



AGENDA

BESWICK LOCAL AUTHORITY MEETING

MONDAY, 8 MAY 2017

Notice is given that the next Beswick Local Authority Meeting of the Roper Gulf Regional Council will be held on:

- Monday, 8 May 2017 at
- The Conference Room Council Service Delivery Centre, Beswick
- Commencing at 10:00am

Your attendance at the meeting will be appreciated.

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CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER 5.1
TITLE Previous Minutes
REFERENCE 693385
AUTHOR Amanda Haigh, Manager Governance and Corporate Planning

RECOMMENDATION

- (a) That the Beswick Local Authority approve the minutes as a true and accurate record of the Beswick Local Authority Meeting held on Monday 30th January 2017.

BACKGROUND

Beswick Local Authority's previous meeting was held on Monday 30th January 2017.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Beswick Local Authority 2017-01-30 [684987].DOCX



MINUTES OF THE BESWICK PROVISIONAL LOCAL AUTHORITY MEETING
HELD AT THE CONFERENCE ROOM COUNCIL SERVICE DELIVERY CENTRE,
BESWICK ON MONDAY, 30 JANUARY 2017 AT 10:00AM

1. PRESENT/STAFF/GUESTS

Elected Members

Trephina Bush
Savonne Scrubby
Raelene Bulumbara
Deanna Kennedy (Chair)

Staff

Martin Cooke – Night Patrol Coordinator
Darcie Boon – Acting: Local Authority Support Coordinator
Nathan McIvor – Area Manager Central Arnhem
Amanda Haigh – Manager Governance and Corporate Planning
Brenda Donges – Council Services Manager
Rodwynne King – Beswick SASO (Minute Taker)

Guests

Moira McCreesh – HARM Administration
Angela Pattison – LGANT
Leigh Ware – Dept. Education

2. MEETING OPENED

The Provisional Meeting opened at 1:00pm

3. WELCOME TO COUNTRY

Chair Deanna Kennedy welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

4. APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

Councillor Selina Ashley submitted her apologies for not being able to attend the Beswick Local Authority Meeting due to being ill.

20/2017 RESOLVED (Raelene Bulumbara/Trephina Bush)

(a) **That the Beswick Local Authority accept apologies**

5. CONFIRMATION OF PREVIOUS MINUTES

5.1 PREVIOUS MINUTES

Minutes of the previous Beswick Local Authority Meeting are to be approved at the next Beswick Local Authority Meeting.

6. CALL FOR ITEMS OF OTHER BUSINESS

- Alcohol Management Plan – Moira McCreesh

7. DISCLOSURES OF INTEREST

There were no declarations of interest at this Beswick Local Authority.

8. BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

21/2017 RESOLVED (Raelene Bulumbara/Trephina Bush)

- (a) That the Beswick Local Authority receive, and note the Action List.

Date	Agenda Item#	Description	Responsible Person	Status	Comments
16.05.20 15		Request Council raise Drinking Area with NLC	Area Manager	Completed	22.02.16: Awaiting a reply from NLC 23.08.16: Emailing NLC for a response 30/01/17 No drinking area
16.11.20 15		Follow up and present Fencing options for lot 57 & 58 with quotes at next LA Meeting. Scoping the project with Project Manager.	Area Manager	Ongoing	23.08.2016: New quotes to be presented to LA. 21.11.2016 Looking at Bollard option 20.12.16 LA agreed to bollard option, quotes are being obtained. LA have agreed to use some of the LA funds, \$2K
16.11.20 15		Follow up and present Speed Hump pricing and options at next meeting	Area Manager	Ongoing	23.08.16: new quotes to be presented to LA. 30.01.2017 Speed humps will be put to Finance for next financial year planning.

Date	Agenda Item#	Description	Responsible Person	Status	Comments
21.11.20 16	10.1 Outgoing Correspon dence.	SASO to publish website link for RGRC Auction, to LA Members and Notice boards.	SASO	Completed	
21.11.20 16	11.2 Council Services Report	Request DoI to seal the 7 km of road from Beswick to Rubbish Dump so that it can be accessed in the Wet Season			30.01.2017 DoI will not be sealing road in the foreseeable future.
21.11.20 16	11.2 Council Services Report.	Local Authority would like the play equipment moved from Lot 137 to Lot 58 for safety reasons.			30.01.2017 LA have decided to dismantle the play equipment and try and source funding for new equipment to put near Stage area.
21.11.20 16	11.7 Governan ce Report- Local Authority Project Funding Update	Obtain quotes for bollards on the 2 road frontages of Lot 57 and park.		Completed	
21.11.20 16	11.7 Governan ce Report- Local Authority Project Funding Update	Obtain a quote to install a drinking fountain at Lot 57			30.01.2017 LA decided to purchase wall mounted drinking fountain.
21.11.20 16	11.7 Governan ce Report- Local Authority Project Funding Update	Obtain a quote to have a solar light installed in the Cemetery.	Area Manager/ CSC	Ongoing	
21.11.20 16	11.7 Governan ce Report- Local	Obtain a quote for the installation of a small skate park.	Area Manager/ CSC	Ongoing	

Date	Agenda Item#	Description	Responsible Person	Status	Comments
	Authority Project Funding Update				
21.11.2016	11.7 Governance Report-Local Authority Project Funding Update	Obtain a quote for a large portable shade for cemetery.			30.01.2017 LA decided to purchase 2 shades, which will be kept at the Municipal yard and will be erected and dismantled by Municipal workers as needed.
23.08.2016	CDP	Headstone Frames and Revitalizing Cemetery	Area Manager	Ongoing	CDP has commenced a tidy up cemetery.
23.08.2016		<p>1. Area Manager to follow up on Street Signs ordered for Beswick</p> <p>2. AM to follow up on Headstone Frames for CDP to revitalise Cemetery.</p> <p>3. Follow up and repair dangerous road verges</p> <p>4. Area Manager to bring quotes for Bollards back to the next LA Meeting for consideration</p>	Area Manager		<p>1. no update</p> <p>2. Ongoing</p> <p>3. DoI are doing the CA Highway corner this financial year</p> <p>4. See above</p>
23.08.2016	7.4 Governance Update - Local Authority Project Funding Update	<p>1. AM to find out where Landscaping is being done old or new basketball Court.</p> <p>2. LA request clarification on the Footpath Project</p>	Area Manager	Ongoing	30.01.2017 Landscaping and Footpath is at the new basketball courts.

Date	Agenda Item#	Description	Responsible Person	Status	Comments
23.08.2016	7.7 Community Services Program Update	Area Manager to investigate caretaker option and report back to Local Authority at next LA meeting.	Area Manager	Completed.	30.01.2017 It is not a fully accredited aged care facility, so no caretaker is required or needed.

9. INCOMING CORRESPONDENCE

Nil

10. OUTGOING CORRESPONDENCE

Nil

11. GENERAL BUSINESS

11.1 ELECTED MEMBER REPORT

No Elected Members attended the Meeting.

11.2 GOVERNANCE REPORT - POLICY UPDATE –

22/2017 RESOLVED (Savonne Scrubby/Raelene Bulumbara)

- (a) That the Beswick Local Authority receive and note the reviewed HR011 Leave Policy.

11.3 COUNCIL SERVICES REPORT

23/2017 RESOLVED (Savonne Scrubby/Raelene Bulumbara)

- (a) That Council receive and note the Council Service Report for Beswick at the LA meeting of 30 January 2017.

11.4 ALCOHOL MANAGEMENT PLAN

Moira McCreesh has obtained funding for different programmes commencing on 1st July 2016. These include Woman's and Men's Camps, Exercise equipment for parks, Driver Education instructions, Craft workshops, Talk Fest attendance and Skinny Fish short film "Beating the Grog"

24/2017 RESOLVED (Savonne Scrubby/Trephina Bush)

- (a) That Beswick Local Authority accept the AMP Report.

11.5 COUNCIL FINANCIAL REPORT

25/2017 RESOLVED (Raelene Bulumbara/Savonne Scrubby)

- (a) That the Beswick Local Authority receive and note the Beswick financial report for the Second quarter of 2016-17.

11.6 COMMUNITY SERVICES REPORT

26/2017 RESOLVED (Trepina Bush/Savonne Scrubby)

- (a) Beswick Local Authority Receive and note update on Community Services

LA member Trepina Bush left the meeting, the time being 01:05 PM

LA Member Trepina Bush returned to the meeting, the time being 01:10 PM

11.7 BESWICK COMMUNITY SAFETY PATROL

The local authority would like to say thankyou and commend Beswick night patrol for their intervention, which stopped a serious incident from occurring.

There will be additional training from NAAJA for night patrol employees.

27/2017 RESOLVED (Trepina Bush/Savonne Scrubby)

- (a) That Council receive and notes the update on the Beswick Community Safety Patrol

OTHER BUSINESS

- Local Authority members have agreed to purchase replacement swings for playground equipment at new basketball courts. The cost is \$479.60.
- Leigh Ware from Wugularr School, has explained to Council that school is not going back until Monday 6th February. Wugularr School is a Direct Instruction school which is a different teaching method, so the Teachers have special training in Katherine.
- Brenda Donges – RGRC CSC Beswick, explained that RGRC Beswick will be holding a Clean Up Australia Day in March. “Big Bag Swap” She will be asking participants to bring a bag of rubbish to swap for a bag of goodies. Further information to come.

28/2017 RESOLVED (Raelene Bulumbara/Trepina Bush)

- (a) That Council receive and notes Other Business

CLOSE OF MEETING

The meeting terminated at 2:25pm.

THIS PAGE AND THE PRECEEDING 38 PAGES ARE THE MINUTES OF THE Beswick Local Authority Meeting HELD ON Monday, 30 January 2017 AND CONFIRMED Monday, 8 May 2017.

LA Member Deanna Kennedy
Chairperson

BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER 8.1
TITLE Action List
REFERENCE 685666
AUTHOR Rodwynne King, Senior Administration Support Officer Beswick

RECOMMENDATION:

(a) That the Beswick Local Authority receive and note the Action List at the meeting on 8th May 2017.

23.08.16	Headstone Frames & Revitalizing Cemetery	AM	Ongoing	21/11/16 Ongoing CDP Project 30/01/17 Ongoing CDP Project
21/11/16	Obtain a quote to have a solar light installed at cemetery	AM	Ongoing	See attached quote
21/11/16	Obtain a quote for the installation of a small skate park	AM	Ongoing	See attached costings for Mataranka Skate Park.
21/11/16	Obtain a quote for a large portable shade for Cemetery	AM	Completed	See attached Quotes 30/01/17 LA Members decided to buy 2 shades. These will be kept RGRC Municipal Yard. Purchased. 20/03/17 2 Shades have been purchased.
21/11/16	LA request Play equipment- Lot 55 Park be moved to Lot 58	AM CSC	Ongoing	CSC has looked at the logistics of moving this equipment and found that it would be a major undertaking. The equipment is cemented into the ground and would need to be taken apart, dug up, smash off the cement, then reassembled and cemented back in. 30/01/17 LA members have decided to have the equipment taken down and look at funding for new equipment for the stage area of the park. 09/05/17 Play equipment has been removed. The RGRC has been asked to look at funding for more play equipment. 28/04/2017 – Quotes for Play equipment are being sourced.
30/01/17	LA has decided on wall mount fountain. Will order and get installed.	CSC	Ongoing	Have ordered the fountain. PO attached. Will need authorization from LA to employ and pay for a plumber to have it installed.

ATTACHMENTS:

INCOMING CORRESPONDENCE



ITEM NUMBER 9.1
TITLE Letter of Resignation
REFERENCE 690408
AUTHOR Rodwynne King, Senior Administration Support Officer Beswick

RECOMMENDATION

(a) That the Beswick Local Authority receive and note the Letter of Resignation at the Local Authority meeting on 8th May 2017.

Joseph Brown has tendered his resignation from Beswick Local Authority. Unfortunately his work commitments impede his ability to attend meetings.

ATTACHMENTS:

GENERAL BUSINESS

ITEM NUMBER	11.1
TITLE	Elected Member Report
REFERENCE	693253
AUTHOR	Lyndon Keane, Communications Co-ordinator

RECOMMENDATION

- (a) **That the Beswick Local Authority receive and note the Elected Member report.**

BACKGROUND

This Elected Member report is designed to give Local Authorities an overview of agenda items that have been raised and decisions made at recent Ordinary Meetings of Council and Finance Committee Meetings, in order for them to convey the information to community members.

Comprehensive details can be found in the agendas and minutes of the respective meetings, which are available on the Council website and at Council offices.

ISSUES/OPTIONS/SWOT

At the Finance Committee Meeting held in Katherine on April 27:

- The Finance Committee was given its first look at the Council's draft 2017-18 Budget, which will be endorsed and adopted by Elected Members at the OCM in Katherine on June 15.
- The Finance Committee approved the user-pays model for the Council's new Animal Health Program

The previous model of service delivery, which included a contracted vet service and employment of an Animal Management Coordinator had an annual cost of \$292,000. The current model, which utilises an in-house vet, costs \$226,000 annually, minus the \$62,000 raised by the special rate, the program expenditure balance is at \$164,000. This is considerably less than the previous model of service delivery and has scope to extend the service beyond those residents covered by the special rate to raise further income which will subsidise this non-core service.

Proposed Veterinary Fees 2017-18**Veterinary Fees**

Town camps and outstations

Daily rate \$1,760.00 per day

Half day rate \$770.00 per half day

Travel \$2.00 per km Includes sealed and unsealed from Katherine

Veterinary Fees

Individual Fees for service - **All charges are requiring animal registration fee be paid prior to service delivery. Concession holders receive a 30% discount on euthanasia and desexing surgeries (card must be sighted prior to delivery of service).**

Dog Spay \$352.00 Per Spay/Additional \$70 for on heat, pregnant or dog over 30kg

Dog Castration \$286.00 Per castration

Pup Spay (Dog less than 5 months old) \$247.50 Per Spay

Pup castration (dog less then 5 months old) \$209.00 Per castration

Cat Spay \$187.00 Per Spay

Cat Castration \$132.00 Per castration

Cat Spay (Cat less then 5 months old) \$165.00 Per Spay

Cat castration (Cat less then 5 months old) \$88.00 Per castration

Contraceptive injections for females
 (Small Dog – Less than 10KG) \$55.00 Per injection
 Contraceptive injections for females
 (Medium Dog – 10 to 25KG) \$71.50 Per injection
 Contraceptive injections for females (Large Dog >25KG) \$82.50 Per injection
 Dectomax Injection \$22.00 Per dose (Covers ticks, scabies, intestinal worms and heartworm)
 Oral ivermectin \$11.00 Per dose (Covers ticks, scabies, intestinal worms and heartworm)
 Parvovirus Vaccination \$82.50 Per dose Protech C3
 Euthanasia (without burial) \$99.00 Per animal
 Euthanasia (with burial) \$187.00 Per animal

- The Finance Committee did not endorse the waiving of \$38,255 in fees for Skinnyfish Music Pty Ltd for the 2017 Barunga Festival.

Each year the Council spends considerable funds preparing grounds and facilities for this national event and in the past, has approved a waiver of all fees and charges associated with the festival. Skinnyfish Music has been informed that the Council will require it to contribute to these costs in the future, and that a waiver of fees cannot be guaranteed.

- The Finance Committee accepted a funding offer of \$22,000 from the Northern Territory Department of Health Harm Minimisation Unit for an Alcohol Action Initiative Grant to facilitate grief, loss and trauma training in Borroloola.

At the Ordinary Meeting of Council held in Manyallaluk on March 29:

- The NT Department of Housing and Community Development gave a presentation on the proposed changes to the Cemeteries Act, which are expected to take effect in 2018 and recognise cemeteries on Aboriginal land. Regional Councils will continue to manage and look after community cemeteries, and only cemeteries under the new law will be funded. The Council, in consultation with Local Authorities, will manage public cemeteries, develop cemetery plans, keep cemetery records, put up signs and develop cemetery policies. Local Authorities will help make decisions about cemetery plans and policies, and burials in cemeteries within their Local Authority areas.
- An update was given on the Weemol sewerage project, which indicated that it has been too wet to access the site for survey and geo tech works to be undertaken. As soon as these works have been completed, Northern Land Council consent will be obtained so they can commend in the dry season.
- A report was provided regarding Development Assessment application PA 2017_0096 on Lot 01646 NT Portion (22730 Central Arnhem Road, West Arnhem) in the town of Ngukurr for the subdivision of 20 housing lots. The Council will provide a submission in support of the subdivision that emphasises the need for consultation with the Council during the design phase to ensure that adequate attention to subdivisional guidelines is given.
- The Council accepted a funding offer of \$22,000 through the NT Department of Housing and Community Development's Homeland Program for the 2016-17 Home Extra Allowance to upgrade house three and house eight in Jodetluk.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS:

GENERAL BUSINESS



ITEM NUMBER 11.2
TITLE Council Financial Report
REFERENCE 693309
AUTHOR Bala Donepudi, Management Accountant

RECOMMENDATION

- (a) **That the Beswick Local Authority receive and note the Beswick financial report for the Third quarter of 2016-17.**

BACKGROUND

As per the Guideline 8 of the Northern Territory Local Government Act, the quarterly finance report is to be presented to the Local Authority

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

GENERAL BUSINESS



ITEM NUMBER 11.3
TITLE Governance Report - Complaints
REFERENCE 693341
AUTHOR Amanda Haigh, Manager Governance and Corporate Planning

RECOMMENDATION

- (a) That Beswick Local Authority receive and note the Complaints report.

BACKGROUND

NIL – there are currently no complaints for Beswick for the period.

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

GENERAL BUSINESS

ITEM NUMBER	11.4
TITLE	Beswick - Town Priorities
REFERENCE	693373
AUTHOR	Amanda Haigh, Manager Governance and Corporate Planning

RECOMMENDATION

- (a) **That the Beswick Local Authority decides on the Town Priorities that are to be included in the 2017/2018 Regional Plan.**

BACKGROUND

This report provides an update on the status of the Beswick 2016-2017 Town Priorities.

ISSUES/OPTIONS/SWOT

The Draft 2017-2018 Town Priorities needs to be developed and submitted to the Regional Plan. Local Authority members can go through the current list and decide current status of Town Priorities.

CORE SERVICES			
PROJECT DETAILS	TIMEFRAME	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING SOURCE
Entry Grids and stock exclusion fencing	2017-2018	DCG	To be sourced
Water Park	2017-2018	DCG/Outback Store	To be sourced
Upgrade Infrastructure - Provide safe, secure and quality infrastructure to areas of high volume activity	2017-2018	DCG	To be sourced
Solar Lights at designated areas to target hidden dark spots	2017-2018	DCG	To be sourced
Formalise landscapes through tree planting, pathways, drinking fountains, park benches, shade area, community barbeque area, bollards and parking areas	2017-2018	DCG	To be sourced
Stormwater drainage in new sub-division.	2017-2018	DCS	To be sourced
Cemetery Project – Headstones and Surrounds	2017-2018	DCCS	To be sourced
Upgrade the intersection at new subdivision and Central Arnhem Road	2017-2018	DCS	To be sourced
Right Path Project	2017-2018	DCG	Budget
Town Street Signage	2017-2018	DCCS	To be sourced
Relocate oval – Feasibility study	2017-2018	DCG	To be sourced
Existing oval realign drainage, expansion width 110m, overlay for future softball, install amenities block	2017-2018	DCG	To be sourced
Upgrade Cemetery Road	2017-2018	DCS	To be sourced

AGENCY SERVICES			
PROJECT DETAILS	TIMEFRAME	RESPONSIBILITY, STAKEHOLDERS OR PARTNERS	FUNDING SOURCE
Driver education to reduce number of accidents caused from unlicensed, intoxicated, speeding drivers	2017-2018	DCS	To be sourced
Cultural education for Young including School	2017-2018	DCCS	To be sourced
Skate park	2017-2018	DCG	To be sourced
Youth Space – build on existing old outdoor court – expand existing slab, shade & water, Skate/BMX portable units	2017-2018	DCG	To be sourced

OTHER SERVICES OR ADVOCACY ONLY		
PROJECT DETAILS	TIMEFRAME	LEAD AGENCY
Central Arnhem Road traffic calming devices	2017-2018	DoI
Reconstruct Central Arnhem Road – upgrade road to landfill	2017-2018	DoI
Upgrade of Waterhouse River Bridge	2017-2018	DoI
Helipad	2017-2018	DoI
Relocate sewerage ponds	2017-2018	PAWA
Recognise, respect and celebrate activities that are of importance to Community members in their area	2017-2018	Housing Reference Group
Literacy and numeracy program for older kids	2017-2018	Mission Australia
Resolve issue of Lot 3 – Single Men’s Quarters	2017-2018	NLC
Support the Social Club – Family Friendly	2017-2018	Outback Stores
Club house at oval including toilets and shower	2017-2018	DSR
Airstrip upgrade	2017-2018	DoI

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

GENERAL BUSINESS



ITEM NUMBER	11.5
TITLE	Naming Parks in Beswick
REFERENCE	690445
AUTHOR	Rodwynne King, Senior Administration Support Officer Beswick

RECOMMENDATION

- (a) That the Beswick Local Authority receive and note Naming of Parks in Beswick from RGRC at the Local Authority meeting on 8th May 2017.

BACKGROUND

Beswick Community has a Football Oval, the Large Park up to New Sub, Basketball Courts at New Sub, Lot 55 Park next to Stage/Public Toilets, and the Park in front of the Council Office.

These Parks have no names and RGRC would like to have them named and place signs, with the names on them, at each Oval or Park.

CDP may be able to do some nice wooden signs.

Could we have some thoughts about this and some proposed names, for community consultation?

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS



ITEM NUMBER	11.6
TITLE	Community Services Report
REFERENCE	692581
AUTHOR	Daniel Kirk, Community Night Patrol Manager

RECOMMENDATION

- (a) That the Beswick Local Authority receive and note Night Patrol Report from RGRC at the Local Authority meeting on 8th May 2017

BACKGROUND

The Beswick night patrol is a vehicle mounted patrol consisting of a team leader and three members. The Patrol currently operates Sunday to Thursday from 1700 – 0136 hrs.

The Patrol is supported by a Coordinator based in Beswick with responsibility for all Patrols in the Central Arnhem Region. The patrol is also supported by a Manager and admin staff based in Katherine.

ISSUES/OPTIONS/SWOT

No major issues have been reported by the Patrol apart from concerns at children swimming in the river without adult supervision. In response the Patrol has increased surveillance of the river area during work hours.

Some break-ins have occurred into Council property causing minor losses, it is likely that these have happened outside Patrol hours with the perpetrators obviously aware of the Patrols movements and work hours.

FINANCIAL CONSIDERATIONS

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ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS



ITEM NUMBER 11.7
TITLE Location of Skate Park
REFERENCE 692646
AUTHOR Sharon Hillen, Director of Council and Community Services

RECOMMENDATION

(a) That the Beswick Local Authority receive and note Location of Skate Park in Beswick from RGRC at the Local Authority meeting on 8th May 2017

BACKGROUND

The Local Authority has expressed an interest in building a Skate Park in Beswick. Where would they like the Skate Park situated?

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS



ITEM NUMBER	11.8
TITLE	Play Equipment for Lot 55 Park
REFERENCE	692677
AUTHOR	Rodwynne King, Senior Administration Support Officer Beswick

RECOMMENDATION

- (a) That the Beswick Local Authority receive and note Play Equipment for Lot 55 Park, from RGRC at the Local Authority meeting on 8th May 2017.**

BACKGROUND

The play equipment has been removed from the park at Lot 137, as requested by the Local Authority. The Council proposes the purchase of new equipment to be placed at Lot 55 near the Stage area.

The Council has had a look at some play equipment and estimates are attached for the purchase of the equipment.

The equipment would be placed in a sand pit that will be contained by a boarder. Council would like the Local Authority to discuss the possibility of this project..

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS

ITEM NUMBER	11.9
TITLE	Picnic Tables and Path at New Sub Basket Ball Court's Play Equipment
REFERENCE	692678
AUTHOR	Rodwynne King, Senior Administration Support Officer Beswick

RECOMMENDATION

- (a) **That Local Authority receives and notes request for Local Authority to purchase BBQ/Picnic Shelter and Path at the Beswick Local Authority meeting on 8th May 2017.**

BACKGROUND

RGRC would like the Local Authority to finance a path from the New Sub Basketball Courts to and around the play equipment area. This will give a boundary that we can fill with sand and maintain easier. The Council would also the Local Authority to purchase and pay for installation of an undercover picnic table and BBQ to be positioned near the play equipment for Community use.

Once the landscaping is done at the Basketball courts, the path and BBQ/Seating Shelter is completed, this will become a lovely area for children and families to hang out.

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

Path - 22.5 cubic meters of cement = 2 Bulka Bags of Cement
 Form work requirements and Rio mesh
 Total between \$3500 and \$4000.

BBQ/Picnic Table & Shelter -

ATTACHMENTS:

GENERAL BUSINESS



ITEM NUMBER	11.10
TITLE	Pipes and Ponding for Yangula Street, New Sub.
REFERENCE	692723
AUTHOR	Rodwynne King, Senior Administration Support Officer Beswick

RECOMMENDATION

- (a) That the Beswick Local Authority receive and note Pipes and Ponding for Yangula Street, new sub, from RGRC at the Local Authority meeting on 8th May 2017

BACKGROUND

RGRC have ordered concrete pipes to run under the entrance to each house in Yangula Street, new sub. This will give a 4 meter wide drive in to each house. When the pipes have arrived in Katherine the Council will dig a drain the full length of the street and create a run off drain at the end of the street. This should fix a lot of the flooding issues that occur in the wet season.

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS

ITEM NUMBER	11.11
TITLE	Community Services Update
REFERENCE	693015
AUTHOR	Annalisa Bowden, Regional Manager Community Services

RECOMMENDATION

- (a) That the Local Authority receive and note the Community Services Update.

BACKGROUND

Regional Youth Sport and Rec Coordinator - Charles Mbouti	
Issues	Although activities have been conducted daily, we still to improve in engaging youth from 18 to 24 years old in our activities
Visitors	<ul style="list-style-type: none"> Regional Coordinator Sport and Rec Katherine Maranboy Police
WH&S	<ul style="list-style-type: none"> All the activities that have been provided were planned safely and no injuries were reported in the course of the delivery of these events.
Program	<ul style="list-style-type: none"> Regional Sport and Rec Coordinator Katherine <p><u>Visit to Community</u></p> <ul style="list-style-type: none"> I drove around the community to introduce myself to people. There was a great number of young people (7 to 14 years old) playing around and they were enthused by the new presence of a sports person in the community. I was able to gather a few kids for a late afternoon basketball game. Visit to local school - . Shortage of teachers at the school and assisted with literacy and numeracy using the school text book. In the evening, we held a quiz game & movie night. Poppers, chips, refreshments and few prizes were given out during the evening. <p><u>Request:</u></p> <ul style="list-style-type: none"> Youth enquired about the possibility of competitions against other communities to allow them to compare their skills. Would like to see a greater variety in sporting activities <p><u>Maranboy Police</u></p> <p>The local Maranboy police volunteered to assist the Sport and Rec staff during the school holidays week.</p> <p><u>Committee safety meeting re:</u></p> <ul style="list-style-type: none"> The card games taking place in the community. The alcohol and substance misuse which are increasing Working towards constant improvement of the school attendance The delivery of positive diversionary activities to engage youth Keeping the community safe and drug free
Asset	N/A

Regional Aged Care and Disability Coordinator – Maria Gumban	
Issues	Participants are waiting for the Beswick Accommodation to reopen after the renovations are completed .
Visitors	<ul style="list-style-type: none"> ○ Communio – Consultants from the Department of Health that will review the Policies and Procedures for Roper Gulf to have sustainable system. ○ Office of Disability – Conducting eligibility assessments on participants to see if they can access Aged Care services ● Charles Darwin University – Provides RGRC staff with training
WH&S	<ul style="list-style-type: none"> ● All activities have been conducted with no incidents reported
Program	<ul style="list-style-type: none"> ● Staff meetings to re structure operations in preparation for Consumer Directed Care structure. ● Staff given direct responsibility for client groups ● Daily staff schedule is being made up so that the clients will not miss out on the services that they need especially in relation to their assessed care needs ● Roper Gulf a member of the Aged Care Chanel which give further training to the staff and provides more support for the clients ● All Home Care Package clients already have new client files which includes a budget and new agreements to tailor the Increasing Choice requirement for the Department of Health ● Regional Manager has been invited to present in the Better Practise in Darwin regarding : Caring for our Own – The Buddy System ● Carers NT Troopy Program is commencing on May, where the Aged Care Clients will go on 1 week camp - enables the Carer to have a break and give the client social support ● We have new Clients on board Commenced in the month of April. ●

Operations Coordinator - Penny Henderson

346 – Indigenous Broadcasting	
Issues	<ul style="list-style-type: none"> • Staff member has returned to work • Coordinator is investigating options of providing support and additional training.
Visitors	<ul style="list-style-type: none"> • Nil
WH&S	<ul style="list-style-type: none"> • None reported
Program	<ul style="list-style-type: none"> • The service is delivered as per funding agreement.
Assets	<ul style="list-style-type: none"> • Assets registered and maintained
Issues	<ul style="list-style-type: none"> • Nil
347 – Crèche	
Issues	<ul style="list-style-type: none"> • Staff reported to be working well. • Recruitment is underway to provide support and to increase the opening hours of Crèche
Visitors	<ul style="list-style-type: none"> • Good Beginnings • Operations Coordinator RGRC
WH&S	<ul style="list-style-type: none"> • None reported
Program	<ul style="list-style-type: none"> • The service is delivered as per funding agreement. Children are being picked up in the morning and returned home in the afternoons.
Assets	<ul style="list-style-type: none"> • Assets registered and maintained • New toys were delivered 24 April 2017
350 - Centrelink	
Issues	<ul style="list-style-type: none"> • None reported
Visitors	<ul style="list-style-type: none"> • NA
WH&S	<ul style="list-style-type: none"> • None reported
Program	<ul style="list-style-type: none"> • Service is running smoothly and in accordance to the funding agreement. • Back-up Centrelink Agent SASO
Assets	<ul style="list-style-type: none"> • NA

ISSUES/OPTIONS/SWOT

As Above

FINANCIAL CONSIDERATIONS

As Above

ATTACHMENTS:

There are no attachments for this report.

OTHER BUSINESS



ITEM NUMBER 12.1
TITLE Department of Housing - Cemetery Law
Update Presentation
REFERENCE 693178
AUTHOR David Calleja, Local Authority Support Coordinator

RECOMMENDATION

- (a) That the Beswick Local Authority receive and note the update from the Department of Housing and Community Development changes to the Cemetery Law.

BACKGROUND

Refer to attachment.

ISSUES/OPTIONS/SWOT

Refer to attachment

FINANCIAL CONSIDERATIONS

Nil.

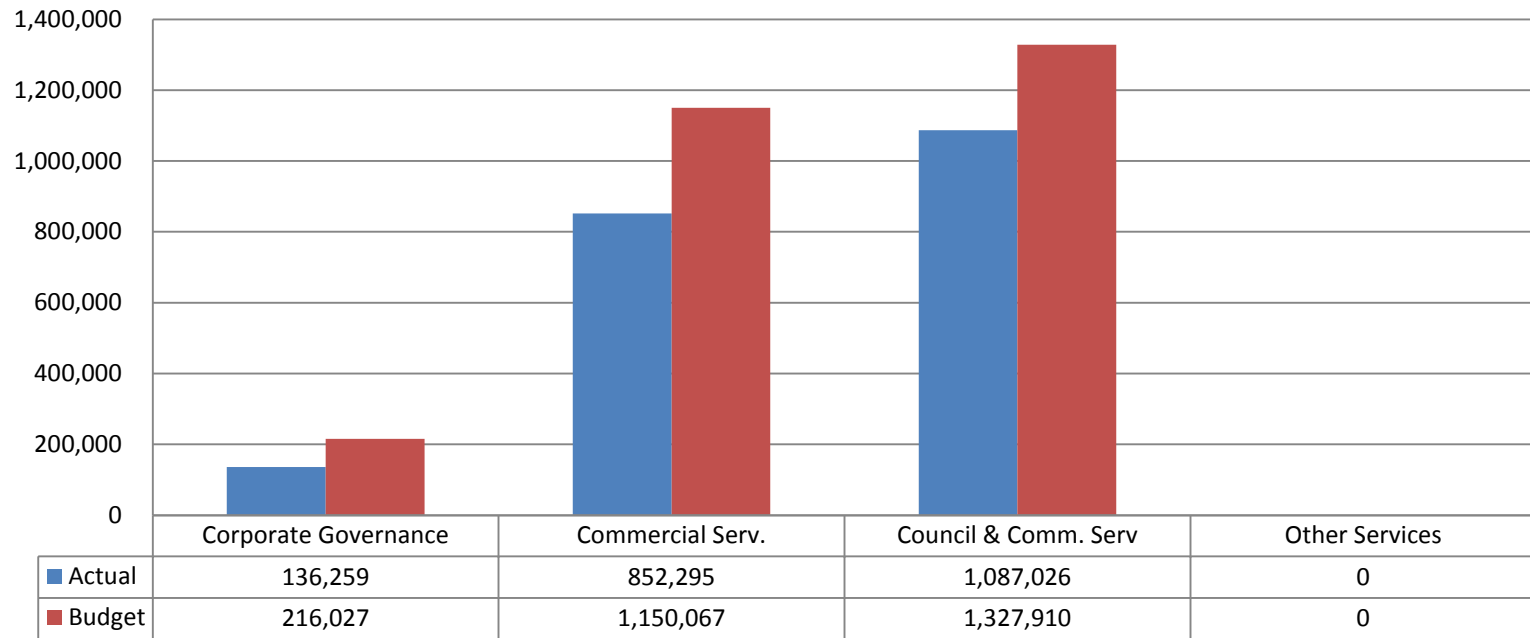
ATTACHMENTS:

Roper Gulf Regional Council
Beswick
Expenditure Report as at 31st March 2017



	Current Quarter		Year to Date - As of Period 10		Variance Year to date	Annual Budget	Proportion of Budget Spent
	3rd Quarter Actual	3rd Quarter Budget	YTD Actual	YTD Budget			
Expenditure by Service							
Corporate Governance	136,259	216,027	142,181	240,031	79,768	288,037	63%
Commercial Serv.	852,295	1,150,067	898,220	1,277,852	297,772	1,533,423	74%
Council & Comm. Serv	1,087,026	1,327,910	1,196,187	1,475,455	240,884	1,770,546	82%
Other Services	0	0	0	0	0	0	0%
Total Expenditure	2,075,580	2,694,004	2,236,588	2,993,338	618,424	3,592,005	77%

Expenditure by Service

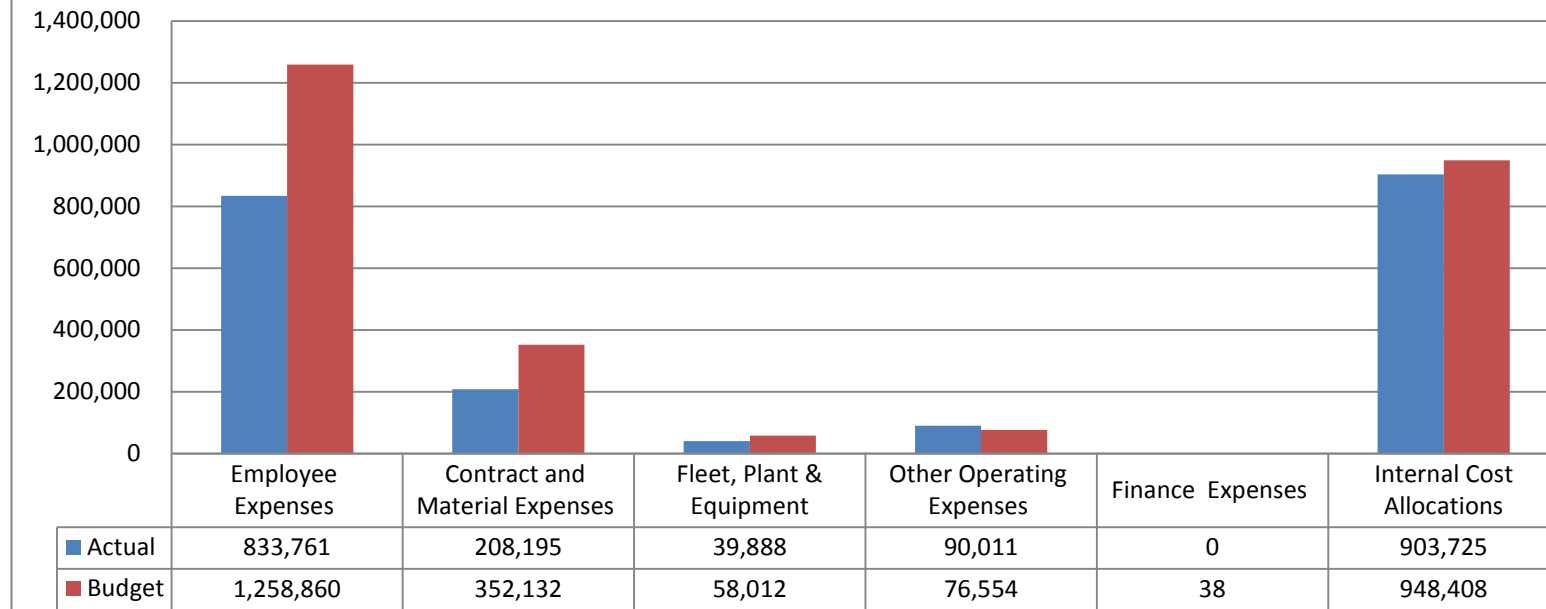


Beswick
Third Quarter Expenditure Report



	Current Quarter		Year to Date - As of Period 10		Variance 3rd Quarter	Annual Budget	Proportion of Budget Spent
	3rd Quarter Actual	3rd Quarter Budget	YTD Actual	YTD Budget			
Expenditure by Account Category							
Employee Expenses	833,761	1,258,860	922,646	1,398,733	425,099	1,678,480	66%
Contract and Material Exp	208,195	352,132	218,783	391,258	143,937	469,509	56%
Fleet, Plant & Equipment	39,888	58,012	43,469	64,458	18,124	77,350	67%
Other Operating Expenses	90,011	76,554	96,209	85,060	-13,457	102,072	113%
Finance Expenses	0	38	0	42	38	50	NA
Internal Cost Allocations	903,725	948,408	955,482	1,053,787	44,684	1,264,544	91%
Total Expenditure	2,075,580	2,694,004	2,236,588	2,993,338	618,424	3,592,005	75%

Expenditure by Account Category



**Beswick
Third Quarter Expenditure Report**



Expenditure Forecast for the whole Financial year based on Account Category

Employee Expenses	1,678,480
Contract and Material Expre	469,509
Fleet, Plant & Equipment	77,350
Other Operating Expenses	102,072
Finance Expenses	50
Internal Cost Allocations	1,264,544
Total Expenditure	3,592,005

Expenditure by Activity

	Current Quarter		Year to Date - As of Period 10		Variance 3rd Quarter	Annual Budget	
	3rd Quarter Actual	3rd Quarter Budget	YTD Actual	YTD Budget			

Corporate Governance

110 - Assets Managment -	36,628	0	36,628	0	-36,628	0	The Expenditure is for the Beswick Aboriginal Land request Lease costs .The Funds are available in HQ ,Budget will be amended in the next review .
132 - Local Authority	3,582	3,084	3,582	3,427	-498	4,112	Unfavourable variance due to excess spend on Training Expenses - 400 ; Excess spend on meeting catering expenses - 98
138 - Local Authority Proje	0	116,210	0	129,122	116,210	154,946	works for the project approved under 2014-15,2015-16 are in progress. Please refer to Local Authority project funding report. The Project for 2016-17 funding will be approved based on recommendation's of the local authority.
202 - Staff Housing	-6,405	-3,119	-8,372	-3,465	3,287	-4,158	Favourable variance due to underspend in asset repair costs - 2,802 ; Underspend on legal fees - 485
245 - Visitor Accommodati	102,455	99,852	110,343	110,947	-2,603	133,136	
Total Expenditure - Corpora	136,259	216,027	142,182	240,031	79,768	288,037	

Commercial Serv.

220 - Territory Housing Rej	55,551	72,287	62,282	80,318	16,735	96,382	Favourable Variance due to underspend on Employee costs - 11,154 ; this is because the employees are working less than budgeted hours ; Underspend in motor vehicle costs - 4,379 ; underspend in material costs - 964.
221 - Territory Housing Ter	77	416	77	463	340	555	Favourable variance due to no expenditure on employee recruitments costs - 416
246 - Commercial Australia	8,597	8,614	9,548	9,571	17	11,486	
314 - Service Fee - CDP	739,945	945,000	778,186	1,050,000	205,055	1,260,000	Favourable variance due to lower spend on employee expenses ; This is due to few vacant positions .

	Current Quarter		Year to Date - As of Period 10		Variance 3rd Quarter	Annual Budget	
	3rd Quarter Actual	3rd Quarter Budget	YTD Actual	YTD Budget			
	318 - Outcome Payments -	48,125	123,750	48,125			
Total Expenditure - Comm	852,294	1,150,067	898,219	1,277,852	297,773	1,533,423	

Council & Comm. Serv

111 - Council Services Geni	255,877	278,477	281,869	309,419	22,600	371,303	Favourable variance due to lower spend on employee expenses - 15,068 ; This is because of the employees working less than the budgeted hours ; Lower spend on Oth Op expenses - 8,314 like training, travel & Printing costs
160 - Municipal Services	237,561	318,492	257,125	353,880	80,931	424,656	Favourable Variance due to lower spend on salary costs - 79,710 ; This is because employees working less than the budgeted hours .
161 - Waste management	43,472	60,160	48,239	66,844	16,688	80,213	Favourable Variance due to lower spend on the maintenance of the compacter - 9,187 ;Jilkminggan contribution for picking matarnka Rubbish is to be posted - 7,500
164 - Local Emergency Ma	1,226	1,531	1,226	1,701	305	2,041	Favourable variance due to lower spend on the maintenance of the Fire Trailer - 305
169 - Civic Events	0	375	0	417	375	500	The budgeted funds will be spend on this year's Anzac day.
170 - Australia Day	284	225	284	250	-59	300	Unfavourable variance due to excess spend on 2017 Australia day. The activity overall is in surplus , budget will be amended in the next review .
171 - Naidoc Week	1,005	753	1,005	837	-251	1,005	The expenditure is for 2016 Naidoc week ; The activity is complete . The overspend is just a timing difference .
200 - Local roads maintena	697	4,125	697	4,583	3,428	5,500	The funds will be spend on the repairs of local roads ; Underspend on Material costs - 3,428
201 - Street lighting	14,061	15,896	15,927	17,662	1,835	21,194	Favourable Variance due to lower spend on electricity costs - 1,835
341 - Commonwealth Agec	3,457	0	3,772	0	-3,457	0	unbudgeted spend on operating costs - 3,457 ; The budget will be amended in the next budget review
342 - Indigenous Aged Care	88,094	118,696	98,214	131,884	30,602	158,261	Favourable variance due to lower spend in employee Exp - 30,602 ; This is due to one vacant position . We are planning to hire few more casual staff.
344 - Commonwealth Hom	27,120	31,064	31,293	34,515	3,943	41,418	Favourable variance due to lower spend on Travel Costs - 1,865 ; Lower spend on Motor Vehicle costs - 2,078
346 - Indigenous Broadcast	24,750	29,473	25,765	32,748	4,723	39,297	Favourable variance due to lower spend on Emp Exp - 4,723 ; this is because the employees working fewer hours than the budget.
347 - Creche	86,265	124,654	93,484	138,505	38,390	166,206	Favourable Variance due to lower spend on Materials - 20,072 ; we are planning to carry out maintenance works ; underspend in employee expenses - 13,608 ; This is because of the fewer hours put in buy the employees ; we are planning to hire few more casual staff.
350 - Centrelink	24,707	71,502	27,998	79,447	46,795	95,336	Favourable variance due to lower spend on emp exp - 46,323 ; This is because one of the position being vacant for part of the year .We are planning to hire few more casuals .
353 - Budget Based Fundin	4,198	3,668	4,198	4,075	-530	4,890	Unfavourable Variance due to excess spend on Materials costs - 530 ; The overall expenditure is still less than the annual budget.
381 - Animal Control	8,106	0	8,106	0	-8,106	0	The expenditure is for the NT vet visits for the Beswick community dogs program ; Budget will be amended in the next budget review to cover the overspend

	Current Quarter		Year to Date - As of Period 10		Variance 3rd Quarter	Annual Budget	
	3rd Quarter Actual	3rd Quarter Budget	YTD Actual	YTD Budget			
	401 - Night Patrol	233,992	216,565	257,207			
404 - Indigenous Sports an	26,532	48,094	33,663	53,437	21,561	64,125	Favourable Variance due to lower spend on salary costs - 21,415 ; we are planning to hire few more casuals
407 - Remote Sports and R	908	0	993	0	-908	0	The Expenditure is for the mobile phone .The budget will be amended in the next budget review to cover the costs.
410 - National Youth Week	0	0	408	0	0	0	
414 - Drug and Volatile Suk	491	0	491	0	-491	0	Unbudgeted Operating Expenditure - 491 ; The activity overall is in surplus . Budget will be amended in the next budget review.
416 - Youth Vibe Grant	1,200	0	1,200	0	-1,200	0	Unbudgeted spend on Materials Expenses - 1,200. There are surplus funds in other location . Budget will be amended in the next budget review.
481 - Right Path Project	3,024	4,162	3,024	4,624	1,138	5,549	Favourable Variance due to lower spend on material costs - 1,138
Total Expenditure - Counci	1,087,026	1,327,910	1,196,187	1,475,455	240,884	1,770,546	
Total Expenditure	2,075,580	2,694,004	2,236,588	2,993,338	618,425	3,592,005	

Beswick Local Authority Project Funding - - as at 31st March 2017

Funding received from Department	Income
2014-15	\$ 71,871.00
2015-16	\$ 71,871.00
2016-17	\$ 71,871.00
Total funding received	\$ 215,613.00

Projects funding has been allocated to:	Prjct Budget	Tot Prjct Cost	Prjct Variance	Project Status
Lot 57 Toilet Block Upgrade	\$ 13,000.00	\$ 11,056.48	\$ 1,943.52	Commenced - plumbing to be repaired
Stage and Shelter at Lot 58	\$ 9,715.24	\$ 5,130.67	\$ 4,584.57	Commenced - CDP project
2 x wood fired barbeques - 1 x at aged care and 1 x at Lot 58	\$ 1,240.00	\$ 1,959.93	-\$ 719.93	Completed
Lot 58 Aluminium tables and chairs	\$ 1,700.00	\$ 1,545.00	\$ 155.00	Completed
Footpath project	\$ 10,000.00	\$ 5,239.05	\$ 4,760.95	Commenced - CDP project
Purchase and install bus stop & cracker dust	\$ 2,750.00	\$ 5,945.85	-\$ 3,195.85	Completed
Basketball court area landscaping, parking & vehicle control	\$ 37,000.00	\$ 23,850.91	\$ 13,149.09	Commenced - CDP project
AAPA clearance for heritage trail	\$ 5,000.00	\$ 4,728.64	\$ 271.36	Completed
Repair slippery dip at basketball court	\$ 2,410.00	\$ 2,187.00	\$ 223.00	Completed
Bollards on two road frontages of Lot 57 and park	\$ 10,000.00	\$ -	\$ 10,000.00	
Drinking fountain at Lot 57	TBA			LA have requested quote
Solar light at cemetery	TBA			LA have requested quote
Installation of small skate park	TBA			LA have requested quote
Large portable shade structure for cemetery	\$ 600.00	\$ 543.64	\$ 56.36	Gazebos purchased
Total project budgets	\$ 93,415.24	\$ 62,187.17		

Funding that needs to be allocated to projects		
Total Funding Received		\$ 215,613.00
Total project budgets	<i>Less</i>	\$ 93,415.24
Project savings under 'Project Variance'	<i>Add</i>	\$ 649.36
Project overspends under 'Project Variance'	<i>Less</i>	-\$ 3,915.78
Total funding that needs to be allocated to projects		\$ 118,931.34