

MINUTES OF THE BESWICK PROVISIONAL LOCAL AUTHORITY MEETING OF  
THE ROPER GULF REGIONAL COUNCIL HELD AT THE CONFERENCE ROOM  
COUNCIL SERVICE DELIVERY CENTRE, BESWICK  
ON MONDAY 14 AUGUST 2017 AT 10:00AM

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## **1. PRESENT/STAFF/GUESTS**

### **1.1 Elected Members**

Councillor Selina Ashley

### **1.2 Local Authority Members**

Deanna Kennedy – Chair Person

Raelene Bulumbara

Lorraine Bennett

Trephina Bush

### **1.3 Staff**

Amanda Haigh - Manager Governance and Corporate Planning

Chantal Binding - LA Support Coordinator

Rodwynne King - Beswick SASO (Minute Taker)

### **1.4 Guests**

Steven Kubasiewicz - Department Housing & Community Development

Kallum Peckham-McKenzie – Department Housing & Community Development

Moira McCreesh – Department of Health (Alcohol Management)

## **2. MEETING OPENED**

Provisional Meeting opened at 10.25 am

## **3. WELCOME TO COUNTRY**

Chairperson Deanna Kennedy welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council pledge was read.

## **4. APOLOGIES AND LEAVE OF ABSENCE**

### **4.1 APOLOGIES AND LEAVE OF ABSENCE**

**41/2017 RESOLVED (Selina Ashley/Raelene Bulumbara)**

- (a) That the Beswick Local Authority accept apologies from Councillor Anne-Marie Lee, Councillor John Dalywater, Savonne Scrubby and Kathleen Lane for Beswick Local Authority meeting held on 14<sup>th</sup> August 2017.

## 5. CONFIRMATION OF PREVIOUS MINUTES

### 5.1 PREVIOUS MINUTES

The Beswick Local Authority Meetings held on Monday 30<sup>th</sup> January 2017 (Provisional) and Monday 8<sup>th</sup> May 2017 (Provisional) will be held over to the next meeting as this meeting is a Provisional meeting.

## 6. CALL FOR ITEMS OF OTHER BUSINESS

1. 2017 NT COUNCIL ELECTION REMOTE VOTING SCHEDULE
2. LAND USE PLANNING – DHCD
3. TOWARDS ZERO ROAD SAFETY
4. ALCOHOL MANAGEMENT PROGRAM
5. COUNCIL SERVICES REPORT

## 7. DISCLOSURES OF INTEREST

There were no declarations of interest at this Beswick Local Authority Meeting.

## 8. BUSINESS ARISING FROM PREVIOUS MINUTES

### 8.1 ACTION LIST

42/2017 RESOLVED (Raelene Bulumbara/Trephina Bush)

- (a) That the Beswick Local Authority receive and note the Action List at the meeting on 14<sup>th</sup> August 2017.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
16.11.15		Follow up and present Speed Hump pricing and options at next meeting	Area Manager	Complete	23.08.16: new quotes to be presented to LA. 07.07.17 Will be installed by next LA Meeting and part of Operational Plan. <b>14.08.17 Speed humps are too high for some cars. This information will be passed on.</b>
23.08.16		Headstone Frames & Revitalizing Cemetery	Area Manager	Complete	21/11/16 Ongoing CDP Project 30/01/17 Ongoing CDP Project 08.05.17 Ongoing CDP Project. 07.07.17. Part of ongoing operations.
23.08.16	7.2 Area Managers Report	1. Area Manager to follow up on Street Signs ordered for Beswick 2. AM to follow up on Headstone Frames for CDP to revitalize Cemetery. 3. Follow up and repair dangerous road verges	Area Manager	Complete	30.01.2017 Quotes for Bollards sourced and presented to Local Authority. 07.07.17 Completed

		4. Area Manager to bring quotes for Bollards back to the next LA Meeting for consideration			
23.08.16	7.4 Governance Update - Local Authority Project Funding Update	1. AM to find out where Landscaping is being done old or new basketball Court. 2. LA request clarification on the Footpath Project	Area Manager	<b>Complete</b>	07.07.17 Part of Operational Plans.
23.08.16	7.7 Community Services Program Update	Area Manager to investigate caretaker option and report back to Local Authority at next LA meeting.	Area Manager	<b>Complete</b>	07.07.17 No Option - Completed
21.11.16	11.7 Governance Report-Local Authority Project Funding Update	Obtain a quote to have a solar light installed at cemetery	Area Manager/ CSC	<b>Complete</b>	30.01.2017 Quotes to be obtained, Nathan McIvor suggested using the Green Frog Brand 8.05.17 LA have agreed to purchase a solar light and pay for installation. 07.07.17 On Project List – Projects & Grants dealing with it. <b>14.08.17 Asiye has purchased light, needs installing.</b>
21.11.16	11.7 Governance Report-Local Authority Project Funding Update	Obtain a quote for the installation of a small skate park	Area Manager/ CSC	<b>Complete</b>	30.01.2017 Sourcing Quotes 08.05.17 LA have agreed to go ahead with creating a skate park at a cost of approx. \$80,000. Project paperwork will be completed and sent to RGRC to scope the project. 07.07.17 Quote obtained with Projects. <b>14.08.17 Projects processing</b>
21.11.16	11.7 Governance Report-Local Authority Project Funding Update	Obtain a quote to install a drinking fountain at Lot 57	Area Manager/ CSC	<b>Complete</b>	30.01.2017 Quotes presented to LA, Option 2 'Plaza Drinking Fountain Wall Mounted' was selected to be installed. 07.07.17 Project Form for plumber to install. <b>14.08.17 Has ben Installed.</b>
21.11.16	11.7 Governance Report-Local Authority Project Funding Update	Obtain quotes for bollards on the 2 road frontages of Lot 57 and park.	Area Manager/ CSC	<b>Complete</b>	30.01.2017 Three quotes to be sourced. 07.07.17 Completed
21.11.16	11.2 Council Services Report	Request DoI to seal the 7 km of road from Beswick to Rubbish Dump so that it can be accessed in the	Area Manager	<b>Complete</b>	07.07.17 Part of Town Priorities, Advocacy - letter written.

		Wet Season			
21.11.16	11.2 Council Services Report	LA request Play equipment- Lot 55 Park be moved to Lot 58	Area Manager/ CSC	<b>Complete</b>	CSC has looked at the logistics of moving this equipment and found that it would be a major undertaking. The equipment is cemented into the ground and would need to be taken apart, dug up, smash off the cement, then reassembled and cemented back in. 30/01/17 LA members have decided to have the equipment taken down and look at funding for new equipment for the stage area of the park. 09/05/17 Play equipment has been removed. The RGRC has been asked to look at funding for more play equipment. 28/04/2017 – Quotes for Play equipment are being sourced. 08/05/17 LA has agreed to purchase some new play equipment.
08.05.17	11.5 Naming Parks in Beswick	1. Kathleen Lane is going to talk to Frankie Lane to see if there are any local names that the different areas are known by and can be used. 2. Signs to be drawn up.	Area Manager/ CSC	Ongoing	07.07.17 Report back at next LA Meeting. <b>14.08.17 Presented LA with List of names for Parks and a Community Sign Off Sheet.</b> <b>Please see below for list of Park Names and Resolution.</b>
08.05.17	11.7 LOCATION OF SKATE PARK	Installation of a small skate park (quote obtained).CSC will submit a Project Proposal to Katherine RGRC for the Skate Park at Lot 55.	Area Manager/ CSC	Ongoing	07.07.17 Installation - Still in Planning Stage - Part of process is risk assessment. 27.07.17 Brenda has submitted a Project Form for this proposal. It will then go to Council.
08.05.17	11.8 PLAY EQUIPMENT FOR LOT 55 PARK	Area Manager to present quotes for play equipment at the next meeting.	Area Manager	Ongoing	07.07.17 Planning Stage – Project form has been submitted – Procurement.
08.05.17	11.9 PICNIC TABLES AND PATH AT NEW SUB BASKET BALL COURT'S PLAY EQUIPMENT	CSC will put in a Project Proposal to RGRC Katherine for BBQ, seating and shelter, and pay to have a path installed	CSC	Ongoing	07.07.17 Planning Stage – Project Form has been Submitted – Procurement.

## 8.2 NAMING OF PARKS IN BESWICK.

The list of names for the Parks in Beswick were provided in a report by community members and signed off by them.

The list of names provided below were discussed at this LA Meeting and were agreed upon. Area Manager and CSC to draw up signs.

Lot 5, Park next to Old School	-	Cowboy Collins Memorial Park
Lot 92, Ramabarringa Street	-	David Blanasi Memorial Park
Lot 55, Ngagodgol Road	-	Victor Hood Memorial Park
Oval	-	Wugularr Oval
Lot 191, New Basketball Court	-	Madigan Park
Lot 208, Cemetery	-	Wugularr Cemetery
Billabong & Heritage Trail (Bottom Camp)	-	Jallaluk Billabong

### 43/2017 RESOLVED (Raelene Bulumbara/Trephina Bush)

**(a) That the Beswick Local Authority approve the Beswick Park names as:**

- Lot 5, Park next to Old School - Cowboy Collins Memorial Park
- Lot 92, Ramabarringa Street - David Blanasi Memorial Park
- Lot 55, Ngagodgol Road - Victor Hood Memorial Park
- Oval - Wugularr Oval
- Lot 191, New Basketball Court - Madigan Park
- Lot 208, Cemetery - Wugularr Cemetery
- Billabong & Heritage Trail - Jallaluk Billabong  
(Bottom Camp)

**ACTION:** Look at the 5 cemeteries/burial grounds for names.

**ACTION:** The LA would like to purchase some picnic table and chairs, to be placed under a tree near the Butterfly Creek Billabong and cleaning up of dam area.

**ACTION:** Consultation and Scope of Works on putting mesh over storm water pipes under Laiwanga Street, LA use some of project funding.

*Lorraine Bennett arrived 10.42am*

## **9. INCOMING CORRESPONDENCE**

NIL

## **10. OUTGOING CORRESPONDENCE**

### **10.1 OUTGOING CORRESPONDENCE**

#### 44/2017 RESOLVED (Trephina Bush/Lorraine Bennett)

- (a) That the Beswick Local Authority receive and note the Outgoing Correspondence.**

## **11. GENERAL BUSINESS**

### **11.1 ELECTED MEMBER REPORT**

#### 45/2017 RESOLVED (Raelene Bulumbara/Trephina Bush)

- (a) That the Beswick Local Authority receive and note the Elected Member report.

## **11.2 COUNCIL FINANCIAL REPORT**

**46/2017 RESOLVED (Trepina Bush/Selina Ashley)**

- (a) That the Beswick Local Authority receive and note the Beswick financial report for the fourth quarter of 2016-17.

## **11.3 GOVERNANCE REPORT - NEW AND REVIEWED POLICIES**

**47/2017 RESOLVED (Raelene Bulumbara/Lorraine Bennett)**

- (a) That the Beswick Local Authority receive and note the following new policies of Council:

1. ADM025 Conflict of Interest – Staff Policy
2. ADM011 Conflict of Interest – Members Policy
3. HR035 – Relocation Assistance Policy
4. CTS002 - Commercial Commitments Policy

- (b) That the Beswick Local Authority receive and note the following reviewed policies of Council:

1. ASS002 – Asset Management Policy
2. HR014 – Employee Training and Development Policy
3. ADM001 – Policy Framework
4. GOV012 - Organisational Delegations Manual (non-financial)

## **11.4 GOVERNANCE REPORT - COMPLAINTS**

**48/2017 RESOLVED (Selina Ashley/Deanna Kennedy)**

- (a) That Beswick Local Authority receive and note the Complaints Report.

## **11.5 GOVERNANCE REPORT - LOCAL AUTHORITIES UPDATE**

**49/2017 RESOLVED (Selina Ashley/Trepina Bush)**

- (a) That Beswick Local Authority receive and note the update of Local Authorities in relation to Caretaker Mode and the new term of Council.
- (b) That Beswick Local Authority meet every second month, on the third Monday of the month at 10.00 am.

## **11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE**

**50/2017 RESOLVED (Deanna Kennedy/Selina Ashley)**

- (a) That the Beswick Local Authority receive and note the report on the Local Authority Project funding.

*Trepina Bush left the meeting, the time being 11:34am  
Trepina Bush returned to the meeting, the time being 11:45am*

## 11.7 2018-2021 STRATEGIC PLAN

Lorraine Bennett and Cr Selina Ashley would like cultural awareness training for new staff and have already started on a cultural awareness program.

**51/2017 RESOLVED (Selina Ashley/Lorraine Bennett)**

- (a) **That the Beswick Local Authority receive and note the report about proposed planning and consultation for the 2018-2021 Strategic Plan.**

**ACTION:** Local Authority members would like a water tap to be put in at the cemetery and sprinkler for oval.

## 11.8 GRANTS: ROUND 1 2017-18 ROPER GULF REGIONAL COUNCIL COMMUNITY GRANTS PROGRAM

**52/2017 RESOLVED (Selina Ashley/Raelene Bulumbara)**

- (a) **That the Beswick Local Authority receive and note commencement of Round 1 of the 2017-18 Community Grants Program.**

**ACTION:** Local Authority will apply for funds to buy/fix community BBQ trailer for Community use.

*Deanna Kennedy left the meeting, the time being 11:37am*

*Deanna Kennedy returned to the meeting, the time being 11:41am*

## 11.9 COMMUNITY DEVELOPMENT PROGRAMME

**53/2017 RESOLVED (Raelene Bulumbara/Trephina Bush)**

- (a) **That the Beswick Local Authority receive and note the Beswick CDP Update.**

## 11.10 LOT 3 BESWICK

Update from NLC (via email 09.08.17):

Lot 3 is not leased and was formally held by Territory Housing, and is held under Land Trust.

Discussion by LA members at the meeting:

- Local Authority Members agree that the building needs to be demolished, but are not sure who can do it or when it could be done.
- The TO's have been asked to discuss the issue of getting people to move out of the building and what to do with the building.
- The building has nothing to do with RGRC.
- NLC are responsible for the actual land.
- The corner of the Lot is on the road reserve.

**54/2017 RESOLVED (Lorraine Bennett/Trephina Bush)**

- (a) **That the Beswick Local Authority receives and note the report on Lot 3 Report.**

*Cr Selina Ashley left meeting to make an important phone call at 11:45am*

*Cr Selina Ashley returned to meeting at 11:48pm*

*Trephina Bush left the meeting, the time being 12:30pm*

*Trephina Bush returned to the meeting, the time being 12:35pm*

### **11.11 BESWICK STREET LIGHTING**

DCCS will check on progress of installing new LED lights

**55/2017 RESOLVED (Raelene Bulumbara/Deanna Kennedy)**

- (a) **That the Beswick Local Authority receive and note the Beswick Street Lighting Report.**

## **12. OTHER BUSINESS**

### **12.1 2017 NT COUNCIL ELECTION REMOTE VOTING SCHEDULE**

**56/2017 RESOLVED (Selina Ashley/Lorraine Bennett)**

- (a) **That the Beswick Local Authority receive and note the correspondents regarding the 2017 NT Council Election Remote Voting Dates and Locations.**

### **12.2 LAND USE PLANNING – DHCD**

Steven Kubasiewicz, from DHCD, gave a presentation on future Land Use in the Beswick Community and asked for input from the Local Authority. He asked that the Local Authority and community members to look at the Plan, discuss and provide ideas of what they would like to see happening going forward to the year 2035 for the planning of the community. He will attend the Community Safety Meeting on the 1<sup>st</sup> Tuesday of September and present a Draft Plan for consultation.

**57/2017 RESOLVED (Trephina Bush/Lorraine Bennett)**

- (a) **That the Beswick Local Authority receive and note the presentation from Department of Housing and Community Development on Community Land Use Plans.**

### **12.3 TOWARDS ZERO ROAD SAFETY**

The Local Authority was asked to look at the Towards Zero Road Safety website and offer some feedback or make a submission.

**58/2017 RESOLVED (Raelene Bulumbara/Lorraine Bennett)**

- (a) **That Beswick Local Authority receive and note the Towards Zero Road Safety discussion paper.**

### **12.4 ALCOHOL MANAGEMENT PROGRAM**

Moira McCreesh presented a verbal report to the Local Authority.

On the 1<sup>st</sup> September 2017 the NT Government is bringing back the Banned Drinkers Register. This means that if you have 2 alcohol related conviction within a 2 year period you will not be able to buy take away alcohol in the NT. This will be initially rolled out in



Katherine, Mataranka and Pine Creek from 19<sup>th</sup> August 2017 as a trial for 2 weeks for the computer systems etc.. There is more information on the website and Moira left some pamphlets for the community.

From the 21<sup>st</sup> August 2017 any one born in the NT will be able to obtain a birth certificate, evidence of age card and change of name application for free. This will be available for the next 6 months to help obtain IDs.

Moira asked the Local Authority to present any suggestions for her to apply for funding from the Government's Alcohol Action Initiative. Lorraine Bennett suggested language centre for older community members. Last year, funding was obtained for Bush Camps, Exercise Stations, Driver's Ed and other activities.

Applications have to be presented by September 2017 and are for the financial year of 2018-2019. Please give ideas to Moira and to Rodwynne.

**59/2017 RESOLVED (Selina Ashley/Lorraine Bennett)**

- (a) **That Beswick Local Authority receive and note the verbal Alcohol Management Program report.**

**12.5 COUNCIL SERVICES REPORT**

SASO Rodwynne King gave a verbal report on Council Services in Beswick as AM Nathan Mclvor was unable to attend and CSC Brenda Donges is on Leave.

Beswick RGRC is receiving a new Bobcat in the next 3 weeks.  
Bollards for Lot 56 & 57 are going to installed, in the next few weeks.  
New Town Entry Signs are ready to go up, footings have been completed.  
Current Projects (Skate Park, Play ground, BBQ & Shade) are in Costing and Planning stage with Projects in HQ.  
Solar Light for Cemetery has been purchased.

The Local Authority wish to advise the Community that gambling is not to occur in public places. If this does happen then the Police will intervene.

Issue of lack of patrols by Night Patrol. Martin Cooke Night Patrol Coordinator entered the meeting and explained that there are some staffing issues, which are being looked at and apologised for the lack of service. The staff have been informed that they will not get paid if there is no patrol.

The problem of loud music being played all night long was raised, and there was a discussion on issuing - 3 strikes your out, form of intervention. This needs to be discussed with TO's and the Community at the next Community meeting in September.

**60/2017 RESOLVED (Selina Ashley/Lorraine Bennett)**

- (a) **That Beswick Local Authority receive and note the Council Services Report.**

**CLOSE OF MEETING**

The meeting terminated at 1.02 pm.

This page and the preceding 9 pages are the minutes of the Beswick local authority meeting held on Monday 14<sup>th</sup> August 2017 and confirmed Monday 6<sup>th</sup> November 2017.

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Chairperson  
Deanna Kennedy