



AGENDA

FINANCE COMMITTEE

WEDNESDAY, 27 JANUARY 2021

Notice is given that the next Finance Committee Meeting of the Roper Gulf Regional Council will be held on:

Wednesday, 27 January 2021 at 10:30am
The The Council Chambers Roper Gulf Regional Council Support Centre
2 Crawford Street, Katherine, NT

Your attendance at the meeting will be appreciated.

Marc GARDNER
ACTING CHIEF EXECUTIVE OFFICER

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	PRESENT MEMBERS/STAFF/GUESTS	
2	MEETING OPENED	
3	APOLOGIES AND LEAVE OF ABSENCE	
4	DISCLOSURE OF INTEREST	
5	CONFIRMATION OF PREVIOUS MINUTES	
5.1	Finance Committee Meeting - 24 November 2020 10:30AM	5
6	BUSINESS ARISING FROM PREVIOUS MINUTES	
6.1	Action List	10
7	CALL FOR ITEMS OF GENERAL BUSINESS	
8	INCOMING CORRESPONDENCE	
8.1	Incoming Correspondence	11
9	OUTGOING CORRESPONDENCE	
	Nil.	
10	EXECUTIVE REPORTS	
10.1	LGANT call for Policy and Action Motions.....	14
11	COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT	
11.1	AFL NT opportunity in Mataranka and Jilkmिंगgan	17
12	CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT	
12.1	Council's Financial Report as at 31.12.2020	188
12.2	2021-2022 Budget Preparation Schedule	48
13	INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT	
13.1	NLC License - Mole Hill Cemetery	51
14	CONFIDENTIAL SESSION	
14.1	Finance Committee Meeting - 24 November 2020 <i>The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(e).</i>	
14.2	Extra Meeting Allowance Requirements <i>The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(e).</i>	

- 14.3 Local Government Act 2019 Statutory Instrument Review
The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iv) (e).
- 14.4 Tender for the Supply of PPE
The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i).
- 14.5 Concrete Works including construction of loading ramp - Ngukurr Freight Hub Project
The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (c)(iv).
- 14.6 Tender for Electrical Infrastructure upgrade for Borroloola Show Grounds
The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i).
- 14.7 Property Investment Options
The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (c)(iv) (e).
- 14.8 Evaluation of the Audit Tender
The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i).
- 14.9 Waste Facility Access - Feasibility study to assess options for economically sustainable recycling for remote communities
The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(e).

15 CLOSE OF MEETING

CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER	5.1
TITLE	Finance Committee Meeting - 24 November 2020 10:30AM
REFERENCE	1051637
AUTHOR	Naomi HUNTER, Executive Manager

RECOMMENDATION

That the Finance Committee confirms the minutes from the meeting held on 24 November 2020 and affirms them to be a true and accurate record of that meetings decisions and proceedings.

BACKGROUND

The Finance Committee met in Katherine on Wednesday, 24 November 2020 at 10:30am, attached are the recorded minutes from that meeting for the committee to confirm.

The next Finance Committee Meeting is on 24 March 2021 at 10:30am.

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1   Finance Committee Meeting 2020-11-24 [1681] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, FINANCE COMMITTEE
MEETING HELD AT THE CONFERENCE ROOM, ROPER GULF REGIONAL
COUNCIL SUPPORT CENTRE, 2 CRAWFORD STREET, KATHERINE, NT
2 CRAWFORD STREET, KATHERINE
ON TUESDAY, 24 NOVEMBER 2020 AT 10:30AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Elected Members

- Mayor Judy MacFARLANE – Chairperson;
- Deputy Mayor Helen LEE;
- Councillor Ossie DAYLIGHT;
- Councillor Samuel EVANS; and
- Independent Member Awais Ur REHMAN (via teleconference).

1.2 Staff

- Marc GARDNER, Acting Chief Executive Officer;
- Dave HERON, Acting General Manager Corporate Services and Sustainability.
- Naomi HUNTER, Executive Manager; and
- Chloe Irlam, Governance Officer.

2 MEETING OPENED

The Finance Committee Meeting opened at 10:39am. The Mayor welcomed members and staff to the meeting and the Roper Gulf Regional Council Pledge was read.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 APOLOGIES AND LEAVE OF ABSENCE

64/2020 RESOLVED (Samuel EVANS/Ossie DAYLIGHT)

CARRIED

The Finance Committee accepted the apology of Councillor Owen TURNER.

4 DISCLOSURES OF INTEREST

There were no declarations of interest at this Finance Committee Meeting.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 FINANCE COMMITTEE MEETING - 25 AUGUST 2020 10:30AM

65/2020 RESOLVED (Awais Ur REHMAN/Samuel EVANS)

CARRIED

That the Finance Committee confirms the minutes from the meeting held on 27 May 2020 and affirms them to be a true and accurate record of that meetings decisions and proceedings.

6 BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 ACTION LIST

66/2020 RESOLVED (Ossie DAYLIGHT/Samuel EVANS)

CARRIED

That the Finance Committee:

- (a) Received and noted Action List; and
- (b) Approved the removal of completed items.

7 CALL FOR ITEMS OF GENERAL BUSINESS

- Liquor Approval
- Correspondence – Arthur River Mine CBT, Interpretive Signage
- Variation of Funding – Borroloola Cyclone Shelter
- Nomination of the Animal Welfare Advisory Committee for Samantha Phelan

8 INCOMING CORRESPONDENCE

Nil.

9 OUTGOING CORRESPONDENCE

Nil.

10 EXECUTIVE REPORTS

11 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

12 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

12.1 COUNCIL'S FINANCIAL REPORT AS AT 31.10.2020

67/2020 RESOLVED (Ossie DAYLIGHT/Helen LEE)

CARRIED

The Council received and noted the financial reports as at 31 October 2020.

13 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

13.1 LIQUOR APPROVAL

68/2020 RESOLVED (Samuel EVANS/Ossie DAYLIGHT)

CARRIED

The Finance Committee Meeting approved:

- (a) The events to be held at Mataranka to have a BYO alcohol permission on Council grounds:
 - (i) Australia Day 26 January 2021;
 - (ii) ANZAC Day 25 April 2021; and
 - (iii) Festival Weekend 14 May 2021 at the Museum.
- (b) The MFSRC Rodeo on the 15 May 2021 to apply for Special Event Authority for the sale of alcohol on Council grounds; and
- (c) Approved Mayor Judy MacFARLANE to have her name applied as the licensee.

13.2 MCARTHUR RIVER MINE CBT, BORROLOOLA SIGNAGE STRATEGY

69/2020 RESOLVED (Ossie DAYLIGHT/Helen LEE)

CARRIED

The Finance Committee Meeting supported the Borroloola Signage Strategy of the McArthur River Mine CBT and is prepared to take on responsibility of the signage as a Council asset.

13.3 VARIATION OF FUNDING – BORROLOOLA CYCLONE SHELTER

70/2020 RESOLVED (Samuel EVANS/Ossie DAYLIGHT)

CARRIED

The Finance Committee Meeting approved the use of the Common Seal of the Council for the execution of the Borroloola Cyclone Shelter Project funding agreement variation for an additional \$2.5 Million from the Northern Territory Government.

13.4 Nomination of the Animal Welfare Advisory Committee for Samantha Phelan

71/2020 RESOLVED (Helen LEE/Samuel EVANS)

CARRIED

The Finance Committee Meeting approved the nomination for Samantha Phelan.

13.5 CORRESPONDENCE HON. CHANCY PAECH

72/2020 RESOLVED (Ossie DAYLIGHT/Samuel EVANS)

CARRIED

The FCM receives the correspondence from the Hon. Chancy Paech in relation to meeting with the Council and Local Authorities and that Council disseminates his correspondence to all Local Authorities.

Marc GARDNER left the meeting, the time being 11:57am

Marc GARDNER returned to meeting, the time being 12:00pm

14 CLOSED SESSION

DECISION TO MOVE TO CLOSED SESSION

73/2020 RESOLVED (Helen LEE/Samuel EVANS)

CARRIED

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

14.1 Finance Committee Meeting - 25 AUGUST 2020 - The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government

(Administration) Regulations 2008 reg 8(e).

14.2 Investment Opportunity - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (c)(iv).*

14.3 Tender selection panel & Tender Award Delegation for Ngukurr & Numbulwar Aged Care Centres Renovation Project. - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (c)(ii) (c)(iii) (d) (e).*

RESUMPTION OF MEETING

74/2020 RESOLVED (Samuel EVANS/Ossie DAYLIGHT)

CARRIED

The Finance Committee moved to return to the open session of the Finance Committee meeting and declare the resolutions made in the confidential session not be available to the public in accordance with the *Local Government Act 2008*, section 201.

15 CLOSE OF MEETING

The meeting terminated at 12:16pm.

This page and the preceding pages are the minutes of the Finance Committee Meeting of Council held on Tuesday, 24 November 2020 and will be confirmed at the next meeting.

Mayor Judy MacFARLANE
Confirmed on 27 January 2021

BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER	6.1
TITLE	Action List
REFERENCE	1053506
AUTHOR	Chloe IRLAM, Governance Officer

RECOMMENDATION

That the Finance Committee:

- (a) **Receives and notes Action List; and**
- (b) **Approves the removal of completed items.**

BACKGROUNDThe Action List is a summary of tasks that has requested at previous Finance Committee meetings to be undertaken by Council staff. The table also identifies the Staff member assigned to the task by the Chief Executive Officer and the current status.

Date	Meeting	Item	Description	Comment	Status	Update
29-8-18	FCM	17.4	Borrooloola Sports Courts (Lot 644)	Borrooloola Sports Courts – Project Update	In Progress	Council signed agreement in December 2020 for extra funds. Stage One (Sports Courts) tender process failed and being investigated by NTG. Will need revision and procurement process. Stage Two planned for construction in dry season of 2021.
28-11-18	FCM	9.1	Playgrounds	The Council to construct funded playgrounds at Jilkminggan and Robinson River.	In Progress	Jilkminggan is completed Robinson River – Mungoorbada AC progressing
30-1-19	FCM	17.3	Toilet Blocks – Mataranka Sports and Recreation	Project Update	Ongoing	Completed.
27-4-19	FCM		Borrooloola Office			Mode has finalised design and planning. Construction funding to be sourced.
27-4-19	FCM		Records Management Obligations	Partial rollout occurring	Ongoing	Business Classifications have been approved, migration of data occurring with all business units.

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

INCOMING CORRESPONDENCE

ITEM NUMBER 8.1
TITLE Incoming Correspondence
REFERENCE 1055389
AUTHOR Bhumika ADHIKARI, Executive Administration Support Officer

RECOMMENDATION

That Council accepts the incoming correspondence.

Item No.	Date Received	Sender	Sent To	Correspondence Details	InfoXpert Number
01	06/01/2020	Michelle PARADINE, Senior Caretaker/ Treasurer	Cindy MORGAN, Senior Administrative Support Officer	Seeking sponsorship for annual fishing competition	1055388

ATTACHMENTS

1   6.01.21 Sponsorship letter Fishing Classic - .docx



King Ash Bay Fishing Club Inc.

ABN: 21 370 493 098

PO Box 474 Borroloola NT 0854
08 8975 9800 08 8975 8383

6th January 2020

Roper Gulf Regional Council
cindy.morgan@ropergulf.nt.gov.au

Dear Cindy,

The Annual King Ash Bay Fishing Club Fishing Classic is returning to our **original Weigh In, Easter Comp** held Friday 2nd to Sunday 4th April 2021.

The Fishing Classic is a 2 day event held on Saturday & Sunday with final nominations available on Friday night. Nominations will be available for 2 weeks before the event at local outlets. It is a much anticipated event for members, visitors and locals from Borroloola and the surrounding Station Country.

We will have a live band, raffles, lucky door prizes, meals available and a return to the Weigh In - Presentation Night which promotes Sponsors and our Club.

While we promote sustainable fishing and do not encourage wastage of fish, we would like to bring back the excitement of seeing everyone's catch weighed in, also bringing everyone to the club rather than email in a photo and collect their prize the next day. We will have an esky set up for any unwanted fish that will then be distributed to the locals that would also enjoy a nice feed of beautiful fresh fish. We also recognize that those who have travelled thousands of km's to come here briefly would like to keep their catch to take home.

The fish species that can be entered by anglers covers a variety of river and estuary species as well as off shore reef species. There is also a section for junior anglers. Prizes can be a cash prize, an item of goods or a combination of both. With each sponsor helping we can make this into the exciting Fishing Classic it has been.

You and/or your business is invited to be a sponsor for the 2021 King Ash Bay Fishing Classic.

All Sponsors will have:

- **Listings on the Club's Sponsor Board (remains on the board for 12 months)**
- **Acknowledgement at the time of presentation or raffles**
- **Personal presentation of prizes if you choose to attend the event**
- **Certificate of Appreciation**

KABFC has really appreciated the support of those of you who have been sponsors of this event in the past and we hope you can continue by supporting our 2021 event. If you are a new sponsor, we welcome you to become part of our big Fishing Classic.

After a very crazy year we are looking forward to holding this event and monthly comps throughout the year. Looking forward to hearing from you soon or we will give you a call in the next month. Thank you.

Regards Michelle Paradine
Senior Caretaker / Treasurer
King Ash Bay Fishing Club
caretaker@kingashbay.com.au

EXECUTIVE REPORTS



ITEM NUMBER	10.1
TITLE	LGANT call for Policy and Action Motions
REFERENCE	1054578
AUTHOR	Marc GARDNER, Acting Chief Executive Officer

RECOMMENDATION

That the Finance Committee submit motions to LGANT on issues of strategic importance.

BACKGROUND

Twice a year the Local Government Association of the Northern Territory (LGANT) hold General Meetings, usually around March or April in Darwin and then in October or November in Alice Springs. The Council is a member of LGANT and has the opportunity at each of these meetings to raise matters that are strategically important for local government in the Northern Territory either by way of suggesting that LGANT adopt a policy stance or through an action.

The LGANT are holding a general meeting on the 22 April 2021 and are seeking input from Council on matters of importance they would like raised at the meeting for the agenda. The attached form provides some guidelines to submitting policy or action motions in the lead up to the general meeting. LGANT require submissions by the 12 March 2021.

The Mayor, Judy MacFarlane also is an executive member of LGANT representing regional and rural Councils and also has the opportunity to submit policy and action motions at regular LGANT executive meetings as well. LGANT executive meetings are usually held monthly.

ISSUES/OPTIONS/SWOT

The Council has the option to consider and raise issues it deems important for LGANT to consider at a policy level or requires action which affects local government in the Northern Territory. The Council can also not provide a submission or consider a submission at a later date.





Some suggested issues that Council can raise:

- Cost shifting and reliance on regional Councils to provide accommodation for Northern Territory Government services (which we are experiencing in a number of communities);
- Land tenure inhibiting economic development in townships and communities;
- Local Decision Making processes of the NTG affecting Council sustainability – what is government's mandate;
- Regional Economic Development Committees are regional centre focused e.g. Katherine and do not consider the wider regions;
- Australian Accounting Standards applicability and interpretation consistency between Councils; and/or
- Any issues that the Finance Committee deem important.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- 1   2021-01-11 Doc 1054631 Call for Policy Action Motions.msg
- 2   LGANT Call for Motions.docx

Marc Gardner

From: Elaine McLeod <Elaine.McLeod@lgant.asn.au>
Sent: Monday, 11 January 2021 9:05 AM
To: **Mayors and Presidents; **Council CEOs
Cc: Sean Holden; **Mayors and Presidents EAs; **Council CEO EAs
Subject: Doc 1054632 Doc 1054631 Call for Policy & Action Motions
Attachments: LGANT Call for Motions.docx

Good morning

Re: Call for Policy and Action Motions

LGANT is calling for Policy and Action Motions to be put forward at the General Meeting to be held in Darwin on 22 April 2021.

If you wish to put forward a motion, please complete the attached form and return to me **no later than Friday 12 March 2021**.

Kind regards



Elaine McLeod | Executive Assistant to the CEO

Local Government Association of the Northern Territory

(08) 8944 9680 ♦ elaine.mcleod@lgant.asn.au ♦ www.lgant.asn.au

PO Box 2017 Parap NT 0804 ♦ 21 Parap Rd Parap NT 0820



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LGANT CALL FOR POLICY AND 'ACTION' MOTIONS



About this document

The purpose of this document is for it to be used as a template for member councils to submit motions to LGANT on issues so they can be considered for adoption as LGANT policy or as actions for LGANT to do at either the April or November General Meetings each year or the monthly Executive meetings.

The timeframes for submitting motions are:

- ten days before an Executive Meeting
- six weeks before a General Meeting.

(General Meeting Agenda has to be submitted 28 days before a meeting and Executive meeting agenda six days before a meeting).

Motions can be submitted at any time and will be put to the first available meeting depending on when they are received.

LGANT will research and assess each policy or action proposal and if necessary discuss it with the proponent member council and the Executive will then later decide at one of its meetings whether to adopt the policy or not, or take the action or not, or to put it to a general meeting for decision.

1. *What is your Motion?*

Include the text of the motion (short paragraph or paragraphs – see LGANT policies as examples of how you could structure a motion at www.lgant.asn.au).

2. *How is the motion relevant to Northern Territory Local Government?*

Please provide comment here if the motion is proposed as a LGANT policy and explain why it should be and how it is relevant to the Northern Territory Local Government sector.

3. *What are your key points in support of your motion?*

Here you should provide some background about the issue, some evidence to support the motion and your text should be no more than 600 words.

4. *Is there a Council Resolution in support of this motion?* Yes No

5. *Should the motion be LGANT policy?* Yes No

6. *Contact Information*

Council:

Name:

Telephone:

Fax:

Email:

**COMMUNITY SERVICES AND ENGAGEMENT
DIVISIONAL REPORT**



ITEM NUMBER 11.1
TITLE AFL NT opportunity in Mataranka and Jilkminggan
REFERENCE 1056177
AUTHOR Steve SANDERSON, General Manager Community Services and Engagement

RECOMMENDATION

That the Finance Committee approves and notes this report.

BACKGROUND

ISSUES/OPTIONS/SWOT

Due to the information required for this report not meeting the agenda cut off time, the contents of this report will be tabled at the meeting.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

There are no attachments for this report.

CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT



ITEM NUMBER	12.1
TITLE	Council's Financial Report as at 31.12.2020
REFERENCE	1054205
AUTHOR	Elvisen SOUNDRON, Management Accountant

RECOMMENDATION

That the Council receives and notes the financial reports as at 31 December 2020.

BACKGROUND

Attached are the Council's financial reports as at 31 December 2020, including:

- Balance Sheet;
- Income and expenditure report by account category with explanation on variances;
- Financial Ratio Analysis;
- Cash-at-bank Statement and 12-month graph on cash balances;
- Investment Report;
- Capital Expenditure Report;
- Accounts Receivable Age Analysis report and a summary of outstanding rates;
- List of paid invoices over \$10,000 during the month of November; and
- Expenditure illustrations for all communities.

The balance sheet has been prepared as per prevailing accounting standards, practice and in compliance with the applicable *Local Government Act 2008*. The Income and Expenditure Report as at the end of December shows a surplus of \$1.05M.

Our bank balance as at 31 December is \$35.57M. Of this total bank balance, \$13M is invested in various interest earning term deposits. The total balance of untied cash is \$20.05M.

ISSUES/OPTIONS/SWOT

Financial impact of the adoption of Accounting Standard AASB 1058

As of the current financial year, we have adopted the Accounting Standard 1058 Income of Not for Profit Entities. The carried forward unspent tied grants from the previous financial year are treated as liabilities since we either have an obligation to make repayments to the relevant departments or are bound by specific performance obligations as per the Grants agreements. As such those cannot be recognized as income and as a result there has been a significant increase in the Current liabilities which lead to a decrease in our reported liquidity ratios. In reality very little has changed just the way the liabilities are reported.

Debtors Analysis:

The below summarises the amounts owing to Council for a period over 90 days after any unapplied credits.


Comments	Amount \$
Fax charges	57.50
Workshop services	2,855.61
Conference Room Hire	730.00
Freedom of Information Access Application	30.00
Rental Lease	1,650.00
Overpayment of wages	20.00
Commercial Waste	265.00

TOTAL	5,608.11
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FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1   Financial Reports - December 2020.pdf



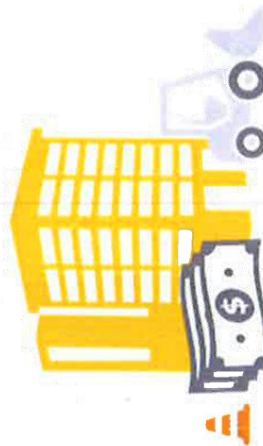
Financial Reports

at 31 December 2020

The Balance Sheet – a snapshot of the organisation’s financial status at a given point in time

\$120,229,099

What we own



Assets

-

\$15,523,507

What we owe



Liabilities

=

\$104,705,592

Council's Wealth



Equity

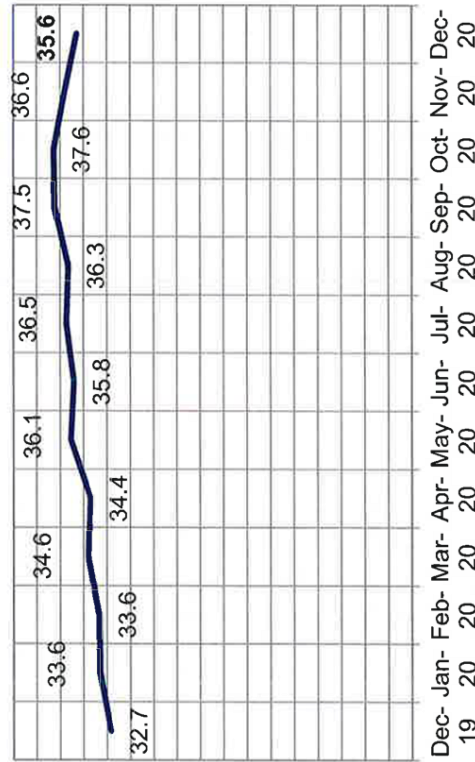
Balance Sheet as at 31 December 2020

ASSETS (What we own)		LIABILITIES (What we owe)	
Current Assets		Current Liabilities	
Cash	\$22,245,754	Accounts payable	\$180,622
Accounts receivable (less doubtful accounts)	\$253,018	Taxes payable	\$112,487
Rates & Waste Charges Receivable	-\$53,810	Accrued Expenses	\$0
Inventory	\$312,008	Provisions (Annual Leave)	\$1,424,965
Investments	\$255,251	Contractors Retention and Deposit Bonds	\$258,890
Other current assets	\$13,000,000	Operating Lease	\$52,203
Total Current Assets	\$36,383,338	Unspent Grant and Client Funds	\$7,540,204
		Total Current Liabilities	\$9,569,372
		Long-term Liabilities	
Non-current Assets		Non Current Provision Employee General	\$479,831
Land	\$9,638,489	Operating Lease Expense Property	\$5,474,304
Buildings	\$47,969,040	Total Long-term Liabilities	\$5,954,135
(less accumulated depreciation and impairment)	-\$6,285,720		
Fleet, Plant, Infrastructure and Equipment	\$36,878,436	Total Liabilities	\$15,523,507
(less accumulated depreciation)	-\$18,047,333		
Furniture and fixtures	\$350,759	EQUITY (Council's Wealth)	
(less accumulated depreciation)	-\$175,428	Retained earnings	\$47,602,633
Work in Progress assets	\$13,517,518	Asset Revaluation Reserves	\$54,910,530
Other non-current assets	\$0	Roads Future Fund	\$2,192,429
Total Non-current Assets	\$83,845,761	Total Equity	\$104,705,592
TOTAL ASSETS	\$120,229,099	TOTAL LIABILITIES & EQUITY	\$120,229,099

Actual Cash at Bank as at 31 December 2020

BANK:	Closing balance as at 31 December 2020
Commonwealth - Business 10313307	\$19,787,837.98
Monthly interest earned	\$2,970.81
Commonwealth - Operating 10313294	\$73,582.49
Monthly interest earned	\$0.00
Commonwealth - Trust 103133315	\$2,378.33
Monthly interest earned	\$0.00
Commonwealth - Business online - 10381211	\$2,709,721.50
Monthly interest earned	\$401.48
Term Deposits in Various Banks	\$13,000,000.00
Monthly interest earned	\$0.00
Total Cash at Bank	\$35,573,520.30
LESS:	
Liabilities	\$15,523,507.00
Total Untied Cash	\$20,050,013.30
Total Interest Earned for 2020-21 financial year	\$154,025.50

Roper Gulf Cash Balances:
December 2019 - December 2020



\$

Note: The "Total Cash at Bank" is the actual Money in the Bank at 31 December 2020.

Liquidity ratio Analysis

Current Ratio :

The Current ratio measures our council's ability to use its assets to generate income.

Current Assets

Current Liabilities

A Current ratio of 2:1 means the council has current unlied assets of \$2 for every \$1 of current liabilities and is regarded as desirable.

The higher the current ratio, the better the capacity to meet short term financial Commitments.

Roper Gulf Current Ratio = **4 : 1 (3.80)**
Including all cash and current assets, we have \$4 for every \$1 of Liability

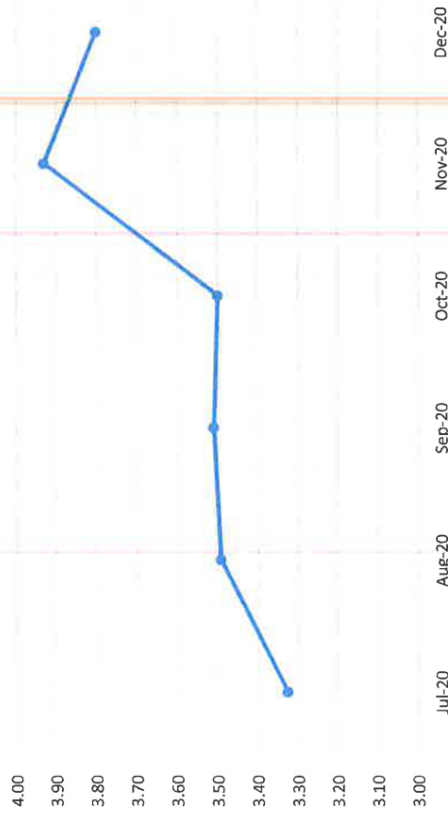
Unlied Cash to Creditors Ratio = **38 : 1 (38.22)**
It is desirable to have at least 1:1 ratio and we have \$38 unlied cash for every dollar outstanding for our suppliers of Goods and Services.



Liquidity Ratio Trend

The below graphs depict the progression of the Current and effective ratio for the current financial year and United Cash to Creditors ratio for the last twelve months

Current Ratio Analysis
July 2020 - December 2020



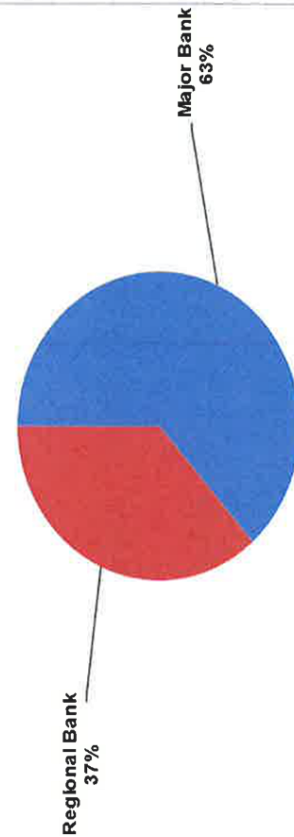
Untied Cash to Creditors
December 2019 - December 2020



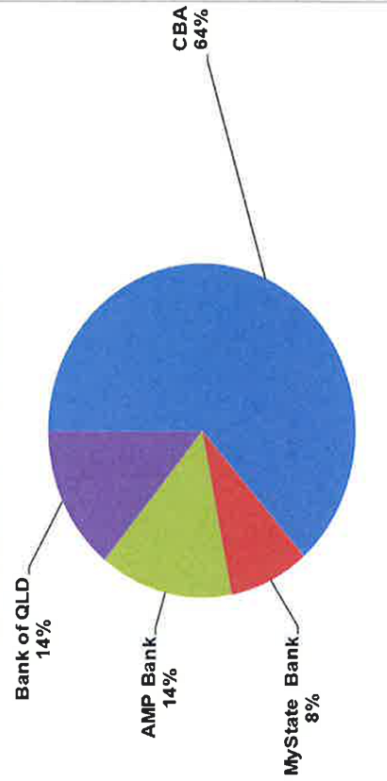
Investment Report as at 31 December 2020

Classification of ADI's Under policy	Authorised Deposit-taking institution	Amount	% of Exposure	Rating	Lodgement Date	Maturity Date	Interest on Maturity	Interest rate	Within Diversification Limits
Major Bank	Commonwealth Bank - Working capital	\$22,573,520	63.46%	A1+/AA-					
Investments (Deposits)									
Regional Bank	My State Bank	\$3,000,000	8.43%	A2/BBB+	25/09/2020	25/06/2021	\$ 17,950.68	0.80%	✓
Regional Bank	AMP Bank	\$2,000,000	5.62%	A2/BBB+	30/09/2020	1/04/2021	\$ 5,484.93	0.55%	✓
Regional Bank	AMP Bank	\$3,000,000	8.43%	A2/BBB+	13/11/2020	14/05/2021	\$ 10,471.23	0.70%	✓
Regional Bank	Bank of QLD	\$3,000,000	8.43%	A2/BBB+	8/12/2020	8/06/2021	\$ 6,731.51	0.45%	✓
Regional Bank	Bank of QLD	\$2,000,000	5.62%	A2/BBB+	16/06/2020	17/05/2021	\$ 20,191.78	1.10%	✓
Total cash and investments held		\$35,573,520	100.00%				\$ 60,830.13		

Investment per ADI Category



Investment Per institution




















Income & Expenditure Statement :

A financial statement that summarizes the income and expenses incurred during a specific period of time

Income	-	Expenditure	=	Surplus/Deficit
\$22,713,194		\$21,660,044		\$1,053,150



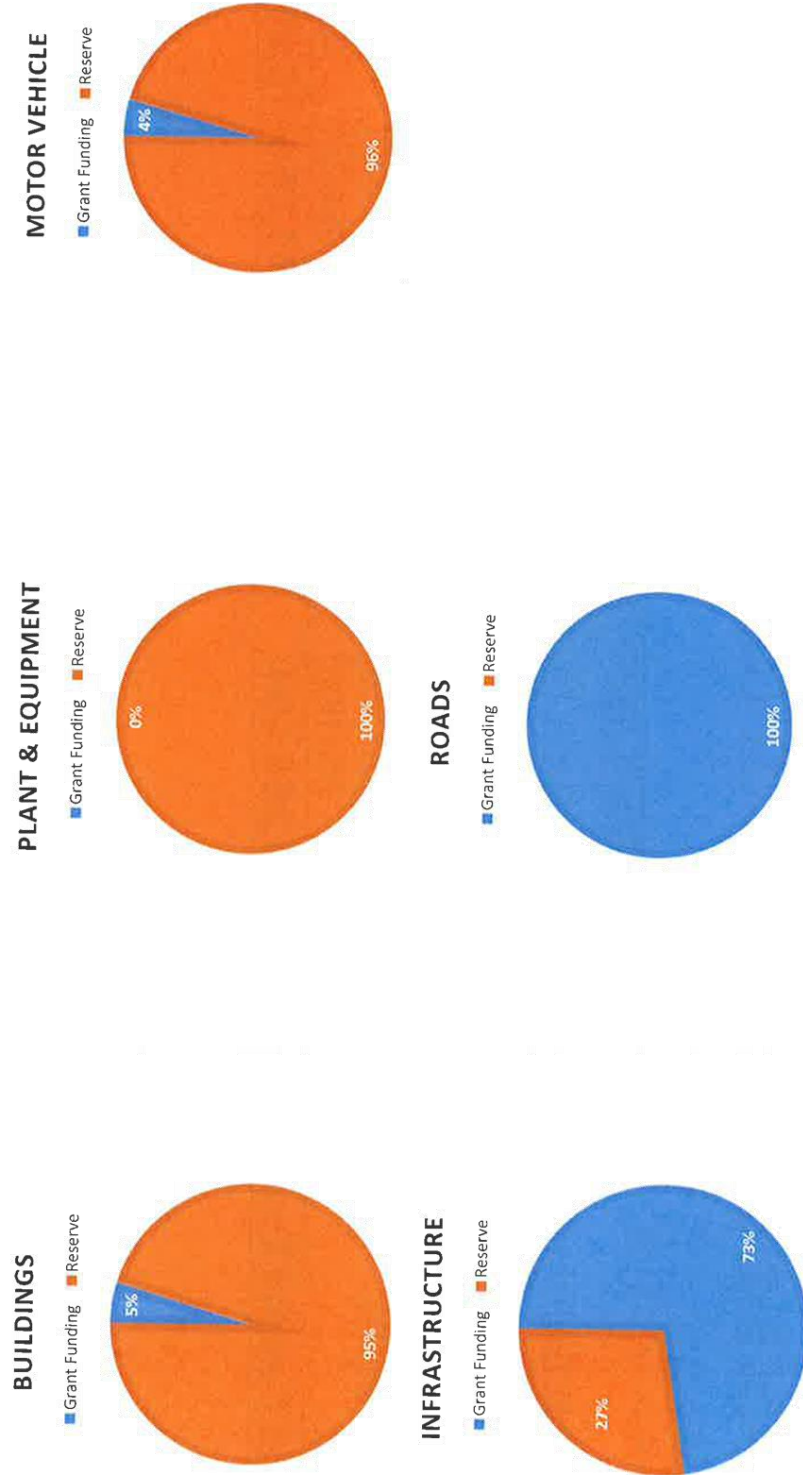
Income & Expenditure Report as at 31 December 2020

	Year to Date Actual (\$)	Year to Date Budget (\$)	Variance (\$)	Full Year Budget (\$)
Operating Income & Reserve				
Income Rates	2,708,814	2,738,197		2,738,197
Income Council Fees and Charges	621,973	550,689		1,101,377
Income Operating Grants Subsidies	11,635,360	11,682,932		22,515,547
Income Investments	154,026	150,000		300,000
Income Reimbursements	21,582	5,000		10,000
Income Agency and Commercial Services	5,696,194	5,249,597		11,563,239
Other Income	113,322	329,750		659,500
Council Reserve	0	4,003,004		8,006,007
Total Available balance	20,951,270	24,709,168	-3,757,897	46,893,867
Operating Expenditure				
Employee Expenses	7,822,659	10,614,001		21,240,002
Contract and Material Expenses	3,371,554	6,006,325		11,254,364
Fleet, Plant & Equipment	444,033	524,691		1,049,382
Asset Expense	2,591,823	2,678,000		5,356,000
Other Operating Expenses	2,157,566	2,751,693		4,575,858
Finance Expenses	6,345	6,125		12,145
Total Operating Expenditure	16,393,980	22,590,344	-6,196,364	43,487,751
Capital Funding				
Income Capital Grants	1,761,924	2,856,712		8,196,284
Capital Expenditure				
WIP Assets	5,266,064	8,717,427		19,284,614
Net Surplus/Deficit	1,053,150	-3,741,891		-7,682,215

Variances in Income and Expenditure as at 31 December 2020

	Variance (\$)	Comments
Income		
Income Rates	-29,383	
Income Council Fees and Charges	71,285	The surplus is mainly due to more sales done for fuel in Numbulwar compared to what was budgeted
Income Operating Grants Subsidies	-47,571	The variance is mainly from Local Authority Projects since income will only recognised once approved projects are completed.
Income Investments	4,026	
Income Reimbursements	16,582	
Income Agency and Commercial Serv	446,597	The variance is mostly due to some income received for CDP outcome payment. This will be fixed at the next budget revision
Other Income	-216,428	The main cause in variance is due to less income received for disposal of fleet since we only had one auction for the year.
Total Variance	245,106	
Expenditure		
Employee Expenses	-2,791,342	The underspend is mostly due to vacancies and staff absences for programs mostly in communities such as Municipal services and CDP
Contract and Material Expenses	-2,634,771	The underspend is mostly from Rocky Creek Project since all the expenses incurred have been capitalised
Fleet, Plant & Equipment	-80,658	
Depreciation, Amortisation & Impairmen	-86,176	
Other Operating Expenses	-594,126	The underspend is mostly from Council Services in communities
Finance Expenses	220	
Total Variance	-6,186,854	
Capital Funding		
Income Capital Grants	-1,094,788	The variance is mostly from the Ngukurr Freight Hub project since we have yet to receive further Grant instalment payment
Total Variance	-1,094,788	
Capital Expenditure		
WIP Assets	-3,451,363	Please refer to next slide for further detail
Total Variance	-3,451,363	

The below graphs depicts the categories of capital expenditure and the percentage used from Council's reserve and Grant Funding

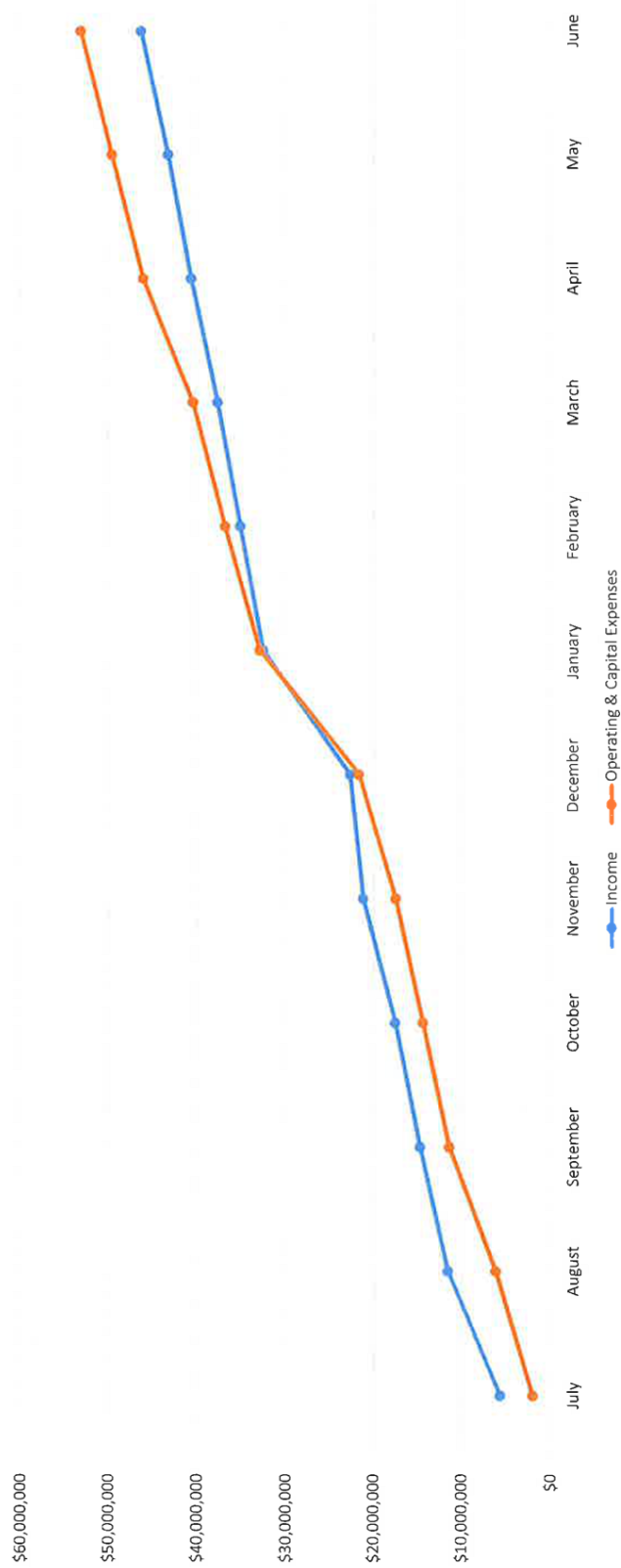


Capital Expenditure as at 31 December 2020

Capital Expenditure	Year to Date Actual (\$)	Year to Date Budget (\$)	Variance (\$)	Full Year Budget (\$)
Buildings	180,509	1,081,561	-901,052	2,403,391
Infrastructure	2,387,857	4,056,163	-1,668,306	9,389,951
Plant and Equipment	977,363	985,170	-7,807	1,932,340
Motor Vehicles	1,120,335	929,500	190,835	1,806,000
Roads	600,000	1,665,034	-1,065,034	3,752,933
Total Capital Expenditure	5,266,064	8,717,428	-3,451,364	19,284,614

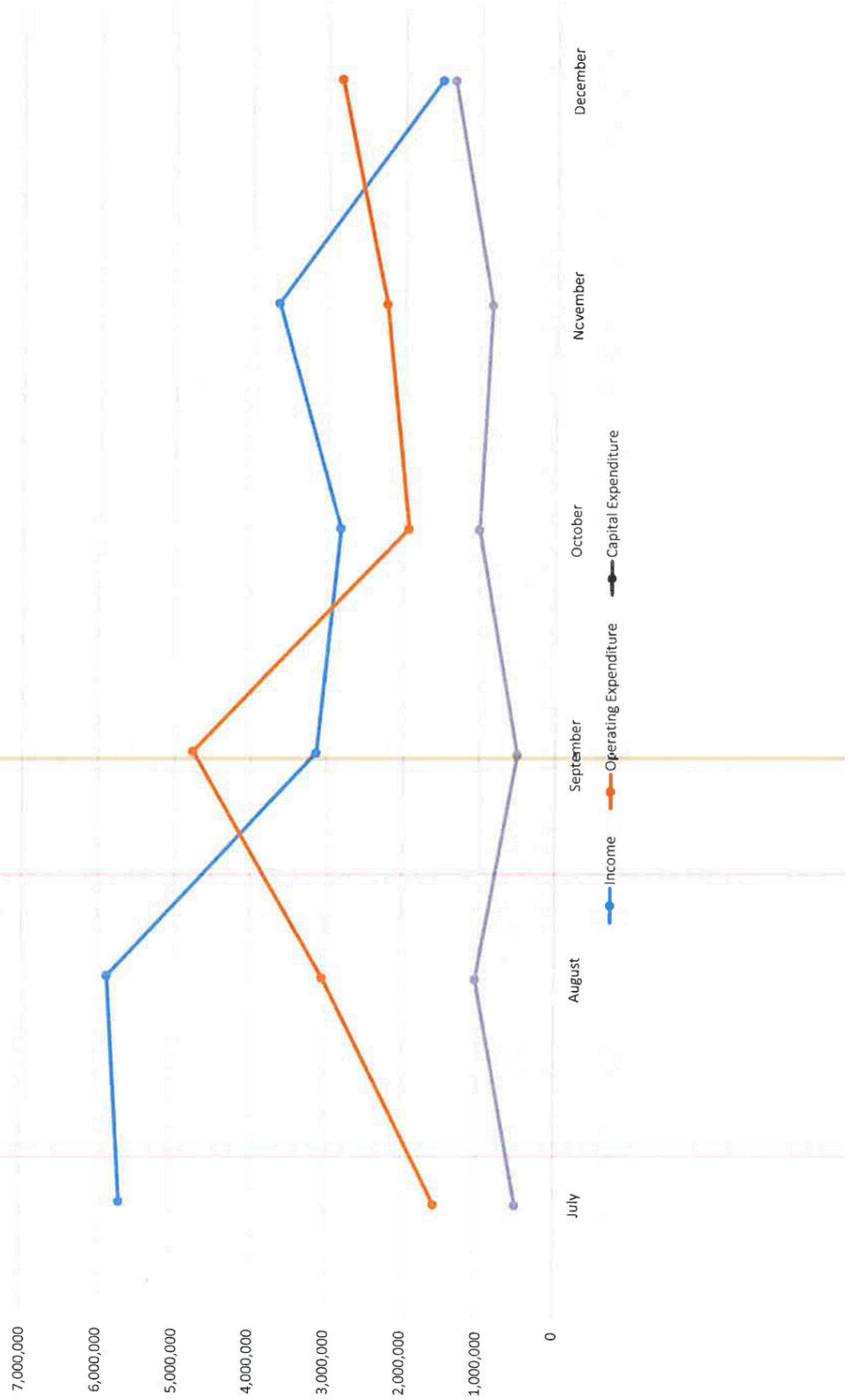
Forecast Income & Expenditure as at 31 December 2020

The below graph depicts the cumulative trend of Forecasted Income, Operating Expenditure and Capital Expenditure from July 2020 till June 2021.



Actual Income & Expenditure as at 31 December 2020

The below graph depicts the trend of Actual Income, Operating Expenditure and Capital Expenditure from July 2020 till December 2020.



Rates Outstanding as at December 2020

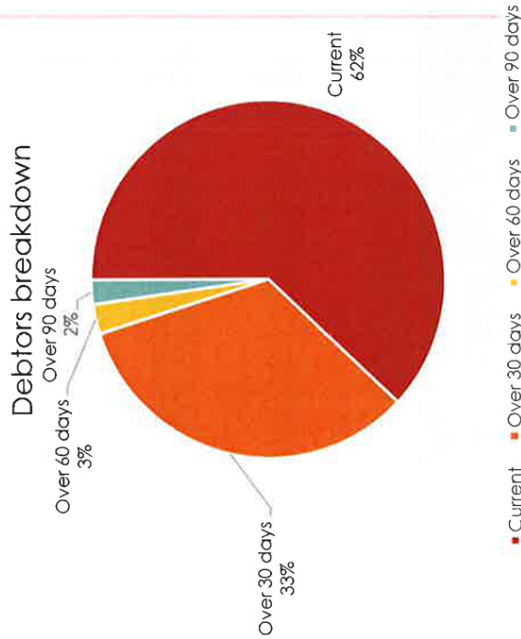
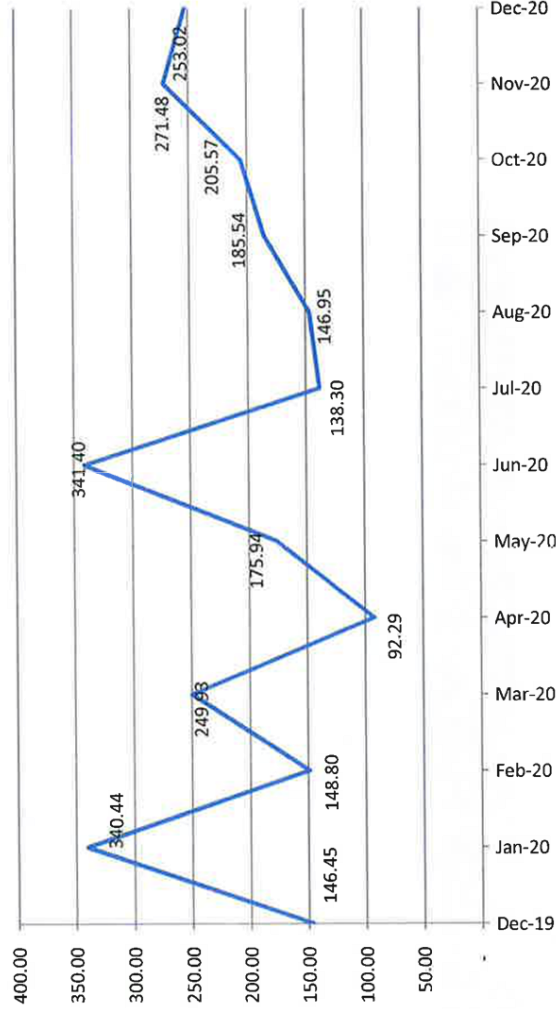
Financial Year	Total Balance (\$)	Percentage of Total owing
2008-09	319.90	0.10%
2009-10	338.60	0.11%
2010-11	447.70	0.14%
2011-12	338.35	0.11%
2012-13	1,064.42	0.34%
2013-14	2,669.50	0.86%
2014-15	14,915.65	4.78%
2015-16	7,910.66	2.54%
2016-17	8,203.81	2.63%
2017-18	10,374.76	3.33%
2018-19	31,622.20	10.14%
2019-20	65,316.86	20.93%
2020-21	168,485.75	54.00%
Total	318,673.79	

The rates outstanding from the financial year 2014-15 and before are related to properties where we have statutory declarations from the court house.

Accounts Receivable

Accounts Receivable represents the money owed by entities to the council on the sale of products or services on credit.

	Over 30 days	Over 60 days	Over 90 days	Total
Current				
\$157,038.43	\$83,625.86	\$6,746.08	\$5,608.11	\$253,018.48
Balance after accounting for Unapplied Credits				
				\$253,018.48



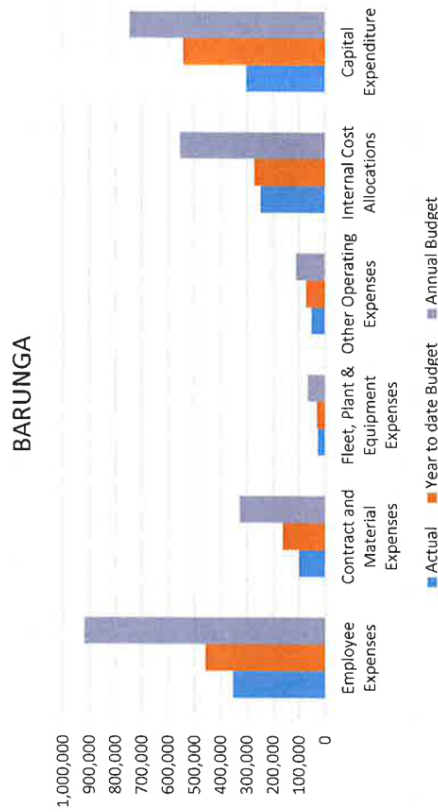
The following table lists invoices over \$10,000 which were processed during the month of December 2020. All amounts have been paid.

Creditor	Amount \$	Transaction Description
eMerge IT Solutions	23,366.00	Laptops, projector, screen and speaker for Training Room
Airpower (NT) Pty Ltd	28,624.80	4WD Utility Vehicles for ESO Manyallaluk
Power Water	22,458.87	Ngukurr Pool Complex Electricity, Water and Sewerage charges
Telstra	116,602.48	Service and Equipment rental, Fleet complete
Highway QA Pty Ltd	10,019.46	Ngukurr Freight Hub concrete works and loading ramp conformance testing
Deloitte Touche	10,000.10	Audit Fees 2019-20
McCoy's Garden Engineering	13,750.00	Trees maintenance in Ngukurr
Yugul Mangi Aboriginal Corp	106,538.55	Ngukurr Freight Hub – Earthworks, Pavements and Drainage
Alawa Aboriginal Corporation	152,836.79	CDP Payment for October 2020
Mungoorbada Aboriginal Corporation	183,550.50	Robinson River Oval Upgrade
Jardine Lloyd Thompson	170,549.68	Workers' Compensation and Insurance fees
CJD Equipment	197,498.38	Isuzu Tipper for Borroloola and Mataranka Municipal
Wright Express	26,686.49	Fuel Cards November 2020
Territory Refrigeration	13,517.90	Air conditioners servicing and installation in Numbulwar
HO's Hire	20,000.00	Installation of Playground at Jilkminggan
Heath Motor Group	226,421.65	Hiluxes and landcruisers for Aged Care and CDP

Expenditure Report by Community as at 31 December 2020

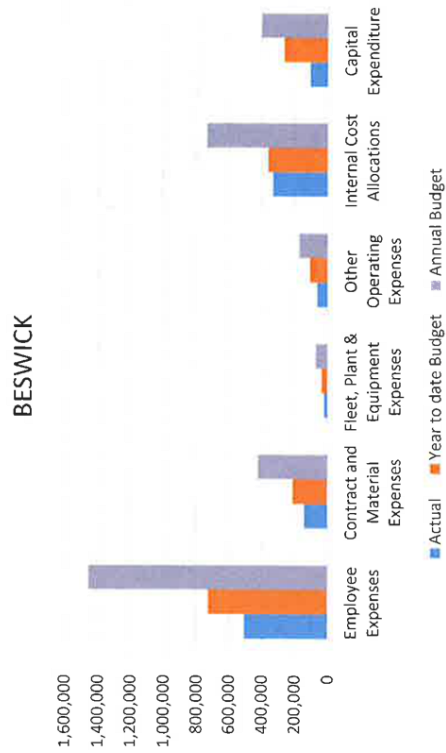
Barunga

Expenditure by Account Category	December 2020 Actual \$	December 2020 Budget \$	Annual Budget \$
Employee Expenses	353,665	460,002	920,004
Contract and Material Expenses	101,179	164,382	328,764
Fleet, Plant & Equipment Expenses	29,183	33,600	67,200
Other Operating Expenses	52,851	74,616	112,290
Internal Cost Allocations	248,614	272,523	554,797
Capital Expenditure	302,562	543,755	747,510
Total Expenditure	1,088,053	1,548,878	2,730,565



Beswick

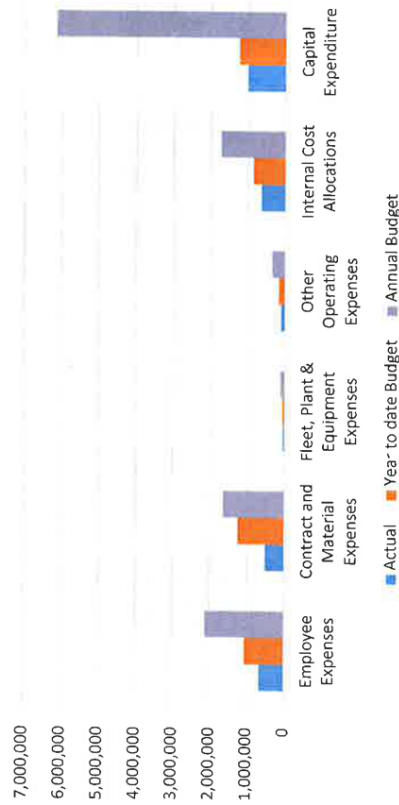
Expenditure by Account Category	December 2020 Actual \$	December 2020 Budget \$	Annual Budget \$
Employee Expenses	507,284	727,474	1,454,948
Contract and Material Expenses	143,190	211,769	423,538
Fleet, Plant & Equipment Expenses	24,105	37,265	74,530
Other Operating Expenses	64,802	108,139	175,684
Internal Cost Allocations	334,273	363,919	737,839
Capital Expenditure	107,685	266,500	403,000
Total Expenditure	1,181,339	1,715,066	3,269,539



Borroloola

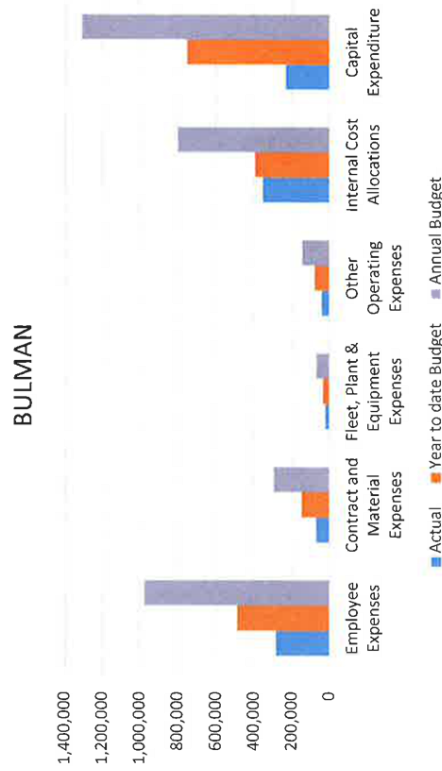
Expenditure by Account Category	December 2020 Actual \$	December 2020 Budget \$	Annual Budget \$
Employee Expenses	670,933	1,066,841	2,133,681
Contract and Material Expenses	519,575	1,258,637	1,658,990
Fleet, Plant & Equipment Expenses	51,426	60,600	121,200
Other Operating Expenses	113,086	175,724	351,447
Internal Cost Allocations	650,378	866,475	1,737,682
Capital Expenditure	1,024,744	1,263,805	6,154,187
Total Expenditure	3,030,141	4,692,082	12,157,188

BORROLOOLA



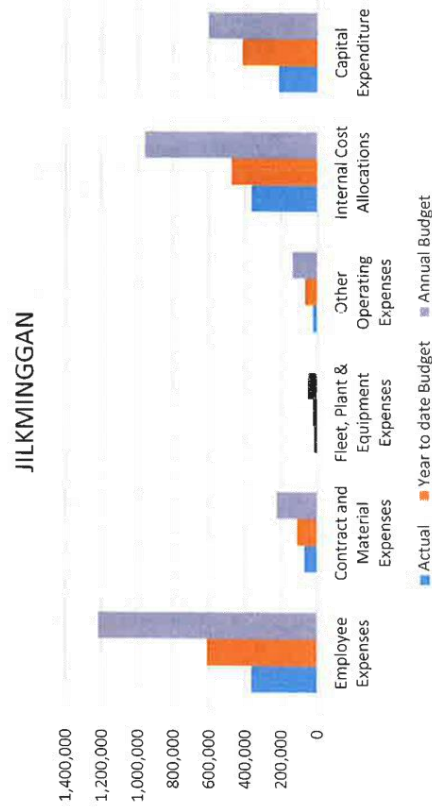
Bulman

Expenditure by Account Category	December 2020 Actual \$	December 2020 Budget \$	Annual Budget \$
Employee Expenses	285,996	488,220	976,440
Contract and Material Expenses	71,338	149,102	298,203
Fleet, Plant & Equipment Expenses	22,566	34,975	69,950
Other Operating Expenses	41,580	78,979	145,895
Internal Cost Allocations	355,470	395,217	798,980
Capital Expenditure	234,254	752,300	1,309,600
Total Expenditure	1,011,204	1,898,793	3,599,069



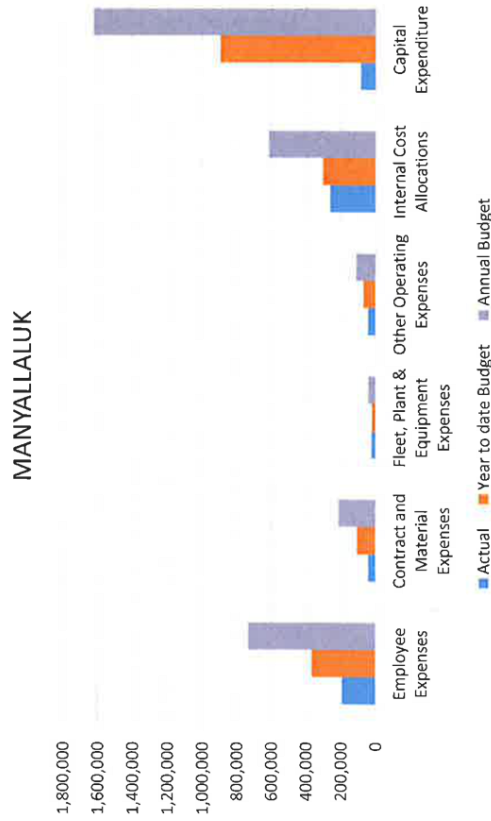
Jilkminggan

Expenditure by Account Category	December 2020 Actual \$	December 2020 Budget \$	Annual Budget \$
Employee Expenses	365,571	609,161	1,218,322
Contract and Material Expenses	72,348	112,128	224,256
Fleet, Plant & Equipment Expenses	22,837	28,375	56,750
Other Operating Expenses	24,885	68,860	137,719
Internal Cost Allocations	365,324	474,832	959,665
Capital Expenditure	215,165	416,500	603,000
Total Expenditure	1,066,129	1,709,857	3,199,713



Manyallaluk

Expenditure by Account Category	December 2020 Actual \$	December 2020 Budget \$	Annual Budget \$
Employee Expenses	195,100	367,357	734,713
Contract and Material Expenses	43,814	107,404	214,808
Fleet, Plant & Equipment Expenses	26,220	21,950	43,900
Other Operating Expenses	45,545	72,039	114,224
Internal Cost Allocations	263,506	304,039	616,032
Capital Expenditure	87,941	898,000	1,626,000
Total Expenditure	662,126	1,770,788	3,349,677



Mataranka

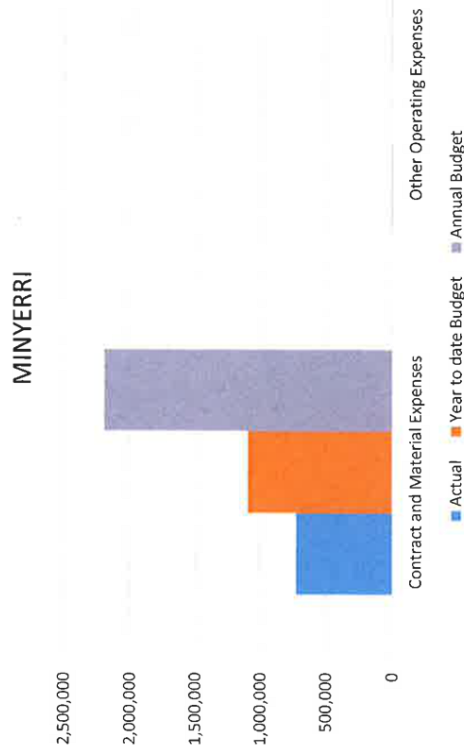
Expenditure by Account Category	December 2020 Actual \$	December 2020 Budget \$	Annual Budget \$
Employee Expenses	665,825	756,923	1,513,846
Contract and Material Expenses	124,712	205,559	411,117
Fleet, Plant & Equipment Expenses	50,441	47,405	94,810
Other Operating Expenses	50,498	69,614	139,227
Finance Expenses	0	100	200
Internal Cost Allocations	313,506	396,583	803,050
Capital Expenditure	646,927	1,176,990	2,416,968
Total Expenditure	1,851,910	2,653,173	5,379,218

MATARANKA



Minyerri

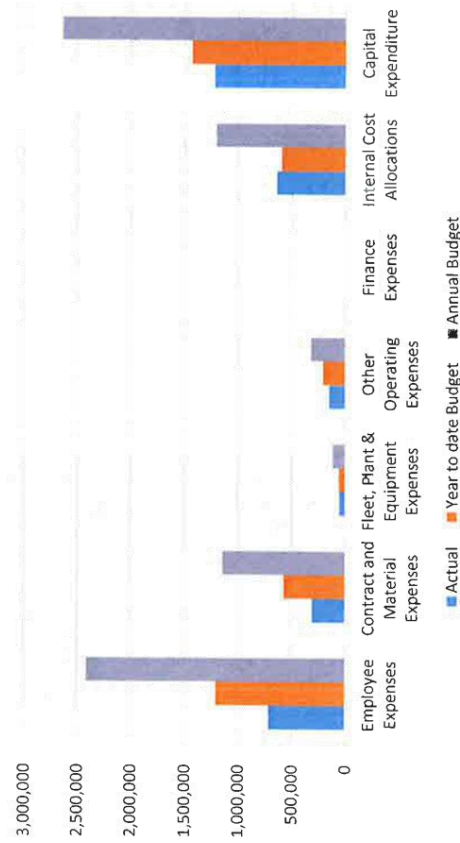
Expenditure by Account Category	December 2020 Actual \$	December 2020 Budget \$	Annual Budget \$
Contract and Material Expenses	728,145	1,097,144	2,194,288
Other Operating Expenses	8,424	4,522	9,044
Total Expenditure	736,569	1,101,666	2,203,332



Ngukurr

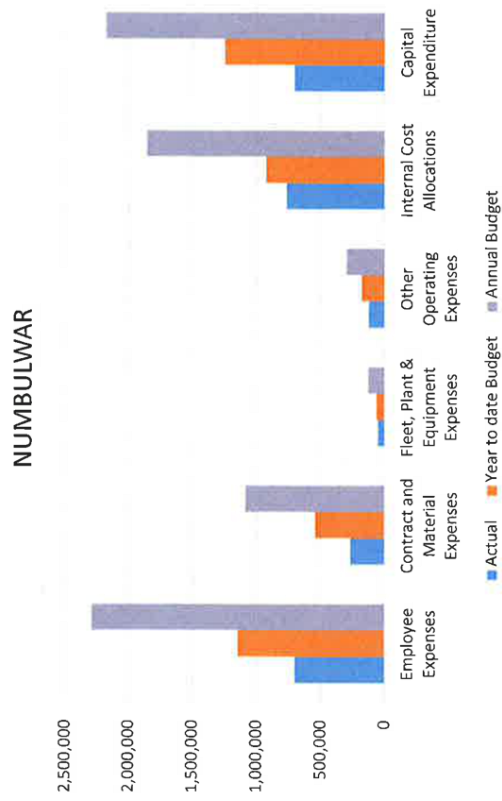
Expenditure by Account Category	December 2020 Actual \$	December 2020 Budget \$	Annual Budget \$
Employee Expenses	716,147	1,206,197	2,412,393
Contract and Material Expenses	310,743	572,621	1,145,242
Fleet, Plant & Equipment Expenses	57,756	58,450	116,900
Other Operating Expenses	151,076	208,760	323,519
Finance Expenses	0	100	200
Internal Cost Allocations	645,127	601,160	1,209,141
Capital Expenditure	1,223,837	1,435,830	2,641,660
Total Expenditure	3,104,686	4,083,117	7,849,056

NGUKURR



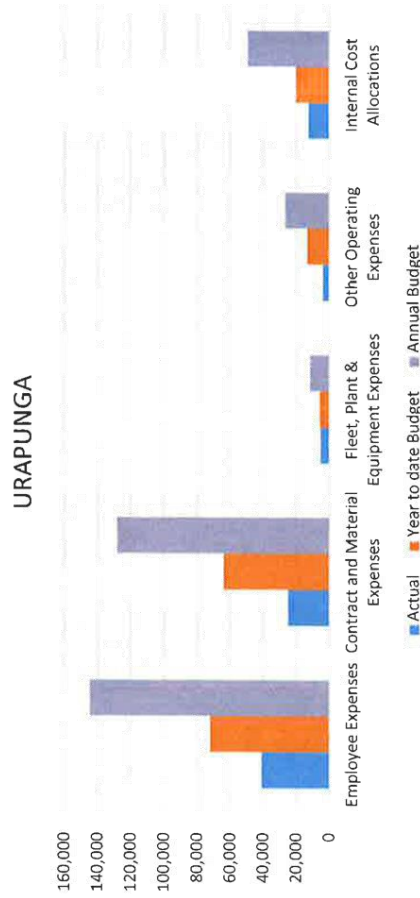
Numbulwar

Expenditure by Account Category	December 2020 Actual \$	December 2020 Budget \$	Annual Budget \$
Employee Expenses	705,066	1,145,144	2,290,288
Contract and Material Expenses	271,815	544,352	1,088,703
Fleet, Plant & Equipment Expenses	53,622	65,250	130,500
Other Operating Expenses	127,536	180,732	300,464
Internal Cost Allocations	769,388	927,793	1,860,257
Capital Expenditure	708,722	1,251,248	2,181,690
Total Expenditure	2,636,148	4,114,519	7,851,903



Urapunga

Expenditure by Account Category	December 2020 Actual \$	December 2020 Budget \$	Annual Budget \$
Employee Expenses	41,099	72,445	144,890
Contract and Material Expenses	25,044	64,200	128,400
Fleet, Plant & Equipment Expenses	5,419	5,850	11,700
Other Operating Expenses	3,806	13,347	26,693
Internal Cost Allocations	12,534	20,484	49,555
Total Expenditure	87,902	176,326	361,267



**CORPORATE SERVICES AND SUSTAINABILITY
DIVISIONAL REPORT**



ITEM NUMBER	12.2
TITLE	2021-2022 Budget Preparation Schedule
REFERENCE	1055333
AUTHOR	Marc GARDNER, General Manager Corporate Services and Sustainability

RECOMMENDATION

That the Finance Committee notes the report in relation to the preparation of the 2021-22 Annual Budget.

BACKGROUND

As per the Local Government Act, a Council must adopt the Annual Budget before 30 June every year. However, commencing from the 2021-22 financial year, the Council will be required to adopt a budget by the 30 June prior to the commencement of the financial year due to changes with the Act.

The budget preparatory schedule is attached for the preparation of the 2021-22 Annual Budget, however to establish good practice, the schedule aims for Council to adopt the budget by the 15 June 2021 at the Ordinary Meeting of Council, to ensure the final consideration and resolution to adopt the Regional Plan 2021/22.



ISSUES/OPTIONS/SWOT

The attached schedule outlines a number of critical processes that must occur in the lead up to the Council adopting its budget for the 2021-22 financial year including preparation by management, as well as key Council meeting dates that are required to consider draft budget papers.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS:

1   Final Regional Plan and Budget Timetable 2021.pdf

Regional Plan and Budget Timetable 2021



	Task	Requirement	Start Date
1	LA Agenda is to include a review of Town Priorities	Guideline 8 clause 16.3.2	2/02/21 -17/02/21
2	OMC Agenda is to include a review of council's Town Priorities and LA feedback		24/02/21
3	Operational Plan due for each Division/department - sent to Executive Manager		08/03/21
4	KPI Finalised @ EMT		10/03/21
5	2 Day Managers Forum to include: <ul style="list-style-type: none"> Budget Workshop session Managers to present departments Operational Plans Regional Plan Working Session - Managers are to meet to review council's Regional Plan relevant to their roles at Managers Forum 		15/3/21 – 16/3/21
6	First draft budget review- SLT		31/03/21
7	LA Agenda to finalise and approve Town Priorities		06/04/21 - 21/04/21
8	Mayor and CEO message is to be finalised		23/04/21
9	Draft Regional Plan is to be reviewed by Executive Management Team minus finalised LA Town Priorities		06/04/21 – 09/04/21
10	OMC Agenda is to include the FINALISED DRAFT Regional Plan including draft budget before beginning the public consultation period		28/04/21
11	Advertise and make accessible, on council's website and available at council's public office, the draft Regional Plan and invite submissions for at least 21-days from the date the plan and budget become available	<i>Local Government Act sections 24(2) and 200(c)</i>	29/04/21 - 20/05/21
12	Second draft budget review - SLT		13/05/21 – 14/05/21
13	Present FINAL DRAFT budget to FCM		26/05/21
14	LA Agenda is to include a Final review of the draft Regional Plan with photos	<i>Local Government Act section 53D(e)</i> Guideline 8 clause 16.3.4	1/06/21 -23/06/21
15	LA Agenda is to include a review of the draft budget priorities for the LA	<i>Local Government Act section 53D(f)</i>	1/06/21-23/05/21

		Guideline 8 clause 16.3.5	
16	Present final draft budget to ACM		9/06/21
17	OMC Agenda is to include FINAL consideration and resolution to adopt the Regional Plan	<i>Local Government Act</i> sections 23 and 24(1)	16/06/21
18	OMC Agenda is to include final consideration and resolution to adopt the budget accompanying the Regional Plan NOTE the adopted budget must include separate budgets for each local authority area detailing expenditure by program and account category	<i>Local Government Act</i> section 128(1) Guideline 8 clause 20.3	
19	OMC Agenda is to include consideration and resolution to adopt Elected Member and LA Member Allowances and expense payments or reimbursements	<i>Local Government Act</i> sections 71, 72 and 127(2)(f) Guidelines 2 and 8	
20	OMC Agenda is to include consideration and resolution to declare rates & CEO certification verifying the Rates Book	<i>Local Government Act</i> section 155	
21	CEO is to notify the Agency in writing of the adopted budget and provide a copy of the Regional Plan including the long-term financial plan NOTE the adopted budget notification and a copy of the Regional Plan is to be sent to EO of Chief Minister & Cabinet and lg.compliance@nt.gov.au /	<i>Local Government Act</i> sections 24, 126(5) and 128(3)(b)	
22	CEO is to ensure council's Regional Plan is accessible on council's website and available at council's public office	<i>Local Government Act</i> sections 22 and 200(c) and (f)	By 30/06/21 following adoption
23	CEO is to ensure council's adopted budget is accessible on council's website, available at council's public office and publish the budget availability details in a newspaper circulated in the area	<i>Local Government Act</i> sections 128(3)(a) and (c), and 200(ha)	
24	CEO is to ensure the notice of rates is accessible on council's website, available at council's public office and published in a newspaper circulated in the area within 21-days of declaration of rates	<i>Local Government Act</i> sections 158 and 200(j)	By 30/06/21 within 21-days of declaration

Note:

- This timetable includes a Managers Forum which is not a legislative requirement.
- This timetable includes a Draft Regional Plan and budget being put before council twice (at tasks 3 and 9) which is not a legislative requirement before resolutions are passed.
- Councils will have Briefing Day prior to adoption of the Regional Plan and budget on 23/06/20 to make any last minute changes.
- The Regional Plan must contain:
 - a service delivery plan and council budget;
 - a long-term community or strategic plan; and
 - a long-term financial plan which relates to a period of at least four financial years (*Local Government Act* sections 23 and 126).

**INFRASTRUCTURE SERVICES AND PLANNING
DIVISIONAL REPORT**



ITEM NUMBER	13.1
TITLE	NLC License - Mole Hill Cemetery
REFERENCE	1054685
AUTHOR	Dave HERON, Finance Manager

RECOMMENDATION

The the Finance Committee:

- (a) Accepts the proposed License Agreements from the Northern Land Council for the Mole hill Cemetery; and**
- (b) Affixes the Common Seal to the documents.**

BACKGROUND

The Council requires the appropriate leases and licenses under Section 19 of the Aboriginal Land Rights Acts in order to have a right to use the Aboriginal land on which Council assets exist or are to be constructed. The Northern Land Council administers the Act on behalf of the Mangarrayi Aboriginal Land Trust at Mole Hill where Council is seeking to have access to maintain the cemetery. Council sought a license to use the land for these community assets which has now been approved and forwarded to Council for finalization.

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

The term of these licenses is for 40 Years at an annual rental of \$1 on request.

ATTACHMENTS