



MINUTES OF THE FINANCE COMMITTEE MEETING OF THE ROPER GULF
REGIONAL COUNCIL
HELD AT 29 CRAWFORD STREET KATHERINE
ON THURSDAY, 16 NOVEMBER 2017 AT 8:30AM

1.PRESENT/STAFF/GUESTS

1.1 Elected Members

- Mayor Judy MacFarlane
- Deputy Mayor Helen Lee
- Councillor Samuel Evans
- Councillor Owen Turner
- Geoff Bishop, Independent Member

1.2 Staff

- Michael Berto, CEO
- Greg Arnott, Director Corporate Governance
- Sharon Hillen, Director Council and Community Services
- Marc Gardner, Director Commercial Services
- Janelle Iszlaub, Manager of Community Development Program
- Amanda Haigh, Manager Governance and Corporate Planning
- Lokesh Anand, Finance Manager
- Jasjit Rai, Financial Accountant
- Munish Singla, Management Accountant
- Amy Bretherton, Governance Officer (Minute Taker)

1.3 Guests

Nil

2.MEETING OPENED

Meeting opened at 8:46 am.

3.WELCOME TO COUNTRY

Mayor Judy MacFarlane welcomed Members and Staff to the Meeting and the Roper Gulf Regional Council pledge was read.

4.APOLOGIES AND LEAVE OF ABSENCE

Nil

5. CALL FOR ITEMS OF GENERAL BUSINESS

1. Grants Signing of Agreements
2. Late Correspondence - Building Better Regions Fund (BBRF) Round One Infrastructure Projects (IP) Stream - Borroloola Government Business Hub Development- BBRF56524
3. Seeking Nomination - Council Input to the 10 year Infrastructure Plan - 2017-18 Annual Review
4. 2017-2018 Homelands Allowance Round 3 Funding Agreement

6. QUESTIONS FROM THE PUBLIC

Nil

7. DISCLOSURES OF INTEREST

There were no declarations of interest at this Finance Committee Meeting.

8. CONFIRMATION OF PREVIOUS FINANCE COMMITTEE MEETING MINUTES

8.1 CONFIRMATION OF PREVIOUS MINUTES

59/2017 RESOLVED (Geoff Bishop/Judy MacFarlane) Carried

- (a) That the Finance Committee receive and note the minutes as a true and accurate record of the Finance Committee Meeting held Wednesday 23rd August 2017.

9. BUSINESS ARISING FROM PREVIOUS MINUTES

9.1 ACTION LIST

60/2017 RESOLVED (Geoff Bishop/Helen Lee) Carried

- (a) That the Finance Committee receive and note the Action List.

10. INCOMING CORRESPONDENCE

Nil

11. OUTGOING CORRESPONDENCE

Nil

12. EXECUTIVE DIRECTORATE REPORTS

Nil

13. CORPORATE GOVERNANCE DIRECTORATE REPORTS

13.1 REQUEST TO WAIVER FEE - ROPER RIVER LANDCARE GROUP

61/2017 RESOLVED (Samuel Evans/Helen Lee) Carried

- (a) That the Finance Committee approve the waiver of fee for the hire of the Mataranka Community Hall on 10th November 2017.

13.2 BIG RIVERS REGION WASTE MANAGEMENT WORKING GROUP MINUTES 12 OCTOBER 2017

62/2017 RESOLVED (Geoff Bishop/Owen Turner) Carried

- (a) That the Finance Committee receive and note the minutes for the Big Rivers Region Waste Management Working Group for the 12 October 2017.

13.3 AUDIT COMMITTEE DATE CHANGE

63/2017 RESOLVED (Helen Lee/Geoff Bishop)

Carried

- (a) That the Finance Committee approve the change of date for the Audit Committee meeting scheduled for the 3rd November to the 6th December 2017.

13.4 FINANCE - RGRC FINANCIAL REPORT AS AT 31 OCTOBER 2017

64/2017 RESOLVED (Geoff Bishop/Owen Turner)

Carried

- (a) That the Finance Committee receive and note the financial Reports as at 31st October 2017.

13.6 FINANCE - AUDITED GENERAL PURPOSE FINANCIAL STATEMENT 2016-17

65/2017 RESOLVED (Geoff Bishop/Samuel Evans)

Carried

- (a) That the Finance Committee receive and note the 2016-17 Audited General Purpose Financial Statements.

Morning Tea Break 9.53am

Meeting Resume: 10.28am

13.5 FINANCE - BUDGET REVISION FIRST QUARTER 2017-18

66/2017 RESOLVED (Geoff Bishop/Owen Turner)

Carried

- (a) That the Finance Committee adopts the First Quarter Amended Budget for 2017-18.

13.7 2017 AWARDS PRESENTATION NIGHT

67/2017 RESOLVED (Samuel Evans/Owen Turner)

Carried

- (a) That the Finance Committee approve a budget of \$50.00 per staff member and venue hire for the 2017 Awards Presentation Night in each location.

14.COUNCIL & COMMUNITY SERVICES DIRECTORATE REPORT

Nil

15.COMMERCIAL SERVICES DIRECTORATE REPORTS

Nil

16.GENERAL BUSINESS

16.1 GRANTS SIGNING OF AGREEMENTS

a) Community Benefit Fund

The grant provides funding of \$146,841 (GST Exclusive) to upgrade of the Ngukurr playground located at Pool Park situated in the Ngukurr Sport and Recreation Precinct. Quotes obtained for the projected totalled \$225,909 at the time of submission. The project will deliver:

- Install softball in area of 200 square metres
- Install shade structure

- Playground Inspector Training for Council staff

b) McArthur River Mine Community Benefit Trust

The grant provides funding of \$1,650,000 (GST Inclusive) for significant upgrades to the Borroloola Basketball Courts.

c) Northern Territory Government- Sport And Recreation

Council is currently waiting on grant approval of \$400,000 to contribute to the Project.

FINANCIAL CONSIDERATIONS

In the grant application Council offered to co-contribute 35% of the total project cost. This was increased from 15% in a previous CBF grant application so as to increase the value for money delivered by Council to the NTG and the prospect of winning the grant. It is therefore recommended that Council approves, in its 2017-18 Budget, a co-contribution of \$79,068 (GST Exclusive) for the Project.

68/2017 RESOLVED (Helen Lee/Samuel Evans)

Carried

- (a) That the Finance Committee accept on behalf of Council the funding offer of \$146,841 from the NTG, provided under the Community Benefit Fund, for upgrades to Ngukurr Playground, by signing, dating and affixing the Common Seal to two copies of each agreement.
- (b) That the Finance Committee approves, in the 2017-18 Budget, a co-contribution of \$79,068 (GST Exclusive) for the Ngukurr Playground Project.
- (c) That the Finance Committee accept on behalf of Council the Community Benefit funding offer of \$1,650,000 from the McArthur River Mine Trust, for upgrades to the Borroloola Basketball Courts, by signing and dating two copies of each agreement.

16.2 LATE CORRESPONDENCE - BUILDING BETTER REGIONS FUND (BBRF) ROUND ONE INFRASTRUCTURE PROJECTS (IP) STREAM - BORROLOOLA GOVERNMENT BUSINESS HUB DEVELOPMENT- BBRF56524

Received on 4/8/2017 info expert : 703 180

BUILDING BETTER REGIONS FUND (BBRF) ROUND ONE INFRASTRUCTURE PROJECTS (IP) STREAM - BORROLOOLA GOVERNMENT BUSINESS HUB DEVELOPMENT - BBRF56524

I am pleased to confirm that the Government has approved funding of up to \$978,714 (GST exclusive) to the Roper Gulf Regional Council for the Borroloola Government Business Hub Development project under the Building Better Regions Fund (BBRF) Round One. The Government is committed to supporting local communities to prosper and grow. Local infrastructure projects like the Borroloola Government Business Hub Development are critical to boost economic growth and improve local amenities and facilities.

Whilst this letter confirms the Government's commitment to your project I recommend that you do not enter into financial commitments or begin any construction work on the project until a Grant Agreement has been signed with the Government. A Project Officer will contact you shortly to discuss the next steps, including undertaking any final due diligence and preparing a Grant Agreement. Should you arrange a project launch, sod-turn or an event at any stage, please email BBRFEvents@industry.gov.au to arrange a suitable date.

Please provide notice of your event and three possible dates at least eight weeks prior to the earliest date, so I can do my best to make arrangements to attend your event. If I am unavailable, I will organise a representative to attend on behalf of the Federal Government and my Department will liaise directly with you.

I wish you every success and look forward to seeing the project completed.

Yours sincerely

FIONA NASH

69/2017 RESOLVED (Samuel Evans/Helen Lee)

Carried

- (a) **That the Finance Committee receive and note the Late Correspondence from Building Better Regions Fund Round One Infrastructure Projects Stream.**

16.3 SEEKING NOMINATION - COUNCIL INPUT TO THE 10 YEAR INFRASTRUCTURE PLAN - 2017-18 ANNUAL REVIEW

Received on 25/10/2017 Magiq ID: 717413
www.nt.gov.au
DEPARTMENT OF
INFRASTRUCTURE, PLANNING
AND LOGISTICS

Dear Mr Berto

RE: Seeking Nomination - Council input to the 10 Year Infrastructure Plan – 2017-18 Annual Review

The Department of Infrastructure, Planning and Logistics (DIPL), with support from the Department of Treasury and Finance, is leading the annual review of the Northern Territory's 10 Year Infrastructure Plan (the Plan).

Last year, the Plan, was developed in combination with the Economic Development Framework and the Infrastructure Strategy. The Northern Territory Government has committed to undertaking an annual review of the Plan in consultation with Government agencies, municipal and regional councils, and private sectors. We thank the Roper Gulf Regional Council for its contribution to the successful release of the Plan.

The Plan provides a point-in-time snapshot of prospective Northern Territory infrastructure projects across public and private sectors across regional and remote Northern Territory. The Plan includes detailed statistics from each of the identified Sectors, the Northern Territory Project Delivery Framework and a list of consultation ideas collated from the Economic Summit process. The published Plan can be viewed at the following web site:
<https://dipl.nt.gov.au/publications/10-yearinfrastructure-plan>.

The review of the Plan, which has now commenced, will also inform the development and assessment of a Pipeline of Northern Territory Projects (the Pipeline) to enable the planning, sequencing and delivery of projects; particularly in remote communities. The Pipeline is intended to provide a quantum and flow of work to sustain local industries and employment within Aboriginal communities and surrounding areas. With this in mind, smaller projects in remote communities should be considered for inclusion in the Pipeline.

The 2018-27 Plan process includes review and contribution to the Plan, coordination and integration with Northern Territory Government Budget and incorporation of any changes from the annual review of the Economic Framework action items.

We are now seeking your nominated representative to work with the DIPL project team ensuring the Plan captures all Northern Territory infrastructure requirements for the next 10 years.
www.nt.gov.au

Your nominated representative will assist in providing the Roper Gulf Regional Council related information for:

- The Plan (review, update and include additional projects, where relevant); and
- The Pipeline (enable the planning, sequencing and delivery of smaller works within regional and remote communities to sustain local industries and Aboriginal employment).

The DIPL project team will meet with your nominee to discuss the review process and distribute information based on last year's Plan for review and update.

Please provide your Roper Gulf Regional Council representative nomination to Ms Wendy York, Director Infrastructure Delivery Support, via email: wendy.york@nt.gov.au by Friday 10 November 2017. If you, or your representative, have any queries you are invited to contact Ms York directly on

8946 5014.

We look forward to working with the Roper Gulf Regional Council on this important project.

Yours sincerely,
Andrew Kirkman
Chief Executive
23 October 2017

70/2017 **RESOLVED** (Owen Turner/Helen Lee)

Carried

- (a) **That the Finance Committee receive and note the Late Correspondence for the Northern Territory Government 10 Year Infrastructure Plan.**
- (b) **That the Finance Committee approve Greg Arnott ,on behalf of Council, to be the nominated representative on the Department Of Infrastructure, Planning And Logistics Project Team for the Northern Territory Government 10 Year Infrastructure Plan.**

16.4 2017-2018 HOMELANDS ALLOWANCE ROUND 3 FUNDING AGREEMENT

Received on 10/11/2017 Magiq ID:

Dear Mr Berto

2017-18 Homelands Extra Allowance Funding Agreement

The Department of Housing and Community Development is pleased to offer your organisation Round 3 funding under the 2017-18 Homelands Extra Allowance (HEA) program, totalling \$26 400 (GST inclusive), for 4 eligible applicants listed in Schedule 2 of the attached funding agreement.

Grants under this program are to improve and upgrade dwellings in homelands. An allocation of \$6 600.00 (GST inclusive) is available for this funding round only, for each eligible dwelling.

The cost of works cannot exceed the amount of funds available per eligible dwelling. You are encouraged to read and understand this funding agreement prior to signing. If you have any doubts about the meaning of the terms and conditions of the funding agreement, you are advised to consult professional legal advice.

Your attention is drawn to the following key points contained within this funding agreement:

- This agreement is for a 12 month period
 - Funding under this program is dedicated to individual residents/ homelands and shall not be cross utilised to other residents/ homelands or other operational areas except as formally agreed
 - Funding under this program is not to be used for salaries/wages, this grant is purely to improve and upgrade dwellings in homelands
 - No more than 10% of funding from this program is to be used for general administration/ running costs of the organisation that is directly involved with HEA management
 - Funding amounts per homeland will be made publically available
 - You are required to submit a half-yearly financial and performance report on the templates provided by this department, on the dates of 28 January 2018 and 28 July 2018.
 - If you engage a subcontractor to assist with completing a service , please note the Buy Local policy which states you must now buy from a Territory enterprise, unless it can be proven, through a competitive process that there are no suitable Territory enterprises able to supply the item or service. For more information, please visit the Buy Local website: <http://www.buylocal.nt.gov.au/>
- Please complete the Recipient Details at Schedule 1 and confirm your organisation's

bank account details to deposit the Homelands Extra Allowance grant funding.

Financial Institution:

BSB:

Account Number:

For projects that are not completed this financial year, a request, in writing, must be made to the department by 28 July 2018 seeking approval to carry forward funds into 2018-19. The department will consider your request; however, approvals are given on a case-by-case basis.

If you agree and accept this 2017-18 Funding Agreement, please complete, sign and return to the Grants Management Unit at: Grants.DHCD@nt.gov.au by Friday 1 December 2017.

For operational or program queries, please contact the Homelands Program on 1800 031 648 or email Homelands.Program@nt.gov.au

Yours Sincerely

DARREN JOHNSON

Director Homelands Services

10 November 2017

71/2017 RESOLVED (Helen Lee/Samuel Evans)

Carried

- (a) That the Finance Committee accept, on behalf of Council, the funding offer of \$26,400.00 from Round 3 of the Homelands Extra Allowance ,to Improve and Upgrade Dwellings for 4 eligible applicants listed in Schedule 2, by signing, dating and affixing the Common Seal to two copies of each agreement.**

CONFIDENTIAL SESSION

DECISION TO MOVE TO CONFIDENTIAL SESSION

72/2017 RESOLVED (Geoff Bishop/Owen Turner)

Carried

Members of the press and public be excluded from the meeting of the Confidential Session and access to the correspondence and reports relating to the items considered during the course of the Confidential Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

- 17.1 Minutes of Previous Confidential Session Finance Committee Meeting - *The report will be dealt with under Section 65(2) (ci) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information provided to the council on condition that it be keep confidential.***

RESUMPTION OF MEETING

74/2017 RESOLVED (Geoff Bishop/Helen Lee)

That the decisions of Confidential Session be noted as follows:-

17.1 MINUTES OF PREVIOUS CONFIDENTIAL SESSION FINANCE COMMITTEE MEETING

73/2017 RESOLVED (Judy MacFarlane/Geoff Bishop)

Carried

- (a) That the Finance Committee receive and note the minutes of the Confidential Session Finance Committee Meeting held on the 23rd August 2017.

CLOSE OF MEETING

The meeting terminated at 11:35 am.

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Finance Committee HELD ON Thursday, 16 November 2017 AND CONFIRMED 31st January 2018.

Mayor Judy MacFarlane