



AGENDA

FINANCE COMMITTEE

WEDNESDAY, 24 MARCH 2021

Notice is hereby given that the next Meeting of the Roper Gulf Regional Council Finance Committee will be held on:

Wednesday, 24 March 2021 at 10:30AM
The Council Chambers Roper Gulf Regional Council Support Centre
2 Crawford Street, Katherine, NT

Your attendance at the meeting will be appreciated.

Marc GARDNER
ACTING CHIEF EXECUTIVE OFFICER

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

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The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(e).

14.2 Application of CPI Increases to Rates & Charges

The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iv).

14.3 Purchase of land for staff accomodation at Mataranka.

The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(b) (c)(i) (c)(iii) (c)(iv) (d) (e).

15 CLOSE OF MEETING

CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER	5.1
TITLE	Confirmation of Finance Committee Meeting Previous Minutes - 27 January 2021
REFERENCE	1063887
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Finance Committee confirms the minutes from the meeting held on 27 January 2021 and affirms them to be a true and accurate record of the meeting decisions and proceedings

BACKGROUND

The Finance Committee met in Katherine on Wednesday, 27 January 2021 at 10:30am, attached are the recorded minutes from that meeting for the committee to confirm.

The next Finance Committee Meeting is on 26 May 2021 at 10:30am.

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1   Finance Committee Meeting 2021-01-27 [1729] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, FINANCE COMMITTEE
MEETING HELD AT THE COUNCIL CHAMBERS ROPER GULF REGIONAL
COUNCIL SUPPORT CENTRE
2 CRAWFORD STREET, KATHERINE, NT
ON WEDNESDAY, 27 JANUARY 2021 AT 10:30AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Elected Members

- Mayor Judy MacFARLANE – Chairperson;
- Deputy Mayor Helen LEE;
- Councillor Ossie DAYLIGHT;
- Councillor Samuel EVANS; and
- Independent Member Awais Ur REHMAN (via teleconference).

1.2 Staff

- Marc GARDNER, Acting Chief Executive Officer;
- Dave HERON, Acting General Manager Corporate Services and Sustainability.
- Naomi HUNTER, Executive Manager; and
- Chloe IRLAM, Governance Officer.

1.3 Guests

Nil.

2 MEETING OPENED

The Finance Committee Meeting opened at 10:28am. The Mayor welcomed members and staff to the meeting and the Roper Gulf Regional Council Pledge was read.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 APOLOGIES AND LEAVE OF ABSENCE

1/2021 RESOLVED (Samuel EVANS/Ossie DAYLIGHT)

CARRIED

That the Finance Committee accepted the apology of Councillor Owen TURNER.

4 DISCLOSURES OF INTEREST

There were no declarations of interest at this Finance Committee Meeting.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 FINANCE COMMITTEE MEETING - 24 NOVEMBER 2020 10:30AM

2/2021 RESOLVED (Helen LEE/Ossie DAYLIGHT) CARRIED

That the Finance Committee confirms the minutes from the meeting held on 24 November 2020 and affirms them to be a true and accurate record of that meetings decisions and proceedings.

6 BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 ACTION LIST

3/2021 RESOLVED (Ossie DAYLIGHT/Awais Ur REHMAN) CARRIED

That the Finance Committee:

- (a) Receives and notes Action List; and
- (b) Approves the removal of completed items.

7 CALL FOR ITEMS OF GENERAL BUSINESS

8 INCOMING CORRESPONDENCE

8.1 INCOMING CORRESPONDENCE

4/2021 RESOLVED (Samuel EVANS/Ossie DAYLIGHT) CARRIED

That Council accepts the incoming correspondence.

The Mayor commented that Council does not handle sponsorship items. All clubs and organisations seeking sponsorship should go through Council's Local Community Benefit Fund.

ACTION: ACEO to respond to the King Ash Bay Fishing Club Inc. that all clubs and organisations seeking sponsorship should go through Council's Local Community Benefit Fund.

9 OUTGOING CORRESPONDENCE

Nil.

10 EXECUTIVE REPORTS

10.1 LGANT CALL FOR POLICY AND ACTION MOTIONS

5/2021 RESOLVED (Helen LEE/Ossie DAYLIGHT) CARRIED

That the Finance Committee submit motions to LGANT on issues of strategic importance.

The meeting adjourned for a meeting tea break, the time being 11.11am.

The meeting resumed for a meeting tea break, the time being 11.24am.

11 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

11.1 AFL NT OPPORTUNITY IN MATARANKA AND JILKMINGGAN

6/2021 RESOLVED (Helen LEE/Samuel EVANS)

CARRIED

That the Finance Committee approves and notes the report that was tabled.

Please see the attachment at the end of these Minutes.

12 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

12.1 COUNCIL'S FINANCIAL REPORT AS AT 31.12.2020

7/2021 RESOLVED (Awais Ur REHMAN/Samuel EVANS)

CARRIED

That the Council receives and notes the financial reports as at 31 December 2020.

12.2 2021-2022 BUDGET PREPARATION SCHEDULE

8/2021 RESOLVED (Ossie DAYLIGHT/Samuel EVANS)

CARRIED

That the Finance Committee notes the report in relation to the preparation of the 2021-22 Annual Budget.

13 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

13.1 NLC LICENSE - MOLE HILL CEMETERY

9/2021 RESOLVED (Ossie DAYLIGHT/Helen LEE)

CARRIED

- (a) That the Council accepts the proposed License Agreements from the Northern Land Council for the Mole Hill Cemetery; and
- (b) That Council affixes the Common Seal to the documents.

The meeting adjourned for a break, the time being 12:23pm.

14 CONFIDENTIAL SESSION

DECISION TO MOVE TO CONFIDENTIAL SESSION

10/2021 RESOLVED (Samuel EVANS/Ossie DAYLIGHT)

CARRIED

Members of the press and public be excluded from the meeting of the Confidential Session and access to the correspondence and reports relating to the items considered during the course of the Confidential Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

14.1 Finance Committee Meeting - 24 November 2020 - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(e).*

14.2 Extra Meeting Allowance Requirements - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(e).*

14.3 Local Government Act 2019 Statutory Instrument Review - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iv) (e).*

14.4 Tender for the Supply of PPE - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i).*

14.5 Concrete Works including construction of loading ramp - Ngukurr Freight Hub Project - *The report will conducted in accordance with the Local Government Act 2008*

s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (c)(iv).

14.6 Tender for Electrical Infrastructure upgrade for Borroloola Show Grounds - The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i).

14.7 Property Investment Options - The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i) (c)(iv) (e).

14.8 Evaluation of the Audit Tender - The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(i).

14.9 Waste Facility Access - Feasibility study to assess options for economically sustainable recycling for remote communities - The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(e).

RESUMPTION OF MEETING

11/2021 RESOLVED (Helen LEE/Awais Ur REHMAN)

CARRIED

The Finance Committee moved to return to the open session of the Finance Committee meeting and declare the resolutions made in the confidential session not be available to the public in accordance with the *Local Government Act 2008*, section 201.

15 CLOSE OF MEETING

The meeting terminated at 1:50 pm.

This page and the proceeding pages are the Minutes of the Finance Committee held on Wednesday, 27 January 2021 and will be confirmed on Wednesday, 24 March 2021.

Mayor Judy MacFARLANE
Confirmed on Wednesday, 24 March 2021.

BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER	6.1
TITLE	Action List
REFERENCE	1057779
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Finance Committee:

- (a) **Receives and notes Action List; and**
- (b) **Approves the removal of completed items.**

BACKGROUND

The Action List is a summary of tasks that has requested at previous Finance Committee meetings to be undertaken by Council staff. The table also identifies the Staff member assigned to the task by the Chief Executive Officer and the current status.

CURRENT ACTIONS						
DATE	ITEM NO	TASK	CURRENT ACTION REQUIRED	RESPONSIBLE DIVISION	UPDATE	STATUS
29-8-18	17.4	Borrooloola Sports Courts (Lot 644)	Borrooloola Sports Courts – Project Update		Council signed agreement in December 2020 for extra funds. Stage One (Sports Courts) Council allocated extra funds. Stage Two planned for construction in dry season of 2021.	In Progress
28-11-18	9.1	Playgrounds	The Council to construct funded playgrounds at Jilkminggan and Robinson River.		Jilkminggan is completed Robinson River – Mungoorbada AC progressing	In Progress
27-4-19		Borrooloola Office			Mode has finalised design and planning. Construction funding to be sourced. Project on hold recommend removing from action.	Ongoing
27-4-19		Records Management Obligations	Partial rollout occurring		Business Classifications have been approved, migration of data occurring with all business units.	Ongoing
27-1-21	14.2	Elected Members traveling more than 150kms attend Committee Meetings via videoconference options.	ACEO to review Roper Room layout options		Roper Room layout options; including but not limited to; ceiling monitor to be installed to allow Elected members to view meeting participants or options to alter room layout of the current table and gallery seating locations.	New Action

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

INCOMING CORRESPONDENCE

ITEM NUMBER 8.1
TITLE Incoming Correspondence
REFERENCE 1067994
AUTHOR Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Finance Committee accepts the incoming correspondence.

Item No.	Date Received	Sender	Sent To	Correspondence Details	InfoXpert Number
01	05/03/2021	President, Borroloola Thunders AFL.	Manager Community Projects & Engagement – Borroloola	Seeking support for Borroloola Thunders AFL Team to utilize sports grounds	1067991
02	12/03/2021	Project Manager, Youth and Families Stronger Communities Program Yugul Mangi Development Aboriginal Corporation Ngukurr NT	Acting Chief Executive Officer	Sponsorship of Ngukurr Bulldogs Football 2021	1078016

ATTACHMENTS

1 Borroloola Thunders AFL FWD.pdf

Chloe Irlam

From: Cindy Morgan
Sent: Monday, 8 March 2021 1:39 PM
To: Naomi Hunter; Chloe Irlam; Bhumika Adhikari
Cc: Virginia Boon
Subject: FW: AFL Borrooloola - for FCM agenda

Importance: High

Good afternoon,

Could you please add this letter to the next FCM meeting, our local AFL team have entered the Barkly Competition and have been chasing support for some time regarding access to utilise our sports grounds and have the fees waived.

Cheers,

Cindy Morgan
Senior Administration Support Officer - Borrooloola
Ph: 08 8975 7700 | Mobile: 0408 323 652
Email: cindy.morgan@ropergulf.nt.gov.au
167 Robinson Road, Borrooloola, NT 0854
PO BOX 421, Borrooloola, NT 0854

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-----Original Message-----

From: Virginia Boon <Virginia.Boon@ropergulf.nt.gov.au>
Sent: Monday, 8 March 2021 12:42 PM
To: Cindy Morgan <Cindy.Morgan@ropergulf.nt.gov.au>
Subject: AFL Borrooloola

Cindy, this was the letter I got from Buchanan, via text on Friday. Would you please send on to governance and ask them if they could put on FCM agenda.
Thanks.

Dear Mayor MacPharlene,

RE: Borrooloola Thunders AFL Team

I am writing to request Roper Gulf Regional Council's support to the newly established Borrooloola Thunders AFL Club.

We are seeking council's permission to use the oval at the Borrooloola Showgrounds for training purposes at no cost for our newly established AFL team. We would also appreciate it if council would maintain the oval so we can train and play on it, including regular mowing etc.

We also understand through conversations with Council Officers that Council may be interested in supporting this club's establishment and ongoingly through other programs including the youth program during training on Tuesday and Thursday nights. We look forward to hearing more about this.

Please find attached a copy of the presentation about our club and current status. We have 40 young men in the community interested in playing and we have support from the MRM Community Benefits Trust, AFL NT, MAWA and MRM to date, as well as a number of local businesses who wish to sponsor us.

We believe establishing this club will have great benefits to Borrooloola, community and young people.

I look forward to hearing from you

Please feel free to contact me if you require additional information

Yours sincerely

Buchanan Elvis Bates

President

Borrooloola Thunders AFL

buchananwilderbates@gmail.com

Virginya Boon
Roper Gulf Regional Council
Ph: 0408329979

**CORPORATE SERVICES AND SUSTAINABILITY
DIVISIONAL REPORT**



ITEM NUMBER	12.1
TITLE	Budget 2020-2021 Revision 2
REFERENCE	1064353
AUTHOR	Dave HERON, Acting General Manager Corporate Services & Sustainability

RECOMMENDATION

That the Committee approves the Revised Budget 2020-2021

BACKGROUND

The *Local Government Act 2008* requires Council to publish an annual budget each year and allows that budget to be revised as required. The Council published the 2020-2021 budget in June 2020 and approved its 1st revision at its December meeting. Attached is the 2nd budget revision for 2020/21.

ISSUES/OPTIONS/SWOT

This budget is recommended to provide for new approved capital projects and operational changes. The major revisions are:

- \$ 270,000 to upgrade to electrical systems at Lot 784, Borroloola.
- \$ 20,000 to the design and develop the Council website.
- \$ 40,000 to repair the Jilkminggan Oval Ablution Block
- \$ 288,980 reallocation from Salaries to Contracts to allow engagement of sub-contractors to supplement municipal services and projects impacted by COVID 19
- \$ 216,000 additional funding towards the Borroloola Sports Courts Project
- \$ 60,000 for new Toyota Hilux for CDP Program
- \$ 100,000 for additional repairs on Visitor Officer Quarters

Capital Projects delay/removed:

- \$ 3,500,000 Borroloola Cyclone Shelter. NTG is managing the project and it has advised that it will be constructed in the 2021/22 financial year
- \$ 75,000 Jilkminggan Local Authority has cancelled the roof over the basketball court project

FINANCIAL CONSIDERATIONS

The result of the revision is an increase in operational surplus after write back of depreciation of \$ 246,369 to \$ 1,005,478.

ATTACHMENTS

- 1 Changes in Budget.pdf
- 2 Budget Papers Rev 2.docx
- 3 Capital Budget 20-21 Progress 2.pdf

Changes in Budget Versions 2020/21

<i>Natural Account Cat Description</i>	<i>Original Budget</i>	<i>Revision 1 Budget</i>	<i>Revision 2 Budget</i>
Income Rates	-2,739,996.75	-2,738,196.75	-2,738,196.75
Income Council Fees and Charges	-1,068,724.28	-1,101,376.83	-1,101,376.83
Income Operating Grants Subsidies	-20,715,823.26	-22,515,546.82	-22,515,546.82
Income Investments	-300,000.00	-300,000.00	-300,000.00
Income Reimbursements	-10,000.00	-10,000.00	-10,000.00
Income Agency and Commercial Services	-12,562,749.78	-11,563,239.03	-11,563,239.03
Other Income	-660,568.18	-659,500.00	-659,500.00
Operating Income	-38,057,862.25	-38,887,859.43	-38,887,859.43
Employee Expenses	21,140,215.92	21,240,001.84	20,595,752.68
Contract and Material Expenses	10,643,566.73	11,254,364.49	11,649,244.37
Fleet, Plant & Equipment	1,086,522.16	1,049,381.72	1,049,381.72
Depreciation, Amortisation & Impairment	5,316,000.00	5,356,000.00	5,356,000.00
Other Operating Expenses	4,282,102.38	4,575,857.68	4,575,857.68
Finance Expenses	12,140.00	12,145.00	12,145.00
Operating Expenses	42,480,547.19	43,487,750.73	43,238,381.45
Budgeted Operating Surplus/Deficit	4,422,684.94	4,599,891.30	4,350,522.02
Income Capital Grants	-3,031,805.15	-8,196,283.78	-4,713,836.78
Budgeted Surplus/Deficit	1,390,879.79	-3,596,392.48	-363,314.76
WIP Assets	13,448,079.93	19,284,614.15	16,377,167.15
Depreciation, Amortisation & Impairment	5,316,000.00	5,356,000.00	5,356,000.00
Net Budget Surplus/(Deficit)	9,522,959.72	10,332,221.67	10,657,852.39
Allocation from Reserves	-9,522,959.72	-10,332,221.67	-10,657,852.39



Roper Gulf Regional Council

Budget 2020/21 Revision 2

March 2021

Our Mission

Working as one towards a better future through effective use of all resources

Our Vision

Roper Gulf Regional Council, sustainable, viable, vibrant

Our Values

Honesty – Equality – Accountability – Respect – Trust

Index

1. Introduction
 2. Goals and Objectives
 3. Income & Expenditure Budget 2020/21
 4. Infrastructure Maintenance
 5. Rates and Charges
 6. Social and Economic Effects
 7. Elected Member Allowances
- Appendix A: Capital Expenditure Budget

1. Introduction

An Annual Budget must be prepared by the Council in accordance with section 127 of the *Local Government Act (2008)*. The budget outlines the financial expectations for the Council in delivering its services to the communities.

The budget process involves meeting with managers delivering the services and those providing support services to establish a baseline cost of delivery. The expenditure estimate includes salaries and wages and direct and indirect staff, materials, contracts to external parties and overheads required at the community and support centre level. Funding to deliver the services is established through rate income, user charges, contract and grant income and miscellaneous revenues. Capital needs are also considered to provide the assets and infrastructure required to support the services delivery.

2. Goals & Objectives

The Roper Gulf Regional Council has adopted the following strategic goals:

- Goal One: Strong Leadership through Good Governance, Strong Financial Management, Corporate Planning and Operational Support
- Goal Two: To Protect and Care for our Physical Environment
- Goal Three: Safe, Strong and Vibrant Communities
- Goal Four: Support Employment, Training and Economic Development

The preparation is required by legislation but also meets the values of Goal 1 by providing an element to good governance, strong financial management and corporate planning. The finance department, which manages the development and monitoring of the budget also provides operational support to all the various councils departments delivering services to the community.

3. Income & Expenditure Budget 2020/21

The revised budget for 2020/2021 has been completed on a consultative basis and aims to address the needs of residents and the programs under the Roper Gulf Regional Council's direction.

During the 2020/2021 Financial Year, Roper Gulf Regional Council is expected to receive operational revenue of \$ 38.9 million. Of this revenue, 58 percent is expected to be sourced from grants, 30 percent from government contracts and agency services, 7 percent from rates and remaining 5 percent from other sources.

In operating expenditure terms, it is expected that \$ 43.2 million will be spent with the five largest service delivery program areas for the Council are: Community Development Program (CDP), Night Patrol, Territory Housing Repairs and Maintenance Contract, Municipal Services, and Council Services General. The largest component of operating expenditure is on wages and salaries, for a total of \$ 20.5 million or 47.5 per cent.

Additionally, the council has budgeted \$16.5 million for capital expenditure. This budget will be used for renewal of ageing plant, machinery and vehicles but there are also major road works and new infrastructure construction projects planned. The council is expecting to receive \$ 8.1 million in grants to cover a portion of the capital expenditure and will be looking to use the reserves of \$ 10.8 million for funding capital expenditure and some operational expenses relating to local authority projects.

BUDGET ASSUMPTIONS AND FACTS

- All current services will continue to be provided by the Regional council.
- Amounts of carried forwards include the unspent from operational grant funded programs.
- Use of Reserves as carried forwards are used for covering most part of capital Expenditure and some local authority project funding
- In the absence of a significant rates base, the Commonwealth and Territory Government will continue to fund services
- The budget has been set with the assumption that there will be minimal CPI increase in government funding due to the COVID-19 budget measures. The exact impact will not be known until the federal and territory budgets to be released in October 2020.
- No direct control on Grants and agency income for future years
- In absence of a long term asset management plan, council's capital expenditure can only be estimated to the amount of depreciation expense
- There are no additional major initiatives planned over the next five years, outside the Council Plan. This is largely due to any major initiatives being wholly dependent on additional funding and there is currently no indication of significant increases that would enable major increases to be considered.

Budget 2020/21 Revision 2

	BUDGET 2020/2021	BUDGET 2021/2022	BUDGET 2022/2023	BUDGET 2023/2024
Income Rates	-2,738,196.75	-2,765,578.72	-2,793,234.50	-2,821,166.85
Income Council Fees and Charges	-1,101,376.83	-1,112,390.60	-1,123,514.50	-1,134,749.65
Income Operating Grants Subsidies	-22,515,546.82	-22,740,702.29	-22,968,109.31	-23,197,790.40
Income Investments	-300,000.00	-303,000.00	-306,030.00	-309,090.30
Income Reimbursements	-10,000.00	-10,100.00	-10,201.00	-10,303.01
Income Agency and Commercial Services	-11,563,239.03	-11,678,871.42	-11,795,660.13	-11,913,616.74
Other Income	-659,500.00	-666,095.00	-672,755.95	-679,483.51
Operating Income	-38,887,859.43	-39,276,738.02	-39,669,505.40	-40,066,200.46
Employee Expenses	20,595,752.68	20,801,710.21	21,009,727.31	21,219,824.58
Contract and Material Expenses	11,649,244.37	11,765,736.81	11,883,394.18	12,002,228.12
Fleet, Plant & Equipment	1,049,381.72	1,059,875.54	1,070,474.29	1,081,179.04
Depreciation, Amortisation & Impairment	5,356,000.00	5,409,560.00	5,463,655.60	5,518,292.16
Other Operating Expenses	4,575,857.68	4,621,616.26	4,667,832.42	4,714,510.74
Finance Expenses	12,145.00	12,266.45	12,389.11	12,513.01
Operating Expenses	43,238,381.45	43,670,765.26	44,107,472.92	44,548,547.65
Budgeted Operating Surplus/Deficit	4,350,522.02	4,394,027.24	4,437,967.51	4,482,347.19
Income Capital Grants	-4,713,836.78	-4,760,975.15		
Budgeted Surplus/Deficit	-363,314.76	-366,947.91	4,437,967.51	4,482,347.19

WIP Assets	16,527,167.15	6,000,000.00		
Depreciation, Amortisation & Impairment	5,356,000.00	5,409,560.00	5,463,655.60	5,518,292.16
Net Budget Surplus/(Deficit)	10,807,852.39	223,492.09	-1,025,688.09	-1,035,944.97
Allocated from Reserves	-10,807,852.39	-223,492.09		
Net budgeted operating position	0.00	0.00	-1,025,688.09	-1,035,944.97

4. Infrastructure Maintenance Budget

Building & Infrastructure \$ 1,094,317

Major Works

- Borroloola Street Lights \$ 55,000
- Borroloola Pool Machinery \$ 25,000
- Numbulwar Staff House Lot 150 \$ 25,000
- Numbulwar Staff House Lot 164 \$ 60,000
- Numbulwar Staff House Lot 161 \$ 25,000
- Numbulwar Training Centre & VOQ \$ 80,000
- Ngukurr Service Centre \$ 60,000
- Ngukurr VOQ \$ 80,000

Fleet, Plant & Equipment (External Costs) \$ 32,221

5. Rates Summary 2020-2021

The following rates proposal has been prepared as per section 158 of the Local Government Act. Adjustments have been made to incorporate the Minister for Local Government's approved conditional rating levies for mining and pastoral leases.

The rates declaration for 2020-21 will levy approx. \$1,431,054 in rates revenue. The Waste Collection charges would be approx. \$ 1,231,917.75 in 2020-21. The special rates to cover for the Animal Health Management in various communities are \$ 76,125.

Please note that revenue estimates for pastoral and mining leases are based on accepted rates proposal by the Minister for Local Government and Community Services.

The proposed Rates and User Charges for 2020-21 are:

Zone/Class	2019-20	2020-21
Residential Rate 1 Aboriginal Land	\$1,235.21	\$ 1,235.21
Residential Rate 2 Borroloola, Mataranka, Larrimah & Daly Waters	\$1,171.48	\$ 1,171.48
Residential Rate 3 Vacant Land not on Aboriginal Land	\$1,171.48	\$ 1.171.48
Commercial Rate 1 Aboriginal Land	\$1,417.13	\$ 1,417.13
Commercial Rate 2 Borroloola, Mataranka, Larrimah & Daly Waters	\$1,379.31	\$ 1,379.31
Commercial Rate 3 Tourist Commercial /Caravan Parks	7.1289% of UCV	7.1289 of UCV
Rural Rate 1 Under 200 hectares	\$1,180.48	\$1,180.48
Rural Rate 2 Over 200 hectares	\$1,211.34	\$1,211.34
Conditional Rate 1 Pastoral Leases valued < \$ 1,230,000	\$376.45	\$376.45
Conditional Rate 2 Pastoral Leases valued > \$ 1,230,000	0.0306% of UCV	0.0306% of UCV
Conditional Rate 3 Mining Leases valued < \$ 255,100	\$890.96	\$890.96
Conditional Rate 4 Mining Leases valued > \$ 255,100	0.3475% of UCV	0.3475% of UCV

	2019-20	2020-21
Other		
All other properties	\$1,235.21	\$1,235.21
Special Rate – Animal Control	\$125.00	\$125.00
Waste Management Charge		
Per standard rubbish bins multiplied by The number of collections per week	\$426.58	\$426.58

6. Assessment of the Social and Economic Effects of the Rating Policy and Declaration

The Council has considered the effect of the COVID-19 crisis on the regions social and economic factors and whilst always mindful and prepared to initiate measures to protect the communities from the virus' impact, the Council is largely guided by the Commonwealth and Northern Territory Government' decisions. In line with this the Council has signed up to the NT Government's rate relief program to provide assistance to those rate-payers which are detrimentally affected by the Coronavirus.

Rates to be levied on property owners by Roper Gulf in 2020-21 remain affordable and at very low levels compared to other local government jurisdictions in Australia. Further, rates levied on Territory Housing dwellings are paid in the first instance by Territory Housing, so have no direct financial impact on public housing tenants. As such, the Council does not anticipate any detrimental socio-economic impact from levying rates in 2020-21.

Additionally, rates revenue remains a small proportion of the Council's total budget, at less than 7 per cent of the total operating revenue. This underlies the fact that the Council is effective in securing significant non-rate revenue for all of its communities, including government grants and contracts. This allows for services and employment opportunities to be delivered to Council residents far above what the rates revenue would alone enable, resulting in a net positive socio-economic impact for residents.

Despite having mining and pastoral properties in the council's area, the rate capping imposed by the Territory Government for this category, restricts council's ability to generate increased revenue. This adversely affects council to provide increased services to the communities.

7. Elected Member Allowances

Table of Maximum Council Member Allowances for 2020-21

A council must resolve to fix member allowances for the financial year when it adopts the budget for the financial year. A council must adopt its 2020-21 budget on or before 31 July 2020.

The amounts in these tables indicate the maximum level at which allowances may be set. A council needs to consider allowances in the overall context of its budget and a council can resolve to pay less than the maximum levels. Once the budget has been approved, a council may adopt an amendment to its budget but the amendment cannot have the effect of increasing the amount of allowances for the financial year for the council members.

	Approved Amount \$	Budget Amount \$
Councillor – base (1)	13,509.96	148,609.56
Electoral (2)	4,943.73	59,324.76
Deputy Mayor – base (1)	27,776.12	27,776.12
Electoral (2)	4,943.73	4,943.73
Mayor – base (2)	75,116.61	75,116.61
Electoral (2)	19,771.29	19,771.29
TOTAL BASE+ELECTORAL ALLOWANCE		335,542.07
Professional Development Allowance (3)		
Including: Course Fees, Travel, Meals and Accommodation		
\$ 3,753.17 max per elected member		48,791.21
Extra Meeting Allowance (4)		
\$125 per meeting maximum claimable \$9,006.64 per Councillor		
As per CL006 Councillor Allowances Policy		
\$ 125.00 per meeting per Councillor		12,000.00
Acting Principal Member (5)		
\$260.04 per day maximum claimable 90 days \$23,403.60		
\$ 261.34 per day		23,520.60

1. Base Allowance Claims

The base allowance is automatically paid to council members each month or at such frequency as resolved by council, in arrears.

2. Electoral Allowance Claims

The electoral allowance is automatically paid to council members each month or at such frequency as resolved by council, in arrears.

3. Professional Development Allowance Claims

- (i) The allowance is available to all council members.
- (ii) The professional development allowance may be claimed multiple times each year, but the total value of those claims must not exceed the maximum specified in the table (see clause 8).
- (iii) The professional development allowance is to be used to cover the cost of travel to the course or conference, course or conference fees, meals and accommodation for the duration of the course or conference.
- (iv) Claims must be made using the forms approved by council. (v) Only approved courses/conferences consistent with council policy attract professional development allowance.

4. Extra Meeting Allowance Claims

- (i) Council members may only claim an extra meeting allowance for meetings referred to in the council policy.
- (ii) An extra meeting allowance may be claimed for up to a maximum of two meetings per day. (iii) Council members must not claim for an extra meeting more than once for the same meeting.
- (iv) When a council member is required to travel in order to attend an approved extra meeting, the council member may claim an extra meeting allowance for each full day of travel, unless that travel falls on the same day on which the meeting is held. In this context, a full day of travelling means at least four hours of travelling, which may include time in transit.

- (v) Claims must be made using the forms approved by council.
- (vi) Forms must include the date on which the meeting was held and indicate the period of time the member was present at the meeting.
- (vii) The member must have attended at least 75 per cent of the duration of the meeting to claim an extra meeting allowance.
- (viii) Claims for extra meeting allowance must be made by the second working day in the month following the meeting for which the claim is made, or as resolved by council. Payment of extra meeting allowance is monthly or as resolved by council.
- (ix) Claims for extra meeting allowance not made in accordance with (viii) will be regarded as a late claim and paid with the next monthly payment. However, if the claim is not made within three months of the meeting for which the extra meeting allowance is claimed, the right to an extra meeting allowance for that meeting is forfeited.
- (x) Claims forms must be submitted by the approved method.

5. Acting Principal Member Claims

- (i) When the deputy principal member carries out the functions of the principal member as outlined in section 43(2)(b) and section 43(2)(c) of the *Local Government Act*, the deputy principal member is entitled to be paid an allowance as the acting principal member.
- (ii) If some other council member is acting as the principal member in accordance with section 43(3) of the *Local Government Act*, the member is entitled to be paid an allowance as the acting principal member.
- (iii) The acting principal member is entitled to be paid the daily rate, as outlined in the table of allowances. While a council member is acting principal member, the extra meeting and base allowances are suspended. In the case of base allowance, this is on a pro rata basis. The member is still entitled to their usual electoral allowance. The daily rate includes Saturdays, Sundays and public holidays.
- (iv) The maximum number of days (including Saturdays, Sundays and public holidays) that a council member may be paid as the acting principal member is an aggregate of 90 days in a financial year. A member may continue to hold the position for a longer period if council so resolves, however, the allowance reverts to the usual rate for that member

Appendix A: Capital Budget

Asset management is increasingly becoming important to Roper Gulf Regional Council. With over \$65 million in depreciating physical assets and the need for financial sustainability and economical practices, it is prudent that asset management is a key focus for Council in the years to come and that it is to the highest standards possible. Council's asset management team focuses on delivering the following services to Council:

- Acquisitions and disposal of assets;
- Fleet and pool vehicle management;
- Financial asset management (maintenance of asset registers, ledgers, commissioning, insurance);
- Long term planning for assets (10 year plans);
- Staff housing tenancy management;
- Visitor Accommodation management; and Commercial tenancy management

The primary role of assets is to support the delivery of services that serves Council's long term objectives. As Council's assets are aging, there are increases in maintenance, refurbishment and disposal cost which increase the cost of the services that they support. The main aim of Council's asset management is to ensure that assets are managed in accordance with the National Asset Management Strategy (NAMS) - a national framework for local governments to manage their assets, and this framework outlines minimal 'core' asset management actions based around the framework. The national frameworks for asset management are:

- Framework 1: Criteria for Assessing Financial Sustainability
- Framework 2: Asset Planning and Management
- Framework 3: Financial Planning and Reporting

A gap analysis has been undertaken to gain an understanding of Council's current level of asset management and to highlight areas for improvement and best practice to further develop Council's asset management planning practices. Thus, Council's main asset management focus for the forthcoming year is implementing strategies identified from this analysis.

Capital Expenditure Budget 2020/21

	<u>Original Budgeted</u>	<u>Revision 2</u>	
Barunga			
Plant and Equipment			
	\$75,000.00	\$75,000.00	Municipal Services - Kubota Tractor
	\$38,000.00	\$38,000.00	Municipal Services - John Deere
Vehicles	\$70,000.00	\$70,000.00	Sport & Rec - Replacement Toyota Hiace
	\$55,000.00	\$55,000.00	Night Patrol - Replacement Toyota Hilux
	\$55,000.00	\$55,000.00	Municipal Services - Replacement Toyota Hilux
	\$63,000.00	\$63,000.00	Aged Care - New Toyota Van
Buildings	\$20,000.00	\$20,000.00	Lot 221 Relocate Night Patrol and Nursery
	\$0.00	\$0.00	Lot 198 New library at council office - Design
Infrastructure	\$100,000.00	\$100,000.00	Lot 282 Upgrade to Ablution Block
	\$20,000.00	\$20,000.00	Lot 222 Relocation of Ablution block
	\$70,000.00	\$70,000.00	Oval - 2 X Coaches Boxes
	\$130,000.00	\$130,000.00	Communicaitons Tower & Equipment
Roads	\$51,510.00	\$51,510.00	Baraunga Bottom Camp & Bagala Road
	\$747,510.00	\$747,510.00	
Beswick			
Vehicles	\$50,000.00	\$50,000.00	Housing - Replacement Toyota Landcruiser
	\$53,000.00	\$53,000.00	Night Patrol - Replacement Toyota Hilux
	\$60,000.00	\$60,000.00	Aged Care New Toyota Hilux
Infrastructure	\$130,000.00	\$130,000.00	Communicaitons Tower & Equipment
Roads	\$70,000.00	\$110,000.00	Madigan Road Intersection Design
	\$363,000.00	\$403,000.00	
Borrooloola			
Plant and Equipment	\$38,000.00	\$38,000.00	Municipal Services - Mower
	\$127,000.00	\$127,000.00	Municipal Services - Skidsteer Loader
	\$101,000.00	\$101,000.00	municipal Services - Mitsubishi Truck

Vehicles	\$70,000.00	\$70,000.00	CDP - Toyota Hiace Bus
	\$70,000.00	\$70,000.00	Sport & Rec - Landcruiser
	\$55,000.00	\$55,000.00	Sport & Rec - Toyota Hilux
Buildings	\$300,000.00		Lot 391 Development - VOQ
	\$40,000.00		Office & Toilet for waste facility -Design & Costing
		\$500,000.00	Sports Court & Cyclone Shelter
		\$0.00	Sports Courts
		\$216,000.00	Sports Courts
	\$45,000.00	\$45,000.00	Municipal Services - Caged Shed
Infrastructure			Lot 920 Retractable Pool Shade
			Lot 784 Sub-surface irrigation for the oval
	\$185,000.00		Lot 376 Tamarind park and airport car park mains electrical supply to the sites
	\$120,000.00	\$120,000.00	Anyula & Robinson Roads Street Lighting to Robinson road from Rocky Creek to Garawa sta & complete length of Anyula street
	\$130,000.00	\$130,000.00	Communicaitons Tower & Equipment
	\$270,000.00	\$270,000.00	Lot 784 Power Upgrades
	\$12,000.00	\$12,000.00	Lot 793 Installation of new street lights
	\$252,610.00	\$252,610.00	Toilet at airport
		\$600,000.00	Rocky Creek Bridge
Roads		\$533,577.00	Anyula Street - Blackspot
	\$1,815,610.00	\$3,140,187.00	
Bulman			
Plant and Equipment	\$29,000.00	\$29,000.00	Municipal Services - New Gator
	\$127,000.00	\$127,000.00	Municipal Services - Bobcat
Vehicles	\$53,000.00	\$53,000.00	Municipal Services - New 4WD Hilux
	\$55,000.00	\$55,000.00	Municipal Services - Landcruiser
Buildings	\$0.00		Council office extension
Infrastructure	\$65,000.00	\$65,000.00	Waste Management Facility Fence
	\$130,000.00	\$130,000.00	Telecommunications Tower
	\$43,000.00	\$43,000.00	Alution Block
	\$150,000.00		Council depot - concrete wash down bay
	\$97,000.00	\$97,000.00	Toilet at Council Office
Roads	\$710,600.00	\$710,600.00	Seal & Drainage Works

	\$1,459,600.00	\$1,309,600.00	
Jilkmिंगग			
Plant and Equipment	\$50,000.00	\$50,000.00	Municipal Services - Kubota Tractor
Vehicles	\$70,000.00	\$70,000.00	CDP - Toyota Landcruiser
	\$55,000.00	\$55,000.00	Municipal Services - Toyota Hilux
	\$70,000.00	\$70,000.00	Creche - Toyouta Hiace Bus
	\$53,000.00	\$53,000.00	Night Patrol - Toyouta Hilux
Buildings	\$100,000.00	\$100,000.00	Upgrade Office - Renovations
	\$75,000.00	\$0.00	Roof over basketball court
Infrastructure	\$130,000.00	\$130,000.00	Telecommunications Tower
	\$603,000.00	\$528,000.00	
Manyallaluk			
Plant and Equipment	\$88,000.00	\$88,000.00	Municipal Services - MPR 300 ISUZU
	\$50,000.00	\$50,000.00	Municipal Services - Kubota Tractor
	\$29,000.00	\$29,000.00	Municipal Services - John Deere
	\$260,000.00	\$260,000.00	Municipal Services - Compactor Truck
	\$29,000.00	\$29,000.00	Municipal Services - New John Deere Gator
Vehicles	\$70,000.00	\$70,000.00	Essential Services - Replacement Toyota Hiace Bus
Infrastructure	\$130,000.00	\$130,000.00	Telecommunications Tower
		\$40,000.00	Softfall for playground
Roads	\$500,000.00	\$500,000.00	Eva Valley Road 10km Re-sheet
		\$430,000.00	Stage 1 Roads & Drainage Works
	\$1,156,000.00	\$1,626,000.00	
Mataranka			
Plant and Equipment	\$101,000.00	\$101,000.00	Municipal Services - Replacement Fuso Truck
	\$29,000.00	\$29,000.00	CDP - Replacement Case Scout ATV
	\$29,000.00	\$29,000.00	Municipal Services - Replacement John Deere Gator
	\$127,000.00	\$127,000.00	Municipal Services - Toyota Bobcat
	\$98,340.00	\$98,340.00	Municipal Services - Toyota Forklift
	\$38,000.00	\$38,000.00	Municipal Services - Replacement Ride on Mower
Vehicles	\$55,000.00	\$55,000.00	Municipal Services - Toyouta Hilux
	\$55,000.00	\$55,000.00	Municipal Services - Toyouta Hilux

	\$60,000.00	\$60,000.00	Aged Care - Toyota Hilux
Buildings	\$434,659.50	\$434,659.50	Community Services Hub
	\$125,000.00	\$246,553.00	Upgrade Aged Care
		\$450,000.00	Staff house
Infrastructure	\$130,000.00	\$130,000.00	Telecommunications Tower
	\$108,460.00	\$108,460.00	Ginty Airstrip Resurfacing
	\$100,000.00	\$100,000.00	Statues Project
	\$100,000.00	\$100,000.00	Statues Project
		\$48,551.47	Showground Upgrade
Roads	\$327,957.00	\$327,957.00	Cemetary Car park
	\$1,918,416.50	\$2,538,520.97	
Ngukurr			
Vehicles	\$55,000.00	\$55,000.00	Municipal Services - New 4WD Hilux
	\$53,000.00	\$53,000.00	Municipal Services - New 4WD Hilux
	\$60,000.00	\$60,000.00	Aged Care - New 4WD Hilux
	\$60,000.00	\$60,000.00	Municipal Services - New 4WD Hilux
Buildings	\$265,000.00	\$265,000.00	Aged Care - Upgrade Aged Care
Infrastructure	\$100,000.00	\$100,000.00	River Pump Spurline for irrigation to Council office
	\$130,000.00	\$130,000.00	Telecommunications Tower
	\$500,000.00	\$500,000.00	Freight Hub
	\$819,148.00	\$819,148.00	Freight Hub
		\$199,476.00	Freight Hub
	\$161,772.73	\$161,772.73	Outdoor Stage
	\$238,262.90	\$238,262.90	Basketball Court
	\$2,442,183.63	\$2,641,659.63	
Numbulwar			
Plant and Equipment	\$75,000.00	\$75,000.00	Municipal Services - Replacement Kubota Tractor
	\$101,000.00	\$101,000.00	Municipal Services - Hino Tipper
	\$127,000.00	\$127,000.00	Municipal Services - Bobcat Clark
	\$38,000.00	\$38,000.00	Municipal Servceis- Ride on Mower
Vehicles	\$50,000.00	\$50,000.00	Workshop - Replacement Landcruiser
	\$70,000.00	\$70,000.00	CDP - Replacement Landcruiser
	\$55,000.00	\$55,000.00	Municipal Services - Replacement Toyota Hilux

Buildings	\$125,000.00	\$125,000.00	Lot 158 CSC House Renovation (need full bathroom renovations, wooden floors sanded back and polished, fence replaced)
	\$100,000.00	\$100,000.00	Lot 156 Rebuild & fencing replacement
	\$150,000.00		Lot 217 Numbulwar Vehicle Port - New workshop and fuel depot design and documnetation
	\$186,731.82	\$186,731.82	Lot 156 upgrade
	\$110,000.00	\$110,000.00	Upgrade Aged Care
Infrastructure	\$195,723.57	\$195,723.57	Waste Management Facility
		\$72,640.98	Waste Management Facility
	\$53,000.00	\$53,000.00	Ablution Block
	\$130,000.00	\$130,000.00	Telecommunications Tower
	\$97,000.00	\$97,000.00	Toilet near airport
	\$106,305.04	\$106,305.04	Playground Equipment
Roads		\$489,289.00	Local Roads Upgrades
	\$1,769,760.43	\$2,181,690.41	
Chardon Street			
Vehicles	\$60,000.00	\$60,000.00	Fleet Management New Hilux
Buildings	\$165,000.00	\$165,000.00	Outstations shed drainage upgrade
	\$22,000.00	\$22,000.00	Enclose Crib room, install whirly birds in workshop roof
	\$247,000.00	\$247,000.00	
2 Crawford Street			
Vehicles	\$65,000.00	\$65,000.00	Housing - Replacement Landcruiser
		\$28,000.00	Toyota Yaris for Office use
		\$60,000.00	Toyota Hilux for CDP
Buildings	\$180,000.00	\$180,000.00	Internal Upgrade and shed certification works
			External civil works
			Compliance upgrades
Plant and Equipment	\$90,000.00	\$90,000.00	Aerator *2
	\$335,000.00	\$423,000.00	
29 Crawford Street			
Buildings		\$150,000.00	Upgrade for Certification
		\$150,000.00	
Larrimah			

Plant and Equipment	\$38,000.00	\$38,000.00	Municipal Services - Replacement Kubota Mower
	\$38,000.00	\$38,000.00	
Robinson River			
Vehicle	\$53,000.00	\$53,000.00	Night Patrol - Replacement Toyota
Infrastructure	\$500,000.00	\$500,000.00	Oval Construction
	\$553,000.00	\$553,000.00	
	\$13,448,080.56	\$16,527,168.01	

Funding Sources

\$1,652,723.57	\$2,263,565.57	Australian Government Grant
\$1,849,807.50	\$2,931,935.97	NT Government Grant
\$92,000.00	\$92,000.00	Operating Surplus
\$950,191.82	\$610,191.82	CAPEX 19/20
\$1,820,000.00	\$2,350,476.00	Asset Reserve
\$1,170,000.00	\$1,882,640.98	Accumulated Funds
\$3,125,340.00	\$3,213,340.00	Fleet Reserve
\$1,660,067.00	\$2,130,067.00	Roads Future Fund
\$1,127,950.67	\$1,052,950.67	Local Authority Allocation
\$13,448,080.56	\$16,527,168.01	

CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT



ITEM NUMBER	12.2
TITLE	Council's Financial Report as at 28.02.2021
REFERENCE	1068371
AUTHOR	Elvisen SOUNDRON, Management Accountant

RECOMMENDATION

That the Council receives and notes the financial reports as at 28 February 2021.

BACKGROUND

Attached are the Council's financial reports as at 28 February 2021, including:

- Balance Sheet;
- Income and expenditure report by account category with explanation on variances;
- Financial Ratio Analysis;
- Cash-at-bank Statement and 12-month graph on cash balances;
- Investment Report;
- Capital Expenditure Report;
- Accounts Receivable Age Analysis report and a summary of outstanding rates;
- Accounts Payable Age Analysis report and list of top ten payments made to suppliers
- Expenditure illustrations for all communities.

The balance sheet has been prepared as per prevailing accounting standards, practice and in compliance with the applicable *Local Government Act 2008*. The Income and Expenditure Report as at the end of January shows a net operating position of \$4.12M.

Our bank balance as at 28 February is \$35.44M. Of this total bank balance, \$19M is invested in various interest earning term deposits. The total balance of untied cash is \$19.49M.

ISSUES/OPTIONS/SWOT

Financial impact of the adoption of Accounting Standard AASB 1058

As of the current financial year, we have adopted the Accounting Standard 1058 Income of Not for Profit Entities. The carried forward unspent tied grants from the previous financial year are treated as liabilities since we either have an obligation to make repayments to the relevant departments or are bound by specific performance obligations as per the Grants agreements. As such those cannot be recognized as income and as a result there has been a significant increase in the Current liabilities which lead to a decrease in our reported liquidity ratios. In reality very little has changed just the way the liabilities are reported.

Statement on Australian Tax Office, Payroll and any other obligations.

The reported GST, FBT and PAYG Withholding Tax obligations of \$208,043 were paid by the due date as required by the Tax Office. Furthermore all superannuation obligations and insurance premiums have been processed and paid.

Debtors Analysis:

The below summarizes the amounts owing to Council for a period over 90 days after any unapplied credits.

Comments	Amount \$
Fax charges	57.50
Workshop services	2,176.64

Accommodation and Conference Room Hire	18,745.00
Freedom of Information Access Application	30.00
Rental Lease	3,300.00
Overpayment of wages	20.00
Hire of Equipment	5,907.50
TOTAL	30,236.64

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1   Financial Reports - February 2021.pdf



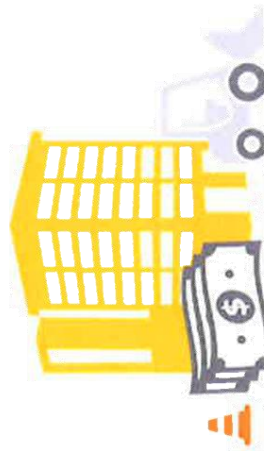
Financial Reports

at 28 February 2021

The Balance Sheet – a snapshot of the organisation’s financial status at a given point in time

\$121,287,501

What we own



Assets

\$15,949,766

What we owe



Liabilities

-

What we own =

\$105,337,736

Council’s Wealth



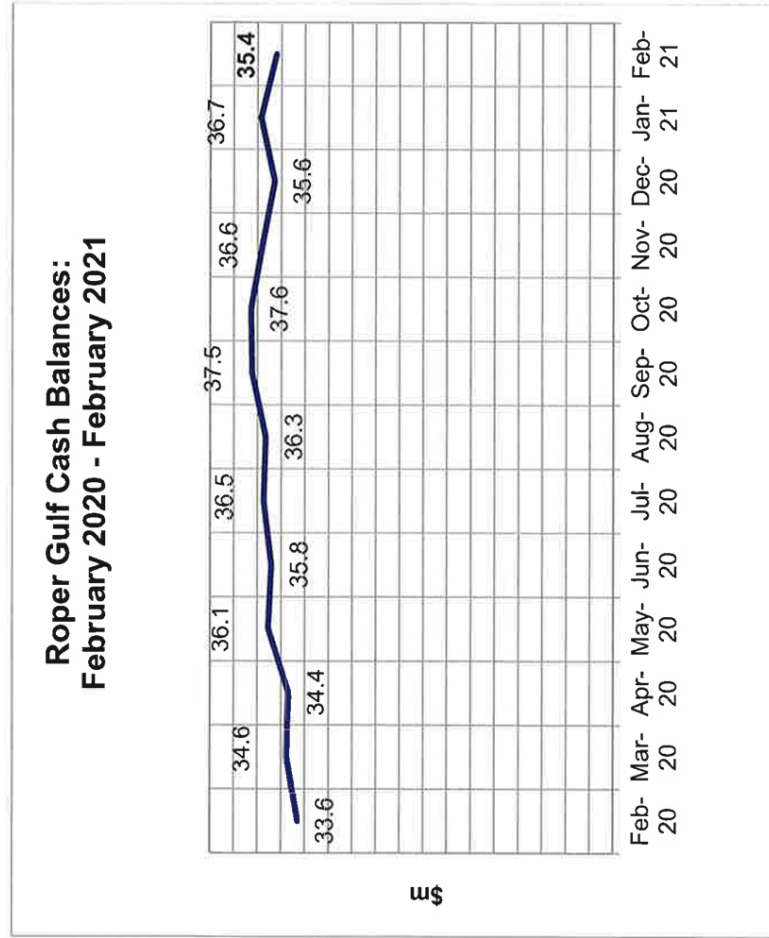
Equity

Balance Sheet as at 28 February 2021

ASSETS (What we own)		LIABILITIES (What we owe)	
Current Assets		Current Liabilities	
Cash	16,026,417	Accounts payable	591,569
Accounts receivable	336,363	Taxes payable	120,879
(less doubtful accounts)	-53,810	Accrued Expenses	0
Rates & Waste Charges Receivable	264,257	Provisions (Annual Leave)	1,403,458
Inventory	198,487	Contractors Retention and Deposit Bonds	271,802
Investments	19,000,000	Operating Lease	52,203
Other current assets	352,750	Unspent Grant and Client Funds	7,540,204
Total Current Assets	36,124,463	Total Current Liabilities	9,980,114
Non-current Assets		Long-term Liabilities	
Land	4,223,000	Non Current Provision Employee General	495,347
Right of Use - Land	5,415,489	Operating Lease Expense Property	5,474,304
Buildings	47,969,040	Total Long-term Liabilities	5,969,651
(less accumulated depreciation and impairment)	-6,285,720		
Fleet, Plant, Infrastructure and Equipment	37,227,209	Total Liabilities	15,949,766
(less accumulated depreciation)	-17,208,071		
Furniture and fixtures	350,759	EQUITY (Council's Wealth)	
(less accumulated depreciation)	-175,428	Retained earnings	48,234,777
Work in Progress assets	13,646,760	Asset Revaluation Reserves	54,910,530
Other non-current assets	0	Roads Future Fund	2,192,429
Total Non-current Assets	85,163,038	Total Equity	105,337,736
TOTAL ASSETS	\$121,287,501	TOTAL LIABILITIES & EQUITY	121,287,501

Actual Cash at Bank as at 28 February 2021

<u>BANK:</u>	Closing balance as at 28 February 2021
Commonwealth - Business 10313307	\$13,604,038.01
Monthly interest earned	\$2,392.59
Commonwealth - Operating 10313294	\$98,305.54
Monthly interest earned	\$0.00
Commonwealth - Trust 103133315	\$1,152.49
Monthly interest earned	\$0.00
Commonwealth - Business online - 10381211	\$2,734,397.62
Monthly interest earned	\$418.46
Term Deposits in Various Banks	\$19,000,000.00
Monthly interest earned	\$0.00
Total Cash at Bank	\$35,437,893.66
LESS:	
Liabilities	\$15,949,766.00
Total Untied Cash	\$19,488,127.66
Total Interest Earned for 2020-21 financial year	\$160,532.33



Note: The "Total Cash at Bank" is the actual Money in the Bank at 28 February 2021.

Liquidity ratio Analysis

Current Ratio :

The Current ratio measures our council's ability to use its assets to generate income.

$$\frac{\text{Current Assets}}{\text{Current Liabilities}}$$

A Current ratio of 2:1 means the council has current untied assets of \$2 for every \$1 of current liabilities and is regarded as desirable.

The higher the current ratio, the better the capacity to meet short term financial Commitments.

Roper Gulf Current Ratio = **4 : 1 (3.62)**
Including all cash and current assets, we have \$4 for every \$1 of Liability

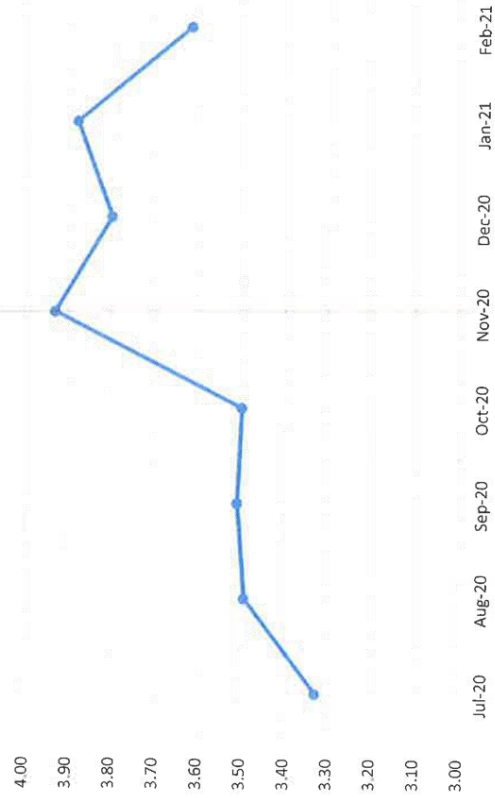
Untied Cash to Creditors Ratio = **34 : 1 (33.94)**
It is desirable to have at least 1:1 ratio and we have \$34 untied cash for every dollar outstanding for our suppliers of Goods and Services.



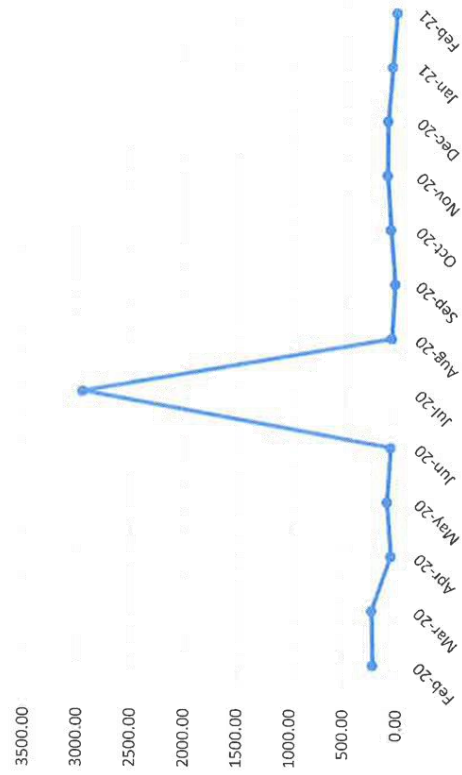
Liquidity Ratio Trend

The below graphs depict the progression of the Current and effective ratio for the current financial year and Untied Cash to Creditors ratio for the last twelve months

Current Ratio Analysis
July 2020 - February 2021



Untied Cash to Creditors
February 2020 - February 2021



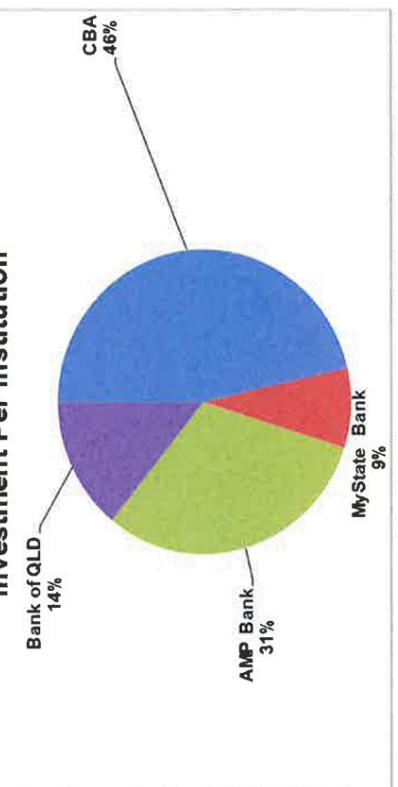
Investment Report as at 28 February 2021

Classification of ADI's Under policy	Authorised Depositing institution	Amount	% of Exposure	Rating	Lodgement Date	Maturity Date	Interest on Maturity	Interest rate	Within Diversification Limits
Major Bank	Commonwealth Bank - Working capital Investments (Deposits)	\$16,437,894	46.39%	A1+/AA-					✓
Regional Bank	My State Bank	\$3,000,000	8.47%	A2/BBB+	25/09/2020	25/06/2021	\$ 17,950.68	0.80%	✓
Regional Bank	AMP Bank	\$2,000,000	5.64%	A2/BBB+	30/09/2020	1/04/2021	\$ 5,484.93	0.55%	✓
Regional Bank	AMP Bank	\$3,000,000	8.47%	A2/BBB+	13/11/2020	14/05/2021	\$ 10,471.23	0.70%	✓
Regional Bank	AMP Bank	\$6,000,000	16.93%	A2/BBB+	9/02/2020	N/A	N/A	0.80%	✓
Regional Bank	Bank of QLD	\$3,000,000	8.47%	A2/BBB+	8/12/2020	8/06/2021	\$ 6,731.51	0.45%	✓
Regional Bank	Bank of QLD	\$2,000,000	5.64%	A2/BBB+	16/06/2020	17/05/2021	\$ 20,191.78	1.10%	✓
Total cash and investments held		\$35,437,894	100.00%				\$ 60,830.13		

Investment per ADI Category



Investment Per institution


























Income & Expenditure Statement :

A financial statement that summarizes the income and expenses incurred during a specific period of time

Income & Reserve - \$32,309,412 **Expenditure \$28,193,536** **= Net Operating position \$4,115,876**



Income & Expenditure Report as at 28 February 2021

	Year to Date Actual (\$)	Year to Date Budget (\$)	Variance (\$)	Full Year Budget (\$)
Operating Income				
11 - Income Rates	2,714,067	2,738,197		2,738,197
12 - Income Council Fees and Charges	757,574	734,251		1,101,377
13 - Income Operating Grants Subsidies	14,594,322	16,782,470		22,515,547
14 - Income Investments	160,532	200,000		300,000
15 - Income Contributions Donations	617	0		0
16 - Income Reimbursements	21,582	6,667		10,000
17 - Income Agency and Commercial Services	8,030,445	7,176,804		11,563,239
19 - Other Income	414,835	493,125		659,500
Total Operating Income	26,693,974	28,131,513		38,887,859
Operating Expenditure				
Employee Expenses	10,770,695	14,152,001		21,240,002
Contract and Material Expenses	4,989,786	7,822,339		11,254,364
Fleet, Plant & Equipment	564,034	699,588		1,049,382
Asset Expense	2,591,823	3,570,667		5,356,000
Other Operating Expenses	2,680,552	3,360,082		4,575,858
Finance Expenses	7,648	8,132		12,145
Total Operating Expenditure	21,604,540	29,619,148		43,487,751
Operating Surplus	5,089,434	-1,487,635		-4,599,891
Capital Funding				
Income Capital Grants	1,861,924	7,850,455		8,196,284
Council Reserve	3,753,514	5,540,162		8,006,007
Total Capital Funding	5,615,439	13,390,618		16,202,291
Capital Expenditure				
WIP Assets	6,588,996	16,865,197		19,284,614
Total Capital Expenditure	6,588,996	16,865,197		19,284,614
Net Operating Position	4,115,876	-4,962,214		-7,682,214

Variances in Income and Expenditure as at 28 February 2021

Income	Variance (\$)	Comments
11 - Income Rates	-24,130	
12 - Income Council Fees and Charges	23,323	More sales of fuel occurred in Numbulwar leading to the variance in income compared to what was budgeted as at date
13 - Income Operating Grants Subsidies	-2,188,148	The variance is mainly from Local Authority Projects since income will only recognised once approved projects are completed.
14 - Income Investments	-39,468	
15 - Income Contributions Donations	617	
16 - Income Reimbursements	14,915	
17 - Income Agency and Commercial Si	853,641	The variance is mostly due to more income received for CDP compared to what has been budgeted as at date
19 - Other Income	-78,290	The main cause in variance is due to less income received for disposal of fleet since we only had one auction for the year.
Total Variance	-1,437,540	
Expenditure		
Employee Expenses	-3,381,306	The underspend is mostly due to vacancies and staff absences for programs mostly in communities such as Municipal services and CDP
Contract and Material Expenses	-2,832,552	The underspend is mostly from Rocky Creek Project since all the expenses incurred have been capitalised
Fleet, Plant & Equipment	-135,553	The underspend is mainly due to less expenses incurred for fuel
Depreciation, Amortisation & Impairmen	-978,843	The depreciation run for the current quarter will be processed at the end of the month
Other Operating Expenses	-679,530	The underspend is mostly from Council Services in communities
Finance Expenses	-483	
Total Variance	-8,008,268	
Capital Funding		
Income Capital Grants	-5,988,531	We have yet to receive the Grant for the Borroloola multi purpose court
Total Variance	-5,988,531	
Capital Expenditure		
WIP Assets	-10,276,201	Please refer to next slide for further detail
Total Variance	-10,276,201	

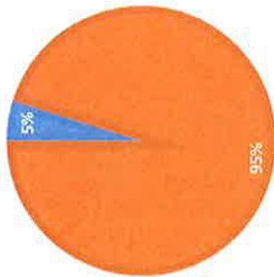
Capital Expenditure as at 28 February 2021

Capital Expenditure	Year to Date Actual (\$)	Year to Date Budget (\$)	Variance (\$)	Full Year Budget (\$)
Buildings	235,314	2,378,391	-2,143,077	2,403,391
Infrastructure	2,980,750	7,506,967	-4,526,217	9,389,951
Plant and Equipment	995,153	1,932,340	-937,187	1,932,340
Motor Vehicles	1,694,759	1,806,000	-111,241	1,806,000
Roads	683,020	3,241,500	-2,558,480	3,752,933
Total Capital Expenditure	6,588,996	16,865,198	-10,276,202	19,284,614

The below graphs depicts the categories of capital expenditure and the percentage used from Council's reserve and Grant Funding

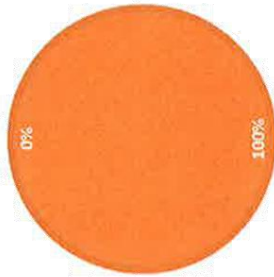
BUILDINGS

■ Grant Funding ■ Reserve



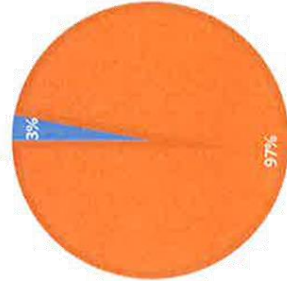
PLANT & EQUIPMENT

■ Grant Funding ■ Reserve



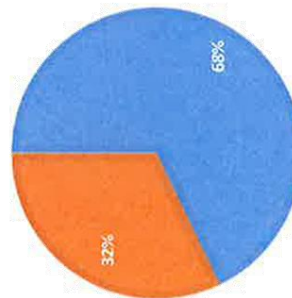
MOTOR VEHICLE

■ Grant Funding ■ Reserve



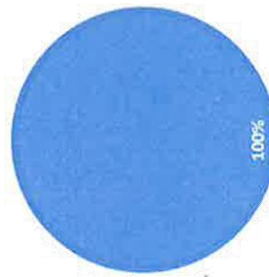
INFRASTRUCTURE

■ Grant Funding ■ Reserve



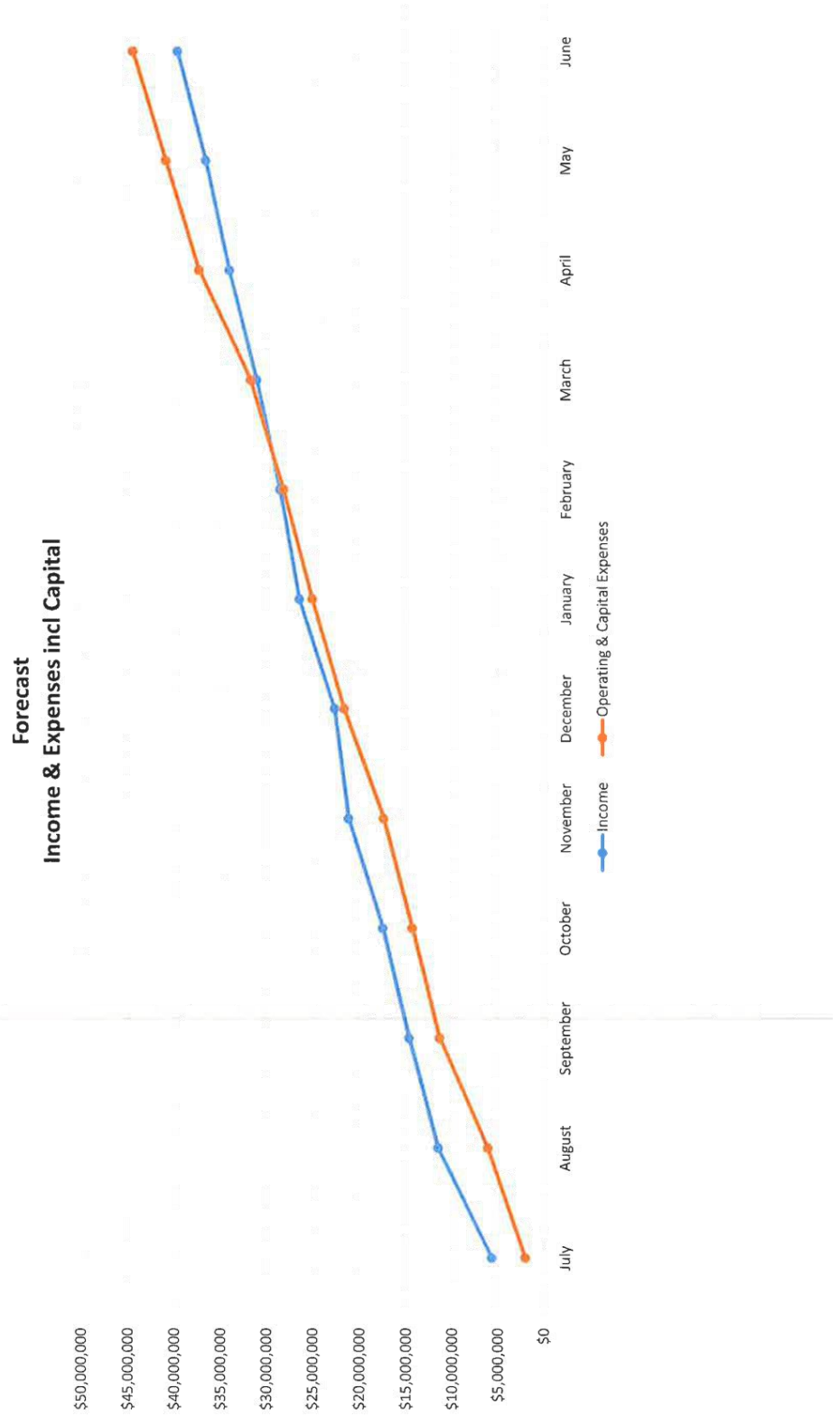
ROADS

■ Grant Funding ■ Reserve



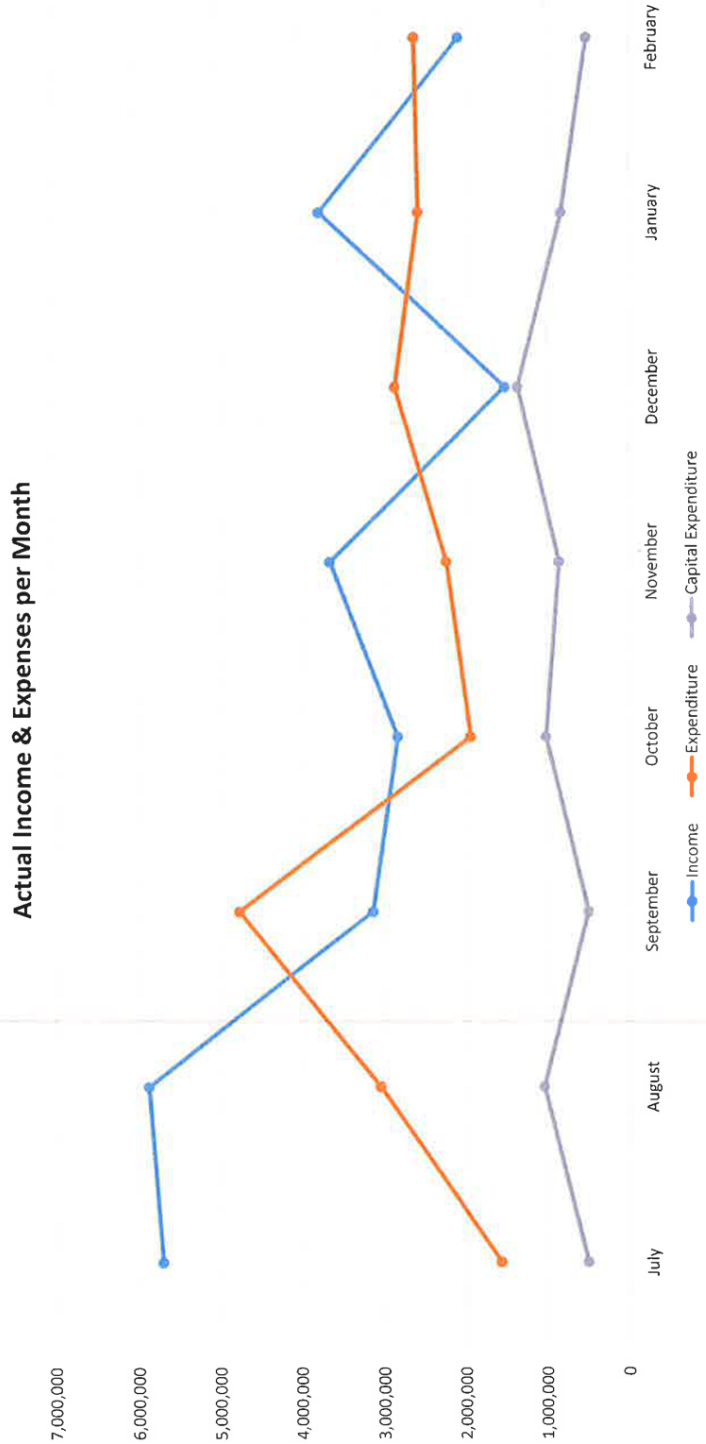
Forecast Income & Expenditure as at 28 February 2021

The below graph depicts the cumulative trend of Forecasted Income, Operating Expenditure and Capital Expenditure from July 2020 till June 2021.



Actual Income & Expenditure as at 28 February 2021

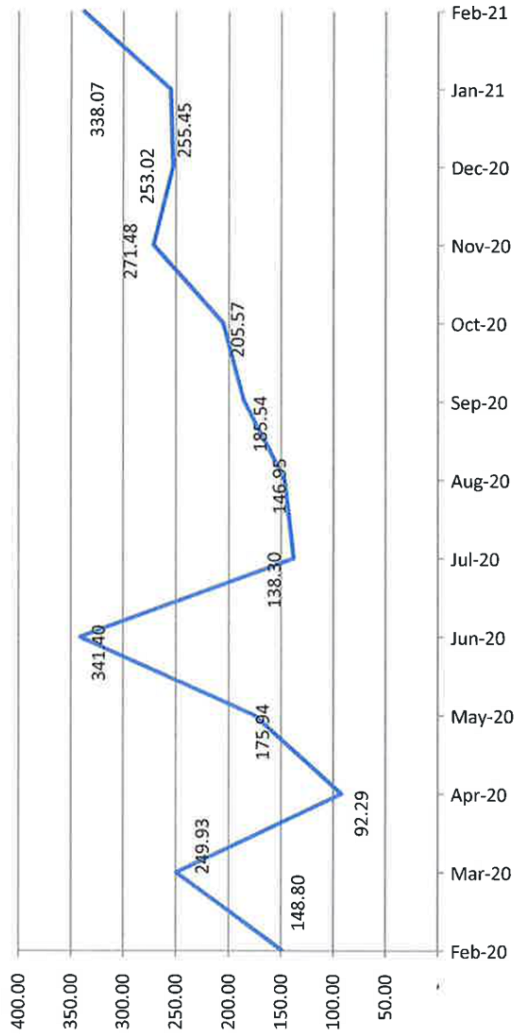
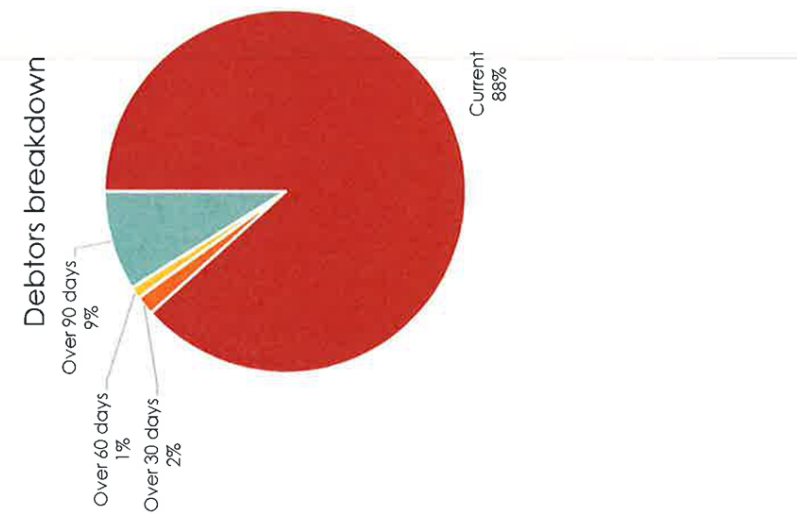
The below graph depicts the trend of Actual Income, Operating Expenditure and Capital Expenditure from July 2020 till February 2021.



Accounts Receivable

Accounts Receivable represents the money owed by entities to the council on the sale of products or services on credit.

Current	Over 30 days	Over 60 days	Over 90 days	Total
\$298,548.37	\$5,800.23	\$3,488.42	\$30,236.64	\$338,073.66
Balance after accounting for Unapplied Credits				
				\$338,073.66



Rates Outstanding as at February 2021

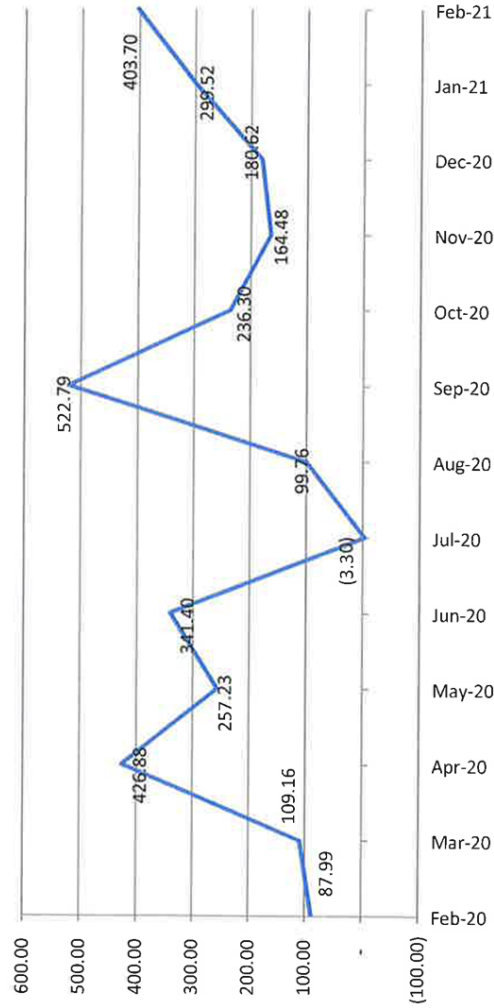
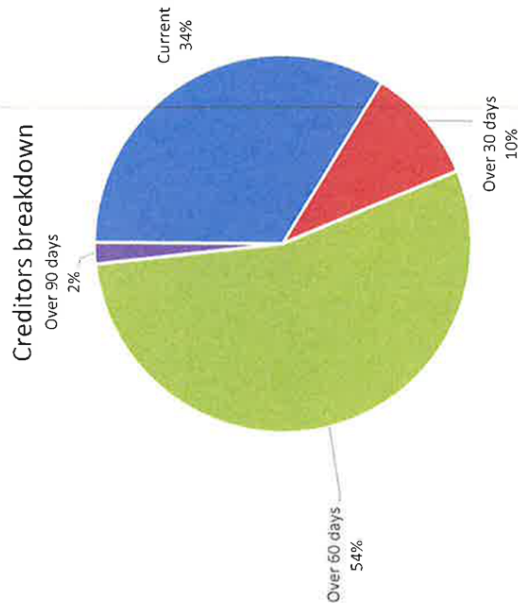
Financial Year	Total Balance (\$)	Percentage of Total owing
2008-09	69.90	0.03%
2009-10	338.60	0.13%
2010-11	447.70	0.17%
2011-12	338.35	0.13%
2012-13	1,064.42	0.40%
2013-14	2,669.50	1.01%
2014-15	14,915.65	5.64%
2015-16	7,544.18	2.85%
2016-17	8,170.29	3.09%
2017-18	9,737.52	3.68%
2018-19	31,259.44	11.83%
2019-20	67,646.01	25.60%
2020-21	120,055.43	45.43%
Total	264,256.99	

The rates outstanding from the financial year 2014-15 and before are related to properties where we have statutory declarations from the court house.

Accounts Payable

Accounts Payable represents the money owed by the Council to entities for the purchase of goods and services on credit.

Current	Over 30 days	Over 60 days	Over 90 days	Total
\$142,095.59	\$42,008.55	\$230,357.40	\$7,762.37	\$422,223.91
Balance after accounting for Unapplied Credits (\$18,519.86)				\$403,704.05



Please note that the balance above is not matching with the Accounts Payable figure on the balance sheet. This is simply due to a timing difference in posting the payroll transactions for the pay period end date 28 February 2021. This has been processed and paid in the first week of March 2021.

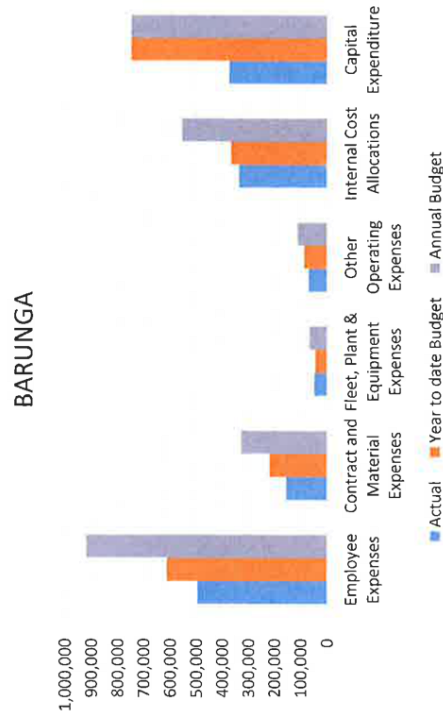
The following table lists the top ten suppliers from whom invoices were received and processed during the month of February 2021. All amounts have been paid.

Creditor	Amount \$	Transaction Description
Puma Energy	52,159.34	Bulk fuel order for Numbulwar and monthly fuel bowzers rental
Roper River Transport Pty Ltd	24,120.65	Transportation of Grader and two demountable to Mataranka
Alawa Aboriginal Corp	319,374.81	CDP and NT Ops payment for October till December 2020
Telstra	542,994.81	Service & Equipment rental, Fleet complete and Telecom Gear installation
Mungoorbada Aboriginal Corporation	101,199.98	Night Patrol payment for July till December 2020
CouncilBiz	124,806.00	ICT Business System Support third quarter 2020-21
Wright Express	18,894.36	Fuel Cards January 2021
Heath Motor Group	158,319.43	Purchase of two Toyota Troop Carrier for Sports & Rec
Figleaf Pool Products	19,789.00	Purchase of automatic cleaner for the Borroloola pool
Gillie and Marc Pty Ltd	110,000.00	Purchase of Statues for the Local Authority Project in Mataranka

Expenditure Report by Community as at 28 February 2021

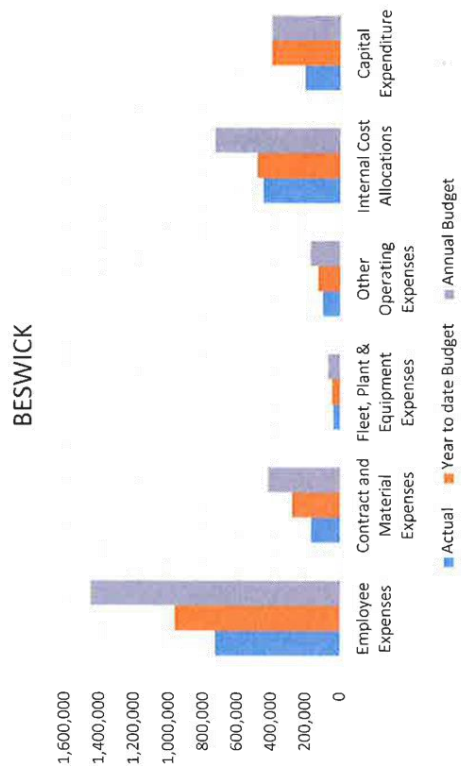
Barunga

Expenditure by Account Category	February 2021 Actual \$	February 2021 Budget \$	Annual Budget \$
Employee Expenses	494,723	613,336	920,004
Contract and Material Expenses	156,278	219,176	328,764
Fleet, Plant & Equipment Expenses	49,465	44,800	67,200
Other Operating Expenses	69,828	87,174	112,290
Internal Cost Allocations	336,295	366,614	554,797
Capital Expenditure	373,290	747,510	747,510
Total Expenditure	1,479,880	2,078,611	2,730,565



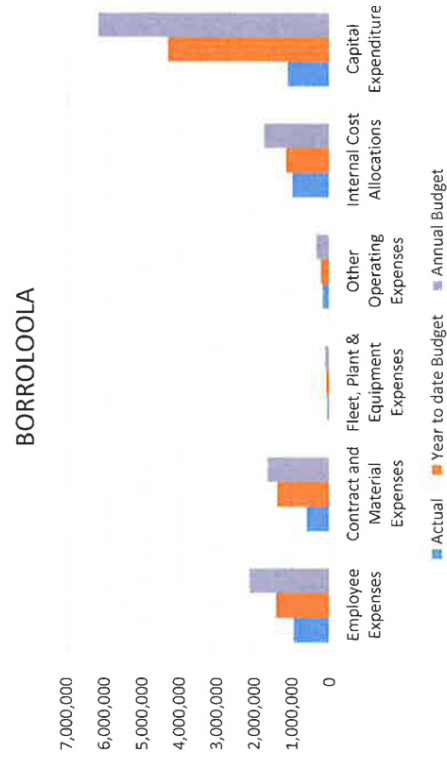
Beswick

Expenditure by Account Category	February 2021 Actual \$	February 2021 Budget \$	Annual Budget \$
Employee Expenses	734,850	969,965	1,454,948
Contract and Material Expenses	171,423	282,359	423,538
Fleet, Plant & Equipment Expenses	41,978	49,687	74,530
Other Operating Expenses	103,461	130,654	175,684
Internal Cost Allocations	451,935	488,559	737,839
Capital Expenditure	207,069	403,000	403,000
Total Expenditure	1,710,717	2,324,224	3,269,539



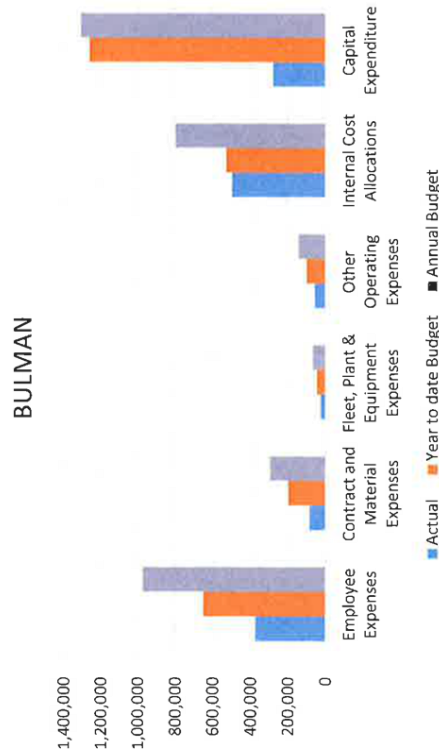
Borroloola

Expenditure by Account Category	February 2021 Actual \$	February 2021 Budget \$	Annual Budget \$
Employee Expenses	957,218	1,422,454	2,133,681
Contract and Material Expenses	614,949	1,392,088	1,658,990
Fleet, Plant & Equipment Expenses	62,653	80,800	121,200
Other Operating Expenses	177,772	234,298	351,447
Internal Cost Allocations	985,632	1,156,877	1,737,682
Capital Expenditure	1,113,262	4,303,196	6,154,187
Total Expenditure	3,911,487	8,589,713	12,157,188



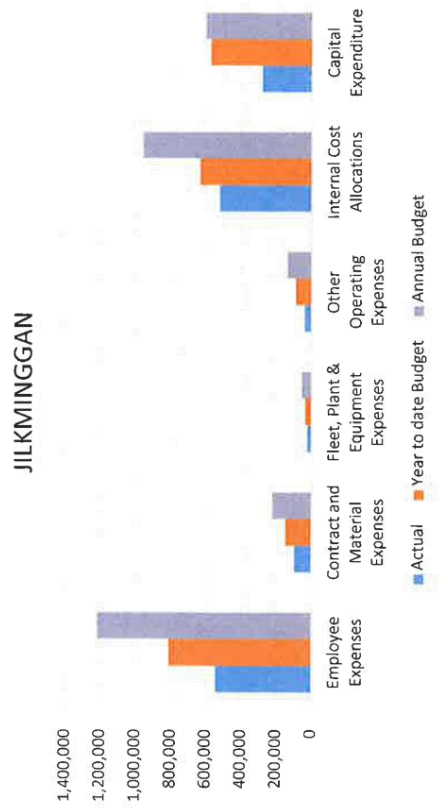
Bulman

Expenditure by Account Category	February 2021 Actual \$	February 2021 Budget \$	Annual Budget \$
Employee Expenses	374,971	650,960	976,440
Contract and Material Expenses	86,387	198,802	298,203
Fleet, Plant & Equipment Expenses	27,237	46,633	69,950
Other Operating Expenses	58,992	101,285	145,895
Internal Cost Allocations	498,232	529,805	798,980
Capital Expenditure	281,416	1,262,933	1,309,600
Total Expenditure	1,327,236	2,790,419	3,599,069



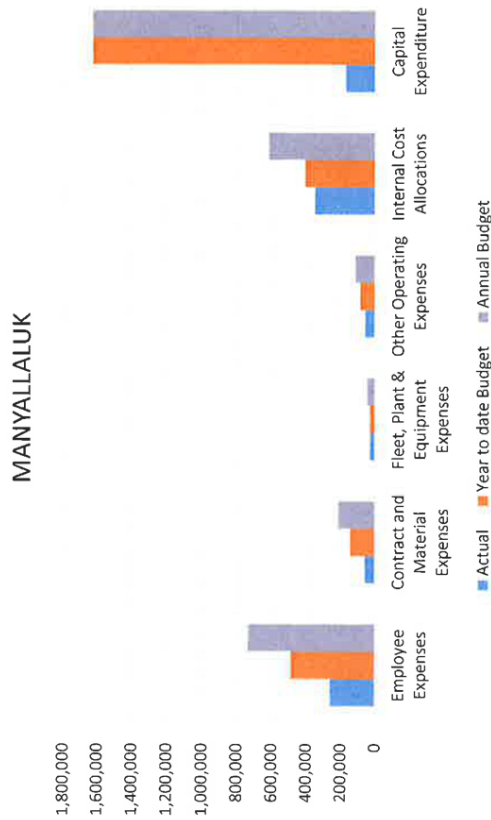
Jilkmिंगगन

Expenditure by Account Category	February 2021 Actual \$	February 2021 Budget \$	Annual Budget \$
Employee Expenses	546,544	812,215	1,218,322
Contract and Material Expenses	99,850	149,504	224,256
Fleet, Plant & Equipment Expenses	26,199	37,833	56,750
Other Operating Expenses	41,146	91,813	137,719
Internal Cost Allocations	523,787	636,443	959,665
Capital Expenditure	282,288	578,000	603,000
Total Expenditure	1,519,814	2,305,809	3,199,713



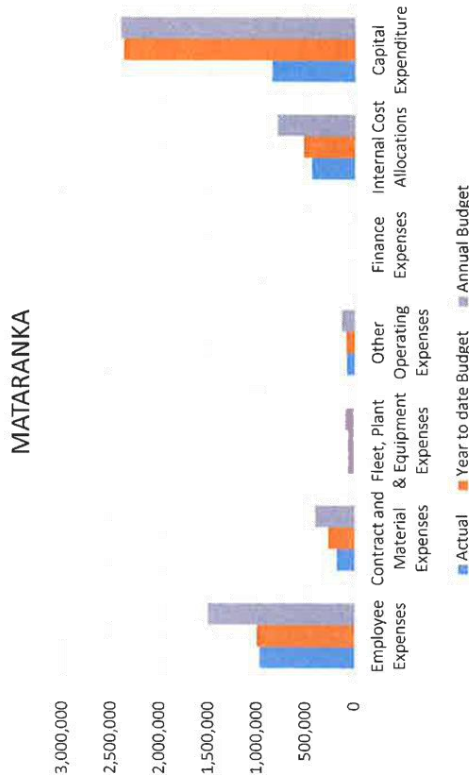
Manyallaluk

Expenditure by Account Category	February 2021 Actual \$	February 2021 Budget \$	Annual Budget \$
Employee Expenses	261,134	489,809	734,713
Contract and Material Expenses	59,179	143,205	214,808
Fleet, Plant & Equipment Expenses	29,345	29,267	43,900
Other Operating Expenses	56,709	86,101	114,224
Internal Cost Allocations	350,666	408,036	616,032
Capital Expenditure	170,961	1,626,000	1,626,000
Total Expenditure	927,994	2,782,418	3,349,677



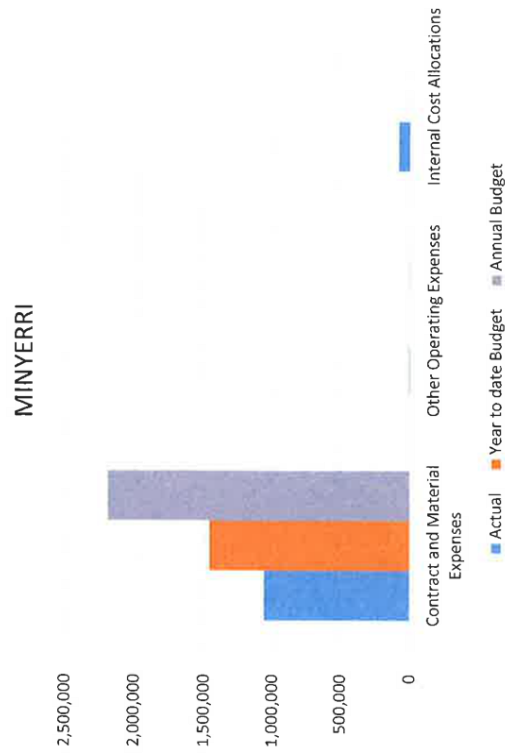
Mataranka

Expenditure by Account Category	February 2021 Actual \$	February 2021 Budget \$	Annual Budget \$
Employee Expenses	979,443	1,009,231	1,513,846
Contract and Material Expenses	190,485	274,078	411,117
Fleet, Plant & Equipment Expenses	64,974	63,207	94,810
Other Operating Expenses	86,813	92,818	139,227
Finance Expenses	0	133	200
Internal Cost Allocations	448,217	532,072	803,050
Capital Expenditure	856,712	2,383,635	2,416,968
Total Expenditure	2,626,644	4,355,174	5,379,218



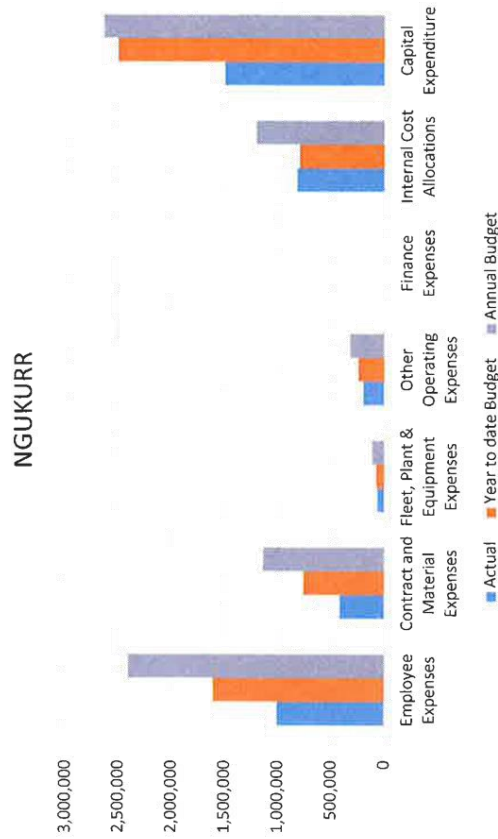
Minyerri

Expenditure by Account Category	February 2021 Actual \$	February 2021 Budget \$	Annual Budget \$
Contract and Material Expenses	1,063,731	1,462,858	2,194,288
Other Operating Expenses	10,036	6,030	9,044
Internal Cost Allocations	83,952	0	
Total Expenditure	1,157,719	1,468,888	2,203,332



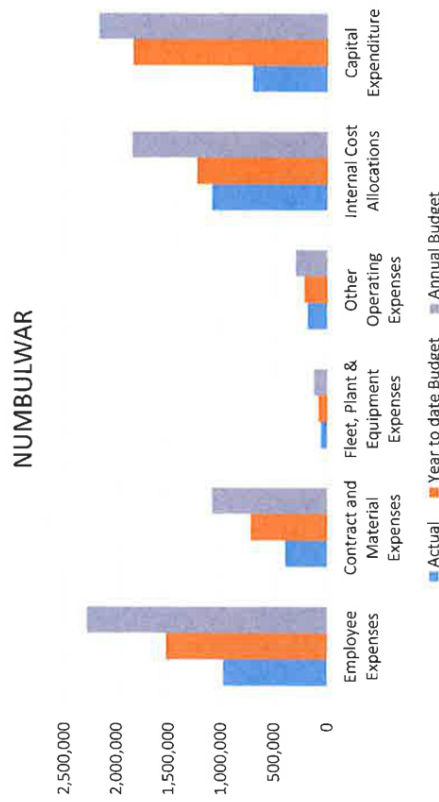
Ngukurr

Expenditure by Account Category	February 2021 Actual \$	February 2021 Budget \$	Annual Budget \$
Employee Expenses	1,010,513	1,608,262	2,412,393
Contract and Material Expenses	421,750	763,495	1,145,242
Fleet, Plant & Equipment Expenses	66,711	77,933	116,900
Other Operating Expenses	200,555	247,013	323,519
Finance Expenses	0	133	200
Internal Cost Allocations	825,189	803,821	1,209,141
Capital Expenditure	1,499,676	2,508,314	2,641,660
Total Expenditure	4,024,394	6,008,972	7,849,056



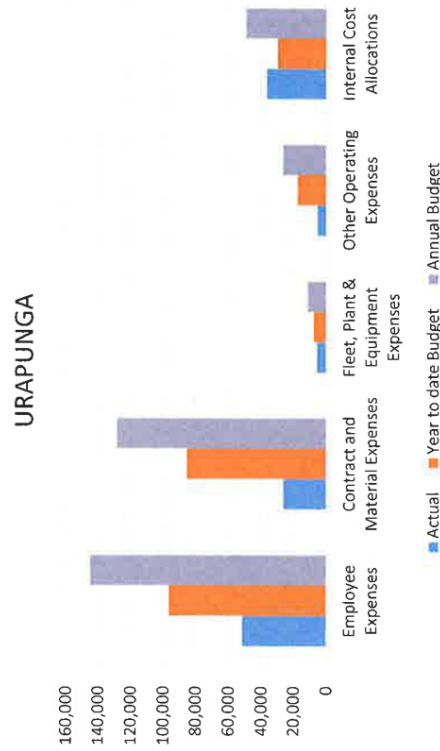
Numbulwar

Expenditure by Account Category	February 2021 Actual \$	February 2021 Budget \$	Annual Budget \$
Employee Expenses	981,489	1,526,859	2,290,288
Contract and Material Expenses	396,861	725,802	1,088,703
Fleet, Plant & Equipment Expenses	62,985	87,000	130,500
Other Operating Expenses	188,158	220,643	300,464
Internal Cost Allocations	1,093,638	1,238,614	1,860,257
Capital Expenditure	708,722	1,851,610	2,181,690
Total Expenditure	3,431,852	5,650,528	7,851,903



Urupunga

Expenditure by Account Category	February 2021 Actual \$	February 2021 Budget \$	Annual Budget \$
Employee Expenses	51,818	96,593	144,890
Contract and Material Expenses	26,540	85,600	128,400
Fleet, Plant & Equipment Expenses	5,889	7,800	11,700
Other Operating Expenses	5,584	17,795	26,693
Internal Cost Allocations	36,802	30,184	49,585
Total Expenditure	126,633	237,973	361,267



**INFRASTRUCTURE SERVICES AND PLANNING
DIVISIONAL REPORT**



ITEM NUMBER	13.1
TITLE	Tender assessment panel for the construction of Borroloola airport toilet block
REFERENCE	1064327
AUTHOR	Keith KUMARAWADU, Projects Coordinator

RECOMMENDATION**That the Finance Committee:**

- (a) approve the following persons for the tender assessment panel for the construction of the Borroloola airport toilet block:
- Acting Chief Executive Officer
 - Acting General Manager Corporate Services & Sustainability
 - Projects Manager
 - Projects Coordinators x 2

BACKGROUND

The Borroloola Airfield has an existing toilet facility adjacent to the carpark area of Lot 378. The amenities building is in a state of disrepair and requires demolishing and reconstruction. The ablution block facility is serviced and maintained by Roper Gulf Regional Council (RGRC) with the existing toilet facility not accommodating ambulant requirements as required as per AS1428.2009. The proposed development is essentially the redevelopment of the existing site to provide a functional ablution facility to the public, airfield and airline staff, patrons and passengers.

The proposed work to be carried out under the Contract consist of the construction of a new ablution block, amenities included as per design drawing attached.

ISSUES/OPTIONS/SWOT

The aim is to publish the tender for three weeks from second week of April 2021 via Tenderlink. Management is seeking Council's approval through the Finance Committee Meeting to appoint the following staff to the tender assessment panels for the above project.

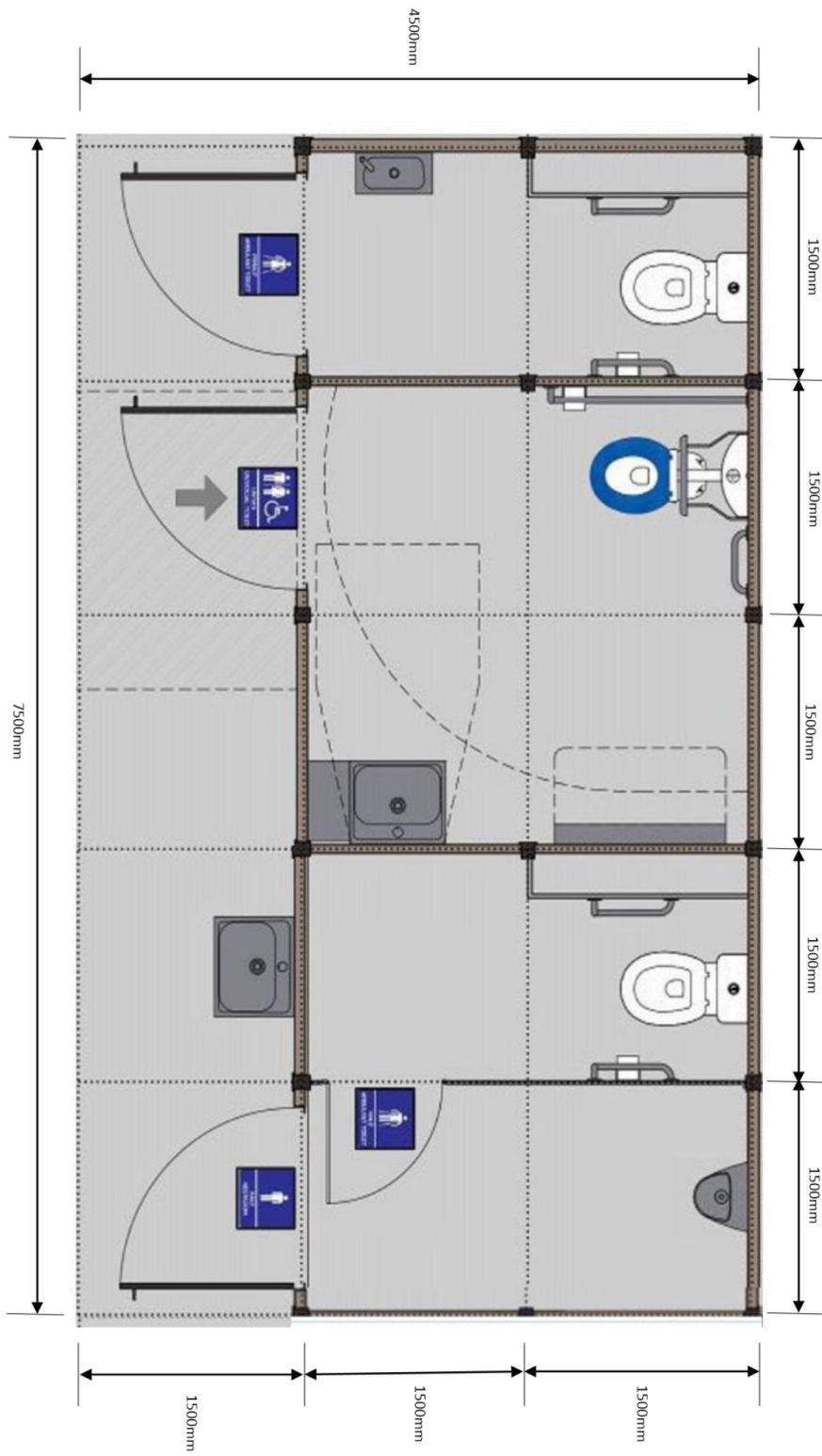
- Acting Chief Executive Officer
- Acting General Manager Corporate Services & Sustainability
- Projects Manager
- Projects Coordinators x 2

FINANCIAL CONSIDERATIONS

The allocated project budget is \$252,610 from Local Authority Project fund which will be compared to the tender submissions.

ATTACHMENTS

1   Airport Toilet Block Drawing.pdf



Borroloola Airport Toilet Block