		0	1	1	1	5
3-Jul-18	1	1	0		1	1	0	1	5
21-Aug-18	0	1	0		1	1	1	1	5
16-Oct-18	1	0	0		1	1	1	1	5
12-Feb-19	0	1	0	0	1	1	1	1	5
30-Apr-19	0	1	0	1	1	0	1	1	5
<b>Total Meetings Attended</b>	3	5	0	1	5	5	5	6	30
<b>Total Absent</b>	3	1	6	1	1	1	1	0	14
<b>Total Meetings whilst Elected Member</b>	6	6	6	2	6	6	6	6	44
<b>Rate of Attendance</b>	50%	83%	0%	50%	83%	83%	83%	100%	68%

**GENERAL BUSINESS**

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<b>ITEM NUMBER</b>	11.7
<b>TITLE</b>	Chairperson for the Local Authority
<b>REFERENCE</b>	<b>828270</b>
<b>AUTHOR</b>	Ashleigh Anderson, Local Authority Coordinator

**RECOMMENDATION**

- (a) **That the Barunga Local Authority receives and notes the information regarding the appointment of a Chairperson of the Barunga Local Authority;**
- (b) **That the Barunga Local Authority appoints a Chairperson for a period of 12 Month(s).**

**BACKGROUND**

At present, each Local Authority has a rotating Chairperson, that is, it is decided on the day on who will chair the meeting.

This is problematic for the following reasons:

- I. Guideline 8, clause 12.2 states "*That agenda **must** be prepared in consultation with the Chair of the Local Authority...*" At present this is not happening in consultation with the Chair, but with the Directors and Chief Executive Officer;
- II. *Local Government Act 2008 s.63(2) "The CEO may, at the request of the Chair of a Local Authority, Local Board or Council Committee, convene a meeting of the Local Authority, Local Board or Committee"* Meaning that the CEO cannot actually call for a meeting, only the Chairperson of that Local Authority can request the CEO to call a meeting.

The difficulty commonly faced at the moment with Local Authority meetings being cancelled is that oftentimes a new date is not rescheduled, this is somewhat due to the above point (II.) being that only a Chairperson can convene a meeting. Without a dedicated Chairperson, the meeting cannot be called.

The recommendation is that the Local Authority appoint an appointed member to be Chairperson for a period of 12 month(s).

**ATTACHMENTS:**

**GENERAL BUSINESS**

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<b>ITEM NUMBER</b>	11.8
<b>TITLE</b>	Governance Report - Local Authority Project Register Update
<b>REFERENCE</b>	<b>841490</b>
<b>AUTHOR</b>	Lokesh ANAND, Chief Financial Officer

**RECOMMENDATION**

- (a) **That the Barunga Local Authority receives and notes the updated report on Local Authority Project Funding as at 21 July 2019.**

**BACKGROUND**

Since 2014, the Barunga Local Authority has received a total of \$238,879 in Local Authority Project Funding from the Department of Housing and Community Development. To date, \$227,222.32 of the received funding have been allocated towards various local authority projects.

There is surplus of \$ 2,161.18 from the completed projects and this surplus is added back to the remaining unallocated funds balance.

**As a result, there is still \$13,817.86 remaining unallocated.**

Please find the attached summary and status of the current projects that the Local Authority has allocated funds for.

**ISSUES/OPTIONS/SWOT**

*Nil*

**FINANCIAL CONSIDERATIONS**

*Nil*

**ATTACHMENTS:**

- 1 Barunga Local Authority Project Register 21.07.19.pdf

**Barunga Local Authority Project Funding - as at 21.07.19**

Funding Received from Department	\$	238,879.00
Funds Allocated by Local Authorities	\$	227,222.32
Surplus/(Deficit) from completed projects	\$	2,161.18
<b>Remaining Unallocated funds</b>	<b>\$</b>	<b>13,817.86</b> Contingency Funds

<b>Project ID</b>	<b>Projects</b>	<b>Prject Budget</b>	<b>Actual Expenditure</b>	<b>Project Status</b>
1113808	Shade over the 2 grandstands at the football oval and seating in Cultural Park	\$ 24,000.00	\$ 38,400.27	Seating has been completed. Four grandstand arrived, two has been constructed in place and two waiting for slab to constructed.
1113811	Intall 5 X Solar Lights	\$ 40,000.00	\$ 7,070.80	Lights has been ordered and waiting for delivery and installation.
1113813	Barunga Walking Trail Project	\$ 20,000.00	\$ -	10K Allocated on 16.10.18, Additional 10K allocated 30.04.2019; Quotes has been received, consultation with Jawoyn Association in progress. CSC to assist with mapping of trail.
1113814	Barunga Knowledge Garden	\$ 10,000.00	\$ -	10K Allocated on 30.04.2019; In progress- Update will be provided in next LA meeting.
<b>Total for current projects in progress</b>		<b>\$ 94,000.00</b>	<b>\$ 45,471.07</b>	
<b>Total for Completed Projects</b>		<b>\$ 133,222.32</b>	<b>\$ 131,061.14</b>	
<b>Grand Total</b>		<b>\$ 227,222.32</b>	<b>\$ 176,532.21</b>	

**GENERAL BUSINESS**

<b>ITEM NUMBER</b>	11.9
<b>TITLE</b>	Council Financial Report - June 2019 Expenditure Report
<b>REFERENCE</b>	841462
<b>AUTHOR</b>	Lokesh ANAND, Chief Financial Officer

**RECOMMENDATION**

- (a) **That the Barunga Local Authority receives and notes the Financial (Expenditure) Report for the month of June 2018-19 financial year.**

**BACKGROUND**

As per the *Local Government Act 2008* and Guideline 8, the Council is to submit a current financial report of actuals against the latest approved budget for the Local Authority area.

**ISSUES/OPTIONS/SWOT**

There are underspends/overspends in few activities as outlined in the attached expenditure report. The brief explanation for these underspends/overspends for each directorate is as follow:

**Directorate of Corporate Governance:**

The total of underspend under this directorate is \$34,644. The major activity contributing to this underspend was Activity 110 – Fixed Assets (\$64,580) that projects were under process and underspend will be carried forward in 2019-20 capital budget. **Activity 138 Local Authority Projects (\$32,653) was overspend**

**Directorate of Commercial Services:**

The total of overspend under this directorate is \$39,203. The majority of activity contributing to this overspend is activity 318 Outcome Payments CDP (\$34,750) that was due to more outcome payments received and high project management fees than budgeted amount.

**Directorate of Council and Community Services:**

The total underspend under this directorate is \$47,433. The major reason for this underspend is the vacant positions and staff absences under few programs. Also, some of the invoices from suppliers are in process, resulting in activities have underspends for the reporting period.

**Other Services:**

The total of underspend under other services is \$119,416. The major activity contributed to this is Northern Territory Government Special Purpose Grant for oval lights that was under progress and invoices were also under payment process.

**FINANCIAL CONSIDERATIONS**

*Nil*

**ATTACHMENTS:**

- 1 Barunga Local Authority - Expenditure Report 30.06.2019.pdf

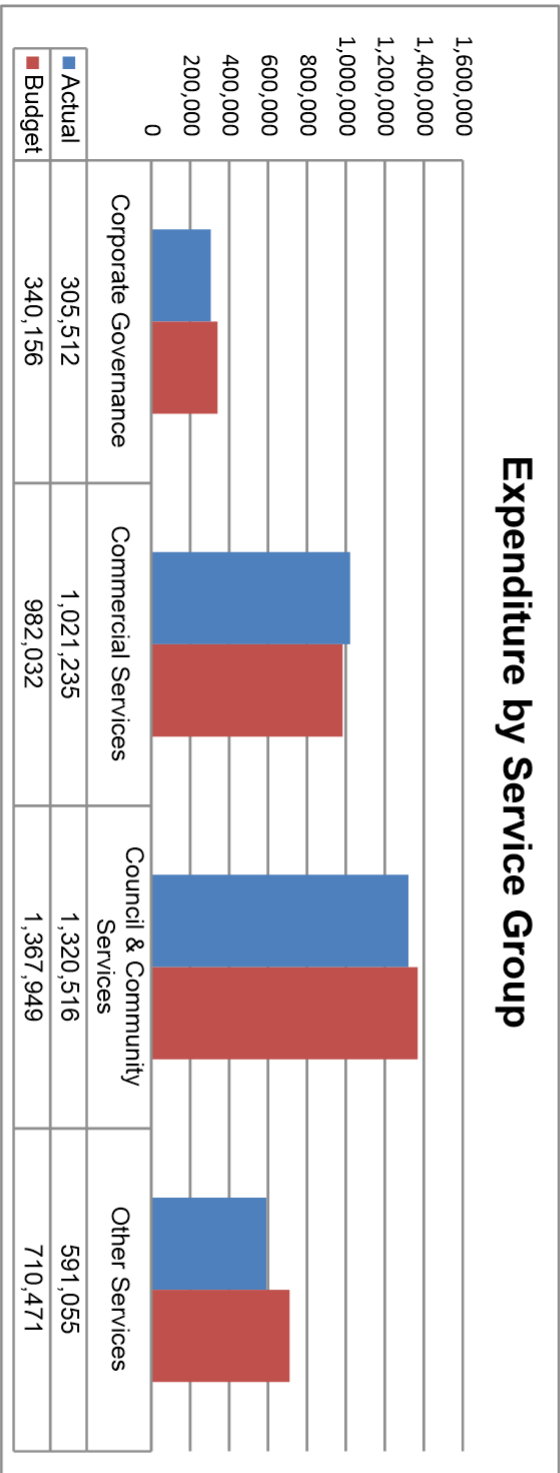


# Roper Gulf Regional Council Barunga Expenditure Report as at 30th June 2019

**Expenditure by Service**  
 Corporate Governance  
 Commercial Services  
 Council & Community Services  
 Other Services  
**Total Expenditure**

	June 2019 Actual	June 2019 Budget	June 2019 Variance	Proportion of Budget Spent
Corporate Governance	305,512	340,156	34,644	90%
Commercial Services	1,021,235	982,032	39,203	104%
Council & Community Services	1,320,516	1,367,949	47,433	97%
Other Services	591,055	710,471	119,416	83%
<b>Total Expenditure</b>	<b>3,238,319</b>	<b>3,400,609</b>	<b>162,290</b>	<b>95%</b>

## Expenditure by Service Group



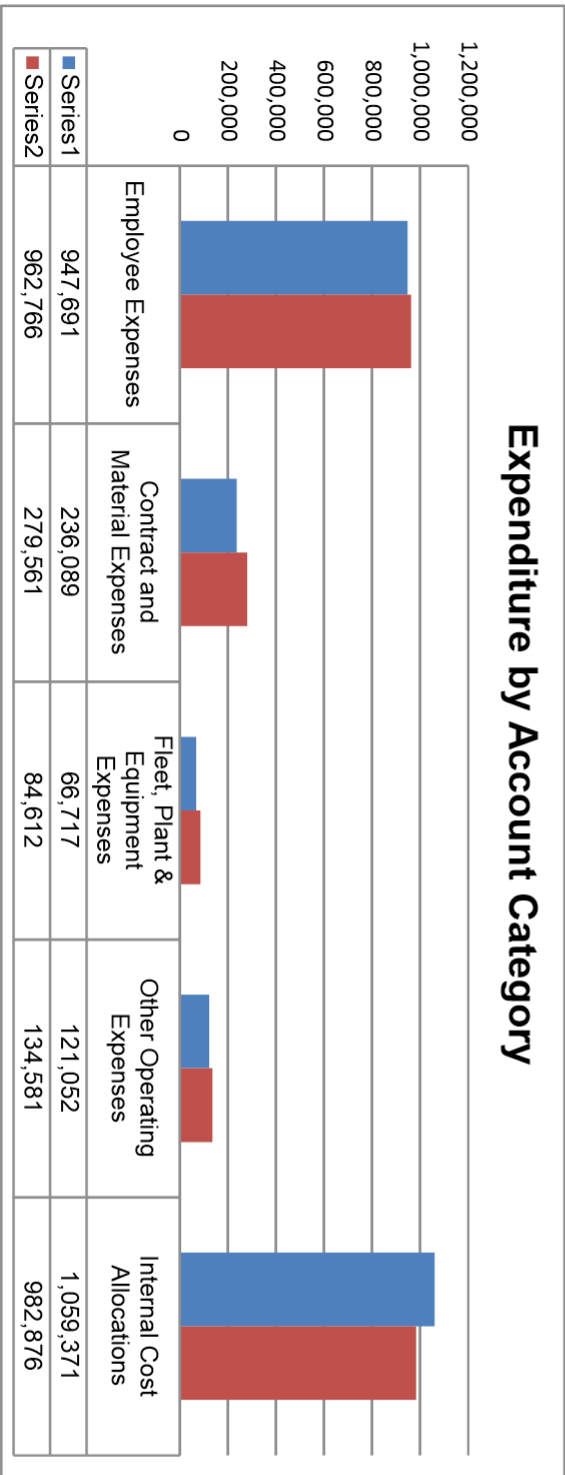




## Roper Gulf Regional Council Barunga Expenditure Report as at 30th June 2019

Expenditure by Account Category	June 2019	June 2019	June 2019	Annual Budget	Proportion of Budget Spent
	Actual	Budget	Variance		
Employee Expenses	947,691	962,766	15,075	962,766	98%
Contract and Material Expenses	236,089	279,561	43,472	279,561	84%
Fleet, Plant & Equipment Expenses	66,717	84,612	17,894	84,612	79%
Other Operating Expenses	121,052	134,581	13,529	134,581	90%
Internal Cost Allocations	1,059,371	982,876	76,494	982,876	108%
Capital Expenditure	807,399	956,212	148,813	956,212	84%
<b>Total Expenditure</b>	<b>3,238,319</b>	<b>3,400,609</b>	<b>162,290</b>	<b>3,400,609</b>	<b>95%</b>

### Expenditure by Account Category



## Roper Gulf Regional Council Barunga Expenditure Report as at 30th June 2019



Activity Listing	June 2019 Actual	June 2019 Budget	June 2019 Variance	Annual Budget	Explanation
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### Corporate Governance

110 - Assets Management - Fixed Assets	44,697	109,276	64,580	109,276	The budgeted capital expense for building and infrastructure- most of work completed and unspent fund will be rolled over in 2019-20 capital budget.
115 - Asset Management - Mobile Fleet & Equipment	166,152	166,152	0	166,152	
132 - Local Authority	2,989	3,552	563	3,552	Immaterial variance
138 - Local Authority Project	66,145	33,492	<b>32,653</b>	33,492	Please find attached project register for details.
202 - Staff Housing	25,530	27,685	2,155	27,685	Immaterial variance
<b>Sub Total</b>	<b>305,512</b>	<b>340,156</b>	<b>34,644</b>	<b>340,156</b>	

### Commercial Services

220 - Territory Housing Repairs and Maintenance Contract	374	500	126	500	Immaterial variance
221 - Territory Housing Tenancy Management Contract	135,645	135,498	<b>148</b>	135,498	Immaterial variance
241 - Airstrip maintenance Contracts	14,942	14,967	25	14,967	Immaterial variance

## Roper Gulf Regional Council

### Barunga

### Expenditure Report as at 30th June 2019

Activity Listing	June 2019 Actual	June 2019 Budget	June 2019 Variance	Annual Budget	Explanation
242 - Litter Collection and Slashing External Contracts	27,813	28,021	207	28,021	Immaterial variance
246 - Commercial Australia Post	11,326	11,379	53	11,379	Immaterial variance
314 - Service Fee - CDP	746,384	741,668	4,717	741,668	Immaterial variance
318 - Outcome Payments - CDP	84,750	50,000	34,750	50,000	The overspend is due to more outcome payments than budgeted that leads to high project management fees.
<b>Sub Total</b>	<b>1,021,235</b>	<b>982,032</b>	<b>39,203</b>	<b>982,032</b>	
Council & Community Services					
111 - Council Services General	320,448	328,601	8,153	328,601	Immaterial variance
160 - Municipal Services	499,588	487,010	12,578	487,010	The overspend is due to more overspend on salaries and wages.
161 - Waste management	64,701	73,340	8,639	73,340	The budgeted expense for materials and contracts not yet incurred.
162 - Cemeteries Management	964	1,964	1,000	1,964	Immaterial variance
164 - Local Emergency Management	2,117	2,279	161	2,279	Immaterial variance
169 - Civic Events	3,117	3,075	42	3,075	Immaterial variance
170 - Australia Day	1,088	1,088	0	1,088	
200 - Local roads maintenance	20,772	22,929	2,157	22,929	Immaterial variance
201 - Street lighting	25,319	27,000	1,681	27,000	Immaterial variance
341 - Commonwealth Aged Care Package	10,972	11,840	868	11,840	Immaterial variance

# Roper Gulf Regional Council Barunga

## Expenditure Report as at 30th June 2019



Activity Listing	June 2019 Actual	June 2019 Budget	June 2019 Variance	Annual Budget	Explanation
344 - Commonwealth Home Support Program	3,287	4,610	1,323	4,610	Immaterial variance
346 - Indigenous Broadcasting	38,550	45,355	6,806	45,355	The staff absence leads to underspend on wages.
348 - Library	37,235	42,041	4,806	42,041	The under spend on staff wages.
350 - Centrelink	59,242	69,020	9,778	69,020	There is less expense due to staff absences and less wages.
356 - NDIS – Information, Linkages and Capacity Building	0	100	100	100	Immaterial variance
381 - Animal Control	64	100	36	100	Immaterial variance
401 - Night Patrol	172,496	178,011	5,515	178,011	Immaterial variance
404 - Indigenous Sports and Rec Program	47,643	58,803	11,161	58,803	The underspend is on staff wages and salaries.
407 - Remote Sports and Recreation	2,121	1,500	621	1,500	Immaterial variance
410 - National Youth Week	600	400	200	400	Immaterial variance
416 - Youth Vibe Grant	0	600	600	600	
421 - SPG - Fit For Life	8,164	5,082	3,082	5,082	The project completed and budgeted funds fully consumed.
423 - SPG - Diversion Evenings	2,028	3,200	1,172	3,200	The less incurred on food and cleaning than budgeted.
<b>Sub Total</b>	<b>1,320,516</b>	<b>1,367,949</b>	<b>47,433</b>	<b>1,367,949</b>	



## Roper Gulf Regional Council

### Barunga

### Expenditure Report as at 30th June 2019

Activity Listing	June 2019 Actual	June 2019 Budget	June 2019 Variance	Annual Budget	Explanation
<b>Other Services</b>					
464 - NT Govt Special Purpose Grants	542,124	661,540	119,416	661,540	The project was under progress and unspend funds rolled over in budget 2019-20
472 - REIF Barunga Heavey Vehicle Ro	48,931	48,931	0	48,931	
<b>Sub Total</b>	<b>591,055</b>	<b>710,471</b>	<b>119,416</b>	<b>710,471</b>	
<b>Total Expenditure</b>	<b>3,238,319</b>	<b>3,400,609</b>	<b>162,290</b>	<b>3,400,609</b>	

**GENERAL BUSINESS**

<b>ITEM NUMBER</b>	11.10
<b>TITLE</b>	Remote Sport Voucher Scheme (RSVS)
<b>REFERENCE</b>	<b>828979</b>
<b>AUTHOR</b>	Brodie Bishop, Regional Coordinator Sport & Recreation

**RECOMMENDATION**

- (a) **That the Barunga Local Authority receives and notes the Remote Sports Voucher Scheme Report.**

**BACKGROUND**

The Remote Sports Voucher Scheme will be delivered in seven of Roper Gulf Regional Councils towns.

- Barunga
- Beswick
- Jilkminggan
- Bulman
- Ngukurr
- Numbulwar
- Borroloola

The Remote Sports Voucher Scheme preference form was completed in October of last year. The preference form was completed via community engagement. Community Safety Coordinators and the Regional Sport and Recreation Coordinator went into each class in each community across the region and conducted a survey that lead too which programs each community would like to attend their community.

The Attached document lists what programs will be coming to which community on which date. Some of these dates are subject to change, due to dates conflicting.

**ISSUES/OPTIONS/SWOT**

If there is any ceremony or cultural issues conflicting with these dates and or activities, can you please provide feedback, so a variation can be submitted.

**FINANCIAL CONSIDERATIONS**

*Nil*

**ATTACHMENTS:**

- 1 SportsVoucher.pdf

Roper Gulf Regional Council  
Sports Voucher

Council	Community	Approved Y/N	Paid	Signed Agreement Receipt	Agreement #	Activity Provider	Proposed Month	Start Date	End Date
Roper Gulf Regional Council	Barunga		18-19			NRL	Aug-19	05-08-19	09-08-19
Roper Gulf Regional Council	Borrooloola		19-20			Tennis NT	Aug-19	12-08-19	15-08-19
Roper Gulf Regional Council	Borrooloola		19-20			Touch Football	Sep-19	02-09-19	05-09-19
Roper Gulf Regional Council	Bulman		18-19			Basketball	Sep-19	09-09-19	13-09-19
Roper Gulf Regional Council	Jilkminggan		18-19			Basketball	Sep-19	16-09-19	20-09-19
Roper Gulf Regional Council	Beswick (Wugularr)		18-19			Basketball	Sep-19	16-09-19	20-09-19
Roper Gulf Regional Council	Numbulwar		18-19			Basketball	Sep-19	23-09-19	27-09-19
Roper Gulf Regional Council	Borrooloola		19-20			Cricket	Oct-19	14-10-19	18-10-19
Roper Gulf Regional Council	Ngukurr		18-19			Basketball	Oct-19	14-10-19	17-10-19
Roper Gulf Regional Council	Borrooloola		18-19			Basketball	Oct-19	14-10-19	17-10-19
Roper Gulf Regional Council	Ngukurr		18-19			NRL	Oct-19	28-10-19	31-10-19
Roper Gulf Regional Council	Numbulwar		18-19			NRL	Nov-19	04-11-19	08/11/219
Roper Gulf Regional Council	Borrooloola		19-20			swimming nt	Nov-19	04-11-19	07-11-19
Roper Gulf Regional Council	Barunga		19-20			Cricket	Nov-19	11-11-19	15-11-19
Roper Gulf Regional Council	Barunga		19-20			Softball	Apr-20	08-04-20	11-04-20
Roper Gulf Regional Council	Bulman		19-20			Netball	Apr-20	20-04-20	23-04-20
Roper Gulf Regional Council	Jilkminggan		19-20			Netball	Apr-20	28-04-20	01-05-20
Roper Gulf Regional Council	Ngukurr		19-20			Netball	May-20	05-05-20	08-05-20
Roper Gulf Regional Council	Beswick (Wugularr)		19-20			Netball	May-20	14-05-20	17-05-20
Roper Gulf Regional Council	Numbulwar		19-20			Gymnastics	May-20	18-05-20	21-05-20
Roper Gulf Regional Council	Ngukurr		19-20			Gymnastics	May-20	25-05-20	28-05-20
Roper Gulf Regional Council	Jilkminggan		19-20			Gymnastics	Jun-20	01-06-20	04-06-20
Roper Gulf Regional Council	Beswick (Wugularr)		18-19			NRL	Jun-20	09-06-20	12-06-20

**GENERAL BUSINESS**

<b>ITEM NUMBER</b>	11.11
<b>TITLE</b>	Annual Civic Events and Festival Commitments
<b>REFERENCE</b>	829350
<b>AUTHOR</b>	Prue LANE, Communications Coordinator

**RECOMMENDATION**

- (a) **That the Barunga Local Authority reviews the relevant Council confirmed list of annual Civic Events and Festivals:**
- **Australia Day**
  - **Clean Australia Day**
  - **ANZAC Day**
  - **NAIDOC Week**
  - **Barunga Festival**
  - **Yugul Mangi Festival**
  - **Borrooloola and District Show**
  - **Great Northern Clean Up**
  - **Never Never Festival**
  - **Walaman Festival**
  - **Citizenship Ceremonies**
  - **Numbulwar Numbirindi Festival**

**BACKGROUND**

At the Ordinary Meeting of Council on 17 September 2017 Council confirmed its annual commitment to civic events and festivals within the Roper Region.

- (a) That Council endorse providing support to the following Civic Events and Festivals.
- Australia Day
  - Clean Australia Day
  - ANZAC Day
  - NAIDOC Week
  - Barunga Festival
  - Yugul Mangi Festival
  - Borrooloola and District Show
  - Great Northern Clean Up
  - Never Never Festival
  - Walaman Festival
  - Citizenship Ceremonies

**ISSUES/OPTIONS/SWOT**

Council provides facilities and resources to support these events and needs to ensure there is adequate funding and resources available. Council would like the Local Authorities to provide their thoughts on the 2019 Events relevant to their community, as to run them more smoothly and what the communities would actually like to do with these events.

**ATTACHMENTS:**

- 1 2020 Events calendar - DRAFT.pdf



Day	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					
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**GENERAL BUSINESS**

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<b>ITEM NUMBER</b>	11.12
<b>TITLE</b>	Aged Care Update
<b>REFERENCE</b>	<b>836498</b>
<b>AUTHOR</b>	Sharon HILLEN, General Manager Infrastructure Services and Planning

**RECOMMENDATION**

- (a) **That the Barunga Local Authority receives and notes the update on Aged Care in Barunga Community.**

**Home Care Package Clients (HCP)**

Home Care Packages are designed for those who have more complex care needs that go beyond what the Commonwealth Home Support Programme can provide. There are four (4) levels of care with level one (1) being basic care needs to level four (4) which cater to high care needs.

Services which can be (but are not always) included in this package:

Personal care; Nursing; Allied Health and Therapy Services; Specialised Support; Meal Preparation and Diet; Domestic Assistance; Home Maintenance; Home modification; Goods, equipment and assistive technology; Transport and Social Support.

**HCP Clients in Barunga - 1****Commonwealth Home Support Program Clients (CHSP)**

The Commonwealth Home Support Program helps seniors access basic support services and assists them in living safely and independently in their own homes.

Services which can be (but not always) included in this package:  
Meals and Other Food Services; Respite Care; Equipment; Transport and Social Support.

**CHSP Clients in Barunga - 3****ATTACHMENTS:**