

MINUTES OF THE ORDINARY MEETING OF THE ROPER GULF REGIONAL  
COUNCIL MEETING HELD AT THE KATHERINE  
ON WEDNESDAY, 14 DECEMBER 2016 AT 8:30AM

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**1. PRESENT/STAFF/GUESTS**

**Elected Members**

Mayor Tony Jack (Chair)  
Deputy Mayor Judy MacFarlane  
Councillor Don Garner  
Councillor Eric Roberts  
Councillor Annabelle Daylight  
Councillor John Dalywater  
Councillor Daniel Mulholland  
Councillor Daphne Daniels

**Staff**

Michael Berto, Chief Executive Officer (CEO)  
Sharon Hillen, Director Council and Community Services (DCCS)  
Marc Gardner, Director Commercial Services (DCS)  
Bala Donepudi, Acting Finance Manager  
Amanda Haigh, Manager Governance and Corporate Planning  
Darcie Boon, Acting Local Authority Support Coordinator  
Lyndon Keane, Communications Officer  
Cristian Coman, Compliance Coordinator  
Jerod Amato, Procurement Coordinator  
Janeen Bulsey, Area Manager Roper  
Ashleigh Giles, Senior HR Coordinator  
Nathan McIvor, Area Manager Central Arnhem  
Kym Henderson, EA Director Council and Community Services  
David Goldsmith, Contracts & Project Officer  
Alex MacPherson, IT Officer

**Guests**

Nathaniel Knapp, Department of Housing and Community Development  
James Sing, SJT Training  
Selena Uibo MLA, Member for Arnhem  
Nicole Manison, Deputy Chief Minister  
Kirsten McComiskie, Office of Chief Minister

**2. MEETING OPENED**

Meeting opened at 8.36 am and the Roper Gulf Regional Council Pledge was read.

**3. WELCOME TO COUNTRY**

Mayor Tony Jack welcomed all members, staff and guests to the meeting.

#### **4. APOLOGIES AND LEAVE OF ABSENCE**

##### **4.1 APOLOGIES AND LEAVE OF ABSENCES**

Greg Arnott Director Corporate Governance

Cr Kathy-Anne Numamurdirdi no apology received

247/2016 RESOLVED (Judy MacFarlane/Donald Garner) Carried

- (a) That Council accept the apologies of Councillor Anne Marie Lee and Councillor Selina Ashley for the Ordinary Meeting of Council to be held on 14<sup>th</sup> December 2016.

##### **4.2 APOLOGIES AND LEAVE OF ABSENCE**

DM & Cr Garner does not accept Cr Baker

Vote for accepting Cr Baker apology

248/2016 RESOLVED (Donald Garner/Judy MacFarlane) Carried

- (a) That Council not accept the apology of Councillor Baker.

For: Mayor TJ Jack, Deputy Mayor J McF MacFarlane, Cr JD Dalywater, Cr DD Daniels, Cr AD Daylight, Cr D Garner, and Cr E Roberts

Against: Cr D Mulholland

**ACTION:** Mayor to discuss with Cr Baker and Cr Numamurdirdi about there attendance at meetings.

#### **5. CONFIRMATION OF PREVIOUS MINUTES**

##### **5.1 CONFIRMATION OF PREVIOUS ORDINARY MEETING OF COUNCIL MINUTES**

249/2016 RESOLVED (Judy MacFarlane/Eric Roberts) Carried

- (a) That Council approve the Minutes as a true and accurate report of the Ordinary Meeting of Council held on Wednesday 26<sup>th</sup> October 2016.

#### **6. CONFIRMATION OF PREVIOUS FINANCE COMMITTEE MEETING MINUTES**

##### **6.1 CONFIRMATION OF PREVIOUS FINANCE COMMITTEE MEETING MINUTES**

250/2016 RESOLVED (Donald Garner/Eric Roberts) Carried

- (a) That Council approve the minutes as a true and accurate record of the Finance Committee Meeting held on Wednesday 23 November 2016.

#### **7. CALL FOR ITEMS OF GENERAL BUSINESS**

1. Late Incoming Correspondence: Wurli Health Service Vehicle Storage during Emergency Evacuation.
2. Late Incoming Correspondence: Dept. of Health, Roper Gulf Home Care Packages (NAPS ID17942).
3. Late Incoming Correspondence: Native Title Claim.

4. Late Incoming Correspondence: Invitation from Katherine Town Council.
5. Late Incoming Correspondence: Local Gov. 2016-17 NT Operational Subsidy Funding Increase.
6. Late Incoming Correspondence: Media Release – Indigenous consumers to put on the ‘Not Welcome’ mat
7. GRANTS: NTEPA Container Deposit Scheme Infrastructure Grants Funding Offer – Container Collection Trailers
8. Funding for Christmas Parties – Deputy Mayor
9. Fees and Charges – CEO
10. Use of Council machinery for Not For Profit Organisations for Training – Cr Mulholland
11. CDP - DCS
12. Green Park Larrimah – Deputy Mayor
13. Office for Ngukurr Newsletter – Cr Daniels

#### **CLOSED SESSION**

1. Alawa Night Patrol Contract Update - DCCS

#### **8. QUESTIONS FROM THE PUBLIC**

NIL

#### **9. DICLOSURES OF INTEREST**

There were no declarations of interest at this Ordinary Meeting of Council.

#### **10. BUSINESS ARISING FROM PREVIOUS MINUTES**

##### **10.1 ACTION LIST**

251/2016 RESOLVED (Judy MacFarlane/Eric Roberts)

**Carried**

- (a) That Council receive and note the Action List.

#### **11. INCOMING CORRESPONDENCE**

##### **11.1 INCOMING CORRESPONDENCE**

252/2016 RESOLVED (Donald Garner/Daphne Daniels)

**Carried**

- (a) That Council accept the Incoming correspondence.

#### **12. OUTGOING CORRESPONDENCE**

##### **12.1 OUTGOING CORRESPONDENCE**

253/2016 RESOLVED (Judy MacFarlane/Annabelle Daylight)

**Carried**

- (a) That Council accept the Outgoing correspondence.

### 13. WARD REPORTS

#### 13.1 NEVER NEVER WARD

254/2016 RESOLVED (Judy MacFarlane/Annabelle Daylight)

Carried

- (a) That Council receive and note the Never Never Ward Report.
- (b) That Council accept the resignation from Dianne Jones from the Mataranka Local Authority.

#### 13.2 NUMBULWAR NUMBIRINDI WARD

255/2016 RESOLVED (Eric Roberts/Daniel Mulholland)

Carried

- (a) That Council receive and note the Numbulwar Numburindi Ward Report.

#### 13.3 NYIRRANGGULUNG WARD REPORT

256/2016 RESOLVED (John Dalywater/Daniel Mulholland)

Carried

- (a) That Council receive and note the Nyirranggulung Ward Report.
- (b) That Council accept the nomination of Nell Brown to the Barunga Local Authority
- (c) That Council accept the nomination of Anthony Groves to the Barunga Local Authority.
- (d) That Council accept the resignation of Maggie Chikappa to the Bulman Local Authority.
- (e) That Council accept the resignation of Jerry Martin to the Bulman Local Authority.

**ACTION:** Council to send a letter to the Barunga and Manyallaluk CDP to congratulate them on their Christmas parade float in Katherine.

#### 13.4 SOUTH WEST GULF WARD REPORT

257/2016 RESOLVED (Donald Garner/Eric Roberts)

Carried

- (a) That the Council receive and note the South West Gulf Ward report.
- (b) That Council approve the list of projects for the Local Authority Project Funding:

**\$50000 – Sports Oval / Showground:** bore pump upgrade, check power for bore, replace sprinkler, run potable water to central location, new toilet block and or level existing and upgrade/ repairs, raise tank at toilets to be another source of fire fighting water.

**\$50000 – Tamarind Park:** Extension of tamarind park area with bollards, irrigation, seating, BBQ area with shade , more shade trees, garbage bins

**\$20000 – Cemetery:** Shade, seating, refurbish entry sign

**\$50000 – Portable toilets including pumping option (trailer):** look into purchase of a set of portable toilets and 1 year supply of chemicals to be maintained by the council to be used at public events (hired) as required and or at funerals for the day of the funeral - Further investigation required.

**\$50000 – Playground for Subdivision:** revamp playground in the Sub. Water supply, Irrigation, shade, rebound wall, bins

**\$20000 – Borroloola beautification:** create green areas, source and plant trees to replace dead trees, irrigation, cost to reinstate existing waterline along both sides of the main entry Robinson Road to get trees growing, establish better fire break

around green areas

**\$4000 – Youth Sport & Rec:** LA would like to directly assist Youth Sport and Rec. Need to supply a prioritised list of items & quotes for things that could assist with Youth diversion in Borrooloola

*Deputy Mayor Judy MacFarlane Left The Meeting, The Time Being 09:28 AM  
Deputy Mayor Judy MacFarlane returned to the meeting, the time being 09:29 AM  
Deputy Mayor Judy MacFarlane left the meeting, the time being 09:29 AM  
Deputy Mayor Judy MacFarlane returned to the meeting, the time being 09:31 AM*

### **13.5 YUGUL MANGI WARD**

**258/2016 RESOLVED (Eric Roberts/Donald Garner)**

**Carried**

- (a) That Council receive and note the Yugul Mangi Ward Report.**
- (c) That Council accept the nomination of Clifford Duncan to the Ngukurr Local Authority.**

## **14. EXECUTIVE DIRECTORATE REPORTS**

### **14.1 MAYOR'S REPORT**

The Mayor did not attend the following meeting/ appointments as reported:

9 November 2016 Road Congress Toowoomba  
9 November 2016 Board and Annual General Meeting in Toowoomba  
22 November 2016 LGANT Executive Meeting  
22 November 2016 MAWA CSS Board/CMC Committee Meeting Melbourne

**259/2016 RESOLVED (Judy MacFarlane/John Dalywater)**

**Carried**

- (a) That Council receive and note the Mayor's Report.**

### **14.2 CEO REPORT**

**260/2016 RESOLVED (Donald Garner/Eric Roberts)**

**Carried**

- (a) That Council receive and note the CEO Report.**

## **15. CORPORATE GOVERNANCE DIRECTORATE REPORTS**

### **15.1 POLICY REVIEW - HR011 LEAVE POLICY**

**261/2016 RESOLVED (Donald Garner/Daphne Daniels)**

**Carried**

- (a) That Council approve the reviewed HR011 Leave Policy.**

## **15.2 2017 MEETING CALENDAR UPDATE**

Deputy Mayor suggested moving the OCM 13<sup>th</sup> December 2017 meeting move to Friday 15<sup>th</sup> December 2017 with Briefing Day on the Thursday the 14<sup>th</sup> December 2017.

**262/2016 RESOLVED (Judy MacFarlane/Annabelle Daylight)**

**Carried**

- (a) That Council approve the final 2017 Meeting Calendar with the amendment of the December meeting to the Friday the 15<sup>th</sup> December 2017.**

## **15.3 TINDALL MATARANKA - DALY WATERS WATER ADVISORY COMMITTEE**

**263/2016 RESOLVED (Donald Garner/John Dalywater)**

**Carried**

- (a) That Council approve Deputy Mayor Judy MacFarlane to nominate for the Chair position of the Tindall Mataranka - Daly Waters Water Advisory Committee.**
- (b) That Council approve Sharon Hillen, Director Council and Community Services to nominate for the Local Government Representative position of the Tindall Mataranka - Daly Waters Water Advisory Committee.**

## **15.4 CEO REVIEW**

**264/2016 RESOLVED (Donald Garner/Daniel Mulholland)**

**Carried**

- (a) That Council nominate the Mayor Tony Jack, Deputy Mayor Judy MacFarlane, Cr. Daniel Mulholland, Cr. Annabelle Daylight and Cr. Eric Roberts to be on the review panel for the 2017 CEO Performance Review on Thursday, 23<sup>rd</sup> February 2017.**

## **15.5 FINANCE - RGRC FINANCIAL REPORT AS AT 30TH NOVEMBER 2016**

**265/2016 RESOLVED (Donald Garner/Eric Roberts)**

**Carried**

- (a) That Council receive and note financial reports as at 30<sup>th</sup> November 2016.**

*Morning Tea Break: 10.11 AM  
Meeting Resume 10.43 AM*

**SJT TRAINING – Power Point Presentation**  
Request for support letter in the proposal.

*Cr Daniel Mulholland left the meeting, the time being 11:22 AM  
Deputy Mayor Judy MacFarlane left the meeting, the time being 11:22 AM  
Cr Daniel Mulholland returned to the meeting, the time being 11:23 AM  
Deputy Mayor Judy MacFarlane returned to the meeting, the time being 11:25 AM*

Council had a discussion on the SJT proposal. Concern was raised about this being a family business. The proposal was seen as a good idea as supporting local, remote communities, good opportunity for training, and the training was in Darwin. The need for more time to know more about the project, such as ongoing costs, daily management, planning and should there be an independent management.

Council will discuss at a later date if show support through the form of a formal letter as requested by SJT Training.

*Deputy Mayor Judy MacFarlane left the meeting, the time being 11:28 AM*

*Cr Annabelle Daylight left the meeting, the time being 11:29 AM*  
*Deputy Mayor Judy MacFarlane returned to the meeting, the time being 11:30 AM*  
*Cr Annabelle Daylight returned to the meeting, the time being 11:30 AM*

Minister Manison and Selina Uibo MLA attended the meeting.  
Council briefed the Minister on:

2 Crawford St and the 3 Katherine sites owned by Council. The Minister and Member were provided the design plans for 2 Crawford St as an Administration office. The Minister assured Council that she will follow up on the SPG application and gave invitation for Council to contact her office if support is needed for the project.

*Meeting Break: 12.00pm Minister leaving and photos*  
*Meeting Resume: 12.09pm*

#### **15.6 GRANTS: RGRC COMMUNITY GRANTS PROGRAM 2016-17 ROUND TWO**

**266/2016 RESOLVED (Donald Garner/Judy MacFarlane)**

**Carried**

**(a) That Council endorse the recommendations, as listed below, of the Community Grants Committee for Roper Gulf Regional Council's 2016-17 Community Grant Program Round Two**

**i. For the Major Category:**

- **Isolated Children's Parents' Association - \$3,000 – ICPA Sports Camp 2017**
- **Minyerri Arts and Cultural Centre - \$2,000 – Young Maker's Project**
- **Mataranka Tourism Working Group - \$3,000 – Stay, Play and Explore Mataranka and Surrounds**
- **Ngukurr School - \$3,000 - Sustainable Garden to Table**
- **Ngukurr Netball - \$2,000 – Netball training and trip to Melbourne**

**ii. For the Minor Category:**

- **Never Never Festival Committee - \$1,000 - Stay, Play and Explore Mataranka and Surrounds**
- **Big River Hawks - \$1,000 – U18 Girls participation in NTFL Darwin**

#### **15.7 GRANTS: NTEPA PROJECT ENVIRONMENT GRANT FUNDING OFFER - UPGRADE OF LARRIMAH AND DALY WATER RUBBISH DUMPS**

**267/2016 RESOLVED (Eric Roberts/Judy MacFarlane)**

**Carried**

**(a) That Council accept the funding offer from the Northern Territory Environment Protection Authority (NTEPA) through the 2016-17 Project Environment Grant Program for the upgrade of Daly Waters and Larrimah Dumps by Councillor and CEO signing, dating and affixing the Common Seal to two copies of the agreement.**

#### **15.8 GRANTS: DEPARTMENT OF INFRASTRUCTURE AND REGIONAL DEVELOPMENT'S NATIONAL STRONGER REGIONS FUNDING OFFER - GROWTH CENTRE TRANSPORT AND FREIGHT HUB PROJECT**

**268/2016 RESOLVED (Daniel Mulholland/Daphne Daniels)**

**Carried**

**(a) That Council accept the funding offer from the Department of Infrastructure and Regional Development through the National Stronger Regions Fund for the**

Growth Centre Transport and Freight Hub Project by two Councillors signing, and dating two copies of the agreement.

**16. COUNCIL AND COMMUNITY SERVICES DIRECTORATE REPORT**

**16.1 BUSHFIRES MANAGEMENT ACT (THE ACT) COMMENCEMENT**

269/2016 RESOLVED (Eric Roberts/John Dalywater)

Carried

- (a) That Council receive and note the commencement of the new Bushfires Management Act on the 1<sup>st</sup> of November 2016.

**16.2 AUTHORISED OFFICERS**

270/2016 RESOLVED (Judy MacFarlane/Eric Roberts)

Carried

- (a) That Council approve the Roper Gulf Regional Staff to be nominated as Authorised Officers as per Section 112 of the NT Local Government Act:

- Michael Berto – Chief Executive Officer
- Sharon Hillen – Director of Council and Community Services
- Greg Arnott – Director of Corporate Governance
- Marc Gardner – Director Commercial Services
- Amanda Haigh – Manager Governance and Corporate Planning
- Garry Richards – Projects Manager
- Virginya Boon – Assets Manager
- Lokesh Anand – Finance Manager
- Daniel Kirk – Work, Health Safety Coordinator
- Janeen Bulsey – Area Manager (Roper)
- Nathan McIvor – Area Manager (Arnhem)
- Ben Ulamari – Council Services Coordinator (Barunga, Manyallaluk)
- Brenda Donges – Council Services Coordinator (Beswick)
- Fred Graham – Council Services Coordinator (Borrooloola)
- Justin Pederson – Council Services Coordinator (Bulman)
- Antony Lynch – Council Services Coordinator (Jilkminggan, Mataranka)
- Paul Amarant – Council Services Coordinator (Ngukurr)
- John Terepo – Council Services Coordinator (Numbulwar)
- Peter Hayes – Regional Night Patrol Manager
- Martin Cooke – Regional Night Patrol Manager (Beswick)
- Dennis Braun – Regional Night Patrol Manager (Ngukurr)

**16.3 ANNOUNCEMENT OF MOBILE BLACK SPOT FUNDING 2016-17 ROUND TWO**

271/2016 RESOLVED (Donald Garner/Daphne Daniels)

Carried

- (a) That Council request a letter to be sent to the Federal Minister for Local Government and Territories, Communication, and Regional Development Senator the Hon. Fiona Nash, with regard to the current inadequate telephone services within the Roper Gulf Region.

**17. COMMERCIAL SERVICES DIRECTORATE REPORTS**

Nil



**18. GENERAL BUSINESS**

**18.1 LATE INCOMING CORRESPONDENCE: WURLI HEALTH SERVICE VEHICLE STORAGE DURING EMERGENCY EVACUATION**

Email received by CEO from Camille Berto 6 December 2016  
Infoxpert ID: 681889

272/2016 **RESOLVED (Judy MacFarlane/Annabelle Daylight)** **Carried**

- (a) That Council accept the late Incoming Correspondence from Wurli Health Service.**

**18.2 LATE INCOMING CORRESPONDENCE: DEPT. OF HEALTH, ROPER GULF HOME CARE PACKAGES (NAPS ID17942)**

Letter received by CEO from Liz Edwards 6 December 2016  
Infoxpert ID: 681899

Letter informing no further action will be taken in respect of non-compliance meeting the Quality Agency timetable for improvements.

273/2016 **RESOLVED (Judy MacFarlane/Eric Roberts)** **Carried**

- (a) That Council accept the late Incoming Correspondence from the Department of Health regarding the Roper Gulf Home Care Packages.**

**18.3 LATE INCOMING CORRESPONDENCE: NATIVE TITLE CLAIM – LORELLA #2 PASTORAL LEASE AND BILLENGARRAH #2 PASTORAL LEASE**

Letter received by CEO via email info@ropergulf.nt.gov.au from Maryanne Harvey 23 November 2016  
Infoxpert ID: 681923

Primary Native Title holders for traditional laws and customs have a native application for the area on the map between the Limmen River and north of Borrooloola, not including Limmen or Borrooloola.

The correspondence is asking Council if they want to become Party Of Interest? Application closing date is 13 March 2017 for Council to respond to be a party of interest.

274/2016 **RESOLVED (Eric Roberts/Daniel Mulholland)** **Carried**

- (a) That Council accept the late Incoming Correspondence regarding the Native Title Claim.**  
**(b) That Council do not be a Party of Interest in the application.**

**18.4 LATE INCOMING CORRESPONDENCE: INVITATION FROM KATHERINE TOWN COUNCIL**

Letter received by CEO from David Moore 6 December 2016  
Infoxpert ID: 681879

NT Municipal Operations Works Conference & Expo  
Wednesday 3 and Thursday 4 May 2017 at Katherine showgrounds  
Registrations open for Exhibitors and Presenters – close 1 February 2017  
\$440 per site  
275/2016 **RESOLVED (Judy MacFarlane/Donald Garner)** **Carried**

- (a) That Council accept the late Incoming Correspondence from Katherine Town Council.
- (b) That Council register for the NT Municipal Operations Works Conference & Expo 2017.

**18.5 LATE INCOMING CORRESPONDENCE: LOCAL GOV. 2016-17 NT OPERATIONAL SUBSIDY FUNDING INCREASE.**

Letter received by CEO from Shaun Hardy 6 December 2016  
Infoxpert ID: 682019

276/2016 **RESOLVED (Judy MacFarlane/Donald Garner)** **Carried**

- (a) That Council accept the late Incoming Correspondence from the Department of Housing and Community Development.

**18.6 LATE INCOMING CORRESPONDENCE: MEDIA RELEASE INDIGENOUS CONSUMERS PUT OUT THE 'NOT WELCOME' MAT**

Media Release received by CEO from NTG Newsroom 8 December 2016  
Infoxpert ID: 682081

Indigenous Consumer Awareness Campaign to help protect Indigenous people in remote and regional communities from unscrupulous dealers and high pressure sales tactics.

277/2016 **RESOLVED (Daniel Mulholland/Donald Garner)** **Carried**

- (a) That Council accept the late Incoming Correspondence from the Northern Territory Government Newsroom.

**18.7 GRANTS: NTEPA CONTAINER DEPOSIT SCHEME INFRASTRUCTURE GRANTS FUNDING OFFER - CONTAINER COLLECTION TRAILERS**

**BACKGROUND**

Council has been offered funding from the NTEPA to purchase four purpose built trailers to be used for collecting and transporting recyclable containers and design and install community signage advertising the availability of recycling services in Barunga, Beswick, Jilkminggan and Mataranka.

**ISSUES/OPTIONS/SWOT**

Nil.

**FINANCIAL CONSIDERATIONS**

Funding Offer = \$30,000.00 GST exclusive

- (a) That Council accept the funding offer from the Northern Territory Environment Protection Authority (NTEPA) through the 2016-17 Container Deposit Scheme Infrastructure Grant Program for the Container Collection Trailers Project by Councillor and CEO signing, dating and affixing the Common Seal to two copies of the agreement.**

**18.8 FUNDING FOR CHRISTMAS PARTIES – Deputy Mayor Judy MacFarlane**

The current Christmas Party budget approved provides in:

- Community - \$22 per staff with spouses and children having to pay out of own pocket
- Katherine - spouses and children are included and paid by the Council budget.

Deputy Mayor requested that this needs to be looked at for next years budget and possibly budgeted on a per head basis.

- (a) That Council reviews the 2017/18 budget for Christmas parties in the 2017/18 budget process with consideration to a per head basis.**

**ACTION:** Revise the fees for the annual budget for Christmas parties for all communities

**18.9 FEES AND CHARGES - CEO**

Most fees and charges are currently wet hire.

Council may need to look at the option of including dry hire also for some machines.

Amendment to fees and charges to include a dry hire fee to some machinery. Hire agreement with conditions.

- (a) That Council amend fees and charges to include a dry hire fee to selected machinery and be presented to Council at the next Council meeting.**

**18.10 USE OF COUNCIL MACHINERY FOR NOT FOR PROFIT ORGANISATIONS FOR TRAINING - Councillor Daniel Mulholland**

Cr Mulholland informed Council that the guidelines were not clear for not for profit activities using Council assets. Recently training was provided by a not for profit organisation and wanted to use Council machinery for the training. 10 people now have skid steer and other equipment licences from the training. Council provided the machinery as in-kind and were able to include Council staff in the training.

Cr Mulholland believes it would be a good gesture and shows community support if Council waiver fees and charges on Council machinery for training activities.

There is a process for the use of Council machinery and Councillors need to be aware of this process.

If the CEO waivers a fee it will be done through the formal hire agreement with conditions.

281/2016 RESOLVED (Daniel Mulholland/Donald Garner)

Carried

- (a) That Council give the CEO authority to waiver the fee for use of Council assets where fees are not able to be paid by the requester, by evidence, for the purpose of training by a written request.**

#### **18.11 COMMUNITY DEVELOPMENT PROGRAM – Director Commercial Services**

Council received the below activity report as a handout.

##### **BACKGROUND**

Council has been operating the Community Development Programme since 2013 (formerly the Remote Jobs and Community Programme). Changes to the program were experienced from July 2015. Outlined below is a report on activities in each community where Council is the provider for the programme.

Recently there was a CDP Provider conference held in Brisbane, during this conference RGRC CDP featured in the Department of Prime Minister and Cabinet slideshow with photos from Barunga – Barrel furniture, Barunga – Float with member from Arnhem, Manyallaluk - church, Beswick – Nursery.

The department also requested a presentation from Council's CDP regarding our activities and our media exposure at this conference.

In addition to this, the programme has also been under the spotlight, particularly getting mentioned in the Australian Government's 'Closing the Gap' Annual Report with a feature on the activities at Manyallaluk where a project included upgrading the local church using recycled materials.

##### **ISSUES/OPTIONS/SWOT**

###### **Beswick**

Current activities:

- 29/11/16 NAAFLS presenting a talk to the men regarding Domestic/ Family Violence
- Coffin making - 3 so far
- New garden beds being made in town
- Right pathway project progressing well near the end of the basketball courts
- Women sewing are making quilts, bags, skirts and tops.
- Slab for bus stop has been laid

Operational:

- Beswick is Central Arnhem largest site with 156 participants

- Beswick CDP site will be closed from 19/12/16 reopening 3/1/17.

Financial:

- Year to date income October 2016: \$434,069.74
- Budget amount to October 2016: \$420,000.00
- Additional income from outcomes: \$78,750.00
- Total income for 2016-2017: \$512,819.74

**Bulman**

Current activities:

- Weemol half basket ball court underway first pour 25/11/16.
- Sewing – Quilt making
- Gardening
- Assisting municipal team with dust suppression and painting the rocks used as blockades
- Painting of the tables within the community
- Community wet season clean up
- Community is looking great due to Municipal team and CDP activities

Up coming activities:

- Batchelor Institute will be offering various courses in both Bulman and Weemol next year with a dedicated liaison officer (Karen Kahn).
- CDU have agreed to run a unit of Automotive course next year towards a trade qualification, 4 men have nominated for this training and will be attending Darwin to do blocks of training.
- Next year art teacher is planned to attend Bulman to work specifically with the women designing new activities.
- Women have indicated they would like to start making pallet furniture.

Operational:

- Bulman has been without a full time Senior Employment Supervisor since 13 April 2016, we had a relief staff member for approx. 6 weeks. Currently the site is being covered by CDP staff in Katherine.
- The position has been advertised but as yet no applicants for this role.
- Bulman caseload is 66
- Bulman CDP site will be closed from 19/12/16 to reopening 16/1/17.

Financial:

- Year to date income October 2016: \$164,382.12
- Budget amount to October 2016: \$155,999.92
- Additional income from outcomes: \$58,500.00
- Total income for 2016-2017: \$222,882.12

### **Binjari**

#### Current activities:

- Binjari is making tyre seats to be donated to the Katherine council.
- Pallet furniture with skull chairs and working on a sword seat.
- Gardening throughout the town.
- Women are sewing, crafts, gardens and wanting to commence pallet furniture.

#### Operational:

- Binjari is operating without 2 supervisors. These positions have been advertised due to close 27/11/16.
- Binjari current case load is 79
- Binjari CDP site will be closed from 19/12/16 to reopen 16/1/17.

#### Financial:

- Year to date income October 2016: \$165,031.41
- Budget amount to October 2016: \$152,000.12
- Additional income from outcomes: \$48,000
- Total income for 2016-2017: \$213,031.41

### **Barunga:**

#### Current activities:

- Barrel furniture making
- Pallet furniture
- Nursery
- Painting, crafts, cooking
- Christmas parade

#### Operational:

- Participation has increased since Sommer Meadows has been appointed to Barunga.
- Participation and attendance has had a great increase at this site over the last several months.

- Barunga has been leading the way in media around the barrel furniture and Christmas float, Barunga has also featured on Minister Scullion Facebook page and has made local and national media in radio, print and television.
- Barunga current case load is 88 participants.
- CEO held BBQ on 7 December to congratulate CDP teams on the Christmas Parade outcomes.
- Barunga CDP site will be closed from 19/12/16 to reopen on 16/01/17.

Financial:

- Year to date income October 2016: \$237,133.54
- Budget amount to October 2016: \$219,833.56
- Additional income from outcomes: \$53,250.00
- Total income for 2016-2017: \$290,383.54

**Manyallaluk**

Current activities:

- Community wet season clean up.
- Women song books & music / songs cd.
- Market garden and church refurbishment.

Operational:

- Manyallaluk church has received National coverage with request for more information for the closing the gap report for the prime minister.
- Manyallaluk church has featured also on Minister Scullion's face book page and was mentioned in his speak when addressing the recent CDP provider conference in Brisbane.
- Participation and attendance is improving
- Manyallaluk caseload is 23 participants
- Manyallaluk CDP site will be closed 19/12/16 to reopen 16/01/17.

Financial:

- Year to date income: \$48,279.38
- Budget amount to October 2016: \$46,799.92
- Additional income from outcomes: \$16,125.00
- Total income for 2016-2017: \$64,404.38

**Ngukurr**

Current activities:

- Cementing in CDP work area

- School equestrian fencing
- Cages for CDP vehicles for security due to recent break in.
- Gardening at CDP depot
- Cleaning up and set up woman's area
- The SEE program is being delivered at Ngukurr as our trial site with consent numbers attending.

Operational:

- Coordinator has been in place since 29/8/16 and working very well.
- Lot 394 (Youth centre) is now being used by CDP to run training, women's and undercover activities.
- Participation has been very positive and strong.
- Ngukurr Caseload is 294
- Ngukurr site will be closed from 19/12/16 to reopen 3/1/17.

Financial:

- Year to date income October 2016: \$716,436.43
- Budget amount to October 2016: \$675,999.96
- Additional income from outcomes: \$130,500.00
- Total income for 2016-2017: \$846,936.43

**Numbulwar**

In November there will be a NESA (National Employment Services Association) and Dept Prime Minister and Cabinet program commencing in Numbulwar which will include Mental Health First Aid Program, involving CDP, Night Patrol and the Remote School Attendance Program. Dates are still to be set, however there will be two workshops running, first preference to the above departments, then spaces will be available for CDP to participate. Normal services will still continue during the workshops.

Currently the CDP have been working on a number of projects and activities, including:

- Bin holders this is a 4 month project coming to an end. The results have been very visible with rubbish reduction around the community.
- Bob cat training is underway with 12 participants.
- Community beautification is continuing.

Operational:

- No operational issue to report
- Numbulwar case load is 223 participants
- Numbulwar CDP site will be closed 19/12/17 to reopen 3/01/17.

Financial:

- Year to date income October 2016: \$647,102.22



- Budget amount to October 2016: \$592,000.04
- Additional income from outcomes: \$48,000
- Total income for 2016-2017: \$695,102.22

### **Jilkminggan**

#### Current activities:

- Assisting JCAC with repairs to silver bullet roof.
- Assisting JCAC with installing barriers around the lawn area to stop large animals and vehicles.
- Assisting Mangarrayi Rangers with spraying Neem trees and calltrop.
- Women reorganising the op shop
- Participants are producing some great art at the art centre.

#### Operational:

- Participant and attendance is a major issue with alcohol and community unrest due to recent passings in the community.
- Staffing issues due to illness
- Jilkminggan caseload is 77
- Jilkminggan CDP site will be closed 19/12/16 to reopen 16/01/17.

#### Financial:

- Year to date income October 2016: \$241,068.88
- Budget amount to October 2016: \$227,999.84
- Additional income from outcomes: \$45,375.00
- Total income for 2016-2017: \$286,443.88

### **Mataranka**

#### Current activities:

- Recent Mulggan camp move and approval from PMC to deliver services in Mulggan camp.
- R& M around the community with municipal services.
- Aged care support.
- Exploring activities and host agreement with Tropical Forestry Services at Stylo Station.

#### Operational:

- Attendance is excellent

- Mataranka caseload is 62 participants
- Mataranka CDP site will be closed 19/12/16 to reopen 16/01/17.

Financial:

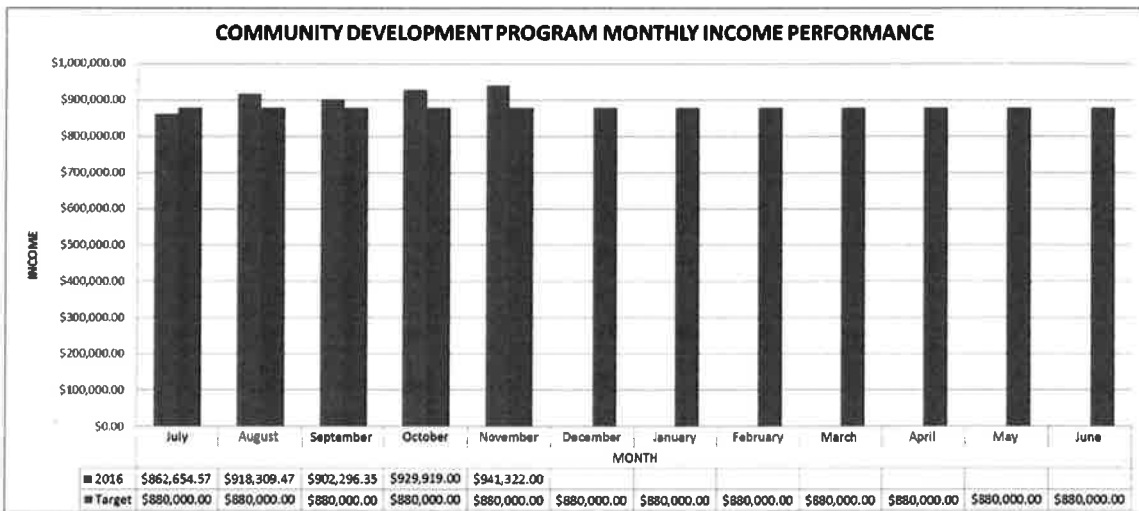
- Year to date income October 2016: \$175,691.10
- Budget amount to October 2016: \$147,999.96
- Additional income from outcomes: \$21,375.00
- Total income for 2016-2017: \$197,066.10

**FINANCIAL CONSIDERATIONS**

Financial performance of the programme is improving with monthly income consistently bettering the targets set in Council’s budget. The targets are not the break even point for the program but what we must achieve to provide satisfactory revenue to Council.

The achievement of above target results is a good indication that the programme is working well and that Council has the staffing on the ground that are also performing very well to ensure that participants (jobseekers) are attending and undertaking meaningful activities.

Below is the performance to date:



282/2016 RESOLVED (Donald Garner/Eric Roberts)

Carried

- (a) That Council receive and note the report in relation to the Community Development Programme.

**18.12 GREEN PARK LARRIMAH – Deputy Mayor Judy MacFarlane**

Deputy Mayor suggest Council write a letter to the owners to get the clean up the site. Mataranka LA members discussed at the meeting on Monday night if RGRC could send letter to the owners.

**283/2016 RESOLVED (Judy MacFarlane/Eric Roberts)**

**Carried**

- (a) That Council request the CEO to write letter to the owners of Green Park Larrimah.**

**18.13 OFFICE FOR NGUKURR COMMUNITY NEWSLETTER - Councillor Daphne Daniels**

Cr Daniels proposed to Council for an office lease at Ngukurr for Ngukurr News.

The CEO informed Council of the process for leases – Council have authorised the CEO to sign off on leases, a written request is required to CEO, then a meeting is arranged, if the proposal fits with Council operations and doesn't impact on services then look at if any spaces available for lease.

Cr Daniels informed Council that the Newsletter is a tool of what goes on in community. The University of Wollongong are helping with the newsletter with 100 copies being printed each edition.

The Newsletter is to inform community of whats happening in community and inform on services and how delivered, and events in community. The Newsletter is also being used to teach kids about media, and a proposal has been submitted to Michael Tennant.

Cr Danielas was advised that this was her own Business and to seek support from the LA, and follow process with CEO.

**284/2016 RESOLVED (Daniel Mulholland/Eric Roberts)**

**Carried**

- (a) That Council receive and note the verbal report on Ngukurr Community Newsletter.**

*Lunch break: 1.05pm*

*Meeting Resumes: 1.57 pm*

**19. DEPUTATIONS & PETITIONS**

**20. CLOSED SESSION**

**DECISION TO MOVE TO CLOSED SESSION**

**285/2016 RESOLVED (Judy MacFarlane/Daniel Mulholland)**

**Carried**

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

**20.1 Confirmation of Previous Closed Session Ordinary Council Meeting Minutes -**

*The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It*

*contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*

**20.2 Minutes of Previous Closed Session Finance Committee Meeting** - *The report will be dealt with under Section 65(2) (ci) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information provided to the council on condition that it be keep confidential.*

**20.3 Proposed Tender for Container Deposit Scheme Collection Depot** - *The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*

**20.4 29 Crawford Street Katherine** - *The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*

**20.5 Alawa Night Patrol Contract Update - DCCS**

#### **RESUMPTION OF MEETING**

**286/2016 RESOLVED (Donald Garner/Eric Roberts)** **Carried**

That the decisions of Closed Session be noted as follows:-

#### **20.1 CONFIRMATION OF PREVIOUS CLOSED SESSION ORDINARY COUNCIL MEETING MINUTES**

**287/2016 RESOLVED (Donald Garner/Annabelle Daylight)** **Carried**

- (a) **That the Council approve the minutes as a true and accurate record of the Closed Session of Ordinary Meeting of Council held on Wednesday 26 October 2016.**

#### **20.2 MINUTES OF PREVIOUS CLOSED SESSION FINANCE COMMITTEE MEETING**

**288/2016 RESOLVED (Eric Roberts/John Dalywater)** **Carried**

- (a) **That the Council approve the minutes as a true and accurate record of the Closed Session of Finance Committee Meeting held on 23 November 2016.**

#### **20.3 PROPOSED TENDER FOR CONTAINER DEPOSIT SCHEME COLLECTION DEPOT**

**289/2016 RESOLVED (Judy MacFarlane/Annabelle Daylight)** **Carried**

- (a) **That Council consider a Memorandum of Understanding with Bevcom and enter into a 12 month trial to commence the container deposit scheme within the Roper Gulf Region.**

#### **20.4 29 CRAWFORD STREET KATHERINE**

**290/2016 RESOLVED (Donald Garner/Eric Roberts)** **Carried**

- (a) **That Council endorse the proposal to lease 29 Crawford Street Katherine.**

**20.5 ALAWA NIGHT PATROL CONTRACT UPDATE - DCCS**

291/2016 RESOLVED (Daniel Mulholland/Daphne Daniels)

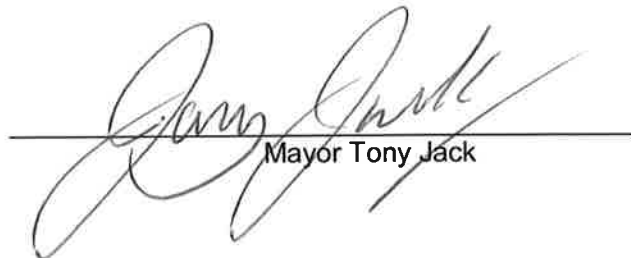
Carried

- (a) That Council receive and note the verbal report update on ALAWA Night Patrol Contract.

**CLOSE OF MEETING**

The meeting terminated at 2.24pm.

THIS PAGE AND THE PRECEEDING 20 PAGES ARE THE MINUTES OF THE Ordinary Meeting of Council HELD ON Wednesday, 14 December 2016 AND CONFIRMED Wednesday, 22 February 2017.



Mayor Tony Jack

