

MINUTES OF THE MANYALLALUK LOCAL AUTHORITY MEETING OF THE  
ROPER GULF REGIONAL COUNCIL MEETING  
HELD AT THE CONFERENCE ROOM COUNCIL SERVICE DELIVERY CENTRE,  
MANYALLALUK ON THURSDAY, 6 APRIL 2017 AT 2:30PM

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**1. PRESENT/STAFF/GUESTS**

**1.1 Elected Members**

Councillor John Dalywater (by telephone)  
Andrew Hood  
Eileen Lawrence  
Racheal Kendino  
Ben Kleinig, Chairperson

**1.2 Staff**

Amanda Haigh, Governance Manager  
David Calleja, Local Authority Support Co-ordinator (Minute Taker)  
Eventhia Friday, Roper Gulf Regional Council  
Sommer Meadows, Community Development Program Co-ordinator  
Ben Ulamari, Council Services Co-ordinator

**1.3 Guests**

Kallum Peckham-McKenzie, Department of Housing and Community  
Development  
Nic Sharah, Department of Housing and Community Development

**2. MEETING OPENED**

The PROVISIONAL meeting was opened at 2.40pm.

**3. WELCOME TO COUNTRY**

Chairperson Ben Kleinig and the Roper Gulf Regional Council pledge was read.

**4. APOLOGIES AND LEAVE OF ABSENCE**

**4.1 APOLOGIES AND LEAVE OF ABSENCE**

1/2017 RESOLVED (Eileen Lawrence/Andrew Hood)

**(a) That the Manyallaluk Local Authority accept the Apologies of Nathan  
McIvor, Darryl Kalakala, Robert Wirrili and Shaunette Mumbin.**

**5. CONFIRMATION OF PREVIOUS MINUTES**

**5.1 PREVIOUS MINUTES**

**RECOMMENDATION**

**(a) No confirmation of previous minutes.**

## **6. CALL FOR ITEMS OF OTHER BUSINESS**

1. Resignation from Sherese Dooley
2. School Billboard
3. CDP Report

## **7. DISCLOSURES OF INTEREST**

There were no declarations of interest at this Manyallaluk Local Authority.

## **8. BUSINESS ARISING FROM PREVIOUS MINUTES**

### **8.1 ACTION LIST**

**1/2017 RESOLVED (Ben Kleing/Rachael Kenido)**

**(a) That Manyallaluk Local Authority receive and note the Action List.**

<b>Date</b>	<b>Agenda Item</b>	<b>Item Description</b>	<b>Responsible Person</b>	<b>Status</b>	<b>Update</b>
16.03.2015		Robert Wirrili to decide position of two new solar lights in Central Park	Robert Wirrili	Complete	06.04.2017: Awaiting arrival of solar lights
17.08.2015		Install two speed humps as soon as quotes have been processed	Area Manager	Complete	
17.08.2015		Contact NT royal life saving	Area Manager/DCCS	Ongoing	16.05.2016: Training for life guards; CSM to follow up 15.08.2016 in negotiations with Stephen Gazzola, Royal Life Saving, for training & learn to swim classes, to work with school.
17.08.2015		Write to Jawoyn, ask for short and long term plan for tourist huts and child-proof	Area Manager/Local Authority	Complete	06.04.2017: Draft MOU with Jawoyn, sign-off for Jawoyn CEO and Roper Gulf CEO, fencing to

		fencing.			prevent buffaloes running on road, work with Jawoyn Rangers.
22.02.2016		Find out status of Manyallaluk Road and report to next Local Authority meeting	Area Manager	Complete	Road fixed in 2016, re-sheeted a few weeks ago, continue with ongoing grading.
22.02.2016		Find out and report back to LA re: what is being done about buffalo issue	Area Manager	Complete	06.04.2017: MOU – Contact Jawoyn Rangers to prevent buffaloes from running onto road.
16.05.2016	7.7 Community Services Update	The School Nutrition Program (SNP) to be re-negotiated in consultation with School Principal Ben Kleinig DoE	Community Services	Complete	
15.08.2016	8.2 Road Near Crèche	Robert and Nathan to come back to LA with a proposal blocking the road near the crèche	Area Manager	Complete	
15.08.2016	7.2 Area Managers Report	Area Manager to follow up on street signs	Area Manager	Ongoing	06.04.2017: Quote for street sign names, purchase order to be written, posts to be placed and signs installed.
15.08.2016	7.6 Alcohol Management Plan	Area Manager to get blue sign taken down and given to the school as a painting	Area Manager	Complete	

		project for sign that is more community appropriate			
15.08.2016	8.2 Snack Trucks	Area Manager to bring information back to next meeting, including; the vendors proposal and recent Council Report delivered to Council Re: Barunga that includes more in-depth analysis	Area Manager	Complete	06.04.2017: Proposal for 2 food trucks to sell food and drinks. Suggestions include bread, rice, UHT milk. Suggestion that power cards also be made available. Eileen Lawrence raised issue about the possibility of sugary drinks and chocolates being made available to school children if the truck is located near the school, that it may affect participation in the school nutrition program, suggested that a trial period for the truck and further community consultation as to food availability. Question raised over payment option – coins and/or notes, and what would happen if coins were stuck and who had

					access to keys in such a situation. Ben Ulamari to finalise a report and inform LA.
15.08.2016	7.2 Area Managers Report	Area Manager to investigate closing off sides of stage so there is no climbing and padlock container	Area Manager	Ongoing	Partially completed. Iron sheets erected to prevent people climbing up onto container.
15.08.2016	7.3 Council Financial Reports	Local Authority Members noted that \$20,000 worth of Crèche Funding was handed back to Government and requested to know the reason.	Finance Manager	Complete	Confirmed that unspent funds returned.
15.08.2016	8.1 NT HOUSING	NT HOUSING to contact Area Manager & CSC prior to special HRG Meeting to ensure LA Members are notified.		Complete	

## **9. INCOMING CORRESPONDENCE**

### **9.1 INCOMING CORRESPONDENCE**

**2/2017 RESOLVED (Ben Kleing/Andrew Hood)**

- (a) **That the Manyallaluk Local Authority accept the Incoming Correspondence and send a letter of response.**

<b>Date Received</b>	<b>Received By</b>	<b>Received From</b>	<b>Correspondence Details</b>	<b>Info Xpert ID</b>
03.02.2017	Local Authority	Ben Ulamari/Sommer Meadows	Council and CDP	691500

## **10. OUTGOING CORRESPONDENCE**

Nil

## **11. GENERAL BUSINESS**

### **11.1 ELECTED MEMBER REPORT**

**3/2017 RESOLVED (Ben Kleinig/Eileen Lawrence)**

- (a) That the Manyallaluk Local Authority receive and note Councillor John Dalywater's support of thanks to all Local Authority Members.

### **11.2 COUNCIL SERVICES REPORT**

**4/2017 RESOLVED (Ben Kleinig/Racheal Kendino)**

- (a) That Council receive and note the Council Service Report for the LA meeting at Manyallaluk on 6 February 2017.

### **11.3 COUNCIL FINANCIAL REPORT**

Ben Ulamari noted that a staff member is currently using one of accommodation houses. Finance to follow up Visitor Accommodation in Corporate Governance, confirm if the figure is accurate.

Low Roads Maintenance – main road to Manyallaluk is currently being smoothed out as dry season is approaching.

Street lighting – LA Members noted that some lights do not work, and are concerned about prevalence of snakes. Ben Ulamari confirmed that Power and Water Corporation will conduct an audit.

School Nutrition Program – vacant position, Racheal Kendino asked if position can be filled by CDP – Ben Ulamari confirmed that CDP applicants apply.

L.A- members noted occurrences of buffaloes coming through community.

Sport and Recreation – Sommer Meadows advised of previous attempts to obtain visits from Indigenous Sports Unit.

**5/2017 RESOLVED (Ben Kleinig/Andrew Hood)**

- (a) That the Manyallaluk Local Authority accept the Manyallaluk financial report for the second quarter of 2016-17.

### **11.4 GOVERNANCE REPORT - POLICY UPDATE**

**6/2017 RESOLVED (Eileen Lawrence/Racheal Kendino)**

- (a) That the Manyallaluk Local Authority receive and note the reviewed HR011 Leave Policy.

### **11.6 GOVERNANCE REPORT - UPDATED POLICIES**

**7/2017 RESOLVED (Ben Kleinig/Eileen Lawrence)**

- (a) That the Manyallaluk Local Authority receive and note the updated policies

## **11.7 GOVERNANCE REPORT - MANYALLALUK TOWN PRIORITIES**

**8/2017 RESOLVED (Ben Kleing/Andrew Hood)**

- (a) That the Manyallaluk Local Authority accept the Town Priorities that are to be included in the 2017/2018 Regional Plan.**

## **11.8 COUNCIL FINANCIAL REPORT - COMMUNITY BENEFIT FUND APPLICATION - REQUEST FOR SUPPORT**

**9/2017 RESOLVED (Ben Kleing/Eileen Lawrence)**

- (a) That the Manyallaluk Local Authority support Council's application to the Department of Trade, Business and Innovation's Community Benefit Fund for assistance with the Manyallaluk Bollard Project.**

## **11.9 COMMUNITY SERVICES REPORT**

Ben Kleinig advised that the School Nutrition Program Meeting scheduled for 10 February 2017 did not take place due to flooded roads.  
Crèche Maternity Leave position has been filled.

**10/2017 RESOLVED (Ben Kleinig/Eileen Lawrence)**

- (a) That the Manyallaluk Local Authority receive and note the Community Services Report.**

## **11.10 CEMETERY UPDATE**

Community Meeting to be held to discuss naming of cemeteries and email attachment to Racheal to handout.

**11/2017 RESOLVED (Ben Kleing/Andrew Hood)**

- (a) That the Manyallaluk Local Authority receive and note the update on the Manyallaluk Cemetery and hold a community meeting about cemeteries.**

## **11.11 HOUSING UPDATE**

Department of Housing to provide update at next LA Member Meeting about housing upgrade

**12/2017 RESOLVED (Ben Kleinig/Racheal Kendino)**

- (a) That Manyallaluk Local Authority receive and note the update on housing in Manyallaluk.**

**ACTION:** Update from Housing at next meeting as to which house is receiving the upgrade.

## **12. OTHER BUSINESS**

### **12.1 TELSTRA MOBILE FACILITIES**

Ben Ulamari advised Local Authority Members to develop a petition for community support for the mobile tower.

13/2017 RESOLVED (Ben Kleinig/Eileen Lawrence)

- (a) That Manyallaluk Local Authority receive and note the update on Telstra Mobile Facilities.**

## **12.2 COMMUNITY DEVELOPMENT PROGRAM UPDATE**

11 Manyallaluk men undertaking CDP in Bachelor have completed courses including Certificate III in Plant Operations, Certificate III in Operations and Certificate II in Construction.

CDP funding requested to remove graffiti and re-paint 'Welcome to Manyallaluk' sign as part of a community revitalisation program.

Consultation sought from community for new project ideas. Suggestions include a youth or women's place for weaving in a building not in use, construction of a footpath to safeguard pedestrians and a BMX track to prevent young people from riding on the road.

A request for project ideas on what to do with old discontinued cars sitting in yards.

The BBQ roof requires mending as the roof has been installed incorrectly, with rain running onto the concrete.

There is a request for more BBQs to be installed in the community, potentially made out of tyre rims.

A free 2 year Driver Education Program for individuals in Manyallaluk between the ages of 16 and 18 holding a learner's permit and driver's licence is being offered as part of the NT Drive Safe Remote Program. Local Authority is to inquire whether the program can be extended to include mature aged community members who wish to obtain their learner's permit and driver licence. The community is to be consulted for further ideas.

CDP will be assisting the community to clean up areas in time for a church event catering for more than 100 people camping in the park, commencing the week of 18 April 2017. Availability of extra bins, clean toilet and showers have been highlighted as priority tasks.

14/2017 RESOLVED (Ben Kleing/Rachel Kendino)

- (a) That Manyallaluk Local Authority receive and note the update on CDP.**

## **12.3 RESIGNATION FROM SHERESE DOOLEY**

15/2017 RESOLVED (Eileen Lawrence/Andrew Hood)

- (a) That Manyallaluk Local Authority accept the resignation from Sherese Dooley from the Manyallaluk Local Authority.**

## **12.4 SCHOOL BILLBOARD**

The school would like to install a billboard in the park near the BBQ area to display student work. The billboard will be a A-frame display board, rain proof and a chain so that it cant be taken away. Principal is asking for support and permission from the LA.



16/2017 RESOLVED (Ben Kleing/Andrew Hood)

**(a) That Manyallaluk Local Authority approve the school to install a billboard at the park to display student work.**

**CLOSE OF MEETING**

The meeting terminated at 4.35 pm.

THIS PAGE AND THE PRECEEDING 8 PAGES ARE THE MINUTES OF THE Manyallaluk Local Authority Meeting HELD ON Thursday, 6 April 2017 AND CONFIRMED Monday, 8 May 2017.

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Chairperson