



# **AGENDA**

## **AUDIT COMMITTEE MEETING**

### **WEDNESDAY, 13 OCTOBER 2021**

Notice is given that the next Audit Committee Meeting of the Roper Gulf Regional Council will be held on:

Wednesday, 13 October 2021 at 10:00am  
The Roper Room, Roper Gulf Regional Council Support Centre,  
2 Crawford Street, Katherine, NT

Your attendance at the meeting will be appreciated.

A blue ink handwritten signature, appearing to be 'M. Gardner', is written over the text.

Marc GARDNER  
**ACTING CHIEF EXECUTIVE OFFICER**

## PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

## PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

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	Nil.	
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	Nil.	
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	Nil.	
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	Nil.	
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	Nil.	
16	INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT	
	Nil.	
17	CLOSED SESSION	

- 17.1 Confirmation of Previous Minutes of the Confidential Session  
*The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iv) (d).*
- 17.2 Annual Audit  
*The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iv).*
- 17.3 Risk Management Register  
*The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iii) (c)(iv) (d) (e).*
- 17.4 Council tendering processes correspondence from the Department of the Chief Minister and Cabinet  
*The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(a) (c)(i) (c)(ii) (c)(iv) (d) (e).*
- 17.5 Costs for Swimming Pools  
*The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iii).*
- 17.6 Infrastructure Valuations as at 30 June 2021  
*The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(d).*
- 17.7 Strategic Plan and Budget Alignment  
*The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iii).*

## **RESUMPTION OF MEETING**

### **18 CLOSE OF MEETING**

## **CONFIRMATION OF PREVIOUS MINUTES**

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<b>ITEM NUMBER</b>	6.1
<b>TITLE</b>	Confirmation of Previous Minutes
<b>REFERENCE</b>	1209449
<b>AUTHOR</b>	Cristian COMAN, Manager Corporate Compliance

### **RECOMMENDATION**

**That the Committee confirms the draft minutes of the Audit Committee Meeting held on 09 June 2021 and affirms them to be a true and accurate record of that meetings decisions and proceedings.**

### **BACKGROUND**

The Audit Committee last met on 09 June 2021.

### **ISSUES/OPTIONS/SWOT**

Attached are the unconfirmed minutes of the Audit Committee Meeting of 09 June 2021 for the Committee's review and confirmation.

### **FINANCIAL CONSIDERATIONS**

Not Applicable

### **ATTACHMENTS**

- 1 Audit Committee 2021-06-09 [1853] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, AUDIT COMMITTEE  
MEETING HELD AT THE ROPER ROOM, ROPER GULF REGIONAL COUNCIL  
SUPPORT CENTRE, 2 CRAWFORD STREET, KATHERINE, NT  
ON WEDNESDAY, 9 JUNE 2021 AT 10:00AM

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## **1 PRESENT MEMBERS/STAFF/GUESTS**

### **1.1 Members**

- Independent Member Garry LAMBERT (Chairperson);
- Independent Member Carolyn EAGLE (via teleconference);
- Councillor David MURRUNUGUN; and
- Councillor Donald GARNER.

### **1.2 Staff**

- Marc GARDNER, Acting Chief Executive Officer;
- Dave HERON, Acting General Manager Corporate Services and Sustainability;
- Cristian COMAN, Manager Corporate Compliance;
- Naomi HUNTER, Executive Manager; and
- Chloe IRLAM, Governance Engagement Coordinator

### **1.3 Guests**

Nil.

## **2 MEETING OPENED**

The Audit Committee Meeting opened at 18:18am.

## **3 WELCOME TO COUNTRY**

## **4 APOLOGIES AND LEAVE OF ABSENCE**

### **4.1 APOLOGIES AND LEAVE OF ABSENCE**

*82/2021 RESOLVED (Donald GARNER/David MURRUNUGUN)*

*CARRIED*

The Audit Committee accepts the tendered apology from Councillor Marlene KARKADOO.

## **5 QUESTIONS FROM THE PUBLIC**

Nil.

**6 CONFIRMATION OF PREVIOUS MINUTES****6.1 CONFIRMATION OF PREVIOUS MINUTES**

83/2021 RESOLVED (Donald GARNER/Garry LAMBERT)

CARRIED

The Committee confirms the draft minutes of the Audit Committee Meeting held on 03 March 2021 and affirms them to be a true and accurate record of that meetings decisions and proceedings.

**7 BUSINESS ARISING FROM PREVIOUS MINUTES****7.1 ACTION LIST**

84/2021 RESOLVED (Donald GARNER/David MURRUNGUN)

CARRIED

The Audit Committee receives and notes this report pertaining to the Action List.

**8 CALL FOR ITEMS OF GENERAL BUSINESS**

Nil.

**9 DISCLOSURES OF INTEREST**

Independent Member Carolyn Eagle noted her declarations of interest at this Audit Committee Meeting with Councilbiz.

The Chair accepted the continuation of involvement of the independent member in agenda topics relating to CouncilBiz.

**10 INCOMING CORRESPONDENCE**

Nil.

**11 OUTGOING CORRESPONDENCE**

Nil.

**12 GENERAL BUSINESS****12.1 2019/2020 AUDIT MANAGEMENT LETTER UPDATE**

85/2021 RESOLVED (David MURRUNGUN/Donald GARNER)

CARRIED

The Audit Committee notes the Audit Management Letter Update from the year ended 30 June 2020.

**13 EXECUTIVE REPORTS****13.1 ROPER GULF REGIONAL COUNCIL STRATEGIC PLAN 2022 TO 2027**

86/2021 RESOLVED (Carolyn EAGLE/David MURRUNGUN)

CARRIED

The Audit Committee notes the report in relation to the development of the Council's Strategic Plan from 2022 to 2027.

**14 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT**

Nil.

**15 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT****15.1 POLICY AND CORPORATE DOCUMENT DEVELOPMENT FOR COMPLIANCE WITH THE LOCAL GOVERNMENT ACT 2019***87/2021 RESOLVED (Carolyn EAGLE/Donald GARNER)**CARRIED*

The Audit Committee receives and notes this report outlining Council's policy and corporate document development to ensure compliance with the *Local Government Act 2019* and prescribed requirements.

**16 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT**

Nil.

**17 CLOSED SESSION****DECISION TO MOVE TO CLOSED SESSION***88/2021 RESOLVED (David MURRUNGUN/Carolyn EAGLE)**CARRIED*

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

**17.1 Confirmation of Previous Minutes of the Confidential Session** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iv) (d).*

**17.2 Business Continuity Plan** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iv).*

**17.3 2021-22 Regional Plan & Budget** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iv).*

**17.4 Risk Management Register** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iii) (c)(iv) (d) (e).*

**17.5 Potential ICAC Recommendations for Local Government** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (c)(ii) (c)(iii) (c)(iv) (d) (e).*

**17.6 Interim Audit** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(e).*

**RESUMPTION OF MEETING***89/2021 RESOLVED (Donald GARNER/David MURRUNGUN)**CARRIED*

The Audit Committee moved to return to the open session of the Audit Committee Meeting and declared the resolutions made in the confidential session not be



available to the public in accordance with the *Local Government Act 2008*, section 201.

**18 ITEMS FOR NEXT MEETING**

Nil.

**19 CLOSE OF MEETING**

The meeting terminated at 11:53am.

This page and the preceding pages are the minutes of the Audit Committee Meeting held on Wednesday, 9 June 2021 and will be confirmed Wednesday, 13 October 2021.

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Chairperson Garry LAMBERT  
Confirmed on Wednesday, 13 October 2021.