

MINUTES OF THE BORROLOOLA LOCAL AUTHORITY MEETING  
HELD AT THE CONFERENCE ROOM COUNCIL SERVICE DELIVERY CENTRE,  
BORROLOOLA ON THURSDAY, 17<sup>TH</sup> NOVEMBER 2016

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**1. PRESENT/STAFF/GUESTS**

**Elected Members**

Councillor Don Garner (Chairperson)

**Local Authority Members**

Jon Sauer

Mike Longton

Raymond Mawson

Rebecca Gentle

Stan Allen

**Staff**

Michael Berto – CEO

Sharon Hillen – Director Council Services

Janeen Bulsey – Area Manager Roper

Amanda Haigh – Governance Manager

Bala Donepudi – Management Accountant

Fred Graham – Senior Council Services Coordinator

Cindy Morgan – Senior Administration Support Officer

**Guests**

Rose Peckham – Department Housing and Community Development

**2. MEETING OPENED**

A provisional Meeting was opened at 10:15

**3. WELCOME TO COUNTRY**

The Chair Councillor Don Garner welcomed all members, staff and guests to the meeting and the Council Pledge was read followed by a minutes silence to remember LA member Bernie Redfern.

**4. APOLOGIES AND LEAVE OF ABSENCE**

**4.1 APOLOGIES AND LEAVE OF ABSENCE**

1/2016 RESOLVED (Stan Allan/Mike Longton)

Carried

(a) That Borroloola Local Authority accept the apologies from Mayor Tony Jack, Maria Pyro, Marlene Karkadoo, Trish Elmy, Lizzie Hogan.

**5. CONFIRMATION OF PREVIOUS MINUTES**

**5.1 CONFIRMATION OF PREVIOUS BORROLOOLA LOCAL AUTHORITY MEETING MINUTES**

Minutes of the Borroloola Local Authority Meeting held on Thursday 9 June 2016 and Provisional Meeting held on Thursday 4 August 2016 will be held over until the next meeting.

**6. CALL FOR ITEMS OF GENERAL BUSINESS**

1. Mobile Cemetery Shade Project
2. Taylors Carnival
3. Letter & Flowers to be sent to recently departed LA member Bernie Redferns partner Enid Leonard - *Councillor Donald Garner*
4. Acknowledgement of Complaint against LA Member
5. Tracoma Treatment Week – Borroloola
6. Buckle Up Borroloola and Other Information from MRM
7. Roper Gulf Regional Council Auction - Katherine 26/11/16

**7. DISCLOSURES OF INTEREST**

There were no declarations of interest at this Borroloola Local Authority.

## 8. BUSINESS ARISING FROM PREVIOUS MINUTES

### 8.1 ACTION LIST

2/2016 RESOLVED (Mike Longton/Jonathon Sauer)

Carried

(a) That Borroloola Local Authority receive and note the Action List.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
5.06.2014		LA recommends a Waste Management Strategy is drawn up for the Borroloola region, including recycling capability and planning for future	DCCS	Ongoing	Action incorporated into RGRC Waste Management Strategy. A newly formed Waste Management Strategy Committee is driving this Action. 07.04.16 Funding application in for a Consultant 09.06.2016-Grant Unsuccessful Working with EPA for License for Borroloola, Ngukurr and Numbulwar. Waste Management will be rolled out through other RGRC areas, however due to the extended distance to Borroloola it has been difficult getting a contractor involved. 04.08.2016- Incorrect information provided at last meeting. Report in Agenda <b>17.11.2016 BRWMC redesign &amp; develop strategy; \$100k Capex; Land tenure 2030 Special Purpose Lease; Queries of LA – Asbestos registered; waste oil; grease trap; letter to MRM</b>
5.06.2014		LA recommends that Council actively watch & provide information on status of housing in Borroloola with regard to SIHIP money.	Council	Complete	09.02.16 -Recommendation: Invite NTG Dept. Housing & Dept. Lands & Planning next LA Mtg for update. Check with Sharon Hillen if any response. 04.08.16 Sharon Hillen away until 15.8.16. Cath Dunn follow up, with Greg Shanahan - NTG <b>31.08.16 This issue is now with other community interest groups and government are actioning it.</b>

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
06.08.2015		Seek quotes on trees for swimming pool and a pool shade cloth, with a vent through the middle for the wade pool. Present quotes at next meeting. Arrange quotes for park benches for Tamarind Park, Rocky Park and Show Grounds, to the value of \$20,000-30,000.	Area Manager	Ongoing	Landscaping & Planning with DCSI 07.04.16, join both Actions. LA prefers using Local suppliers where possible. 09.06.2016 Shade is up at the pool & new benches have arrived. 19.06.16. One new bench has been delivered to the pool. Need to decide on where it is going to go and install it. Still seeking quotes on extra seating for the swimming pool. 04.08.16 Shade: it has been agreed that trees are not a shade option for the pool area. Scope and photos sent for quote. Seating: Quotes being obtained. <b>17.11.2016- LA want to proceed with purchasing the seats quoted from Felton Industries that were sent out to the LA after the August meeting. These seats are to be placed around town. Quotes for more seating options to be obtained and provided to the LA, including investigating the option of having some seating made from local businesses or the trade centre.</b>
06.08.2015		Write & distribute letters to the owner of cattle & horse in town. Allowing owners time collect and make sure stock are in fenced areas	Area Manager	Complete	09.02.16 Letter sent to owners. DPIF in Tennant Ck Contacted. 07.04.16 LA Recommends using Legal options for removal. 09.06.16 Some horses are still around. Owners will be given notice. 04.08.16 Still some horses around, no one is sure who owns these strays. <b>17.11.2016- this is no longer an issue and can come off the action list</b>
8.10.2015		Provide LA members with more Information about the engineered stand for the Score Board.	Area Manager	Ongoing	09.06.16 Need to finalise location for scoreboard and whether or not it can be hard wired in electrically in that location 22.07.16 Quotes to be tabled at next LA meeting 04.08.16 Quotes tabled for 2 scoreboards both solar powered. \$29,117 for fixed scoreboard. \$31,647 for scoreboard on a trailer. LA want trailer option including the ability to have it charged when it is stored in the shed at the Council yard. Council to get updated quote and report back to group. <b>17.11.16- Council still getting quotes on the charging system. LA have committed \$35000 to this and would like the scoreboard and charging system ordered.</b>

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
5.11.2015		Strategic Plan for the Swimming Pool	Area Manager	Ongoing	<p>09.06.16 still needs extra funding if pool is to stay open. Advise council if the community want the pool to stay in operation. Pool is closed for maintenance from 1st June through to 31st August 2016.</p> <p>04.08.16 At the last OCM, Council agreed to keep the pool open and continues to fund on the provision that look at ways to subsidise funding. LA want itemised breakdown of Pool budget sent out to before next LA meeting.</p> <p><b>17.11.2016- Council are committed to funding the Pool for this financial year and it has been included in the Sportsground Master Plan strategy. Council are looking into a user –pays system to offset cost.</b></p>
11.02.2016	8.4 Cemetery Fencing 12.1 Mobile Cemetery Shade Project	Get quotes on Cemetery fencing	Area Manager	Ongoing	<p>09.06.2016 Quotes to be presented at the next LA meeting.</p> <p>22.07.16 Liaise with LA what type of fencing and where.</p> <p>04.08.16 The Cemetery Trust to be consulted. Council determined at the OCM in August that it would approach the LA to fund the mobile shade as a higher priority to fencing. Report in the agenda.</p> <p><b>17.11.2016- The Borroloola LA do not want to proceed with the permanent movable shade structure for the cemetery. Quotes to be presented to next LA meeting for Portable shade structures that could be set up before each funeral and removed afterwards.</b></p>
07.04.2016	6.2 Incoming Correspondence	<p>1. Sharon to follow up with Power and Water re: moving the Dump Point immediately; Corner of Robinson Road and the road to the P&amp;W Pump Station - see map</p> <p>2. Update the Information Points in Town re: New Dump Point</p>	DCCS	Ongoing	<p>07.04.2016 At the initial contact stage. Sharon to contact P&amp;W &amp; Tonkin.. 09.06.16 P&amp;W are not responding. Engineers are creating drawings. Plans will be tabled when complete. New signage will also be required.</p> <p>04.08.16 Plans expected to be ready for review by the end of the month. LA request that Power and Water Representative Graham be invited to these meetings. LA through the Council would like to get the Chief Minister involved to speed this process up as the old dump point is not keeping up. Signs need to be designed and ready to go when new dump site is up and running.</p> <p><b>17.11.2016- Plans shown by Sharon of Office with Dump point. Office possible combined business centre. Consultant</b></p>

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
					coming soon.
07.04.2016	8.3 Tamarind Park	Mike Longton to send Story Board information to Sharon Hillen for them designed then bring back to Borroloola Local Authority for approval	DCCS	Ongoing	Mike working on this item/to update. Photos sent to Sharon. This project is moving forward. 09.06.16 information has been sent to a designer to be drafted up. Will come back to LA to review <b>04.08.16 Sharon Hillen met with Mike Longton and discussed the storey boards and signage requirements once the design and layout is drafted it will be tabled at the LA Meeting.</b>
09.06.2016	6.2 Incoming Correspondence-	Request an application for a special lease so licence is not required every 12 months. Licence-01042016-Occupation Licence No.3799-Borroloola	DCG/ Area Manager	Complete	04.08.16 RGRC have requested a longer lease over the Tamarind Park area. <b>17.11.16 Have 12 mth special purpose lease with 12 mth renewal. Vehicle bollards completed instead of fencing</b>
09.06.2016		Night Patrol to conduct Information Sessions, with the Mabunji Board, and a Community meeting to inform residents of the functions of Night Patrol in our community.	NP	Complete	Night patrol Co-Ordinator was in Borroloola to attend the Mabunji Board meeting in July, meeting was cancelled. Next meeting is planned for 10/8/16. 04.08.16 if required a public meeting can be organised.
09.06.2016		4x4 training for current Night Patrol employees	NP	Complete	31.08.16 Operational matter <b>17.11.16 Original function of NP still remains</b>
09.06.2016	7.6 Community service updates	DCCS to provide more details regarding S&R program and report back to the LA.	DCCS	Complete	<b>31.08.16 Report back to LA at next meeting</b>
09.06.2016	8.1 Sports Grounds	Fire hazard mitigation needs to be part of any future proposals at the Sports Grounds	DCCS	Complete	04.08.16 Sports Ground Master Plan meeting 5pm at Savannah Way. Looking at a 3 – 5 year plan for the sports grounds 31.08.16 water supply not adequate for fire fighting, include in S&R Master Plan <b>17.11.16 Bore no good needs to be replaced; Quote \$13,000 + irrigator. Supply water quick/fill flow; Corner of new oval needs backfill.</b>

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
09.06.2016	8.2 Cemetery	DCCS to send out Cemetery proposal to all LA members	DCCS	Ongoing	<b>04.08.16 Not sent, to be sent out.</b>
09.06.2016	8.4 Local Internet speed	Kirk Whelan to ask for a response from the Commonwealth Government on how Borroloola Black Spot issues progressing	DCCS	Complete	04.08.16 No Updates. Mabunji had assessment completed by Area 9 IT Services and will share results when receive them. <b>31.08.16 Aust. Govt. Program, Council not in a position to move this forward, not Council business</b>
09.06.2016	8.5 Termites and Borers in trees on public land	Greg Crofts to see if he can get feedback from a Fauna Review that was done in May 2016.	DCCS	Complete	04.08.16 Mabunji still waiting on report to come back. <b>17.11.16 No funds</b>
09.06.2016	8.5 Termites and Borers in trees on public land	Council Services needs to check all trees on public land.	DCCS	Complete	Termidor is on order. 04.08.16 Mabunji have a wood chipper that can be hired. Chainsaw training for Council staff later in the year. Seeking a quote from a professional Tree Doctor to come and assess the trees on public land
09.06.2016	8.8. Borroloola Swimming Pool	Greg Shanahan, Community Champion, NTG will follow up on Borroloola Pool land tenure application and report back at next LA Meeting.	Greg Shanahan	Ongoing	04.08.2016 Lot 920, #305 Robinson Road 04.08.16 need to follow up with Louise Beilby or Greg Shanahan before next LA meeting <b>27.09.2016 Email received from Louise Beilby advising update – Community Land Grant needs to lodged to finalise the land tenure.</b>
09.06.2016	8.8. Borroloola Swimming Pool	Investigate putting in a funding application to the MRM Community Benefits Trust for Borroloola Pool funding.	Area Manager	Complete	4.08.2016 Need to discuss with LA possible funding options to put a proposal together to present to the trust. DCCS meeting with MRM CBT Project Officers on the 10th of October <b>17.11.16 Not applying</b>
04.08.2016	6.2 Incoming Correspondence- Letter to Borroloola LA Chairperson re: Night Patrol Services in Borroloola	1. Maria Pyro to write a letter on behalf of the Local Authority requesting Council review the area serviced by the Night Patrol and to include Wandangula (Policeman's	1. Maria Pyro 2. Council	Complete	29.09.2016 DCCS met with the funding provider and they can not support the extension of this service under the existing contract.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
		Lagoon) due to the difference it makes to the Borroloola community as a whole. 2. Review Night Patrol program funding to include the surrounding outstations in any future proposals.			
04.08.2016	6.2 Incoming Correspondence	Sprinklers from Mataranka to be transferred to Borroloola now that Mataranka have moved for fixed irrigation	DCCS	Complete	29.09.2016 Investigating the capacity of the Bore. <b>17.11.16 Not happening</b>
04.08.2016	6.2 Incoming Correspondence	Council to write a letter of support for the Borroloola Pharmacy to gain S100 accreditation	Council	Complete	14.09.16 Outgoing Correspondence
04.08.2016	7.3 Council Financial Reports	1. Finance Manager to attend the next meeting to explain the finance reports in more detail 2. Borroloola Local Authority request more detailed report with more breakdown to explain where the expenditure is occurring in Borroloola	Finance Manager	Complete	23.09.16 Finance Manger will be attending next meeting <b>17.11.16 Management Accountant attended meeting</b>
04.08.2016	7.4 Governance updates	Totals required on Project Funding summary	Grant Manager	Complete	<b>23.09.16 Included in future reports</b>
04.08.2016	7.4 Governance updates	Projects 18 & 19: Purchase, delivery and installation of the new scoreboard for the Sports Ground. The Borroloola LA agreed to proceed with the Solar Powered	Projects Manager	Ongoing	04.08.16 Quotes tabled for 2 scoreboards both solar powered. \$29,117 for fixed scoreboard. \$31,647 for scoreboard on a trailer. LA want trailer option including the ability to have it charged when it is stored in the shed at the Council yard. Council to get updated quote and report back to LA. <b>17.11.16 In report</b>



Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
		scoreboard mounted on a trailer for \$31,647. Borrooloola Local Authority request to purchase an alternate power charging method for when the scoreboard is stored.			
04.08.2016	7.4 Governance updates	Project 19 the Borrooloola Local Authority agree to increase the amount required for the plaques for the stone in Tamarind Park from \$1000 to \$4000	Governance	Complete	23.09.16 Amended in report
04.08.2016	7.4 Governance updates	Project 22: The Borrooloola Local Authority would like to go with the suggested quote for 6 extra standard aluminium park benches from Felton	Project Manger	Ongoing	<b>29.09.2016 Procurement commenced</b>
04.08.2016	7.4 Governance updates	Project 23, Pool shade cloth. The small pool already has a shade structure. The Borrooloola Local Authority would like to look at options for shade for possibly half of the large pool and some seating areas. Council to obtain quotes	Project Manger	Ongoing	<b>29.09.2016 Quotes</b>
04.08.2016	8.1 Sports Grounds/ Show Ground	Write a letter on behalf of the Show Committee thanking the Muns crew for the help with the rubbish and maintaining the show grounds.	President of Show Committee	Ongoing	

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
04.08.2016	8.2 Power and Water_ LA members have had complaints from community members regarding the current quality of town water.	1. Invite local Power and Water representative to next Borroloola Local Authority Meeting 2. Write to Power and Water requesting the results of water quality testing undertaken in Borroloola	1. Area Manager 2. Council	Ongoing	
04.08.2016	8.3 Airport-Issues: unregistered airstrip; Training for Staff working in & around the airstrip & after hours medivacs; Security lights at Airport are non existent or not working. Need lighting on the apron, toilets and waiting area need cleaning.	Write to the Dept. of Infrastructure with the issues if the Airstrip	Council	Complete	29.09.2016 Training for staff locked in. Scope of works for repairs and maintenance developed for funding submission The 'unregistered' nature of the airstrip is an NTG issue. <b>17.11.16 Staff trained and contract amended</b>
04.08.2016	8.4 CEO Visit	Michael Berto to be invited to attend the next Borroloola Local Authority meeting	CEO	Complete	23.09.16 CEO attending the next meeting <b>17.11.16 CEO attended meeting</b>
04.08.2016	8.5 Recruitment	Local Authority members to be involved on the selection panel for the recruitment of the next Senior Council Services Coordinator and the Area Manager		Complete	<b>31.08.16 Mike Longton was on the recruitment panel. Proposes Area Manager Applicant to attend LA meeting for Stage 2 of the recruitment Process.</b>

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
04.08.2016	8.6 Roads-Subdivision where the sealed road meets the dirt.	LA request Jose Street to Mulholland Street be pegged out and graded in preparation for construction.	Area Manger	Complete	<b>31.08.16 Council not in a position to move this forward, not Council business</b>

## **9. INCOMING CORRESPONDENCE**

### **9.1 INCOMING CORRESPONDENCE**

Late Incoming Correspondence presented to the Local Authority at the Meeting were:

1. Letter from Department of Housing and Community Development Noelene Swanson RE: Independent Review of Northern Territory Town Camps 11 October 2016
2. Flyer Trachoma RE: Trachoma treatment week in Borroloola starts 21 November 2016

**3/2016 RESOLVED (Mike Longton/Stan Allan) Carried**

- (a) **That the Borroloola Local Authority accept the Incoming Correspondence.**

## **10. OUTGOING CORRESPONDENCE**

### **10.1 OUTGOING CORROSPONDENCE**

**4/2016 RESOLVED (Mike Longton/Jonathon Sauer) Carried**

- (a) **That the Borroloola Local Authority accept the Outgoing Correspondence.**

## **11. GENERAL BUSINESS**

### **11.1 ELECTED MEMBER REPORT**

Councillor Don Garner informed the Local Authority of the following:

- The Annual report has been approved by council.
- Financial Audit Review clean with minor operational issues
- Dates have been set for next years meetings.
- Training for Council members in November and training has also been organised LA members with the January/ February meeting dates.
- RGRC has had an Award Winning June, July, August with no injuries recorded. AOD testing has commenced
- Cr is attending LGANT AGM in Alice Springs in December
- Council put forward motion to LGANT for there to be a Local Government Minister
- The budget is allocated to where needed to be spent and that there should be faith in Councillors
- Biggest issue of Council is Indigenous staff attendance

5/2016 **RESOLVED** (Mike Longton/Jonathon Sauer)

**Carried**

- (a) **That the Borroloola Local Authority receive and note the verbal Elected Member Report.**

## 11.2 COUNCIL SERVICES REPORT

Fred Graham has given a verbal update on progress in Borroloola in addition to the written report:

- Airport has passed inspection, however still some work to be done
- Showgrounds bore pump needs to be replaced, chasing up quotes
- Showgrounds toilets need work, chasing up quotes
- Cleaning out drains in preparation for wet season
- Tiding up Anyula Street edges and around playground
- Greening Borroloola, looking to grow and plant trees
- Continuing to tidy the rubbish dump while we wait for changes to come through with the redevelopment of the area

Come and see him if you have any issues or concerns

6/2016 **RESOLVED** (Mike Longton/Jonathon Sauer)

**Carried**

- (a) **That Borroloola Local Authority receive and note the report on current Council Services for Borroloola.**

**Action:** LA write a letter to the NTG to address as a matter of urgency that the Airstrip has no water, in the case of fire the closest water is at the corner near the office.

## 11.3 COUNCIL SERVICES REPORT - PROJECT UPDATE

- Council is in discussion with Community Benefits Trust to see what infrastructure projects could access the funding that was set aside for the Multipurpose Centre.
- Council has applied for \$100,000 in funding for upgrades to the oval/showgrounds
- Still need to sort out drainage between softball diamond and the Oval.
- It has been brought to Councils attention that the area the softball diamond was created is in an area that would normally wash away in a wet season, and there was nothing in the plans to mitigate any water run off. We could lose the diamond before we get to use it. Fred to go down to the oval/ diamond with LA members and look at options to protect the earthworks that have been done
- Sport & Rec Centre is still on a septic system whereas the rest of town is on main sewerage.

7/2016 **RESOLVED** (Mike Longton/Jonathon Sauer)

**Carried**

- (a) **That the Borroloola Local Authority receive and note the Council Services Report – Project Update.**

**Action:** Fred to go down to the Oval and softball diamond with LA members to discuss where the water has previously gone and options to stop it from washing away this year.

**Action:** Council to seek advice from Power & Water regarding Toilets still hooked up to septic system at the Sport & Rec Centre.

#### **11.4 COUNCIL FINANCIAL REPORT**

Bala Donepudi presented a slideshow on the Council Budget and how it is prepared and also distributed the latest financial report as at 30 September 2016

**8/2016 RESOLVED (Mike Longton/Stan Allan) Carried**

- (a) **That the Borroloola Local Authority receive and note the Borroloola Financial report for the period ending 31<sup>st</sup> August and 30 September 2016**

#### **11.5 GOVERNANCE REPORT - POLICY UPDATE**

**9/2016 RESOLVED (Mike Longton/Jonathon Sauer) Carried**

- (a) **That the Borroloola Local Authority receive and note the new policies of Council:**

- 1. CL008 Council Vacancy Policy**
- 2. CL009 Elected Member Support and Development Policy**

- (b) **That the Borroloola Local Authority receive and note the reviewed policies of Council:**

- 1. FIN002 Debt Collection Policy**
- 2. FIN005 Corporate Credit Card Policy**
- 3. FIN008 Rating Policy**
- 4. FIN003 Purchasing and Payment Policy**
- 5. FIN007 Fraud Protection Policy**
- 6. FIN012 Revenue Growth and Financial Sustainability Policy**

#### **11.6 GOVERNANCE REPORT - COMPLAINTS REGISTER**

Amanda Haigh handed out an updated Complaints Register for Borroloola

**10/2016 RESOLVED (Mike Longton/Jonathon Sauer) Carried**

- (a) **That Borroloola Local Authority receive and note the Complaints Register for Borroloola.**

#### **11.7 GOVERNANCE REPORT - BY-LAWS POSTER**

Council have also begun the process of drafting up bylaws for across the region serviced by RGRC.

Authorised Officers for Borroloola, when approved by Council on the OCM 14 December 2016, Fred Graham and Janeen Bulsey.

**11/2016 RESOLVED (Jonathon Sauer/Mike Longton) Carried**

- (a) **That Borroloola Local Authority receive and note the Borroloola By-Laws poster.**

#### **11.8 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE**

**12/2016 RESOLVED (Mike Longton/Stan Allan) Carried**

- (a) **That the Borroloola Local Authority receive and note the report on the Local Authority Project funding.**

- (b) That the Borroloola Local Authority hold an out of session meeting Friday 18 November to discuss and allocate remaining LA Project funds.

**Action:** LA to have an out of Session Meeting Friday 18 November to discuss and allocate remaining LA Project funds.

#### **11.9 GOVERNANCE REPORT - ROPER GULF REGIONAL COUNCIL COMMUNITY GRANTS PROGRAM 2016-17 ROUND TWO**

**13/2016 RESOLVED (Jonathon Sauer/Mike Longton) Carried**

- (a) That the Borroloola Local Authority receive and note the report Roper Gulf Regional Council's Community Grant Program 2016-17 Round Two.

#### **11.10 GOVERNANCE REPORT- 2017 AUSTRALIA DAY NOMINATIONS**

**14/2016 RESOLVED (Mike Longton/Raymond Mawson) Carried**

- (a) That the Borroloola Local Authority receive and note the report on the 2017 Australia Day Nominations

#### **11.11 ANNUAL REPORT 2015-16**

**15/2016 RESOLVED (Jonathon Sauer/Mike Longton) Carried**

- (a) That the Borroloola Local Authority receive and note Roper Gulf Regional Council's Annual Report 2015-16.

#### **11.12 REGIONAL PLAN 2016-2017 QUARTERLY REPORT**

**16/2016 RESOLVED (Mike Longton/Rebecca Gentle) Carried**

- (a) That the Borroloola Local Authority receive and note the 1<sup>st</sup> Quarter Report of the Regional Plan 2016-2017.

#### **11.13 2017 LOCAL AUTHORITY MEETING CALENDAR**

**17/2016 RESOLVED (Rebecca Gentle/Mike Longton) Carried**

- (a) That the Borroloola Local Authority accepts the meeting dates of the 2017 Local Authority Meeting Calendar.  
(b) That the Borroloola Local Authority agrees to cancel the next scheduled LA meeting on Thursday 8<sup>th</sup> December 2016.

#### **11.14 WASTE MANAGEMENT**

In addition to the report on waste management, the following was discussed:

- The management of grease trap waste in Borroloola has been discussed, however Council have no short term solution for this issue.
- Council have options for disposal of "fry oil" by having it captured in old oil pods
- Once council have obtained the licence for the dump, residents need to be

aware that fires = fines. There are to be no fires lit at the dump.

18/2016 RESOLVED (Mike Longton/Jonathon Sauer)

Carried

- (a) That the Borroloola Local Authority receive and note the report relating to the Waste Management Strategy for Borroloola

### 11.15 ALCOHOL MANAGEMENT PLAN

At the interagency meeting earlier in the week there was discussion regarding the Alcohol Management Plan for Borroloola and the group wanted to get the Borroloola Local Authority on board. During the meeting, Sharon emailed Surinda Chrichton (Principle Alcohol Action Officer, NT Gov) for a response to the following:

- Can you please advise the LA what role they will play in the AMP.
- What were the outcomes of the stakeholder meeting?
- What is the issue around drinking permits for homes on ALRA Land?
- What is the commonwealths position?

19/2016 RESOLVED (Rebecca Gentle/Raymond Mawson)

Carried

- (a) That Borroloola Local Authority receive and note the Alcohol Management Plan update.

**Action:** Response from Surinda Chrichton regarding Alcohol Management Plan and how they want the LA involved to be passed back onto the Local Authority.

### 11.14 COMMUNITY SERVICES - YOUTH SPORT AND RECREATION REPORT

20/2016 RESOLVED (Mike Longton/Raymond Mawson)

Carried

- (a) That the Borroloola Local Authority receive and note the update on the review of the Borroloola Sport and Rec Program

## 12. OTHER BUSINESS

### 12.1 MOBILE CEMETERY SHADE PROJECT

The Borroloola Local Authority do not want to proceed with the permanent movable shade structure for the cemetery.

They would like to have temporary shade structures that could be set up before each funeral and removed afterwards.

Other issues raised:

- Graves need to run parallel to the fence
- Size of graves being dug – too short, too wide, too long

21/2016 RESOLVED (Rebecca Gentle/Jonathon Sauer)

Carried

- (a) That Borroloola Local Authority request quotes on temporary shade structures to be used at the cemetery for funerals.

**Action:** Council to obtain quotes on temporary shade structures and report back to Local Authority.

## 12.2 TAYLORS CARNIVAL

This event has already been in Borroloola.

## 12.3 LETTER & FLOWERS TO BE SENT TO RECENTLY DEPARTED LA MEMBER BERNIE REDFERN'S PARTNER ENID LEONARD - *Councillor Donald Garner*

22/2016 RESOLVED (Mike Longton/Jonathon Sauer)

Carried

- (a) That Borroloola Local Authority request Council to send flowers and a letter of condolence and acknowledgement service to recently departed LA member Bernie Redfern's partner Enid Leonard.

## 12.4 ACKNOWLEDGEMENT OF COMPLAINT AGAINST LA MEMBER

Letter from the Chair has been passed onto Michael Berto to continue with the investigation of the complaint.

## 12.5 TRACHOMA TREATMENT WEEK - BORROLOOLA

Information passed on from Gabrielle Watt regarding Trachoma presence in Borroloola and the need for treatment.

23/2016 RESOLVED (Mike Longton/Jonathon Sauer)

Carried

- (a) That the Borroloola Local Authority accept the information provided, and acknowledge that the treatment week in Borroloola starts 21/11/16.

## 12.6 BUCKLE UP BORROLOOLA AND OTHER INFORMATION FROM MRM

- Buckle up Borroloola continues with it's next big event to coincide with the opening of the New Creche on 24/11/16. Car seats are being supplied and Mabunji will fit them for a \$20 fee.
- 30/11/16: MRM & Indo Pacific Environmental to have an open day at the Borroloola crossing
- 30/11/16 – 1/12/16: Community Benefits Trust AGM to be held in Darwin
- 8/12/16: Town meeting planned for Tamarind park, will included information from MRM, Indo Pacific Environmental, Hydrobiology, Menzies Health, MACC/KidSafe NT
- MRM recognise that there can be shortfalls in funding for school holidays programs and would like to assist where possible to keep the kids active. However any funding would have to be planned for and approved in advance. Sport and Rec would need to put together a list of things in advance that could be applied for support.

24/2016 RESOLVED (Mike Longton/Stan Allan)

Carried

- (a) That the Borroloola Local Authority accept the information provided.

**Action:** RGRC Youth, Sport and Rec program to put forward ideas / planned activities that require extra funding for school holiday periods for next year.

## 12.7 ROPER GULF REGIONAL COUNCIL AUCTION - KATHERINE 26/11/16

Flyer for the auction was presented for the auction in Katherine 26<sup>th</sup> November with online bidding available.



- (a) That the Borroloola Local Authority accept the information provided.

**CLOSE OF MEETING**

The meeting terminated at 2:10 pm.

THIS PAGE AND THE PRECEDING 16 PAGES ARE THE MINUTES OF THE Borroloola Local Authority Meeting HELD ON Thursday, 17 November 2016 AND CONFIRMED Thursday, 2 February 2017.

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Chairperson