

MINUTES OF THE BARUNGA LOCAL AUTHORITY MEETING  
HELD AT THE CONFERENCE ROOM, COUNCIL SERVICE OFFICE BARUNGA  
ON TUESDAY, 22 NOVEMBER 2016 AT 3.00 PM

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**1. PRESENT/STAFF/GUESTS**

**Local Authority Members**

Helen Lee - Chair  
Esther Bulumbara  
Amanda Ngalmi  
David Oenpelli

**Staff**

Nathan McIvor – Central Area Manager  
Ben Ulamari – Council Service Coordinator  
Alma Ngalmi – Minute Taker  
Sommer Meadows – Senior CDP Employment Supervisor  
Janelle Iszlaub – CDP Regional Manager  
Jo Nicol – Local Authority Coordination Officer  
Michael Berto – Chief Executive Officer

**Guests**

Rose Peckham – Department of Housing and Community Services  
Nell Brown – Community Member  
Moira McCreesh, Principal Alcohol Action Officer  
David Parfitt

**2. MEETING OPENED**

**The Provisional Meeting** opened at 3:20pm.

**3. WELCOME TO COUNTRY**

Chairperson Helen Lee welcomed all members, staff and guests to the meeting and the Council Pledge was read.

**4. APOLOGIES AND LEAVE OF ABSENCE**

**4.1 APOLOGIES AND LEAVE OF ABSENCE**

**RECOMMENDATION**

**(a) That the Barunga Local Authority accept the apologies of Councillor Anne Maree Lee, Tony Walla and Anita Painter.**

**5. Confirmation of Previous Minutes**

**5.1 PREVIOUS MINUTES**

**Minutes of the Barunga Local Authority Meeting held on Tuesday 23<sup>rd</sup> August 2016 will be held over until the next meeting.**

## 6. DISCLOSURES OF INTEREST

There were no declarations of interest at this Barunga Local Authority.

## 7. CALL FOR ITEMS OF GENERAL BUSINESS

1. TIDY TOWN AWARDS 2016 - BARUNGA 4 STAR GOLD AWARD
2. NEW COUNCIL ORGANISATIONAL STRUCTURE
3. TOBACCO MANAGEMENT PLAN
4. AMP
5. HOUSING
6. LOCAL AUTHORITY MEMBER NOMINATIONS

## 8. BUSINESS ARISING FROM PREVIOUS MINUTES

### 8.1 ACTION LIST

9/2016 RESOLVED (Helen Lee/Esther Bulumbara)

Carried

(a) That the Barunga Local Authority receive and note the Action List.

| Date       | Agenda Item #       | Item Description   | Responsible Person            | Status  | Status Comments<br>Completion Date  |
|------------|---------------------|--|-------------------------------|---------|---|
| 16.04.2013 |                     | Signs and identify graves at cemetery  | Area Manager (AM) & Community | Ongoing | 24.06.2016 Pending Cemetery ACT Review to LA members before the next meeting.<br><b>22.11.2016 more graves need to be identify by NLC</b>   |
| 23.02.2016 | 6.2 Incoming Corro  | Contact Aboriginal Areas Protection Authority and find about obtaining and installing Sacred Site signage and bring back to next Local Authority Meeting | Natt Knapp                    | Ongoing | 23.03.16 find out status from DLG, for site updates<br><b>22.11.16 follow up with Jawoyn and ask about sacred site signage</b>  |
| 23.02.2016 | 7.4 Town Priorities | Check where rubbish bin stands need replacing  | Area Manager (AM)             | Ongoing | 22.03.2016 Rex to order new bins and holding devices<br>23.08.16 CDP & Muns to coordinate<br><b>22.11.16 Ben ordered 50 bin clips for a trial to see if it will work in Barunga and other communities</b> |
| 23.02.2016 | 7.2 CSM Report      | Sharon Hillen to find out about  | Director Council Services     | Ongoing | 14.06.2016 RGRC is working with P&W –   |

|            |                               |   |                   |           |  |
|------------|-------------------------------|---|-------------------|-----------|--|
|            |                               | repairs to street lights by P&W   |                   |           | announcements in Budget about funds for street lights<br>23.08.16 Ben to get key asap<br><b>22.11.16 No key to access the panel</b>  |
| 22.03.2016 | 7.4 Governance Updates        | Write letter to Rick Fletcher at NLC re: Pigs in shorty creek   | Council           | Completed | 14.06.2016 Contacted<br><b>23.08.2016 No Action</b>  |
| 23.03.2016 | 7.4 Governance Updates        | Investigate electronic devices and let community members know how to purchase them  | Area Manager (AM) | Completed | 14.06.2016 A Range of devices was presented<br>23.08.16 Follow up with Tindal Airbases<br>Viability of devices used<br><b>22.11.2016 still investigating. Sort out for next season</b> |
| 23.08.16   | 6.2 Incoming Corro            | Investigate with Grants Officer other sources of funding and possible shared Funding with LA Project for a Travelling Irrigator | Local Authority   | Completed | <b>22.11.16 Coordinator will look into Funding options. Possibly next years capital Expenditure Budget</b>   |
| 23.08.16   | 7.4 Governance Update         | Check if funding was set aside from the 2015/2016   | Local Authority   | Completed | <b>22.11.16 See Local Authority Funding Report.</b>  |
| 23.08.16   | 7.7 Community Services Update | Find out why after 3-4 months Night Patrol Applicant has not heard from HR  | Area Manager      | Completed | <b>22.11.16 The position has been advertised with no applicants</b>  |
| 23.08.16   | 8. Other Business             | Area Manager to get Quotes for Shade Cloth at Children's Playground   | Area Manager      | Ongoing   | <b>22.11.16 Still obtaining quotes</b>   |

## **9. INCOMING CORRESPONDENCE**

### **9.1 INCOMING CORRESPONDENCE**

Late letter received from Power and Water General Manager Len Griffiths  
10/2016 **RESOLVED (Helen Lee/Esther Bulumbara)**

**Carried**

**(a) That Barunga Local Authority accept the Incoming Correspondence.**

## **10. OUTGOING CORRESPONDENCE**

### **10.1 Outgoing Correspondence**

**11/2016 RESOLVED (Helen Lee/Esther Bulumbara)**

**Carried**

**(a) That the Barunga Local Authority receive and note the Outgoing Correspondence.**

## **11. GENERAL BUSINESS**

### **11.1 ELECTED MEMBER REPORT**

**NIL**

### **11.2 COUNCIL SERVICES REPORT**

**12/2016 RESOLVED (David Oenpelli/Esther Bulumbara)**

**Carried**

**(a) That Barunga Local Authority receive and note the Council Service report.**

### **11.3 COUNCIL SERVICES REPORT- NTG PROPOSED BARUNGA OVAL LIGHTS PROJECT**

The LA members suggested to be taken to community meeting for their input and more information provided about cost and replacement.

**13/2016 RESOLVED (Amanda Ngalmi/Helen Lee)**

**Carried**

**(a) That the Barunga Local Authority receive and note the update on the oval lights proposal.**

### **11.4 COUNCIL FINANCIAL REPORT**

**14/2016 RESOLVED (Esther Bulumbara/Amanda Ngalmi)**

**Carried**

**(a) That the Barunga Local Authority receive and note the Barunga financial report for the first quarter of 2016-17.**

### **11.5 GOVERNANCE REPORT - POLICY UPDATE**

**15/2016 RESOLVED (David Oenpelli/Esther Bulumbara)**

**Carried**

**(a) That the Barunga Local Authority receive and note the new policies of Council:**

- 1. CL008 Council Vacancy Policy**
- 2. CL009 Elected Member Support and Development Policy**

**(b) That the Barunga Local Authority receive and note the reviewed policies of Council:**

- 1. FIN002 Debt Collection Policy**
- 2. FIN005 Corporate Credit Card Policy**
- 3. FIN008 Rating Policy**

**11.6 GOVERNANCE REPORT - COMPLAINTS REGISTER**  
**16/2016 RESOLVED (Esther Bulumbara/Amanda Ngalmi) Carried**

**(a) That the Barunga Local Authority receive and note the Complaints Register.**

**11.7 GOVERNANCE REPORT - ROPER GULF REGIONAL COUNCIL COMMUNITY GRANTS PROGRAM 2016-17 ROUND TWO**  
**17/2016 RESOLVED (Helen Lee/David Oenpelli) Carried**

**(a) That the Barunga Local Authority receive and note the report Roper Gulf Regional Council's Community Grant Program 2016-17 Round Two.**

**Action:** Alma to put notices on noticeboard.

**11.8 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE**  
Refrigerated bubbler is complete.  
New projects – Headstones, Seating around trees, paint stage and move train & put cement underneath.

**18/2016 RESOLVED (Esther Bulumbara/Amanda Ngalmi) Carried**

**(a) That the Barunga Local Authority receive and note the report on the Local Authority Project funding.**

**Action:** Check with finance on the expenditure for "Fuel for Sporting Trips" for receipts.

**11.9 REGIONAL PLAN 2016-2017 QUARTERLY REPORT**  
**19/2016 RESOLVED (Esther Bulumbara/Helen Lee) Carried**

**(a) That the Barunga Local Authority receive and note the 1st Quarter Report of the Regional Plan 2016-2017.**

**11.10 2017 LOCAL AUTHORITY MEETING CALENDAR**  
LA would like meetings to be at 10am on Tuesdays  
**20/2016 RESOLVED (Helen Lee/ Esther Bulumbara) Carried**

**(a) That the Barunga Local Authority accepts the meeting dates of the 2017 Local Authority Meeting Calendar.**

**11.11 ANNUAL REPORT 2015-16**  
**21/2016 RESOLVED (David Oenpelli/Esther Bulumbara) Carried**

**(a) That the Barunga Local Authority receive and note Roper Gulf Regional Council's Annual Report 2015-16.**

**11.12 GOVERNANCE REPORT- 2017 AUSTRALIA DAY NOMINATIONS  
22/2016 RESOLVED (Helen Lee/David Oenpelli)**

**Carried**

**(a) That the Barunga Local Authority receive and note the report on the 2017 Australia Day Nominations**

**11.13 COMMUNITY DEVELOPMENT PROGRAMME  
23/2016 RESOLVED (Esther Bulumbara/David Oenpelli)**

**(a) That the Barunga Local Authority receive and note the CDP report.**

**11.14 COMMUNITY SERVICES REPORT – NIGHT PATROL  
RECOMMENDATION**

**(a) That the Barunga Local Authority receives and note Update on Community Night Patrol.**

**11.15 COMMUNITY SERVICES REPORT – SPORT AND RECREATION**

Feedback from Local Authority:

- Activities are currently being done
- Sport and Recreation Officers have no support

LA chair advised that she is disappointed with the program and weekly plan

Members do not know who the coordinator is

Local employees are not getting any support, guidance, etc. and lack motivation due to this

A/M advised that the Coordinator came out and worked with the girls and came up with this plan, LA advised that the girls need to be shown, hands-on.

A/M advised that with the restructure Community Services now come under DCCS and she is looking at options in addressing this issue and working hard to fix it.

Area Manager accepts there are issues with the current program and are trying to work them out.

The program needs to be advertised.

**24/2016 RESOLVED (David Oenpelli/Helen Lee)**

**Carried**

**(a) That the Barunga Local Authority do not approve the new Sport and Recreation Calendar.**

**12. OTHER BUSINESS**

**12.1 TIDY TOWN AWARDS 2016 - BARUNGA 4 STAR GOLD AWARD  
RECOMMENDATION**

**(a) That Barunga Local Authority receives and note the Tidy Town Awards Report 2016.**

**12.2 NEW COUNCIL ORGANISATIONAL STRUCTURE**

## RECOMMENDATION

**(a) That the Barunga Local Authority receive and note the verbal report on the new Council Organisational Structure.**

### 12.3 TOBACCO MANAGEMENT PLAN

Attended last CSAP meeting, plan was endorsed at this meeting, seeking approval by the LA

Teamed up with Sunrise

Gavin Bell commencing in Katherine office

Targeting youth – passive smoking – new laws

Barunga & Kalano leading the way

Policed by the community

LA would like the sporting areas added to the no smoking zone

25/2016 RESOLVED (Esther Bulumbara/Amanda Ngalmi)

Carried

**(a) That the Barunga Local Authority approve the Tobacco Management Plan with amendments:**

- Under Item 11. Identified Buildings and Areas – change RJCP to CDP and include Basketball Court and the Softball Oval in the list

### 12.4 AMP

Moira McCreesh gave a brief discussion and will review discussion with stakeholders in the New Year.

Alcohol action- funding for projects for Alcohol Reduce Harm and need to prioritise actions.

Funding bids for community:

- Fun evenings for families – 4 per year
- In conjunction with Banatjal a half day workshop on Foetal Alcohol Syndrome Disease ( FASD) as part of the “Women’s Talk Fest”
- Running a Competition - best short film with phone.
- 4 per year; 2 hour Circus Workshops in the school holidays.
- 2 per year; 5 day Strong Bala Bush Camps for men.
- Driver Education Courses for youth
- 30 year – BMX track facility study
- Fit for life work stations/exercise equipment for parks and public spaces.

26/2016 RESOLVED (David Oenpelli/Helen Lee)

Carried

**(a) That the Barunga Local Authority receive and note the verbal report on the Alcohol Management Plan.**

### 12.5 HOUSING

#### RECOMMENDATION

**(a) That the Barunga Local Authority request Department of Housing and Community Services to follow up on 5 houses for Barunga.**

**Action:** Request Rose Peckham to follow up on 5 houses for Barunga.

## **12.6 LOCAL AUTHORITY MEMBER NOMINATIONS**

### **RECOMMENDATION**

- (a) That the Barunga Local Authority recommend the nomination of Nell Brown to the Barunga Local Authority.**
- (b) That the Barunga Local Authority recommend the nomination of Anthony Groves to the Barunga Local Authority.**

### **CLOSE OF MEETING**

The meeting terminated at 6:00 pm.

**THIS PAGE AND THE PRECEEDING 5 PAGES ARE THE MINUTES OF THE Barunga Local Authority Meeting HELD ON Tuesday, 22 November 2016 AND CONFIRMED Monday, 30 January 2017.**

Chairperson