

MINUTES OF THE MATARANKA LOCAL AUTHORITY MEETING HELD AT THE
MATARANKA COMMUNITY HALL ON TUESDAY, 4 APRIL 2017 AT 5:30PM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

Deputy Mayor Judy MacFarlane

1.2 Local Authority Members

Leah Niehus

Tracey-Anne Wilson

Jill Emmerson-Smith

Alan Chapman

Michael Sommers

1.3 Staff

Amanda Haigh, Manager Governance and Corporate Planning (Minute Taker)

Anthony Lynch, Mataranka and Jilkminggan Council Services Coordinator

David Calleja, Local Authority Support Coordinator

Sharon Hillen, Director of Council and Community Services

Nathan McIvor, Area Manager Central Arnhem

1.4 Guests

Kallum Peckham-McKenzie, Department of Housing and Community Development

2. MEETING OPENED

Meeting opened at 5.45pm

3. WELCOME TO COUNTRY

Deputy Mayor Judy MacFarlane welcomed all members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

4. APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

47/2017 RESOLVED (Leah Niehus/Tracey-Anne Wilson)

- (a) That Mataranka Local Authority accept the apologies of Di Angel and Sue Edwards for the meeting 4 April 2017.

CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MATARANKA LOCAL AUTHORITY MINUTES

The Amendment is required for the minutes for the meeting on the 7 February 2017

8.1 Action List – Reference to **Action**: Letter of thanks to be sent- Letter of Thanks sent to Mataranka School not Better Half Club

11.08.2016	12.4 RGRC Community Grant for Play Equipment	Letter to be sent to be the Better Half Club and the School Council seeking financial support from both organisations to contribute to purchasing play equipment for Stan Martin Park.	Ongoing	02.12.2016 Letters sent to the Better Half Club and the Mataranka School requesting financial support. – letters passed at OCM in October 12.12.16 Mataranka School & Mataranka Fishing, Sporting & Recreation Club agreed to support the project with \$1000 each. Better Half Club declined. Play equipment quoted at \$4340 with free freight from Imagination play Adelaide. Action : Letter of thanks to be sent - Letter of Thanks sent to Mataranka School and Mataranka Fishing Sporting and Recreation Club 09.02.17 Completed and the equipment is still being manufactured
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48/2017 RESOLVED (Leah Niehus/Michael Somers)

- (a) **That Mataranka Local Authority approve the minutes as a true and accurate record of the Mataranka Local Authority meetings held on Tuesday 11th October 2016 and Tuesday 7th February 2017 with the amendment of removing Better Half Club and replacing with Mataranka School.**

DISCLOSURES OF INTEREST

There were no declarations of interest at this Mataranka Local Authority.

BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
01.02.16	8.6 Repairs to Statues & Termite Mound	Investigate and bring options back to next LA meeting.	Area Manager	Ongoing	05.04.16: Tourism Grant investigated. 07.06.16: On list for 2017 round of Applications. 11.10.16 Photos taken of the statues last week and show a lot of corrosion in the statues. 02.12.2016 A grant application was submitted to the Community Benefit Fund requesting \$10K on 30/11/2016 07.02.17 Ongoing 04.04.17 Statues – applied for grant for paint; Termite Mound – report in Other Business about Digital; Leah queried if NT Tourism have been approached for funding extra hours in the Tourism Office?
02.08.16	8.7 Removal of Tourist Information from Council Office	DCS and Area Manager to come back to the October meeting with suitable options to rehouse the Tourist Information centre service.	Area Manager / DCS	Ongoing	11.10.16 Sign under flags still says Shire. Council seeking funding to get a Master Plan for the Service Centre. Signage to be installed to direct tourists. 02.12.2016 Area Manager; Nathan McIvor to look into getting new sign - ongoing 07.02.17 Ongoing – Commenced 04.04.17 this will be developed with property master plan; Sign with designer, when receive will remove old and install new

05.05.16		Seek to fund equipment upgrade for catering shed facilities	Local Authority	Ongoing	01.02.16: LA moved a motion that funding be sought for this through Community Benefit Fund Grant. RGRC to Auspice 05.04.16: All information currently with Grants Officer Application completed awaiting submission date. 07.06.16: Grant Submitted 02.07.16: Unsuccessful 02.08.16 Resubmitted Grant Application 31.08.16: Unsuccessful 02.08.16 Resubmitted Grant Application. 31.08.16 Unsuccessful 02.12.16 International Women's Day application seeking funds to purchase some of the catering shed equipment, will be submitted the week of 05/12/16 07/02/17 Ongoing 04.04.17 no response yet
07.06.2016	7.2 Area Managers Report	Sharon Hillen to follow up if staff are available for rubbish pick up on weekends in Tourist Season	DCCS	Ongoing	11.10.16 DCCS is looking at the service plan and will make adjustments for the tourist season. 02.12.2016 Ongoing 07.02.17 Nathan McIvor to report to Kym Henderson a plan to go to Council asking for more money to budget to cover this cost. Commenced 04.04.17 DCCS report to SLT for EOI to contract out April to Sept 2hrs a day
07.06.2016		Sharon Hillen to provide scope and costing of Stage 1 Multipurpose Centre, bring back to next LA Meeting	DCCS	Ongoing	02.08.16: Scope of works \$300,000, funding is \$175,000 of the \$250,000 which was applied for. 11.10.16 Stage 1 full cost \$261,000, Seeking funds for the balance. 02.12.2016 RGRC committed remaining \$110,000 to complete the project. Consultation with all Sport and Rec Ground users will commence to confirm location and service plan approvals from PWC. 07.02.17 This project is going to tender 10.02.17 04.04.17 Tenders closed, site plan had incorrect location, Tender Panel to assess on return of Project Manager, CEO to review and report to Council
09.03.2015		Obtain more Post Boxes	Area Manager	Complete	05.05.15: Post office boxes have been requested as part of an office upgrade under the 15/16 budget for the SDC 25.08.15: Office upgrade has been declined this year.

					<p>Further opportunities may arise through Council project list.</p> <p>05.04.16: Post office boxes have been requested as part of an office upgrade under the 16/17 budget for the SDC.</p> <p>07.06.16 Scope & Cost installing a bank of PO boxes. ALSO Motion: Investigate September 1st Quarter Capital Expenditure opportunities.</p> <p>06.07.16: Assets & Projects have met and will investigate further to bring this project to completion. Cost will be minimal.</p> <p>11.10.16 The Project Manager has assessed the best way to fit as many post boxes as possible and is getting a manufactures quote. LA requests the quote to be provided at the 6th Dec meeting.</p> <p>12.12.16 42 new mail boxes to be installed waiting for new locks and keys for them.</p> <p>07.02.17 Awaiting arrival of locks. box number plaques will be made and installed by Muns. Commenced 13/07/17 Ongoing waiting on number plates to be finished then installed</p> <p>04.04.17 New fees and charges approved by Council</p>
11.08. 2016	12.8 Presentation on Tourism from Wendy Pocock, Mataran ka Roadhouse	Painting of the public toilets in Stain Martin Park to be included as a CDP project.	Area Manager / CDP Manager	Ongoing	<p>12.12.16 CDP project</p> <p>07.02.17 Ongoing - to be completed before 2017 Never Never Festival.</p> <p>04.04.17 CDP will do the work, Paint colour chosen – Green outside, off white inside</p>
11.08. 2016		Report back to LA at next meeting 6 Dec 2016 if the painting and overhaul of Toilet 2 at the Sport & Rec Grounds can be a CDP Project.	Area Manager / DCS	Ongoing	<p>12.12.16 Am spoke with CDP, project is to be completed by CDP.</p> <p>07.02.17 Ongoing - cubicles also need repairs, commenced initial scope of what is required for the cubicles.</p>

11.08.2016	12.4 RGRC Community Grant for Play Equipment	Letter to be sent to be the Better Half Club and the School Council seeking financial support from both organisations to contribute to purchasing play equipment for Stan Martin Park.		Complete	02.12.2016 Letters sent to the Better Half Club and the Mataranka School requesting financial support. – letters passed at OCM in October 12.12.16 Mataranka School & Mataranka Fishing, Sporting & Recreation Club agreed to support the project with \$1000 each. Better Half Club declined. Play equipment quoted at \$4340 with free freight from Imagination play Adelaide. Action: Letter of thanks to be sent 07.02.17 Letter sent, equipment still being manufactured. 14/03/17 Equipment has arrived in Mataranka. 04.04.17 Spikes ordered to install as soon as arrive
12.12.2016	11.9 Regional Plan 2016-2017 Quarterly Report	Letter to be sent to the owner of Green Park in Larrimah, requesting to have the premises cleaned up.	CEO	Ongoing	07.02.17 Ongoing 20/03/17 Spoke with the new Green Park Owner and he advised he has intentions to clean up site and would liaise with me regarding dates and possible assistance with dumping of materials. 04.04.17 CEO has emailed with no response
12.12.2016	Presentation: Mataranka Tourism, Wendy Tralaggan	Photos of Never Never festivals or similar Mataranka events to be located, so that they may be used on tourism signs. Sharon Hillen, to look in Governance archives.	DCCS	Complete	07.02.17 Ongoing 04.04.17 Council approved design
25.08.2015		Dump Point	Area Manager/ Michael Somers	Ongoing	25.08.15: CSM to meet with Michael Somers to establish if there may be a better way of setting up the dump point. 01.02.2016: still negotiating. 05.04.2016: ongoing 07.06.16: Look into Tourism NT Quick Response Grants and Traffic Management Plan needed. Needs to be done in the Dry Season. 26.09.16 Obtaining quotes. 02.12.2016 CSC working with projects manager on this and collecting quotes 07/02/2017 Ongoing 04.04.17 Antony suggested come up on other side, swap door around and remove tree
07.02.2017	7.0 Barunga CDP	Nathan McIvor to have unified headstone placed	Area Manager/ CSC	Ongoing	Commenced 04.04.17 Muns team able to do, CDP will continue to

	Present ation	on all unmarked graves at the Mataranka Cemetery			making headstones
07.02. 2017	9.1 Incomin g Correspondenc e	CEO to invite NLC to attend Mataranka LA Meeting 4th April 2017	CEO	Ongoin g	20/03/17 The NLC has been invited on several occasions and to date I am awaiting their advice/communication. 04.04.17 Still no response, DCCS met with planning team, Action: CEO to write a letter to the DIPL planning team Graham Finch
07.02. 2017	11.4 Govern ance Report	Finance to provide actual figure for the LA funding for 2016-17	Finance Manager	Comple te	
07.02. 2017	12.2 Goal posts for Cricket Oval	Nathan Mclvor to have goal posts installed on the cricket oval and complete project to have oval top-dressed.	Area Manager/ CSC	Ongoin g	Check SnR Master Plan as to the requirement or request for goal posts. Discuss with DCCS about top dressing and what has occurred thus far. 04.04.17 \$7k each,; NTG announced \$5mill funding for Remote Oval upgrades over 2 years
07.02. 2017	12.3 Museu m	Nathan Mclvor to have the Museum demountable moved into the museum yard before the 2017 Never Never Festival.	Area Manager/ CSC	Ongoin g	17/03/2017 Quotes obtained, project form being drawn up. 04.04.17 Bachelor will scope to work with CDP & Muns, confirm in 2 wks if can do this
07.02. 2017	12.4 Play ground, Sport & Recreati onal grounds	Nathan Mclvor to have the current playground fence extended to incorporate new play equipment	Area Manager/ CSC	Ongoin g	17/03/2017 Ongoing 04.04.17 \$25k in budget, some examples provided, pickup Briar Hill S61804 design \$29k minus slide, CSC to seek 3 quotes for similar design
07.02. 2017	12.5 Larrima h & Daly Waters Dump Mainte nance	Nathan Mclvor to have the maintenance of the Larrimah and Daly Waters dump incorporated into the quote for tender.	Area Manager/ CSC	Ongoin g	17/03/2017 Ongoing with DCCS 04.04.17 Scope this week, tender out in a couple of weeks
07.02. 2017	12.6 tennis court lights at Daly Waters	Nathan Mclvor to have the lights installed at the tennis courts in Daly Waters before the end of the financial year.	Area Manager/ CSC	Ongoin g	17/03/17 AM has contacted Lighting Companies and awaiting specs & quotes on this project. 04.04.17 Solar lights to be ordered
07.02. 2017	12.7 Homest ead Road Gates	Council to advocate in behalf of Mataranka residents to have the Little Roper bridge upgraded.	CEO	Ongoin g	20/03/17 Support letters being obtained by Deputy Mayor. CEO now beginning advocacy process. This issue also being placed on NTG 10 year Infrastructure Plan. 04.04.17 Letters received from Cave Creek, Mataranka Homestead & Resident

Bruce Ross, Keep pushing for Council to advocate on behalf of residents. DCCS informed LA that the project is on the NTG Infrastructure Bid

49/2017 RESOLVED (Tracey-Anne Wilson/Jill Emerson)

- (a) That Mataranka Local Authority receive and note the Action List.

INCOMING CORRESPONDENCE

9.1 INCOMING CORRESPONDENCE

Need to chase up Bruce Ross RE Roper Creek Bridge to present in next meeting.

50/2017 RESOLVED (Leah Niehus/Michael Somers)

- (a) That Mataranka Local Authority accept the Incoming Correspondence.

10. OUTGOING CORRESPONDENCE

NIL

11. GENERAL BUSINESS

11.1 COUNCIL SERVICES REPORT

51/2017 RESOLVED (Leah Niehus/ Jill Emerson)

- (a) That Mataranka Local Authority receive and note the Council Services Report for the meeting of 4th April 2017.

11.2 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE

52/2017 RESOLVED (Leah Niehus/Alan Chapman)

- (a) That the Mataranka Local Authority receive and note the Report on the Local Authority Project Funding.

11.3 COMMUNITY DEVELOPMENT PROGRAMME

Recently Council approved and position for Mataranka due to the influx of participants.

LA would like to say thankyou and well done to Anthony Heaslip and Bruce Ross.

53/2017 RESOLVED (Alan Chapman/Michael Somers)

- (a) That the Mataranka Local Authority receive and note the CDP report.

11.4 MATARANKA - TOWN PRIORITIES

LA members are asked to encourage residents to come to the community meeting with realistic ideas.

Signs have been put up to inform all and will go in the mailboxes.

54/2017 RESOLVED (Leah Niehus/Alan Chapman)

- (a) **That the Mataranka Local Authority receive and note the Town Priorities that are to be included in the 2017/2018 Regional Plan.**
- (b) **That the Mataranka Local Authority will decide on the Town Priorities to be included in the 2017/2018 Regional Plan at the Mataranka Community Meeting scheduled for Thursday, 20th April 2017.**

11.5 NEW AND REVIEWED POLICIES

55/2017 RESOLVED (Jill Emerson /Michael Somers)

- (a) **That the Mataranka Local Authority receive and note the new and reviewed policies approved by Council.**

11.6 GOVERNANCE REPORT - COMPLAINTS REGISTER

DCCS Update was given that the complaint is now closed.

56/2017 RESOLVED (Tracey-Anne Wilson/Alan Chapman)

- (a) **That the Mataranka Local Authority receive and note the Complaints Register.**

11.7 GOVERNANCE REPORT

This report was removed as it was a double up.

11.8 MATARANKA PLANNING CONCEPTS AND LAND USE OBJECTIVES

DCCS asked members to look at the attachments and advise if needs updating.

Copies of the document will be available at the Town Priorities Community meeting.

Invite NTG to the next LA meeting to discuss.

57/2017 RESOLVED (Tracey-Anne Wilson/Michael Somers)

- (a) **That the Mataranka Local Authority receive and note the report on the Mataranka Planning Concepts and Land Use Objectives.**

11.9 HOUSING UPDATE

58/2017 RESOLVED (Michael Somers/Alan Chapman)

- (a) **That Mataranka Local Authority receive and note the update on housing in Mataranka.**

11.10CEMETERY UPDATE

59/2017 RESOLVED (Alan Chapman/Michael Somers)

- (a) **That the Mataranka Local Authority receive and note the update on the NTG Cemetery Act Review.**

12. OTHER BUSINESS

12.1 NT TOURISM DIGITAL FOOTPRINT

DCCS met with NT Tourism about Digital Footprint.

Suggestions:

- Go online
- Get listed with Wikipedia
- 2 sites – nt.gov.au and northernterritory.com
- Trip advisor – review your own business
- No cost and creates a mountain of business review
- DoB can come and do training – DCCS to organise
- Regional Tourism – Top End provide – advice, marketing, Tourism guide, Channel 9 sippets, NT Tourism Master Plan, Tourism link on website, webinar on line.
- Tourism Roadshow to Katherine
- Termite mound sign use a go to link

12.2 VET FEE FOR SERVICE

Services to access by prior appointment opportunity available.

Veterinary Fees March 2017

Town camps and outstations

(Local assistant to be provided by community)

Daily rate

\$1600 + GST

Half day rate – applicable to day trip town camps and outstations ex Katherine only

\$700 + GST

Travel \$2/km ex Katherine

Individual fees for service

(Where owner does not fall under outstation or town camp service provision)

All charges are non inclusive of GST and requiring animal registration fee be

paid prior to service delivery. Health Care Card holders receive a 30% discount on euthanasia and desexing surgeries (card must be sighted prior to delivery of service).

Dog Spey \$320 (additional \$70 for on heat, pregnant or dog over 30kg)

Dog Castration \$260

Pup desexing

Spey dog less than 5 months old \$225

Castrate dog less than 5 months old \$190

Spey cat less than 5 months old \$150

Castration cat less than 5 months old \$80

Cat Spey \$170

Cat castration \$120

Contraceptive injections for females

Small dog (less than 10 kg) \$50

Medium dog (10-25kg) \$65

Large Dog (>25kg) \$75

Dectomax injection \$20/dog for ticks, scabies, intestinal worms and heartworm

Oral ivermectin \$10/dog for tick, scabies, intestinal worms and heartworm

Parvovirus vaccination – \$75 Protech C3

Euthanasia without burial \$90

Euthanasia with burial \$170

DCCS to send fee list to Deputy Mayor.

The Special Rate is a blanket rate for whole community.

Council are promoting the vet service with other organisations and stations.

LA members suggest sending a letter to ratepayers of Mataranka to see if they would be interested in the Special Rate or use the Fee for Service.

12.3 NIGHT PATROL FUNDING – Deputy Mayor Judy MacFarlane

Government have cut the Night Patrol funding and LA asks the CEO to increase the program funding for Mataranka.

Although the team do a good job there could be more officers on the ground. Members understand there are no current funding to provide more officers but would like to petition that the Night Patrol Service needs more funding.

12.4 MULGAN CAMP HOUSING – Deputy Mayor Judy MacFarlane

Council are advocating for more housing for Mulgan Camp. There are currently 70-80 permanent residents with only 4 houses, transit/tents, and shed to live in.

No housing has been mentioned in new housing funding.

The Ablution Block is blocked.

The RGRC Contracts Manager needs accurate head count to seek funding and photos of each house and conditions they live in to apply for funding.

The LA support.

DCCS noted that transit accommodation is needed and to take into account the frail aged tenants. Transit accommodation is needed to take into account the influx and explosion of numbers. They have no where to go and need at minimum a shelter and amenities.

CSC mentioned that for community safety the message to out of towners is that Mataranka is a town and that they should stay in a motel and not just camp anywhere.

CLOSE OF MEETING

The meeting terminated at pm.

THIS PAGE AND THE PRECEEDING 38 PAGES ARE THE MINUTES OF THE Mataranka Local Authority Meeting HELD ON Tuesday, 4 April 2017 AND CONFIRMED Tuesday, 6 June 2017.

Chairperson