

MINUTES OF THE MANYALLALUK LOCAL AUTHORITY PROVISIONAL MEETING  
OF THE ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE  
CONFERENCE ROOM COUNCIL SERVICE DELIVERY CENTRE, MANYALLALUK  
ON MONDAY, 6 NOVEMBER 2017 AT 2:30PM

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**1. PRESENT/STAFF/GUESTS**

**1.1 Elected Members**

Mayor Judy MacFarlane

**1.2 Local Authority Members**

Ben Kleinig, Chairperson  
Robert Williri  
Eileen Lawrence  
Rachel Kendino

**1.3 Staff**

Stephen Loring, Council Services Coordinator  
Chantal Binding, Local Authority Support Coordinator (Minute Taker)  
Sommer Meadows-McIvor, CDP Coordinator

**1.4 Guests**

Kallum Peckham-McKenzie, DHCD  
Tom Girdler, DHCD  
Jason Ramsamy, Department of Housing  
Jenny Henwood, Department of Housing  
Donna Warland, Department of Housing  
Jo Nicol, Office of Warren Snowden MP  
Gary Hillen, Office of Warren Snowden MP  
Alex Bowen, ARDS Aboriginal Corporation c/o Power & Water Corporation

**2. PROVISIONAL MEETING OPENED**

Meeting opened at 2:58pm.

**3. WELCOME TO COUNTRY**

Ben Kleinig, Chairperson welcomed everyone and the Roper Gulf Regional Council pledge was read.

**4. APOLOGIES AND LEAVE OF ABSENCE**

**4.1 APOLOGIES AND LEAVE OF ABSENCE**

Area Manager Nathan McIvor sent his apologies for the meeting.

**45/2017 RESOLVED (Robert Williri/Rachael Kendino)**

**(a) That the Manyallaluk Local Authority accept the Apologies of Deputy Mayor Helen Lee, Councillor Wayne Runyu, Councillor Selina Ashley, and Andrew Hood, Shaunette Mumbin.**

## 5. CONFIRMATION OF PREVIOUS MINUTES

### 5.1 PREVIOUS MINUTES

The minutes from the Manyallaluk Local Authority Meeting held on Wednesday 20<sup>th</sup> September 2017 (Provisional) will be held over to the next meeting as this meeting is a Provisional meeting.

## 6. CALL FOR ITEMS OF OTHER BUSINESS

1. Changes to Public Library Services
2. New Power Meters in Community
3. Department of Housing – Manyallaluk Housing Reference Group
4. Department of Housing – Remote Housing Program and New Housing

## 7. DISCLOSURES OF INTEREST

There were no declarations of interest at this Manyallaluk Local Authority.

## 8. BUSINESS ARISING FROM PREVIOUS MINUTES

### 8.1 ACTION LIST

46/2017 RESOLVED (Rachael Kendino/Eileen Lawrence)

(a) That the Manyallaluk Local Authority receive and note the Action List.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
06.04.17	11.11 HOUSING UPDATE	Update from Housing at next meeting as to which house is receiving the upgrade	DHCD	Ongoing	20.09.17 Jeanie Govan, Dept Chief Minister to chase up.
14.09.17	UPDATE ON PROPOSED VENDING MACHINE	LA requested update from Council regarding vending machine.	CEO/DCCS	Ongoing	14.09.17 At the OMC Council approved the CEO to contact Scott Grummit regarding the proposed vending machines at Manyallaluk and Barunga.
20.09.17	8.1 Issues Raised in Community by LA Members	A wooden table slab was stolen - Sharon to talk to Jawoyn regarding stolen wooden table slab	Sharon/DCCS	Ongoing	31.10.17 Jawoyn has suggested new project for CDP to install new slabs in Eva Valley, Beswick & Barunga. Talk to Tyler at Beswick to cut slab. <b>06.11.17 Sommer - Email and photos went to the Jawoyn Board and was agreed for CDP to fix and replace the slabs.</b>
20.09.17	11.1 ELECTED MEMBER REPORT (links to 11.6 below)	To put forward at next OMC for a quick application for the spring rocker.	Sharon/DCCS	Ongoing	31.10.17 Council did not accept at OCM. CSC advised that the rocker can be repaired and purchase 2 new seats for approx. \$425 plus GST.
20.09.17	10.1 OUTGOING CORRESPONDENCE	To provide Moira McCreesh at NTG Alcohol Action Initiative the ideas the LA members have put forward for activities and programs (Cultural Camp June/July 2018,	Sharon/DCCS	Ongoing	31.10.17 List submitted, Sharon to chase up.

		1x solar light for church side of road) for the grant application next round.			
20.09.17	11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE (links to 11.1 above)	Sharon - to add unspent budget to play equipment.  Stephen - to put up information on noticeboard of what is planned to spend money on.	Sharon/ DCCS Stephen CSC	Ongoing	31.10.17 Spring rocker – notice to upgrade. 31.10.17 Council did not accept at OCM. CSC advised that the rocker can be repaired and 2 purchase 2 new seats for approx. \$425 plus GST. <b>06.11.17 CSC discussed about having a castle roof/cover and the costs and also obtained a quote to repair the crack in slide, for both would be \$4,600, a total of \$5,000 to fix up the playground. If there is a shortfall then LA could apply for a community grant of up to \$3,000</b>
20.09.17	MANYALLALUK CHURCH – ELECTRICITY ISSUES	Follow up possible works project at the church and possibly applying for \$3K community grant..	Stephen CSC/ CDP Coordinator	Ongoing	31.10.17 Apply for Community Grant (next round January), Stephen to assist Rachael.
20.09.17	12.4 MANYALLALUK COMMUNITY WATER	To report back to the LA, community and RGRC regarding the results of the water testing by PWC.	Stephen CSC	<b>Complete</b>	04.10.17 Chris Horton advised yesterday that there are no levels of mercury in the water. To advise back to LA Members & community.

## **9. INCOMING CORRESPONDENCE**

### **9.1 INCOMING CORRESPONDENCE**

MagiQ ID: 724943

A letter was presented at the meeting from Alison Andrews, from the Manyallaluk Health Centre run by Sunrise Health asking for the Local Authority to support in getting a house in the community for a Sunrise employed Registered Nurse or Aboriginal Health Professional due to an additional health professional required to support her in the community.

After various discussion it was suggested that Alison Andrews should talk directly to the relevant NTG Agencies. It also needs to be clarified with Alison exactly what she requires from RGRC, as it was unclear.

**ACTION: CSC to follow up with Alison Andrews on the request for a house for Sunrise Registered Nurse or Aboriginal Health Professional.**

## **10. OUTGOING CORRESPONDENCE**

Nil

## **11. GENERAL BUSINESS**

### **11.1 ELECTED MEMBER REPORT**

47/2017 RESOLVED (Eileen Lawrence/Rachael Kendino)

- (a) That the Manyallaluk Local Authority receive and note the Elected Member Report.

## **11.2 COUNCIL SERVICES REPORT**

**48/2017 RESOLVED (Judy MacFarlane/Robert Williri)**

- (a) That the Manyallaluk Local Authority receive and note the Council Services Report.

## **11.3 COUNCIL FINANCIAL REPORT - EVA VALLEY**

**49/2017 RESOLVED (Robert Williri/Rachael Kendino)**

- (a) That the Manyallaluk Local Authority receive and note the Financial Report for the First Quarter of 2017-18.

## **11.4 GOVERNANCE REPORT - REVIEWED POLICIES**

**50/2017 RESOLVED (Robert Williri/Eileen Lawrence)**

- (a) That the Manyallaluk Local Authority receive and note the following reviewed policies of Council:
1. GOV009 Vehicle Use Policy (previously ADM009)
  2. CL009 – Elected Member Development and Support Policy
- (b) That the Manyallaluk Local Authority receive and note the following reviewed policies of Council:
1. CL001 – Members’ Code of Conduct
  2. CL003 – Elected Member and Employee Gift Policy
  3. CL007 – Caretaker Policy
  4. CL009 – Elected Member Development and Support Policy
  5. GOV008 – Travel Policy for Councillors and Employees
  6. HR004 – Recruitment and Selection Policy
  7. HR006 – Working With Children Policy

## **11.5 GOVERNANCE REPORT - COMPLAINTS REGISTER**

**51/2017 RESOLVED (Rachael Kendino/Eileen Lawrence)**

- (a) That the Manyallaluk Local Authority receive and note the Complaints Report.

## **11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECTS REGISTER UPDATE**

**52/2017 RESOLVED (Eileen Lawrence/Rachael Kendino)**

- (a) That the Manyallaluk Local Authority receive and note the report on the Local Authority Project Funding.

## **11.7 COMMUNITY SERVICES REPORT - COMMUNITY SAFETY**

**53/2017 RESOLVED (Judy MacFarlane/Eileen Lawrence)**

- (a) That the Manyallaluk Local Authority receive and note the Community Safety

## **Report.**

### **11.8 COMMUNITY SERVICES REPORT - AGED CARE, DISABILITY, CRECHE**

**54/2017 RESOLVED (Rachael Kendino/Eileen Lawrence)**

- (a) That the Manyallaluk Local Authority receive and note the Community Services Report.

### **11.9 COMMUNITY DEVELOPMENT PROGRAMME**

#### **Additional Updates:**

- Positive feedback from the Dept. of Prime Minister and Cabinet regarding the ratings where both CDP at Manyallaluk and Barunga ticked all the boxes.
- Vehicle issues, CDP bus taken to Borroloola; and requesting a troop carrier type of vehicle and to seek approval from Council at next OMC.
- Quad bike requires fixing.
- CDP to undertake some fencing at cemetery.
- Now employed a female CDP Activity Supervisor for Manyallaluk projects and to assist with paperwork.
- CDP to set up in the donga next door to the Council Office.
- Christmas parade this year.

**55/2017 RESOLVED (Rachael Kendino/Eileen Lawrence)**

- (a) That the Manyallaluk Local Authority receive and note the Community Development Programme Report,

### **11.10 ROPER GULF REGIONAL COUNCIL 2018 MEETING CALENDAR**

**56/2017 RESOLVED (Robert Williri/Eileen Lawrence)**

- (a) That the Manyallaluk Local Authority receive and note the Roper Gulf Regional Council 2018 Meeting Calendar.

## **12. OTHER BUSINESS**

### **12.1 REMOTE FUNDING FOR ABORIGINAL ENTREPRENEURS**

**57/2017 RESOLVED (Rachael Kendino/Eileen Lawrence)**

- (a) That the Manyallaluk Local Authority receive and note the Information on Remote Funding for Aboriginal Entrepreneurs.

### **12.2 CHANGES TO PUBLIC LIBRARY SERVICES**

#### **BACKGROUND**

#### **CURRENT SERVICE PROFILE**

#### **Northern Territory Library services**

- Barunga Library & Knowledge Centre
- Borroloola Library & Knowledge Centre
- Mataranka Community Library

- Ngukurr Library & Knowledge Centre

### **Community Internet Service Sites**

- Numbulwar
- Barunga
- Beswick (proposed new site)
- Borroloola
- Minyerri (proposed new site)
- Ngukurr

### **Funding**

- 2017/18 Public Library Funding Agreement Grant Allocation: \$166,747 (ex GST)
- 4 x level 2 Library Officers at 20 hours per week

### **Collections**

- 2016/17 Library Resource Allocation expenditure with NTL: \$8,055
- Territory Wide Digital Collections
- NTL provides free access to a wide range of eResources for all Territorians including databases, eBooks, online magazines, newspapers and journal articles.

### **Community Stories:**

Community Stories is a digital keeping place designed for Aboriginal communities to preserve, organise and repatriate digital copies of cultural and historical material according to local cultural protocols.

### **Roper Gulf Community Stories Sites:**

- Numbulwar
- Barunga
- Borroloola
- Ngukurr

### **Other Services**

- LMS: NTL provides a shared Library Management System for all Territory public libraries to enable libraries to manage collections, borrowing and patro data.
- Professional development: NTL is committed to providing ongoing support to Territory library staff to build the capability of the library sector.

### **ISSUES/OPTIONS/SWOT**

Current service delivery model goes from annual funding to a 5 year funding agreement commencing July 2018.

The NTG's Connecting Communities – Vision for NT Public Libraries 2017-2023 identifies that Public Libraries are among the most valued social institutions and provide vital and trusted resources for local communities.

Future library developments will be guided by the following principles:

- Access for all
- Responsive to local community needs
- Inclusive services
- Respect for Aboriginal Culture
- Customer focus
- Innovative solutions and partnerships
- Effective and efficient services
- Sustainable services
- Effective Networks.

A brief review of RGRC Library service indicated the following future service and opportunities for provision of library services in the Roper Gulf Region.

#### Barunga and Manyallaluk

- Provide a mobile service from Barunga to Manyallaluk
- Investigate co-location with the Media Unit
- Provide a fulltime job not 20hrs per week. If collocated it could be part funded by Indigenous Broadcasting

#### Beswick

- No current services
- Lot 5 could be used to establish a service or collocate with Media Unit in New sub
- Needs a 20hr/week level 2 officer
- Will need to be set up from scratch

#### Borroloola

- Convert Level 2 officer from part time to full time
- The library space will be upgraded with the Government Business Hub Project
- WIFI and computer access for locals and visitors
- Mobile service to crèche, aged care and other captured audiences
- Mobile Service to Robinson River

#### Bulman

- Investigate colocation with Media Unit
- Investigate incorporation into old store – resource centre proposal
- Bulman may be able to access a service due to its remoteness
- Mobile service to Weemol
- Needs a 20hr/week level 2 officer

#### Mataranka

- Incorporate Library and Museum and grow historical collection incorporating an indigenous component
- Mobile Service to Jilkminggan in conjunction with the Sport and Rec Program at the Sport and Rec Hall
- Jilkminggan Sport and Rec Hall to access WIFI to access eresources
- \$100k from Culture and Tourism to upgrade access to the Library and Museum and extend space.
- Maintain Level 2 part time position and add one FT Regional Coordinator, level 6 to support all regional libraries; maintain compliance and reporting; capacity build and upskill staff; planning and implementation of information and local story content.
- Mobile service to Larrimah and Daly Waters

#### Ngukurr

- Maintain Level 2/20hrs/week position
- Collocate with the Media Unit, Sound studio and utilise Vic Hwy Transportable Offices to establish a library
- Currently the furniture and collection is either at the Aged Care Centre or in storage
- Support bilingual collection
- Informal generational learning

#### Numbulwar

- Co-locate with Media Unit – provide functional space in new office upgrade.
- New 20hr/week Level Officer
- New Library to be set up from scratch

Minyerri

- Unknown - Need to discuss with LA

Robinson River

- Unknown - Need to discuss with Mungoorbada

Develop the Big Rivers Region Library Working Group to support and enhance regional remote service provision through a shared services arrangement.

### **FINANCIAL CONSIDERATIONS**

Current service delivery model goes from annual funding to a 5 year funding agreement commencing July 2018.

**58/2017 RESOLVED (Eileen Lawrence/Rachael Kendino)**

- (a) **That the Manyallaluk Local Authority receive and note the Changes to Public Library Services Report**

### **12.3 NEW POWER METERS IN COMMUNITY**

Alex Bowen from ARDS Aboriginal Corporation presented on behalf of Power and Water Corporation (P&WC) regarding the new power meters that will be installed in Manyallaluk and all other communities. He also showed a picture of the new meter.

- New meters will be installed in a few weeks.
- New meters will be card less and require residents to purchase credit either from Shops, P&WC in Katherine or telephone which will be automatically credited to their meters via Lot number. Basic card can be used.
- If credit runs out then power will still be available, particularly if meter runs out at night or over the weekend and allows time for people to purchase more credit. However the meter will go into debt amount owing if credit runs out.
- There is money budgeted for someone from the community to assist P&WC during the installation process and accompany them when going to the residents' houses. CDP offered to assist.

**59/2017 RESOLVED (Judy MacFarlane/Eileen Lawrence)**

- (a) **That the Manyallaluk Local Authority receive and note the presentation on the New Power Meters in Community from Power and Water Corporation.**

### **12.4 MANYALLALUK HOUSING REFERENCE GROUP**

The Department of Housing and Community Development would like to know if the Manyallaluk Local Authority would like to continue to be the HRG representing the Manyallaluk Community.

**60/2017 RESOLVED (Rachael Kendino/Eileen Lawrence)**

- (a) **That the Manyallaluk Local Authority to continue to be the Housing Reference Group (HRG) representative for the Manyallaluk Community.**

### **12.5 REMOTE HOUSING PROGRAM AND NEW HOUSING.**

Jenny Henwood from Department of Housing and Community Development presented regarding what the NT Government is proposing over the next 10 years for the Remote



Housing Program. A hand out (MagiQ Id: 724947) in relation to the Program was also provided to all LA Members present. The Program includes four components:

- HOMEBUILD NT - \$500 million over 10 years for the construction of new public housing.
- REPAIRS AND MAINTENANCE - \$200 million over 10 years for repairs and maintenance.
- GOVERNMENT EMPLOYEE HOUSING - \$200 million over 10 years to expand Government Employee Housing to include locally recruited NT Government employees in remote areas.
- ROOM TO BREATHE - \$200 million over 10 years to increase living space in existing homes.

**Key messages:**

- Community engagement and decision making.
- Local employment and training.
- Focus on Aboriginal Business Enterprises being ready for work over the life of the program.

**New Housing in Manyallaluk:**

There were various discussions regarding the available Lots in the community for new housing with the use of a handout plan (MagiQ ID: 724948) of the Lots.

Lot 27 is currently available for two new builds under the Homebuild NT Program. With the use of handouts the LA Members present approved (subject to a Quorum to confirm at next LA Meeting as part of the Minutes) to the following:

- 1 x 3 bedroom duplex (2 Units) on Lot 27, brick, with green external colour.
- Housing will action this request and plan for a 3 bedroom duplex on Lot 27.

**Please note:** NTG Housing hand out and presented a two bedroom duplex overlay on Lot 27, however it was agreed by the LA members that a 1 x 3 bedroom duplex was preferred on Lot 27 (2 Units).

- Jenny to follow up regarding Room to Breath Program and getting the veranda enclosed for Lot 26.
- Lot 26 smelly septic and broken concrete septic lid slab – Jenny going to have a look after this meeting.
- Donna Warland will get a plumber to come around to all houses to check drains and plumbing before the wet season.
- Lot 3 big tree roots is a concern.

**61/2017 RESOLVED (Ben Kleing/Eileen Lawrence)**

- (a) That the Manyallaluk Local Authority receive and note the presentation from the Department of Housing and Community Development on the Remote Housing Program and New Housing.**
- (b) That the Manyallaluk Local Authority approve a 1 x 3 bedroom duplex (2 Units) on Lot 27, brick, with green external colour, subject to a Quorum to confirm at next Local Authority Meeting and be included in the Minutes.**

**CLOSE OF MEETING**

The meeting terminated at 4:55 pm.

THIS PAGE AND THE PRECEEDING 7 PAGES ARE THE MINUTES OF THE Manyallaluk Local Authority Meeting HELD ON Monday, 6 November 2017 AND CONFIRMED .

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Chairperson