

MINUTES OF THE NGUKURR LOCAL AUTHORITY MEETING  
HELD AT THE CONFERENCE ROOM COUNCIL SERVICE DELIVERY CENTRE,  
NGUKURR ON WEDNESDAY, 16 NOVEMBER 2016 AT 10.30 AM

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**1. PRESENT/STAFF/GUESTS**

**1.1 Elected Members**

Councillor Daphne Daniels (Chairperson)  
Councillor Eric Roberts

**1.2 Elected Members**

Ian Gumbula  
Renelle Rogers  
Bobby Nungumajbarr

**1.3 Staff**

Joanne Morrison – Senior Administration Support Officer (Minute Taker)  
Amanda Haigh – Governance Manager  
Sharon Hillen – Director of Council and Community Services  
Bala Krishna – Management Accountant  
Victoria Haig – CDP Coordinator Ngukurr  
Janeen Bulsey – Roper Area manager

**1.4 Guests**

William Caskey – Acting Remote Sergeant, Northern Territory Police  
Rick Burgess – Department of Housing and Community Development  
Frank Day – Department of Housing and Community Development  
Rose Peckham – Department of Local Government and Community Services  
Ammaretta Wesan – Department of Prime Minister and Cabinet

**2. MEETING OPENED**

Meeting opened at 10:29am

**3. WELCOME TO COUNTRY**

Chairperson Cr Daphne Daniels welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

**4. APOLOGIES AND LEAVE OF ABSENCE**

**4.1 APOLOGIES AND LEAVE OF ABSENCE**

*1/2016* RESOLVED (Bobby Nungumajbarr/Eric Roberts)

Carried

(a) That the Numbulwar Local Authority approve the apologies of Local Authority members Walter Rogers and Robin Rogers and the CEO Roper Gulf Regional Council Michael Berto for the meeting.

## **5. CONFIRMATION OF PREVIOUS MINUTES**

### **5.1 PREVIOUS MINUTES**

**2/2016 RESOLVED (Bobby Nunggumajbarr/Eric Roberts) Carried**

- (a) That the Ngukurr Local Authority approve the minutes as a true and accurate record of the Ngukurr Local Authority Meeting held on Wednesday 7<sup>th</sup> September 2016.

## **6. CALL FOR ITEMS OF OTHER BUSINESS**

1. NEW COUNCIL ORGANISATIONAL STRUCTURE
2. COMMUNITY SERVICES
3. POLICE COMMUNITY SAFETY ACTION PLAN
4. SWIMMING POOL
5. STAKEHOLDERS MEETING
6. NLC
7. ROAD UPDATE
8. HOUSING
9. GEC
10. PROPOSED NTG RESIDENTIAL AREA SUBDIVISION

## **7. DISCLOSURES OF INTEREST**

There were no declarations of interest at this Ngukurr Local Authority.

## **8. BUSINESS ARISING FROM PREVIOUS MINUTES**

### **8.1 ACTION LIST**

**3/2016 RESOLVED (Bobby Nunggumajbarr/Renelle Rogers) Carried**

- (a) That Ngukurr Local Authority receive and note the Action List.

<b>Date</b>	<b>Agenda Item #</b>	<b>Item Description</b>	<b>Responsible Person</b>	<b>Status</b>	<b>Status Comments - Completion Date</b>
06.04.2016	6.2 Incoming Corro; Victims of Crime Solar Light Quote	Form a Community Safety Committee and update Community Safety Action Plan.	Area Manager/LA	Ongoing	<b>07.09.16: Community Safety Action Plan was presented; no Community Safety Committee is in place-discuss at upcoming Stakeholder Meeting.</b>
06.04.2016	6.2 Incoming Coro; Letter from Dr Chris Clohesy	DCCS to write letter to Ngukurr School Council asking for funding support for use of pool	DCCS	Complete	07.09.2016 Council will fund pool operation for next 12 months. Still investigating Funding from other sources. <b>16.11.61 Council to fully fund &amp; introduce a user pay system</b>

11.05.2016	7.3 Council Financial Reports	Provide Yugul Mangi and Milwarpara Representatives complete breakdown of Pool costs after all saving measures have been factored in as soon as possible also table at next LA meeting.	Area Manager	Ongoing	07.09.2016: Sharon will email requested groups. <b>16.11.16 Give Sharon a date for meeting of representatives.</b>
07.09.2016	6.2 Incoming Corro	Area Manger to find out status of the Morgue promised to Ngukurr Community as per letter and will funding be honored by new Government.	Area Manager	Ongoing	<b>16.11.16 Agenda Item 9.1 Consent to construct application is with NLC. Contact Chris Hammond for further queries</b>
07.09.2016	8.3 Presentation; Water Supply & Demand Issues	Call a Community Meeting to discuss Water Supply & Demand Issues ask P&W to attend.	Area Manager	Ongoing	<b>16.11.16 Not held yet. water awareness campaign will be coming soon as the current water usage is 14.8 ltrs/sec and the preferred usage is 8 ltrs/sec.</b>

## **INCOMING CORRESPONDENCE**

### **9.1 INCOMING CORRESPONDENCE**

**4/2016 RESOLVED (Eric Roberts/Ian Gumbula) Carried**

- (a) **That the Ngukurr Local Authority receive and note the Incoming correspondence.**

## **OUTGOING CORRESPONDENCE**

### **10.1 OUTGOING CORRESPONDENCE**

**5/2016 RESOLVED (Renelle Rogers/Eric Roberts) Carried**

- (a) **That the Ngukurr Local Authority receive and note the Outgoing correspondence.**

## **GENERAL BUSINESS**

### **11.1 ELECTED MEMBER REPORT**

Councillor Daniels discussed

- Local Authorities commitment and involvement within the community.
- The new restructure within Roper Gulf Regional Council.
- Regional Plan 2016/17 approved by Council.
- Council have approved many policies.
- Council Financial Audit for 15-17 was clear.

Councillor Roberts discussed

- His involvement within the community working with the younger generation,
- The commitment of Local Authority members and how important they are.

- He will be attending the Finance Committee Meeting held on 23 November 2016.
- Local Government Elections will be held August 2017 and encourage youth to think about being on Local Council
- Council Auction on the 26 November 2016 in Katherine and off site bidding is happening.

**6/2016 RESOLVED (Renelle Rogers/Ian Gumbula) Carried**

- (a) **That the Ngukurr Local Authority receive and note the verbal Elected Member Report.**

## **11.2 COUNCIL SERVICES REPORT**

Rubbish Collection dates may change over the Holiday period.  
Undertaking a Community Cleanup for Cyclone Season.

**7/2016 RESOLVED (Eric Roberts/Bobby Nungumajbarr) Carried**

- (a) **That the Ngukurr Local Authority receive and note update on Council Services**

## **11.3 COUNCIL FINANCIAL REPORT**

A Presentation was given of the 2016/2017 Budget.

**8/2016 RESOLVED (Eric Roberts/Bobby Nungumajbarr) Carried**

- (a) **That the Ngukurr Local Authority receive and note the Ngukurr financial report for the first quarter of 2016-17.**

## **11.4 GOVERNANCE REPORT - POLICY UPDATE**

**9/2016 RESOLVED (Eric Roberts/Ian Gumbula) Carried**

- (a) **That the Ngukurr Local Authority receive and note the new policies of Council:**
- 1. CL008 Council Vacancy Policy**
  - 2. CL009 Elected Member Support and Development Policy**
- (b) **That the Ngukurr Local Authority receive and note the reviewed policies of Council:**
- 1. FIN002 Debt Collection Policy**
  - 2. FIN005 Corporate Credit Card Policy**
  - 3. FIN008 Rating Policy**

## **11.5 GOVERNANCE REPORT - COMPLAINTS REGISTER**

**10/2016 RESOLVED (Renelle Rogers/Eric Roberts) Carried**

- (a) **That the Ngukurr Local Authority receive and note the Complaints Register.**

## **11.6 REGIONAL PLAN 2016-2017 QUARTERLY REPORT**

**11/2016 RESOLVED (Eric Roberts/Bobby Nungumajbarr) Carried**

- (a) That the Ngukurr Local Authority receive and note the 1<sup>st</sup> Quarter Report of the Regional Plan 2016-2017.

#### 11.7 ANNUAL REPORT 2015-16

12/2016 RESOLVED (Bobby Nunggumajbarr/Ian Gumbula) Carried

- (a) That the Ngukurr Local Authority receive and note Roper Gulf Regional Council's Annual Report 2015-16.

#### 11.8 2017 LOCAL AUTHORITY MEETING CALENDAR

13/2016 RESOLVED (Eric Roberts/Ian Gumbula) Carried

- (a) That the Ngukurr Local Authority accepts the meeting dates of the 2017 Local Authority Meeting Calendar.

#### 11.9 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE

14/2016 RESOLVED (Renelle Rogers/Eric Roberts) Carried

- (a) That the Ngukurr Local Authority receive and note the report on the Local Authority Project funding.
- (b) That the Ngukurr Local Authority defer the allocation of the remaining Local Authority Project Funds to the next meeting.

#### 11.10 GOVERNANCE REPORT - ROPER GULF REGIONAL COUNCIL COMMUNITY GRANTS PROGRAM 2016-17 ROUND TWO

15/2016 RESOLVED (Bobby Nunggumajbarr/Eric Roberts) Carried

- (a) That the Ngukurr Local Authority receive and note the report Roper Gulf Regional Council's Community Grant Program 2016-17 Round Two.

#### 11.11 Community Services Report - Night Patrol

LA Member Bobby Nunggumajbarr brought to attention that a contact number for Night Patrol should be made available to the public.

LA request Night Patrol Statistics of nightly reports and the Sat Nav to the next meeting.

Night Patrol being verbally abused and ignored by Youth.

Children still on the streets at night.

16/2016 RESOLVED (Daphne Daniels/Ian Gumbula) Carried

- (a) That Ngukurr Community Local Authority receive and note update on the Community Night Patrol program.

**ACTION:** LA request Night Patrol Statistics of nightly reports and the Sat Nav to the next meeting.

## **11.12 COMMUNITY DEVELOPMENT PROGRAMME**

**17/2016 RESOLVED (Bobby Nunggumajbarr/Ian Gumbula) Carried**

- (a) That Ngukurr Local Authority receive and note the CDP report.

## **11.13 GOVERNANCE REPORT- 2017 AUSTRALIA DAY NOMINATIONS**

**18/2016 RESOLVED (Renelle Rogers/Eric Roberts) Carried**

- (a) That the Ngukurr Local Authority receive and note the report on the 2017 Australia Day Nominations

## **OTHER BUSINESS**

### **12.1 NEW COUNCIL ORGANISATIONAL STRUCTURE**

DCCS provided an update on the Council's new organisational Structure with the new Area Manager for Roper position being filled by Janeen Bulsey.

**19/2016 RESOLVED (Eric Roberts/Bobby Nunggumajbarr) Carried**

- (a) That the Ngukurr Local Authority receive and note the verbal report on the new Council Organisational Structure.

### **12.2 COMMUNITY SERVICES**

A verbal report was given.

#### **Sport and Recreation;**

- Staff attended the two day training provided by Anglicare – Suicide prevention
- Programs have been set up with Coordinator to align with the five programs run in Ngukurr
- Activities available include; swimming, staff development, athletics, AFL, Dodgeball competition.

#### **Media;**

- Currently recruiting to vacant position.

#### **Library;**

- Currently recruiting to vacant position
- School Principal has agreed to allow the RGRC Library Program to utilise the School library.
- Proposed opening time for library for public access 1:00 PM – 5:00 PM which will meet the funding requirement of opening library for 20 hours/week.
- Some book-shelfing may need to be purchased at council cost.
- Council will be required to provide a staff member during operation hours of 1:00 PM – 5:00 PM Monday - Friday.

#### **Aged Care;**

- Aged Care quality review has been completed on the Home Care Common Standards
- The staff and coordinator have implemented an entirely new set of Aged Care Policies and Procedures and documentation to align with the funding bodies.
- Marilyn Karpany has been employed as RGRC's Aged Care Coordinator.
- Lorraine the Aged Care Mentor and has been in Ngukurr assisting staff.

### Centrelink;

- Vacant position advertised, interviews have been rescheduled due to applicants not showing up.

### **RESOLUTION**

- (a) **That the Ngukurr Local Authority receive and note the verbal report on the new Community Services.**

### **12.3 POLICE COMMUNITY SAFETY ACTION PLAN**

William Caskey – Acting Remote Sergeant, Northern Territory Police spoke to the Local Authority on the Police Community Safety Action Plan.

There are 4 Action Items and a copy is held at the Council Office.

1. Mutual Respect & Partnership- Indigenous Officers vacancy
2. Violence- Needs to have more community lead.
3. Decrease Substance Abuse- 1 vehicle seized
4. Improve Community amenity- Property crime has increased by 90% in 2 years.  
Community need to help and lead so that offenders can work in community and not go to jail.

The new Sergeant is to meet with Clan Leaders in the next week.

Issues of School attendance issues, break ins require a Community Safety approach and working with the Police.

No school attendance should be dealt with by; the Truancy Act, no payments, no service for children during school hours.

Currently no family support for Police so issues must be dealt with by the Courts.

Noise issues, going all night.

Suggestion a By-Law to ensure children are at home by 10pm or parents get fined.

### **RESOLUTION**

- (a) **That the Ngukurr Local Authority receive and note the verbal report on the Police Community Safety Action Plan.**

### **12.4 SWIMMING POOL**

A Supervisor for the pool has been put in the budget.

Opening Times will be advertised.

The introduction of usage fees to start within the next 6 months. A range of initiatives will be put in place; a club for Lap Swimmers with special times and fees, fee for events, a trained Life Guard to open the pool, School Principal will be able to supervise.

There is no lease for the pool and Council will be managing the facility on behalf of the community.

Pool is showing signs of aging and may need lining repaired soon, approximately worth \$5k.

### **RESOLUTION**

- (a) **That the Ngukurr Local Authority receive and note the verbal report on the Swimming Pool.**

## **12.5 STAKEHOLDERS MEETING**

Only 4 people attended the recent Stakeholder meeting, plenty of notification, no one is notifying if they are interested in attending.

Council to help promote the next meeting via BRACS scheduled for 7th December 2016.

### **RESOLUTION**

- (a) **That the Ngukurr Local Authority receive and note the verbal report on the Stakeholders meeting.**

**Action:** Council to help promote the next meeting via BRACS scheduled for 7th December 2016.

## **12.6 NLC**

Cr Roberts informed the LA that the new pipeline for the water is to go ahead.

NLC has accepted Council's Lease proposal.

Sharon Hillen went over the Lease Map with LA members; what Council currently Lease, what has been handed back are Lots 426 and 370. A Licence to occupy for Open Spaces is still to be negotiated.

### **RESOLUTION**

- (a) **That the Ngukurr Local Authority receive and note the verbal report on the NLC.**

## **12.7 ROAD UPDATE**

DCCS Sharon Hillen gave a brief report on Roads, a Wombat Crossing in high pedestrian areas, Rainbow Street update. The successful contractors doing the works are Arnhem Frontier Construction and Civil. The LA were informed that residents need to slow down around works.

The Ngukurr Freight Hub cannot be located in the current area, which is zoned Community Use, TO's will need to approve another location.

### **RESOLUTION**

- (a) **That the Ngukurr Local Authority receive and note the verbal report on the Road Update.**

## **12.8 HOUSING**

Frank Day – Department of Housing and Community Development informed the LA that vacant housing needs to have a better process, HRG meeting will identify the suitable tenant.

HRG to convene directly after this LA Meeting.

### **RESOLUTION**

- (a) **That the Ngukurr Local Authority receive and note the verbal report on Housing.**



## **12.9 GEC**

The LA were informed by Ammaretta Wesan – Department of Prime Minister and Cabinet that the GEC is currently away on personal leave with no return date known at this stage.

### **RESOLUTION**

- (a) **That the Ngukurr Local Authority receive and note the verbal report on the GEC.**

## **12.10 PROPOSED NTG RESIDENTIAL AREA SUBDIVISION**

Rick Burgess – Department of Housing and Community Development informed the LA that the Northern Territory Government will be holding a community meeting on Wednesday 23 November to inform community members about the Subdivision.

**20/2016 RESOLVED (Bobby Nungumajbarr/Renelle Rogers) Carried**

- (a) **That the Ngukurr Local Authority receive and note the NTG Proposed Residential Area Sub-division report.**

### **CLOSE OF MEETING**

The meeting terminated at 1:25 pm.

THIS PAGE AND THE PRECEDING 8 PAGES ARE THE MINUTES OF THE Ngukurr Local Authority Meeting HELD ON Wednesday, 16 November 2016 AND CONFIRMED Wednesday, 8<sup>th</sup> February 2016.

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Chairperson