

MINUTES OF THE HODGSON DOWNS LOCAL AUTHORITY MEETING
HELD AT THE ALAWA BOARD ROOM, MINYERRI
ON THURSDAY, WEDNESDAY 16 NOVEMBER 2016 AT 11.00 AM

1. **PRESENT/STAFF/GUESTS**

Elected Members

Samuel Daylight (Chairperson)

Clive Roberts

James Nuggett

Johnathon Walla

Ken Muggeridge

Staff

Marc Gardner, Director Contracts and Technical

Penny Henderson, Acting Contracts Manager

Guests

Nathaniel Knapp

Bruce Arnold

2. **MEETING OPENED**

Meeting opened at 11.27

3. **WELCOME TO COUNTRY**

Chairperson Samuel Daylight welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

4. **APOLOGIES AND LEAVE OF ABSENCE**

4.1 **APOLOGIES AND LEAVE OF ABSENCE**

3/2016 **RESOLVED** (Ken Muggeridge/Jonathon Walla)

Carried

- (a) **That the Hodgson Downs Local Authority accept the apologies of Deputy Mayor Judy MacFarlane, Cr Annabelle Daylight, Cr Timothy Baker and Samuel Swanson.**

5. **CONFIRMATION OF PREVIOUS MINUTES**

5.1 **PREVIOUS MINUTES *Provisional Meeting***

Minutes of the Hodgson Downs Local Authority Meeting held on the Thursday 11th August 2016 will be held over until the next meeting.

6. CALL FOR ITEMS OF GENERAL BUSINESS

1. FENCING
2. MOBILE PHONE COVERAGE
3. HRG

7. DISCLOSURES OF INTEREST

There were no declarations of interest at this Hodgson Downs Local Authority.

8. BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

Housing issues are dominating; It was noted that LA members have noticed there is a lack of communication between NT Housing, RGRC and Community members. Critical work is not being carried out on houses; at Lot 79 a leaking water main has made a pool in the front yard, maintenance that is not being addressed are or have the potential to cause major health and safety issues.

4/2016 RESOLVED (Ken Muggeridge/Jonathon Walla) Carried

- (a) That the Hodgson Downs Local Authority receive and note the Action List.**

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
14.05.2015		Kewulyi Outstation Cemetery needs to be fenced to protect the integrity of the Grave sited and markers erected.	CDP Regional Manager	In Hand	16.11.16 Materials have been purchased but due to sandy site other options for fence are being explored.
9.11.2015		Put the HRG on the ALAWA Agenda for next meeting and report back to Hodgson Downs Local Authority the outcome.	LA members	Completed	16.11.16 To be submitted at the ALAWA Board Meeting Wednesday 7th December 2016
01.03.2016	8.0 Other Business	Roper Gulf Regional Council to provide a solution that is suitable to the Hodgson Downs Local Authority that potentially employs a Housing Maintenance Officer	RGRC	Ongoing	16.11.16 The CHO(Community Housing Officer) is attending from Jilkmिंगgan 2days/week. 2 HMO from Ngukurr were unable to attend

		and Community Housing Officer on site.			this week due to sick leave and will be attending Minyerri next week.
11.08.2016	7.7 AMP	Ask PMC for a formal statement for Council outlining both Federal and NT Governments positions on AMPs. Request update from Barry Clarke, GEC, for November Local Authority meeting	CEO ALAWA	Ongoing	16.11.16 ALAWA CEO to contact GEC. Jo to contact Office of Alcohol Policy re: AMP and grants for community projects.
11.08.2016	8.1 New Housing	Contact Trevor Troy to present at next ALAWA meeting.	CEO ALAWA	Ongoing	
11.08.2016	8.1 New Housing	Contact Big Rivers Region Waste Management Consultant to advise on the Dump.	Trevor Troy Sharon Hillen Nathaniel Knapp	Ongoing	

Action: Nathaniel Knapp to follow up with NT Housing Re: Contractors arriving in Community without acknowledging Community Members or Staff and leaving before work has been completed. Better Communication is needed.

9. INCOMING CORRESPONDENCE

9.1 INCOMING CORRESPONDENCE

LA Members were concerned the Night Patrol MOU has still not been delivered. ALAWA is still waiting for the Night Patrol MOU from RGRC. ALAWA is expected to take over the Night Patrol Service on January 3 2017. The MOU will need to go to the ALAWA Board for ratification and the next Board Meeting is scheduled for 7th December.

5/2016 **RESOLVED (Clive Roberts/Ken Muggeridge)** **Carried**

- (a) **That Hodgson Downs Local Authority receive and note the Incoming Correspondence.**

Action: Follow up with Greg Arnott Re: Night Patrol MOU, to see if it can be presented at the ALAWA Board Meeting Wednesday, 7th December

10. OUTGOING CORRESPONDENCE

Nil

11. GENERAL BUSINESS

11.1 ELECTED MEMBER REPORT

Nil

11.2 COUNCIL SERVICES REPORT

Rubbish collection is going well.

The Dump is being cleaned up.

Parks and gardens are getting watered, as much as the water issues can accommodate.

The Vet was out last week as part of the twice yearly visits.

No issues with street lights.

Street Names Signage, Members were keen to further the process of getting Streets named and appropriate signage made.

RGRC completed a Roads Audit in 2016 and can make that information available to the LA that will help prioritise which roads to work on.

6/2016 **RESOLVED** (Clive Roberts/Jonathon Walla)

Carried

- (a) That the Hodgson Downs Local Authority receive and note the verbal report on current Municipal Services from the ALAWA CEO.

Action: Ken Muggeridge to write to Roper Gulf Regional Council CEO and Mayor to ask that Minyerri roads be considered as part of Roper Gulf Regional Council for any future funding opportunities.

11.3 COMMUNITY SERVICES REPORT

Noted-still waiting for Night Patrol MOU from RGRC

That Sunday and Monday were quiet days and Night Patrol would be more effective operating on Friday and Saturday nights.

7/2016 **RESOLVED** (James Nugget/Jonathon Walla)

Carried

- (a) That the Hodgson Downs Local Authority receive and note Update on Community Night Patrol.

12.4 COUNCIL FINANCIAL REPORT

8/2016 **RESOLVED** (Ken Muggeridge/Jonathon Walla)

Carried

- (a) That the Hodgson Downs Local Authority receive and note the Hodgson Downs Financial report for the first quarter of 2016-17.

12.5 GOVERNANCE REPORT - POLICY UPDATE

There was a discussion on the current Roper Gulf Regional Council rating system and the Local Authority would like to investigate RGRC adding the Animal Management Fee and Rubbish Collection Fee to the Rates schedule for Minyerri.

9/2016 **RESOLVED** (Jonathon Walla/Clive Roberts)

Carried

- (a) That the Hodgson Downs Local Authority receive and note the new policies of Council:
1. CL008 Council Vacancy Policy
 2. CL009 Elected Member Support and Development Policy
- (b) That the Hodgson Downs Local Authority receive and note the reviewed policies of Council:
1. FIN002 Debt Collection Policy
 2. FIN005 Corporate Credit Card Policy

3. FIN008 Rating Policy

Action: Marc Gardner to follow up on how the Animal Management Fee and Rubbish Collection Fee can be incorporated into the Minyerri Rates Schedule for 2017/2018.

12.6 GOVERNANCE REPORT - ROPER GULF REGIONAL COUNCIL COMMUNITY GRANTS PROGRAM 2016-17 ROUND TWO

10/2016 RESOLVED (Ken Muggeridge/Clive Roberts) Carried

- (a) That the Hodgson Downs Local Authority receive and note the report Roper Gulf Regional Council's Community Grant Program 2016-17 Round Two.

12.7 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE

11/2016 RESOLVED (Clive Roberts/Jonathon Walla) Carried

- (a) That the Hodgson Downs Local Authority receive and note the report on the Local Authority Project funding.
- (b) That the Hodgson Downs Local Authority allocate the remaining Local Authority Project Funds to be compounded with the 2017/2018 Local Authority Funding for the Internal Roads Project, with any other complimentary funding that can be sourced.

12.8 REGIONAL PLAN 2016-2017 QUARTERLY REPORT

A discussion was held that the Regional Plan can be used when applying for funding, other documents that may be helpful in obtaining funding is the Sport and Recreation Master Plan and the Roads Audit.

ALAWA Business Plan needs to be expedited to be able to give to potential funding bodies.

12/2016 RESOLVED (Clive Roberts/James Nugget) Carried

- (a) That the Hodgson Downs Local Authority receive and note the 1st Quarter Report of the Regional Plan 2016-2017.

Action: Request a Quote from Greg Arnott, Director of Governance, for Roper Gulf Regional Council work with Alawa on their Business Plan.

14.5 ANNUAL REPORT 2015-16

13/2016 RESOLVED (Jonathon Walla/James Nugget) Carried

- (a) That the Hodgson Downs Local Authority receive and note Roper Gulf Regional Council's Annual Report 2015-16.

14.6 2017 LOCAL AUTHORITY MEETING CALENDAR

14/2016 RESOLVED (Clive Roberts/Ken Muggeridge) Carried

- (a) That the Hodgson Downs Local Authority accepts the meeting dates of the 2017 Local Authority Meeting Calendar.

OTHER BUSINESS

15.1 FENCING

LA members asked if there was currently any options available for Fencing of NT Housing properties.

Currently RGRC have no Fencing Programs available and this is an issue that can be put on the Agenda for the next HRG meeting.

15.2 MOBILE PHONE COVERAGE

This program is currently in hand.

15.3 HRG

The ALAWA Corporation will take charge of the HRG.

The next ALAWA meeting is scheduled for 7th December and any HRG issues should be addressed at that meeting.

Fencing, Pest Control and Repairs and Maintenance to be included on the HRG Agenda.

CLOSE OF MEETING

The meeting terminated at 1.01pm.

THIS PAGE AND THE PRECEEDING 5 PAGES ARE THE MINUTES OF THE Hodgson Downs Local Authority Meeting HELD ON Wednesday, 16 November 2016 AND CONFIRMED Wednesday, 1st February 2017.

Chairperson