

COR003 – Workplace Health and Safety Policy

1. POLICY CERTIFICATION

Policy title:	Workplace Health and Safety Policy
Policy number:	COR003
Category:	Council Policy
Classification:	Workplace Safety
Status:	Approved

2. PURPOSE

This policy establishes the approach to workplace health and safety management at Roper Gulf Regional Council and outlines Council and Executive’s commitment to ensure a safe work environment for all workers.

3. ORGANISATIONAL SCOPE

This policy applies to all workers of Roper Gulf Regional Council.

4. POLICY STATEMENT

Council is committed to working toward becoming a reputable and highly regarded organisation that focuses on maximising health and safety through the effective management of all health and safety risks associated with the conduct of Council’s business or undertakings.

5. DEFINITIONS

Accident	An event resultant from a hazard that harms the health and safety of an individual or group of people, at the time of the event or proceeding.
Council	Roper Gulf Regional Council.
Hazard	A material, situation or other source that poses a risk to the health and safety of an individual or group of people.
Health and Safety	Physical and mental welfare.

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Near Miss	An event resultant from a hazard that does not harm the health and safety of an individual or group of people, at the time of the accident or proceeding.
Risk	Possibility that an accident will occur.
WHS	Work Health and Safety.
Worker	Employee, volunteer or contractor completing work for Council.

6. PRINCIPLES

- 6.1. Council values the health, safety and wellbeing of all its employees, contractors, visitors and all members of the community that may visit or use the facilities it manages and controls. Accordingly, Council will endeavour to pursue the highest possible standard of workplace health and safety management in all its operations. With strong organisational policy and regulations, personal commitment and active participation of all our workers, Council will achieve outstanding workplace health and safety standards and deliver on our commitment to provide a safe working environment for all.
- 6.2. It is Council's core belief that:
 - 6.2.1. As far as reasonably practicable, all accidents can and should be prevented; and
 - 6.2.2. No task is so important that risk of injury to people exceeding acceptable levels is ever justified.
- 6.3. Council will deliver on these commitments by:
 - 6.3.1. Having our leaders lead by example and demonstrate a visible commitment to health and safety, to motivate, educate and support all workers;
 - 6.3.2. Implementing, displaying and promoting a culture of continuous improvement in health and safety at all levels;
 - 6.3.3. Proactively managing health and safety risks in the workplace;
 - 6.3.4. Ensuring that there is participative consultation to support and enhance our decision making processes regarding work health and safety, including dissemination of important work health and safety information;
 - 6.3.5. Ensuring all incidents and near misses that may cause serious injury are fully investigated and corrective measure taken to prevent reoccurrence; and
 - 6.3.6. Ensuring all employees and contractors receive the appropriate health and safety training to enable them to conduct their work safely.

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7. REFERENCES

Acknowledgements (original author/source documents)	Nil
Related Policies	COR006 - Code of Conduct (Staff and Contractors)
Related Publications	<i>Work Health and Safety (National Uniform Legislation) Act 2011</i> <i>Local Government Act 2019 (NT)</i> Work Health and Safety (National Uniform Legislation) Regulations 2011
Related Supporting Documents	Workplace Health and Safety Codes of Practice

8. DOCUMENT CONTROL

Policy Number	COR003
Policy Owner	Human Resources Manager
Approved By	Council
Approval Date	28 September 2022
Revisions	Nil
Amendments	Nil
Next revision due	September 2024

10. CONTACT PERSON

Position	Manager Corporate Compliance
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