

MINUTES OF THE NUMBULWAR LOCAL AUTHORITY MEETING
HELD AT THE TRAINING CENTRE, NUMBULWAR ON WEDNESDAY,
12 OCTOBER 2016

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

Councillor Kathy-Anne Numamurdiridi

1.2 Elected Members

Ella Gia (Chairperson)

Felicity Kym Rami

Douglas Wunungmurra

Timothy Wurraramara

1.3 Staff

Sam Nowicki – Community Safety, Youth, Sport and Rec Coordinator

Janette Murrungun – Council Services Officer

Christine Smith – Senior Administration Support Officer (Minute Taker)

John Terepo – Council Services Coordinator

Lokesh Anand – Finance Manager

Amanda Haigh –Governance Manager

Michaela Naare – Senior CDP Employment Coordinator

Bala Donepudi – Management Accountant

1.4 Guests

Rose Peckham – Department Housing and Community Development

Kallum Peckham – Department Housing and Community Development

Melissa Connors - GEC

2. MEETING OPENED

Meeting opened at 11.25 pm.

3. WELCOME TO COUNTRY

Timothy Wurraramara welcomed all members, staff and guests to the meeting and the Council Pledge was read.

4. APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

3/2016 RESOLVED (Timothy Wurraramara/Douglas Wunungmarra) Carried

- (a) That Numbulwar Local Authority approve apology from David Murrungun.
- (b) That Numbulwar Local Authority approve apology from Roland Nundhirribala.

5. CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS NUMBULWAR LOCAL AUTHORITY MINUTES

4/2016 RESOLVED (Felicity Kym Rami/ Douglas Wunungmarra) Carried

- (a) That Numbulwar Local Authority approve the minutes as a true and accurate record of the Numbulwar Local Authority meeting held on Tuesday 12 July 2016 with the amendment in 7.4 - 2017 Local Authority Training Schedule date to be 2n February 2017.

6. DISCLOSURES OF INTEREST

There were no declarations of interest at this Numbulwar Local Authority.

7. BUSINESS ARISING FROM PREVIOUS MINUTES

7.1 ACTION LIST

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
12.05.2015		Discuss Retail Training with Store and CDP Coordinator	CSC	Completed	
13.10.2015		Talk to businesses and people on how to go about clean up Numbulwar campaign.	CSC	Completed	12.10.16 CDP Bin Holder Project near completion – over 180 assets across Numbulwar has a Rubbish Bin Holder in place.
10.11.2015		Current status of the RGRC Dog By Laws for Numbulwar for next LA Meeting.	DCCS	Ongoing	12.07.16 By-Laws have been drafted, still to be presented to Council

10.11.2015		Decide at next LA meeting if LA Funding should be made available for the Old Cemetery Memorial Project.	CDP Coordinator	Ongoing	12.10.16 CDP Coordinator will present this action at next LA as she is till waiting on quotes from suppliers – to be presented with accurate quotes
16.02.2016	7.2 Council Services Managers Report	Seek funding for more speed bumps	CSC/DCCS	Ongoing	12.07.16 CSC to slap map the location of the needed speed bumps. DCCS to seek funding.
16.02.2016	7.4 Policy Updates	Local Authority members to invite NT Housing to the Community Meeting once date has been set	CSC	Ongoing	12.10.16 Territory Housing – were not present. LA request for them to attend and hold a HRG
26.05.2016	7.3 Council Financial Reports	LA request Finance Manager Lokesh Anand attend next LA meeting and Budget to be displayed on over head projector	CSM	Completed	12.10.16 Finance Manager present – verbal report given.
26.05.2016	7.5 CDP - Community Development Program	Local Authority requests a CDP Report on Numbulwar progress at next LA meeting on 12th July 2016, CDP Coordinator to be invited	CSM	Completed	
26.05.2016	7.6 Alcohol Management Plan	The new GEC to follow up the progress of the Alcohol Management Plan - Jo to contact Surinda Creighton and ask advice	GEC/Jo Nicol	Completed	
12.07.2016	7.3 Council Financial Reports	Roll over Financial Reports to next LA Meeting to be thoroughly explained by Finance Manager	Finance Manager	Completed	
12.07.2016	7.7 Community Services Update	RSAS Governance Committee to send email to Garry Richards (Acting Director Council and Community Services - while Sharon Hillen is on leave) to consider RSAS and Night Patrol share the current CDP Office once vacated.	RSAS Committee	Completed	
12.07.2016	8.1 Numbulwar Festival Update	CDP Coordinator to contact trainer with new scopes of work for the practical Certificate 2 Welding Course	CDP Coordinator	Completed	
12.07.2016	8.2 Mr Joshua Park	Local Authority to view the signage at the Office.	LA	Completed	
12.07.2016	8.4 Numbulwar Water Upgrade	CSC to formally invite Moira Skinner to the next Local Authority Meeting.	CSC	Ongoing	12.10.16 Chase up when the presentation will occur for LA

12.07.2016	8.5 Traditional Credit Union	CSC to send a formal invitation to Traditional Credit Union to explain the delivery service method	CSC	Ongoing	12.10.16 Lobby for 200 members to operate cash transactions
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5/2016 **RESOLVED** (Timothy Wurraramara/Felicity Kym Rami) **Carried**

(a) That Numbulwar Local Authority receive and note the Action List.

8. INCOMING CORRESPONDENCE

8.1 INCOMING CORRESPONDENCE

6/2016 **RESOLVED** (Felcity Rami/Douglas Wunungmurra) **Carried**

(a) That Numbulwar Local Authority accept the Incoming Correspondence.

Action: Rose Peckham to follow-up on the Numbulwar morgue as per the letter from Bess Price. Members are asking where will the morgue be located.

9. OUTGOING CORRESPONDENCE

9.1 OUTGOING CORRESPONDENCE

NIL

10. GENERAL BUSINESS

10.1 ELECTED MEMBER REPORT

Cr Numamurdirdi informed the LA that:

- Council approved the extension to the funding agreement for the Waste Management Facility until 30 December 2017.
- The OCM will be held in Numbulwar on the 26 October 2016. Members informed that a funeral is scheduled for the 25 & 26 October.
- Council has nominated her for 10 years of service as an Elected Member with LGANT Elected Member Service Recognition Awards.
- Lead poisoning and the importance of getting the message across to community

7/2016 **RESOLVED** (Douglas Wunungmurra/Timothy Wurraramara) **Carried**

(a) That Numbulwar Local Authority receive and note the verbal Elected Member Report.

10.2 COUNCIL SERVICES REPORT

Council Service Coordinator discussed the recent NTES which was delivered in August 2016, 14 community members participated and completed the training. CSC also mentioned the on going problems with the card reader for Puma Fuel. Diesel

price will still remain \$2.32 a litre.

8/2016 RESOLVED (Douglas Wunungmarra/Timothy Wurramara) Carried

- (a) **That Numbulwar Local Authority receive and note the report on Current Council Services in Numbulwar.**

10.3 COUNCIL FINANCIAL REPORT

The Finance Manager provided the LA with the Financial Reports and a 2016-17 Budget Presentation Power Point Slide as a Handout.

9/2016 RESOLVED (Douglas Wunungmarra/Felicity Kym Rami) Carried

- (a) **That Numbulwar Local Authority receive and note the financial report for Numbulwar for the period ending 30th June 2016.**

10.4 GOVERNANCE REPORT - POLICY UPDATE

10/2016 RESOLVED (Douglas Wunungmarra/Felicity Kym Rami) Carried

- (a) **That Numbulwar Local Authority receive and note the new policies of Council:**
- 1. ADM014 Good Governance Policy**
 - 2. ADM015 Legislative and Regulatory Compliance Policy**
 - 3. ADM016 Contract Execution and Management Policy**
 - 4. CL008 Council Vacancy Policy**
 - 5. CL009 Elected Member Support and Development Policy**
 - 6. HR017 Employee Leaving Gift Policy**
 - 7. FACS026 – FACS043 Aged Care Policies (Total number 17)**
- (b) **That Numbulwar Local Authority receive and note the reviewed policies of Council:**
- 1. CL006 Elected Council Member Allowance Policy**
 - 2. FIN001 Financial Delegation Manual**
 - 3. FIN002 Debt Collection Policy**
 - 4. FIN005 Corporate Credit Card Policy**
 - 5. FIN008 Rating Policy**
 - 6. FIN003 Purchasing and Payment Policy**
 - 7. FIN007 Fraud Protection Policy**
 - 8. FIN012 Revenue Growth and Financial Sustainability Policy**
 - 9. LA001 Local Authority Policy**

10.5 GOVERNANCE REPORT - COMPLAINTS REGISTER

11/2016 RESOLVED (Felicity Kym Rami/Douglas Wunungmarra) Carried

- (a) **That Numbulwar Local Authority receive and note the Complaints Register for Numbulwar.**

10.6 GOVERNANCE REPORT - UPDATES

Manager of Governance and Corporate Planning explained the Regional Plan to Local Authority members

12/2016 RESOLVED (Ella Geia/Timothy Wurramara) Carried

- (a) **That Numbulwar Local Authority receive and note Governance Update report.**

10.7 GOVERNANCE REPORT - HOMELANDS MES AND HMS PROGRAM 2016-17 - DEPARTMENT LOCAL GOVERNMENT AND COMMUNITY SERVICES

13/2016 RESOLVED (Felicity Kym Rami/Douglas Wunungmarra) Carried

- (a) **That Numbulwar Local Authority receive and note the report on the Homelands Municipal and Essential Services and Housing Maintenance Services Program funding for 2016-17.**

10.8 GOVERNANCE REPORT - ROPER GULF REGIONAL COUNCIL COMMUNITY GRANTS PROGRAM 2016-17 ROUND TWO

14/2016 RESOLVED (Douglas Wunungmarra/Felicity Kym Rami) Carried

- (a) **That the Numbulwar Local Authority receive and note the report Roper Gulf Regional Council's Community Grant Program 2016-17 Round Two.**

10.9 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT FUNDING UPDATE

Manager of Governance and Corporate Planning advised Local Authority Members to familiarise themselves with the Numbulwar Town Priorities and come back to the next meeting with preferences to allocate the LA project funding to.

An out of session meeting to be organised before the next LA meeting to prioritise Town Priorities from the Regional Plan and allocate the \$414,000 funds.

15/2016 RESOLVED (Timothy Wurramara/Felicity Kym Rami)

- (a) **That the Numbulwar Local Authority receive and note the Report on the Local Authority Project Funding.**
- (b) **That the Numbulwar Local Authority defer allocating the remaining Local Authority Project Funds to the next Local Authority meeting.**

10.10 COMMUNITY SERVICES REPORT

Sport and Recreation Coordinator spoke about the ongoing Basketball Court light issues, and requested for support to get the lights fixed so that the program can be delivered at night.

He also mentioned the last few violent outbreaks that had occurred during work hours with one of his staff members.

16/2016 RESOLVED (Timothy Wurramara/Douglas Wunungmarra) Carried

- (a) **That Numbulwar Local Authority receive and note the update on Community Services in Numbulwar.**

ACTION: Maintenance report to be sent again to Assets Manager to find out progress of the lights being fixed at the Basketball Court.

ACTION: Signs to be displayed across the RGRC delivery programs and building to enforce that – ‘Violence is not accepted in the RGRC Work Place’. Possibly look into workshops regarding education and impact on violence.

10.11 COMMUNITY SERVICES REPORT - COMMUNITY NIGHT PATROL

Sport and Recreation Coordinator spoke about dog issues occurring around the community. No permanent housing for police in the community to enforce police and community relationship in Numbulwar. The trial for Night Patrol is still in progress Monday to Friday, previously Night Patrol worked from Sunday to Thursday night shift. Sport and Recreation Coordinator reminded LA that Night Patrol are not Security Guards and reminded LA to pass the message across to community members the importance of reporting incidents, disturbances etc. It was also mentioned a need for more women Night Patrol officers as currently there is only one employed with RGRC.

17/2016 RESOLVED (Douglas Wunungmarra/Felicity Kym Rami) Carried

- (a) **That Numbulwar Local Authority receive and note the update on Night Patrol Services in Numbulwar.**

10.12 ALCOHOL MANAGEMENT PLAN

NIL

10.13 CDP REPORT

CDP Coordinator gave a verbal report and updated Local Authority on the progress of CDP Numbulwar. An attachment was passed around to LA members with the coordinator giving a break down of each priority and report.

The Coordinator introduced the CDP Trainee – Sherese to the LA members.

18/2016 RESOLVED (Felicity Kym Rami/Timothy Wurraramara) Carried

- (a) **That Numbulwar Local Authority receive and note the Alcohol Management Plan report**

11. OTHER BUSINESS

11.1 NOMINATION OF NEW MEMBER – LA Member Ella Geia

19/2016 RESOLVED (Timothy Wurraramara/Douglas Wunungmarra) Carried

- (a) **That Numbulwar Local Authority accept the nomination of Virginia Nundhirribala to the Numbulwar Local Authority.**

11.2 NUMBULWAR COUNCIL OFFICE – LA Member Ella Geia

Ella Gia brought up concerns with a few issues and concerns about the Numbulwar Council Office. Since the refurbishment only 1 phone is working making it impossible to contact the office and staff.

The photo copier is not working.

CLOSE OF MEETING

The meeting terminated at 3.10 pm.

THIS PAGE AND THE PRECEEDING 7 PAGES ARE THE MINUTES OF THE Numbulwar Local Authority Meeting HELD ON Wednesday, 12 October 2016 AND CONFIRMED Tuesday, 15 November 2016.

Chairperson