

MINUTES OF THE FINANCE COMMITTEE MEETING OF THE ROPER GULF  
REGIONAL COUNCIL MEETING HELD AT 2 CRAWFORD STREET, KATHERINE  
ON WEDNESDAY, 23 NOVEMBER 2016 AT 8:30AM

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**1. PRESENT/STAFF/GUESTS**

**1.1 Elected Members**

Mayor Tony Jack – *via Telephone*  
Deputy Mayor Judy MacFarlane - Chairperson  
Councillor Kathy-Anne Numamurdirdi  
Councillor Eric Roberts  
Councillor John Dalywater  
Independent Member, Geoff Bishop

**1.2 Staff**

Michael Berto, Chief Executive Officer (CEO)  
Sharon Hillen, Director Council and Community Services (DCCS)  
Marc Gardner, Director Commercial Services (DCS)  
Lokesh Anand, Manager Finance  
Amanda Haigh, Manager Governance, Corporate Planning and Compliance

**1.3 Guests**

Cr Eric Roberts was not present at the start of the meeting, the time being 08:33 AM

**2. MEETING OPENED**

Meeting opened at 8.33am.

**3. WELCOME TO COUNTRY**

Deputy Mayor Judy MacFarlane welcomed members and staff to the meeting and the Council Pledge was read.

**4. APOLOGIES AND LEAVE OF ABSENCE**

There were no apologies for this Finance Committee meeting.

**5. CALL FOR ITEMS OF GENERAL BUSINESS**

1. Late Incoming Correspondence – Re: Invitation sent to Minister McCarthy –*CEO Michael Berto*
2. Late Incoming Correspondence – Re: New Infrastructure Plan to Support Territory Jobs NTG Media Release - *Director Council and Community Services Sharon Hillen*

**6. QUESTIONS FROM THE PUBLIC**

NIL

## **7. DISCLOSURES OF INTEREST**

There were no declarations of interest at this Finance Committee.

## **8. CONFIRMATION OF PREVIOUS FINANCE COMMITTEE MEETING MINUTES**

### **8.1 MINUTES OF PREVIOUS FINANCE COMMITTEE MEETING**

**45/2016 RESOLVED (Tony Jack/Geoff Bishop) Carried**

- (a) That the Finance Committee receive and note the minutes of the Finance Committee Meeting held on 28 September 2016.

## **9. BUSINESS ARISING FROM PREVIOUS MINUTES**

### **9.1 ACTION LIST**

**46/2016 RESOLVED (Kathy-Anne Numamurdiridi/Geoff Bishop) Carried**

- (a) That the Finance Committee receive and note the action list.

Cr Eric Roberts arrived at the meeting, the time being 08:46 am

## **10. INCOMING CORRESPONDENCE**

### **10.1 INCOMING CORRESPONDENCE**

**47/2016 RESOLVED (Kathy-Anne Numamurdiridi/John Dalywater) Carried**

- (a) That the Finance Committee accept the Incoming Correspondence.

## **11. OUTGOING CORRESPONDENCE**

NIL

## **12. EXECUTIVE DIRECTORATE REPORTS**

NIL

## **13. CORPORATE GOVERNANCE DIRECTORATE REPORTS**

### **13.1 POLICY REVIEWED - HR002 BULLYING, HARASSMENT AND DISCRIMINATION POLICY**

**48/2016 RESOLVED (Tony Jack/Geoff Bishop) Carried**

- (a) That the Finance Committee approve the reviewed HR0002 Bullying, Harassment and Discrimination Policy.

### 13.2 FINANCE -RGRC FINANCIAL REPORT AS AT 31 OCTOBER 2016

Council note the issues raised on the debtors outstanding amounts with visitor accommodation assets that our Asset Management policies and procedures need further improvement.

49/2016 RESOLVED (Geoff Bishop/Kathy-Anne Numamurdiridi) Carried

- (a) That the Finance Committee receive and note the financial reports as at 31 October 2016.

### 13.3 FINANCE - AUDITED GENERAL PURPOSE FINANCIAL STATEMENT 2015-16

Independent Geoff Bishop commended the Finance team and Councillors on the clean audit.

50/2016 RESOLVED (Eric Roberts/Tony Jack) Carried

- (a) That the Finance Committee receive and note 2015-16 Audited General Purpose Financial Statements.

### 13.4 FINANCE - FIRST QUARTER AMENDED BUDGET 2016-17

51/2016 RESOLVED (Geoff Bishop/Eric Roberts) Carried

- (a) That the Finance Committee adopts the First Quarter Amended Budget for 2016-17.

*Morning Tea Break: 10.05 am*

*Meeting Resumes: 10.37 am*

### 13.5 GRANTS: OFFICE OF WOMEN'S POLICY GENERAL GRANT ACQUITTAL - WOMEN OF THE WORLD CONFERENCE ATTENDANCE PROJECT

52/2016 RESOLVED (Kathy-Anne Numamurdiridi/Tony Jack) Carried

- (a) That the Finance Committee Meeting accept the Office of Women's Policy General Grant Acquittal for the Women of the World Conference Attendance Project by two Councillors signing and dating the acquittal.

### 13.6 FLEET DISPOSAL LIST

The updated list of fleet items that need to be approved for disposal at the FCM. The list within the agenda report have been reallocated so this is the final updated list.

Additional Vehicles to be approved						
Sent to FCM - 23/11/16						
FLID	Description	Location	Service	Activity	Year	
70762	CB70JG prev CB13OG TOYOTA LC MILITARY WORKMATE	14	10	111	2012	Auction - 2 Crawford St
70528	TH2125 TRAILER CANOE CARRIER	10	34	415	2011	Auction - 2 Crawford St
70426	955181 TOYOTA HILUX	12	14	160	2009	Auction - 2 Crawford St

70574	997935 TOYOTA LANDCRUISER TROOPCARRIER	13	34	415	2008	Auction - 2 Crawford St
70070	786355 TRAYBACK TOYOTA LANDCRUISER	21	22	275	2006	Auction - 2 Crawford St
70342	927362 HUSQVARNA MOWER	11	14	160	2006	Auction - 2 Crawford St
70040	736653 TOYOTA LANDCRUISER	21	14	160	2005	Auction - 2 Crawford St
70147	912675 KUBOTA TRACTOR B26 BACKHOE	11	14	160	2008	Auction - 2 Crawford St
70535	CB45GO (CA37XD) TOYOTA HILUX	16	14	160	2011	Auction - 2 Crawford St
70491	TG8564 TRAILER (old) LANDCARE	20	26	314	2010	Auction - 2 Crawford St

53/2016 RESOLVED (Geoff Bishop/Eric Roberts)

Carried

- (a) That the Finance Committee approves the disposal of the list of additional fleet assets as provided in the table.
- (b) That the Finance Committee approves the disposal of these assets through a public auction to be held in Katherine on Saturday 26<sup>th</sup> November 2016.
- (c) That the Finance Committee approves that any item not sold at the public auction in Katherine, to be sold at a later date by auction either in Katherine or Darwin.

### 13.7 RGRC'S CHRISTMAS PARTIES AT KATHERINE AND COMMUNITIES

54/2016 RESOLVED (Geoff Bishop/John Dalywater)

Carried

- (a) That Council receive and note the report on RGRC's Christmas Parties at Katherine and Communities.

## 14. COUNCIL & COMMUNITY SERVICES DIRECTORATE REPORT

NIL

## 15. COMMERCIAL SERVICES DIRECTORATE REPORTS

NIL

## 16. GENERAL BUSINESS

### 16.1 LATE INCOMING CORRESPONDENCE - RE: INVITATION TO MINISTER MCCARTHY - CEO Michael Berto

Infoxpert ID# 678882. Email response received from Minister McCarthy 16 November 2016.

CEO wrote to Minister McCarthy on the 15 November 2016 requesting a meeting to discuss important infrastructure projects. These Projects are:

- CBD Upgrade Borroloola
- Borroloola Government Business Centre proposal
- Borroloola Sports Grounds Master Plan

- Upgrade of Youth Centre and Rec Courts

The CEO also invited the Minister to 2 events:

- The Council meeting on the 14<sup>th</sup> December 2016 and Christmas party on the evening of the 14<sup>th</sup> December 2016.
- The proposed official opening of the Council 2 new facilities in Katherine expected April 2017.

55/2016 RESOLVED (Eric Roberts/John Dalywater)

Carried

- (a) That the Finance Committee receive and note the email response in regards to invitation sent to Minister McCarthy.

**16.2 LATE INCOMING CORRESPONDENCE - RE: NEW INFRASTRUCTURE PLAN TO SUPPORT TERRITORY JOBS NTG MEDIA RELEASE** - Director Council and Community Services Sharon Hillen

21 November 2016 email Media Release was received. Infoxpert ID# 679195.

Treasurer Nicole Manison today unveiled the Labor Government's new infrastructure priorities which include 37 new and fast-tracked projects to support more local jobs across more Territory industries.

56/2016 RESOLVED (Tony Jack/Eric Roberts)

Carried

- (a) That Finance Committee receive and note the late incoming correspondence from the NTG Media Release New Infrastructure Plan To Support Territory Jobs.

**Action:** CEO to write to the NTG, cc in the Federal Minister, to raise the issues on behalf of Ngukurr & Numbulwar communities, and surrounding stakeholders and property owners expressing the concern for any further delays in the development of the Roper Highway.

**17. CLOSED SESSION**

**DECISION TO MOVE TO CLOSED SESSION**

57/2016 RESOLVED (Kathy-Anne Numamurdirdi/John Dalywater)

Carried

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

**17.1 Minutes of Previous Closed Session Finance Committee Meeting** - *The report will be dealt with under Section 65(2) (ci) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information provided to the council on condition that it be keep confidential.*

**17.2 FINANCE - MANAGEMENT LETTER 2015-16 AUDIT** - *The report will be dealt with under Section 65(2) (cii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.*

**RESUMPTION OF MEETING**

**58/2016 RESOLVED (Tony Jack/Eric Roberts)**

**Carried**

That the decisions of Closed Session be noted as follows:-

**17.1 MINUTES OF PREVIOUS CLOSED SESSION FINANCE COMMITTEE MEETING**

**59/2016 RESOLVED (Geoff Bishop/Eric Roberts)**

**Carried**

- (a) **That the Finance Committee receive and note the minutes of the Closed Session Finance Committee Meeting held on 28 September 2016.**

**17.2 FINANCE - MANAGEMENT LETTER 2015-16 AUDIT**

**60/2016 RESOLVED (Geoff Bishop/Kathy-Anne Numamurdirdi)**

**Carried**

- (a) **That Finance Committee receive and note the Audit Management Letter 2015-16.**

**18. CLOSE OF MEETING**

The meeting terminated at 11.12 am.

THIS PAGE AND THE PRECEDING 5 PAGES ARE THE MINUTES OF THE Finance Committee HELD ON Wednesday, 23 November 2016 AND CONFIRMED Wednesday, 14 December 2016.

  
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Mayor Tony Jack