



Minyerrri
First Quarter Expenditure Report

Expenditure by Activity				
	1st Quarter Actual	Current Quarter 1st Quarter Budget	Variance 1st Quarter	Annual Budget
Corporate Governance				
106 - General Council Opera	85,402	91,412	6,010	365,650
132 - Local Authority	534	855	321	3,420
138 - Local Authority Project	0	17,010	17,010	68,040
				budgetted yet not spend on other contract expenses
Total Expenditure - Corporat	85,936	109,277	23,341	437,110
Commercial Serv.				
220 - Territory Housing Repa	2,458	1,825	-633	7,300
221 - Territory Housing Tena	0	275	275	1,100
314 - Service Fee - CDP	0	0	0	0
				Over spent on travel allowance expenses.
Total Expenditure - Commer	2,458	2,100	-358	8,400
Council & Comm. Serv				
401 - Night Patrol	14,779	52,289	37,509	209,154
				Under spend on employees expenses
Total Expenditure - Council &	14,779	52,289	37,509	209,154
Total Expenditure	103,173	163,666	60,493	654,664

GENERAL BUSINESS

ITEM NUMBER	11.4
TITLE	Governance Report - Reviewed Policies
REFERENCE	724470
AUTHOR	Chantal Binding, Local Authority Support Coordinator

RECOMMENDATION

(a) That the Hodgson Downs Local Authority receive and note the following reviewed policies:

1. **GOV014 - Good Governance Policy (previously ADM014)**
2. **GOV15 - Legislative and Regulatory Compliance Policy (previously ADM015)**
3. **ASS001 - Fleet Procurement and Allocation Policy**
4. **CL005 - Council Meeting Procedure Policy**
5. **CL006 - Elected Council Member Allowance Policy,**
6. **GOV004 - Cultural Business Policy (previously ADM004)**
7. **GOV009 - Vehicle Use Policy (previously ADM009)**
8. **LA001 - Local Authority Policy**
9. **WS002 - Smoke Free Policy**
10. **WS003 - Work Health and Safety Policy**
11. **WS005 - PPE Policy**
12. **WS006 - Firearm and Tranquiliser Policy**
13. **GOV001 – Policy Framework (previously ADM001)**
14. **GOV005 – Communication Policy (previously ADM005)**
15. **GOV012 – Organisational Delegations Manual (previously ADM012)**
16. **HR003 – Employee Discipline Policy**
17. **HR005 – Confidentiality Policy**
18. **HR008 – Off-site Workers Policy**
19. **HR009 – Volunteer Policy**
20. **HR010 – Visa Policy**
21. **HR011 – Leave Policy**
22. **HR015 – Uniform Policy**
23. **HR023 – Criminal History Check Policy**
24. **WS004 – Pool Policy**
25. **WS008 – Evacuation Policy**

(b) That the Hodgson Downs Local Authority receive and note the following reviewed Policies:

1. **CL001 – Members’ Code of Conduct**
2. **CL003 – Elected Member and Employee Gift Policy**
3. **CL007 – Caretaker Policy**
4. **CL009 – Elected Member Development and Support Policy**
5. **GOV008 – Travel Policy for Councillors and Employees**
6. **HR004 – Recruitment and Selection Policy**
7. **HR006 – Working With Children Policy**

BACKGROUND

These reviewed policies were approved at the Finance Committee Meeting on 23rd August 2017. Handout of policies available at this LA meeting.

1. **GOV014 Good Governance Policy (previously ADM014)**
Updated to reflect current organisational situation, minor administrative changes.
2. **GOV15 Legislative and Regulatory Compliance Policy (previously ADM015)**
Complete overhaul to reflect applicable law and legislative compliance principles.

- 3. ASS001 Fleet Procurement and Allocation Policy**
Updated to reflect current organisational situation, minor administrative changes.
- 4. CL005 Council Meeting Procedure Policy**
Updated to reflect current organisational situation, minor administrative changes.
- 5. CL006 Elected Council Member Allowance Policy,**
Updated to reflect current organisational situation, minor administrative changes.
- 6. GOV004 Cultural Business Policy (previously ADM004)**
Updated to reflect current organisational situation, minor administrative changes.
- 7. GOV009 Vehicle Use Policy (previously ADM009)**
Updated to reflect current organisational situation, applicable law, and, minor administrative changes (also re-amended & approved at OCM 14/09/17).
- 8. LA001 Local Authority Policy**
Updated to reflect current organisational situation, applicable law, and, minor administrative changes.
- 9. WS002 Smoke Free Policy**
Updated to reflect current organisational situation, applicable law, and, minor administrative changes.
- 10. WS003 Work Health and Safety Policy**
Updated to reflect current organisational situation, applicable law, and, minor administrative changes.
- 11. WS005 PPE Policy**
Updated to reflect current policy template, organisational situation, applicable law, and, minor administrative changes.
- 12. WS006 Firearm and Tranquiliser Policy**
Complete overhaul to reflect applicable law and organisational situation
- 13. GOV001 – Policy Framework (previously ADM001)**
Updated to reflect current organisational situation, minor administrative changes.
- 14. GOV005 – Communication Policy (previously ADM005)**
Updated to reflect current organisational situation, minor administrative and legislative changes.
- 15. GOV012 – Organisational Delegations Manual (previously ADM012)**
Updated to reflect current organisational situation, minor administrative and legislative changes.
- 16. HR003 – Employee Discipline Policy**
Updated to reflect current organisational situation, minor administrative and legislative changes.
- 17. HR005 – Confidentiality Policy**
Updated to reflect current organisational situation, minor administrative and legislative changes, accommodation for IPPs (NT) and APPs (Cth).
- 18. HR008 – Off-site Workers Policy**
Updated to reflect current organisational situation, minor administrative and legislative changes.

19. HR009 – Volunteer Policy

Updated to reflect current organisational situation, minor administrative and legislative changes.

20. HR010 – Visa Policy

Complete overhaul to reflect current situation and applicable law, removed visa definitions over which RGRC has no control.

21. HR011 – Leave Policy

Updated to reflect current organisational situation, minor administrative and legislative changes.

22. HR015 – Uniform Policy

Updated to reflect current organisational situation, minor administrative and legislative changes.

23. HR023 – Criminal History Check Policy

Complete overhaul to correctly reflect applicable law and principles.

24. WS004 – Pool Policy

Updated to reflect current organisational situation, minor administrative and legislative changes, rearranged into current policy template.

25. WS008 – Evacuation Policy

Updated to reflect current organisational situation, minor administrative and legislative changes.

These reviewed policies was amended and approved by Council on the 25th October 2017:

1. CL001 – Members’ Code of Conduct

Minor revisions – expansion of definitions and legislative provisions. More clearly outlines public interest, impartiality, and conflict of interest obligations. Expands on Member – Staff relationship and interaction and applicable Chain of Command.

2. CL003 – Elected Member and Employee Gift Policy

Minor revisions – expansion of definitions and legislative provisions

3. CL007 – Caretaker Policy

Minor revisions – expansion of definitions and legislative provisions

4. CL009 – Elected Member Development and Support Policy

Minor revisions – expansion of definitions and legislative provisions

5. GOV008 – Travel Policy for Councillors and Employees

Minor revisions – expansion of definitions and legislative provisions

6. HR004 – Recruitment and Selection Policy

Minor revisions – expansion of definitions and legislative provisions

7. HR006 – Working With Children Policy

Minor revisions – expansion of definitions and legislative provisions.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

GENERAL BUSINESS



ITEM NUMBER 11.5
TITLE Governance Report - Complaints Register
REFERENCE 724477
AUTHOR Chantal Binding, Local Authority Support Coordinator

RECOMMENDATION

- (a) **That the Hodgson Downs Local Authority receive and note the Complaints Register.**

BACKGROUND

There are no outstanding Registered Complaints

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

GENERAL BUSINESS



ITEM NUMBER 11.6
TITLE Hodgson Downs Local Authority Project
 Expenditure Update
REFERENCE **724678**
AUTHOR Jasjit Rai, Finance Accountant

RECOMMENDATION

(a) That the Hodgson Downs Local Authority receive and note the report on the Local Authority Project funding for First Quarter of 2017-18.

BACKGROUND

Since 2014, the Hodgson Downs Local Authority has received a total of \$ 204,120 in Local Authority Project Funding from the Department of Housing and community Development.

Please find attached a summary and status of the projects that the Local Authority has allocated funds to and the amount of funds that is yet to be allocated to projects.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

1 2135_001.pdf

Minyerri Local Authority Project Funding - as at 30th September 2017

Funding received from	Income
2014-15	\$ 68,040.00
2015-16	\$ 68,040.00
2016-17	\$ 68,040.00
Total funding received	\$ 204,120.00

Projects funding has be	Prjct Budget	Tot Prjct Cost	Prjct Variance	Project Status
Local Roads Upgrade	\$ 204,120.00	\$ 176,093.68	\$	In Progress
Total project budgets	\$ 204,120.00	\$ 176,093.68		

Funding that needs to be allocated to projects	
Total Funding Received	\$ 204,120.00
Total project budgets under 'Project Variance'	\$ 204,120.00
Total funding that needs to be allocated to	\$ -

GENERAL BUSINESS



ITEM NUMBER 11.7
TITLE Roper Gulf Regional Council 2018 Meeting Calendar
REFERENCE 717510
AUTHOR Chantal Binding, Local Authority Support Coordinator

RECOMMENDATION

- (a) **That the Hodgson Downs Local Authority receive and note the Roper Gulf Regional Council 2018 Meeting Calendar.**

BACKGROUND

Council at the OCM on 25th October 2017 approved the Roper Gulf Regional Council 2018 Meeting Calendar, which includes all Local Authorities and Community Meetings.

An A3 colour calendar will be provided to each LA Member.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 2018 Meeting Calendar COUNCIL.pdf

Hooper
Hooper-Guth Regional Council Meeting Calendar 2018

	October	November	December	January	February	March	April	May	June	July	August	September	October	November	December
Saturday															
Sunday															
Monday	1 New Year's Holiday														
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OTHER BUSINESS



ITEM NUMBER	12.1
TITLE	Remote Funding for Aboriginal Entrepreneurs
REFERENCE	717239
AUTHOR	Chantal Binding, Local Authority Support Coordinator

RECOMMENDATION

- (a) **That the Hodgson Downs Local Authority receive and note the Information on Remote Funding for Aboriginal Entrepreneurs.**

BACKGROUND

Please see attached information on the First round of Funding that has been allocated to the Remote Aboriginal Development Fund.

Please Note: You cannot apply for a grant as an individual or as an Australian, state or territory government agency unless you are a Northern Territory land council.

Local government authorities, education institutions, hospitals and the Regional Development Australia Committee can not apply for the Economic Development grants program.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Remote Aboriginal Funding.pdf

Selena Uibo

Member for Arnhem



Media Release

\$2 Million Remote Fund for Aboriginal Entrepreneurs

15 September 2017

The Territory Labor Government will provide \$2 million to help remote communities drive economic development, creating jobs and business opportunities, Member for Arnhem Selena Uibo announced today.

The new funding program – which will be open for application twice a year - has been allocated to the Remote Aboriginal Development Fund and will be available via two programs totalling \$1 million each.

It will deliver to more communities than the previous CLP Government's Community Champion program did, providing a fairer process for all communities to apply for funding, with emphasis on Local Decision Making.

These programs are:

- The Remote Aboriginal Economic Development grants program; and
- The Remote Aboriginal Development Fund; Governance and Capacity building grants program.

"The Territory Labor Government is supporting Aboriginal economic development and capacity building, because this is what will help create jobs for Territorians in our remote areas," Ms Uibo said.

"Supporting Aboriginal economic development and partnerships with Aboriginal people is an integral part of shaping the economic future of the Territory.

"This funding forms part of the NT Government's Local Decision Making policy which will enhance community input into decision making related to service delivery.

"Feedback from across the Northern Territory indicated that many communities felt excluded from the previous Government's Community Champion Program and that a few communities were progressed at the demise of others.

"The Aboriginal Development Fund delivers for all communities not just some."

The new programs will provide remote communities with benefits such as assistance to improve structures and skills of boards; operational-focused training such as project management; HR and procurement assistance and capacity building, including civic and cultural pride.

The funds will be available to regional and remote organisations outside the greater Darwin, Nhulunbuy, Katherine, Tennant Creek and Alice Springs areas, and will open twice a year.

The first round opened on Monday and will be available until the end of October and people can apply at: <https://nt.gov.au/industry/start-run-and-grow-a-business/remote-aboriginal-development-fund>

Media Contact: Ryan Neve 0488 018 438

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OTHER BUSINESS



ITEM NUMBER 12.2
TITLE Update of the Solar Setup Program
REFERENCE 717264
AUTHOR Chantal Binding, Local Authority Support Coordinator

RECOMMENDATION

- (a) That the Hodgson Downs Local Authority receive and note the verbal report on the Solar Setup Program

BACKGROUND

Solar Setup will provide an update to the Local Authority on the progress of the program and discuss the community engagement for the program.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS: