

MINUTES OF THE JILKMINGGAN LOCAL AUTHORITY MEETING OF THE  
ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE CONFERENCE  
ROOM COUNCIL SERVICE DELIVERY CENTRE, JILKMINGGAN ON TUESDAY,  
1 AUGUST 2017 AT 10:00AM

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**1. PRESENT/STAFF/GUESTS**

**1.1 Elected Members**

Deputy Mayor Judy MacFarlane (Chairperson)

**1.2 Local Authority Members**

Lisa McDonald

Wendy Daylight

Ossie Daylight

Jeffery Joe

**1.3 Staff**

Sharon Hillen – Director of Council and Community Services

Kym Henderson – EA to Director of Council and Community Services

Amanda Haigh – Manager Governance and Corporate Planning

Chantal Binding – Local Authority Support Coordinator (Minute Taker)

Anthony Lynch – Council Services Coordinator Mataranka/Jilkminggan

**1.4 Guests**

Kristy Bennett – Department Housing & Community Development

Josie Lardy - JCAC

**2. MEETING OPENED**

PROVISIONAL Meeting opened at 10.25am

**3. WELCOME TO COUNTRY**

Deputy Mayor Judy MacFarlane welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

**4. APOLOGIES AND LEAVE OF ABSENCE**

**4.1 APOLOGIES AND LEAVE OF ABSENCE**

33/2017 RESOLVED (Ossie Daylight/Lisa McDonald)

(a) That the Jilkminggan Local Authority approve the apologies from Councillor Annabelle Daylight for the Jilkminggan Local Authority meeting 1 August 2017.

## **5. CONFIRMATION OF PREVIOUS MINUTES**

### **5.1 PREVIOUS MINUTES**

#### **RECOMMENDATION**

- (a) That the Jilkminggan Local Authority minutes of the meeting Tuesday 2<sup>nd</sup> May 2017 were held over to the next meeting as this meeting was a Provisional meeting.

## **6. CALL FOR ITEMS OF OTHER BUSINESS**

1. TOWARDS ZERO ROAD SAFETY
2. 2017 NT COUNCIL ELECTION REMOTE VOTING SCHEDULE
3. COMMUNITY DEVELOPMENT PROGRAMME
4. SKINNYFISH REQUESTING FILMING
5. LOCAL AUTHORITY MEETINGS AND TIMES 2018
6. STREET NAMES
7. SPORTS AND REC BUS
8. OUTSTATIONS: MOLE HILL
9. MINISTER - HOUSING IN MULGAN CAMP
10. PLAYGROUND AT MULGAN CAMP
11. REQUEST SOLAR LIGHTS AT MOLE HILL
12. SPEED BUMPS

## **7. DISCLOSURES OF INTEREST**

There were no declarations of interest at this Jilkminggan Local Authority.

## **8. BUSINESS ARISING FROM PREVIOUS MINUTES**

### **8.1 ACTION LIST**

<b>Date</b>	<b>Agenda Item #</b>	<b>Item Description</b>	<b>Responsible Person</b>	<b>Status</b>	<b>Status Comments - Completion Date</b>
02.05.17	12.4 CDP PICK UP ALL THE OLD FENCES WIRE AROUND HOUSES AND RIVER BANK	Cr Baker to see how much wire is at Elsey Station.		Ongoing	07.07.17 Nathan said that wire mostly rusted; Not Viable. CDP can't work for commercial business without a host agreement - refer back to Station landholder & GEC. <b>01.08.17 Sharon to email NLC to find out who is responsible. Ex station horses approx. 18. LA funding to muster horses &amp; move, also grids needed. Use local lads to muster &amp; take away horses. Ossie talk to Hoares for quote to muster all horses.</b>
02.05.17	12.6 RENAL TRAINING IN DARWIN AND MACHINE AND DEMOUNTABL	CEO to write a letter to Sunrise with concerns of dialysis in	CEO	Completed	07.07.17 CEO talked to CEO of Sunrise. Already in hand with Sunrise Health across region.

	E IN COMMUNITY	Jilkminggan and Mataranka for consideration for one to be located in Mataranka			
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**34/2017 RESOLVED (Ossie Daylight/Wendy Daylight)**

- (a) That the Jilkminggan Local Authority receive and note the Action List.

## **9. INCOMING CORRESPONDENCE**

NIL

## **OUTGOING CORRESPONDENCE**

### **10.1 OUTGOING CORROSPONDENCE**

**35/2017 RESOLVED (Jeffery Joe/Lisa McDonald)**

- (a) That the Jilkminggan Local Authority accept the Outgoing Correspondence.

## **11. GENERAL BUSINESS**

### **11.1 ELECTED MEMBER REPORT**

Deputy Mayor went to Canberra to attend the NGA with other Councillors and the Mayor. She attended the last Council Meeting at Numbulwar in July. Now in caretaker mode until the elections and that nominations close midday Thursday. Voting dates are in included in a report and the election roll is now closed to register.

**36/2017 RESOLVED (Ossie Daylight/Wendy Daylight)**

- (a) That the Jilkminggan Local Authority receive and note the Elected Member report.

### **11.2 COUNCIL SERVICES REPORT**

**37/2017 RESOLVED (Lisa McDonald/Ossie Daylight)**

- (a) That the Jilkminggan Local Authority receive and note the Council Service report.

### **11.3 COUNCIL FINANCIAL REPORT**

The Council Service Coordinator (CSC) position trial to cover both Mataranka and Jilkminggan is too much so Council have included in the 17-18 budget for a CSC in Jilkminggan which is in the recruitment stage. The CSC position in Jilkminggan will realign services, supervise staff on the ground and live in Sports and Rec house which is getting repaired.

**38/2017 RESOLVED (Ossie Daylight/Wendy Daylight)**

- (a) That the Jilkmिंगgan Local Authority receive and note the Jilkmिंगgan financial report for the fourth quarter of 2016-17.

#### **11.4 GOVERNANCE REPORT - NEW AND REVIEWED POLICIES**

**39/2017 RESOLVED (Lisa McDonald/Jeffery Joe)**

- (a) That the Jilkmिंगgan Local Authority receive and note the following new policies of Council:
1. ADM025 Conflict of Interest – Staff Policy
  2. ADM011 Conflict of Interest – Members Policy
  3. HR035 – Relocation Assistance Policy
  4. CTS002 - Commercial Commitments Policy
- (b) That the Jilkmिंगgan Local Authority receive and note the following reviewed policies of Council:
1. ASS002 – Asset Management Policy
  2. HR014 – Employee Training and Development Policy
  3. ADM001 – Policy Framework
  4. GOV012 - Organisational Delegations Manual (non-financial)

#### **11.5 COMPLAINTS**

**40/2017 RESOLVED (Lisa McDonald/Ossie Daylight)**

- (a) That the Jilkmिंगgan Local Authority receive and note the Complaints report.

#### **11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE**

**41/2017 RESOLVED (Ossie Daylight/Lisa McDonald)**

- (a) That the Jilkmिंगgan Local Authority receive and note the report on the Local Authority Project funding.

*11.15am Josie Lardy (JCAC) attends meeting*

#### **11.7 2018-2021 STRATEGIC PLAN**

**42/2017 RESOLVED (Lisa McDonald/Ossie Daylight)**

- (a) That the Jilkmिंगgan Local Authority receive and note the report on the proposed planning and consultation for the 2018-2021 Council Strategic Plan.

#### **11.8 GRANTS: ROUND 1 2017-18 ROPER GULF REGIONAL COUNCIL COMMUNITY GRANTS PROGRAM**

**43/2017 RESOLVED (Ossie Daylight/Wendy Daylight)**

- (a) That the Jilkmिंगgan Local Authority receive and note commencement of Round 1 of the Council 2017-18 Community Grants Program.

## **11.9 COMMUNITY SERVICES REPORT - COMMUNITY NIGHT PATROL**

**44/2017 RESOLVED (Lisa McDonald/Jeffery Joe)**

- (a) **That the Jilkminggan Local Authority receive and note the Night Patrol Report**

**ACTION:** LA request Night Patrol hours change to Wednesday – Sunday and that Regional Night Patrol Manager to visit & consult with LA members the issues.

**ACTION:** Communications Coordinator to distribute flyer again about the Night Patrol Service (what NP can and can't do).

## **11.10 COMMUNITY SERVICES REPORT - SPORT & RECREATION**

**45/2017 RESOLVED (Lisa McDonald/Wendy Daylight)**

- (a) **That the Jilkminggan Local Authority receive and note the Community Services Report.**

## **12. OTHER BUSINESS**

### **12.1 TOWARDS ZERO ROAD SAFETY**

**46/2017 RESOLVED (Lisa McDonald/Jeffery Joe)**

- (a) **That the Jilkminggan Local Authority receive and note the Towards Zero Road Safety discussion paper.**

### **12.2 2017 NT COUNCIL ELECTION REMOTE VOTING SCHEDULE**

**47/2017 RESOLVED (Wendy Daylight/Ossie Daylight)**

- (a) **That the Jilkminggan Local Authority receive and note the 2017 NT Council Election Remote Voting Dates and Locations.**

### **12.3 COMMUNITY DEVELOPMENT PROGRAMME**

#### **BACKGROUND**

The new financial year means only one year remaining on the current CDP contact. Mataranka and Jilkminggan CDP have had some great training and activities happening:

- First aid training 19-20/7/17
- Ladies painting of the skulls that received media attention and one of these skulls have been donated as prize at the Katherine Show.
- Line marking training

#### **ISSUES/OPTIONS/SWOT**

The site senior has taken extended leave without pay for personal reasons till the end of December 2017, this position is currently being advertised. In the mean time the site is getting support from Katherine and being overseen by Mataranka site senior.

#### **FINANCIAL CONSIDERATIONS**

Jilkminggan has continued to have good attendance and compliance on site. Since February 2017 Mataranka every month has exceeded their monthly income

target

**48/2017 RESOLVED (Lisa McDonald/Ossie Daylight)**

- a) That the Jilkmिंगgan Local Authority receive and note the CDP Report

**12.4 SKINNYFISH REQUESTING FILMING**

Skinnyfish request to do a filming program aimed at 15 – 25 aged youth in the next few weeks which is part of the Alcohol & Drug Management Project. Skinnyfish request some names of youth who are interested in learning how to use ipads to make films, theme 'how to beat grog' and is a competition. Names of interested participants can be given at the Council Office.

**12.5 LOCAL AUTHORITY MEETINGS AND TIMES 2018**

Council are currently in caretaker mode until the election is finalised. New Council first meeting will be on 14<sup>th</sup> September 2017 and a report will be presented recommending the Council accept current Jilkmिंगgan Local Authority members, if not you are able to nominate again.

For the 2018 calendar, scheduling in 6 Jilkmिंगgan LA meetings a year and current day (first Tuesday) and time (10.00am) if that is suitable. There was a consensus from the LA members present for this schedule.

**12.6 STREET NAMES – DEPUTY MAYOR JUDY MACFARLANE**

At the last LA meeting members agreed on street signs and names.

**ACTION:** CSC to follow up with JCAC on street names.

**12.7 SPORTS AND REC BUS – DEPUTY MAYOR JUDY MACFARLANE**

At the moment the school bus is used to take sport teams to competitions. Request Council to look at the possibility of the Council to provide a bus for Sports and Rec. Council already support the program and can't be fully funded.

Look into options of funding or gift through the gambling finds.

**49/2017 RESOLVED (Ossie Daylight/Lisa McDonald)**

- (a) That the Jilkmिंगgan Local Authority request Council to investigate options for sourcing a Bus for Sport and Recreation.

**ACTION:** DCCS investigate opportunities for funding a Sports & Rec bus.

**12.8 OUTSTATIONS: MOLE HILL – DEPUTY MAYOR JUDY MACFARLANE**

Replacement water tank needed at Mole Hill as split. Investigate what is happening with replacement tank at Mole Hill.

**50/2017 RESOLVED (Jeffery Joe/Wendy Daylight)**

- (a) That the Jilkmिंगgan Local Authority request a follow-up with Contracts on the replacement tank for Mole Hill.

**ACTION:** CSC to follow-up from Contracts on the replacement tank for Mole Hill.

**12.9 MINISTER - HOUSING IN MULGAN CAMP – DEPUTY MAYOR JUDY MACFARLANE**

Housing issues in Mulgan Camp with overcrowding and the need for a transient building. Selina Uibo and Minister McCarthy visited Mulgan Camp and are aware of the current issues. Survey on town camps, wait for results before make a discussion. Possibly transient pay for camping, problem now transient and Aged Care.

**12.10 PLAYGROUND AT MULGAN CAMP – DEPUTY MAYOR JUDY MACFARLANE**

LA consider possibility of combining some LA Project funding with Mataranka to put a playground at Mulgan Camp.

**51/2017 RESOLVED (Ossie Daylight/Lisa McDonald)**

- (a) That the Jilkmिंगgan Local Authority support, in principle, combining a portion of 2017-18 Local Authority Project Funding to a playground at Mulgan Camp.**

**ACTION:** LA approach Alcohol Harmonisation Team to put forward to Alcohol Action Initiative Project for playground equipment and solar light at Mulgan Camp.

**12.11 REQUEST SOLAR LIGHTS AT MOLE HILL – OSSIE DAYLIGHT**

**52/2017 RESOLVED (Jeffery Joe/Ossie Daylight)**

- (a) That the Jilkmिंगgan Local Authority request the Outstation Program to source funds to install 2 solar lights at Mole Hill.**

**ACTION:** LA request Outstations Program source funds to install 2 solar lights at Mole Hill.

**12.12 SPEED BUMPS – OSSIE DAYLIGHT**

Speed bumps requested to be replaced higher speed bumps. On CSC Work Program.

**CLOSE OF MEETING**

The meeting terminated at 13:06 pm.

THIS PAGE AND THE PRECEEDING 6 PAGES ARE THE MINUTES OF THE Jilkmिंगgan Local Authority Meeting HELD ON Tuesday, 1 August 2017 AND CONFIRMED Tuesday, 7 November 2017.

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Chairperson