



AGENDA

FINANCE COMMITTEE

WEDNESDAY, 26 MAY 2021

Notice is given that the next Finance Committee Meeting of the Roper Gulf Regional Council will be held on:

Wednesday, 11 August 2021 at 10:30AM
The Council Chambers Roper Gulf Regional Council Support Centre
2 Crawford Street, Katherine, NT

Your attendance at the meeting will be appreciated.

Marc GARDNER
ACTING CHIEF EXECUTIVE OFFICER

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

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14.1	Confirmation of Finance Committee Meeting Previous Minutes - 24 March 2021 <i>The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(e).</i>	
14.2	Local Authority Membership Nominations	

The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iii).

14.3 Exemption Request - Ngukurr Freight Hub

The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i).

14.4 Council Projects Status

The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (c)(iv) (e).

14.5 Variation of Contract - Invitation to extend

SK5892/14 Provision of Tenancy Management Services in Specified Remote Communities

The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (c)(ii) (c)(iii) (c)(iv) (d) (e).

14.6 Aged Care Services Training in Remote Indigenous Communities

The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i).

14.7 Construction of Toilet Facilities Borroloola Airport

The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (c)(iv) (e).

15 CLOSE OF MEETING

CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER	5.1
TITLE	Confirmation of Finance Committee Meeting Previous Minutes - 24 March 2021
REFERENCE	1179710
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Finance Committee confirms the minutes from the meeting held on 24 March 2021 and affirms them to be a true and accurate record of the meeting decisions and proceedings.

BACKGROUND

The Finance Committee met in Katherine on Wednesday, 24 March 2021 at 10:30am, attached are the recorded minutes from that meeting for the committee to confirm.

The next Finance Committee Meeting is on 11 August 2021 at 10:30am.

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1   Finance Committee Meeting 2021-03-24 [1775] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, FINANCE COMMITTEE
MEETING HELD AT THE COUNCIL CHAMBERS, ROPER GULF REGIONAL
COUNCIL SUPPORT CENTRE,
2 CRAWFORD STREET, KATHERINE, NT
ON WEDNESDAY, 24 MARCH 2021 AT 10:30AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Mayor Judy MacFARLANE;
- Deputy Mayor Helen Lee; and
- Awais Ur REHMAN (via teleconference).

1.2 Staff

- Marc GARDNER, Acting Chief Executive Officer;
- Dave HERON, Acting General Manager Corporate Services and Sustainability; and
- Chloe IRLAM, Governance Engagement Coordinator.

1.3 Guests

Nil.

2 MEETING OPENED

The Finance Committee Meeting opened at 10:42am. The Mayor welcomed members and staff to the meeting and the Roper Gulf Regional Council Pledge was read.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 APOLOGIES AND LEAVE OF ABSENCE

12/2021 RESOLVED (Helen LEE/Awais Ur REHMAN)

CARRIED

The Finance Committee accepted the tendered apology from Councillor Owen TURNER and Councillor Samuel EVANS. The Committee noted the absence of Councillor Ossie DAYLIGHT with no apology.

4 DISCLOSURES OF INTEREST

There were no declarations of interest at this Finance Committee Meeting.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF FINANCE COMMITTEE MEETING PREVIOUS MINUTES - 27 JANUARY 2021

13/2021 RESOLVED (Awais Ur REHMAN/Helen LEE)

CARRIED

The Finance Committee confirmed the minutes from the meeting held on 27 January 2021 and affirmed them to be a true and accurate record of the meeting decisions and

proceedings.

6 BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 ACTION LIST

14/2021 RESOLVED (Judy MacFARLANE/Helen LEE)

CARRIED

That the Finance Committee:

- (a) Received and notes Action List; and
- (b) Approved the removal of completed items.

7 CALL FOR ITEMS OF GENERAL BUSINESS

8 INCOMING CORRESPONDENCE

8.1 INCOMING CORRESPONDENCE

15/2021 RESOLVED (Awais Ur REHMAN /Judy MacFARLANE)

CARRIED

That the Finance Committee;

- (a) Accepted the incoming correspondence;
- (b) Requested the Acting Chief Executive Officer to respond to Ngukurr Bulldogs sponsorship request; and
- (c) Council approved the use of Borroloola AFL oval for the Borroloola Thunders team and waives facility hire fees.

Marc GARDNER left the meeting, the time being 11:15am.

Marc GARDNER returned to the meeting, the time being 11:16am.

9 OUTGOING CORRESPONDENCE

10 EXECUTIVE REPORTS

11 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

12 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

12.1 BUDGET 2020-2021 REVISION 2

16/2021 RESOLVED (Awais Ur REHMAN/Helen LEE)

CARRIED

The Finance Committee approved the Revised Budget 2020-2021.

12.2 COUNCIL'S FINANCIAL REPORT AS AT 28.02.2021

17/2021 RESOLVED (Helen LEE/Awais Ur REHMAN)

CARRIED

The Council received and noted the financial reports as at 28 February 2021.

13 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

13.1 TENDER ASSESSEMENT PANEL FOR THE CONSTRUCTION OF BORROLOOLA AIRPORT TOILET BLOCK

18/2021 RESOLVED (Judy MacFARLANE/Awais Ur REHMAN)

CARRIED

The Finance Committee:

- (a) Approves the following persons for the tender assessment panel for the construction of the Borroloola airport toilet block:
- Acting Chief Executive Officer;
 - Acting General Manager Corporate Services & Sustainability;
 - Projects Manager; and
 - Projects Coordinators x 2; and
- (b) Delegates authority to the Acting Chief Executive Officer to award the construction contract for the Borroloola airport toilet to a successful tenderer within budget.

14 CLOSED SESSION

DECISION TO MOVE TO CLOSED SESSION

19/2021 RESOLVED (Helen LEE/Awais Ur REHMAN)

CARRIED

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

- 14.1 Confirmation of Finance Committee Meeting Previous Minutes - 27 January 2021**
- The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(e).
- 14.2 Application of CPI Increases to Rates & Charges** - The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iv).
- 14.3 Purchase of land for staff accommodation at Mataranka.** - The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(b) (c)(i) (c)(iii) (c)(iv) (d) (e).
- 0.0 Manyalluluk internal roads and drainage works tender update**
Tender Number: ROPER - 952114 - The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (c)(ii) (c)(iii) (e).

RESUMPTION OF MEETING

20/2021 RESOLVED (Helen LEE/Judy MacFARLANE)

CARRIED

The Finance Committee Meeting resumed the open session, the time being 10:12am.

15 CLOSE OF MEETING

The meeting terminated at 12:44pm.

This page and the proceeding pages are the Minutes of the Finance Committee held on Wednesday, 24 March 2021 and will be confirmed on Wednesday, 26 May 2021.

Mayor Judy MacFARLANE
Confirmed on Wednesday, 26 May 2021.

BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER	6.1
TITLE	Action List
REFERENCE	1079955
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Finance Committee:

- (a) Receives and notes Action List; and**
- (b) Approves the removal of completed items.**

BACKGROUNDThe Action List is a summary of tasks that has requested at previous Finance Committee meetings to be undertaken by Council staff. The table also identifies the Staff member assigned to the task by the Chief Executive Officer and the current status.

CURRENT ACTIONS						
DATE	ITEM NO	TASK	CURRENT ACTION REQUIRED	RESPONSIBLE DIVISION	UPDATE	STATUS
24-03-21	8.1	Letter to Ngukurr Bulldogs re sponsorship	ACEO letter to be written.	OCEO	Response sent VIA email 1 April 2021. Sponsorship not approved by council as council no longer directly sponsors sports teams anymore. It was recommended that funding is sought through the community grants programme.	Completed
27-1-21	14.2	Elected Members traveling more than 150kms attend Committee Meetings via videoconference options.	ACEO to review Roper Room layout options	OCEO	Agreed upon a drop down projector screen to be installed. Currently, we have the drop down screen for installation but need a roof mounted projector to go with it. Emerge has been contacted to provide quotes and installation times.	New Action
29-8-18	17.4	Borroloola Sports Courts (Lot 644)	Borroloola Sports Courts – Project Update		Council signed agreement in December 2020 for extra funds. Council allocated extra funds. Stage Two planned for construction in dry season of 2021.	In Progress
28-11-18	9.1	Playgrounds	The Council to construct funded playgrounds at Jilkminggan and Robinson River.		Jilkminggan is completed Robinson River – to be discussed at the committee meeting. Insufficient funds available to conduct project. Funds to be returned.	In Progress
27-4-19		Records Management Obligations	Partial rollout occurring		Business Classifications have been approved, migration of data occurring with all business units.	Ongoing

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

OUTGOING CORRESPONDENCE

ITEM NUMBER 9.1
TITLE Outgoing Correspondence
REFERENCE 1180103
AUTHOR Bhumika ADHIKARI, Executive Administration Support Officer

RECOMMENDATION

That the Finance Committee accepts the Outgoing Correspondence.

Item No.	Date Received	Sender	Sent To	Correspondence Details	InfoXpert Number
01	05/03/2021	Marc GARDNER, Acting Chief Executive Officer	Department of Housing and Community Development	Local Government (Accounting) Regulations Exemption Request form	1180003

ATTACHMENTS

1 485_Exemption_Request.pdf

DEPARTMENT OF
HOUSING AND COMMUNITY DEVELOPMENT

LOCAL GOVERNMENT (ACCOUNTING) REGULATIONS EXEMPTION REQUEST FORM

Council's name making the request: Roper Gulf Regional Council
 Name: Marc Gardner, Acting Chief Executive Officer
 Contact Details: 8972 9002

1. What type of exemption is being sought?

Exemption from Regulation 29 to conduct bitumen sealing at Ngukurr Freight Hub.

2. Have the elected members resolved for council to seek this exemption?

Council staff are not in a position to seek approval from elected members due to time constraints and the scheduling of meetings of Council. It has been raised with the Mayor and the exemption request/procurement will be fully reported at the Finance Committee Meeting on 26 May 2021.

3. What are the reasons for seeking this exemption?

Council seeks an exemption to enter into a contract with F & J Bitumen Services Pty Ltd to lay down bitumen seal at Ngukurr Freight Hub; and, to complete physical works by 30 May 2021, at a cost of \$117,539.93 (GST Inclusive).

Bitumen works are anticipated to take around 2-3 business days to complete.

Project funding is provided by both the Territory and Commonwealth Government under two separate funding agreements.

Council has achieved a project underspend of around \$239,929.20 (GST Exclusive) and has sought extensions from funding bodies in order to achieve the best value for money possible with grant funds.

Council is to use the underspend to bitumanise the gravel laydown area and install concrete culverts along area immediately adjacent to the hub. This will reduce erosion and prolong the life of the infrastructure. Culvert works will be undertaken by a separate contractor at a cost of around \$60,000 (GST Exclusive).

The Commonwealth has already approved Council's extension request to 30 May 2021 (attached). A variation request is currently with the Department of Infrastructure, Planning, and Logistics, extending the project to 30 June 2021. A favourable outcome is expected.

Funding is provided as follows:

Funding Body	Funding (GST Exclusive)
National Stronger Regions Fund	\$499,750
Regional Economic Infrastructure Fund	\$1,000,000
RGRC Co-contribution	\$199,476
Total	\$1,699,226

4. Is council seeking a one-off exemption or a continuing exemption? If continuing, how long?

One-off.

5. What benefit will the council receive if this exemption is granted?

This has been addressed in detail at Item 3 above.

6. What losses will the council incur if this exemption is not granted?

If not granted Council will forfeit unsepnt grant funds of \$239,929.20 (GST Exclusive). The exclusion of these works will diminish the level of amenity and use-life of the asset.

7. Are there any time restraints in relation to this exemption request? If yes, please provide details:

This has been addressed in detail at Item 3 above.

8. Are there any other factors to consider in relation to this exemption request? (For example upcoming weather changes, access, availability of key staff etc.)

Nil

9. If the exemption is granted, can the council execute the agreed action immediately?

Yes No

10. If this is a procurement exemption, please answer questions (a) to (e). If not please proceed to question**Name and ABN of the intended supplier:**

98155304788 (F & J Bitumen Services Pty Ltd)

Value of the procurement (GST inc):

\$117,539.93

Will this exemption involve the employment of locally based people to undertake the works and / or services required?

F & J Bitumen Services Pty Ltd employees 17 staff who are local to the NT, 3 of which are Indigenous.

Have any other quotes or tenders been sought to determine what is a reasonable price? (Provide details and relevant support documentation)

Council has received an informal quote (attached) from NT Bitumen and Asphalt, which has priced works at \$124,300 (GST Inclusive). The supplier has advised that it does not have capacity to deliver works by 30 May 2021 due to existing contracts.

If this exemption is granted, does the council have sufficient funds to completely cover these costs? (Supporting documents are to be provided)

Yes. Funding Agreements attached.

11. Is there any other information in support of this request?

Nil

Council's CEO's name: Marc Gardner

Council's CEO's signature:



Date:

10.5.21

Once completed, forward this form and along with all documents to lg.compliance@nt.gov.au.

EXECUTIVE REPORTS



ITEM NUMBER	10.1
TITLE	Roper Gulf Regional Council Regional Plan
REFERENCE	1181174
AUTHOR	Naomi HUNTER, Executive Manager

RECOMMENDATION

That Council receives and notes the Roper Gulf Regional Council Regional Plan 2021/22 update.

BACKGROUND

The Local Government Act requires that every year between 1 April – 31 July, Council is to prepare a Regional Plan of the activities it will undertake within the Roper Gulf Regional Area, in the next financial year.

ISSUES/OPTIONS/SWOT

The Roper Gulf Regional Council (RGRC) Regional Plan 2021/22 is currently released to all communities and has been made available on the RGRC website for public viewing and comments to be received from 14 May – 05 June 2021. Advertisements promoting the availability of the Plan were placed on the website, Facebook, Katherine Times and the NT News. All RGRC Managers have forwarded copies of the Plan to stakeholders and service delivery partners.

The Regional Plan 2021/22 has been made available for public consultation for 21 days as required by the *Local Government Act 2008*.

After the public consultation period has been completed, the OCEO will amend any feedback and/or public comments received for the ACEO's approval. The Regional Plan will be prepared for adoption at the Ordinary Meeting of Council on 16 June 2021.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

EXECUTIVE REPORTS



ITEM NUMBER	10.2
TITLE	Waiver of fees - Artback NT
REFERENCE	1181732
AUTHOR	Josh CHEVALIER-BRINE, Grants Coordinator

RECOMMENDATION

That the Finance Committee waive accommodation and facility hire fees for ArtbackNT's Hand to Earth tour in August/Sept 2021.

BACKGROUND

Artback NT conducts socially and culturally orientated artistic events in remote and geographically isolated communities across the Roper Gulf Region.

It is conducting the Hand to Earth Tour, with performances from the Wilfred Brothers and Australian Art Orchestra, in August and September 2021. Performances will be delivered in Darwin, Jabiru, Katherine, Beswick, Ngukurr, and Nubulwar at a total cost of \$190,000 (GST Exclusive).

ISSUES/OPTIONS/SWOT

Council has promised ArtbackNT free accommodation and venue hire at its communities in support of the Tour (attached).

It is recommended that Council waive accommodation and venue hire on the basis that:



- The loss of income derived from accommodation and venue hire is low in proportion to the total overall cost of the tour and supports Council's mission to promote the vibrancy and vitality of the region; and
- The strong social and cultural benefits derived from the proposal.

FINANCIAL CONSIDERATIONS

Accommodation hire fees are anticipated to amount to around \$5,000 (GST Exclusive). Venue hire is anticipated to amount to around \$2,000 (GST Exclusive).

Around 80% of the cost of the Hand to Earth Tour is attributed to its delivery in the Roper Gulf Region due to the logistics and mobilization costs involved.

ATTACHMENTS

1   Letter of Support - Artback NT



ABN 94 746 956 090
2 Crawford Street Katherine NT 0850
PO Box 1321 Katherine NT 0851
Phone: (08) 8972 9000
Fax: (08) 8944 7003
www.ropergulf.nt.gov.au

John Berto
Chief Executive Officer
Jawoyn Association

16 April 2021

Dear Mr Berto

John

RE: Grant application to purchase plant machinery

I write to you in support of the Jawoyn Association's (Jawoyn's) funding application to purchase plant machinery for its civil works contracting enterprise.

Roper Gulf Regional Council (the Council) is strongly committed to supporting Aboriginal Corporations within the Region. These organisations are pivotal to improving the lives of Aboriginal people through economic development, training, employment and social programs.

Council spends up to \$5 million annually on civil works across the region. It is anticipated that improvements to Jawoyn's capability will enhance its capability to compete for tenders with Council, the Territory Government, and private sector. Council values enterprises which stimulate local Indigenous employment and economic development.

The Australian Government's Community Development Programme, in particular, mentors and supports Indigenous job seekers up to and beyond the point of their employment. The development, maintenance and repair of local infrastructure has a pivotal role to play in achieving this objective of Government.

I would like to take this opportunity to thank the Jawoyn for its commitment to local economic and community development, and wish it every success in its mission to transform the lives of Aboriginal people of the Region.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Marc Gardner', is written over a blue horizontal line.

Marc Gardner,
Chief Executive Officer (Acting)

**CORPORATE SERVICES AND SUSTAINABILITY
DIVISIONAL REPORT**



ITEM NUMBER	12.1
TITLE	Council's Financial Report as at 30.04.2021
REFERENCE	1180062
AUTHOR	Elvisen SOUNDRON, Management Accountant

RECOMMENDATION

That the Council receives and notes the financial reports as at 30 April 2021.

BACKGROUND

Attached are the Council's financial reports as at 30 April 2021, including:

- Balance Sheet;
- Income and expenditure report by account category with explanation on variances;
- Financial Ratio Analysis;
- Cash-at-bank Statement and 12-month graph on cash balances;
- Investment Report;
- Capital Expenditure Report;
- Accounts Receivable Age Analysis report and a summary of outstanding rates;
- Accounts Payable Age Analysis report and list of top ten payments made to suppliers
- Expenditure illustrations for all communities.

The balance sheet has been prepared as per prevailing accounting standards, practice and in compliance with the applicable *Local Government Act 2008*. The Income and Expenditure Report as at the end of April shows a net operating position of \$3.85M.

Our bank balance as at 30 April is \$34.89M. Of this total bank balance, \$17M is invested in various interest earning term deposits. The total balance of untied cash is \$19.13M.

There is a healthy operating surplus of \$5.12M which is \$8.14M better than budgeted. This can be attributed to reduced wages and activity costs over the COVID 19 period while maintaining a consistent revenue base. This has affected service delivery somewhat detrimentally but does allow the council to bank some money into reserves for future asset replacement programs.

ISSUES/OPTIONS/SWOT**Financial impact of the adoption of Accounting Standard AASB 1058**

As of the current financial year, we have adopted the Accounting Standard 1058 Income of Not for Profit Entities. The carried forward unspent tied grants from the previous financial year are treated as liabilities since we either have an obligation to make repayments to the relevant departments or are bound by specific performance obligations as per the Grants agreements. As such those cannot be recognized as income and as a result there has been a significant increase in the Current liabilities which lead to a decrease in our reported liquidity ratios. In reality very little has changed just the way the liabilities are reported.

Statement on Australian Tax Office, Payroll and any other obligations.

The reported PAYG Withholding Tax obligations of \$212,599.00 were paid by the due date as required by the Tax Office. The BAS reporting for April 2021 and FBT reporting for the current financial year will be processed and reported by the 21 May 2021 as required by the Tax Office. Furthermore all superannuation obligations will be paid by the second week of May 2021 and all outstanding insurance premiums have been processed and paid.

Debtors Analysis:

The below summarizes the amounts owing to Council for a period over 90 days after any unapplied credits.

Comments	Amount \$
Fax charges	57.50
Workshop services	2,222.42
Accommodation and Conference Room Hire	450.00
Overpayment of wages	20.00
Hire of Equipment	5,907.50
TOTAL	8,657.42

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1   Financial Reports - April 2021.pdf



Financial Reports

at 30 April 2021

The Balance Sheet – a snapshot of the organisation’s financial status at a given point in time

\$121,774,827

What we own



Assets

\$15,760,318

What we owe



Liabilities

=

\$106,014,508

Council’s Wealth



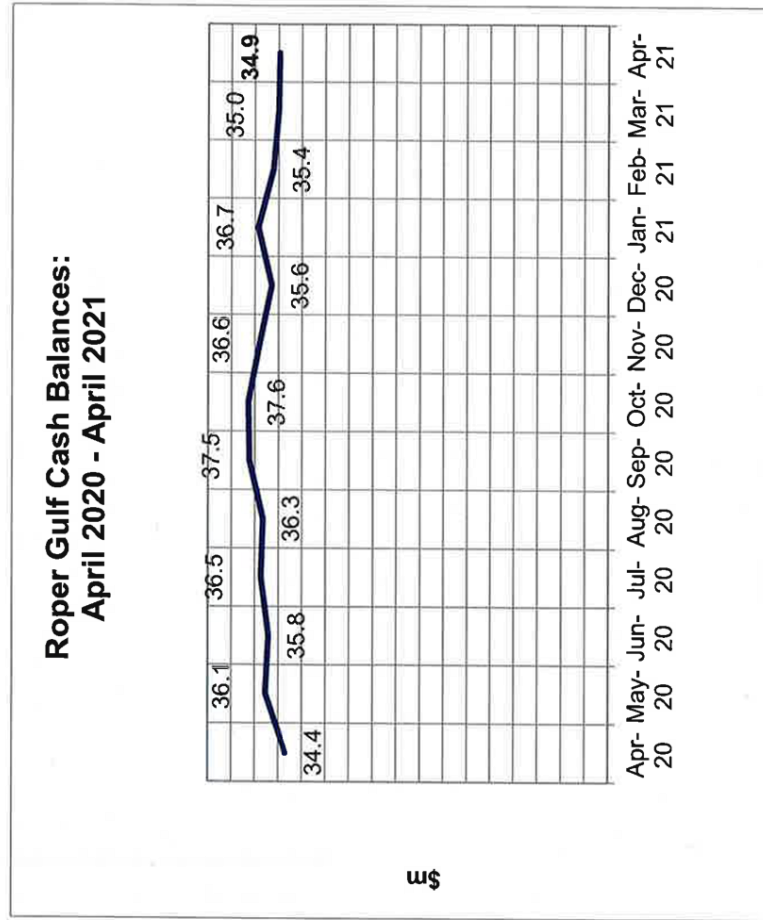
Equity

Balance Sheet as at 30 April 2021

ASSETS (What we own)		LIABILITIES (What we owe)	
Current Assets		Current Liabilities	
Cash	\$17,900,598	Accounts payable	\$480,453
Accounts receivable	\$1,024,344	Taxes payable	\$151,026
(less doubtful accounts)	-\$53,810	Accrued Expenses	\$0
Rates & Waste Charges Receivable	\$245,844	Provisions (Annual Leave)	\$1,489,268
Inventory	\$178,462	Contractors Retention and Deposit Bonds	\$270,095
Investments	\$17,000,000	Operating Lease	\$52,203
Other current assets	\$227,872	Unspent Grant and Client Funds	\$7,307,326
Total Current Assets	\$36,523,311	Total Current Liabilities	\$9,750,370
Non-current Assets		Long-term Liabilities	
Land	\$4,223,000	Non Current Provision Employee General	\$535,644
Right of Use - Land	\$5,415,489	Operating Lease Expense Property	\$5,474,304
Buildings	\$47,969,040	Total Long-term Liabilities	\$6,009,948
(less accumulated depreciation and impairment)	-\$6,913,354		
Fleet, Plant, Infrastructure and Equipment	\$37,738,018	Total Liabilities	\$15,760,318
(less accumulated depreciation)	-\$17,920,633		
Furniture and fixtures	\$350,759	EQUITY (Council's Wealth)	
(less accumulated depreciation)	-\$180,903	Retained earnings	\$48,911,549
Work in Progress assets	\$14,570,100	Asset Revaluation Reserves	\$54,910,530
Other non-current assets	\$0	Roads Future Fund	\$2,192,429
Total Non-current Assets	\$85,251,516	Total Equity	\$106,014,508
TOTAL ASSETS	\$121,774,827	TOTAL LIABILITIES & EQUITY	\$121,774,827

Actual Cash at Bank as at 30 April 2021

BANK:	Closing balance as at 30 April 2021
Commonwealth - Business 10313307	\$15,045,608.54
Monthly interest earned	\$2,419.67
Commonwealth - Operating 10313294	\$70,030.36
Monthly interest earned	\$0.00
Commonwealth - Trust 103133315	\$2,383.70
Monthly interest earned	\$0.00
Commonwealth - Business online - 10381211	\$2,780,009.33
Monthly interest earned	\$454.86
Term Deposits in Various Banks	\$17,000,000.00
Monthly interest earned	\$0.00
Total Cash at Bank	\$34,899,031.93
LESS:	
Liabilities	\$15,760,318.00
Total Untied Cash	\$19,138,713.93
Total Interest Earned for 2020-21 financial year	\$171,552.01



Note: The "Total Cash at Bank" is the actual Money in the Bank at 30 April 2021.

Liquidity ratio Analysis

Current Ratio :

The Current ratio measures our council's ability to use its assets to generate income.

$$\frac{\text{Current Assets}}{\text{Current Liabilities}}$$

A Current ratio of 2:1 means the council has current untied assets of \$2 for every \$1 of current liabilities and is regarded as desirable.

The higher the current ratio, the better the capacity to meet short term financial Commitments.

Roper Gulf Current Ratio = **4 : 1 (3.75)**
Including all cash and current assets, we have \$4 for every \$1 of Liability

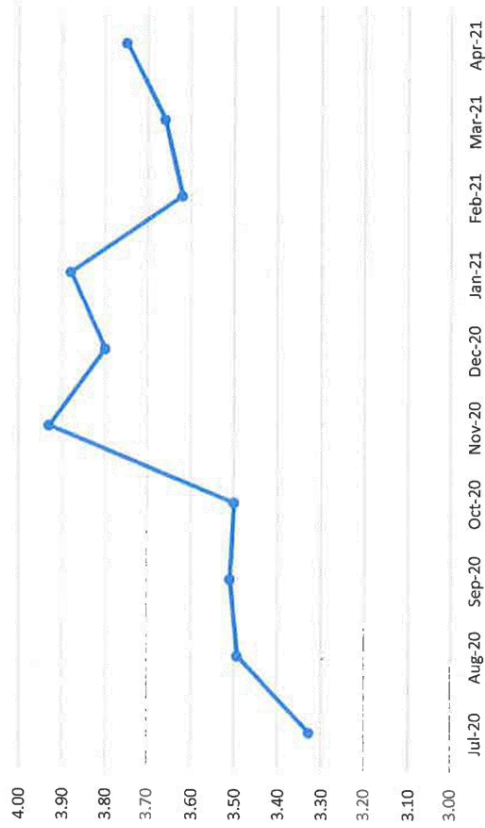
Untied Cash to Creditors Ratio = **41 : 1 (40.83)**
It is desirable to have at least 1:1 ratio and we have \$40 untied cash for every dollar outstanding for our suppliers of Goods and Services.



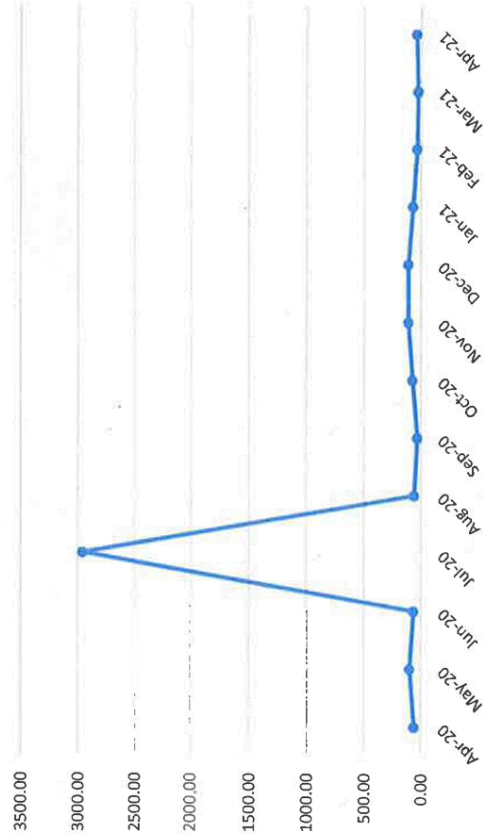
Liquidity Ratio Trend

The below graphs depict the progression of the Current and effective ratio for the current financial year and United Cash to Creditors ratio for the last twelve months

Current Ratio Analysis
July 2020 - April 2021



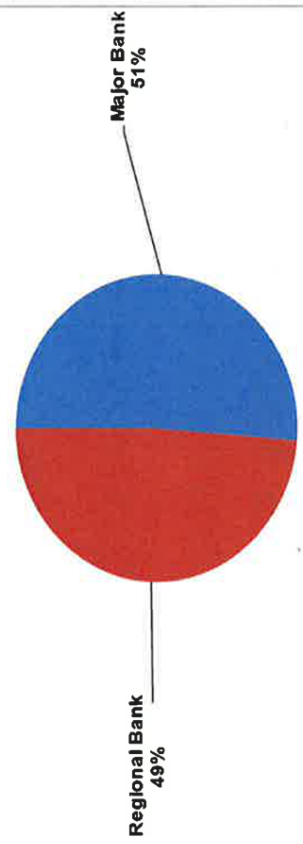
United Cash to Creditors
April 2020 - April 2021



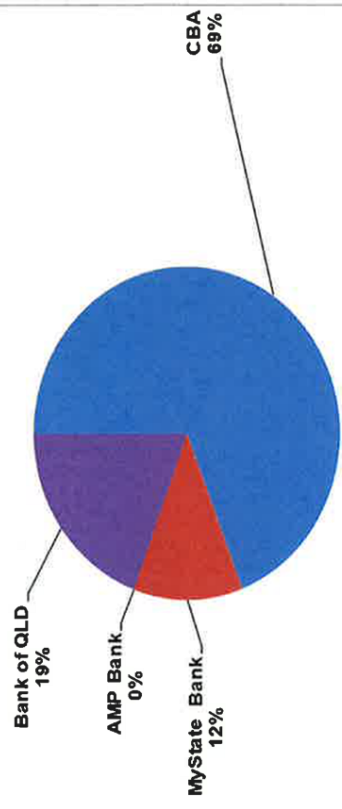
Investment Report as at 30 April 2021

Classification of ADI's Under policy	Authorised Deposit-taking institution	Amount	% of Exposure	Rating	Lodgement Date	Maturity Date	Interest on Maturity	Interest rate	Within Diversification Limits
Major Bank	Commonwealth Bank - Working capital	\$17,899,032	51.29%	A1+/AA-					
Investments (Deposits)									
Regional Bank	My State Bank	\$3,000,000	8.60%	A2/BBB+	25/09/2020	25/06/2021	\$ 17,950.68	0.80%	✓
Regional Bank	AMP Bank	\$3,000,000	8.60%	A2/BBB+	13/11/2020	14/05/2021	\$ 10,471.23	0.70%	✓
Regional Bank	AMP Bank	\$6,000,000	17.19%	A2/BBB+	9/02/2020	N/A	N/A	0.80%	✓
Regional Bank	Bank of QLD	\$3,000,000	8.60%	A2/BBB+	8/12/2020	8/06/2021	\$ 6,731.51	0.45%	✓
Regional Bank	Bank of QLD	\$2,000,000	5.73%	A2/BBB+	16/06/2020	17/05/2021	\$ 20,191.78	1.10%	✓
Total cash and investments held		\$34,899,032	100.00%					\$ 55,345.20	

Investment per ADI Category



Investment Per institution


























Income & Expenditure Statement :

A financial statement that summarizes the income and expenses incurred during a specific period of time

Income & Reserve	-	Expenditure	=	Net Operating position
\$39,052,656		\$35,201,777		\$3,850,879



Income & Expenditure Report as at 30 April 2021

	Year to Date Actual (\$)	Year to Date Budget (\$)	Variance (\$)	Full Year Budget (\$)
Operating Income				
11 - Income Rates	2,717,211	2,738,197		2,738,197
12 - Income Council Fees and Charges	913,704	917,814		1,101,377
13 - Income Operating Grants Subsidies	17,510,457	19,649,009		22,515,547
14 - Income Investments	171,552	250,000		300,000
15 - Income Contributions Donations	617	0		0
16 - Income Reimbursements	23,060	8,333		10,000
17 - Income Agency and Commercial Services	10,548,889	9,104,010		11,563,239
19 - Other Income	420,057	656,500		659,500
Total Operating Income	32,305,547	33,323,863		38,887,859
Operating Expenditure				
Employee Expenses	13,473,640	17,153,127		20,595,753
Contract and Material Expenses	5,933,653	9,867,419		11,649,244
Fleet, Plant & Equipment	654,549	874,484		1,049,382
Asset Expense	3,937,494	4,463,333		5,356,000
Other Operating Expenses	3,170,328	3,973,806		4,582,858
Finance Expenses	8,967	10,138		12,145
Total Operating Expenditure	27,178,632	36,342,308		43,245,381
Operating Surplus	5,126,915	-3,018,445		-4,357,522
Capital Funding				
Income Capital Grants	2,501,215	4,663,245		4,713,837
Council Reserve	4,245,893	6,425,771		7,185,309
Total Capital Funding	6,747,109	11,089,016		11,899,146
Capital Expenditure				
WIP Assets	8,023,145	16,192,307		16,653,799
Total Capital Expenditure	8,023,145	16,192,307		16,653,799
Net Operating Position	3,850,879	-8,121,736		-9,112,175

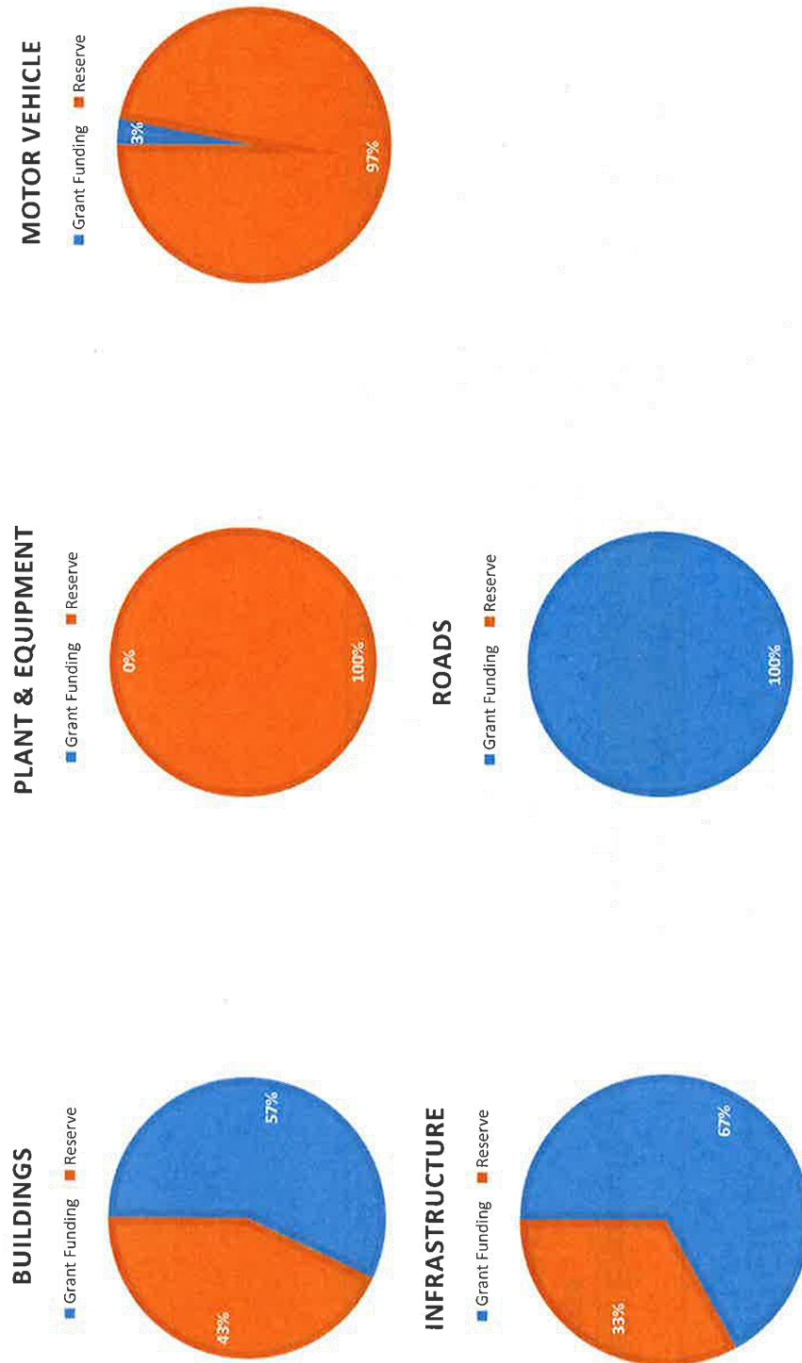
Variances in Income and Expenditure as at 30 April 2021

Income	Variance (\$)	Comments
Income Rates	-20,986	
Income Council Fees and Charges	-4,110	
Income Operating Grants Subsidies	-2,138,551	The variance is mainly from Local Authority Projects since income will only recognised once approved projects are completed.
Income Investments	-78,448	
Income Contributions Donations	617	
Income Reimbursements	14,726	
Income Agency and Commercial Service	1,444,879	The variance is mostly due to more income received for CDP compared to what has been budgeted as at date
Other Income	-236,443	The main cause in variance is due to less income received for disposal of fleet since we only had one auction for the year.
Total Variance	-1,018,316	
Expenditure		
Employee Expenses	-3,679,487	The underspend is mostly due to vacancies and staff absences across several departments
Contract and Material Expenses	-3,933,766	The underspend is mostly from Local Authority Projects. Furthermore all expenses for Rocky Creek Project have been capitalised
Fleet, Plant & Equipment	-219,935	The underspend is mainly due to less expenses incurred for fuel
Depreciation, Amortisation & Impairment	-525,839	The final depreciation run for the year will be processed at the end of June 2021
Other Operating Expenses	-803,477	The underspend is mostly due to less expenses incurred for staff training and travel expenses
Finance Expenses	-1,172	
Total Variance	-9,163,677	
Capital Funding		
Income Capital Grants	-2,162,030	We have yet to receive the Grant for the Ngukurr Freight Hub and Roads upgrade
Total Variance	-2,162,030	
Capital Expenditure		
WIP Assets	-8,169,162	Please refer to next slide for further detail
Total Variance	-8,169,162	

Capital Expenditure as at 30 April 2021

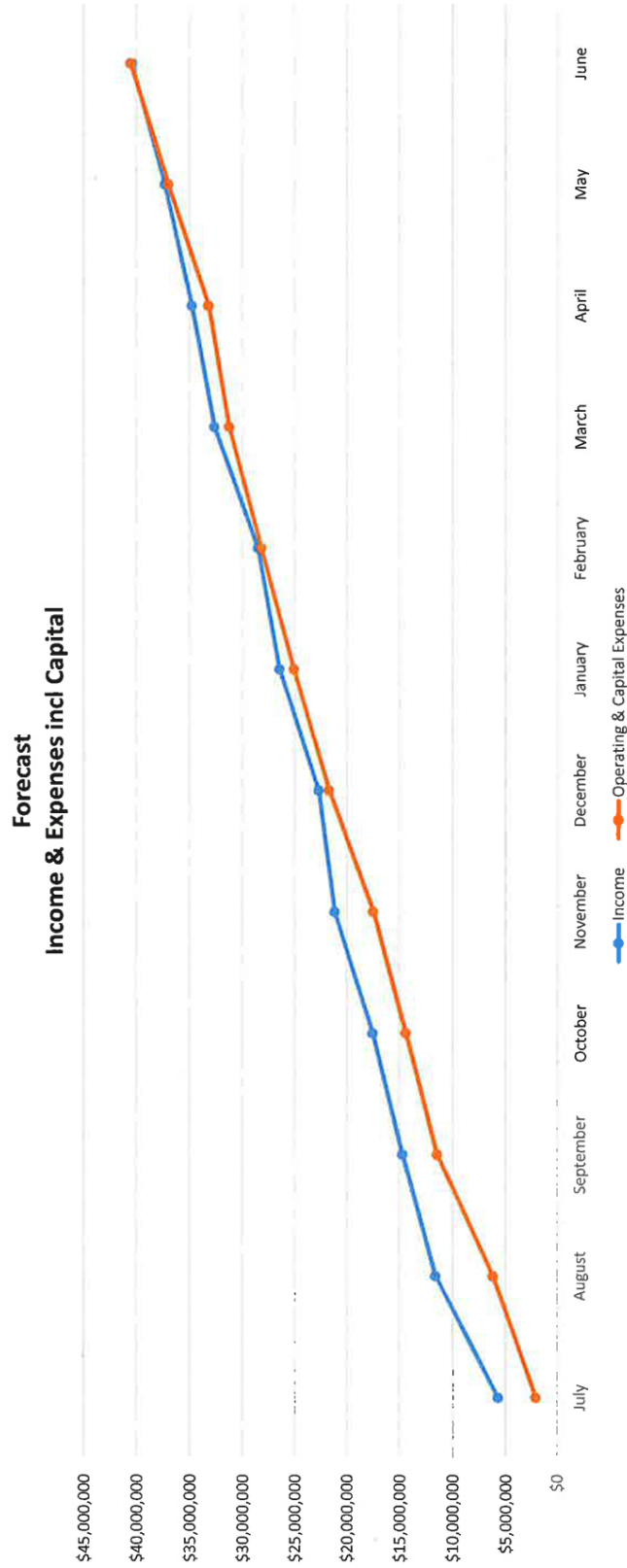
Capital Expenditure	Year to Date Actual (\$)	Year to Date Budget (\$)	Variance (\$)	Full Year Budget (\$)
Buildings	515,163	2,599,944	2,084,781	2,599,944
Infrastructure	3,198,113	6,041,091	2,842,978	6,502,583
Plant and Equipment	1,219,122	1,932,340	713,218	1,932,340
Motor Vehicles	1,963,810	1,866,000	(97,810)	1,866,000
Roads	1,126,939	3,752,933	2,625,994	3,752,933
Total Capital Expenditure	8,023,145	16,192,307	8,169,162	16,653,799

The below graphs depicts the categories of capital expenditure and the percentage used from Council's reserve and Grant Funding



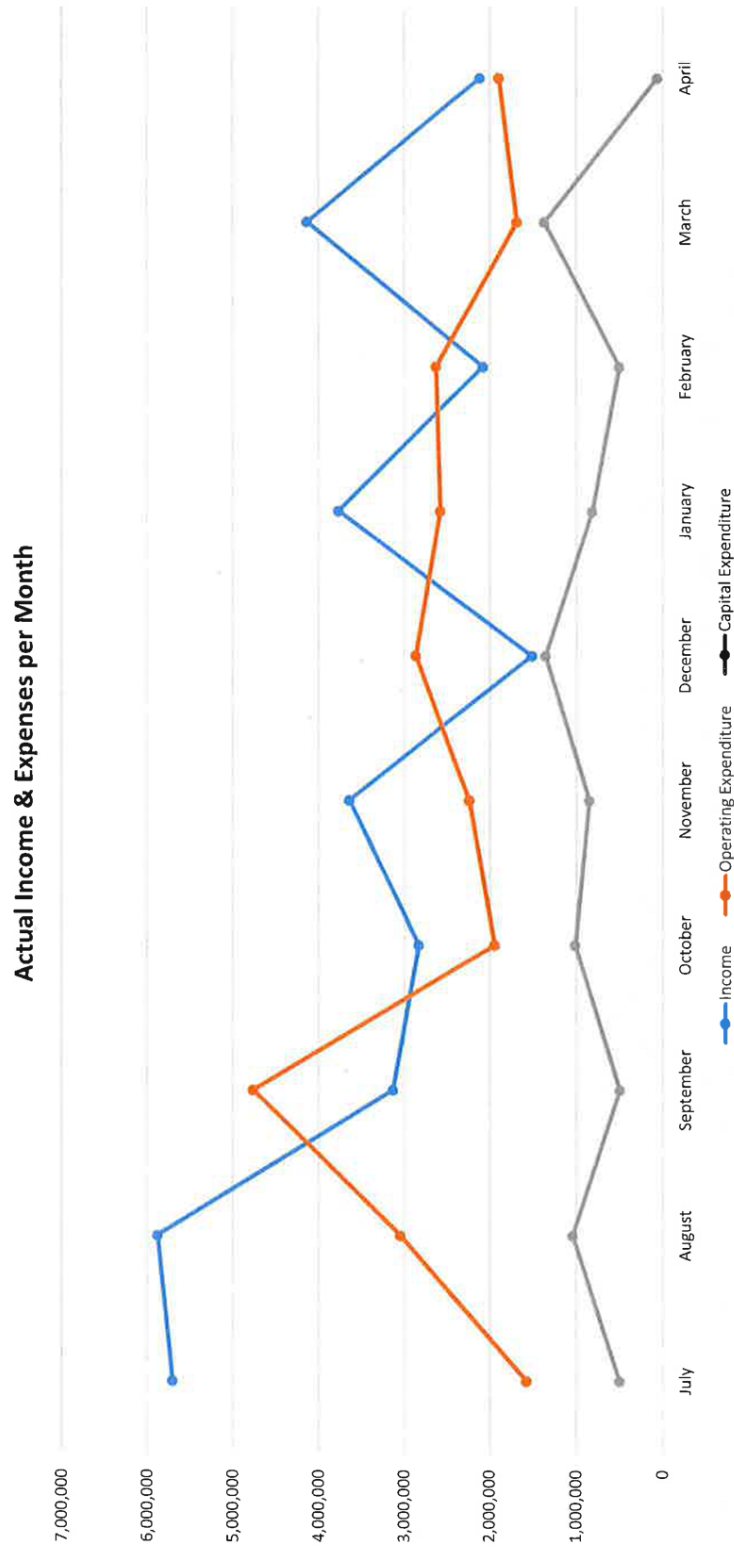
Forecast Income & Expenditure as at 30 April 2021

The below graph depicts the cumulative trend of Forecasted Income, Operating Expenditure and Capital Expenditure from July 2020 till June 2021.



Actual Income & Expenditure as at 30 April 2021

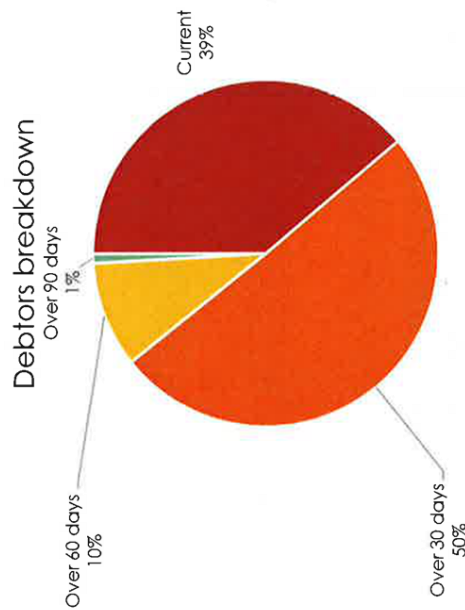
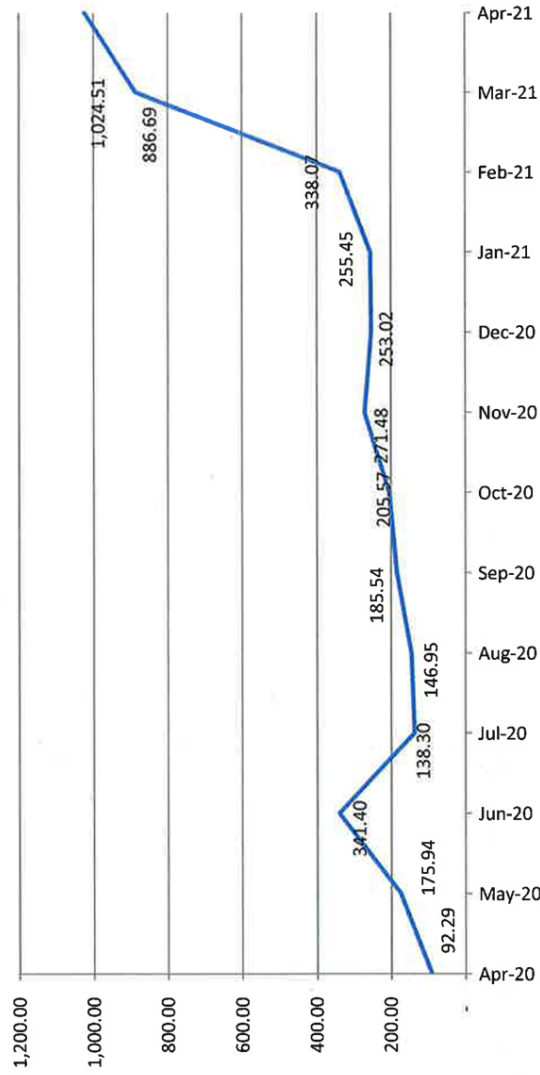
The below graph depicts the trend of Actual Income, Operating Expenditure and Capital Expenditure from July 2020 till April 2021.



Accounts Receivable

Accounts Receivable represents the money owed by entities to the council on the sale of products or services on credit.

Current	Over 30 days	Over 60 days	Over 90 days	Total
\$398,306.09	\$516,599.15	\$101,030.12	\$9,462.60	\$1,025,397.96
Balance after accounting for Unapplied Credits (\$885.00)				
				\$1,024,512.96*



*The balance is not matching with the balance sheet due to a timing difference caused by a single transaction

Rates Outstanding as at April 2021

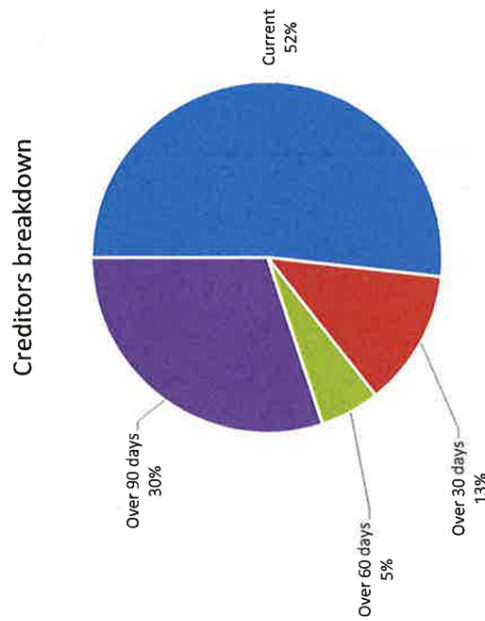
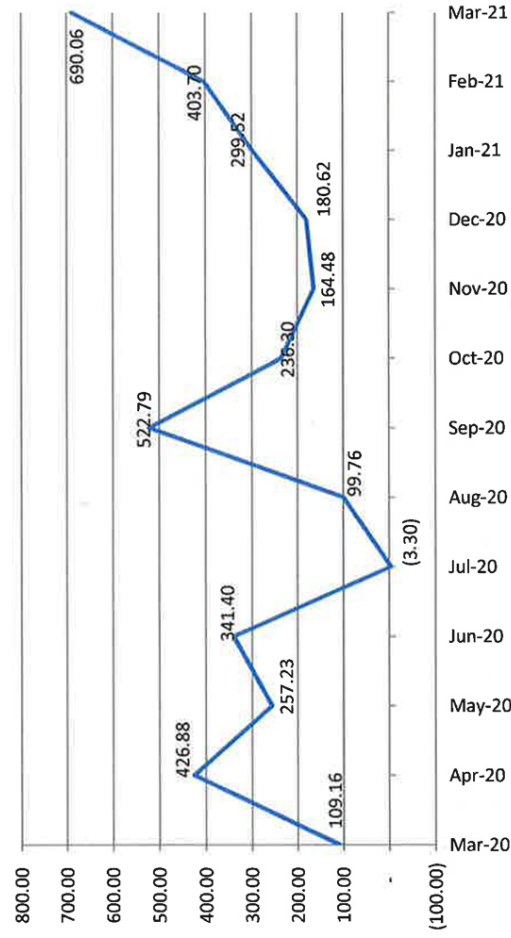
Financial Year	Total Balance (\$)	Percentage of Total owing
2008-09	69.90	0.03%
2009-10	338.60	0.14%
2010-11	447.70	0.18%
2011-12	338.35	0.14%
2012-13	1,064.42	0.43%
2013-14	2,669.50	1.08%
2014-15	14,915.65	6.05%
2015-16	7,544.18	3.06%
2016-17	8,170.29	3.32%
2017-18	9,737.52	3.95%
2018-19	31,259.44	12.69%
2019-20	67,423.05	27.37%
2020-21	102,383.63	41.56%
Total	246,362.23	

The rates outstanding from the financial year 2014-15 and before are related to properties where we have statutory declarations from the court house.

Accounts Payable

Accounts Payable represents the money owed by the Council to entities for the purchase of goods and services on credit.

Current	Over 30 days	Over 60 days	Over 90 days	Total
\$215,650.29	\$330.00	\$41,400.19	\$276,505.23	\$533,885.71
Balance after accounting for Unapplied Credits (\$53,909.25)				
				\$479,976.46



The balance is not matching with the balance sheet due to a timing difference caused by two payroll transactions

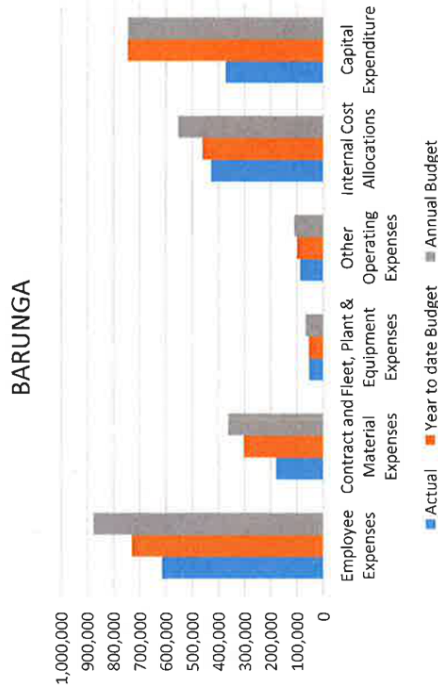
The following table lists the top ten suppliers from whom invoices were received and processed during the month of April 2021. All amounts have been paid.

Creditor	Amount \$	Transaction Description
Chevron Australia	16,092.11	Fuel bowzers rental and bulk fuel order at Bulman
eMerge IT Solutions	26,202.00	Purchase of laptops for the training room at support centre and for CDP
Wright Express Australia	27,977.16	Fuel Cards March 2021
Northern Machinery Sales	59,837.51	Construction of Mataranka Cemetery car park
Mungoorbada Aboriginal Corporation	50,599.99	Night Patrol January to March 2021
SEEK Limited	16,500.00	Job advertisement package
Fire Protection Professionals	21,989.00	Test & tag at the workshop, Bulman, Jilkminggan and Borroloola
Minter Ellison	34,366.75	Workplace investigation and Employment advice
Northern Building and Property Services Pty Ltd	83,704.95	Mataranka Toilet Block Removal and Aged care Toilet Block Renovation
National Disability Insurance Scheme	16,108.87	Recovery of COVID-19 Advance payment

Expenditure Report by Community as at 30 April 2021

Barunga

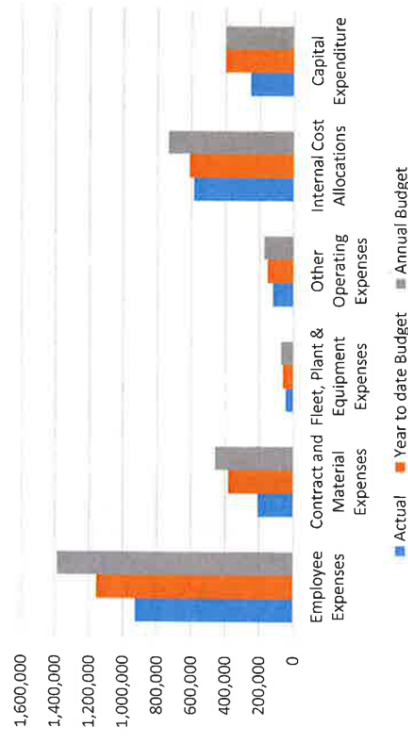
Expenditure by Account Category	April 2021 Actual \$	April 2021 Budget \$	Annual Budget \$
Employee Expenses	616,585	731,106	877,327
Contract and Material Expenses	181,056	303,637	364,364
Fleet, Plant & Equipment Expenses	54,541	56,000	67,200
Other Operating Expenses	88,528	99,732	112,290
Internal Cost Allocations	428,278	460,706	554,797
Capital Expenditure	373,290	747,510	747,510
Total Expenditure	1,742,279	2,398,690	2,723,488



Beswick

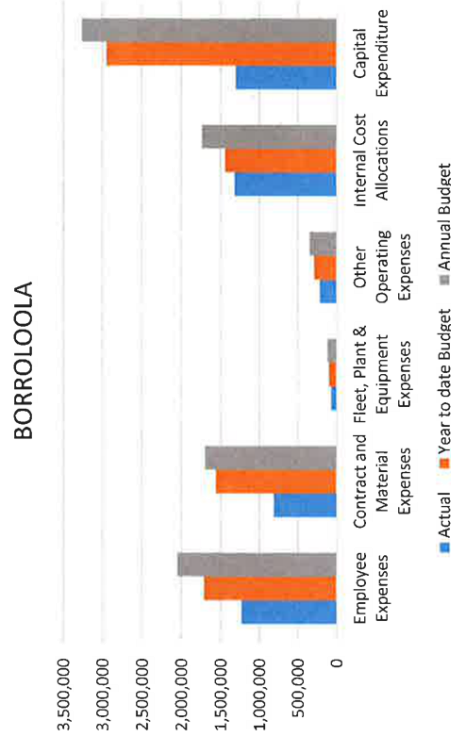
Expenditure by Account Category	April 2021 Actual \$	April 2021 Budget \$	Annual Budget \$
Employee Expenses	927,043	1,156,505	1,387,806
Contract and Material Expenses	209,546	383,932	460,718
Fleet, Plant & Equipment Expenses	46,965	62,109	74,530
Other Operating Expenses	122,231	153,169	175,684
Internal Cost Allocations	586,627	613,199	737,839
Capital Expenditure	254,231	403,000	403,000
Total Expenditure	2,146,643	2,771,913	3,239,577

BESWICK



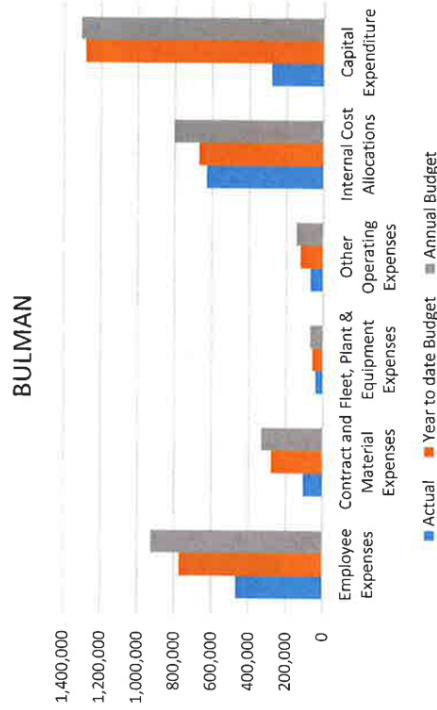
Borroloola

Expenditure by Account Category	April 2021 Actual \$	April 2021 Budget \$	Annual Budget \$
Employee Expenses	1,234,448	1,712,994	2,055,592
Contract and Material Expenses	819,952	1,563,289	1,704,290
Fleet, Plant & Equipment Expenses	75,135	101,000	121,200
Other Operating Expenses	219,405	292,873	351,447
Internal Cost Allocations	1,322,457	1,447,280	1,737,682
Capital Expenditure	1,309,626	2,954,717	3,266,819
Total Expenditure	4,981,023	8,072,153	9,237,031



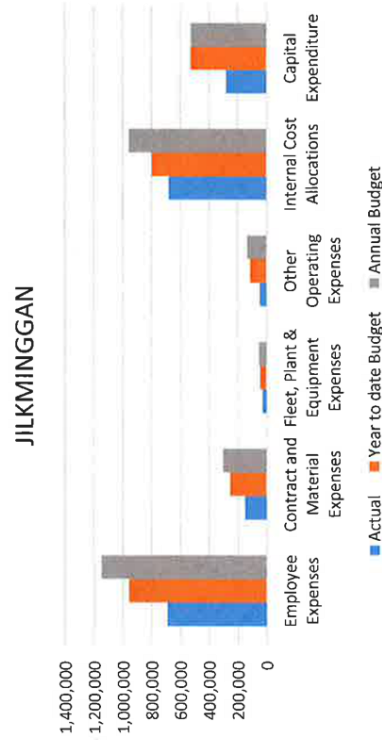
Bulman

Expenditure by Account Category	April 2021 Actual \$	April 2021 Budget \$	Annual Budget \$
Employee Expenses	470,230	772,894	927,473
Contract and Material Expenses	107,435	278,003	333,603
Fleet, Plant & Equipment Expenses	41,298	58,292	69,950
Other Operating Expenses	70,699	123,590	145,895
Internal Cost Allocations	630,151	671,032	806,948
Capital Expenditure	281,416	1,286,267	1,309,600
Total Expenditure	1,601,229	3,190,078	3,593,470



Jilkmिंगगन

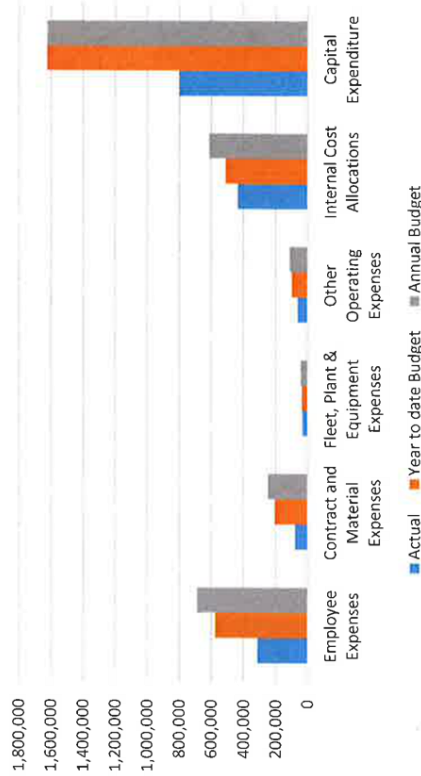
Expenditure by Account Category	April 2021 Actual \$	April 2021 Budget \$	Annual Budget \$
Employee Expenses	693,850	959,370	1,151,244
Contract and Material Expenses	154,052	255,047	306,056
Fleet, Plant & Equipment Expenses	32,213	47,292	56,750
Other Operating Expenses	51,174	114,766	137,719
Internal Cost Allocations	681,709	798,054	959,665
Capital Expenditure	282,288	528,000	528,000
Total Expenditure	1,895,286	2,702,529	3,139,435



Manyallaluk

Expenditure by Account Category	April 2021 Actual \$	April 2021 Budget \$	Annual Budget \$
Employee Expenses	315,164	575,279	690,335
Contract and Material Expenses	80,259	206,507	247,808
Fleet, Plant & Equipment Expenses	32,606	36,583	43,900
Other Operating Expenses	62,673	100,163	114,224
Internal Cost Allocations	437,538	512,617	616,732
Capital Expenditure	804,808	1,626,000	1,626,000
Total Expenditure	1,733,049	3,057,149	3,338,998

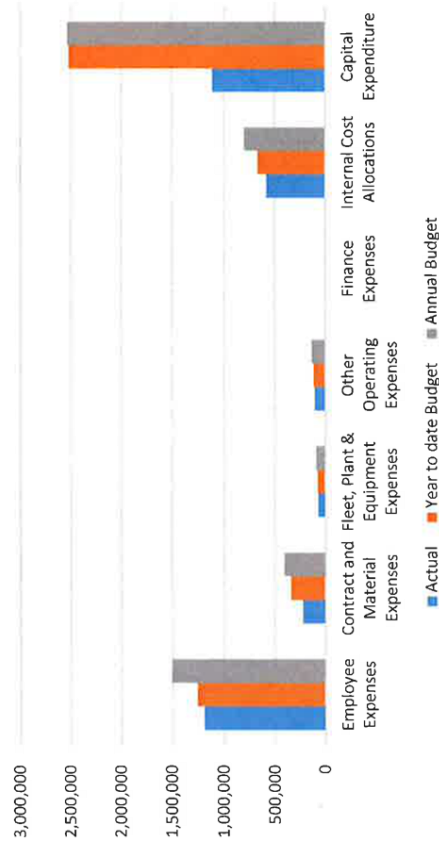
MANYALLALUK



Mataranka

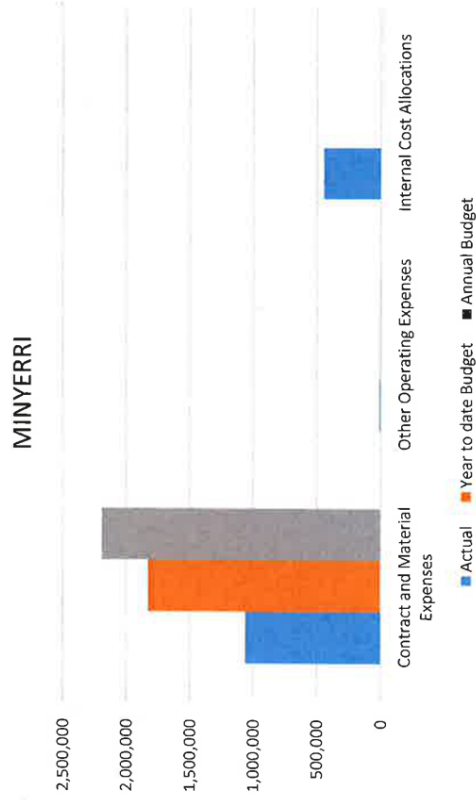
Expenditure by Account Category	April 2021 Actual \$	April 2021 Budget \$	Annual Budget \$
Employee Expenses	1,198,238	1,257,361	1,508,833
Contract and Material Expenses	227,178	342,598	411,117
Fleet, Plant & Equipment Expenses	76,686	79,008	94,810
Other Operating Expenses	107,531	116,023	139,227
Finance Expenses	0	167	200
Internal Cost Allocations	585,957	667,561	803,050
Capital Expenditure	1,113,214	2,521,854	2,538,521
Total Expenditure	3,308,804	4,984,572	5,495,758

MATARANKA



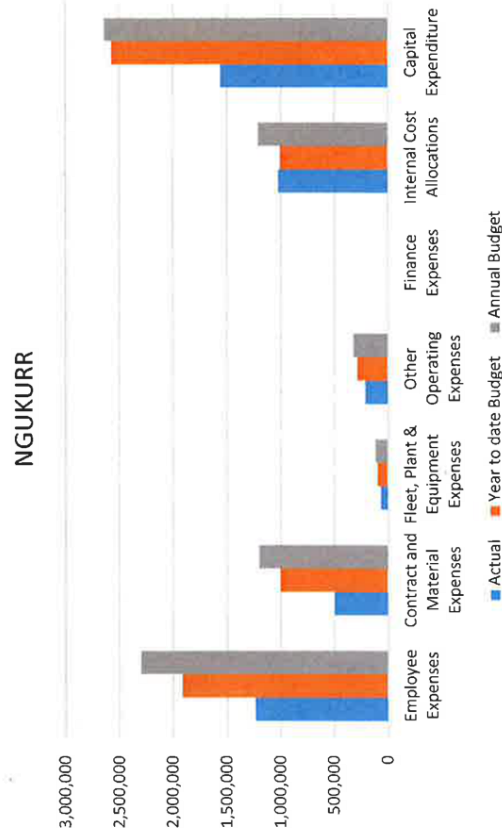
Minyerri

Expenditure by Account Category	April 2021 Actual \$	April 2021 Budget \$	Annual Budget \$
Contract and Material Expenses	1,063,893	1,828,573	2,194,288
Other Operating Expenses	13,065	7,537	9,044
Internal Cost Allocations	450,468	0	0
Total Expenditure	1,527,426	1,836,110	2,203,332



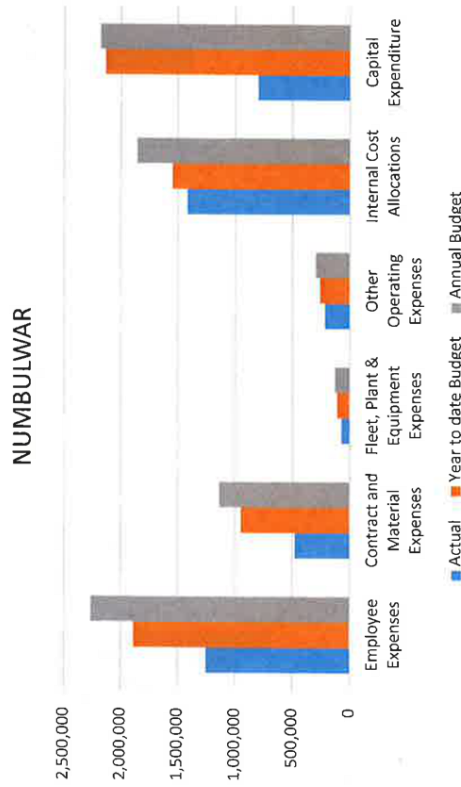
Ngukurr

Expenditure by Account Category	April 2021 Actual \$	April 2021 Budget \$	Annual Budget \$
Employee Expenses	1,239,997	1,917,441	2,300,929
Contract and Material Expenses	500,364	1,001,535	1,201,842
Fleet, Plant & Equipment Expenses	69,743	97,417	116,900
Other Operating Expenses	212,715	285,266	323,519
Finance Expenses	0	167	200
Internal Cost Allocations	1,025,256	1,006,482	1,209,141
Capital Expenditure	1,563,263	2,574,987	2,641,660
Total Expenditure	4,611,339	6,883,294	7,794,191



Numbulwar

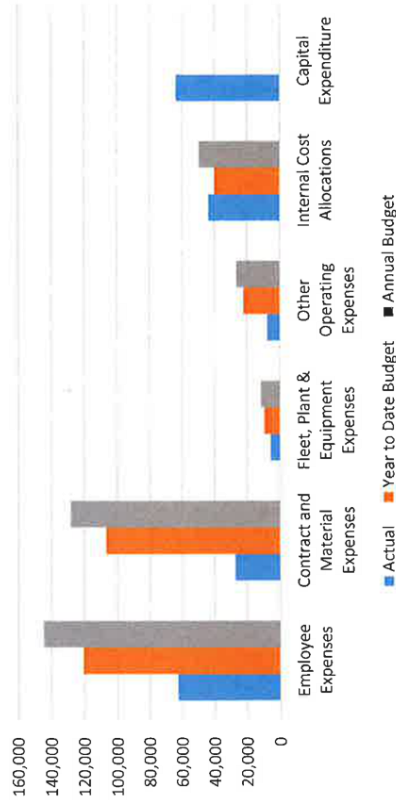
Expenditure by Account Category	April 2021 Actual \$	April 2021 Budget \$	Annual Budget \$
Employee Expenses	1,255,136	1,889,127	2,266,952
Contract and Material Expenses	478,350	948,919	1,138,703
Fleet, Plant & Equipment Expenses	74,987	108,750	130,500
Other Operating Expenses	217,118	260,554	300,464
Internal Cost Allocations	1,417,085	1,549,436	1,860,257
Capital Expenditure	801,458	2,138,972	2,181,690
Total Expenditure	4,244,133	6,895,757	7,878,566



Urampung

Expenditure by Account Category	April 2021 Actual \$	April 2021 Budget \$	Annual Budget \$
Employee Expenses	62,828	120,741	144,890
Contract and Material Expenses	27,493	107,000	128,400
Fleet, Plant & Equipment Expenses	6,071	9,750	11,700
Other Operating Expenses	7,917	22,244	26,693
Internal Cost Allocations	43,747	39,884	49,585
Capital Expenditure	63,601	0	0
Total Expenditure	148,055	299,620	361,267

URAPUNGA



**CORPORATE SERVICES AND SUSTAINABILITY
DIVISIONAL REPORT**



ITEM NUMBER	12.2
TITLE	Final Draft Budget
REFERENCE	1180835
AUTHOR	Dave HERON, Acting General Manager Corporate Services & Sustainability

RECOMMENDATION

That the Finance Committee recommends the 2021/22 Budget for Council to the Ordinary Meeting of Council on 16 June 2021 for adoption.

BACKGROUND

The Council is required by the *Local Government Act* to prepare a budget for coming financial year. The first draft budget was presented to Council at its meeting in April. Attached is the second draft budget that has been reviewed and refined taking into account the known situation of proposed income and expenditure as at the date that it was prepared. Subject to any further major announcement it is proposed that this budget is adopted by the Council at its June meeting

The highlights are:

- There is no CPI increase in the Rates, fees and charges for the 2021/22 years in accordance with the resolution of the Finance Committee meeting on 24 March 2021
- The budget is for a \$ 2,301,936 operating surplus after write back of depreciation. This is an increase of \$300,000 from the first draft as expenditure has been reviewed and tightened
- Just over \$ 21 million will be spent on staff salaries and wages in 2021/22
- The budgeted Capital Expenditure for 2021/22 is \$ 9.8 million.

ISSUES/OPTIONS/SWOT

This is a draft budget prepared for adoption as the final budget for the financial year ended 30 June 2022. Amendments may arise from public consultation and any major announcements from the Australian and Northern Territory Governments/

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS

1   Budget Papers 2021-22 V2.pdf



**Roper Gulf Regional Council
Budget 2021/22
June 2021**

Our Mission

Working as one towards a better future through effective use of all resources

Our Vision

Roper Gulf Regional Council, sustainable, viable, vibrant

Our Values

Honesty – Equality – Accountability – Respect – Trust

Index

1. Introduction
2. Goals and Objectives
3. Income & Expenditure Budget 2020/21
4. Infrastructure Maintenance
5. Rates and Charges
6. Social and Economic Effects
7. Elected Member Allowances

Appendix A: Capital Expenditure Budget

1. Introduction

An Annual Budget must be prepared by the Council in accordance with section 127 of the *Local Government Act (2008)*. The budget outlines the financial expectations for the Council in delivering its services to the communities.

The budget process involves meeting with managers delivering the services and those providing support services to establish a baseline cost of delivery. The expenditure estimate includes salaries and wages and direct and indirect staff, materials, contracts to external parties and overheads required at the community and support centre level. Funding to deliver the services is established through rate income, user charges, contract and grant income and miscellaneous revenues. Capital needs are also considered to provide the assets and infrastructure required to support the services delivery.

2. Goals & Objectives

The Roper Gulf Regional Council has adopted the following strategic goals:

- **Goal One:** Strong Leadership through Good Governance, Strong Financial Management, Corporate Planning and Operational Support
- **Goal Two:** To Protect and Care for our Physical Environment
- **Goal Three:** Safe, Strong and Vibrant Communities
- **Goal Four:** Support Employment, Training and Economic Development

The preparation is required by legislation but also meets the values of Goal 1 by providing an element to good governance, strong financial management and corporate planning. The finance department, which manages the development and monitoring of the budget also provides operational support to all the various councils departments delivering services to the community.

3. Income & Expenditure Budget 2021/22

The revised budget for 2021/2022 has been completed on a consultative basis and aims to address the needs of residents and the programs under the Roper Gulf Regional Council's direction.

During the 2021/2022 Financial Year, Roper Gulf Regional Council is expected to receive operational revenue of \$ 40.6 million. Of this revenue, 58% is expected to be sourced from grants, 30% from government contracts and agency services, 7% from rates and remaining 5% from other sources.

In operating expenditure terms, it is expected that \$ 43.8 million will be spent with the five largest service delivery program areas for the Council are: Community Development Program (CDP), Night Patrol, Territory Housing Repairs and Maintenance Contract, Municipal Services, and Council Services General. The largest component of operating expenditure is on wages and salaries, for a total of \$ 21.1 million or 48.1%.

Additionally, the council has budgeted \$9.8 million for capital expenditure. This budget will be used for renewal of ageing plant, machinery and vehicles but there are also major road works and new infrastructure construction projects planned. The council is expecting to receive \$ 1.4 million in grants to cover a portion of the capital expenditure and will be looking to use the reserves of \$ 5.6 million for funding capital expenditure and some operational expenses relating to local authority projects.

BUDGET ASSUMPTIONS AND FACTS

- All current services will continue to be provided by the Regional council.
- Use of Reserves are used for covering capital Expenditure.
- In the absence of a significant rates base, the Commonwealth and Territory Government will continue to fund services
- The budget has been set with the assumption that there will be minimal CPI increase in government funding.
- No direct control on Grants and agency income for future years
- There are no additional major initiatives planned over the next five years, outside the Council Plan. This is largely due to any major initiatives being wholly dependent on additional funding and there is currently no indication of significant increases that would enable major increases to be considered.

Budget 2021/22

	BUDGET 2021/2022	BUDGET 2022/2023	BUDGET 2023/2024	BUDGET 2024/2025
Income Rates	-2,739,996.75	-2,767,396.72	-2,795,070.68	-2,823,021.39
Income Council Fees and Charges	-1,123,872.28	-1,135,111.00	-1,146,462.11	-1,157,926.73
Income Operating Grants Subsidies	-23,439,402.40	-23,673,796.42	-23,910,534.39	-24,149,639.73
Income Investments	-180,000.00	-181,800.00	-183,618.00	-185,454.18
Income Reimbursements	-10,000.00	-10,100.00	-10,201.00	-10,303.01
Income Agency and Commercial Services	-12,849,263.03	-12,977,755.66	-13,107,533.22	-13,238,608.55
Other Income	-518,000.00	-523,180.00	-528,411.80	-533,695.92
Operating Income	-40,860,534.46	-41,269,139.80	-41,681,831.20	-42,098,649.51
Employee Expenses	21,067,875.72	21,278,554.48	21,491,340.02	21,706,253.42
Contract and Material Expenses	11,995,434.28	12,115,388.62	12,236,542.51	12,358,907.93
Fleet, Plant & Equipment	1,050,381.64	1,060,885.46	1,071,494.31	1,082,209.25
Depreciation, Amortisation & Impairment	5,356,000.00	5,409,560.00	5,463,655.60	5,518,292.16
Other Operating Expenses	4,432,761.90	4,477,089.52	4,521,860.41	4,567,079.02
Finance Expenses	12,145.00	12,266.45	12,389.11	12,513.01
Operating Expenses	43,914,598.54	44,353,744.53	44,797,281.97	45,245,254.79
Budgeted Operating Surplus/Deficit	3,054,064.08	3,084,604.72	3,115,450.77	3,146,605.28
Income Capital Grants	-1,826,276.47	0.00	0.00	0.00

Budgeted Surplus/Deficit	1,227,787.61	3,084,604.72	3,115,450.77	3,146,605.28
WIP Assets	9,805,778.82	10,422,650.00	6,318,000.00	1,641,000.00
Depreciation, Amortisation & Impairment	5,356,000.00	5,409,560.00	5,463,655.60	5,518,292.16
Net Budget Surplus/(Deficit)	5,677,566.43	8,097,694.72	3,969,795.17	-730,686.88
Allocated from Reserves	-5,677,566.43	-8,097,694.72	-3,969,795.17	
Net budgeted operating position	0.00	0.00	0.00	-730,686.88

4. Infrastructure Maintenance Budget

Building & Infrastructure	\$ 753,317
Major Works	\$ 55,000
• Borroloola Street Lights	\$ 25,000
Fleet, Plant & Equipment (External Costs)	\$ 25,000

5. Rates Summary 2021-2022

The following rates proposal has been prepared as per section 158 of the Local Government Act. Adjustments have been made to incorporate the Minister for Local Government's approved conditional rating levies for mining and pastoral leases. The Council has resolved not to increase Rates and Charges from 2020-21.

The rates declaration for 2021-22 will levy approx. \$1,431,054 in rates revenue. The Waste Collection charges would be approx. \$ 1,231,917.75 in 2021-22. The special rates to cover for the Animal Health Management in various communities are \$ 76,125.

Please note that revenue estimates for pastoral and mining leases are based on accepted rates proposal by the Minister for Local Government and Community Services.

The proposed Rates and User Charges for 2021-22 are:

Zone/Class	2020-21	2021-22
Residential Rate 1 – Aboriginal Land	\$ 1,235.21	\$ 1,235.21
Residential Rate 2 – Borroloola, Mataranka, Larrimah & Daly Waters	\$ 1,171.48	\$ 1,171.48
Residential Rate 3 – Vacant on Aboriginal Land	\$ 1,171.48	\$ 1,171.48
Commercial Rate 1 – Aboriginal Land	\$ 1,417.13	\$ 1,417.13
Commercial Rate 2 – Borroloola, Mataranka, Larrimah & Daly Waters	\$ 1,379.31	\$ 1,379.31
Commercial Rate – Tourist Commercial/Caravan Parks	7.1289% UCV	7.2189% UCV
Rural Rate 1 – Under 200 hectares	\$ 1,180.48	\$ 1,180.48
Rural Rate 2 – Over 200 hectares	\$ 1,211.34	\$ 1,211.34
Conditional Rate 1 – Pastoral Leases valued < \$ 1,230,000	\$ 376.45	\$ 376.45
Conditional Rate 2 – Pastoral Leases valued < \$ 1,230,000	0.0306% UCV	0.0306% UCV
Conditional Rate 3 – Mining Leases valued < \$ 255,100	\$ 890.96	\$ 890.96
Conditional Rate 4 – Mining Leases valued > \$ 255,100	0.3475% UCV	0.3475% UCV
Other – All other properties	\$ 1,235.21	\$ 1,235.21
Special Rate – Animal Control	\$ 125.00	\$ 125.00
Waste Management Charge – per standard rubbish bin multiplied by the number of collections per week	\$ 426.58	\$ 426.58

6. Assessment of the Social and Economic Effects of the Rating Policy and Declaration

The Council has considered the ongoing effect of the COVID-19 crisis on the regions social and economic factors and whilst always mindful and prepared to initiate measures to protect the communities from the associated economic impacts, the Council is largely guided by the Commonwealth and Northern Territory Government' decisions.

Rates to be levied on property owners by Roper Gulf Regional Council in 2021-22 remain affordable and at very low levels compared to other local government jurisdictions in Australia. Furthermore, rates levied on Territory Housing dwellings are paid in the first instance by Territory Housing, so have no direct financial impact on public housing tenants. As such, the Council does not anticipate any detrimental socio-economic impact from levying rates in 2021-22.

Additionally, rates revenue remains a small proportion of the Council's total budget, at less than 7 per cent of the total operating revenue. This underlies the fact that the Council is effective in securing significant non-rate revenue for all of its communities, including government grants and contracts. This allows for services and employment opportunities to be delivered to Council residents far above what the rates revenue would alone enable, resulting in a net positive socio-economic impact for residents.

Despite having mining and pastoral properties in the council's area, the rate capping imposed by the Territory Government for this category, restricts council's ability to generate increased revenue. This adversely affects council to provide increased services to the communities.

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7. Elected Member Allowances

Table of Maximum Council Member Allowances for 2021-22

A council must resolve to fix member allowances for the financial year when it adopts the budget for the financial year. A council must adopt its 2021-22 budget on or before 31 July 2021.

The amounts in these tables indicate the maximum level at which allowances may be set. A council needs to consider allowances in the overall context of its budget and a council can resolve to pay less than the maximum levels. Once the budget has been approved, a council may adopt an amendment to its budget but the amendment cannot have the effect of increasing the amount of allowances for the financial year for the council members.

	Approved Amount \$	Budget Amount \$
Councillor – base (1)	13,509.96	148,609.56
Electoral (2)	4,943.73	59,324.76
Deputy Mayor – base (1)	27,776.12	27,776.12
Electoral (2)	4,943.73	4,943.73
Mayor – base (2)	75,116.61	75,116.61
Electoral (2)	19,771.29	19,771.29
Total Base + Electoral Allowance		335,542.07

Professional Development Allowance (3)

Including: Course Fees, Travel, Meals and Accommodation
\$3,753.17 max per elected member 48,791.21

Extra Meeting Allowance (4)

\$125 per meeting maximum claimable \$9,006.64 per Councillor
As per CL006 Councillor Allowances Policy
\$ 125.00 per meeting per Councillor 12,000.00

Acting Principal Member (5)

\$260.04 per day maximum claimable 90 days \$23,403.60
\$ 261.34 per day 23,520.60

1. Base Allowance Claims

The base allowance is automatically paid to council members each month or at such frequency as resolved by council, in arrears.

2. Electoral Allowance Claims

The electoral allowance is automatically paid to council members each month or at such frequency as resolved by council, in arrears.

3. Professional Development Allowance Claims

- (i) The allowance is available to all council members.
- (ii) The professional development allowance may be claimed multiple times each year, but the total value of those claims must not exceed the maximum specified in the table (see clause 8).
- (iii) The professional development allowance is to be used to cover the cost of travel to the course or conference, course or conference fees, meals and accommodation for the duration of the course or conference.
- (iv) Claims must be made using the forms approved by council. (v) Only approved courses/conferences consistent with council policy attract professional development allowance.

4. Extra Meeting Allowance Claims

- (i) Council members may only claim an extra meeting allowance for meetings referred to in the council policy.
- (ii) An extra meeting allowance may be claimed for up to a maximum of two meetings per day. (iii) Council members must not claim for an extra meeting more than once for the same meeting.
- (iv) When a council member is required to travel in order to attend an approved extra meeting, the council member may claim an extra meeting allowance for each full day of travel, unless that travel falls on the same day on which the meeting is held. In this context, a full day of travelling means at least four hours of travelling, which may include time in transit.
- (v) Claims must be made using the forms approved by council.
- (vi) Forms must include the date on which the meeting was held and indicate the period of time the member was present at the meeting.
- (vii) The member must have attended at least 75 per cent of the duration of the meeting to claim an extra meeting allowance.

(viii) Claims for extra meeting allowance must be made by the second working day in the month following the meeting for which the claim is made, or as resolved by council. Payment of extra meeting allowance is monthly or as resolved by council.

(ix) Claims for extra meeting allowance not made in accordance with (viii) will be regarded as a late claim and paid with the next monthly payment. However, if the claim is not made within three months of the meeting for which the extra meeting allowance is claimed, the right to an extra meeting allowance for that meeting is forfeited.

(x) Claims forms must be submitted by the approved method.

5. Acting Principal Member Claims

(i) When the deputy principal member carries out the functions of the principal member as outlined in section 43(2)(b) and section 43(2)(c) of the *Local Government Act*, the deputy principal member is entitled to be paid an allowance as the acting principal member.

(ii) If some other council member is acting as the principal member in accordance with section 43(3) of the *Local Government Act*, the member is entitled to be paid an allowance as the acting principal member.

(iii) The acting principal member is entitled to be paid the daily rate, as outlined in the table of allowances. While a council member is acting principal member, the extra meeting and base allowances are suspended. In the case of base allowance, this is on a pro rata basis. The member is still entitled to their usual electoral allowance. The daily rate includes Saturdays, Sundays and public holidays.

(iv) The maximum number of days (including Saturdays, Sundays and public holidays) that a council member may be paid as the acting principal member is an aggregate of 90 days in a financial year. A member may continue to hold the position for a longer period if council so resolves, however, the allowance reverts to the usual rate for that member

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Appendix A: Capital Budget

Asset management is increasingly becoming important to Roper Gulf Regional Council. With over \$ 65 million in depreciating physical assets and the need for financial sustainability and economical practices, it is prudent that asset management is a key focus for Council in the years to come and that it is to the highest standards possible. Council's asset management team focuses on delivering the following services to Council:

- Acquisitions and disposal of assets;
- Fleet and pool vehicle management;
- Financial asset management (maintenance of asset registers, ledgers, commissioning, insurance);
- Long term planning for assets (10 year plans);
- Staff housing tenancy management;
- Visitor Accommodation management; and Commercial tenancy management

The primary role of assets is to support the delivery of services that serves Council's long term objectives. As Council's assets are aging, there are increases in maintenance, refurbishment and disposal cost which increase the cost of the services that they support. The main aim of Council's asset management is to ensure that assets are managed in accordance with the National Asset Management Strategy (NAMS) - a national framework for local governments to manage their assets, and this framework outlines minimal 'core' asset management actions based around the framework. The national frameworks for asset management are:

- Framework 1: Criteria for Assessing Financial Sustainability
- Framework 2: Asset Planning and Management
- Framework 3: Financial Planning and Reporting

A gap analysis has been undertaken to gain an understanding of Council's current level of asset management and to highlight areas for improvement and best practice to further develop Council's asset management planning practices. Thus, Council's main asset management focus for the forthcoming year is implementing strategies identified from this analysis.

Capital Expenditure Budget 2021/22

	Council Budget		Funded by
2 Crawford Street			
Vehicles	\$65,000.00	Toyota Hilux - CDP	Fleet Reserve
	\$65,000.00	Toyota Hilux - Animal Control	Fleet Reserve
	\$65,000.00	Toyota Hilux - CDP	Fleet Reserve
Furniture & Fittings	\$12,000.00	Office desks	Asset Reserve
	\$207,000.00		
Chardon Street			
Vehicles	\$65,000.00	Toyota Hilux - Workshop	Fleet Reserve
	\$65,000.00	Toyota Hilux - Asset Management	Fleet Reserve
	\$75,000.00	Toyota Landcruiser - Workshop	Fleet Reserve
	\$100,000.00	Canter Truck - Homelands	Fleet Reserve
Plant and Equipment	\$127,000.00	Bobcat - Homelands	Fleet Reserve

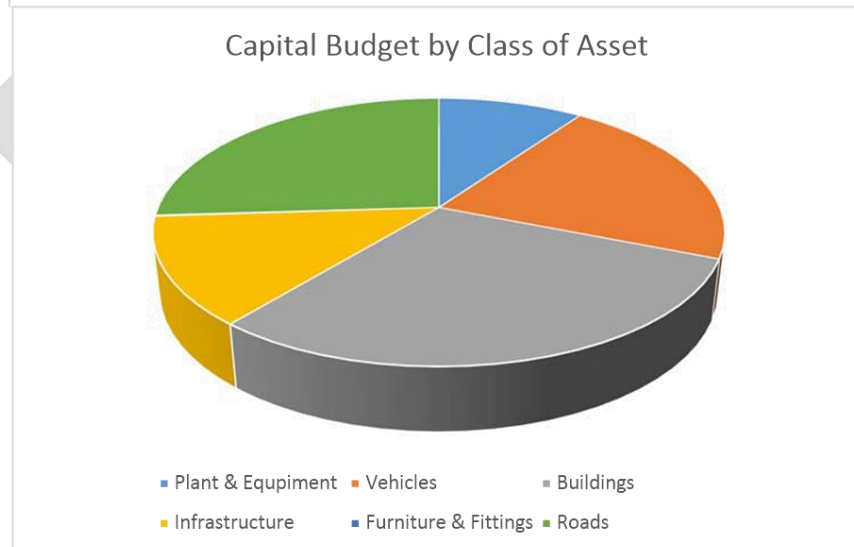
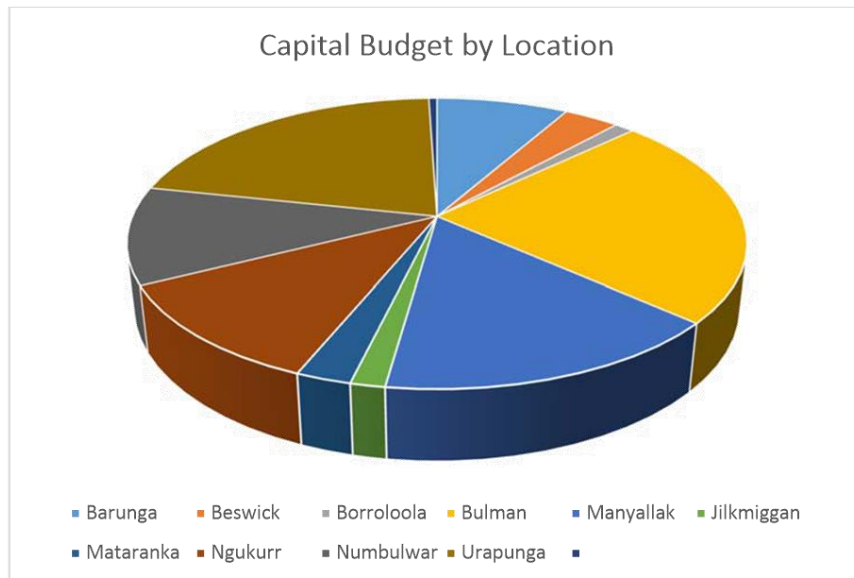
Buildings	\$165,000.00	Outstations Shed Enclosure	Asset Reserve
	\$597,000.00		
Barunga			
Plant and Equipment	\$38,000.00	Front Deck Mower	Fleet Reserve
Roads	\$300,000.00	Bagala Road	Roads Future Fund
	\$338,000.00		
Beswick			
Plant and Equipment	\$50,000.00	Tractor	Fleet Reserve
Vehicles	\$70,000.00	Toyota Hiace Van - Creche	Fleet Reserve
	\$120,000.00		
Borrooloola			
Plant and Equipment	\$50,000.00	Tractor 85 HP + slasher/bucket	Fleet Reserve
	\$38,000.00	Front Deck Ride on Mower	Fleet Reserve
Vehicles	\$65,000.00	Toyota Hilux - Municipal Services	Fleet Reserve
	\$65,000.00	Toyota Hilux - CDP	Fleet Reserve
	\$65,000.00	Toyota Hilux - CDP	Fleet Reserve
	\$65,000.00	Toyota Hilux - CDP	Fleet Reserve
	\$65,000.00	Toyota Hilux - CDP	Fleet Reserve
	\$70,000.00	Toyota Hiace Van - CDP	Fleet Reserve
	\$70,000.00	Toyota Hiace Van - CDP	Fleet Reserve
	\$70,000.00	Toyota Hiace Van - CDP	Fleet Reserve
Buildings	\$40,000.00	Office & Toilet for waste facility - Design & Costing	Asset Reserve
	\$618,000.00	Sports Court and Cyclone Shelter	Asset Reserve
	\$270,356.45	Toilet at Airport	LA Project
Infrastructure	\$185,000.00	Lot 376 Tamarind park and airport car park mains electrical supply to the sites	Asset Reserve
	\$58,000.00	Pool Filtration system	Asset Reserve
Roads	\$533,577.00	Anyula Street - Blackspot	NT Government Grant
	\$2,327,933.45		

Bulman			
Plant and Equipment	\$50,000.00	Tractor	Fleet Reserve
-			
Vehicles	\$65,000.00	Toyota Hilux - Night Patrol	Australian Government Grant
-	\$250,000.00	Waste Compactor	Fleet Reserve
-			
Buildings	\$100,000.00	Council office extension	Asset Reserve
-	\$43,000.00	Toilet at Council Office	NT Government Grant
-	\$97,000.00	Toilet at Council Office	LA Project
-			
Infrastructure	\$65,000.00	Waste Management Facility Fence	Asset Reserve
-	\$150,000.00	Council depot - concrete wash down bay	Asset Reserve
-			
Roads	\$710,600.00	Seal & Drainage Works	Roads Future Fund
-			
-	\$1,530,600.00		
-			
Manyallaluk			
Plant and Equipment	\$15,000.00	Zero turn Mower	Fleet Reserve
-			
Vehicles	\$70,000.00	Toyota Troopcarrier - Creche	Fleet Reserve
-	\$65,000.00	Toyota Hilux - Night Patrol	Australian Government Grant
-			
-	\$150,000.00		
-			
Jilkminggan			
Vehicles	\$65,000.00	Toyota Hilux - PowerWater Contract	Fleet Reserve
-	\$100,000.00	10 Tonne Tipper	Fleet Reserve
-			
Buildings	\$75,000.00	Shade over playground	LA Project
-			
-	\$240,000.00		
-			
Mataranka			
Plant and Equipment	\$100,000.00	Backhoe	Fleet Reserve
-			
Vehicles	\$65,000.00	Toyota Hilux - CDP	Fleet Reserve
-	\$70,000.00	Toyota Hiace Van - CDP	Fleet Reserve
-			
Buildings	\$424,862.00	Mataranka Office Renovations	NT Government Grant
-	\$450,000.00	Staff house	Asset Reserve
-			
-	\$1,109,862.00		

Ngukurr			
Plant and Equipment	\$150,000.00	Front end loader	Fleet Reserve
	\$127,000.00	Bobcat	Fleet Reserve
	\$15,000.00	RTV Utility	Fleet Reserve
Vehicles	\$65,000.00	Toyota Hilux - Night Patrol	Fleet Reserve
Infrastructure	\$150,000.00	Sports Courts Drainage and Landscaping	Asset reserve
	\$170,000.00	Sports Courts Drainage and Landscaping	LA Project
	\$161,772.73	Outdoor Stage	LA Project
	\$225,305.60	Basketball Court	LA Project
	\$1,064,078.33		
Numbulwar			
Plant and Equipment	\$50,000.00	Tractor	Fleet Reserve
	\$100,000.00	Backhoe	Fleet Reserve
Vehicles	\$70,000.00	Toyota Hiace Van - CDP	Fleet Reserve
	\$65,000.00	Toyota Hilux - CDP	Fleet Reserve
	\$30,000.00	6 seat RTV Utility	Fleet Reserve
Buildings	\$350,000.00	Lot 156 Rebuild & fencing replacement	Asset Reserve
	\$150,000.00	Lot 217 Numbulwar Vehicle Port - New workshop and fuel depot design and documentation	Asset Reserve
	\$53,000.00	Toilet near airport	NT Government Grant
	\$97,000.00	Toilet near airport	LA Project
Infrastructure	\$106,305.04	Playground Equipment	LA Project
Roads	\$1,000,000.00	Local Roads Upgrades	Australian Government Grant
	\$2,071,305.04		
Urapunga			
Plant and Equipment	\$50,000.00	Tractor	Fleet Reserve
	\$50,000.00		
	\$9,805,778.82		

Funding Sources

\$1,130,000.00	Australian Government Grant
\$1,054,439.00	NT Government Grant
\$2,493,000.00	Asset Reserve
\$2,915,000.00	Fleet Reserve
\$1,010,600.00	Roads Future Fund
\$1,202,739.82	Local Authority Allocation
\$9,805,778.82	



**INFRASTRUCTURE SERVICES AND PLANNING
DIVISIONAL REPORT**



ITEM NUMBER	13.1
TITLE	Beswick Playground Upgrade Project - Tender Assessment and Award
REFERENCE	1179578
AUTHOR	Keith KUMARAWADU, Projects Coordinator

RECOMMENDATION

That the Finance Committee approve the following persons for the tender assessment panel for the Beswick Playground Upgrade project:

- **Acting Chief Executive Officer**
- **Acting General Manager Corporate Services & Sustainability**
- **Projects Manager**
- **Projects Coordinators x 2**

BACKGROUND

Currently the playground in Beswick community does not comply with Australian Safety Standards AS4685-2014. The surfacing is non-compliant due to there being no soft fall under the equipment. In addition to this some of the playground parts are in need of replacement.

This project was designed to ensure the children of Beswick have a safe, secure and compliant place they can go to play.

By installing a steel shade structure, fencing around the compound and soft fall sand will ensure that the community benefits from a safe, fit-for-purpose and compliant under cover play area. Council aims to motivate the children to utilise this facility which will assist with their growth and development including physical and mental strengths.

ISSUES/OPTIONS/SWOT

The tender was published via Tender link on 10 May 2021 and will be closed on 28 May 2021. Therefore, Management seek Council's approval through the Finance Committee Meeting to appoint the following staff to the tender assessment panels for the above project. And also seeking approvals Tender Award Delegation to Acting Chief Executive Officer.

- Acting Chief Executive Officer
- Acting General Manager Corporate Services & Sustainability
- Projects Manager
- Projects Coordinators x 2

FINANCIAL CONSIDERATIONS

Project was funded by the Beswick Local Authority project fund and allocated amount is \$170,000.

ATTACHMENTS

There are no attachments for this report.