



AGENDA

BARUNGA LOCAL AUTHORITY MEETING

MONDAY, 25 NOVEMBER 2019

Notice is given that the next Barunga Local Authority Meeting of the Roper Gulf Regional Council will be held on:

- Monday, 25 November 2019
- The Conference Room
- Council Service Delivery Centre, Barunga
- Commencing at 10:00AM

Your attendance at the meeting will be appreciated.

Phillip LUCK
CHIEF EXECUTIVE OFFICER

BARUNGA CURRENT MEMBERSHIP:

List Members of LA

Elected Members

1. Mayor Judy MacFARLANE
2. Deputy Mayor Helen LEE - Chairperson
3. Cr Selina ASHLEY – On Leave until 17 December 2019
4. Cr Deanna KENNEDY

Appointed Members

1. Anita PAINTER
2. Nell BROWN
3. Vita BRINJEN
4. Anne-Marie LEE
5. Jeffrey McDONALD
6. Freddy SCRUBBY
7. Mavis JUMBIRI
8. Joyce BULUMBARA

MEMBERS: 12

COUNCIL: 4

LA: 8

QUORUM: 7 (minimum requirement)

PROVISIONAL: 5

Explanatory Note:

Meetings must meet a 'quorum' of 50% + 1 of all members.

If no quorum, but a majority of appointed members (50% + 1) a 'provisional meeting' can be held.

During a 'provisional meeting', all agenda items may be discussed, and minutes must be kept.

Members at a 'provisional meeting' may by majority vote make recommendations to Council, however the recommendations shall be considered as those of a 'provisional meeting' rather than a Local Authority.

A 'provisional meeting' does not have the powers or function delegated to a Local Authority, and it cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings, (not for Informal Meetings or Roper Gulf Regional Council Employees during their hours of work).

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant”.

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan”

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CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER	5.1
TITLE	Confirmation of Previous Minutes
REFERENCE	864066
AUTHOR	Ashleigh Anderson, Local Authority Coordinator

RECOMMENDATION

That the Barunga Local Authority:

- (a) **Confirms the minutes taken at the Barunga Local Authority Meeting held on 02 October 2019, to be a correct record of that meetings decisions and proceedings; and**
- (b) **Confirms the minutes taken at the Barunga Local Authority Meeting held on 24 October 2019, to be a correct record of that meetings decisions and proceedings.**

BACKGROUND

The Barunga Local Authority met with a quorum on 02 October 2019 at 10:00am, attached are the recorded minutes from that meeting.

The Barunga Local Authority met and held a provisional meeting on 24 October 2019 at 10:00am, attached are the recorded minutes from that meeting.

The next Barunga Local Authority is scheduled to be held on **Tuesday 11 February 2019 at 10:00am.**

ATTACHMENTS:

- 1 Barunga Local Authority 2019-10-24 [863292].DOCX**
- 2 Barunga Local Authority 2019-10-02 [852259].DOCX**



MINUTES OF THE BARUNGA LOCAL AUTHORITY MEETING HELD AT THE
CONFERENCE ROOM COUNCIL SERVICE DELIVERY CENTRE, BARUNGA ON
THURSDAY, 24 OCTOBER 2019 AT 10:00AM

PRESENT/STAFF/GUESTS

1.1 Elected Members

- Deputy Mayor Helen LEE – **Chairperson**

1.2 Appointed Members

- Anita PAINTER
- Nell BROWN
- Freddy SCRUBBY
- Mavis JUMBIRI

1.3 Staff

- Marc GARDNER – General Manager Corporate Services and Sustainability
- Ashleigh ANDERSON – Local Authority Coordinator
- Susan GILLIES – Council Services Coordinator

1.4 Guests

- Ambrose BULUMBARA – Traditional Owner
- Christine MANTELL – Department of Local Government, Housing and Community Development
- Pethie LYONS – CSIRO

MEETING OPENED

The Barunga Local Authority Meeting opened at 10:19am as a **PROVISIONAL** meeting. The Chairperson welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

WELCOME TO COUNTRY

APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

50/2019 RESOLVED (Freddy SCRUBBY/Mavis JUMBIRI)

CARRIED

- (a) That the Barunga Local Authority recommends that the apologies from Mayor Judy MacFARLANE, Councillor Deanna KENNEDY, Local Authority Members Anne-Marie LEE, Joyce BULUMBARA be accepted and notes Councillor Selina ASHLEY's leave of absence; and
- (b) That the Barunga Local Authority notes the Jeffrey McDONALD was absent without apology for the second meeting consecutively.

CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

51/2019 RESOLVED (Vita BRINJEN/Helen LEE)

CARRIED

- (a) That the Barunga Local Authority recommends that the minutes taken at the Barunga Local Authority Meeting held on Wednesday 02 October 2019 are confirmed to be a correct record of that meetings decisions and proceedings at the next Barunga Local Authority Meeting.

CALL FOR ITEMS OF OTHER BUSINESS

12.1 Police in Community

DISCLOSURES OF INTEREST

There were no declarations of interest at this Barunga Local Authority.

BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

52/2019 RESOLVED (Mavis JUMBIRI/Neil BROWN)

CARRIED

- (a) That the Barunga Local Authority receives and notes the Action List;
- (b) That the Barunga Local Authority recommends that all completed Action List items be removed;
- (c) That the Barunga Local Authority recommends that \$10,000 of 2019-20 Local Authority Project Funding be allocated towards the Barunga Playground upgrades; and
- (d) That the Barunga Local Authority recommends a request of in-kind support come from Council for the Barunga Youth Café.

INCOMING CORRESPONDENCE

Nil

OUTGOING CORRESPONDENCE

Nil

GENERAL BUSINESS

11.1 ROPER RIVER WATER RESOURCE ASSESSMENT

53/2019 RESOLVED (Mavis JUMBIRI/Anita PAINTER) CARRIED

- (a) That the Barunga Local Authority receives and notes the presentation from CSIRO Land and Water pertaining to the Roper River Water Resource Assessment and the indigenous water values, rights, interests and development goals.

The meeting was adjourned for Lunch 11:59am – 12:15pm

11.2 YOUR VOICE, YOUR COMMUNITY CAMPAIGN

54/2019 RESOLVED (Freddy SCRUBBY/Anita PAINTER) CARRIED

- (a) That the Barunga Local Authority receives and notes the feedback from the Your Voice, Your Community Campaign by the Department of Local Government, Housing and Community Development.

11.3 DRAFT LOCAL GOVERNMENT BILL

55/2019 RESOLVED (Helen LEE/Vita BRINJEN) CARRIED

- (a) That the Barunga Local Authority receives and notes the presentation pertaining to the draft *Local Government Bill* from the Department of Local Government, Housing, and Community Development.

11.4 ELECTED MEMBER REPORT

56/2019 RESOLVED (Freddy SCRUBBY/Mavis JUMBIRI) CARRIED

- (a) That the Barunga Local Authority receives and notes the Elected Member Report.

11.5 BARUNGA KNOWLEDGE GARDEN - COST ESTIMATE FOR SEATING

57/2019 RESOLVED (Anita PAINTER/Vita BRINJEN) CARRIED

- (a) That the Barunga Local Authority notes the estimated cost of the seating and propose a more cost effective style/type be investigated; and
(b) That the Barunga Local Authority recommends the allocation of \$10,000 from the 2019-20 Local Authority Project Funding to be put towards the Barunga Knowledge Garden.

11.6 BARUNGA BOTTOM CAMP TRACK AROUND LOTS 208,209 AND 210

58/2019 RESOLVED (Vita BRINJEN/Anita PAINTER) CARRIED

- (a) That Local Authority receives and notes the updates on sealing bottom camp track to mitigate dust issues.

OTHER BUSINESS

12.1 POLICE IN COMMUNITY

59/2019 RESOLVED (Freddy SCRUBBY/Anita PAINTER)

CARRIED

- (a) That the Barunga Local Authority recommends that Council write a letter to the Commander regarding Police entering into restricted and ceremonial grounds in Barunga.

CLOSE OF MEETING

The meeting terminated at 1:13pm.

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Barunga Local Authority Meeting HELD ON Thursday, 24 October 2019 AND CONFIRMED Tuesday, 25 November 2019.

Chairperson



MINUTES OF THE BARUNGA LOCAL AUTHORITY MEETING HELD AT THE
CONFERENCE ROOM COUNCIL SERVICE DELIVERY CENTRE, BARUNGA
ON WEDNESDAY, 02 OCTOBER 2019 AT 10:00AM

PRESENT/STAFF/GUESTS

1.1 Elected Members

- Deputy Mayor Helen LEE – **Chairperson**;
- Councillor Deanna KENNEDY.

1.2 Appointed Members

- Nell BROWN;
- Vita BRINJEN;
- Anne-Marie LEE;
- Freddy SCRUBBY;
- Joyce BULUMBARA;

1.3 Staff

- Marc GARDNER – General Manager Corporate Services and Sustainability;
- Ashleigh ANDERSON – Local Authority Coordinator;
- Brodie BISHOP – Regional Sport and Recreation Coordinator;
- Susan GILLES – Council Services Coordinator;
- Samantha PHELAN – Veterinarian

1.4 Guests

- Moira McCREESH – Department of Health

MEETING OPENED

The Barunga Local Authority Meeting opened at 10:13am with **QUORUM**. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

WELCOME TO COUNTRY

APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

30/2019 RESOLVED (Anne-Marie LEE/Vita BRINJEN)

CARRIED

- (a) That the Barunga Local Authority accepts the apologies from Mayor Judy MacFARLANE, Local Authority Members Anita PAINTER and Mavis JUMBIRI noting that Local Authority Member Jeffrey McDONALD was absent without apology and Councillor Selina ASHLEY's leave of absence.

CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

31/2019 RESOLVED (Deanna KENNEDY/Joyce BULUMBARA)

CARRIED

- (a) That the Barunga Local Authority confirms the draft minutes taken at the Barunga Local Authority on Tuesday 30 April 2019, to be a correct record of its decisions and proceedings.

CALL FOR ITEMS OF OTHER BUSINESS

12.1 Next Local Authority Meeting Date;

12.2 Dark Spots in Community;

12.3 Tap at Heritage Park;

12.4 Leaking Septic at Lot 214;

12.5 Fencing Issues;

12.6 Local Authority Projects for 2019-20;

12.7 Toilets and Water for Cemetery;

12.8 Toilet and Shower Block for Norforce Park.

DISCLOSURES OF INTEREST

There were no declarations of interest at this Barunga Local Authority.

BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

32/2019 RESOLVED (Anne-Marie LEE/Vita BRINJEN)

CARRIED

- (a) That the Barunga Local Authority receives and notes the Action List; and
(b) That the Barunga Local Authority approves the removal of all completed Action List items;

33/2019 RESOLVED (Joyce BULUMBARA/Vita BRINJEN)

CARRIED

- (c) That the Barunga Local Authority requests that Council supports the Youth Café Project and makes it a Community Priority; and
(d) That the Barunga Local Authority requests that Council investigates options for the Youth Café to be held, with the suggestion being that the Sport and Recreation Hall and outdoor staged be considered as the primary location.

INCOMING CORRESPONDENCE

Nil

OUTGOING CORRESPONDENCE

Nil

GENERAL BUSINESS**11.1 ANIMAL MANAGEMENT REPORT**

32/2019 RESOLVED (Anne-Marie LEE/Freddy SCRUBBY) *CARRIED*

- (a) That the Barunga Local Authority receives and notes the Animal Management Report for June 2019;
- (b) That the Barunga Local Authority receives and notes the information regarding the introduction of Animal Management By-Laws; and
- (c) That the Barunga Local Authority requests that a Community Meeting be held relating to the possible introduction of Animal Management By-Laws.

11.2 ELECTED MEMBER REPORT

33/2019 RESOLVED (Joyce BULUMBARA/Neil BROWN) *CARRIED*

- (a) That the Barunga Local Authority receives and notes the Elected Member Report.

11.3 LA001 - LOCAL AUTHORITY POLICY

34/2019 RESOLVED (Vita BRINJEN/Anne-Marie LEE) *CARRIED*

- (a) That the Barunga Local Authority receives and notes the updated Local Authority Policy.

11.4 LOCAL AUTHORITY MEETING ATTENDANCE

35/2019 RESOLVED (Freddy SCRUBBY/Deanna KENNEDY) *CARRIED*

- (a) That the Barunga Local Authority receives and notes the attendance records for the members of the Barunga Local Authority between 24 April 2018 to 30 April 2019.

11.5 CHAIRPERSON FOR THE LOCAL AUTHORITY

36/2019 RESOLVED (Joyce BULUMBARA/Freddy SCRUBBY) *CARRIED*

- (a) That the Barunga Local Authority receives and notes the information regarding the appointment of a Chairperson of the Barunga Local Authority; and
- (b) That the Barunga Local Authority appoints Deputy Mayor Helen LEE as Chairperson for a period of 12 Month(s), with Vita BRINJEN to act as Chairperson in the absence of Deputy Mayor.

11.6 REMOTE SPORT VOUCHER SCHEME (RSVS)

37/2019 RESOLVED (Anne-Marie LEE/Neil BROWN) *CARRIED*

- (a) That the Barunga Local Authority receives and notes the Remote Sports Voucher Scheme Report.

11.7 ANNUAL CIVIC EVENTS AND FESTIVAL COMMITMENTS**38/2019 RESOLVED (Vita BRINJEN/Freddy SCRUBBY)****CARRIED**

(a) That the Barunga Local Authority reviews the relevant Council confirmed list of annual Civic Events and Festivals:

- Australia Day;
- Clean Australia Day;
- ANZAC Day;
- NAIDOC Week;
- Barunga Festival;
- Yugul Mangi Festival;
- Borroloola and District Show;
- Great Northern Clean Up;
- Never Never Festival;
- Walaman Festival;
- Citizenship Ceremonies;
- Numbulwar Numbirindi Festival.

11.8 COUNCIL FINANCIAL REPORT - 31 AUGUST 2019**39/2019 RESOLVED (Anne-Marie LEE/Joyce BULUMBARA)****CARRIED**

(a) That the Barunga Local Authority receives and notes the Financial (Expenditure) Report for the month of August 2019-20 financial year; and

(b) That the Barunga Local Authority requests a full costing for the oval lights be followed up and presented to the Local Authority.

11.9 2018-19 LOCAL AUTHORITY PROJECT FUNDING**40/2019 RESOLVED (Deanna KENNEDY/Freddy SCRUBBY)****CARRIED**

(a) That the Barunga Local Authority receives and notes the signed Certification for 2018-19 Local Authority Project Funding.

11.10 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT REGISTER UPDATE**41/2019 RESOLVED (Anne-Marie LEE/Vita BRINJEN)****CARRIED**

(a) That the Barunga Local Authority receives and notes the updated report on Local Authority Project Funding as at 15 September 2019; and

(b) That the Barunga Local Authority allocates \$12,236.39 of Local Authority Project Funding towards upgrades of the playground including fencing installation, roof installation and additional equipment.

OTHER BUSINESS**12.1 NEXT LOCAL AUTHORITY MEETING DATE****42/2019 RESOLVED (Freddy SCRUBBY/Deanna KENNEDY)****CARRIED**

(a) That the Barunga Local Authority elected to move the Barunga Local Authority Meeting date on the 15 October 2019 to Thursday 24 October 2019 at 10:00am.

12.2 DARK SPOTS IN COMMUNITY

43/2019 RESOLVED (Joyce BULUMBARA/Freddy SCRUBBY) *CARRIED*

- (a) That the Barunga Local Authority requests that a Map of the Dark Sports in Community be made in consultation with the Local Authority Members.

12.3 TAP AT HERITAGE PARK

44/2019 RESOLVED (Anne-Marie LEE/Deanna KENNEDY) *CARRIED*

- (a) That the Barunga Local Authority requests that Council investigate the installation of a Tap in Heritage Park.

12.4 LEAKING SEPTIC AT LOT 214

45/2019 RESOLVED (Anne-Marie LEE/Vita BRINJEN) *CARRIED*

- (a) That the Barunga Local Authority requests that Council send a letter to the Department of Local Government, Housing and Community Development regarding a leaking septic tank on Lot 214, raising the Health concerns about children swimming in the swimming hole near the leaking septic tank.

12.5 FENCING ISSUES

46/2019 RESOLVED (Joyce BULUMBARA/Neil BROWN) *CARRIED*

- (a) That the Barunga Local Authority requests that Council raise concerns regarding fencing in the Barunga Community with the Department of Local Government, Housing and Community Development and advocate on behalf of the Community to have those fencing issues resolved.

12.6 LOCAL AUTHORITY PROJECTS FOR 2019-20

47/2019 RESOLVED (Freddy SCRUBBY/Joyce BULUMBARA) *CARRIED*

- (a) That the Barunga Local Authority makes the resurfacing and irrigation of the Football Oval and Softball Oval as a priority project for the 2019-20 Local Authority Projects.

12.7 TOILETS AND WATER FOR CEMETERY

48/2019 RESOLVED (Deanna KENNEDY/Joyce BULUMBARA) *CARRIED*

- (a) That the Barunga Local Authority requests that Council investigate costings for installation of a Toilet block and access to water at the Cemetery.

12.8 ABULTION BLOCK FOR NORFORCE PARK

49/2019 RESOLVED (Anne-Marie LEE/Joyce BULUMBARA) *CARRIED*

- (a) That the Barunga Local Authority requests that Council obtains costings for the installation of a Toilet/Shower block in Norforce Park.

CLOSE OF MEETING

The meeting terminated at 2:17pm.

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Barunga Local Authority Meeting HELD ON Wednesday, 02 October 2019 AND CONFIRMED Thursday, 25 November 2019.

Chairperson

BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER	8.1
TITLE	Action List
REFERENCE	865094
AUTHOR	Ashleigh Anderson, Local Authority Coordinator

RECOMMENDATION:

That the Barunga Local Authority:

- (a) **Receives and notes the Action List; and**
- (b) **Approves the removal of all completed Action List Items.**

Current Actions

Date	Item No	Agenda Item	Action Required	Responsible Person	Status	Update
24.04.18	11.6	Speed Bump Installation	Install additional Speed Bumps	GM IS&P	Ongoing	Email sent to project on 11 November requesting the purchase of 12 metal speed bumps.
21.08.18	12.1	Knowledge Garden	Purchase of seating	GM IS&P	Ongoing	Seating options are being investigated
12.02.19	12.1	Knowledge Garden plaque	Plaques for placement in Knowledge Garden	LA Members	Ongoing	Community Consultation, LA members to discuss with families in Barunga.
12.02.19		Healthy Community Walking Trail	Projects to provide full costing on work completed.	GM IS&P	In Progress	Cracker Dust Supplied. Total Spent: \$2,019.46 (inc GST).
30.04.19	19.5	Weed Information	Posters to be displayed on Public Notice Board	CSC / SASO	Complete	Posters are displayed.
02.10.19	11.1	Animal Management By-Law Consultation	Community Consultation Survey to be conducted	GM CS&E	In Progress	Community Survey in development
02.10.19	11.7	Barunga Oval Lights	Full Costing of the Oval Light Project to be provided	GM IS&P	Complete	Total Spent: \$534,500 (exc GST)
02.10.19	12.2	Dark Spots	CSC to meet with LA members to map out Dark Sports	CSC	Ongoing	Meeting did not proceed, a new date and time needs to be agreed upon.
2.10.19	12.3	Tap in Heritage Park	LA Members to locate place for tap installation.	LA Members	New	LA to confirm tap to be located at shade structure.

Date	Item No	Agenda Item	Action Required	Responsible Person	Status	Update
24.10.19	8.1	Cemetery Map	Obtain copy of Barunga Cemetery Burial Map from Flinders University	CSC	Ongoing	Email sent to Claire Smith from Flinders University

Long Term and Advocacy

Date	Item No	Agenda Item #	Action Required	Responsible Person	Status	Update
24.04.18	11.6	Norforce Park Tap	Installation of a new Tap in Norforce Park	GM IS&P	Ongoing	No Lot number so PWC will not install a watermeter. A subdivision is required to progress.
30.04.19	19.6	Playground Upgrades	Installation of new Roof / Fence / Softfall and Equipment	GM IS&P	Ongoing	
02.10.19	8.1	Youth Cafe	Council to investigate options to hold Youth Café, LA Requests In-Kind Support from Council	GM CS&E	Ongoing	Drug and alcohol are looking for an alternative location.
02.10.19	12.4	Leaking Septic	Letter to be written to DLGHCD regarding leaking septic	DLGHCD – Advocacy Only	In Progress	Department is aware and currently investigating.
02.10.19	12.5	Fencing	Letter to be written to DLGHCD about fencing issues.	DLGHCD – Advocacy Only	Ongoing	Letter sent to Katie Williams from DLGHCD (remote housing)
02.10.19	12.7	Toilet/Water in Cemetery	LA members to detail requirements for Toilet Block	LA Members	Ongoing	Options currently being investigated.
02.10.19	12.8	Toilet/Show er Block in Norforce Park	Installation of Toilet/Shower Block	GM IS&P	Ongoing	No Lot number so PWC will not install a meter. A subdivision is required to progress

ATTACHMENTS:

There are no attachments for this report.

OUTGOING CORRESPONDENCE

ITEM NUMBER 10.1
TITLE Outgoing Correspondence
REFERENCE 866158
AUTHOR Ashleigh Anderson, Local Authority Coordinator

RECOMMENDATION

That the Barunga Local Authority receives and notes the Outgoing Correspondence.

Date Sent	Sender	Receiver	Subject	Document ID	Send Method
12 Nov 19	Phillip Luck	Katie Williams	Barunga Fencing Issues	866157	Email

ATTACHMENTS:

1 Barunga Fencing Issues_001.pdf

Katie Williams
Remote Housing
NT Government Centre
Ground Floor
First Street, Katherine NT 0850

11 November 2019

Dear Ms Williams,

RE: Fencing issues in Barunga Community

At a Local Authority Meeting held on 2 October 2019, the Barunga Local Authority Members were advised of concerns about fencing of Public Housing Lots in Barunga Community by residents.

Residents have concerns about their safety in houses where the fencing is in a state of disrepair or non-existent. Because of the condition of the fences, some residents are unable to keep their animals secure. It has also been reported that residents are impacted by other people's animals, and feral animals such as pigs and buffalo entering into their yards and causing issues.

Being unable to secure their yard also leaves residents vulnerable to anti-social behaviours from other members of the community and outsiders. As such the Local Authority is requesting the Department of Local Government, Housing and Community Development provides a statement on the department policy relating to fencing in Barunga. This statement can be provided to residents or back through the Local Authority for dissemination.

Alternatively we invite you to attend the next Barunga Local Authority Meeting on 25 November 2019 at 10:00am at the Roper Gulf Regional Council Service Delivery Centre in Barunga Community to further discuss this matter.

Should you have any further questions, please do not hesitate to contact me.

Kind Regards,



Phillip Luck
Chief Executive Officer



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GENERAL BUSINESS



ITEM NUMBER	11.1
TITLE	Elected Member Report
REFERENCE	865098
AUTHOR	Ashleigh Anderson, Local Authority Coordinator

RECOMMENDATION

That the Barunga Local Authority receives and notes the Elected Member Report.

BACKGROUND

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at www.ropergulf.nt.gov.au and can be provided upon request and all the Roper Gulf Regional Council offices.

The Ordinary Meeting of Council held a meeting in Beswick on Wednesday 30 October 2019 decisions from that meeting include

- **That Council:**
 - Receives and notes the Nyiranggulung Ward Report;
 - Approves the recommendations from the Barunga Local Authority Meeting held on 02 October 2019;
 - Approves the recommendations from the Manyallaluk Local Authority Meeting held on 14 October 2019;
 - Receives and notes the report pertaining to the results of the 2019 Community Satisfaction Survey and 2019 Youth Community Satisfaction Survey;
 - Draws the winner of the 2019 Community Satisfaction Survey – Daphne Mawson was named the winner;
 - Receives and notes the Local Authority Project updates;
 - Adopts the draft 2018-19 Annual Report, including its Financial Statements, as a true and accurate report on the goals outlined in the 2018-19 Regional Plan, in accordance with the *Local Government Act 2008* section 199, with amendments to formatting for publishing purposes;
 - Receives and notes the report from Deloitte Financial Auditors;
 - Receives and notes complaints of a breach of Ceremonial area whilst completing works to remove surplus car bodies;
 - To investigate restricted work areas;
 - Erect no entry signs in and around Restricted Work Areas;
 - Agrees to wait for traditional discussions to occur, before taking any further actions;
 - Develop a register of Community Contacts for each community pertaining to cultural issues and areas.

ATTACHMENTS:

GENERAL BUSINESS

ITEM NUMBER	11.2
TITLE	Council Services Report
REFERENCE	866149
AUTHOR	Susan Gillies, Council Service Coordinator

RECOMMENDATION

That the Barunga Local Authority receives and notes the Council Services Report

BACKGROUND**Core Services***111 – Councils Services General*

- Larisa Lee, Senior Administrative Support Officer. Her position also supports Manyallaluk and she currently spends one day per fortnight in Manyallaluk;
- Office Cleaner position currently in recruitment phase.

160 – Municipal Services.

- All municipal staff are undertaking certificate 3 in civil operations;
- Water pump underwent repairs costing \$450 now having issues starting the pump;
- Drains have been cut throughout the community and awaiting the wet season;
- Cemetery generator has been replaced and a register of usage is in place;
- A culvert has been installed near lot 233 to improve drainage and works done to improve the access to lots 233 and 234;
- New bins have been allocated where required and replacements are on hand;
- Softball oval, Noreforce Park, Culture Park and Heritage Park were all in good condition and well maintained;
- AFL Oval lights are now fully functional and there was a light up event on Friday 7 of June 2019;
- New AFL goal posts have now been installed and the fencing around the oval is complete;
- Barunga Waste facility has experience several occasions of illegal dumping, including wet concrete, clean-up work has occurred as part of the certificate 3 training;
- Four new grandstand shades have arrived and two have been constructed and installed at the softball oval. The two for AFL oval are awaiting construction and placement after the fencing has occurred;
- The old team shelters on AFL oval have been removed, new structures need to be purchased to replace these along with team benches;
- Ongoing mowing and whipper snipping;
- Paid Lawn mowing services not in high demand as the grass is not growing in the dry season;
- Easy street patching of potholes around the community has been done;
- Clifford McDonald has returned to his role on a part time basis as his health improves his hours will be adjusted;
- Work Health and Safety monthly focus sessions are occurring as part of the staff meeting, Daphne has agreed to be the Work Health and Safety representatives for Barunga;
- CDP has not asked us for a host agreement;

- Still need to replace the palm at the entrance to the community which was lost in high winds;
- Barunga Arnhem Crows football and softball teams are doing well in local competitions;
- Arnhem Crows Sporting Association is now incorporated;
- Hard waste continues to be collected regularly;
- Housing contractors have completed the new builds in Barunga. These have now been allocated;
- Six new lights, five LED and one solar were installed around the community;
- Works at old crossing have commenced to create amphitheater style seating, reinforcing material required to complete the job;
- Festival meeting planned for Thursday 14 November 2019;
- Had First interagency safety meeting - these to occur bi-monthly;
- Completed airstrip maintenance;
- Animal management issues with bullock, donkeys and Buffalo coming into the community for feed. Dogs and children attacking them.

Agency Services

346 – Indigenous Broadcasting

- Delma McCartney is performing the role of Media Officer, Broadcasting most days; She is undertaking a certificate in Business Administration through Bachelor. She was awarded TEABBA Indigenous broadcaster of the year;

348 – Libraries

- The Library remains unhomed, the position is vacant and in the recruitment phase;

350 – Centrelink

- Daphne Talbot has been appointed as the Centrelink agent she has successfully completed Human Service Agent Training;

404 - Indigenous Sport and Recreation

- Currently no staff working in the sport and Recreation Space. Undergoing recruitment;

401 – Community Safety

- All night Patrol positions are full and the team are performing regular patrols.

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS

ITEM NUMBER	11.3
TITLE	Council Financial Report - 31 October 2019
REFERENCE	866151
AUTHOR	Jasjit Rai, Financial Accountant

RECOMMENDATION

That the Barunga Local Authority receives and notes the Financial (Expenditure) Report for the month of October 2019-20 financial year.

BACKGROUND

As per the *Local Government Act* and Guideline 8, the Council is to submit a current financial report of actuals against the latest approved budget for the Local Authority area.

ISSUES/OPTIONS/SWOT

There are underspends and overspends in few activities as outlined in the attached expenditure report. The brief explanation for these underspends and overspends for each directorate are as follows:

Directorate of Corporate Governance:

The total of underspend under this directorate is \$75,190. The major activities contributing to this underspend were Activity 110 – Fixed Assets (\$37,247) and Activity 115 – Mobile Fleet and Equipment (\$16,667) that is the part of capital budget 2019-2020 and will be incurred this year.

Directorate of Commercial Services:

The total of overspend under this directorate is \$383. The majority of activity contributing to this overspend is activity 314 - Service fee CDP. The contract is now finished but there were some late invoices received from last year. The budget will be adjusted in November to reflect this.

Directorate of Council & Community Services:

The total underspend under this directorate is \$150,483. The major reason for this underspend is the vacant positions and staff absences under few programs. Also, some of the invoices from suppliers are in process, resulting in activities having underspends for the reporting period.

Other Services:

The total overspend under other services is \$83,062. The major activity contributing to this is Activity 464 – Northern Territory Government Special Purpose Grant for the Barunga Oval Lights. The Project was closed on 30 September 2019 and the overspent is just because of timing issues and late invoices.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Barunga Local Authority - Expenditure Report 31.10.2019.pdf

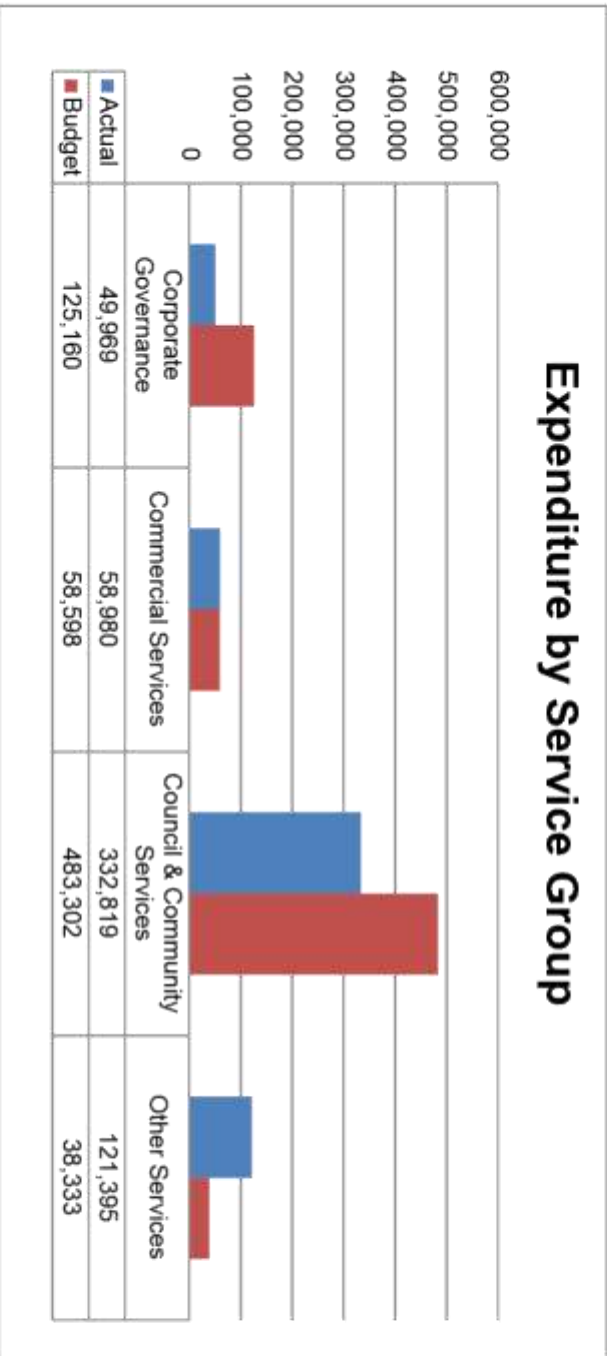
Roper Gulf Regional Council Barunga

Expenditure Report as at 31 October 2019

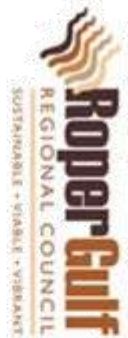


Expenditure by Service	Oct-19	Oct-19	Oct-19	Annual of Budget Spent
	Actual	Budget	Variance	
Corporate Governance	49,969	125,160	75,190	375,479
Commercial Services	58,980	58,598	383	175,793
Council & Community Services	332,819	483,302	150,483	1,449,905
Other Services	121,395	38,333	83,062	115,000
Total Expenditure	563,164	705,392	142,229	2,116,177
				80%

Expenditure by Service Group

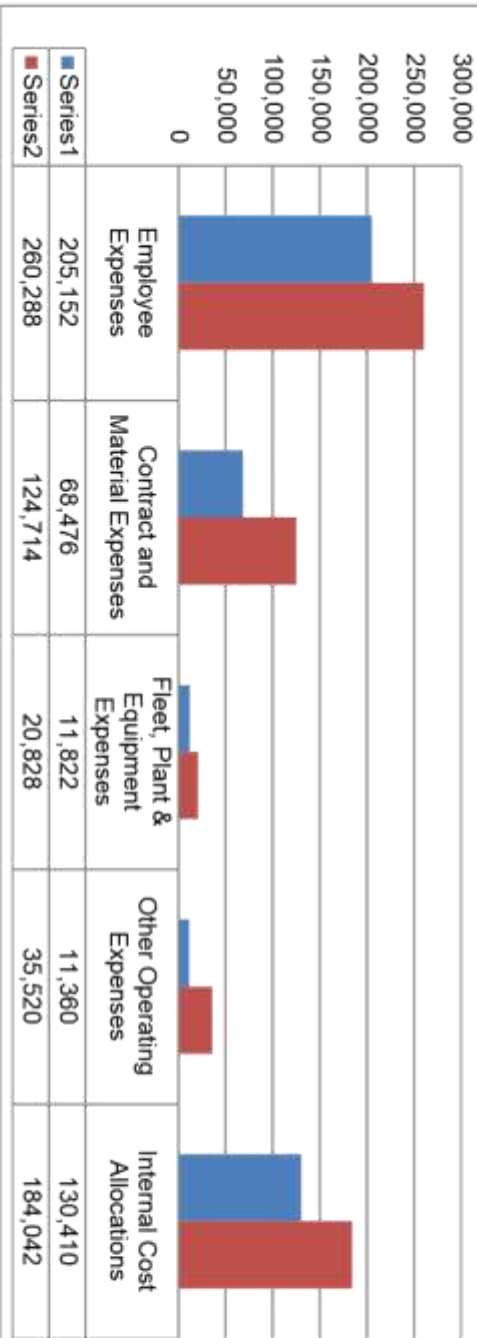


Roper Gulf Regional Council Barunga Expenditure Report as at 31 October 2019



Expenditure by Account Category	Oct-19	Oct-19	Oct-19	Annual Budget	Percentage of Budget Spent
	Actual	Budget	Variance		
Employee Expenses	205,152	260,288	55,136	780,865	79%
Contract and Material Expenses	68,476	124,714	56,238	374,141	55%
Fleet, Plant & Equipment Expenses	11,822	20,828	9,006	62,485	57%
Other Operating Expenses	11,360	35,520	24,160	106,559	32%
Internal Cost Allocations	130,410	184,042	53,633	552,126	71%
Capital Expenditure	135,944	80,000	55,944	240,000	170%
Total Expenditure	563,164	705,392	142,229	2,116,177	80%

Expenditure by Account Category



Roper Gulf Regional Council Barunga Expenditure Report as at 31 October 2019



Activity Listing	Oct-19 Actual	Oct-19 Budget	Oct-19 Variance	Annual Budget	Explanation
Corporate Governance					
110 - Assets Management - Fixed Assets	67	37,314	37,247	111,943	Funds budgeted for capital expense and lease expense, not spent yet.
115 - Asset Management - Mobile Fleet & Equipment	0	16,667	16,667	50,000	Capital expenditure budgeted for forklift and not incurred yet.
132 - Local Authority	1,161	1,969	808	5,908	Local authority meeting was cancelled on 27th August and did not spend on allowances and catering.
138 - Local Authority Project	36,347	49,653	13,307	148,960	Please see attached project register for more details.
202 - Staff Housing	12,394	19,556	7,161	58,668	Repair and maintenance cost incurred is less than budgeted on staff housing.
Corporate Governance Total	49,969	125,160	75,190	375,479	
Commercial Serv.					
220 - Territory Housing Repairs and Maintenance Contract	191	0	191	0	Immaterial variance
221 - Territory Housing Tenancy Management Contract	36,011	44,174	8,163	132,522	Underspend on staff wages due to staff absences.

Roper Gulf Regional Council Barunga

Expenditure Report as at 31 October 2019



Activity Listing	Oct-19 Actual	Oct-19 Budget	Oct-19 Variance	Annual Budget	Explanation
241 - Airstrip maintenance Contracts	1,198	1,667	469	5,000	Immaterial variance
242 - Litter Collection and Slashing External Contracts	6,793	9,090	2,298	27,271	Immaterial variance
246 - Commercial Australia Post	2,734	3,667	932	11,000	Immaterial variance
314 - Service Fee - CDP	12,054	0	12,054	0	Project was finished in Barunga on 30th June and late invoices received and paid. Budget will be adjusted in next revision.
Commercial Serv. Total	58,980	58,598	383	175,793	

Council & Comm. Serv

111 - Council Services General	81,111	115,420	34,309	346,259	Underspend due to staff absence and vacant positions that lead to less wages and other operating expense.
160 - Municipal Services	119,582	171,372	51,790	514,117	Underspend due to staff absence and vacant positions that lead to less wages and other operating expense.
161 - Waste management	14,272	34,280	20,008	102,840	Budgeted expenses for material and contracts not spent. Internal workshop not charged due to no repata and maintenance request.
162 - Cemeteries Management	0	3,333	3,333	10,000	
164 - Local Emergency Management	258	919	660	2,756	Immaterial variance

Roper Gulf Regional Council

Barunga

Expenditure Report as at 31 October 2019



Activity Listing	Oct-19 Actual	Oct-19 Budget	Oct-19 Variance	Annual Budget	Explanation
170 - Australia Day	0	100	100	300	
171 - Naidoc Week	976	133	842	400	Overspend on food and cleaning for Naidoc Week celebrations. Budget will be adjusted in next revision.
200 - Local roads maintenance	248	3,500	3,253	10,500	Budgeted expenses for materials and contracts not spent yet.
201 - Street lighting	1,308	4,293	2,985	12,880	Underspend due to no request for repair and maintenance of street lights.
341 - Commonwealth Aged Care Package	2,417	4,132	1,716	.	Underspend due to not expense on food and cleaning yet
344 - Commonwealth Home Support Program	145	1,820	1,675	5,460	Underspend due to not expense on food and cleaning yet
346 - Indigenous Broadcasting	8,389	15,537	7,148	46,612	Underspend due to staff absence on wages and salaries.
348 - Library	6,309	15,143	8,834	45,429	Underspend due to staff absence on wages and salaries.
350 - Centrelink	22,696	25,416	2,720	76,249	Immaterial variance
401 - Night Patrol	55,249	63,882	8,632	191,645	Staff absence and vacant positions
404 - Indigenous Sports and Rec Program	7,963	21,811	13,848	65,433	Underspend due to staff absence and other operating expenses.
407 - Remote Sports and Recreation	0	1,209	1,209	3,627	
416 - Youth Vibe Grant	0	833	833	2,500	
423 - SPG - Diversion Evenings	0	167	167	500	



Roper Gulf Regional Council Barunga Expenditure Report as at 31 October 2019

Activity Listing	Oct-19 Actual	Oct-19 Budget	Oct-19 Variance	Annual Budget	Explanation
498 - Energy Efficiency and Sustainability Grant	11,895	0	11,895	0	The amount spent on supply and installation of solar panels. The budget will be adjusted in next budget revision.
Council & Comm. Serv Total	332,819	483,302	150,483	1,437,509	
Other Services					
464 - NT Govt Special Purpose Grants	121,395	38,333	83,062	115,000	The budgeted capital expenditure for whole year spent. \$6,395 was overspent and Budget will be adjusted in next revision.
Other Services Total	121,395	38,333	83,062	115,000	
Total Expenditure	563,164	705,392	142,229	2,103,781	

GENERAL BUSINESS



ITEM NUMBER	11.4
TITLE	Governance Report - Local Authority Project Register Update
REFERENCE	866155
AUTHOR	Jasjit Rai, Financial Accountant

RECOMMENDATION

That the Barunga Local Authority receives and notes the updated report on Local Authority Project Funding as at 27 October 2019.

BACKGROUND

Since 2014, the Barunga Local Authority has received a total of \$238,879 in Local Authority Project Funding from the Department of Housing and Community Development. To date, \$227,222.32 of the received funding have been allocated towards various local authority projects.

There is surplus of \$579.71 from the completed projects and this surplus is added back to the remaining unallocated funds balance.

Please find the attached summary and status of the current projects that the Local Authority has allocated funds for. Due to the previous meeting on 24 October 2019 being a provisional meeting, the allocated funds of \$22,236.00 towards the playground repairs and maintenance and \$10,000 towards the Barunga Knowledge Garden have not been added until the Barunga Local Authority confirms those minutes.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

1 Barunga Local Authority Project Register 27.10.2019.pdf

Barunga Local Authority Project Funding - as at 27.10.19

Funding Received from Department	\$	238,879.00
Funds Allocated by Local Authorities	\$	227,222.32
Surplus/(Deficit) from completed projects	\$	579.71
Remaining Unallocated funds	\$	12,236.39
Funding 2019-20 (not yet received)	\$	53,960.00
		Contingency Funds

Project ID	Projects	Prict Budget	Actual Expenditure	Project Status
1113808	Shade over the 2 grandstands at the football oval and seating in Cultural Park	\$ 24,000.00	\$ 38,400.27	Seating has been completed. Four grandstand arrived, two has been constructed in place and two waiting for slab to constructed. Additional funds will be covered by the Barunga Oval Lights Project underspend.
1113813	Barunga Walking Trail Project	\$ 20,000.00	\$ 1,835.88	10K Allocated on 16.10.18, Additional 10K allocated 30.04.2019; CSC and muns marked the trail; Jawoyn Association Chair has approved the use of the Jawoyn Seasons Sign and poster from the Sharing Country 30 Year celebration.
1113814	Barunga Knowledge Garden	\$ 10,000.00	\$ -	10K Allocated on 30.04.2019; In progress- Update will be provided in next LA meeting. Project steam are sourcing the seating
	Total for current projects in progress	\$ 54,000.00	\$ 40,236.15	
	Total for Completed Projects	\$ 173,222.32	\$ 172,642.61	
	Grand Total	\$ 227,222.32	\$ 212,878.76	