

MINUTES OF THE FINANCE COMMITTEE MEETING
OF THE ROPER GULF REGIONAL COUNCIL MEETING
HELD AT 2 CRAWFORD STREET, KATHERINE
ON WEDNESDAY, 28 SEPTEMBER 2016

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

Mayor Tony Jack
Deputy Mayor Judy MacFarlane
Councillor Eric Roberts
Councillor Kathy Anne Numamurdiridi (Via Telephone)
Independent Member, Geoff Bishop

1.2 Staff

Michael Berto, Chief Executive Officer (CEO)
Greg Arnott, Director Corporate Governance (DCG)
Sharon Hillen, Director Council and Community Services (DCCS)
Marc Garner, Director Commercial Services (DCS)
Lokesh Anand, Manager Finance
Amanda Haigh, Manager Governance

1.3 Guests

Rose Peckham, Department of Housing and Community Development

2. MEETING OPENED

Meeting opened at 8.44 am

3. WELCOME TO COUNTRY

Mayor Tony Jack welcomed members and staff at the meeting.

4. APOLOGIES AND LEAVE OF ABSENCE

Councillor John Dalywater not present with no apology.

5. CALL FOR ITEMS OF GENERAL BUSINESS

- **LGANT Elected Member Service Recognition Award Nominations**
- **Late Incoming Correspondence – Mataranka Fishing, Sporting & Recreation Club – Request to use Mataranka Community Hall**
- **INGKERREKA Outstation Resource Services – Mayor Tony Jack**
- **Milwarrapa Labour Hire – Cr Eric Roberts**
- **Sports Complex Mataranka – Deputy Mayor Judy MacFarlane**

6. QUESTIONS FROM THE PUBLIC

Nil

7. DISCLOSURES OF INTEREST

Deputy Mayor disclosed her interest only as a Board Member for Mataranka Fishing, Sporting & Recreation Club for Item 16.1 Late Incoming Correspondence – Mataranka Fishing, Sporting & Recreation Club – Request to use Mataranka Community Hall.

8. CONFIRMATION OF PREVIOUS FINANCE COMMITTEE MEETING MINUTES

8.1 MINUTES OF PREVIOUS FINANCE COMMITTEE MEETING

31/2016 RESOLVED (Geoff Bishop/Eric Roberts) Carried

- (a) That the Finance Committee receive and note the minutes of the Finance Committee Meeting held on 28 April 2016.

9. BUSINESS ARISING FROM PREVIOUS MINUTES

9.1 ACTION LIST

32/2016 RESOLVED (Judy MacFarlane/Eric Roberts) Carried

- (a) That the Finance Committee receive and note the action list.

10. INCOMING CORRESPONDENCE

NIL

11. OUTGOING CORRESPONDENCE

NIL

12. EXECUTIVE DIRECTORATE REPORTS

NIL

13. CORPORATE GOVERNANCE DIRECTORATE REPORTS

13.1 POLICY REVIEW - FIN003 PURCHASING AND PAYMENT POLICY

33/2016 RESOLVED (Judy MacFarlane/Eric Roberts) Carried

- (a) That the Finance Committee approve and adopt the reviewed FIN003 Purchasing and Payment Policy with the amendments of the policy statement to include reference to the Conflict of Interest Policy, 7.3 to include “ or immediate family”, remove 8.4, and include a definition for immediate family.

13.2 POLICY REVIEW - FIN007 FRAUD PROTECTION POLICY

34/2016 RESOLVED (Eric Roberts/Kathy-Anne Numamurdirdi) Carried

- (a) That the Finance Committee approve and adopt the reviewed FIN007 Fraud Protection Policy with the inclusion of amendments 6.2 “which may be prosecuted” to “will be prosecuted” and add in 6.6 “any staff member who knows or is aware of fraudulent activity and fails to report will be subject to disciplinary action”.

13.3 POLICY REVIEW - FIN012 REVENUE GROWTH AND FINANCIAL SUSTAINABILITY POLICY

35/2016 RESOLVED (Eric Roberts/Kathy-Anne Numamurdirdi) Carried

- (a) That the Finance Committee approve and adopt the reviewed FIN012 Revenue Growth and Financial Sustainability Policy.

13.4 FINANCE - RGRC FINANCIAL REPORT AS AT 31 AUGUST 2016

36/2016 RESOLVED (Eric Roberts/Geoff Bishop) Carried

- (a) That the Finance Committee receive and note the financial reports as at 31 August 2016.

13.5 GRANTS: REQUEST FOR SPONSORSHIP - NORTHERN COWBOY ASSOCIATION (NCA)'S MATARANKA RODEO.

37/2016 RESOLVED (Judy MacFarlane/Eric Roberts) Carried

- (a) That the Finance Committee approve the sponsorship of the Northern Cowboy's Association (NCA)'s Mataranka Rodeo by sponsoring an entire event, \$1,500 and the Council banner to be hung at the Rodeo and these funds are from the Community Grants Program.

14. COUNCIL & COMMUNITY SERVICES DIRECTORATE REPORT

NIL

15. COMMERCIAL SERVICES DIRECTORATE REPORTS

NIL

16. GENERAL BUSINESS

16.1 LGANT ELECTED MEMBER SERVICE RECOGNITION AWARD NOMINATIONS

Council requested CEO to bring to the Finance Committee Meeting the list of eligible RGRC Elected Members for the LGANT Award. A report was presented to Council at the Ordinary Meeting of Council on the 14 September 2016 Item 15.7.

Nominations for the LGANT ELECTED MEMBER SERVICE RECOGNITION AWARD close 15 October 2016.

The following table provides the years of service for each current Elected Member of RGRC:

RGRC ELECTED MEMBERS YEARS OF SERVICE

| Councillor | Community Government Council prior 2008 | RGRC Start year | Total # years as at Sept 2016 |
|--------------------------|---|-----------------|-------------------------------|
| Numamurdirdi, Kathy-Anne | 3 years | 25/10/2008 | 8 |
| Jack, Tony | | 25/10/2008 | 8 |
| Ashley, Selina | | 26/02/2011 | 5 |
| Daylight, Annabelle | | 24/03/2012 | 4 |
| MacFarlane, Judy | 6 years | 24/03/2012 | 4 |
| Dalywater, John | | 24/03/2012 | 4 |
| Daniels, Daphne | | 24/03/2012 | 4 |
| Baker Jnr, Timothy | | 11/04/2013 | 3 |
| Lee, Anne Marie | | 10/05/2013 | 3 |
| Roberts, Eric | | 23/10/2013 | 3 |
| Garner, Donald Anthony | | 7/11/2013 | 3 |
| Mulholland, Daniel | | 19/03/2015 | 1 |

38/2016 RESOLVED (Judy MacFarlane/Kathy-Anne Numamurdirdi) Carried

(a) **That the Finance Committee receive and note the report on Elected Member years of service.**

ACTION: CEO to finalise the eligible Elected Members and submit nominations.

16.2 LATE INCOMING CORRESPONDENCE - MATARANKA FISHING, SPORTING & RECREATION CLUB – REQUEST TO USE MATARANKA COMMUNITY HALL

The Mayor has received a letter from the Mataranka Fishing, Sporting and Recreation Club (MFSRC) on the 26/09/2016 requesting to use the Mataranka Community Hall.

The MFSRC has been using the Mataranka Community Hall “free of charge” for holding Games Nights for the Mataranka Community and surrounding region over the past twelve months.

The Council resolution from the Ordinary Meeting of Council 28/05/2014:

20.22 MATARANKA FISHING, SPORTING AND RECREATIONAL CLUB

128/2014 RESOLVED (Anne-Marie Lee/Kathy-Anne Numamurdirdi) CARRIED

(a) That Council approve the waiver of the fee for the Mataranka Hall and Sport and Recreational grounds for a year.

The MFSRC has a lease with Council for the old Lawn Bowls Club undertaking the repairs and maintenance to use as the Club House. The MFSRC has been fundraising to raise the funds required to make the Club House useable but to date the building is not ready for use.

The Council resolution from the Ordinary Meeting of Council 30/09/2015:

198/2015 RESOLVED (Donald Garner/Annabelle Daylight) Carried

(a) That Council approve the Mataranka Fishing, Sporting and Rec Club to undertake the repairs and maintenance required at the Lawn Bowls Club at the Mataranka Sports and Rec

Facility.

(b) That Council agrees to enter into lease agreement for a period of five years with the five years option.

(c) That Council approve to accept the in lieu of rent the repair and maintenance as per the schedule in their lease with Mataranka Fishing, Sporting and Rec Club.

(d) That Council approve CEO to sign the lease agreement with Mataranka Fishing, Sporting and Rec Club.

The Mataranka Fishing, Sporting and Recreation Club request Council to extend the “free of charge” use of the Mataranka Community Hall until the end of 2016.

39/2016 RESOLVED (Eric Roberts/Kathy-Anne Numamurdiridi) Carried

(a) **That the Finance Committee receive and note the late incoming correspondence from Mataranka Fishing, Sporting and Recreation Club Request to use Mataranka Community Hall.**

(b) **That the Finance Committee approve the extension of “free of charge” use of the Mataranka Community Hall until 31 December 2016.**

16.3 INGKERREKA OUTSTATION RESOURCE SERVICES - Mayor Tony Jack

The Mayor informed the Finance Committee of INGKERREKA Outstation Resource Services are contracted to service the solar system through Homelands in the Robinson River area and residents of the homelands are having continual problems contacting them. The residents have also asked NTG DLGCS Homelands who are also having trouble contacting them. Mayor is seeking advocacy from Council by the CEO following up with DLGCS and INGKERREKA Outstation Resource Services to discuss service delivery issues raised by Mayor Jack.

40/2016 RESOLVED (Judy MacFarlane/Eric Roberts) Carried

(a) **That the Finance Committee receive and note the verbal report on INGKERREKA Outstation Resource Services.**

ACTION: CEO to follow up with DLGCS and INGKERREKA Outstation Resource Services on service issues related to Solar Panel Systems for Homelands in the Robinson River Area provided by INGKERREKA Outstation Resource Services.

16.4 MILWARRAPA LABOUR HIRE - Councillor Eric Roberts

Cr Roberts informed the Finance Committee that Milwarrpa has a Labour Hire Agreement for organisations to employ local people. The agreement is to ensure that local people of Ngukurr are employed in meaningful work and trained.

41/2016 RESOLVED (Judy MacFarlane/Kathy-Anne Numamurdiridi) Carried

(a) **That the Finance Committee receive and note the verbal report on Milwarrpa Labour Hire.**

16.5 SPORTS COMPLEX MATARANKA – Deputy Mayor Judy MacFarlane

Deputy Mayor informed the Finance Committee that the funding is \$75,000 short for the new Sports and Recreation Hall Stage 1 for the court and roof which is costed at \$250,000. Council has received \$175,000 for Stage 1 from NTG CBF grants to date. Request Council to support and fund the \$75,000 to complete Stage 1 of the project. Stage 2 will include walls and air-conditioning and Stage 3 will include a Tuckshop.

Funding received for Stage 1 CBF grant \$175,000, Project full cost \$250,000.

42/2016 RESOLVED (Judy MacFarlane/Eric Roberts) Carried

- (a) That the Finance Committee receive and note the verbal report on the Sports Complex in Mataranka.

ACTION: CEO to provide full up to date costs at the next Mataranka LA meeting 11 October 2016 and at the OCM 26 October 2016.

Morning Tea Break: 10.07am

Meeting Resumed: 10.33 am

17. CLOSED SESSION

DECISION TO MOVE TO CLOSED SESSION

43/2016 RESOLVED (Geoff Bishop/Judy MacFarlane)

Carried

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

- 17.1 Minutes of Previous Closed Session Finance Committee Meeting** - *The report will be dealt with under Section 65(2) (ci) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information provided to the council on condition that it be keep confidential.*
- 17.2 Ngukurr - Upgrade of various roads projects Tender** - *The report will be dealt with under Section 65(2) (ci) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information provided to the council on condition that it be keep confidential.*
- 17.3 FINANCE - DRAFT General Purpose Financial Statements for the Year ended 2015-16** - *The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

RESUMPTION OF MEETING

44/2016 RESOLVED (Judy MacFarlane/Kathy-Anne Numamurdirdi)

Carried

18. CLOSE OF MEETING

The meeting terminated at 11.01 am.

THIS PAGE AND THE PRECEEDING 5 PAGES ARE THE MINUTES OF THE Finance Committee HELD ON Wednesday, 28 September 2016 AND CONFIRMED Wednesday, 26 October 2016.

Mayor Tony Jack

