

MINUTES OF THE PROVISIONAL BARUNGA LOCAL AUTHORITY MEETING
HELD AT THE CONFERENCE ROOM COUNCIL SERVICE DELIVERY CENTRE,
BARUNGA ON MONDAY, 13 FEBRUARY 2017 AT 10:00AM

1. PRESENT/STAFF/GUESTS

Elected Members

Nil

Local Authority Members

Helen Lee (Chair)

Antony Groves

Tony Walla

Nell Brown

Anita Painter

Staff

Nathan Mclvor – Area Manager (Central Arnhem)

Ben Ulamari – Council Services Coordinator

Sommer Meadows – Community Development Program

Darcie Boon – Acting Local Authority Support Coordinator (Minute Taker)

Guests

Kallum Peckham-M^ckenzie – Department of Housing and Community Development

Natasha Hamilton – Department of Housing and Community Services

Trevor Troy – Department of Infrastructure and Planning

2. MEETING OPENED

This **Provisional** Meeting opened at 10:16am

3. WELCOME TO COUNTRY

Chair Helen Lee welcomed Members, Staff and Guests to the meeting and the Roper Gulf Regional Council Pledge was read.

4. APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

1/2017 RESOLVED (Tony Walla/Helen Lee)

Carried

- (a) That the Barunga Local Authority accept the apologies of Anne-Marie Lee and David Oenpelli from this meeting held on Monday, 13th February 2017.

5. CONFIRMATION OF PREVIOUS MINUTES

5.1 PREVIOUS MINUTES

2/2017 RESOLVED (Helen Lee/Tony Walla)

Carried

- (a) That the Barunga Local Authority approve the Provisional meeting minutes as a true and accurate record of the Barunga Local Authority Meeting held on Tuesday 22nd November 2016.

6. CALL FOR ITEMS OF OTHER BUSINESS

1. Weeds around Community –Helen Lee
2. Driveways –Helen Lee
3. Shade Structure at Cemetery
4. Power at Cemetery

7. DISCLOSURES OF INTEREST

Chair Helen Lee declared conflict of interest in all matters relating to her employer; Sunrise Health Services.

Tony Walla declared conflict of interest in all matters relating to his employer; Roper Gulf Regional Council.

8. BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

3/2017 RESOLVED (Anita Painter/Tony Walla) Carried

(a) That the Barunga Local Authority receive and note the Action List.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
16.04.13		Signs and Identify graves at Cemetery	Area Manager / Community	Ongoing	Waiting on external funding. Update 18.2.14: Funding available Sharon working with CSM. LA needs to think about the sign they want. Also waiting for NT Government to pass legislation. 14.1.2015: Still waiting on LA to decide on what they would like RGRC. NT legislation has been passed. To be discussed at next LA Meeting. 24.06.2015: Pending Cemetery ACT Review 23.08.16: Handout Review to LA Member before the next Meeting 22.11.2016 more grave need to be identify by NLC 13.02.2017 - Nathan Mclvor informed the Local Authority Members of how impressed the Mataranka Local Authority and Deputy Mayor Judy MacFarlane were with the Barunga CDP's presentation of the Headstones they have been creating. Deputy Mayor requested that the

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
					<p>Barunga CDP train other Communities at this activity. Nathan McIvor also said that there are still a number of graves that need to be identified, which can be done by using a special surveying tool.</p>
23.02.16	7.4 Town Priorities	Check where Rubbish bin Stands need replacing	Area Manager	Complete	<p>22.03.16: Rex to order new bins and holding devices 23.08.16: CDP and Muns to coordinate. 22.11.16 Ben ordered 50 binspring for a trial to see if it will work in Barunga and other community 20.12.16 Bin Springs are being trialled in Barunga, Beswick and Manyallaluk at the stage. Only 10 were ordered. Appear to be working, however need to assess further. 13.02.17 - more bin springs to be ordered for Community. ACTION: Investigation on Bin stands.</p>

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
23.02.16		LA Request signs at Cemetery to proceed.	Area Manager	Ongoing	<p>22.03.16: Signs to be replaced needs further discussion. Headstones 20.12.16 Further discussion needed at next LA Meeting for the Signs at the Cemetery. Headstones will be made in the new year as a CDP project.</p> <p>13.02.17 - CDP have commenced the making of headstones for graves and are doing a great job. Area Manager and Council Services Coordinator to look into signage at cemetery for the entrance "BARUNGA CEMETERY" also for signs stating that there is to be no access via vehicles past the entrance. (With exceptions) Local Authority Member Tony Walla also suggested having a plaque made to be displayed at the Cemetery entrance that has a list of names of the deceased that lay in the Barunga Cemetery. (possibly a project that can be added as a new town priority for the coming financial year)</p>
23.02.16	7.2 Area Managers Report	Sharon Hillen to find out about repairs to street lights by P&W	DCCS	Ongoing	<p>14.06.2016: RGRC is working with PWC announcements in Budget about funds for streetlights</p> <p>23.08.2016: Ben to get Key ASAP</p> <p>22.11.16 No key to access the panel</p> <p>13.02.2017 - Still haven't found keys to access the panel.</p>

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
23.02.16	6.2 Incoming Correspondence	Contact Aboriginal Areas Protection Authority and find out about obtaining and installing Sacred Site signage and bring back to next Local Authority Meeting.	Natt Knapp	Ongoing	22.03.16: Nic Sharah to do application with Esther Bulumbara re: Where signs are to go. 23.08.16: Find out status from DLG, for site updates 29.08.2016: Application submitted in April. 10th May email from AAPA notifying the coordinates do not correspond with AAPA record's. Include in next meeting Agenda. 22.11.16 follow up with Jawoyn and ask about sacred site signage 13.02.17 - Contact has been made with Liam from Jawoyn Rangers, the rangers will consult with the Traditional Owners and bring out signage and correct GPS location.
23.08.16	8.0 Other Business	Area Manager to get Quotes for Shade Cloth at Children's Playground	Area Manager	Complete	22.11.16 Still obtaining quotes 20.12.16 CSC Ben Ulamari is seeking quotes from NT Shade Winnellie. (Both Square and Rectangle) 13.02.17 - quotes presented to Local Authority, it was decided to not install a shade cloth over playground as it will only get destroyed and be a safety hazard to kids climbing on top of it.
22.11.16	11.7 Governance Report	Community Grants Program - Alma to put notices on notice board	Area Manager	Complete	13.02.17 - Alma Ngalmi put notices on notice board at Council office and shop.
22.11.16	11.8 Governance Report	Check with Finance on the expenditure for 'Fuel for Sporting Trips' for receipts	Local Authority	Ongoing	13.02.2017 - Finance to respond.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
22.11.16	12.5 Housing	Request Rose Peckham to follow up on 5 houses for Barunga	Local Authority	Ongoing	13.02.17 - Rose Peckham and Trevor Troy attended meeting and explained to Local Authority that Department of Housing are planning to put two 3 bedroom units at Lot 164 and one 3 bedroom house at Lot 312. Rose also explained that while the construction of these dwellings was happening there will be plenty of opportunities for Local Employment and training for Community Members to have them job-ready with White Cards, etc. 13.02.17 - Talk to Marc Gardner in regards to training

9. INCOMING CORRESPONDENCE

Nil

10. OUTGOING CORRESPONDENCE

Nil

11. GENERAL BUSINESS

11.1 ELECTED MEMBER REPORT

There were no Elected Members present at this meeting held on Monday, 13th February 2017.

11.2 COUNCIL SERVICES REPORT

4/2017 RESOLVED (Neil Brown/Tony Walla) Carried

- (a) That Barunga Local Authority receive and note the Council Service Report for the 13 February 2017 meeting.

11.3 GOVERNANCE REPORT - POLICY UPDATE

5/2017 RESOLVED (Helen Lee/Tony Walla) Carried

- (a) That the Barunga Local Authority receive and note the reviewed HR011 Leave Policy.

11.4 COUNCIL FINANCIAL REPORT - COMMUNITY BENEFIT FUND APPLICATION -

REQUEST FOR SUPPORT

6/2017 RESOLVED (Helen Lee/Anita Painter) Carried

- (a) That the Barunga Local Authority support Council's application to the Department of Trade, Business and Innovation's Community Benefit Fund for the purchase of a travelling irrigator.

11.5 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE

Barunga Local Authority agreed to put the remaining \$57,704.04 of the Local Authority Project funding towards the purchase and installation of pool fencing around the playground opposite the shop and to refurbish the old stage behind the Roper Gulf Regional Council Office.

7/2017 RESOLVED (Anita Painter/Antony Groves) Carried

- (a) That the Barunga Local Authority receive and note the report on the Local Authority Project funding.
- (b) That the Barunga Local Authority allocate the remaining Local Authority Project Funds \$57,704.04 towards the purchase and installation of pool fencing around the playground opposite the shop and to refurbish the old stage behind the Roper Gulf Regional Council Office..

ACTION: Area Manager and Council Services Coordinator to procure quotes for the cost of pool fencing for playground.

ACTION: Area Manager and Council Services Coordinator to procure quotes to refurbish old stage behind council office.

11.6 GOVERNANCE REPORT

Barunga to hold a Community Consultation Meeting, to decide to Town priorities for the next financial year.

8/2017 RESOLVED (Tony Walla/Anita Painter) Carried

- (a) That the Barunga Local authority review the Town Priorities which will be submitted to the 2017-2018 Roper Gulf Regional Plan.

ACTION: Area Manager and Council Services Coordinator to coordinate a Community Consultation in Barunga to decide the town priorities for the next financial year.

11.7 COUNCIL FINANCIAL REPORT

9/2017 RESOLVED (Helen Lee/Tony Walla) Carried

- (a) That the Barunga Local Authority receive and note the Barunga financial report for the second quarter of 2016-17.

11.8 COMMUNITY SERVICES REPORT

10/2017 RESOLVED (Anita Painter/Tony Walla) Carried

- (a) That the Barunga Local Authority receive and note the update on the Barunga Community Safety Patrol.

11.9 COMMUNITY SERVICES REPORT

11/2017 RESOLVED (Tony Walla/Helen Lee)

Carried

- (a) That the Barunga Local Authority receive and note the update on Community Services.

12. OTHER BUSINESS

12.1 PROJECTS-QUOTES FOR SEATINGS AROUND TREES

12/2017 RESOLVED (Helen Lee/Nell Brown)

Carried

- (a) That the Barunga Local Authority receive and note the quotes for Seating Around Trees project.

ACTION: New quotes to be sourced for seating that wraps around the tree base.

12.2 PROJECTS-QUOTES FOR CEMETERY HEADSTONES

13/2017 RESOLVED (Helen Lee/Tony Walla)

- (a) That the Barunga Local Authority receive and note the quotes for Cemetery Headstones.

ACTION: Barunga Local Authority to put a recommendation to Council to waiver the burial fees when deceased are being buried on Aboriginal Land.

12.3 CEMETERY AND COMMUNITY ISSUES

Barunga Local Authority discussed the following issues:

Weeds in Community – weeds are taking over in some parts of the community, it was explained that the municipal crew need to attain certificates for chemical handling. Also it was suggested that Barunga look at getting a Gator so that a spray until can be installed on the back.

Driveways – some of the driveways in Community are extremely boggy and torn up, this was identified as a housing issue. Conversation lead to the possibility of the Municipal staff members completing their tickets in machinery handling.

Cemetery – Local Authority Members requested that quotes be provided for a roll-along shade structure for the cemetery. It was also requested that Roper Gulf Regional Council write a letter to Power and Water to enquire about having power installed at the cemetery, also that quotes are sourced for a generator if power is unable to be installed.

14/2017 RESOLVED (Anita Painter/Tony Walla)

Carried

- (a) That the Barunga Local Authority receive and note the discussion on Community and Cemetery issues in Barunga.

ACTION: Area Manager and Council Services Coordinator look into certificates that the Municipal Staff can complete on Chemical Handling.

ACTION: Area Manager and Council Services Coordinator look into sourcing a Gator for the Barunga Municipal Crew.

ACTION: Area Manager and Council Services Coordinator look into certificates that the Municipal Staff can complete on Machinery Handling.

ACTION: Area Manager and Council Services Coordinator source quotes for a roll-along shade structure for the Cemetery.

ACTION: Area Manager and Council Services Coordinator draft a letter to Power and Water enquiring as to whether power can be installed at the Cemetery.

ACTION: Area Manager and Council Services Coordinator source quotes for a generator to be used for power at cemetery in the event of a funeral.

12.4 COMMUNITY DEVELOPMENT PROGRAM UPDATE

Sommer Meadows provided an update on Barunga CDP and how they are going with all their projects. Sommer requested to hold a Community Consultation so that the Barunga Community Members can bring to CDP's attention what areas of town need tending to. CDP are starting to get organised for the Barunga Festival, the ladies are putting up a stall to sell quilts and Tea.

15/2017 RESOLVED (Anita Painter/Tony Walla)

Carried

- (a) That the Barunga Local Authority approve to rebuild and paint memorial wall at Anthony Lee Memorial Park.**
- (b) That the Barunga Local Authority approve the colour change of the stage in the Culture park from blue to yellow.**
- (c) That the Barunga Local Authority approve that the Barunga Community Members decide the colour the train in the History park is to be painted through Community Consultation.**
- (d) That the Barunga Local Authority approve the beautification of the Barunga Community Entrance.**

ACTION: CDP to organise a Community Consultation Meeting to decide on colours that are used to paint CDP projects, what improvements are to be made to memorial parks in Community and to decide on what projects the Barunga Community would like CDP to undertake.

ACTION: Janelle Iszlaub to supply a list of all Barunga CDP projects that were meant to be commenced in 2015-2016 and what stage they are currently at.

CLOSE OF MEETING

The meeting terminated at 1:40pm.

THIS PAGE AND THE PRECEEDING 10 PAGES ARE THE MINUTES OF THE PROVISIONAL Barunga Local Authority Meeting HELD ON Monday, 13 February 2017 AND CONFIRMED Tuesday, 4 April 2017.

Chairperson Helen Lee