

MINUTES OF THE NUMBULWAR LOCAL AUTHORITY MEETING OF THE ROPER  
GULF REGIONAL COUNCIL MEETING HELD AT THE TRAINING CENTRE,  
NUMBULWAR ON TUESDAY, 23 MAY 2017 AT 10.00AM

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**1. PRESENT/STAFF/GUESTS**

**1.1 Elected Members**

Mayor Tony Jack (via conferencing)  
Councillor Kathy Anne Numamurdirdi

**1.2 Local Authority Members**

David Murrungun  
Douglas Wunungmurra  
Roland Nundhirribala  
Virginya Nundhirribala (Chairperson)

**1.3 Staff**

Miguel Zahotau – CDP Builder Trainer  
John Terepo – Council Services Coordinator  
Christine Smith – Senior Administration Support Coordinator  
Amanda Haigh – Manager Governance and Corporate Planning (Minute Taker)  
Lyndon Keane – Communications Coordinator  
Janeen Bulsey – Area Manager Roper  
Michael Berto – CEO

**1.4 Guests**

Kevin Fisher – Department of Housing and Community Development  
Kallum Peckham-McKenzie - Department of Housing and Community Development  
Sean Carroll – Power Water Corporation

**2. MEETING OPENED**

Meeting opened at 10.53 am.

**3. WELCOME TO COUNTRY**

Chairperson Virginya Nundhirribala welcomed members, staff and guests and the Roper Gulf Regional Council pledge was read.

**4. APOLOGIES AND LEAVE OF ABSENCE**

**4.1 APOLOGIES AND LEAVE OF ABSENCE**

**48/2017 RESOLVED (Douglas Wunungmurra/Roland Nundhirribala)**

**(a) That the Numbulwar Local Authority accept the apologies of Felicity Rami and Ella Gia for the meeting 23 May 2017.**

## **5.CONFIRMATION OF PREVIOUS MINUTES**

### **5.1 CONFIRMATION OF PREVIOUS MINUTES**

**49/2017 RESOLVED (Roland Nundhirribala/Douglas Wunungmarra)**

- (a) That the Numbulwar Local Authority approve the minutes as a true and accurate record of the Numbulwar Local Authority Meeting held on the 19<sup>th</sup> April 2017 with the amendment to item Apologies and Leave of Absence to remove Hodgson Downs and replace with Numbulwar.

## **6.CALL FOR ITEMS OF OTHER BUSINESS**

- 1.WATER STORAGE UPGRADE PROJECT - POWER AND WATER CORPORATION
- 2.REMOTE HOUSING
- 3.ELECTORAL REPRESENTATION
- 4.ROADS
- 5.BURIALS
- 6.FESTIVALS
- 7.CDP

## **8.DISCLOSURES OF INTEREST**

There were no declarations of interest at this Numbulwar Local Authority.

## **9.BUSINESS ARISING FROM PREVIOUS MINUTES**

### **8.1 ACTION LIST**

**50/2017 RESOLVED (Kathy-Anne Numamurdiridi/David Murrungun)**

- (a) That the Numbulwar Local Authority receive and note the Action List.

<b>Date</b>	<b>Agenda Item #</b>	<b>Item Description</b>	<b>Responsible Person</b>	<b>Status</b>	<b>Status Comments - Completion Date</b>
10.11.2015		Decide at next LA meeting if LA Funding should be made available for the Old Cemetery Memorial Project. Cost and Scope to be provided.	CDP Coordinator	<b>Complete</b>	16.02.16 RGRC seeking funding to beautify the area. Update at next meeting. 26.05.16 Discuss with LA members, Maps distributed prior to 12.07.16 Meeting. 12.07.16 LA requested CDP Coordinator present project plan and scopes for the old and new cemetery plans at next LA Meeting 12.10.16 CDP Coordinator will present this action at next LA as she is still waiting on quotes from suppliers – to be presented with accurate quotes. 15.02.2017 – Ongoing 19.04.2017 – NTG to update members with NTG POLICY

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
10.11.2015		Current status of the RGRC Dog By Laws for Numbulwar for next LA Meeting.	DCCS	Ongoing	16.02.16 Still progressing, RGRC is looking at Dog By Laws in other NT Councils to develop by Laws for RGRC. To discuss at next LA meeting. 26.05.2016 In Progress 12.07.16 By-Laws are being drafted by DLGCS 15.11.16 Currently with NT Parliamentary Secretary; Dog, noise, waste management, litter. Action: Give Vet Notices to all LA members and Stakeholders. 15.11.16 Currently with NT Parliamentary Secretary; Dog, noise, waste management, litter. <b>Action:</b> Give Vet Notices to all LA members and Stakeholders. 15.02.2017 – Ongoing 19.02.2017 – Director of Corporate Governance finalising Drafting Instructions with NTG <b>18.05.17 – Report to Council for May OMC to approve drafting instructions</b>
12.10.2016	8.1 Incoming Correspondence	Follow-up on the Numbulwar morgue as per the letter from Bess Price. Members are asking where will the morgue be located.	Rose Peckham	<b>Complete</b>	15.11.16-Nil update 06.02.17 Numbulwar, the consent to construct has been received. It goes out to tender on 08.02.17, and the tender closes on 01.03.2017 <b>23.05.17 Morgue will be located the other side of new clinic consisting of 6 fridges</b>
12.10.2016	10.10 Community Services Report	Signs to be displayed across the RGRC delivery programs and building to enforce that – ‘Violence is not accepted in the RGRC Work Place’. Possibly look into workshops regarding education and impact on violence.	Area Manager	Ongoing	15.11.16-Nil update 15.02.2017 – Ongoing 19.04.17 Nothing in Australia for violence in Workplace. Hoping to design our own posters and training staff when dealing with this situation. <b>23.05.17 WHS will design and Community Services will incorporate in the youth program if further funding received</b>
12.10.2016	12.3 Housing	Area Manager to coordinate with Department of Housing to organise Community Meeting to discuss rules of tenancy agreements.	Area Manager	Ongoing	15.02.2017 – Ongoing <b>23.05.17 Tenancy Officers, Fran and Bulla will be in Numbulwar in a couple of weeks for tenants to ask any questions or see Jessma in the Council Office</b>
12.10.2016	11.5 Local Authority	Email to the LA Members Basketball Court	Area Manager/ CSC	<b>Complete</b>	15.02.2017 – Ongoing - LA Members would like more time and answer from finance.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
	Project Funding Update	Upgrade Project Information.			
12.10.2016	12.2 New Clinic	Request feedback from the Health Department on the Service Delivery Model that will be used to run Clinic and Dialysis Unit.	Area Manager	<b>Complete</b>	15.02.2017 – No Update
12.10.2016	12.4 Safe House	GEC to provide statistics on Domestic Violence in Numbulwar to support a Safe House.	GEC	Ongoing	15.02.2017 – Safe House, GEC – Ongoing Information has to be requested through Freedom of Information and waiting for answers from the Community Sergeant. <b>23.05.17 Sitting with Safe Committee; the stats will provide numbers on violence to provide evidence for Safe House needed in Numbulwar; require ongoing funding for the facility</b>
15.02.2017	7.4 Policy Updates	Local Authority members to invite NT Housing to the Community Meeting once date has been set	CSC	Ongoing	26.05.16 Invite NT Housing to meeting 12.07.16 Invites sent to NT Housing – were not present-Invite for next meeting 12.10.16 Territory Housing – were not present. LA request for them to attend and hold a HRG <b>23.05.17 HRG meeting hasn't occurred yet</b>
15.02.2016	7.2 Area Managers Report	Seek funding for more speed bumps	CSC / DCCS	Ongoing	12.07.16 CSC to slap map the location of the needed speed bumps. DCCS to seek funding. 15.02.2017 - Ongoing 19.04.2017- ongoing <b>23.05.17 ordered more awaiting on arrival, continually coming off and need replacing; need 1 at Top Camp; need to educate community members; Concrete suggested as an option ACTION: Projects to present concrete speed bump options to next meeting</b>

## **10. INCOMING CORRESPONDENCE**

NIL

## **11. OUTGOING CORRESPONDENCE**

NIL

## **12. GENERAL BUSINESS**

### **11.1 ELECTED MEMBER REPORT**

The next Council meeting is next week in Bulman and Cr Numamurdirdi will be attending.

Reminder that Elections are in August 2017 and remind everyone over 18 to enrol to vote.

51/2017 RESOLVED (Douglas Wunungmarra/David Murrungun)

- (a) That the Numbulwar Local Authority receive and note the Elected Member report.

## 11.2 COUNCIL SERVICES REPORT

Roads are open, slowly receiving freight again and contractors are starting to come into community over the last week.

PAWA have pulled out the old water tower to replace with a new one.

Water Services were switched off last week due to a malfunction and taking longer to fill up. Misuse of water caused the 2 days last week with no water as had to be stopped so the tank could fill up. Leaving taps running causes the water to run low. Need to take more responsibility for water use, community need to be aware of those and be educated to turn the taps off.

PAWA requested to come and do water use education. PAWA inform the LA that in future there may need to be water restrictions put in place. Support is required from community members to reduce the use of water used. Currently Numbulwar use 14ltrs per second of water. Posters and flyers will be sent out to be distributed and will come and talk to community.

Problem with taps that need fixing. Council manage the Housing contract and there are 2 staff on the ground under this contract to fix leaking taps.

LA members are to get the message out to others in community to keep the taps turned off or report the problem if it needs fixing, fill out a maintenance request form.

Issue of maintenance requests waiting up to 4 months to be actioned. CEO will follow up on the Housing contract.

Any issues come talk to the CSC.

Chairperson requested in future reports to be written so issues in community can be followed.

52/2017 RESOLVED (Roland Nundhirribala/Douglas Wunungmarra)

- (a) That the Numbulwar Local Authority receive and note the verbal report on current Council Services.

*Lunch break: 12.03pm*

*Meeting Resumed: 12.37pm*

*Mayor Jack joined the meeting via conferencing.*

## 11.3 COUNCIL FINANCIAL REPORT

Request for the report to reference dates not the quarter as this is not clear.

Request Finance to come to the next meeting to explain the financial reports.

Request the financial reports to be clearer by using pictures eg a tank, fuel gauge or

pie graph.

LA members prior to the next meeting to go through agenda before the meeting.

**53/2017 RESOLVED (Kathy-Anne Numamurdiridi/Douglas Wunungmarra)**

- (a) That the Numbulwar Local Authority receive and note the Numbulwar financial report for the 1<sup>st</sup> July 2016 to 31<sup>st</sup> March 2017.

**11.4 GOVERNANCE REPORT - COMPLAINTS REGISTER**

**54/2017 RESOLVED (Tony Jack/Douglas Wunungmarra)**

- (a) That the Numbulwar Local Authority receive and note NIL Complaints Register for Numbulwar.

**11.5 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE**

Tender close this Friday 26 May 2017 for the Shed over the Basketball court.

**55/2017 RESOLVED (David Murrungun/Douglas Wunungmarra)**

- (a) That the Numbulwar Local Authority receive and note the report on the Local Authority Project funding.

**11.6 TOWN PRIORITIES 2017-2018**

LA request designs of the waterless/eco public toilets to be presented at the next meeting.

**56/2017 RESOLVED (Roland Nundhirribala/David Murrungun)**

- (a) That the Numbulwar Local Authority advised on the Town Priorities that are to be included in the 2017/2018 Regional Plan.

<b>Core Services</b>			
<b>Project Details</b>	<b>Timeframe</b>	<b>Responsibility, Stakeholders or Partners</b>	<b>Funding Source</b>
Build waterless/eco public toilets at waterfront and airstrip	2017-2018	DCG	To be sourced
Education awareness program for health, dogs, litter, adult learning and governance	2017-2018	DCG/DCCS	To be sourced
Establish new dump site and decommission old dump	2017-2018	DCG	REIF
Right Path Project – including bike lanes and footpath lanes	2017-2018	DCG	To be sourced
New cemetery and ongoing management	2017-2018	DCCS	To be sourced
Pedestrian crossing at community store, school, Newtown Store and clinic including signage	2017-2018	DCG	To be sourced

Upgrade street lighting	2017-2018	DCS	To be sourced
Curb, guttering and drain management to control storm water at school and along main road to the CBD	2017-2018	DCS	To be sourced
Planning for a new sports oval in a more suitable location in the new subdivision	2017-2018	DCG	To be sourced
Old S&R hall refurbished or replaced and transform block to a community park and focus area with indoor and outdoor elements; shade, play, and program and activity spaces	2017-2018	DCG	To be sourced

<b>Agency Services</b>			
<b>Project Details</b>	<b>Timeframe</b>	<b>Responsibility, Stakeholders or Partners</b>	<b>Funding Source</b>
Development of family and children's centre	2017-2018	DET and DoE	To be sourced
Development of Alcohol Management Plan	2017-2018	DoB and NT Police	To be sourced
Provide youth leadership courses to develop leadership skills for youth across the Region and pathways to employment	Ongoing	DCS	To be sourced

<b>Other Service or Advocacy only</b>		
<b>Project Details</b>	<b>Timeframe</b>	<b>Lead Agency</b>
Bridge built over Phelps River and address series of culverts issue	2017-2018	DoI
Working partnership to support the small business developments; develop a government business and service centre	Ongoing	DoB
New multipurpose Community Building and oval in new suburb	2017-2018	DLPE
Support School Attendance Working Group to develop a localised school attendance strategy that will increase attendance and have young adults and parents returning to school	Ongoing	RSAS and School
Safe House	2017-2018	GEC
Mental Health and Wellbeing, AOD Care Program	2017-2018	DoH

### **11.7 COMMUNITY SERVICES REPORT - NIGHT PATROL**

Coordinator was here last week looking at getting CDP on patrols, more women on the team, and setting up the office.

Night Patrol Manager looking at hotspots and will be in Numbulwar this Thursday.

Members recognised that a permanent police person is required, someone who stay long term not 3 to 6 months, can learn and know our cultural ways.

**57/2017 RESOLVED (Tony Jack/Roland Nundhirribala)**

- (a) **That the Numbulwar Local Authority receive and note the Night Patrol Report.**

**ACTION:** Invite Police to the next meeting.

### **11.8 COMMUNITY SERVICES REPORT**

DPMC asked members what do they think would be an option of activities for youth to stop them fighting? Responses were:

- Bush camps
- Fishing
- Culture
- Traditional hunting
- Dancing
- Stories

**58/2017 RESOLVED (David Murrungun/Roland Nundhirribala)**

- (a) **That the Local Authority receive and note the Community Services Update.**

### **11.9 NUMBULWAR OFFICE UPGRADE - FEASIBILITY STUDY**

**59/2017 RESOLVED (David Murrungun/Tony Jack)**

- (a) **That the Numbulwar Local Authority receive and note the update on the Numbulwar Office feasibility study.**

## **OTHER BUSINESS**

### **12.1 WATER STORAGE UPGRADE PROJECT - POWER AND WATER CORPORATION**

Seeking AAPA approval and taken down elevated tank.

Tender out with 6 potential contractors on site today, the tender closes 21 June. Works to commence in August 2017 and completed in March 2018.

The tank will be 750,000 litres and is coming from USA and will be located in the same spot as the elevated but this tank will be on the ground. The site will have a stepping procedure to stop the sand. Another tank will be installed every 4 years. Gasified chlorine will be injected into the water to make it better quality. Underground mains will not be upgraded.

Recent works the drainage water didn't go into the billabong but into the school. The school will be notified before this happens again.

**60/2017 RESOLVED (Kathy-Anne Numamurdiridi/Douglas Wunungmarra)**

- (a) **That the Numbulwar Local Authority receive and note the presentation from Power and Water Corporation about the Numbulwar water storage upgrade project.**



## 12.2 REMOTE HOUSING

Requesting feedback on the 2 programs SSFNT and Room to Breath.

Room to Breath awarded to Big River Housing with 3 houses receiving additional bedrooms and lot 63 an outdoor area.

5 Houses will receive upgrades and 3 replacements. Works are starting and contractors will start being in the community over the next month.

Important to tell tenancy, who will be here in 2 weeks, how many people are actually living in your house? Be honest so houses can be upgraded if they are overcrowded. Tenancy will send out a notice of when they will be here.

Fencing program was done 3 years ago with only 20% of the fences still erected. Not sure if there will be another program. A cultural practice of removing the fences to put the sand for funerals and fences are being removed between houses as no gate access.

Globes and fuses must be purchased from the shop.

Need to make the HRG more active. The current HRG is the Local Authority members.

**61/2017 RESOLVED (Roland Nundhirribala/Douglas Wunungmarra)**

- (a) **That the Numbulwar Local Authority receive and note the request for feedback on the Remote Housing Programs.**

## 12.3 ELECTORAL REPRESENTATION

Council have been informed that another Councillor has been approved for the Numbulwar Numbirindi Ward meaning that after the election in August there will now be 2 Councillors for this ward.

Governance and DHCD will be in Numbulwar on the 19 June to provide information to community about enrolling to vote and nominating for Council.

**62/2017 RESOLVED (Roland Nundhirribala/David Murrungun)**

- (a) **That the Numbulwar Local Authority receive and note the verbal report on Electoral Representation.**

## 12.4 ROADS - *David Murrungun*

Middle Road is too narrow, too dangerous, kids play on the road and needs fixing.

The Mud hole on the Ngukurr Road needs urgent repairs. A request has put to DoI for Council to fix and is awaiting approval. CEO explained the Grade contract for the Ngukurr/Numbulwar road and the current one will just be a light grade. YMAC is contracted by Council to do this works. A major grade once approved by DoI will occur later in the year.

Solar lights at water tower aren't working. Parts can now be delivered now that the road is open.

**63/2017 RESOLVED (Roland Nundhirribala/Douglas Wunungmarra)**

- (a) That the Numbulwar Local Authority receive and note the verbal report on roads.**

**12.5 BURIALS - Roland Nundhirribala**

Council charges a fee for the digging and back filling of graves. Communication of this fee has not happened with residents and recent funeral caused some upset with this information.

The fee is to cover the cost to operate the backhoe; this includes fuel, operator, repairs and maintenance contribution etc. All fees and Charges are approved by Council and can be found in the Regional Plan and on the Council website.

Mayor, CEO and Councillor Numamurdirdi will come and communicate this information to community. LA members are asked to also communicate to members of the community.

**64/2017 RESOLVED (David Murrungun/Douglas Wunungmarra)**

- (a) That the Numbulwar Local Authority receives and note the verbal report on Burials.**

**12.6 FESTIVALS - Virginia Nundhirribala**

The festival will be on the 17<sup>th</sup> September 2017 and will be opened up to others to attend.

Need a fence around the water front. Possibility for CDP to erect. After discussion it was discussed a removable fence would be the best option as a permanent fence would be flooded in the wet season and corrode.

CDP will look into options and bring back to LA. If these options are available before the next meeting then a Special meeting will be held to approve the design and allocate LA project funding if available.

**65/2017 RESOLVED (David Murrungun/Douglas Wunungmarra)**

- (a) That the Numbulwar Local Authority receive and note the verbal report on Festivals.**
- (b) That the Numbulwar Local Authority request removable fence options to be sought and if needed hold a Special Meeting to approve the design.**

**12.7 CDP**

New CDP Builder Trainer has been on board now for 6 months. In the workshop they have been doing woodworking, making furniture. The next project is artwork using native timber. A video of the works was shown to the Local Authority. Some of the work will be shown at the Katherine Show.

In the future plan to have participants trained to be able to do renovations in structure and tiling.

**(a) That the Numbulwar Local Authority receive and note the verbal report on CDP.**

GEC thanked the members and community as she is finishing up in 2 weeks after being in Numbulwar for 1 year.

The Power meter boxes were discussed with concern on how to use them. There have been 3 community meetings with not many attending, flyers distributed to each house. Suggested that need to come again and more clearly explain as the poster not understood and bring an interpreter.

**CLOSE OF MEETING**

The meeting terminated at 3.00 pm.

THIS PAGE AND THE PRECEEDING 10 PAGES ARE THE MINUTES OF THE Numbulwar Local Authority Meeting HELD ON Tuesday, 23 May 2017 AND CONFIRMED Tuesday, 8 August 2017.

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Chairperson