

MINUTES OF THE MATARANKA LOCAL AUTHORITY MEETING OF THE ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE MATARANKA COMMUNITY HALL ON TUESDAY, 6 JUNE 2017 AT 5:30PM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

Deputy Mayor Judy MacFarlane

1.2 Local Authority Members

Leah Niehus

Tracey-Anne Wilson

Jill Emmerson-Smith

Alan Chapman

Michael Sommers

Di Angel

Sue Edwards

1.3 Staff

Michael Berto, CEO

Amanda Haigh, Manager Governance and Corporate Planning (Minute Taker)

Anthony Lynch, Mataranka and Jilkminggan Council Services Coordinator

1.4 Guests

Kristy Bennett, Department of Housing and Community Development

Philippa Stansell, Resident

Warren Bode, Resident

2. MEETING OPENED

Meeting opened at 5.45pm

3. WELCOME TO COUNTRY

Deputy Mayor Judy MacFarlane welcomed all members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

4. APOLOGIES AND LEAVE OF ABSENCE

Apologies were given by:

Sharon Hillen, Director of Council and Community Services

Nathan McIvor, Area Manager Central Arnhem

Mandy Devereux, Senior Administration Support Officer Mataranka

Sport and Recreation Position in Mataranka

The Sport and Recreation Employee in Mataranka has been told that the position will not be extended past 30 June 2017.

CEO was unaware and will look into what has happened and will bat hard fro the position to remain.

Information was given to the staff member that the position is to be filled by an Indigenous person or the funding will be withdrawn. The Program has been running since 2008

Residents and Members are worried about the children. Currently 9 out of 34 children participating are Indigenous, but more children attend when transient families are in town and when an Indigenous person assists.

5. CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MATARANKA LOCAL AUTHORITY MINUTES

60/2017 RESOLVED (Leah Niehus/Alan Chapman)

- (a) **That Mataranka Local Authority approve the minutes as a true and accurate record of the Mataranka Local Authority meetings held on Tuesday 4th April 2017.**

6. CALL FOR ITEMS OF OTHER BUSINESS

1. TOWARDS ZERO ROAD SAFETY
2. REQUEST FOR LETTER OF SUPPORT - SCHOOL BUS
3. REQUEST FOR LETTER OF SUPPORT - AGED CARE
4. THANK YOU FOR SUPPORT - NEVER NEVER FESTIVAL
5. SPORT & RECREATIONAL GROUNDS
6. COUNCIL SERVICES REPORT
7. DALY WATERS COMMUNITY MEETING MINUTES
8. NEW NOMINATION
9. CDP PARTICIPANTS IN POSITIONS
10. ELSEY REPLICA AT HOMESTEAD
11. GRANT FOR LIBRARY MUSEUM UPGRADE

7. DISCLOSURES OF INTEREST

There were no declarations of interest at this Mataranka Local Authority.

8. BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

61/2017 RESOLVED (Dianne Angel/Sue Edwards)

- (a) **That the Mataranka Local Authority receive and note the Action List.**

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
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25.08.2015		Dump Point	Area Manager/ Michael Somers	Ongoing	<p>25.08.15: CSM to meet with Michael Somers to establish if there may be a better way of setting up the dump point.</p> <p>01.02.2016: still negotiating.</p> <p>05.04.2016: ongoing</p> <p>07.06.16: Look into Tourism NT Quick Response Grants and Traffic Management Plan needed. Needs to be done in the Dry Season.</p> <p>26.09.16 Obtaining quotes.</p> <p>02.12.2016 CSC working with projects manager on this and collecting quotes</p> <p>07.02.17 Ongoing 04.04.17 Antony suggested come up on other side, swap door around and remove tree 06.06.17 No Complaints ACTION: Round Drain Stan Martin Park needs rebuild Leach & evaporation pit for dump point & toilets Moved Sue 2nd Tracey</p>
01.02.16	8.6 Repairs to Statues & Termite Mound	Investigate and bring options back to next LA meeting.	Area Manager	Ongoing	<p>05.04.16: Tourism Grant investigated.</p> <p>07.06.16: On list for 2017 round of Applications.</p> <p>11.10.16 Photos taken of the statues last week and show a lot of corrosion in the statues.</p> <p>02.12.2016 A grant application was submitted to the Community Benefit Fund requesting \$10K on</p> <p>30.11.2016 07.02.17 Ongoing</p> <p>04.04.17 Statues – applied for grant for paint; Termite Mound – report in Other Business about Digital; Leah queried if NT Tourism have been approached for funding extra hours in the Tourism Office? 06.06.17 horse non-repairable, Deputy Mayor contacted person who originally built the statues & will let members know when hear a response, quote for \$9k to repair to give an extra 4-5 years life, CEO advised there are other products that the statues can be made of eg. resin or poly.</p> <p>ACTION: CSC to seek ideas from quoter for short term ideas & investigate long term replacement options Moved Tracey 2nd Michael</p>

05.05.16		Seek to fund equipment upgrade for catering shed facilities	Local Authority	Ongoing	01.02.16: LA moved a motion that funding be sought for this through Community Benefit Fund Grant. RGRC to Auspice 05.04.16: All information currently with Grants Officer Application done awaiting submission date. 07.06.16: Grant Submitted 02.07.16: Unsuccessful 02.08.16 Resubmitted Grant Application 31.08.16: Unsuccessful 02.08.16 Resubmitted Grant Application. 31.08.16 Unsuccessful 02.12.16 International Women's Day application seeking funds to purchase some of the catering shed equipment, will be submitted the week of 05.12.16 07.02.17 Ongoing 04.04.17 no response yet 06.06.17 included in the 17-18 capital budget to be approved at July Council meeting
07.06.2016	7.2 Area Managers Report	Sharon Hillen to follow up if staff are available for rubbish pick up on weekends in Tourist Season	DCCS	Complete	11.10.16 DCCS is looking at the service plan and will make adjustments for the tourist season. 02.12.2016 Ongoing 07.02.17 Nathan Mclvor to report to Kym Henderson a plan to go to Council asking for more money to budget to cover this cost. Commenced 04.04.17 DCCS report to SLT for EOI to contract out April to Sept 2hrs a day 06.06.17 happening & toilets are being cleaned on Sunday mornings. Toilets upgraded and painted and functional when used correctly
07.06.2016		Sharon Hillen to provide scope and costing of Stage 1 Multipurpose Centre, bring back to next LA Meeting	DCCS	Ongoing	02.08.16: Scope of works \$300,000, funding is \$175,000 of the \$250,000 which was applied for. 11.10.16 Stage 1 full cost \$261,000, Seeking funds for the balance. 02.12.2016 RGRC committed remaining \$110,000 to complete the project. Consultation with all Sport and Rec Ground users will commence to confirm location and service plan approvals from PWC. 07.02.17 This project is going to tender 10.02.17 04.04.17 Tenders closed, site plan had incorrect location, Tender Panel to assess on return of Project Manager, CEO to review and report to Council 06.06.17 works started to be completed end of July. Has the contractor been notified of the correct position?

02.08.16	8.7 Removal of Tourist Information from Council Office	DCS and Area Manager to come back to the October meeting with suitable options to rehouse the Tourist Information centre service.	Area Manager / DCS	Ongoing	11.10.16 Sign under flags still says Shire. Council seeking funding to get a Master Plan for the Service Centre. Signage to be installed to direct tourists. 02.12.2016 Area Manager; Nathan Mclvor to look into getting new sign - ongoing 07.02.17 Ongoing - Commenced 04.04.17 this will be developed with property master plan; Sign with designer, when receive will remove old and install new 06.06.17 signs have been ordered
11.08.2016	12.8 Presentation on Tourism from Wendy Pocock, Mataranka Roadhouse	Painting of the public toilets in Stain Martin Park to be included as a CDP project.	Area Manager / CDP Manager	Ongoing	12.12.16 CDP project 07.02.17 Ongoing - to be completed before 2017 Never Never Festival. 04.04.17 CDP will do the work, Paint colour chosen – Green outside, off white inside
11.08.2016		Report back to LA at next meeting 6 Dec 2016 if the painting and overhaul of Toilet 2 at the Sport & Rec Grounds can be a CDP Project.	Area Manager / DCS	Ongoing	12.12.16 Am spoke with CDP, project is to be completed by CDP. 07.02.17 Ongoing - cubicles also need repairs, commenced initial scope of what is required for the cubicles. 06.06.17 Tree roots an issue, Brick toilets had problems at festival, \$200k in 17-18 capital budget for upgrade/rebuild, need to renew wiring aswell as plumbing, drain not big enough
12.12.2016	11.9 Regional Plan 2016-2017 Quarterly Report	Letter to be sent to the owner of Green Park in Larrimah, requesting to have the premises cleaned up.	CEO	Ongoing	07.02.17 Ongoing 20/03/17 Spoke with the new Green Park Owner and he advised he has intentions to clean up site and would liaise with me regarding dates and possible assistance with dumping of materials. 04.04.17 CEO has emailed with no response 06.06.17 Owner met with Council 30 May commence cleanup middle of July, bulldoze & start again
07.02.2017	7.0 Barunga CDP Presentation	Nathan Mclvor to have unified headstone placed on all unmarked graves at the Mataranka Cemetery	Area Manager/ CSC	Ongoing	04.04.17 Muns team able to do, CDP will continue to making headstones 06.06.17 started making
07.02.2017	9.1 Incoming Correspondence	CEO to invite NLC to attend Mataranka LA Meeting 4th April 2017	CEO	Ongoing	04.04.17 Still no response, DCCS met with planning team, Action: CEO to write a letter to the DIPL planning team Graham Finch 06.06.17 no response, CEO to contact head lawyer

07.02.2017		Nathan Mclvor to have goal posts installed on the multi purpose oval and complete project to have oval top-dressed.	Area Manager/ CSC	Ongoing	Check SnR Master Plan as to the requirement or request for goal posts. Discuss with DCCS about top dressing and what has occurred thus far. 04.04.17 \$7k each,; NTG announced \$5mill funding for Remote Oval upgrades over 2 years 06.06.17 Grants will apply when funding out
07.02.2017		Nathan Mclvor to have the Museum demountable moved into the museum yard before the 2017 Never Never Festival.	Area Manager/ CSC	Ongoing	17/03/2017 Quotes obtained, project form being drawn up. 04.04.17 Bachelor will scope to work with CDP & Muns, confirm in 2 wks if can do this 06.06.17 Commence 10 July teacher with CDP
07.02.2017		Nathan Mclvor to have the current playground fence extended to incorporate new play equipment	Area Manager/ CSC	Ongoing	17/03/2017 Ongoing 04.04.17 \$25k in budget, some examples provided, pickup Briar Hill S61804 design \$29k minus slide, CSC to seek 3 quotes for similar design 06.06.17 With Procurement, combine purchase Mataranka & Jilkmिंगgan
07.02.2017		Nathan Mclvor to have the maintenance of the Larrimah and Daly Waters dump incorporated into the quote for tender.	Area Manager/ CSC	Ongoing	17/03/2017 Ongoing with DCCS 04.04.17 Scope this week, tender out in a couple of weeks 06.06.17 Green park owners will cleanup. Tender Withdrawn? Rescoped as a regional tender out middle June
07.02.2017		Nathan Mclvor to have the lights installed at the tennis courts in Daly Waters before the end of the financial year.	Area Manager/ CSC	Ongoing	17/03/17 AM has contacted Lighting Companies and awaiting specs & quotes on this project. 04.04.17 Solar lights to be ordered 06.06.17 to be delivered
07.02.2017		Council to advocate in behalf of Mataranka residents to have the Little Roper bridge upgraded.	CEO	Ongoing	20/03/17 Support letters being obtained by Deputy Mayor. CEO now beginning advocacy process. This issue also being placed on NTG 10 year Infrastructure Plan. 04.04.17 Letters received from Cave Creek, Mataranka Homestead & Resident Bruce Ross, Keep pushing for Council to advocate on behalf of residents. DCCS informed LA that the project is on the NTG Infrastructure Bid 06.06.17 Reply letter from Phil Harris

9. INCOMING CORRESPONDENCE

9.1 INCOMING CORRESPONDENCE

Late Incoming Correspondence

Date Received	Addressed To	Received From	Correspondence Details	InfoXpert ID
08.05.2017	CEO	Phil Harris	Roper Creek Bridge	693708
10.05.2017	Michael Soler	Lauren Moss	Fireworks at Mataranka	693963

62/2017 RESOLVED (Leah Niehus/Michael Somers)

- (a) **That the Mataranka Local Authority receive and note the Incoming Correspondence.**

10. OUTGOING CORRESPONDENCE

10.1 OUTGOING CORRESPONDENCE

Late Outgoing Correspondence

Date sent	Addressed To	Sent By	Correspondence Details	InfoXpert ID
08.05.2017	Stephen Garner	CEO	Response from Phil Harris	693710

63/2017 RESOLVED (Dianne Angel/Jill Emmerson-Smith)

- (a) **That the Mataranka Local Authority receive and note the Outgoing correspondence.**

11. GENERAL BUSINESS

11.1 ELECTED MEMBER REPORT

Deputy Mayor informed members that Council approved the drafting instructions for By-Laws for the region and the Draft Regional plan was presented to Council with the final draft being presented at next weeks Council meeting and out for public consultation after approved.

64/2017 RESOLVED (Leah Niehus/Sue Edwards)

- (a) **That the Mataranka Local Authority receive and note the Elected Member report.**

11.2 COUNCIL FINANCIAL REPORT

Request for printed agendas to be picked up the week before the meeting and members will bring their copy to the meeting as there will only be a couple of copies available for guests at the meeting.

65/2017 RESOLVED (Leah Niehus/Alan Chapman)

- (a) **That the Mataranka Local Authority receive and note the Mataranka financial report for the third quarter of 2016-17.**

11.3 GOVERNANCE REPORT - COMPLAINTS REGISTER

66/2017 RESOLVED (Dianne Angel/Leah Niehus)

- (a) That the Mataranka Local Authority receive and note the Complaints Register.

11.4 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE

67/2017 RESOLVED (Jill Emmerson-Smith/Sue Edwards)

- (a) That the Mataranka Local Authority receive and note the report on the Local Authority Project funding.

11.5 REGIONAL PLAN 2017-18 TOWN PRIORITIES

68/2017 RESOLVED (Dianne Angel/Judy MacFarlane)

- (a) That the Mataranka Local Authority receive and note the updated Town Priorities that are to be included in the 2017/2018 Regional Plan for Mataranka and Daly Waters.
- (b) That the Mataranka Local Authority receive and note the Town Priorities in the 2016/2017 Regional Plan for Larrimah with a community meeting scheduled for 2 June 2017 to discuss.
- (c) That the Mataranka Local Authority include the following in the Mataranka Town Priorities:
- Women Safe House
 - Extra Sport and Recreation support and Youth Activities
 - Mulgan Camp Housing
 - Replace Information Boards and signage at Elsey Cemetery

11.6 COMMUNITY SERVICES UPDATE

69/2017 RESOLVED (Leah Niehus/Sue Edwards)

- (a) That the Mataranka Local Authority receive a note the Community Services Update.

12. OTHER BUSINESS

12.1 TOWARDS ZERO ROAD SAFETY

70/2017 RESOLVED (Dianne Angel/Tracey-Anne Wilson)

- (a) That the Mataranka Local Authority receive and note the Towards Zero Road Safety discussion paper.

12.2 REQUEST FOR LETTER OF SUPPORT - SCHOOL BUS

7 potential students for a bus to Katherine High School. Katherine High School provides more opportunity. Kintore have a bus that comes to Mataranka. Possible

option as a private venture.

71/2017 RESOLVED (Dianne Angel/Tracey-Anne Wilson)

- (a) **That the Mataranka Local Authority receive and note the verbal report for Letter of Support for the School Bus.**
- (b) **That the Mataranka Local Authority request Council to write a letter to the Department of Education for advocacy for a High School bus from Mataranka to Katherine.**

12.3 REQUEST FOR LETTER OF SUPPORT - AGED CARE CENTRE

Suggest contacting other organisations such as TO's, Jawoyn, ALAWA, JCAC and Mungari to support and write letters to have a feasibility study done for an Aged Care Centre in Mataranka.

72/2017 RESOLVED (Sue Edwards/Leah Niehus)

- (a) **That the Mataranka Local Authority receive and note the verbal report requesting a Letter of Support for Aged Care Centre.**

12.4 THANK YOU FOR SUPPORT - NEVER NEVER FESTIVAL

Leah Neihus on behalf of the Never Never Festival would like to thanks Nathan, Antony, CDP and Community Services for there support at the festival. Wouldn't have been a success with out your help.

73/2017 RESOLVED (Sue Edwards/Leah Niehus)

- (a) **That Council Mataranka Local Authority receive and note the report of Thanks from the Never Never Festival Organisers.**

12.5 SPORT & RECREATIONAL GROUNDS

Leach drains have already been repaired, does the tree need to be removed?

CSC seeking quotes on what needs to be done to fix the toilets. Suggest moving the line out to paddock.

74/2017 RESOLVED (Allan Chapman/Tracey Anne Wilson)

- (a) **That the Mataranka Local Authority receive and note the verbal report on the Mataranka Sport & Recreational facilities and amenities.**

12.6 COUNCIL SERVICES REPORT

- Larrimah slashing has been completed, Bore has been repaired. Awaiting town priority meeting to occur to discuss the install of reticulation for the Larrimah oval.
- Eley Cemetery and road has been slashed, worked on, tidied up and ready for the tourist season.
- Solar Lights for Daly Waters Tennis court have been purchased and will be delivered in a few weeks, they will be transported from Katherine to Daly Waters as soon as they arrive.

- Daly Waters has also received their second hand basketball backstop donated by Barunga.
- Mataranka township is looking clean and tidy with the tireless assistance from the CDP crew.
- Rodeo and Never Never Festival was a great success with highest numbers ever seen, 2000 at the rodeo. Some minor issues with toilets overflowing, however this was rectified very quickly.
- Sunday Markets are going well in Mataranka with Council providing support with Saturday and Sunday rubbish/toilet cleans of the area.
- Toilet blocks were all painted and minor repairs conducted in time for the tourist season and the festival.
- Construction of the multi-purpose centre has commenced at the Sport and rec ground.
- The Catering shed power has been updated to run a professional kitchen. (well almost professional kitchen maybe not MKR standards but...)
- Rodeo wiring replaced. A full upgrade of the electrics at the Rodeo is going to have to be done due to weathered cables and incorrect installs of power boxes etc, it was made safe for the Rodeo and the Festival.
- Barunga CDP men have commenced their partnership with Mataranka and Jilkminggan CDP crews in making headstones for the local cemetery's.

ISSUES/OPTIONS/SWOT

- Continual misuse of public toilet facilities
- Continual issues with toilets at SnR grounds due to aging infrastructure. (some ideas have been discussed to alleviate the problems for the interim)

Members did not agree with the "The Catering shed power has been updated to run a professional kitchen. (well almost professional kitchen maybe not MKR standards but...)" insist that the power needs to be 3 phase.

75/2017 RESOLVED (Dianne Angel/Jill Emerson-Smith)

- (a) **That the Mataranka Local Authority receive and note the Council Services report for Mataranka.**

12.7 DALY WATERS COMMUNITY MEETING MINUTES

76/2017 RESOLVED (Leah Niehus/Alan Chapman)

- (a) **That the Mataranka Local Authority receive and note the Daly Waters Community Meeting Minutes.**
- (b) **That the Mataranka Local Authority request the "Metered lights at Tennis Court" be left in the Town Priorities.**

12.8 NEW NOMINATION

77/2017 RESOLVED (Tracey-Anne Wilson/Jill Emmerson-Smith)

- (a) **That the Mataranka Local Authority accept the nomination from Phillipa Stansell to the Mataranka Local Authority.**

12.9 CDP PARTICIPANTS IN POSITIONS

CDP doing a great job. Not enough being used along side Council staff. They would be getting training and can do the job in the future and know what jobs there

interested in.

Currently CDP participants shadowing in most positions. Not Admin at the moment as it is too busy with tourist season or Centrelink because of confidentiality.

Other businesses are able to have a host agreement with CDP.

78/2017 RESOLVED (Dianne Angel/Sue Edwards)

- (a) That the Mataranka Local Authority receive and note the verbal report on CDP Participants in Positions.**

12.10 ELSEY REPLICA AT HOMESTEAD

State of building is sub-standed.

Request for the legality who owns the building.

Submit a Complaint to Council so this can be investigated.

79/2017 RESOLVED (Jill Emmerson-Smith/Michael Somers)

- (a) That the Mataranka Local Authority receive and note the verbal report on Elsey Replica at Homestead.**

12.11 GRANT FOR LIBRARY MUSEUM UPGRADE

Council has submitted a funding application for \$100k to upgrade and extend the library which will include a café, internet café and museum and will create a full time position.

Spikes are in the ground for the 4 rockers in Stan Martin Park.

Next round of Community grants suggest LA submit an application for a cement table and chairs for the park.

CLOSE OF MEETING

The meeting terminated at 8.30 pm.

THIS PAGE AND THE PRECEEDING 10 PAGES ARE THE MINUTES OF THE Mataranka Local Authority Meeting HELD ON Tuesday, 6 June 2017 AND CONFIRMED Tuesday, 1 August 2017.

Chairperson