

MINUTES OF THE NUMBULWAR LOCAL AUTHORITY MEETING OF THE ROPER  
GULF REGIONAL COUNCIL MEETING HELD AT THE CONFERENCE ROOM  
COUNCIL SERVICE DELIVERY CENTRE, NUMBULWAR ON  
TUESDAY, 21 NOVEMBER 2017 AT 10.30AM

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**1. PRESENT/STAFF/GUESTS**

**1.1 Elected Members**

Mayor Judy MacFarlane  
Councillor Edwin Nunggumajbarr (Chairperson)  
Councillor David Murrungun

**1.2 Local Authority Members**

Ella Geia  
Roland Nundhirribala  
Felicity Kym Rami

**1.3 Staff**

Sharon Hillen, Director of Council and Community Services  
Chantal Binding, Local Authority Support Coordinator (Minute Taker)  
John Terepo, Council Services Coordinator  
Miguel Zahoran, CDP Builder Trainer  
Johanna Lynch, Training and Workforce Development Coordinator  
Andrea Cooper, NDIS Regional Coordinator  
Miranda Price, Community Services Administration Officer (NDIS)

**1.4 Guests**

Tom Girdler, Department of Housing and Community Development  
Jo Nicol, MP Warren Snowdon's Office  
Gary Hillen, MP Warren Snowdon's Office

**2. MEETING OPENED**

Meeting opened at 10.40am

**3. WELCOME TO COUNTRY**

Chair Councillor Edwin Nunggumajbarr welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

**4. APOLOGIES AND LEAVE OF ABSENCE**

There were no apologies

## **5. CONFIRMATION OF PREVIOUS MINUTES**

### **5.1 CONFIRMATION OF PREVIOUS MINUTES**

**86/2017 RESOLVED (Judith MacFarlane/David Murrungun)**

- (a) That the Numbulwar Local Authority approve the minutes as a true and accurate record of the Numbulwar Local Authority's Meeting held on Tuesday 26<sup>th</sup> September 2017.

## **6. CALL FOR ITEMS OF OTHER BUSINESS**

- 1) DEPARTMENT OF HOUSING - NUMBULWAR HOUSING REFERENCE GROUP
- 2) OPENING OF BASKET BALL COURTS
- 3) WASTE MANAGEMENT - NEW FACILITY
- 4) FREIGHT HUB PROJECT
- 5) WET SEASON PREPAREDNESS AND EMERGENCY MANAGEMENT
- 6) CDP - BUILDER TRAINER REPORT

## **7. DISCLOSURES OF INTEREST**

There were no declarations of interest at this Numbulwar Local Authority.

## **8. BUSINESS ARISING FROM PREVIOUS MINUTES**

### **8.1 ACTION LIST**

**87/2017 RESOLVED (Ella Geia/David Murrungun)**

- (a) That the Numbulwar Local Authority receive and note the Action List.

| <b>Date</b> | <b>Agenda Item #</b>               | <b>Item Description</b>  | <b>Responsible Person</b>       | <b>Status</b> | <b>Status Comments - Completion Date</b>   |
|-------------|------------------------------------|--|---------------------------------|---------------|--|
| 12.10.16    | 10.10<br>Community Services Report | Signs to be displayed across the RGRC delivery programs and building to enforce that – 'Violence is not accepted in the RGRC Work Place'. Possibly look into workshops regarding education and impact on violence. | Area Manager/<br>Sharon<br>DCCS | Ongoing       | 15.11.16-Nil update 15.02.2017 – Ongoing<br>19.04.17 Nothing in Australia for violence in Workplace. Hoping to design our own posters and training staff when dealing with this situation.<br>23.05.17 WHS will design and Community Services will incorporate in the youth program if further funding received.<br>07.07.17 Still being investigated.<br>26.09.17 Still not found anything suitable; Sharon has asked WHS to look into it; Numbulwar Cultural & Media Project Group could make something up in short-term.<br>31.10.17 WHS work with May (RGRC) to draft signs. |

|          |  |   |                        |                 |  |
|----------|--|---|------------------------|-----------------|--|
| 12.10.16 | 12.4<br>Safe House                               | GEC to provide statistics on Domestic Violence in Numbulwar to support a Safe House.  | GEC/<br>Sharon<br>DCCS | Ongoing         | 15.02.2017 – Safe House, GEC – Information has to be requested through Freedom of Information and waiting for answers from the Community Sergeant.<br>23.05.17 Sitting with Safe Committee; the stats will provide numbers on violence to provide evidence for Safe House needed in Numbulwar; require ongoing funding for the facility.<br>26.09.17 Sharon to ask GEC what Government programs Safe House fits into, especially regarding the funding.<br>31.10.17 Communicating with Numbirindi Aboriginal Corporation.<br><b>21.11.17 There is no GEC here currently. Sharon will talk to NLC. There is an AGM at Numbirindi Aboriginal Corporation next week and the proposal for a Safe House will be tabled.</b> |
| 26.09.17 | 11.7<br>COMMUNITY SERVICES REPORT - NIGHT PATROL | Invite Police to LA meeting.  | SASO/CSC               | <b>Complete</b> | 26.09.17 Police attended LA meeting. <b>SASO to invite police to every LA Meeting.</b>   |
| 26.09.17 | 8.1<br>ISSUES RAISED IN THE COMMUNITY            | Safety signs needed for children crossing road at school and S&R Hall   | Community Safety/DCCS  | Ongoing         | 31.10.17 Work has commenced on this project.<br><b>21.11.17 Projects have talked to School. Signs have arrived, to be installed.</b>   |
| 26.09.17 | 8.1<br>ISSUES RAISED IN THE COMMUNITY            | Contractors coming out to community to undertake major construction works and minor works to individual resident's houses without informing community in advance and safety issues are a concern. Council to write letter to PWC, etc, with strong message that community need to be informed in advance. | Sharon<br>DCCS         | Ongoing         | <b>21.11.17 Sharon working on this.</b>  |
| 26.09.17 | 8.1<br>ISSUES RAISED IN THE COMMUNITY            | NTG are funding the Alternative Education Program being trialled in Katherine. LA Members are interested in having this program in Numbulwar. To enquire about the Program.   | Sharon<br>DCCS         | Ongoing         | <b>21.11.17 There is currently no funding to bring this program out to remote communities.</b>   |

|          |  |   |                                  |                 |  |
|----------|--|---|----------------------------------|-----------------|--|
| 26.09.17 | 12.2<br>OLD CLINIC                             | 1) CEO to write a letter on behalf of Council and LA to put proposal up to move aged care into old clinic;<br>2) Further investigations into the feasibility of the old clinic housing the aged care facility and establishing a Safe House in the old aged care facility.  | CEO/<br>Sharon<br>DCCS           | Ongoing         | 31.10.17 Commenced.<br><b>21.11.17 Andrea Cooper (RGRC) is currently here working on the feasibility and business case of the old clinic. A report will be tabled at the next OMC. A letter will be written to NLC to advise of the proposal.</b>  |
| 26.09.17 | 12.3<br>PRIORITIES<br>IN THE<br>COMMUNITY      | Portable Toilet block for festivals and events - investigate options and specifics such as pipes and connection points  | Miguel/<br>DCCS                  | Ongoing         | 31.10.17 Not feasible. Public toilets to be at basketball court due to storm surge.<br>Festival to apply for funding to get toilets. To report back to LA.<br><b>21.11.17 Options being investigated for a transportable toilet and Festival will need to fund it.</b>   |
| 26.09.17 | 12.3<br>PRIORITIES<br>IN THE<br>COMMUNITY      | To investigate the costs and specifics for a waterless toilet system for Numbulwar Airport  | Miguel/<br>DCCS                  | Ongoing         | 31.10.17 To investigate options.   |
| 26.09.17 | 12.3<br>PRIORITIES<br>IN THE<br>COMMUNITY      | 1) Urgent - current cemetery getting full, new one proposed in subdivision. Cr Edwin, Cr David & Ella will have a meeting with TOs/NLC regarding the location of cemetery and report back to LA.<br>2) Sharon to telephone NLC to help organise and get back to Councillors & Ella.<br>3) NTG Numbulwar Yearly Report - Get it regarding cemetery, email John & print off for Cr's & LA members | Sharon/Crs/<br>Ella/ John<br>CSC | Ongoing         | 31.10.17 CSC to take Councillors and LA Members to locations in proposed new subdivision and to suggest suitable possible locations.<br><b>21.11.17 To also mark out where all existing cemeteries are and proposed new suitable locations, including peg down and mark up areas with CSC, Councillors, LA Members, TO's/Elders. Then take back this information to NLC.</b> |
| 26.09.17 | 11.10<br>Community<br>Development<br>Programme | Council write to Bodhi Bus to advocate to install baby/infant seats   | Sharon<br>DCCS                   | Ongoing         |  |
| 26.09.17 | 12.3<br>PRIORITIES<br>IN THE<br>COMMUNITY      | CEO to write letter to NTG Dep of Housing about the housing crisis and associated issues.   | CEO                              | Ongoing         |  |
| 26.09.17 | 12.3<br>PRIORITIES<br>IN THE<br>COMMUNITY      | Do a comparison analysis of fuel prices with other locations.   | DCS                              | <b>Complete</b> | 31.10.17 Marc Gardner has undertaken an analysis and submitted a report within this Agenda.  |

**ACTION:**DCCS will put request for a GEC needed in the community to the DPMC.

## 8.2 NUMBULWAR FUEL PRICES

There were also discussion that the current fuel infrastructure could do with upgrading. Council are looking at a tender for fuel supplier.

**88/2017 RESOLVED (Roland Nundhirribala/David Murrungun)**

- (a) That the Numbulwar Local Authority receive and note the report in relation to Numbulwar Fuel Prices

**ACTION:** Investigate other fuel card systems and what can be sold at the store.

## **9. INCOMING CORRESPONDENCE**

### **9.1 INCOMING CORRESPONDENCE**

**89/2017 RESOLVED (Roland Nundhirribala/Ella Geia)**

- (a) That the Numbulwar Local Authority receive and note the Incoming Correspondence.

## **10. OUTGOING CORRESPONDENCE**

Nil

## **11. GENERAL BUSINESS**

### **11.1 ELECTED MEMBER REPORT**

**90/2017 RESOLVED (Felicity Kym Rami/David Murrungun)**

- (a) That the Numbulwar Local Authority receive and note the Elected Member Report.

### **11.2 COUNCIL FINANCIAL REPORT - NUMBULWAR FINANCIAL REPORT Q1**

**91/2017 RESOLVED (Roland Nundhirribala/Felicity Kym Rami)**

- (a) That the Numbulwar Local Authority receive and note the financial report for the first quarter of 2017-18.

### **11.3 GOVERNANCE REPORT - REVIEWED POLICIES**

**92/2017 RESOLVED (Judith MacFarlane/Roland Nundhirribala)**

- (a) That the Numbulwar Local Authority receive and note the following reviewed policies of Council:
1. GOV009 Vehicle Use Policy (previously ADM009)
  2. CL009 – Elected Member Development and Support Policy
- (b) That the Numbulwar Local Authority receives and notes the following reviewed polices as adopted by Council at 25 October 2017 meeting:
1. CL001 – Members' Code of Conduct
  2. CL003 – Elected Member and Employee Gift Policy
  3. CL007 – Caretaker Policy
  4. CL009 – Elected Member Development and Support Policy
  5. GOV008 – Travel Policy for Councillors and Employees
  6. HR004 – Recruitment and Selection Policy
  7. HR006 – Working With Children Policy

#### **11.4 GOVERNANCE REPORT - COMPLAINTS REGISTER**

**93/2017 RESOLVED (David Murrungun/Roland Nundhirribala)**

- (a) **That the Numbulwar Local Authority receive and note the Complaints Register for Numbulwar.**

#### **11.5 GOVERNANCE REPORT - NUMBULWAR LOCAL AUTHORITY PROJECT REGISTER UPDATE**

**94/2017 RESOLVED (Roland Nundhirribala/Felicity Kym Rami)**

- (a) **That the Numbulwar Local Authority receive and note the report on the Local Authority Project funding for first quarter of 2017-18 financial year.**

#### **11.6 COMMUNITY SERVICES REPORT - COMMUNITY SAFETY**

**95/2017 RESOLVED (Judith MacFarlane/David Murrungun)**

- (a) **That the Numbulwar Local Authority receive and note the Community Safety Report.**

*Mayor Judy MacFarlane left the meeting, the time being 12:05 PM*

*Mayor Judy MacFarlane returned to the meeting, the time being 12:08 PM*

#### **11.7 COMMUNITY SERVICES - AGED CARE, DISABILITY, CRECHE**

New RGRC staff members Andrea Cooper, NDIS Regional Coordinator Miranda Price, Community Services Administration Officer (NDIS) introduced themselves, then Andrea spoke more about the new NDIS and the introduction of this in community.

**96/2017 RESOLVED (Ella Geia/Roland Nundhirribala)**

- (a) **That the Numbulwar Local Authority receive and note the Community Services Report.**

#### **11.8 CHANGES TO PUBLIC LIBRARY SERVICES**

**97/2017 RESOLVED (Ella Geia/Judith MacFarlane)**

- (a) **That the Numbulwar Local Authority receive and note the report relating to changes to the NT Library Service.**
- (b) **That the Numbulwar Local Authority supports the proposal for a library service in Numbulwar.**

*Meeting broke for a break at 12:38 PM*

*Meeting resumed at 12:48 PM*

## **11.9 ROPER GULF REGIONAL COUNCIL 2018 MEETING CALENDAR**

**98/2017 RESOLVED (Ella Geia/Roland Nundhirribala)**

- (a) **That the Numbulwar Local Authority receive and note the Roper Gulf Regional Council 2018 Meeting Calendar.**

## **12. OTHER BUSINESS**

### **12.1 DEPARTMENT OF HOUSING - NUMBULWAR HOUSING REFERENCE GROUP**

**99/2017 RESOLVED (Ella Geia/Felicity Kym Rami)**

- (a) **That the Numbulwar Local Authority to continue to be the Housing Reference Group (HRG) representative for the Numbulwar Community.**

### **12.2 OPENING OF BASKET BALL COURTS**

A brief discussion that there is going to be an opening ceremony for the basket ball courts, Councillors will lead the opening with speeches and possibly combining it with the Christmas party.

Sharon asked CSC to get back to her about what support is required, i.e. plaque, food, etc. to get Sport & Rec, Youth Services, the School and all stakeholders together for the opening.

### **12.3 WASTE MANAGEMENT - NEW FACILITY**

NLC had recently held a TO meeting out here. People are confused about what is going on with this new facility. Need to catch up with Jeffery Yoelu, Community Development Manager from NLC for an update.

RGRC only has \$400,000 for the facility, but is going to cost \$3 million for the project. Also upgrade new road to dump is required.

Have been advised by consultant to get rid of old dump and close off. Previously have tried to get the Army out here for an Indigenous program, engineering part but was not feasible.

There are still issues with TOs around the proposed new site and is also located out of town so access issues. DCCS is informing Government to talk to community about the new suburb and looking at other strategies. This is a big and hard job and not much support from NT Government and Federal Government.

NLC has infrastructure money which TOs might be able to access. More talks are required with NLC and TOs.

Car crusher company coming here after the wet and also for the white goods. In the future a recycling depot is planned.

**100/2017 RESOLVED (Judith MacFarlane/Roland Nundhirribala)**

- (a) **That the Numbulwar Local Authority receive and note the verbal report regarding waste management and new facility.**

**ACTION:** DCCS to investigate other sources of funding for the waste management facility.

**ACTION:** DCCS to continue to liaise with the NLC with regards to approvals for developments.

#### **12.4 FREIGHT HUB PROJECT**

RGRC has \$2 million already set aside for this project. There was an NLC meeting out here on 9<sup>th</sup> November and apparently there is a lot of confusion since this meeting. DCCS has not spoken to Jeffery Yoelu from the NLC yet since this meeting.

The next TO meeting is not for another 6 months and too long to wait for more discussions. RGRC could pay a fee to hold a meeting with TOs sooner. Councillor Edwin Nunggumajbarr advised that the TOs agreed at the NLC meeting for the freight hub, but the dump was not brought up. RGRC will get this clarified regarding the freight hub.

**101/2017 RESOLVED (Judith MacFarlane/Roland Nundhirribala)**

- (a) **That the Numbulwar Local Authority receive and note verbal update on the Freight Hub Project.**

**ACTION:** DCCS to obtain minutes/debrief regarding the recent NLC meeting for clarification.

#### **12.5 WET SEASON PREPAREDNESS AND EMERGENCY MANAGEMENT**

- CSCs should now be doing their orders and stock piling items such as fuel, materials required for repairs in preparation for the wet season.
- DCCS is the key contact in Katherine for RGRC.
- CSC and Police here in community are emergency contacts.
- RGRC has an Emergency Program.
- During the wet season, contractors/services such as Power & Water Corporation will fly personnel in and jobs are bundled up into major/urgent/minor as expensive to fly in.

**102/2017 RESOLVED (Roland Nundhirribala/Judith MacFarlane)**

- (a) **That the Numbulwar Local Authority receive and note the verbal report on Wet Season Preparedness and Emergency Management.**

#### **12.6 CDP - BUILDER TRAINER REPORT**

MagiQ ID: 726157

Miguel Zahoran, CDP Builder Trainer provided a report and handed out to LA Members regarding an update on the program.

**103/2017 RESOLVED (Ella Geia/Felicity Kym Rami)**

- (a) **That the Numbulwar Local Authority receive and note the CDP report from the Builder Trainer.**

#### **CLOSE OF MEETING**

The meeting terminated at 1:40 pm.



THIS PAGE AND THE PRECEEDING 7 PAGES ARE THE MINUTES OF THE Numbulwar  
Local Authority Meeting HELD ON Tuesday, 21 November 2017 AND CONFIRMED  
Tuesday, 13 February 2018.

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Chairperson

UNCONFIRMED