

MINUTES OF THE BULMAN LOCAL AUTHORITY MEETING HELD AT THE
CONFERENCE ROOM, COUNCIL SERVICE DELIVERY CENTRE, BESWICK ON
THURSDAY, 24 NOVEMBER 2016 AT 3.00 PM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

1.2 Local Authority Members

Margaret Lindsay (Chairperson)

Maggie Chikappa

Esau Martin

Jerry Martin

1.3 Staff

Nathan McIvor -Area Manager for Central Arnhem

Marc Gardner - Director Commercial Services

Jo Nicol - Local Authority Coordination Officer

Justin Pedersen - Community Service Coordinator

Velonia Dalywater - Customer Service Officer

Cristian Coman – Compliance Coordinator

Lyndon Keane – Communications Coordinator

Nathaniel Miller – Housing Office

1.4 Guests

Moira Skinner - Program Manager Remote Essential Services

Rose Peckham – Department Housing and Community Services

Kirsty Bennett – Department Housing and Community Services

Stephen Hayes - Department Housing and Community Services

Ian Redmond - Department Housing and Community Services

Chris Monahan – Department of Health

2. MEETING OPENED

The Provisional Meeting was opened at 3:10pm.

3. WELCOME TO COUNTRY

Chairperson Margaret Lindsay welcomed all members, staff and guests to the Provisional Meeting and the Council Pledge was read.

4. APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

RECOMMENDATION

(a) That the Bulman Local Authority accept the apologies for Councillor John Dalywater and CEO Michael Berto.

5. CONFIRMATION OF PREVIOUS MINUTES

5.1 PREVIOUS MINUTES

Minutes of the Barunga Local Authority Meeting held on Thursday 24th May 2016 will be held over until the next meeting.

6. CALL FOR ITEMS OF OTHER BUSINESS

1. NEW COUNCIL ORGANISATIONAL STRUCTURE
2. CDP
3. LOCAL AUTHORITY MEMBER RESIGNATIONS

7. DISCLOSURES OF INTERES

There were no declarations of interest at this Bulman Local Authority.

8. BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

Query regarding the SPG granted by DLGCS for a new Backhoe for Bulman, Nathan McIvor advised that a variation for this SPG will be applied for, new small civil crew for Central Arnhem and that Bulman have been given another backhoe.

RECOMMENDATION:

(a) That the Bulman Local Authority receive and note the Action List.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
28.08.2015		Follow up with RGRC Contracts Manager and find out about procedure for 24 hour access to landing at the airstrip at Bulman and report it to Next Local Authority Meeting	Area Manager	Ongoing	28.08.2015: CSM to work with Sunrise Health to collate data to present to DOI and CASA. 18.05.2016: Waiting for feedback from DOI and CASA 21.11.16 Info received indicated a repeater light be installed on one of the nearby hills before any night time flights would be expected. As above still waiting on advice from DOI (CASA).

20.11.2015		Consider names for the streets and parks in Bulman and Weemol	LA	Complete as per 18.05.2016 Action 8.3 below	18.05.16: Report to Local Authority for confirmation. Recommendations to go to NT Place Name Committee.
02.03.2016		Review Night Patrol after 3 months of the new Schedule.	Area Manager/LA	Complete	18.05.16: Due to staffing unable to commence a trial of 6 day week. Proposed to trial Tues to Sat for 3 months.
18.05.2016	8.1 Territory Housing	1. Andrew Smith, to identify what lots are serviceable in both Bulman and Weemol 2. Nic Sharah and Rose Peckham, to provide an update on the Weemol Sewerage system	1. Andrew Smith-Territory Housing 2. DLGCS, Nic Sharah and Rose Peckham	Complete	25.08.16: 1. No update was scheduled for the LA meeting in the agenda 2. Request to Attend LA meeting DLGCS-Remote Program Office Presentation on the Weemol Sewage and options for improvements. Moria Skinner 24.11.2016 1. There area few serviceable lots with no plans for housing 2. DHCD consultation at meeting
18.05.2016	8.3 Naming of Streets and Park areas	Follow up with NT Place Names Committee	Area Manager	Ongoing	18.05.16: CSM presented the list and location of proposed new street names. These largely reflect significant previous residents and common usage names. There was discussion and general agreement on the proposed names. Motion Moved. 24.11.2016 Collate and contact Place Name Committee
18.05.2016	8.4 Local Authority Member	Advertise for nominations to the Bulman Local Authority	Area Manager	Ongoing	10.08.16: LA Coordinator sent information to SASO & Area Manager 24.11.2016 Advertisements required for 2 vacant member positions.

9. INCOMING CORRESPONDENCE

9.1 INCOMING CORRESPONDENCE

DHCD brief Information sheet issue for Weemol.

Provide information to local people about absorption bed at Weemol and had a meeting with the Traditional Owners.

- Waiting for agreement to process, expected by 30th February 2017, then get underway with design, testing the soil and rocks.
- Preliminary design – once done will be signed off by community
- Survey to look at levels – Geotech come and survey initially commencing April/ May – Cr Dalywater will be informed and consulted.
- 50mitres beds size- couple of hours block

Local will be involved in projects. The process, through NLC, will keep all informed with the project through the Local Authority members and Councillor.

Looking at the tender process in February, Geotechnical survey to be conducted after this meeting to test soil

Stage 1 – Preliminary Design – surveyors, soil testing, etc.

Stage 2 – Detailed, thought in process for expansion in the future, community growth

Bring back to the community for approval

CDO queried NLC consent, advised that this will be done at a later stage (with stage 2 I think)

Advised Tender process hoping to commence in February and works to commence dry season next year.

1/2016 RESOLVED (Esau Martin/Jerry Martin) Carried

(a) That Bulman Local Authority accept the Incoming Correspondence.

10. OUTGOING CORRESPONDENCE

10.1 OUTGOING CORRESPONDENCE

2/2016 RESOLVED (Esau Martin/Jerry Martin) Carried

(a) That the Bulman Local Authority receive and note the Outgoing Correspondence.

11. GENERAL BUSINESS

11.1 ELECTED MEMBER REPORT

NIL

11.2 COUNCIL SERVICES REPORT

3/2016 RESOLVED (Esau Martin/Jerry Martin) Carried

(a) That the Bulman Local Authority receive and note the Council Services Report for the November 2016 meeting.

11.3 COUNCIL FINANCIAL REPORT

4/2016 RESOLVED (Esau Martin/Margaret Lindsay) Carried

(a) That the Bulman Local Authority receive and note the Bulman financial report for the first quarter of 2016-17.

11.4 GOVERNANCE REPORT - POLICY UPDATE

5/2016 RESOLVED (Esau Martin/Jerry Martin) Carried

(a) That Bulman Local Authority receive and note the new policies of Council:

1. CL008 Council Vacancy Policy
2. CL009 Elected Member Support and Development Policy

(b) That Bulman Local Authority receive and note the reviewed policies of Council:

1. FIN002 Debt Collection Policy

2. FIN005 Corporate Credit Card Policy
3. FIN008 Rating Policy

11.5 GOVERNANCE REPORT - COMPLAINTS REGISTER

RGRC Compliance will be reviewing this policy

6/2016 RESOLVED (Margaret Lindsay/Esau Martin) Carried

- (a) That the Bulman Local Authority receive and note the Complaints Register.

11.6 GOVERNANCE REPORT - ROPER GULF REGIONAL COUNCIL COMMUNITY GRANTS PROGRAM 2016-17 ROUND TWO

7/2016 RESOLVED (Esau Martin/Jerry Martin) Carried

- (a) That the Bulman Local Authority receive and note the report Roper Gulf Regional Council's Community Grant Program 2016-17 Round Two.

11.7 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE

8/2016 RESOLVED (Esau Martin/Margaret Lindsay) Carried

- (a) That the Bulman Local Authority receive and note the report on the Local Authority Project funding.
- (b) That the Bulman Local Authority request an updated Local Authority Funding Project Report.

11.8 2017 LOCAL AUTHORITY MEETING CALENDAR

9/2016 RESOLVED (Margaret Lindsay/Esau Martin) Carried

- (a) That the Bulman Local Authority accepts the meeting dates of the 2017 Local Authority Meeting Calendar.

11.9 GOVERNANCE REPORT- 2017 AUSTRALIA DAY NOMINATIONS

10/2016 RESOLVED (Margaret Lindsay/Esau Martin) Carried

- (a) That the Bulman Local Authority receive and note the report on the 2017 Australia Day Nominations

11.10 REGIONAL PLAN 2016-2017 QUARTERLY REPORT

11/2016 RESOLVED (Esau Martin/Jerry Martin) Carried

- (a) That the Bulman Local Authority receive and note the 1st Quarter Report of the Regional Plan 2016-2017.

11.11 ANNUAL REPORT 2015-16

12/2016 RESOLVED (Margaret Lindsay/Esau Martin) Carried

- (a) **That the Bulman Local Authority receive and note Roper Gulf Regional Council's Annual Report 2015-16.**

11.12 COMMUNITY SERVICES REPORT

13/2016 RESOLVED (Margaret Lindsay/Jerry Martin) Carried

- (a) **That the Bulman Local Authority receives and note Update on Community Night Patrol.**

11.13 COMMUNITY SERVICES REPORT

Oven in the Aged Care was installed prior to 2008 and was not approved.

Community Services Coordinator Justin Pederson or Sport Rec Coordinator Jan contact for Sport and Recreation.

14/2016 RESOLVED (Margaret Lindsay/Esau Martin) Carried

- (a) **That the Bulman Local Authority receive and note the update on Community Services in Bulman.**
(b) **That the Bulman Local Authority receive and note the update on Sport and Recreation in Bulman.**

12. OTHER BUSINESS

12.1 NEW COUNCIL ORGANISATIONAL STRUCTURE

Page 41 of the Regional Plan explains the Community Service Coordinator and Area Manager Positions.

15/2016 RESOLVED (Jerry Martin/Esau Martin) Carried

- (a) **That the Bulman Local Authority receive and note the verbal report on the new Council Organisational Structure.**

12.2 CDP

16/2016 RESOLVED (Easu Martin/Margaret Lindsay) Carried

- (a) **That the Bulman Local Authority receive and note the verbal report on CDP**

12.3 LOCAL AUTHORITY MEMBER RESIGNATIONS

Jerry Martin and Maggie Chikappa want to resign from their position as Local Authority Member. A call for nominations for those who are interest in becoming a Local Authority Member is to be made.

Both were thanked for their time on the LA especially Maggie who has long been a

mainstay of the LA.

17/2016 **RESOLVED** (Margaret Lindsay/Esau Martin)

Carried

- (a) **That the Bulman Local Authority accept the resignation from Jerry Martin of membership to the Bulman Local Authority.**
- (b) **That the Bulman Local Authority accept the resignation from Maggie Chikappa of membership to the Bulman Local Authority.**

12.4 TERRITORY HOUSING

Kristy Bennett informed the LA the HRG recommendations from the meeting are:

- **Bulman Lot 23 – Joshita Hood to take over head tenant**
Has been resolved. Joshita Hood and family allocated this dwelling
- **Weemol Lot 11 – Solomon Nelson to take over head tenant**
Shauna and Ken
- **Weemol Lot 10 – to be discussed further**
Need to try and contact Luke Jorrock the previous head tenant. But HRG recommended Joanne Brumel and family at lot 15/1 Weemol due to overcrowding.
- **Lot 11 and 103 trees assessments**

CLOSE OF MEETING

The meeting terminated at 5:28 pm.

THIS PAGE AND THE PRECEEDING 6 PAGES ARE THE MINUTES OF THE Bulman Local Authority Meeting HELD ON Thursday, 24 November 2016 AND CONFIRMED Thursday, 9 February 2017.

Chairperson