



AGENDA

BARUNGA LOCAL AUTHORITY MEETING

THURSDAY, 03 NOVEMBER 2022

Notice is given that the next Barunga Local Authority Meeting of the Roper Gulf Regional Council will be held on:

Thursday, 03 November 2022 at 1:30pm
The Conference Room Council Service Delivery Centre, Barunga

Via Video/Phone Conference

ID #: (03) 9260 8565
Guest Pin: 6183

Your attendance at the meeting will be appreciated.

A handwritten signature in black ink, appearing to read 'Marc Gardner', is positioned above the name and title.

Marc GARDNER
CHIEF EXECUTIVE OFFICER

BARUNGA CURRENT MEMBERSHIP:**Elected Members**

1. Councillor Helen LEE;

Appointed Members

1. Anne-Marie LEE;
2. Nell BROWN;
3. Freddy SCRUBBY;
4. Danielle BUSH;
5. Charlane BULUMBARA; and
6. Vita BRINJEN.

MEMBERS: 8

COUNCIL: 1

LOCAL AUTHORITY: 7

QUORUM: 5 (minimum requirement)

PROVISIONAL: 3 (minimum requirement)

EXPLANATORY NOTE:

Meetings must meet a quorum of 50% + 1 of all Members.

If no quorum is achieved, a provisional meeting can be held in one third of the total members (elected members and appointed members) are present.

During a provisional meeting, all agenda items may be discussed, and minutes must be kept.

Members at a provisional meeting may by majority vote make recommendations to Council. However, the recommendations shall be considered as those of a provisional meeting rather than a quorum meeting of the Local Authority.

A provisional meeting does not have the power or functions delegated to a Local Authority and cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings (not for informal meetings or Roper Gulf Regional Council Employees during their hours of work).

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

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	Nil.	

15 CLOSED SESSION

- 15.1 Confirmation of the Barunga Local Authority Meeting Previous Confidential Minutes (*provided under separate cover*)

The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

16 CLOSE OF MEETING

CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER	7.1
TITLE	Barunga Local Authority Meeting Previous Minutes
REFERENCE	1299236
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Barunga Local Authority confirms the minutes from the meeting held on 05 July 2022, including the confidential minutes and affirms them to be a true and accurate record of that meetings decisions and proceedings.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Barunga Local Authority met on Tuesday, 05 July 2022 at 10:00am, having attained a **QUORUM**. Attached are the recorded minutes for the Local Authority to review.



ISSUES/OPTIONS/SWOT

There are no more scheduled Barunga Local Authority Meetings for the remainder of the 2022 calendar year.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1   Barunga Local Authority 2022-07-05 [2057] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, BARUNGA LOCAL
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE
DELIVERY CENTRE, BARUNGA
ON TUESDAY, 5 JULY 2022 AT 2:00PM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Councillor Helen LEE;
- Charlane BULUMBARA;
- Nell BROWN;
- Frederick SCRUBBY; and
- Vita BRINJEN.

1.2 Staff

- Marc GARDNER, Chief Executive Officer;
- Debbie BRANSON, Executive Assistant to the Chief Executive Officer;
- Chloe IRLAM, Governance Engagement Coordinator (minute taker);
- David HURST, Acting General Manager Council Services and Community Engagement;
- Liam FARRELL, Council Service Coordinator (Manyallaluk and acting in Barunga);
- Michael McFARLANE, Senior Projects Coordinator; and
- Rodney HOFFMAN, Aboriginal Community Liaison Officer.

1.3 Guests

- Mayor JACK (Chairperson); and
- William BRIDGEMAN, Department of Chief Minister and Cabinet (teleconference).

2 MEETING OPENED

The Barunga Local Authority Meeting opened at 2:12pm with **QUORUM**. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

BAR Q-13/2022 (Vita BRINJEN/Frederick SCRUBBY) CARRIED

That the Barunga Local Authority;

- (a) accepts the tendered apology from Local Authority Chairperson Anne-Marie LEE; and
- (b) notes the absence with no tendered apologies from Local Authority Member Danielle BUSH.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Barunga Local Authority Meeting.

7 CONFIRMATION OF PREVIOUS MINUTES

7.1 BARUNGA LOCAL AUTHORITY MEETING PREVIOUS MINUTES

BAR Q-14/2022 (Charlane BULUMBARA/Helen LEE) CARRIED

That the Barunga Local Authority;

- (a) confirms the minutes from the meeting held on 05 April 2022 and affirms them to be a true and accurate record of that meetings decisions and proceedings; and
- (b) amends the minutes of the previous meeting in relation to item 13.4 as follows:
 - add the words "at the oval" to item (i); and
 - combine dot points (j) and (k).

8 BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

BAR Q-15/2022 (Frederick CRUBBY/Charlane BULUMBARA) CARRIED

That the Barunga Local Authority:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

9 CALL FOR ITEMS OF GENERAL BUSINESS

- Naming of coaches box and scoreboard
- Manyallaluk Local Authority
- Basketball Fencing Project

10 INCOMING CORRESPONDENCE

Nil.

11 OUTGOING CORRESPONDENCE

Nil.

12 OPERATIONAL REPORTS

Nil.

13 GENERAL BUSINESS

13.1 STRONGER FUTURES ACT SUNSETTING

BAR Q-16/2022 (Charlane BULUMBARA/Neil BROWN) CARRIED

That the Barunga Local Authority receives and notes the Stronger Futures Act Sunsetting report.

13.2 BIG RIVERS REGION LIVEABILITY SURVEY REPORT 2022

BAR Q-17/2022 (Frederick SCRUBBY/Helen LEE) CARRIED

That the Barunga Local Authority receives and notes the Big Rivers Region Liveability Survey Report 2022 presented by a representative from the Department of Chief Minister and Cabinet.

13.3 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT

BAR Q-18/2022 (Helen LEE/Vita BRINJEN) CARRIED

That the Barunga Local Authority receives and notes the Local Authority Member Attendance Report.

13.4 LOCAL AUTHORITY PROJECTS UPDATE

BAR Q-19/2022 (Neil BROWN/Vita BRINJEN) CARRIED

That the Barunga Local Authority receives and notes the Local Authority Project Update report.

13.5 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2021 - 31.5.2022

BAR Q-20/2022 (Charlane BULUMBARA/ Frederick SCRUBBY) CARRIED

That the Barunga Local Authority receives and notes the Financial (Expenditure) Report for the period July 2021 to May 2022.

13.6 COUNCIL SERVICES REPORT

BAR Q-21/2022 (Vita BRINJEN/Charlane BULUMBARA) CARRIED

That the Barunga Local Authority;

- a) receives and notes the Council Services Report; and
- b) extend their appreciation to the staff involved in the cleanup, beautification and presentation of the Barunga Community.

13.7 ELECTED MEMBER REPORT

BAR Q-22/2022 (Frederick SCRUBBY/Helen LEE) CARRIED

That the Barunga Local Authority receives and notes the Elected Member report.

Vita BRINJEN left the meeting, the time being 03:24pm.

Vita BRINJEN returned to the meeting, the time being 03:26pm.

Charlane BULUMBARA left the meeting, the time being 03:33pm.

Charlane BULUMBARA returned to the meeting, the time being 03:36pm.

14 OTHER BUSINESS

14.1 NAMING OF COACHES BOX AND SCOREBOARD

BAR Q-23/2022 (Frederick SCRUBBY/Neil BROWN) CARRIED

That the Barunga Local Authority approves the naming as follows;

- Coach box #1: Owen SHIELDS
- Coach box #2: Anthony LEE
- Scoreboard: Gavin HARRISON
- Oval: Phyllis WINJORROTJ/WINJARRA

Note : Confirmation of spelling of the oval's name is to be confirmed at the 11 October 2022 Barunga Local Authority Meeting.

14.2 MANYALLALUK LOCAL AUTHORITY

Mayor JACK raised the issue of lack of member attendance at the Manyallaluk Local Authority meetings and discussed possible options including engaging with the Barunga Local Authority Members.

14.3 BASKETBALL FENCING PROJECT

BAR Q-24/2022 (Vita BRINJEN/ Frederick SCRUBBY) CARRIED

That the Barunga Local Authority requests the Chief Executive Officer to report back to the 11 October 2022 Barunga Local Authority Meeting in regards to the Basketball Fencing Project.

Neil BROWN left the meeting, the time being 04:04 PM

Neil BROWN returned to the meeting, the time being 04:08 PM

15 CONFIDENTIAL ITEMS

MOVE TO CONFIDENTIAL

Pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting was closed to the public to consider the Confidential items of the Agenda:-

15.1 Local Government Representation (Electoral) Reviews 2022 - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s 51(1)(c)(i) (c)(ii) (c)(iii) (c)(iv) (e).*

15.2 Barunga Statement Project - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s 51(1)(e).*

The meeting moved to the Confidential Items at 04:15pm.

15.1 LOCAL GOVERNMENT REPRESENTATION (ELECTORAL) REVIEWS 2022

BAR Q-25/2022 (Freddy SCRUBBY/Charlane BULUMBARA) CARRIED

That the Barunga Local Authority:

- a) receives and notes the report in relation to the Local Government Representation Reviews 2022 and provides feedback to Council; and
- b) makes the decision public.

RETURN TO OPEN

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting was re-opened to the public.

The meeting re-opened to the public at 4:40pm.

15 CLOSE OF MEETING

The meeting closed at 4:41 pm.

This page and the proceeding pages are the Minutes of the Barunga Local Authority Meeting held on Tuesday, 5 July 2022 and confirmed Tuesday, 01 November 2022.

Chairperson Anne-Marie LEE
Confirmed on Tuesday, 01 November 2022

BUSINESS ARISING FROM PREVIOUS MINUTES



ITEM NUMBER	8.1
TITLE	Action List
REFERENCE	1297813
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Barunga Local Authority:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

BACKGROUND

The Action List is a **non-authoritative** reference document for Business Arising out of Previous Minutes.

BARUNGA ACTION LIST

14.1 NAMING OF COACHES BOX AND SCOREBOARD

BAR Q-1/2022

That the Barunga Local Authority approves the naming as follows;

- Coach box #1: Owen SHIELDS
- Coach box #2: Anthony LEE
- Scoreboard: Gavin HARRISON
- Oval: Phyllis WINJORROTJ/WINJARRA

Note : Confirmation of spelling of the oval's name is to be confirmed at the 11 October 2022 Barunga Local Authority Meeting.

*Not completed –
need
confirmation of
spelling of names*

14.3 BASKETBALL FENCING PROJECT

BAR Q-2/2022

That the Barunga Local Authority requests the Chief Executive Officer to report back to the 11 October 2022 Barunga Local Authority Meeting in regards to the Basketball Fencing Project.

*Location and
extent of fence to
be confirmed by
LA*

*Traffic
Management
Plan to be
presented at next
LA*

ATTACHMENTS

Nil.

OUTGOING CORRESPONDENCE

ITEM NUMBER 11.1
TITLE Outgoing Correspondence
REFERENCE 1287428
AUTHOR Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Barunga Local Authority receive and note the Outgoing Correspondence.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

Item No.	Sender	Sent To	Correspondence Details	InfoXpert Number
01	Marc GARDNER, Chief Executive Officer	Council Staff	NT Administrator's Visit	1287313

ISSUES/SWOT

Nil.

FINANCIAL

Nil.

ATTACHMENTS

1 Barunga - Administrator Visit.pdf



2 August 2022

Council Staff
Barunga Community
BARUNGA NT

Postal Address:
PO Box 1321
Katherine NT 0850
ABN: 94746956090

Tel: 08 8972 9000
Fax: 08 8972 3714

Dear Liam, Gayle and staff

NT Administrator's Visit

I am writing on behalf of the Barunga Local Authority, Mayor and Councillors to extend their gratitude to you for the preparation of the grounds and the community in general for the arrival of the NT Administrator.

Please see attached a copy of the letter the Mayor received from the NT Administrator.

Well done, and thank you!

Yours Sincerely

A handwritten signature in black ink, appearing to read 'Marc Gardner', with a long horizontal line extending to the right.

Marc GARDNER
Chief Executive Officer

Encl/





*Government House
Northern Territory*

Mayor Tony Jack
Roper Gulf Regional Council
PO Box 1321
KATHERINE NT 0851

Dear Mayor

Please extend my gratitude to all at Barunga for the opportunity to meet with the Council members and tour the community.

Also please thank the traditional owners, in particular Ms Esther Bulumbara and Councillor Helen Lee for their welcome to country and briefings. I wish you all the very best with your Barunga Statement.

Congratulations to the Arnhem Crows, such a proud group of women achieving great milestones.

I appreciate the considerable time you took to host my visit and I remain very grateful.

Warmest regards to all.

Yours sincerely

A handwritten signature in black ink that reads "Vicki O'Halloran". The signature is written in a cursive, flowing style.

Her Honour the Honourable Vicki O'Halloran AO
Administrator of the Northern Territory

8 July 2022

GENERAL BUSINESS



ITEM NUMBER	13.1
TITLE	Elders Visiting Program
REFERENCE	1299790
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Barunga Local Authority receives and notes the Elders Visiting Program report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

Ms Jody Clarke, Remote Community Engagement Officer – Aboriginal Strategy and Coordination NT Correctional Services, Department of Attorney-General and Justice, Northern Territory Government will present to the Barunga Local Authority on the Elders Visiting Program.

The program is gauging interest with the recruitment of Elders to the program and to provide information to members.

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1   Elders Visiting Program Background.pdf

**Program Name:**

NTDCS Elders Visiting Program

Background

- Indigenous people make up 34 percent of the Northern Territory population (the highest count per capita in Australia).
- Indigenous people have the highest rates of offending, re-offending and victimisation of any other population group within NTDCS making up 85 percent of the adult prison population and a staggering 98 percent in youth detention.
- Reducing the over-representation of Indigenous people in the corrections system is crucial to achieving meaningful and sustained reductions in overall offending, imprisonment and victimisation.
- The purpose and vision of Indigenous Services is to influence and lead/influence policy and practice for our Indigenous cohort and advise/support those at all levels who work with Indigenous within the department. To also maintain dialogue with Indigenous communities and organisations, and explore ways in which offenders, their families and communities can be supported to lead change and strengthen capability within their communities.
- Indigenous solutions. For Indigenous by Indigenous.

Program Description:

The Northern Territory **Elders Visiting Program** was developed in partnership between the NT Department of Justice, Aboriginal and Torres Strait Islander Commission (ATSIC), Community Councils and Elders.

The Elders Visiting Program commenced in 2005 and operates throughout NT Correctional facilities both adult and youth. The program recognizes that cultural contact with Indigenous Elders can improve the reintegration prospects of Indigenous offenders by maintaining links to community and culture while in prison.

The Elders Visiting Program (EVP) objectives are:

1. To support the mental health and wellbeing of Indigenous prisoners by maintaining links to community and culture while in prison; and
2. To improve the reintegration prospects of Indigenous prisoners by talking about behaviors that led to their incarceration and discussing their post release plans, obligations and expectations upon returning to community.

The program provides an important cultural link between Indigenous inmates and Corrections staff, advising staff on cultural and community issues that may impact on an inmate's behaviour or ability to address their offending. They keep the community informed on the offender's progress and also on prison processes such as attending funerals and conducting sorry business. They advise offenders on difficulties they are likely to

face on their release and strive to assist and support them while they readjust back into their communities. Elders are also able to advise corrections on what reintegration options are available within the community and what community hopes and expectations may exist, this can then help to inform a more meaningful and comprehensive release plan.

This program has undergone significant expansion over its lifetime with increasing numbers of communities participating and improved support structures implemented to support the work Elders do with Indigenous people in the correctional centres and in community.

In 2014 the program expanded into a two tier program with the development of regional forums, nominations of the regions being;

- Barkly/Central (Yuendumu, Tennant Creek, Hermannsburg),
- Katherine East and West (Beswick, Ngukurr, Lajamanu, Kalkarindji, Borroloola and Katherine),
- Saltwater/Gulf (Tiwi Islands, Groote Eylandt and Nhulunbuy)

This provides a forum where NTDCS, Elders and stakeholders can identify and discuss concerns and issues impacting on Indigenous offenders from these regions

Program facilitator qualifications:

There are no formal qualifications for the facilitation of this program as it is a cultural based program aimed to address the above mentioned objectives through engagement with recognised respected Elders by their communities with who have the cultural authority to speak on behalf of community and family. The Elders are the facilitators.

The roles of the Elders are;

- Providing an important cultural link between Indigenous prisoners and Corrections staff, advising staff on cultural and community issues that may impact on an prisoners behaviour or ability to address their offending
 - Keep community informed on the prisoners progress and also on prison processes such as attending funerals and conducting sorry business
 - Advise prisoners on difficulties they likely to face on their release and strive to assist and support them while they readjust back into their communities
 - Advise NTDCS on what reintegration options are available within the community hopes and expectations may exist, this can then help to inform a more meaningful and comprehensive release plan
 - Provide in prison counselling and challenging of prisoners on unacceptable behaviours
-
- Respond to the challenge of supporting prisoners to reintegrate into their respective communities and have participated in direct actions and supportive processes to circumvent recidivism



- Facilitate/participate in mediation and conflict resolution with prisoners and other key stakeholders, and in the development and assessment of post release plans, consultations and community based counselling.

Deliverables:

The program aims to achieve the following through both aspects of this program being the prison visits and the regional forums;

- Increased support of the mental health and wellbeing of Indigenous inmates through
- Maintaining links to community and culture while in prison;
- Improved reintegration prospects of Indigenous offenders by talking about behaviours that lead to incarceration;
- Enhanced understanding of post-release plans, obligations and expectations for returning to community; and
- Increased understanding for community to prepare members for prisoner release and then supporting inmates after release.
- Improved communication with all throughcare key stakeholders
- Increased understanding of the throughcare process
- Increased awareness of social constraints and access to services
- Ensured equitable communication process
- Identified best use of resources and funds in addressing problems on the ground with Elders and community.
- Enhanced relationships with communities, issues and trends

Participation Information:

Participants access this program at their own free will whilst the visits with the Elders provides an opportunity for them to exchange information on family/community matters, provides a pathway to conflict resolution, counselling where needed, improvement of their wellbeing and supported pre-and post-release reintegration support.

GENERAL BUSINESS



ITEM NUMBER	13.2
TITLE	Elected Member Report
REFERENCE	1299306
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Barunga Local Authority receives and notes the Elected Member report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at www.ropergulf.nt.gov.au and can be provided upon request at all the Roper Gulf Regional Council offices.

ISSUES/OPTIONS/SWOT**Ordinary Meeting of Council – 28 September 2022**

There were no current minutes from the Nyirranggulung ward available for Council to consider or approve.

Council discussed many topics relating to the Nyirranggulung ward at the September Ordinary meeting including requests for the Chief Executive Officer to open a twenty-one (21) day nomination period to fill the three (3) vacancies on the Bulman Local Authority as well as approval to hold the February 2023 Ordinary meeting of Council in Manyallaluk and Beswick.

Council also requested that a report to the Barunga Local Authority in relation to a permanent Library facility is tabled at the next Barunga Local Authority Meeting and that an irrigation qualified expert be engaged to investigate the Barunga Pump water volumes and pressure; and that a report be prepared on relocating the pump and increasing the capacity.

Council raised an issue of Night Patrol in Beswick and have requested that the Chief Executive Officer investigate unsupervised activities, reporting vehicle incidents and safety issues associated with passengers unrestrained in Council's vehicles.

Council has also decided to formally provide its support in relation to the Erlichia Study at Manyallaluk that will be introduced to the community in the near future.

Ordinary Meeting of Council – 24 August 2022

Council approved the recommendations from the Barunga Local Authority Meeting held on 05 July 2022.

Council noted the recommendations from the following provisional meetings:

- Manyallaluk Local Authority Meeting held on 04 July 2022
- Beswick Local Authority Meeting held on 19 July 2022

Council accepted the resignations submitted by Local Authority member Anthony KENNEDY, Aaron RICKSON and Loretta LINDSAY from the Bulman Local Authority.

Council appointed Anne-Marie RYAN and Brett CAMERON to the Beswick Local Authority.

Council discussed the pilot program in Barunga in conjunction with the Animal Management team to teach kids about the important part dogs play in community life. The “Our Barunga Dogs” book is the result of this program which was facilitated by Story Projects.

Council was informed that the costs for the Beswick playground shade structure are likely to be more than budget but contractors are yet to provide the final account. A report will be prepared for the Council and Local Authority. Council also noted that works have commenced on the upgrade of the Bulman Sports Hall.

Audit and Risk Committee meeting – 17 August 2022

The Audit Committee consists of the following members:

- Independent Member Ian SWAN;
- Independent Member Carolyn EAGLE;
- Councillor John DALYWATER; and
- Councillor Gadrian HOOSAN

There were no matters discussed relating to the Nyirranggulung Ward

Finance and Infrastructure Committee Meeting – 27 July 2022

The Finance and Infrastructure Committee consists of the following members:

- Independent Member Awais UR REHMAN;
- Mayor Tony JACK;
- Deputy Mayor Judy MacFARLANE;
- Councillor Samuel EVANS;
- Councillor Helen LEE;
- Councillor Owen TURNER;
- Councillor Annabelle DAYLIGHT; and
- Councillor Edwin NUNGGUMAJBARR

There were no matters discussed relating to the Nyirranggulung Ward

UPCOMING COUNCIL MEETINGS

31 October 2022	10:00am	Audit and Risk Committee Meeting	RGRC Support Centre, Katherine
26 October 2022	8:30am	Ordinary Meeting of Council	RGRC Service Delivery Centre, Numbulwar
23 November 2022	10:30am	Finance and Infrastructure Committee Meeting	RGRC Support Centre, Katherine

Unless indicated otherwise, all Council meetings are open to the public.

MEETINGS ATTENDED BY THE MAYOR

July	<ul style="list-style-type: none"> • Manyallaluk Local Authority – 04 July 2022 • Barunga Local Authority Meeting – 05 July 2022 • Finance and Infrastructure Committee Meeting – 24 July 2022 • North West Queensland Regional Organisation of Council in Mt Isa – 13 & 14 July 2022
August	<ul style="list-style-type: none"> • Garma Festival of Traditional Cultures – 29 July to 1 August 2022 • Ordinary Meeting of Council (Bulman) – 24 August 2022
September	<ul style="list-style-type: none"> • Hodgson Downs (Minyerri) Local Authority Meeting – 19 September 2022 • Ngukurr Local Authority Meeting – 20 September 2022

	<ul style="list-style-type: none">• Numbulwar Local Authority Meeting – 21 September 2022• Ordinary Meeting of Council – 28 September 2022
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LOCAL AUTHORITY	NUMBER OF VACANCIES
Barunga Local Authority	<i>0</i>
Beswick Local Authority	<i>2</i>
Bulman Local Authority	<i>3</i>
Manyallaluk Local Authority	<i>0</i>

FINANCIAL CONSIDERATIONS

Not Applicable

ATTACHMENTS

Nil.

GENERAL BUSINESS

ITEM NUMBER	13.3
TITLE	Local Authority Member Attendance Report
REFERENCE	1299245
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Barunga Local Authority receives and notes the Local Authority Member Attendance Report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The *Local Government Act 2019* states that Local Authority Members may be removed from a Local Authority if they are absent from two (2) consecutive meetings without approved apologies.

Barunga Local Authority Meetings Member Attendance

Local Authority Meeting Members	12 October 2021	06 December 2021	18 January 2022	25 February 2022	05 April 2022	05 July 2022
Mayor Tony Jack	P	P	Meeting Postponed	Cancelled	-	P
Councilor Helen Lee	P	P	-	-	P	P
Nell Brown	P	P	-	-	NO AP	P
Freddy Scrubby	P	P	-	-	AP	P
Danielle Bush	P	P	-	-	P	NO AP
Charlene Balumbara	P	P	-	-	P	P
Anne-Marie Lee	P	P	-	-	P	AP
Vita Brinjen	P	P	-	-	P	P

Key

P Present at LA

AP Apology given and accepted by LA

NO AP Did not attend LA and did not tender any apologies

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

GENERAL BUSINESS



ITEM NUMBER	13.4
TITLE	Council Services Report
REFERENCE	1299848
AUTHOR	Liam FARRELL, Council Services Coordinator

RECOMMENDATION

That the Barunga Local Authority receives and notes the Council Services Report.

BACKGROUND CORE SERVICES

111 – Councils Services General

- All going well, Community is looking clean and tidy

160 – Municipal Services

- All Municipal Services are being delivered and are going well
- Irrigation for oval has been postponed until after next year
- New flag poles have been installed
- Quotes are being acquired for relocation of irrigation pump

AGENCY SERVICES

314 – Community Development Program (CDP)

- Nil to report

348 – Library

- Recruitment underway for new library officer

350 – Centrelink

- *Nil to Report*

404 – Indigenous Sports and Recreation

- Barunga youth café continues to operate
- Sport and Recreation activities are having good participation

OTHER / MISCELLANEOUS

- Nil to report

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

There are no attachments for this report.

GENERAL BUSINESS



ITEM NUMBER	13.5
TITLE	Federal Direct Enrolment Update - Trial for People Living in Remote Communities
REFERENCE	1294666
AUTHOR	Marc GARDNER, Chief Executive Officer

RECOMMENDATION

That the Barunga Local Authority receives and notes the Federal Direct Enrolment Update - Trial for People Living in Remote Communities report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Australian Electoral Commission (AEC) is committed to improving electoral participation amount Aboriginal and Torres Strait Islanders by working with communities to make voting more accessible for First Nations people.

The AEC will be trialing Federal Direct Enrolment Update (FDEU) in the following communities:

- Barunga
- Beswick
- Borroloola
- Mataranka
- Minyerri
- Ngukurr
- Numbulwar
- Robinson River

The FDEU program is used to assist some Australians to meet their enrolment obligations, without the need to complete an enrolment application.

Roper Gulf will be distributing the information across the communities as well as tabling the information at all upcoming Local Authority Meetings.




ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- 1  FDEU easy read letter.pdf
- 2  FDEU factsheet.pdf
- 3  FDEU trial communities.pdf

Australian Electoral Commission

We will add you to the electoral roll



This letter is to tell you that the **AEC** will add you to the electoral roll.



The electoral roll is the **list of voters** – people who can vote.



We will put you on the electoral roll after **28 days**.



We will use the **address on the letter**.

If the address is correct, you do not need to do anything else.

If the address is wrong:

- fill out Box 1 and Box 3 of the attached letter
- mail the letter to the AEC at Reply Paid 9867 in your capital city.



If you believe you should not be on the electoral roll:

- fill out Box 2 of the attached letter and mail it to the AEC or
- telephone the AEC on 13 23 26.



If having your address on the electoral roll puts you at risk:

- telephone the AEC on 13 23 26.



When you are on the electoral roll **you will have to vote** in:

- Australian elections
- State elections
- Local elections.

aec.gov.au 13 23 26



Federal Direct Enrolment Update (FDEU)

The AEC is committed to supporting the electoral participation of all Australians. The AEC's Federal Direct Enrolment Update (FDEU) program is used to assist some Australians meet their enrolment obligations by applying trusted third party information directly, without the need for that person to complete an enrolment application.

How it works

The AEC is authorised under the *Commonwealth Electoral Act 1918* to collect information from other government agencies for the purpose of maintaining the electoral roll.

The FDEU program applies when sufficient information is available from other government agencies. We will write to you and let you know if we intend to add your name and address to the electoral roll or update your details.



You do not need to reply to the letter if the details are correct.



If the details are incorrect, you have 28 days to respond before any action is taken.



If letters are sent by the AEC, but people no longer live at the address then letters should be 'returned to sender', so they come back to the AEC and we know not to enrol that person at that address.

When individual details are provided to another agency, that agency will have informed you that your information would be shared with other government agencies. The external data received may include details of an individual's surname, given name(s), date of birth, and address.

That data is examined and matched against the electoral roll to identify people who are entitled to enrol and are not currently enrolled, and those who are entitled to enrol but require an update to their enrolment details.

Further information is available at:

aec.gov.au/Enrolling_to_vote/About_Electoral_Roll/direct.htm

FDEU trial

Federal Direct Enrolment Update

The Australian Electoral Commission are trialling Federal Direct Enrolment Update (FDEU) in the following communities in the Northern Territory, Queensland and Western Australia.

Locality

Northern Territory

ALI CURUNG

ALPURRURULAM

ALYANGULA

AMPILATWATJA

BARUNGA

BESWICK

BINJARI

BORROLOOLA

DAGURAGU

FINKE

GALIWINKU

GAPUWIYAK

GUNBALANYA

HERMANNSBURG

ILPARPA

JABIRU

KALKARINDJI

Locality

KALTUKATJARA

KINTORE

MANINGRIDA

MATARANKA

MILIKAPITI

MILINGIMBI

MINIYERI

NAUIYU

NGANMARRIYANGA

NGUKURR

NHULUNBUY

NUMBULWAR

PAPUNYA

PIGEON HOLE

PIRLANGIMPI

RAMINGINING

ROBINSON RIVER

SANTA TERESA

UMBAKUMBA

WADEYE

WARRUWI

WILORA

WURRUMIYANGA

YIRRKALA

Locality

YUENDUMU

MT LIEBIG

Queensland

BADU ISLAND

CAIRNS NORTH

CHERBOURG

COOKTOWN

DOOMADGEE

KIRWAN

PALM ISLAND

SOUTH TOWNSVILLE

THURSDAY ISLAND

TOWNSVILLE CITY

Western Australia

BROOME

CABLE BEACH

DAMPIER PENINSULA

DERBY

GERALDTON

NORTHAMPTON

PERTH

Australian Electoral
Commission

As at 5 September 2022

GENERAL BUSINESS

ITEM NUMBER	13.6
TITLE	Council Financial Report for the period 01.07.2022 - 31.08.2022
REFERENCE	1298766
AUTHOR	Manisha CHAMKUR, Financial Accountant

RECOMMENDATION

That the Barunga Local Authority receives and notes the Council Financial Report for the period July 2022 to August 2022

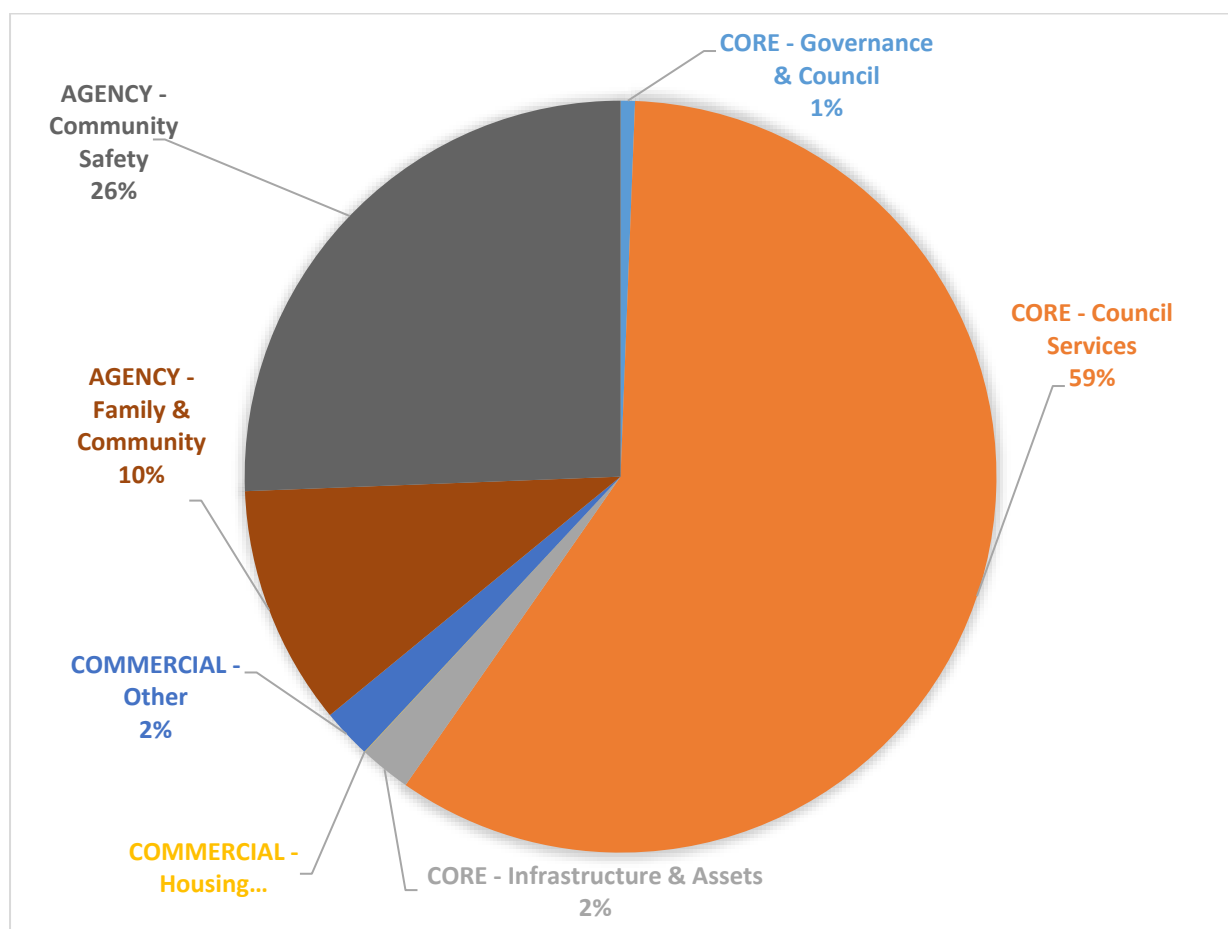
KEY OUTCOME AREA

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

BACKGROUND

As per the *Local Government Act 2019* and its' statutory instruments, the council is to submit a current financial report of actual expenditure against the latest approved budget for the Local Authority area.

The below graph depicts the proportion of accumulated expenditures by service category in the community.



ISSUES/OPTIONS/SWOT

There are underspends/overspends in few activities as outlined in the attached expenditure report. The brief explanation for these underspends/overspends for each division is as follow:

Operating Income:

Council received \$7,428 in operating income for Barunga which is leading to a variance of \$40,175. The major cause in variance is from Local Authority Funding. As per recent Accounting standards, income can only be recognised from tied funds once projects reach stage of completion.

Operating Expenditure:

The total underspend in operating expenditure is \$45,238. The major cause in underspend is from Contract and Materials since no expenses have been incurred for Local Authority Projects and road maintenance.

Capital Expenditure:


The total underspend for capital expenditure is \$1,233. Please see the project register for further detail.

FINANCIAL CONSIDERATIONS

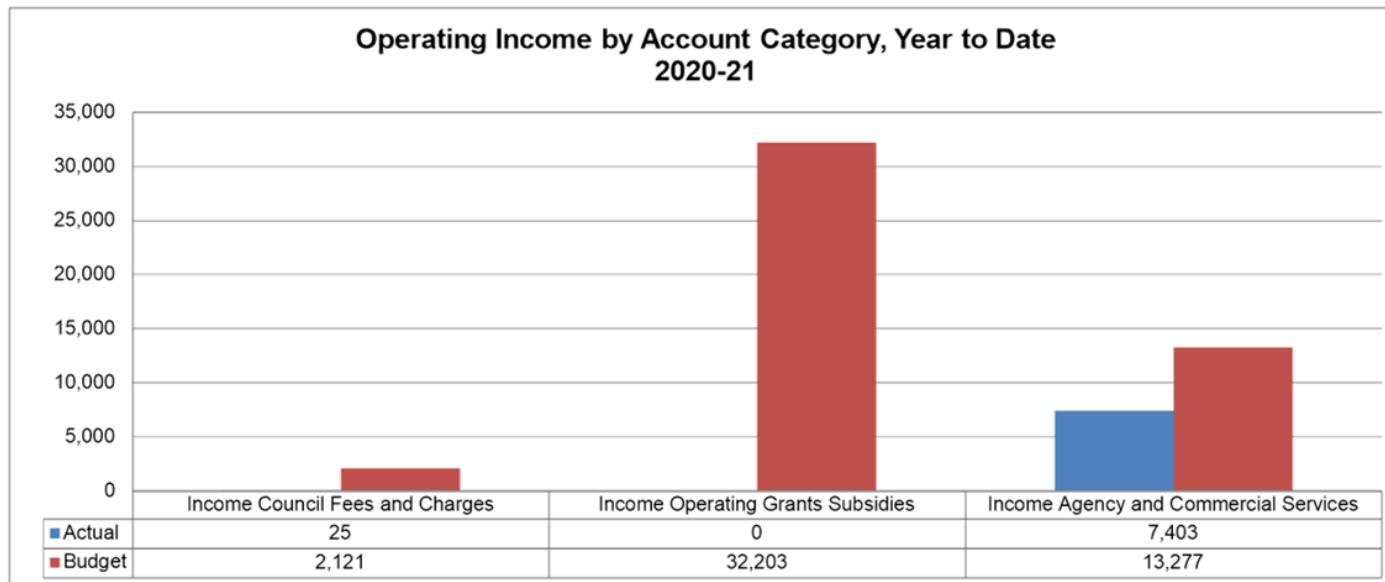
Nil.

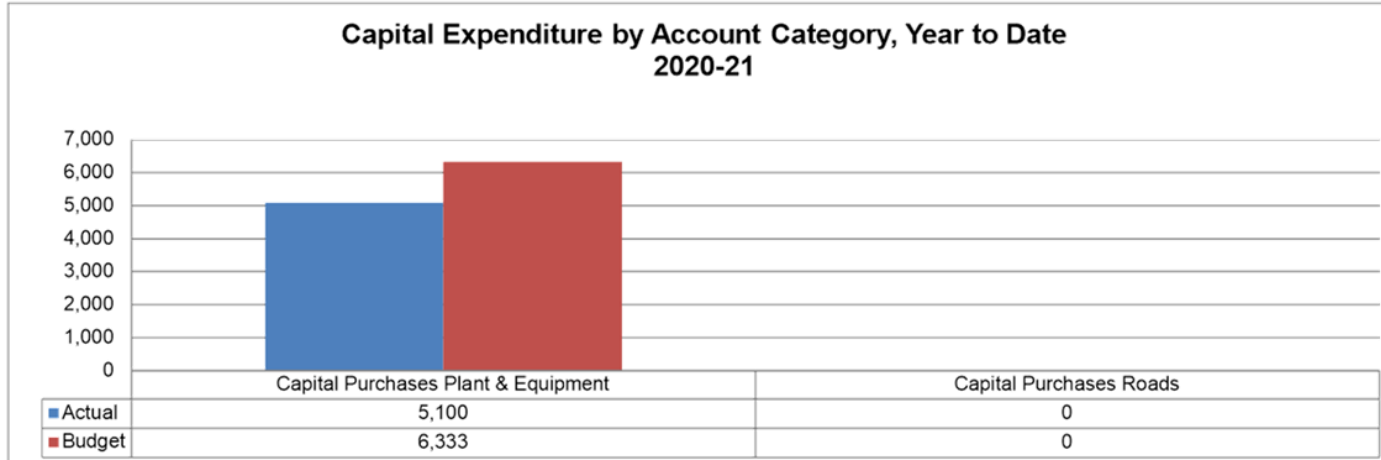
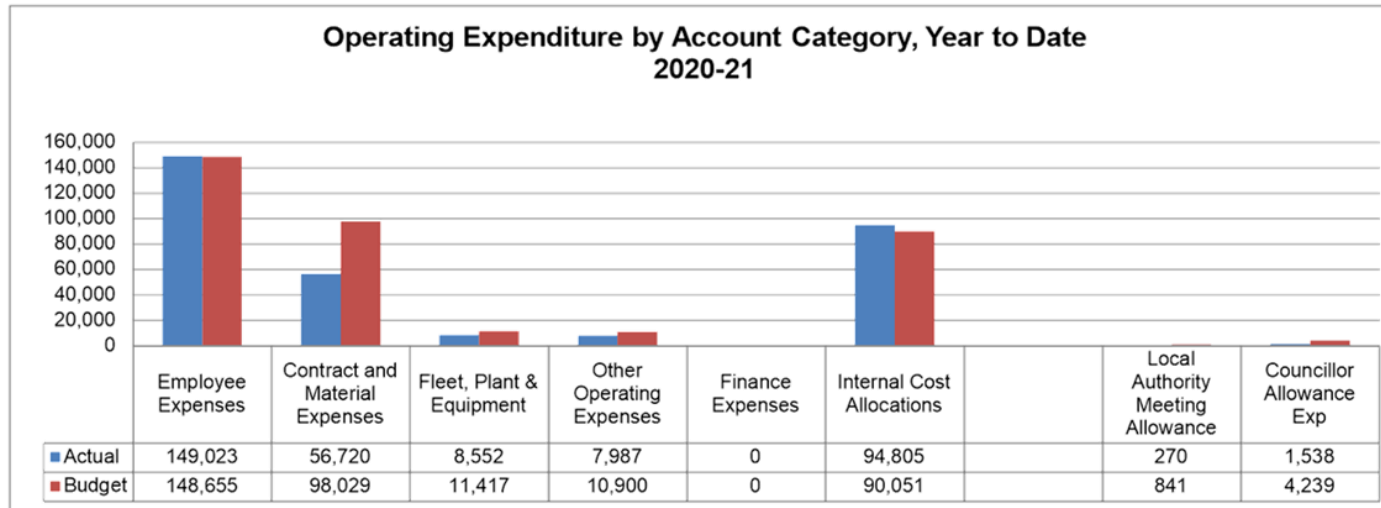
ATTACHMENTS

1   Financial Report 31.8.2022.pdf

Roper Gulf Regional Council					
Financial Report as at					
31-August-2022					
Barunga					
	Year to Date Actual (\$)	Year to Date Budget (\$)	Variance (\$)	Full Year Budget (\$)	Explanation
Income					
Income Council Fees and Charges	25	2,121	-2,096	12,728	
Income Operating Grants Subsidies	0	32,203	-32,203	193,221	The major cause in variance is mostly from Local Authority Funding. As projects reach further stages of completion, income will be recognised from tied funds
Income Agency and Commercial Services	7,403	13,277	-5,875	79,664	
Total Operating Income	7,428	47,602	-40,175	285,613	
Operating Expenditure					
Employee Expenses	149,023	148,655	368	891,933	
Contract and Material Expenses	56,720	98,029	-41,309	588,174	The underspend is mostly due to non incurred expense in Local Authority projects and Local roads maintenance
Fleet, Plant & Equipment	8,552	11,417	-2,865	68,500	
Other Operating Expenses	7,987	10,900	-2,913	65,402	
Finance Expenses	0	0	0	0	
Internal Cost Allocations	94,805	90,051	4,753	540,309	
Local Authority Meeting Allowance	270	841	-571	5,044	
Councillor Allowance Exp	1,538	4,239	-2,702	25,436	
Total Expenditure	318,895	364,133	-45,238	2,184,799	
Operating Surplus/Deficit	-311,468	-316,531	5,063	-1,899,186	

Capital Funding					
	0	0	0	0	
	0	0	0	0	
Capital Expenditure					
Capital Purchases Plant & Equipment	5,100	6,333	-1,233	38,000	
Capital Purchases Roads	0	0	0	0	
Total Capital Expenditure	5,100	6,333	-1,233	38,000	
Net Operating Position	-316,568	-322,864	6,297	-1,937,186	





GENERAL BUSINESS



ITEM NUMBER	13.7
TITLE	Barunga Local Authority Projects Update
REFERENCE	1299753
AUTHOR	Puspa KARKI, Executive Assistant Community Services and Engagement

RECOMMENDATION

That the Barunga Local Authority receives and notes the Local Authority Project Update report.

KEY OUTCOME AREA

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

BACKGROUND

Since 2014 the Barunga Local Authority has received a total of \$400,239.00 from the Northern Territory Government for the Local Authority Project Fund. Annual allocations are based on a formula related to population.



ISSUES/OPTIONS/SWOT

- Refer to the attached LA Project Funding Report.
- Basketball court line marking completed.
- Purchased scoreboard trailer.

FINANCIAL CONSIDERATIONS**Unallocated Funds**

The Barunga Local Authority now has \$66,568.24 to allocate to new projects.

ATTACHMENTS

- 1   LA Projects 310822 attachment Barunga.pdf

Barunga Local Authority Project Funding				31 August 2022
Funding received from Department		Funds Allocated		
Funding Received from Department		\$	400,239.00	
Funds Allocated by Local Authorities		\$	340,222.32	
Surplus/(Deficit) from completed projects		\$	6,551.56	
Remaining Unallocated funds		\$	66,568.24	
Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
30/4/2019 1113814	Memorial at Council Office (formerly Barunga Knowledge Garden)	\$ 20,000.00	\$ 1,200.00	10K Allocated on 30.04.2019; Projects team are sourcing the seating. Concept drawings presented to LA. Project scope changed 6/12/2021
9/02/2021	Playground Softfall	\$ 35,000.00		Quotes being sought. \$ 25,000 allocated 13/7/2021. Scope of work prepared.
8/06/2021	Football scoreboard repairs	\$ 17,000.00	\$ 5,100.00	Council to contribute \$ 10,000. \$7,000 added at LA 5/4/22. Purchased scoreboard trailer
8/06/2021	Outdoor Library Seating	\$ 5,000.00	\$ 3,345.00	Seating being installed
10/08/2021	2 x Glass Cabinets	\$ 4,500.00	\$ 1,980.75	1 of 2 Cabinet purchased. \$3,000 added at LA 5/4/22
Total for current projects in progress		\$ 81,500.00	\$ 11,625.75	
Total for Completed Projects		\$ 258,722.32	\$ 252,170.76	
Grand Total		\$ 340,222.32	\$ 263,796.51	

GENERAL BUSINESS



ITEM NUMBER	13.8
TITLE	LA Project Funding Certification
REFERENCE	1293490
AUTHOR	Dave HERON, Acting General Manager Corporate Services & Sustainability

RECOMMENDATION

That Local Authority approves the Certification of Local Authority Project Funding Report for 2021-22.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Council receives grant funding each year from the Northern Territory Government on behalf of each Local Authority to be allocated for locally identified projects. As part of the acquittal process the annual Certifications of Local Authority Project Funding reports are required to be presented to the Local Authority for its consideration before lodging them with the Department of Local Government.

ISSUES/OPTIONS/SWOT

The Certification is also required to be presented to the Council at its meeting.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS

1   LAPFCertification.pdf

Roper Gulf Regional Council

CERTIFICATION OF 2021-22 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: **Barunga Local Authority**

File number: _____

INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 JUNE 2022

LAPF Grant 2021-22	\$ <u>53,700</u>
Other income/carried forward balance from 2020- 2021	\$ <u>53,700</u>
Other income/carried forward balance from 2019- 2020	\$..... <u>83,420</u>
Total Income	\$ <u>190.828</u>
Total Expenditure	\$ <u>..49,278</u>
Surplus/ (Deficit)	\$ <u>..141,542</u>

We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes No
- the LAPF funding guidelines; Yes No
- the *Local Government Act and the Local Government (Accounting) Regulation; and* Yes No
- the Northern Territory Government's buy from Territory enterprise policy. Yes No

Certification report prepared by.....Dave Heron..... 30/08/2022

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting. Yes No

Laid before the Council at a meeting (held/to be held on) 28/09/2022. Copy of minutes attached (Yes/TBA).

Laid before the LA at a meeting (held/to be held on)/...../20.... Copy of minutes attached (Yes/TBA).

CEO or CFO [Signature] 30/8/2022

DEPARTMENTAL USE ONLY

Grant amount correct: Yes No

Procurement – Bought from Territory Enterprise Yes No

Balance of funds to be spent \$ _____

Date next certification/...../20__

CERTIFICATION ACCEPTED Yes No

Comments _____

Grants Officer _____/...../20__

Manager Grants Program _____/...../20__



GENERAL BUSINESS



ITEM NUMBER	13.9
TITLE	Barunga Library Operations
REFERENCE	1299986
AUTHOR	Clare CUPITT, Community Safety Manager

RECOMMENDATION

That the Barunga Local Authority receives and notes the Barunga Library Operations Report.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

BACKGROUND

At the Ordinary Meeting of Council on 28 September 2022, an action item was raised in regard to the permanency and usage of the Barunga Library.

The Library is currently situated in a shipping container adjacent to the Rec Hall; prior to this the Library had been part of the Barunga School. In regard to the current infrastructure, a veranda was built onto the existing shipping container in early-2022 which expanded the usable footprint of the building.

Over the past twelve months, there has only been a Library Officer in residence briefly in December 2021 to January 2022 and again from June to August 2022. During these periods the Library has been highly utilised. The Library is also popular during the school holiday period, with activities run from the facility most days. Current data shows an average monthly visitation of 375 people to the Library, with a peak monthly visitation of 966.

The Library Officer position has been advertised during the vacancy periods, however there has been minimal interest in the role or applications. The position is a fixed-term, part-time role which is funded by Library & Archives NT, which forms part of the Northern Territory Government Department of Territory Families, Housing & Communities. The funding for the Library does not cover infrastructure expenses, with the agreement covering all four libraries in the Roper Gulf region.

ISSUES/OPTIONS/SWOT

There is only limited funding available under the current agreement for the Library. Should upgrades to the Library facilities be wanted in the future, consideration needs to be given to where the money will come from as infrastructure projects are not approved expenditure. A refurbishment could potentially be funded should there be an underspend following the delivery of the library program across the region in FY23.

Any potential extension to the hours worked by the Library Officer also need to be carefully considered, as this could take opening hours away from other library locations. As recruitment has proven difficult in the past, it is possible that the current vacancy may be for an extended period.

FINANCIAL CONSIDERATIONS

Often infrastructure grants require a 50:50 monetary contribution from the applicant. Infrastructure grants are also usually released annually, with no suitable grant options currently available.

ATTACHMENTS

There are no attachments for this report.