



AGENDA

BARUNGA LOCAL AUTHORITY MEETING

WEDNESDAY, 02 OCTOBER 2019

Notice is given that the next Barunga Local Authority Meeting of the Roper Gulf Regional Council will be held on:

- Wednesday, 02 October 2019 at
- The Conference Room Council Service Delivery Centre, Barunga
- Commencing at 10:00AM

Your attendance at the meeting will be appreciated.

Phillip LUCK
Chief Executive Officer

BARUNGA CURRENT MEMBERSHIP:

List Members of LA

Elected Members

1. Mayor Judy MacFARLANE
2. Deputy Mayor Helen LEE
3. Cr Selina ASHLEY – On Leave until 17 December 2019
4. Cr Deanna KENNEDY

Appointed Members

1. Anita PAINTER
2. Nell BROWN
3. Vita BRINJEN
4. Anne-Marie LEE
5. Jeffrey McDONALD
6. Freddy SCRUBBY
7. Mavis JUMBIRI
8. Joyce BULUMBARA

MEMBERS: 12

COUNCIL: 4

LA: 8

QUORUM: 7 (minimum requirement)

PROVISIONAL: 5

Explanatory Note:

Meetings must meet a 'quorum' of 50% + 1 of all members.

If no quorum, but a majority of appointed members (50% + 1) a 'provisional meeting' can be held.

During a 'provisional meeting', all agenda items may be discussed, and minutes must be kept.

Members at a 'provisional meeting' may by majority vote make recommendations to Council, however the recommendations shall be considered as those of a 'provisional meeting' rather than a Local Authority.

A 'provisional meeting' does not have the powers or function delegated to a Local Authority, and it cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings, (not for Informal Meetings or Roper Gulf Regional Council Employees during their hours of work).

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant”.

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis , dum wek brabli gudbalawei, en im laibliwan”

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	<i>Nil</i>	
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CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER 5.1
TITLE Confirmation of Previous Minutes
REFERENCE 847074
AUTHOR Ashleigh Anderson, Local Authority Coordinator

RECOMMENDATION

- (a) **That the Barunga Local Authority confirms the draft minutes taken at the Barunga Local Authority on Tuesday 30 April 2019, to be a correct record of its decisions and proceedings.**

BACKGROUND

The Barunga Local Authority met on Tuesday 30 April 2019 at 10.00 at the Roper Gulf Regional Council Office in Barunga.

The previous meeting scheduled on Tuesday 02 July 2019 at 10.00 in Barunga was cancelled due to lack of quorum.

Attached are the recorded minutes of that meeting held on 30 April 2019.

The Next scheduled Barunga Local Authority Meeting is on **Tuesday 15 October 2019 at 10:00am.**

ATTACHMENTS:

- 1 Barunga Local Authority 2019-04-30 [817898].DOCX



MINUTES OF THE BARUNGA LOCAL AUTHORITY MEETING HELD AT THE
CONFERENCE ROOM COUNCIL SERVICE DELIVERY CENTRE, BARUNGA ON
TUESDAY, 30 APRIL 2019 AT 10.00 AM

PRESENT/STAFF/GUESTS

1.1 Elected Members

- Deputy Mayor Helen LEE (Chairperson)
- Councillor Deanna KENNEDY

1.2 Appointed Members

- Anita PAINTER
- Nell BROWN
- Denni BARMA
- Vita BRINJEN

1.3 Staff

- Sharon HILLEN – Acting Chief Executive Officer
- Ashleigh ANDERSON – Local Authority Coordinator
- Susan GILLIES – Council Service Coordinator (Barunga)

1.4 Guests

- Amanda HAIGH – Department of Local Government, Housing and Community Development
- Christine MANTELL – Department of Local Government, Housing and Community Development
- Dianna ROSS – Department of Local Government, Housing and Community Development
- Moira McCREESH – Department of Health

MEETING OPENED

The Meeting was declared opened at 10.22hrs with a **Quorum** Deputy Mayor Helen LEE welcomed members, staff and guests and the Roper Gulf Regional Council pledge was read.

WELCOME TO COUNTRY

APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

21/2019 RESOLVED (Vita BRINJEN/Deanna KENNEDY)

CARRIED

- (a) That the Barunga Local Authority accepts the apologies from Mayor Judy MacFARLANE, Councillor Selina ASHLEY, Local Authority Member Symeon BULUMBARA and Local Authority Member Anne-Marie LEE.

CONFIRMATION OF PREVIOUS MINUTES**12.1 CONFIRMATION OF PREVIOUS MINUTES**

22/2019 RESOLVED (Anita PAINTER/Helen LEE)

CARRIED

- (a) That the Barunga Local Authority adopts the previous minutes as a true and accurate record of the meeting held on 12 February 2019.

CALL FOR ITEMS OF OTHER BUSINESS

12.1 Bottom Camp Road

12.2 Toilet Block

12.3 Internal Roads

12.4 Cemetery Toilets and Water

12.5 Weeds and Feral Animal Control

12.6 Playground Upgrades

DISCLOSURES OF INTEREST

There were no declarations of interest at this Barunga Local Authority.

BUSINESS ARISING FROM PREVIOUS MINUTES**15.1 ACTION LIST**

23/2019 RESOLVED (Deanna KENNEDY/Vita BRINJEN)

CARRIED

- (a) That the Barunga Local Authority receives and notes Action List

INCOMING CORRESPONDENCE

Nil

OUTGOING CORRESPONDENCE

Nil

GENERAL BUSINESS**11.1 ELECTED MEMBERS REPORT**

24/2019 RESOLVED (Anita PAINTER/Deanna KENNEDY)

CARRIED

- (a) That the Barunga Local Authority receives and notes the Elected Members Report.

11.2 COUNCIL SERVICES REPORT

25/2019 RESOLVED (Vita BRINJEN/Denni BARMA)

CARRIED

- (a) That the Barunga Local Authority receives and notes the Council Service Report for 30 April, 2019.

11.3 TOWN PRIORITIES 2019-20

26/2019 RESOLVED (Anita PAINTER/Deanna KENNEDY)

CARRIED

- (a) That the Barunga Local Authority reviews its Town Priorities for 2019-20

11.4 ENROL TO VOTE - YOUR VOICE, YOUR COMMUNITY

27/2019 RESOLVED (Vita BRINJEN/Helen LEE)

CARRIED

- (a) That the Barunga Local Authority receives and notes Enrol to vote – Your Voice, Your Community Report.

11.5 COUNCIL FINANCIAL REPORT - SECOND QUARTER EXPENDITURE REPORT RECOMMENDATION

- (a) That the Barunga Local Authority defers this report.

11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT REGISTER UPDATE

28/2019 RESOLVED (Denni BARMA /Deanna KENNEDY)

CARRIED

- (a) That the Barunga Local Authority receive and note the updated report on Local Authority Project Funding as at 31 March 2019;
- (b) That the Barunga Local Authority reallocates the \$1,500.00 from Fuel for sporting trips- Softball and Basketball back into its Local Authority Project Fund;
- (c) That the Barunga Local Authority allocates \$10,000 of its Local Authority Project Funding towards the Barunga Knowledge Garden;
- (d) That the Barunga Local Authority allocates \$10,000 of its Local Authority Project Funding towards the Barunga Walking Track.

12.0 BUSINESS ARISING

29/2019 RESOLVED (Deanna KENNEDY/Anita PAINTER)

CARRIED

- (a) That the Barunga Local Authority receives and notes the information for the following:

- Bottom Camp Road;
- Toilet Block/s;
- Internal Roads;
- Cemetery Toilets and Water;
- Weeds and Feral Animal Control;
- Playground Upgrade;

Action: CSC to map internal roads

Action: Cemetery toilets and water to be included in Town Priorities for 2019/20

Action: Notices regarding weed control to be developed and displayed

Action: CSC to investigate and seek quotes for upgrades to playground near council building including repairing fencing, replacing shade sails and costing for new playground equipment.

OTHER BUSINESS

Nil

CLOSE OF MEETING

The meeting terminated at 13.20hrs.

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Barunga Local Authority Meeting HELD ON Tuesday, 30 April 2019 AND CONFIRMED Tuesday, 02 July 2019.

Chairperson

BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER 8.1
TITLE Action List
REFERENCE 847133
AUTHOR Ashleigh Anderson, Local Authority Coordinator

RECOMMENDATION:

- (a) That the Barunga Local Authority receives and notes the Action List;
 (b) That the Barunga Local Authority approves the removal of all completed Action List items.

Date	Agenda Item #	Item Description	Responsible Person	Status	Update
24.04.18	8.1 ACTION LIST	Install 5 new Solar Lights	Area Manager/ CSC	Completed	Lights have been installed
24.04.18	11.6 GOVERNANCE REPORT - BARUNGA LOCAL AUTHORITY PROJECT FUNDING UPDATE	Install new Tap at Norforce Park	Area Manager/ CSC	In Progress	Awaiting service approval from PowerWater corporation
24.04.18	11.6 GOVERNANCE REPORT - BARUNGA LOCAL AUTHORITY PROJECT FUNDING UPDATE	Install more Speed bumps and Install a Pedestrian crossing at Lot 243.	Area Manager/ CSC	Completed	Speedbumps and pedestrian crossings installed
24.04.18	11.6 GOVERNANCE REPORT - BARUNGA LOCAL AUTHORITY PROJECT FUNDING UPDATE	Install Fence around the Football oval	Area Manager/ CSC	Ongoing	Seating, fencing and shade waiting to be received. On its way. Quote for AFL Oval underway.

Date	Agenda Item #	Item Description	Responsible Person	Status	Update
21/08/18	12.1 KNOWLEDGE GARDEN	Knowledge/ memorial Garden	LA members	Ongoing	LA members allocate 10,000 of funding.
21/08/18	12.2 MEMORIAL PARK	Memorial Park	LA Members / CSC / CDP / CEO	Ongoing	Designs drafted.
12.02.19	FAMILY PLAQUE ON MEMORIAL GARDEN	Family Plaque	CSC/SASO	Ongoing	Still waiting for consultation meeting with community members
12.02.19	HEALTHY COMMUNITY WALKING TRAIL	Walking Trail	Chief Executive Officer/Council Service Coordinator	In Progress	Quote obtained, consultation with Jawoyn Association. CSC to assist mapping of trail Consultation with CEO about funding
30.04.19	19.5 WEEDS	Information Posters / Flyers to be created and displayed about weed control	CSC/SASO	Ongoing	Seeking information to put on posters.
30.04.19	19.6 PLAYGROUND UPGRADE (Near Council Office)	CSC to seek quotes for playground upgrade including fencing repairs, shade sails and new equipment	CSC/SASO	Ongoing	Still seeking quotes

ATTACHMENTS:

GENERAL BUSINESS

ITEM NUMBER	11.1
TITLE	Animal Management Report
REFERENCE	849544
AUTHOR	Samantha Phelan, Veterinarian

RECOMMENDATION

- (a) **That the Barunga Local Authority receives and notes the Animal Management Report for June 2019.**

BACKGROUND

The health and welfare of the animals in Barunga is very good.

Outbreaks of Parvo virus are still being seen in unvaccinated dogs although this is much less now we have less dogs breeding. Parvo virus vaccination is available from the vets for \$40 or is free if a desexing surgery is performed by Council vets. Dog owners can contact the CSC to get vaccinations sent out in between vet visits.

Ticks are also an ongoing problem. Tick medicine, Nexgard, is now for sale in the Bagala store at a subsidised rate. This tablet can be fed to dogs and will keep ticks off for up to six (6) weeks. It is best if this medicine is given when the ticks first show up.

The biggest problem Council notices in Barunga is packs of dogs that may pose a risk to public safety. A dangerous dog order was acted on in Barunga in this quarter for public safety. The Local Authority is encouraged to make reports to the Council of dogs that are behaving in a dangerous way so that these matters can be addressed formally.

Treatments given Jan – June 2019

Desexing Operations	Tick and worm medicine	Put down	Parvo Vaccination	Other
21	210	6	13	3

Statistics June 2019 compared to 2017 and 2018.

Things to note with these statistics:

- The number of dogs in 2017 was artificially low as many pups were born April- May 2017. These young pups are not recorded as part of the population until they reach approximately 4 months old.
- The desexed % in female dogs shows that the community is utilising the program well. A female desexed % of greater than 80% will mean the dog population remains quite stable.
- The % of male dogs not desexed is still quite low. Undesexed male dogs will roam more, fight more and create more humbug for breeding female dogs. For a more peaceful community it is better if more male dogs are desexed.

Barunga Animals	June 2017	June 2018	June 2019
Number of dogs	91	130	126
Number of female dogs	52	72	73
% female dogs desexed	71%	82%	85%
Number of male dogs	39	58	53
% male dogs desexed	41%	41%	49%
Number of cats	4	9	12
Houses with 3 or more dogs	20%	32%	24%

Dangerous Dog Orders

In the old days, dogs that bit people badly were usually taken away by police and put down. Police have now been given orders that they should not put down dogs in community. This leaves Council with the responsibility for dealing with dangerous dogs.

Under the *Local Government Act* the Chief Executive Officer can declare a dog to be a "dangerous dog". Usually the dangerous dog order will say that the dog

- Must not be seen outside its yard off a leash
- Must wear a yellow and red striped collar so people can recognise it easily
- Must not attack or menace people

Owners can appeal the Order within 14 days.

If the Order is in place and the dog breaks the rules it is picked up by an Authorised Officer of the Council or by police and put in the pound while a decision is made about it. The dog is either then put down or other rules are put in place about how it is to be kept.

ATTACHMENT

GENERAL BUSINESS



ITEM NUMBER	11.2
TITLE	Elected Member Report
REFERENCE	849689
AUTHOR	Ashleigh Anderson, Local Authority Coordinator

RECOMMENDATION

- (a) **That the Barunga Local Authority receives and notes the Elected Member Report.**

BACKGROUND

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at www.ropergulf.nt.gov.au and can be provided upon request and all the Roper Gulf Regional Council offices.

Decisions of the Roads Committee Meeting held in Katherine on Wednesday 28 August 2019:

- That the Roads Committee receives and notes the report in relation to the Weemol roads maintenance project;
 - Council has scoped works and sought quotations for the completion of the project, the quotations received were over \$100,000, which would require tenders to be sought;
 - The matter was brought to Council on 26 June 2019 and Council has applied for an exemption from compliance in accordance with the *Local Government Act 2008* reg 8 with the Department of Local Government, Housing and Community Development and are awaiting a response.
- That the Roads Committee receives and notes the progress report in relation to the Bulman Roads and Drainage repairs;
 - Concept drawings have been reviewed by the Project Manager, who has approved to proceed on the final designs. However, there are several issues which have yet to be finalised.
- That the Roads Committee receives and update on status of Barunga Road noting that it is an ongoing matter.

Decisions of the Finance Committee Meeting held in Katherine on Wednesday 28 August 2019:

- That the Finance Committee requests updates pertaining to toilet block projects to be provided to Local Authorities;
- That the Finance Committee does not allocate \$22,800 of the 2019-20 Community Grants Program Budget to civic events.

The Audit Committee Meeting held in Katherine on Wednesday 18 August 2019 decisions were unavailable at the time the agenda was made and will be available at the next meeting.

The Ordinary Meeting of Council held in Numbulwar on Wednesday 25 September 2019 decisions were unavailable at the time the agenda was made and will be available at the next meeting.

ATTACHMENTS:

GENERAL BUSINESS



ITEM NUMBER	11.3
TITLE	LA001 - Local Authority Policy
REFERENCE	847079
AUTHOR	Ashleigh Anderson, Local Authority Coordinator

RECOMMENDATION

- (a) **That the Barunga Local Authority receives and notes the updated Local Authority Policy.**

BACKGROUND

On Wednesday 17 April 2019, the Elected Members met in Barunga for their second Ordinary Meeting of Council in 2019. Resolution 87/2019 was carried by Councillor Donald GARNER and Councillor Deanna KENNEDY and included the adoption of the revised LA001 Local Authority Policy.

This policy was revised in accordance with the *Local Government Act* and Guideline 8 and applies to all of Roper Gulf Regional Council's Local Authorities.

Important changes to note:

- Council can terminate a member(s) who have failed to attend two (2) consecutive meetings without an apology being accepted by the Local Authority members or Council;
- Council can terminate a member(s) who they believe are not performing their duties as a Local Authority Member;
- Council can terminate a member(s) for breaches of policy or inappropriate conduct.

Attached is the full revised policy adopted by Council. This policy, and all other policies can also be found on the Roper Gulf Regional Council website at:

www.ropergulf.nt.gov.au/reports-publications/policies/

ATTACHMENTS:

- 1 LA001 - Local Authority Policy_amended.pdf

Roper Gulf Regional Council



LA001– Local Authority Policy

1. POLICY CERTIFICATION

Policy title:	Local Authority Policy
Policy number:	LA001
Category:	Policy
Classification:	Local Authority
Status:	Approved

2. PURPOSE

Local Authorities are formed to achieve integration and involvement of local communities in the system of Local Government. This policy has been developed to ensure that Local Authorities are run in accordance to the provisions of the *Local Government Act* (the Act) and that the community has a strong voice and is actively engaged in their local community affairs.

3. ORGANISATIONAL SCOPE

This policy applies to all Roper Gulf Regional Council's Local Authorities.

4. POLICY STATEMENT

The purpose of this policy is to support and facilitate local community engagement and to ensure Local Authorities are empowered to make decisions for their communities through effective governance structures.

5. DEFINITIONS

Councillor	An elected member of Roper Gulf Regional Council
G&CP	Governance, Corporate Planning & Compliance business unit
LA	Local Authority
Mayor	The principal member of Roper Gulf Regional Council
RGRC	Roper Gulf Regional Council
CSC	Council Services Coordinator
Ward Councillor	The Elected Member representing the Ward
Appointed Member	means a Local Authority member who has been appointed pursuant to Section 53C(1)(b) of the Act. [Clause 4, Guideline 8] – Local Authority Member
Member	includes appointed members and non-appointed members. [Clause 4, Guideline 8] – all members of the Local Authority
Non-Appointed Member	Elected Member for the Ward in which the Local Authority is situated in.
Provisional Meeting	means, at the time and place set for a Local Authority meeting when a quorum has not been established, but a majority of appointed members. [Clause 4, Guideline 8] <i>N.B. A provisional meeting is able to make recommendations to council pursuant to Clause 13 (Provisional meeting where quorum not present) but not approve the minutes of the previous meetings. There must be more than half of the appointed members present. [Clause 4, Guideline 8]</i>

Roper Gulf Regional Council



LA001– Local Authority Policy

6. Principles

6.1 Roles and Functions of a Local Authority

The Local Authority shall be a voluntary group that provides advice and recommendation to RGRC on their communities' issues. Recommendations made at Local Authority meetings are not 'final' decisions as Council needs to decide on all issues or requests from all communities.

The functions of a Local Authority include:

- to involve local communities more closely in issues related to local government;
- to ensure that local communities are given an opportunity to express their opinions on questions affecting local government;
- to allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region;
- to take the views of local communities back to council and act as advocates on their behalf;
- to take Council information and decisions back to the community;
- to contribute to the development of the relevant regional management plan and the council strategic and regional (business) plan;
- to provide a representative of the Local Authority for employment selection advisory panels in relation to managerial positions in the Local Authority area.

6.2 Membership

6.2.1 Membership size

The size of the Local Authority should reflect the community size and structure representing key groups in the community. The membership of Local Authority will include community members, Ward Councillors and Mayor of the RGRC. The number of community members that a Local Authority should have is a minimum of six (6) appointed members and up to a maximum of fourteen (14) overall members.

6.2.2 Period of Membership

Local Authority members will be appointed for the term of Council, (4 years). Once the new Council is elected, Council will call for new nominations or approve the current membership. The previous members will be eligible to apply for new Local Authority membership.

6.2.3 Eligibility for Membership

Community residents over 18 years who live in the Ward, for the majority of the time, can nominate or be nominated for Local Authority member except that two (2) members of a Local Authority maybe under the age of 18 years. To become a Local Authority member the candidate needs to fill in a Local Authority nomination form. The completed nomination form can be handed directly to Council Services Office, emailed to the Local Authority Coordinator roper.governance@ropergulf.nt.gov.au or tended at the next Local Authority meeting. The Governance, Corporate Planning and Compliance business unit will submit the nomination form to Council to deliberate on at the Ordinary Meeting of the Council.

Council will have the final say on Local Authority membership.

Nomination and Appointment

6.2.4 Membership appointment;

Local Authorities consist of appointed members and the elected members for their ward. In the event of a vacancy existing on a Local Authority, the CEO shall, as soon as practicable, call for nominations from members of the Authority's community who are interested in becoming appointed to the Local Authority. The nomination period shall comprise of a minimum of 21 business days.

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LA001– Local Authority Policy

The call for nominations shall be promulgated electronically on Council's website and social media, as well as physically by means of notices and posters in the community itself.

Nominations shall be assessed by Council itself at its first meeting after the nomination period closes.

Upon assessment of nominations, Council shall appoint the most suitable candidate to the vacancy via resolution.

The assessment and appointment process shall be a separate agenda item at the Council Meeting.

6.2.5 Membership termination

Local Authority members shall have the same character and integrity requirements as elected members. Local Authority members stop being members if any of the s37(1) *Local Government Act* prescribed criteria becomes applicable to them with the exception of s37(1)(d).

Local Authority members may have their membership terminated by Council under the following circumstances:

- 1) If they fail to attend two (2) consecutive meetings without their apology being accepted by the Local Authority, or by Council.
- 2) If Council believes that the member is not performing their duties to an acceptable standard, or, if it loses confidence in the member's ability, commitment, or performance.
- 3) for breaching Council policy, or for conduct which brings the Local Authority or Council into disrepute, or any other conduct which is inconsistent with the public interest.

The final decision to appoint persons to a Local Authority as appointed members rests with Council, which may rescind its decision and appointment if it believes it is in the public interest to do so.

6.2.6 No Proxies

A member of a Local Authority may not be represented by a proxy (substitute) during a meeting or provisional meeting. [Clause 12.0, Guideline 8]

6.3 Local Authority meetings:

The following points cover the running of Local Authority meetings. A Local Authority:

- shall hold a minimum of four (4) meetings per year;
- shall elect a permanent chair at the first meeting of the Local Authority;
- the quorum for a Local Authority meeting will be of half plus one (1) of the members;
- a provisional meeting will consist of half plus one of Local Authority members;
- supported by the RGRC staff who will provide the Local Authority's secretariat and act as advisor to the chair and members but will not run the meeting;
- are advertised through meeting notices with draft agendas at least three (3) days before the meeting;
- follow and adopt the draft agenda suggested by Council.

6.3.1 When reporting to and from the Local Authority:

- Local Authority members will advise on strategic, not operational matters (operational matters are the responsibility of Council Officers);
- the Council discusses both the Local Authority reports and the management responses and decides on actions;
- the Mayor and Ward Councillors will report to Local Authorities on Council decisions and take the views of Local Authority to Council;

Roper Gulf Regional Council



LA001– Local Authority Policy

- Local Authority report to their community about their advice to Council and take community views to Council;

Each new Local Authority Member will receive training at the first meeting on roles and responsibilities, meeting procedures, Council responsibilities and separation of powers.

6.3.2 Deputations

Anyone wishing to make a deputation to a Local Authority must seek permission from the Local Authority's Chairperson in writing at least 14 days prior to the meeting. The procedures for deputations and request to attend a Local Authority meeting can be found on the Council website.

6.3.3 Provisional Meeting where quorum not present:

In the event that a quorum is not present for a meeting, but the majority (half plus one) of appointed members are present, the members that are in attendance may hold a provisional meeting.

- During a provisional meeting, all agenda items may be discussed and minutes must be kept.
- Members at the provisional meeting may, by majority vote, make recommendations to the council, including Local Authority projects, provided any such recommendation is specifically qualified as being a recommendation of a provisional meeting, rather than the Local Authority.
- A provisional meeting may not approve the minutes of a Local Authority meeting but a Local Authority may approve the minutes of a provisional meeting.
- A provisional meeting does not have the powers or functions which a Council may have delegated to a Local Authority.

6.4 Administrative support and secretariat

Local Authority meetings are convened by the CEO and implemented by the Governance, Corporate Planning and Compliance Unit who is responsible for coordination of Local Authority meetings.

Dates for Local Authority meetings shall be set at the beginning of the calendar year by Council. If there are any changes to the scheduled meeting time, members of the Local Authority must be given at least seven days notice about the rescheduled date, time and venue for the meeting.

Relevant Senior Administration Support Officer (SASO) and Governance staff will provide administration support as required for creating and distributing agenda, recording minutes and organising meeting venue.

The Governance, Corporate Planning and Compliance Unit will be a central depository and will be responsible for keeping records of Local Authority Member's details, agenda, minutes and attendance.

6.5 Special Meetings

The Part 6.1 provisions of the *Local Government Act* pertaining to Special Meetings of Council **do not** apply to Local Authorities.

Local Authority Meetings are convened by the Chief Executive Officer in accordance with a decision of Council (via resolution), or upon request of the Local Authority Chairperson.

External parties *may* request a Local Authority Meeting to be held for special purposes, however such a meeting shall be convened as an *additional* meeting of the Local Authority rather than a Special Meeting as per the Part 6.1 provisions applicable to Council.

Any additional meeting of a Local Authority is subject to the ordinary Part 6.2 *Local Government Act* requirements, including agenda items / contents, minutes, and deadlines.

Roper Gulf Regional Council



LA001– Local Authority Policy

External bodies requesting an additional meeting for special purposes may be required to reimburse costs of arranging and conducting that meeting.

6.6 Community Meetings

Community meetings can be called at any time. Community meetings are different from Local Authority meetings and these types of meeting will determine their own procedures. Decisions made at these meetings may be used to advise the Local Authority.

6.7 Local Authority member allowances

Local Authority member allowance is a sum of money provided to the Local Authority member when a member attends a Local Authority meeting.

Roper Gulf Regional Council will provide Local Authority member allowance to the member in a manner that adheres to the *Local Government Act*, *Local Government Regulations* and Local Government Guideline 8.

Local Authority member allowances are processed as soon as practicable after the meeting occurs.

RGRC staff attending a Local Authority meeting, as a Local Authority member within that staff members normal hours of work, will not be paid a Local Authority member allowance. If a meeting is held outside the staff members' normal hours of work, that staff member, who is a Local Authority member will be entitled to the Local Authority member allowance.

7. REFERENCES

Acknowledgements author/source documents)	(original	
Related Policies		CL001 Members Code of Conduct CL002 Members' Disciplinary Policy LA002 Local Authority Meeting Procedures Policy
Related Publications		<i>Local Government Act</i> <i>Local Government Guideline 8: Regional Councils and Local Authorities</i>
Relevant Forms		<i>Local Authority Member Nomination Form</i> <i>New Member Details Form</i>
Ministerial Guideline 8, Made		Guideline 8 (Regional Councils and Local Authorities), Department of Local Government and Community Services, Northern Territory]

8. DOCUMENT CONTROL

Policy number	LA001
Policy Owner	Governance
Endorsed by	SLT
Date approved	29 January 2014
Revisions	30 March 2016, 23 August 2017, 17 April 2019, 29 May 2019
Amendments	Replaces LB001 Local Board Policy prior 29 January 2014, 23 August 2017,

Roper Gulf Regional Council



LA001– Local Authority Policy

	29 August 2018 FCM, 17 April 2019 OCM, 29 May 2019 FCM
Next revision due	June 2021

9. CONTACT PERSON

Contact person

Manager, Governance and Corporate Planning

Contact number

08 8972 9005

GENERAL BUSINESS

ITEM NUMBER	11.4
TITLE	Local Authority Meeting Attendance
REFERENCE	847080
AUTHOR	Ashleigh Anderson, Local Authority Coordinator

RECOMMENDATION

- (a) **That the Barunga Local Authority receives and notes the attendance records for the members of the Barunga Local Authority between 24 April 2018 to 30 April 2019.**

BACKGROUND

The below information reflects who was present at each meeting, starting from 24 April 2018 until 30 April 2019.

<u>Date: 24 April 2018</u>	<u>Present</u>	<u>Absent</u>
	Mayor Judy MacFarlane	Councillor Selina Ashley
	Deputy Mayor Helen Lee	
	Vita Brinjen	
	Anne-Marie Lee	
	Nell Brown	
	Anita Painter	

<u>Date: 03 July 2018</u>	<u>Present</u>	<u>Absent</u>
	Mayor Judy MacFarlane	Councillor Selina Ashley
	Deputy Mayor Helen Lee	Vita Brinjen
	Anne-Marie Lee	
	Anita Painter	
	Nell Brown	

<u>Date: 21 August 2018</u>	<u>Present</u>	<u>Absent</u>
	Deputy Mayor Helen Lee	Mayor Judy MacFarlane
	Anne-Marie Lee	Councillor Selina Ashley
	Anita Painter	
	Vita Brinjen	
	Nell Brown	

<u>Date: 16 October 2018</u>	<u>Present</u>	<u>Absent</u>
	Mayor Judy MacFarlane	Deputy Mayor Helen Lee
	Anne-Marie Lee	Councillor Selina Ashley
	Vita Brinjen	
	Nell Brown	
	Anita Painter	

Date: 12 February 2019PresentAbsent

	<u>Present</u>	<u>Absent</u>
	Deputy Mayor Helen Lee	Mayor Judy MacFarlane
	Anita Painter	Councillor Selina Ashley
	Anne-Marie Lee	Councillor Deanna Kennedy
	Nell Brown	
	Vita Brinjen	

Date: 30 April 2019PresentAbsent

	<u>Present</u>	<u>Absent</u>
	Deputy Mayor Helen Lee	Mayor Judy MacFarlane
	Councillor Deanna Kennedy	Councillor Selina Ashley
	Anita Painter	Anne-Marie Lee
	Nell Brown	
	Vita Brinjen	

Attached is a breakdown of each current member and the percentage of meetings they have attended from the above data.

ATTACHMENTS:

1 Attendance.pdf

Barunga Local Authority Meetings	Mayor MacFarlane	Deputy Mayor Helen Lee	Cr Selina Ashley	Cr Deanna Kennedy	Antia Painter	Anne-Marie Lee	Vita Bringen	Neil Brown	Total
24-Apr-18	1	1	0		0	1	1	1	5
3-Jul-18	1	1	0		1	1	0	1	5
21-Aug-18	0	1	0		1	1	1	1	5
16-Oct-18	1	0	0		1	1	1	1	5
12-Feb-19	0	1	0	0	1	1	1	1	5
30-Apr-19	0	1	0	1	1	0	1	1	5
Total Meetings Attended	3	5	0	1	5	5	5	6	30
Total Absent	3	1	6	1	1	1	1	0	14
Total Meetings whilst Elected Member	6	6	6	2	6	6	6	6	44
Rate of Attendance	50%	83%	0%	50%	83%	83%	83%	100%	68%

GENERAL BUSINESS



ITEM NUMBER	11.5
TITLE	Chairperson for the Local Authority
REFERENCE	847081
AUTHOR	Ashleigh Anderson, Local Authority Coordinator

RECOMMENDATION

- (a) **That the Barunga Local Authority receives and notes the information regarding the appointment of a Chairperson of the Barunga Local Authority;**
- (b) **That the Barunga Local Authority appoints a Chairperson for a period of 12 Month(s).**

BACKGROUND

At present, each Local Authority has a rotating Chairperson, that is, it is decided on the day on who will chair the meeting.

This is problematic for the following reasons:

- I. Guideline 8, clause 12.2 states "*That agenda **must** be prepared in consultation with the Chair of the Local Authority...*" At present this is not happening in consultation with the Chair, but with the Directors and Chief Executive Officer;
- II. *Local Government Act 2008 s.63(2) "The CEO may, at the request of the Chair of a Local Authority, Local Board or Council Committee, convene a meeting of the Local Authority, Local Board or Committee"* Meaning that the CEO cannot actually call for a meeting, only the Chairperson of that Local Authority can request the CEO to call a meeting.

The difficulty commonly faced at the moment with Local Authority meetings being cancelled is that oftentimes a new date is not rescheduled, this is somewhat due to the above point (II.) being that only a Chairperson can convene a meeting. Without a dedicated Chairperson, the meeting cannot be called.

The recommendation is that the Local Authority appoint an appointed member to be Chairperson for a period of 12 month(s).

ATTACHMENTS:

GENERAL BUSINESS



ITEM NUMBER	11.6
TITLE	Remote Sport Voucher Scheme (RSVS)
REFERENCE	847084
AUTHOR	Brodie Bishop, Regional Coordinator Sport & Recreation

RECOMMENDATION

- (a) **That the Barunga Local Authority receives and notes the Remote Sports Voucher Scheme Report.**

BACKGROUND

The Remote Sports Voucher Scheme will be delivered in seven of Roper Gulf Regional Councils towns.

- Barunga
- Beswick
- Jilkminggan
- Bulman
- Ngukurr
- Numbulwar
- Borrooloola

The Remote Sports Voucher Scheme preference form was completed in October of last year. The preference form was completed via community engagement. Community Safety Coordinators and the Regional Sport and Recreation Coordinator went into each class in each community across the region and conducted a survey that lead too which programs each community would like to attend their community.

The attached document lists what programs will be coming to which community on which date. Some of these dates are subject to change, due to dates conflicting.

ISSUES/OPTIONS/SWOT

If there is any ceremony or cultural issues conflicting with these dates and or activities, can you please provide feedback, so a variation can be submitted.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 SportsVoucher.pdf

Roper Gulf Regional Council
Sports Voucher

Council	Community	Approved Y/N	Paid	Signed Agreement Receipt	Agreement #	Activity Provider	Proposed Month	Start Date	End Date
Roper Gulf Regional Council	Barrunga					NRL	Aug-19	06-08-19	09-08-19
Roper Gulf Regional Council	Borrooloola					Tennis NT	Aug-19	12-08-19	15-08-19
Roper Gulf Regional Council	Borrooloola					Touch Football	Sep-19	02-09-19	05-09-19
Roper Gulf Regional Council	Bulman					Basketball	Sep-19	09-09-19	13-09-19
Roper Gulf Regional Council	Jilkminggan					Basketball	Sep-19	16-09-19	20-09-19
Roper Gulf Regional Council	Beswick (Wugularr)					Basketball	Sep-19	16-09-19	20-09-19
Roper Gulf Regional Council	Numbulwar					Basketball	Sep-19	23-09-19	27-09-19
Roper Gulf Regional Council	Borrooloola					Cricket	Oct-19	14-10-19	18-10-19
Roper Gulf Regional Council	Ngukurr					Basketball	Oct-19	14-10-19	17-10-19
Roper Gulf Regional Council	Borrooloola					Basketball	Oct-19	14-10-19	17-10-19
Roper Gulf Regional Council	Ngukurr					NRL	Oct-19	28-10-19	31-10-19
Roper Gulf Regional Council	Numbulwar					NRL	Nov-19	04-11-19	08/11/219
Roper Gulf Regional Council	Borrooloola					swimming nt	Nov-19	04-11-19	07-11-19
Roper Gulf Regional Council	Barrunga					Cricket	Nov-19	11-11-19	15-11-19
Roper Gulf Regional Council	Barrunga					Softball	Apr-20	08-04-20	11-04-20
Roper Gulf Regional Council	Bulman					Netball	Apr-20	20-04-20	23-04-20
Roper Gulf Regional Council	Jilkminggan					Netball	Apr-20	28-04-20	01-05-20
Roper Gulf Regional Council	Ngukurr					Netball	May-20	05-05-20	08-05-20
Roper Gulf Regional Council	Beswick (Wugularr)					Netball	May-20	14-05-20	17-05-20
Roper Gulf Regional Council	Numbulwar					Gymnastics	May-20	18-05-20	21-05-20
Roper Gulf Regional Council	Ngukurr					Gymnastics	May-20	25-05-20	28-05-20
Roper Gulf Regional Council	Jilkminggan					Gymnastics	Jun-20	01-06-20	04-06-20
Roper Gulf Regional Council	Beswick (Wugularr)					NRL	Jun-20	09-06-20	12-06-20

GENERAL BUSINESS



ITEM NUMBER	11.6
TITLE	Annual Civic Events and Festival Commitments
REFERENCE	847087
AUTHOR	Prue LANE, Communications Coordinator

RECOMMENDATION

- (a) **That the Barunga Local Authority reviews the relevant Council confirmed list of annual Civic Events and Festivals:**
- **Australia Day**
 - **Clean Australia Day**
 - **ANZAC Day**
 - **NAIDOC Week**
 - **Barunga Festival**
 - **Yugul Mangi Festival**
 - **Borrooloola and District Show**
 - **Great Northern Clean Up**
 - **Never Never Festival**
 - **Walaman Festival**
 - **Citizenship Ceremonies**
 - **Numbulwar Numbirindi Festival**

BACKGROUND

At the Ordinary Meeting of Council on 17 September 2017 Council confirmed its annual commitment to civic events and festivals within the Roper Region.

- (a) That Council endorse providing support to the following Civic Events and Festivals.
- Australia Day
 - Clean Australia Day
 - ANZAC Day
 - NAIDOC Week
 - Barunga Festival
 - Yugul Mangi Festival
 - Borrooloola and District Show
 - Great Northern Clean Up
 - Never Never Festival
 - Walaman Festival
 - Citizenship Ceremonies

ISSUES/OPTIONS/SWOT

Council provides facilities and resources to support these events and needs to ensure there is adequate funding and resources available. Council would like the Local Authorities to provide their thoughts on the 2019 Events relevant to their community, as to run them more smoothly and what the communities would actually like to do with these events.

ATTACHMENTS:

- 1 2020 Events calendar - DRAFT.pdf

Day	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
Mon																																	
Tue																																	
Wed																																	
Thu																																	
Fri																																	
Sat																																	
Sun																																	

GENERAL BUSINESS

ITEM NUMBER	11.7
TITLE	Council Financial Report - 31 August 2019
REFERENCE	850483
AUTHOR	Lokesh ANAND, Chief Financial Officer

RECOMMENDATION

- (a) **That the Barunga Local Authority receives and notes the Financial (Expenditure) Report for the month of August 2019-20 financial year.**

BACKGROUND

As per the *Local Government Act* and Guideline 8, the Council is to submit a current financial report of actuals against the latest approved budget for the Local Authority area.

ISSUES/OPTIONS/SWOT

There are underspends/overspends in few activities as outlined in the attached expenditure report. The brief explanation for these underspends/overspends for each directorate is as follow:

Directorate of Corporate Governance:

The total of underspend under this directorate is \$21,093. The major activity contributing to this underspend was Activity 110 – Fixed Assets (\$18,657) that is the part of capital budget 2019-20 and will incurred in this year.

Directorate of Commercial Services:

The total of overspend under this directorate is \$8,319. The majority of activity contributing to this overspend is activity 314 - Service fee CDP. The contract is now finished but there were some late invoices received from last year and the budget will be adjusted in November to reflect these.

Directorate of Council & Community Services:

The total underspend under this directorate is \$78,137. The major reason for this underspend is the vacant positions and staff absences under few programs. Also, some of the invoices from suppliers are in process, resulting in activities having underspends for the reporting period.

Other Services:

The total of overspend under other services is \$31,833. The major activity contributing to this is activity 464 – Northern Territory Government Special Purpose Grant for oval lights. The Project is finishing on 30.09.2019 and the overspent is just because of timing issue.

FINANCIAL CONSIDERATIONS

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Barunga Local Authority - Expenditure Report 31.08.19.pdf

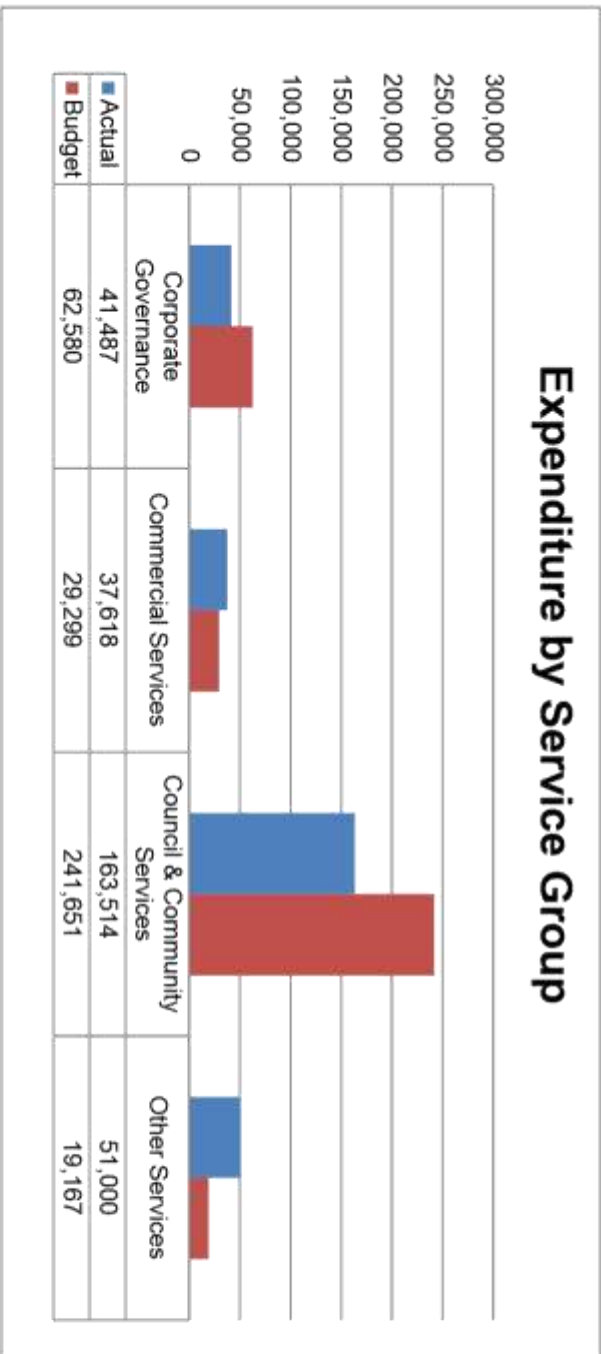
Roper Gulf Regional Council Barunga

Expenditure Report as at 31 August 2019



Expenditure by Service	August 2019	August 2019	August 2019	Annual of Budget Spent
	Actual	Budget	Variance	
Corporate Governance	41,487	62,580	21,093	375,479
Commercial Services	37,618	29,299	8,319	175,793
Council & Community Services	163,514	241,651	78,137	1,449,905
Other Services	51,000	19,167	31,833	115,000
Total Expenditure	293,618	352,696	59,078	2,116,177
				83%

Expenditure by Service Group



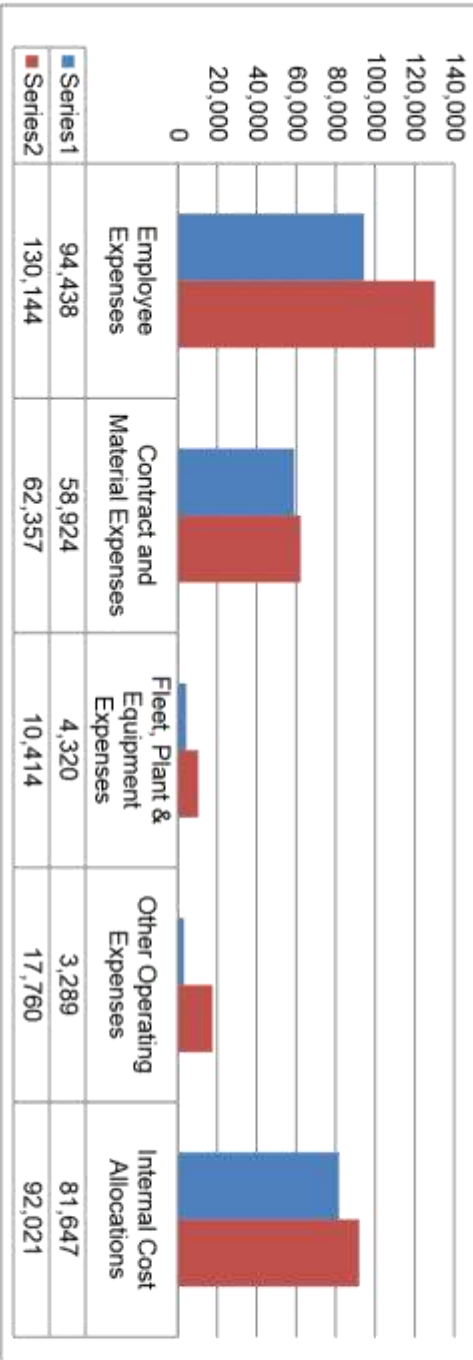
Roper Gulf Regional Council Barunga



Expenditure Report as at 31 August 2019

Expenditure by Account Category	August 2019	August 2019	August 2019	Annual Budget	Percentage of Budget Spent
	Actual	Budget	Variance		
Employee Expenses	94,438	130,144	35,706	780,865	73%
Contract and Material Expenses	58,924	62,357	3,433	374,141	94%
Fleet, Plant & Equipment Expenses	4,320	10,414	6,095	62,485	41%
Other Operating Expenses	3,289	17,760	14,471	106,559	19%
Internal Cost Allocations	81,647	92,021	10,374	552,126	89%
Capital Expenditure	51,000	40,000	11,000	240,000	128%
Total Expenditure	293,618	352,696	59,078	2,116,177	83%

Expenditure by Account Category



Roper Gulf Regional Council Barunga Expenditure Report as at 31 August 2019



Activity Listing	August 2019 Actual	August 2019 Budget	August 2019 Variance	Annual Budget	Explanation
Corporate Governance					
110 - Assets Management - Fixed Assets	0	18,657	18,657	111,943	Funds budgeted for capital expense and lease expense, not spent yet.
115 - Asset Management - Mobile Fleet & Equipment	0	8,333	8,333	50,000	Capital expenditure budgeted for forklift and not incurred yet.
132 - Local Authority	0	985	985	5,908	Local authority meeting was cancelled on 27th August and did not spend on allowances and catering.
138 - Local Authority Project	34,511	24,827	9,684	148,960	Please see attached project register for more details.
202 - Staff Housing	6,976	9,778	2,802	58,668	Repair and maintenance cost incurred is less than budgeted on staff housing.
Sub Total	41,487	62,580	21,093	375,479	

Commercial Services					
220 - Territory Housing Repairs and Maintenance Contract	64	0	64	0	Immaterial variance
221 - Territory Housing Tenancy Management Contract	18,350	22,087	3,737	132,522	Underspend on staff wages due to staff absences.
241 - Airstrip maintenance Contracts	798	833	35	5,000	Immaterial variance
242 - Litter Collection and Slashing External Contracts	4,529	4,545	17	27,271	Immaterial variance

Roper Gulf Regional Council Barunga Expenditure Report as at 31 August 2019



Activity Listing	August 2019 Actual	August 2019 Budget	August 2019 Variance	Annual Budget	Explanation
246 - Commercial Australia Post	1,823	1,833	10	11,000	Immaterial variance
314 - Service Fee - CDP	12,054	0	12,054	0	Project was finished in Barunga on 30th June and late invoices received and paid. Budget will be adjusted in next revision.
Sub Total	37,618	29,299	8,319	175,793	

Council & Community Services

111 - Council Services General	39,626	57,710	18,084	346,259	Underspend due to staff absence and vacant positions that lead to less wages and other operating expense.
160 - Municipal Services	63,619	85,686	22,067	514,117	Underspend due to staff absence and vacant positions that lead to less wages and other operating expense.
161 - Waste management	9,203	17,140	7,937	102,840	Budgeted expenses for material and contracts not spent. Internal workshop not charged due to no repaia and maintenance request.
162 - Cemeteries Management	0	1,667	1,667	10,000	
164 - Local Emergency Management	258	459	201	2,756	Immaterial variance
170 - Australia Day	0	50	50	300	Immaterial variance
171 - Naidoc Week	496	67	429	400	Whole year budgeted amount for the event incurred, no more expense in this year.

Roper Gulf Regional Council Barunga Expenditure Report as at 31 August 2019



Activity Listing	August 2019 Actual	August 2019 Budget	August 2019 Variance	Annual Budget	Explanation
200 - Local roads maintenance	165	1,750	1,585	10,500	Budgeted expenses for materials and contracts not spent yet.
201 - Street lighting	0	2,147	2,147	12,880	underspend due to no request for repair and maintenance of street lights.
341 - Commonwealth Aged Care Package	1,611	2,066	455	12,396	Immaterial variance
344 - Commonwealth Home Support Program	0	910	910	5,460	Immaterial variance
346 - Indigenous Broadcasting	4,696	7,769	3,072	46,612	Underspend due to staff absence on wages and salaries.
348 - Library	4,722	7,572	2,850	45,429	Underspend due to staff absence on wages and salaries.
350 - Centrelink	11,236	12,708	1,472	76,249	Immaterial variance
401 - Night Patrol	24,360	31,941	7,581	191,645	Staff absence and vacant positions
404 - Indigenous Sports and Rec Program	3,521	10,905	7,384	65,433	Underspend due to staff absence and other operating expenses.
407 - Remote Sports and Recreation	0	605	605	3,627	Immaterial variance
416 - Youth Vibe Grant	0	417	417	2,500	Immaterial variance
423 - SPG - Diversion Evenings	0	83	83	500	Immaterial variance
Sub Total	163,514	241,651	78,137	1,449,905	



Roper Gulf Regional Council Barunga Expenditure Report as at 31 August 2019

Activity Listing	August 2019 Actual	August 2019 Budget	August 2019 Variance	Annual Budget	Explanation
Other Services					
464 - NT Govt Special Purpose Grants	51,000	19,167	31,833	115,000	Project is finishing on 30th September 2019 and remaining balance is \$115,000. This is just timing issue.
Sub Total	51,000	19,167	31,833	115,000	
Total Expenditure	293,618	352,696	59,078	2,116,177	

GENERAL BUSINESS

ITEM NUMBER	11.8
TITLE	Local Authority Project Funding
REFERENCE	849168
AUTHOR	Josh CHEVALIER-BRINE, Grants Coordinator

RECOMMENDATION

- (a) **That the Barunga Local Authority receives and notes the signed Certification for 2018-19 Local Authority Project Funding.**

BACKGROUND

Under the 2018-19 Local Authority Project Funding (LAPF) Guidelines, Council is required to table LAPF financial reports for each Local Authority (LA) at the relevant Local Authority Meeting (Attachment 1). Income and expenditure for the period is itemised in the table below.

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2019

LAPF Grant	\$53,960.00
Other income/carried forward balance from 2016-17	\$20,571.64
Other income/carried forward balance from 2017-18	\$53,960
Total income	\$128,491.64
Expenditure	\$66,144.89
Total Expenditure	\$66,144.89
Surplus/(Deficit)	\$62,346.75

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Local Authorities are reminded that LAPF grants must be fully expended within two years of receipt. Failure to do so may result in the Department withholding further LAPF payments or requesting unspent funds to be returned.

Requests to carry-over unspent funds remaining after two consecutive years is to be submitted to the Department and will be considered on a case by case basis.

Barunga LAPF for 2019-20 is \$53,960 (GST Exclusive).

ATTACHMENTS:

- 1 138_Certification_Form_2018-19_Barunga



DEPARTMENT OF LOCAL GOVERNMENT
HOUSING AND COMMUNITY DEVELOPMENT

Roper Gulf Regional Council

CERTIFICATION OF 2018-19 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Barunga
File number: NA

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2019

LAPF Grant	\$53,960.00
Other income/carried forward balance from 2016-17	\$20,571.64
Other income/carried forward balance from 2017-18	\$53,960
Total income	\$128,491.64
Expenditure	\$66,144.89
Total Expenditure	\$66,144.89
Surplus/(Deficit)	\$62,346.75

CERTIFICATION

We certify that the LAPF was spent in accordance with:

- the projects submitted by the Local Authority Yes No
- the LAPF funding guidelines Yes No
- the Local Government Act and the Local Government (Accounting) Regulation Yes No
- the Northern Territory Government's Buy Local Policy Yes No

Certification report prepared by Joshua Chevalier-Brine 26/08/ 2019

Acquittals laid before Council at OCM held on (copy of minutes attached) 28/08/ 2019

Acquittals laid before Local Authority held on (minutes to be provided at a later date) 15/10/ 2019

Signed, Phillip Luck – Chief Executive Officer:  27, 08, 2019

DEPARTMENTAL USE ONLY

Grant amount correct Yes No
Balance of funds to be spent \$
Date next certification due/...../ 2019
CERTIFICATION ACCEPTED Yes No

Comments:

Signed, Omor Sharif – Grants Officer:/...../ 2019

Signed, Donna Hadfield – Manager Grants Program:/...../ 2019

GENERAL BUSINESS



ITEM NUMBER	11.9
TITLE	Governance Report - Local Authority Project Register Update
REFERENCE	850676
AUTHOR	Lokesh ANAND, Chief Financial Officer

RECOMMENDATION

- (a) **That the Barunga Local Authority receives and notes the updated report on Local Authority Project Funding as at 15 September 2019.**

BACKGROUND

Since 2014, the Barunga Local Authority has received a total of \$238,879 in Local Authority Project Funding from the Department of Housing and Community Development. Till date, \$227,222.32 of the received funding have been allocated towards various local authority projects.

There is surplus of \$ 579.71 from the completed projects and this surplus is added back to the remaining unallocated funds balance.

As a result, there is still \$12,236.39 remaining unallocated.

Please find the attached summary and status of the current projects that the Local Authority has allocated funds for.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Barunga Local Authority Project Register 15.09.19.pdf

Barunga Local Authority Project Funding - as at 15.09.19

Funding Received from Department	\$	238,879.00
Funds Allocated by Local Authorities	\$	227,222.32
Surplus/(Deficit) from completed projects	\$	579.71
Remaining Unallocated funds	\$	12,236.39
		Contingency Funds

Project ID	Projects	Prict Budget	Actual Expenditure	Project Status
1113808	Shade over the 2 grandstands at the football oval and seating in Cultural Park	\$ 24,000.00	\$ 38,400.27	Seating has been completed. Four grandstand arrived, two has been constructed in place and two waiting for slab to constructed. Additional funds will be covered by the Barunga Oval Lights Project underspend.
1113813	Barunga Walking Trail Project	\$ 20,000.00	\$ 1,835.88	10K Allocated on 16.10.18, Additional 10K allocated 30.04.2019; CSC and muns marked the trail; Jawoyn Association Chair has approved the use of the Jawoyn Seasons Sign and poster from the Sharing Country 30 Year celebration.
1113814	Barunga Knowledge Garden	\$ 10,000.00	\$ -	10K Allocated on 30.04.2019; In progress- Update will be provided in next LA meeting. Project steam are sourcing the seating
	Total for current projects in progress	\$ 54,000.00	\$ 40,236.15	
	Total for Completed Projects	\$ 173,222.32	\$ 172,642.61	
	Grand Total	\$ 227,222.32	\$ 212,878.76	