

Tuesday 2nd August 2016

This Provisional Meeting was opened at 5.42pm by the Chair Deputy Mayor Judy MacFarlane and the Roper Gulf Regional Council Pledge was read.

1. Present:

1.1 Elected Members:

Deputy Mayor Judy MacFarlane

1.2 Local Authority Members:

Leah Niehus

Tracey-Anne Wilson

Sue Edwards

Alan Chapman

1.3 Staff:

Marc Gardner, Director of Commercial Services

Jo Nicol, Local Authority Coordinator

Nathan McIvor, Central Arnhem Area Manager

Antony Lynch, Council Service Coordinator

Juan Hernandez, Night Patrol Coordinator

Marg Minnett, Community Services Coordinator

Mandy Devereux, Senior Administration Support Officer

1.4 Visitors/Guests:

Rose Peckman, Department Local Government & Community Services

Vanessa Wallis, NT Police

Garry Willmetts, NT Police

2. Apologies:

Di Jones, Di Angel, Michael Somers

Apologies Accepted

Moved: Sue Edwards Seconded: Leah Niehus

Carried

3. Conflict of Interest-Members & Staff:

Nil

4. Minutes of Previous Meeting:

Minutes from the previous meeting held on 7th June 2016

To be approved at next Local Authority Meeting

5. Business Arising/Action List;

5.1. Previous Minutes Action List

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
09.03.2015		Obtain more Post Boxes	CSM	Ongoing	<p>05.05.2015: PO Boxes have been requested as part of an office upgrade under the 15/16 budget for the SDC</p> <p>25.08.2015: Office upgrade has been declined this year. Further opportunities may arise through Council project list.</p> <p>05.04.2016: PO Boxes have been requested as part of an office upgrade under the 16/17 budget for the SDC.</p> <p>07.06.2016 Scope & Cost installing a bank of PO boxes.</p> <p>ALSO Motion: Investigate September 1st Quarter Capital Expenditure opportunities.</p> <p>Moved: Di Angel</p> <p>Second: Leah Niehus</p> <p>Carried</p> <p>06.07.2016: Assets & Projects have met and will investigate further to bring this project to completion. Cost will be minimal.</p>
05.05.2015		Seek to fund equipment upgrade for catering shed facilities	LA	Ongoing	<p>01.02.2016 LA moved a motion that funding be sought for this through Community Benefit Fund Grant. RGRC to Auspice</p> <p>05.04.2016 All information currently with Grants Officer Application done awaiting submission date.</p> <p>07.06.2016 Grant Submitted</p> <p>02.07.2016 Unsuccessful</p> <p>02.08.16 Resubmitted Grant application.</p>
25.08.2015		Dump Point	AM/Michael Somers	Ongoing	<p>25.08.2015 AM to meet with Michael Somers to establish if there may be a better way of setting up the dump point.</p> <p>01.02.2016 still negotiating.</p> <p>05.04.2016 Ongoing</p> <p>07.06.2016 Look into Tourism NT Quick Response Grants & Traffic Mgt Plan needed. Needs to be done in the Dry Season.</p>

* Denotes permanent Agenda items

01.02.2016	8.6 Repairs to Statues & Termite Mound	CSM to investigate and bring options back to next Local Authority meeting.	AM	Ongoing	05.04.2016 Tourism Grant to be investigated. 07.06.2016, On list for 2017 round of Applications.
05.04.2016		1. CSM to follow up on status of the new Night Patrol Rosters 2. CSM to follow up on status of Night Patrol Vehicles whereabouts via Tracking	AM		07.06.2016 New schedule 7 weeks in to be reviewed at August LA meeting. 02.08.16 New roster to take place NP working; Tues-Sat 6pm – 2.36am will take 2 weeks to implement then review at October meeting.
05.04.2016	8.8 Community Updates: Camp dogs roaming	Feral Dogs Through out town from Carew Rd to Homestead	AM	Ongoing	07.06.2016 Contact DPI/Dept Resources 02.08.2016 ACTION: Flyer to remind people of the Dog By-Laws.
05.04.2016	Sport & Recreation Fencing needs fixing	Damage to S&R fence.	AM	Completed	07.06.2016 S & R Fence towards Mulgan.
07.06.2016	6.2 Incoming Corro	Arrange for toilet key to be dropped to Market Organisers.	AM	Ongoing	06.07.2016 Arrangements in place to have a new padlock with keys for the public toilets purchased. Awaiting a quote 02.08.2016 Keys & padlocks purchased. Awaiting Sharon's return to discuss further around having the toilets opened over the weekends.
07.06.2016	7.2 CSM Report	Sharon Hillen to follow up if staff are available for rubbish pick up on weekends in Tourist Season	DCSI	Ongoing	
07.06.2016	7.2 CSM Report	Sgt Thomas Chalk to give list of Trespass notices to Sharon Hillen for action.	DCSI	Ongoing	
07.06.2016		Sharon Hillen to provide scope and costing of Stage 1 Multipurpose Centre, bring back to next LA Meeting	DCSI	Ongoing	02.08.2016 The scope of works is \$300 000 we have been funded \$175 000 of the \$250 000 which was applied for.

Night Patrol: The Night Patrol Roster was discussed and the following Motion was recommended.

Motion: That the Mataranka Local Authority supports the change of the Night Patrol Roster from a seven day/week service to five day/week service that includes; Tuesday to Saturday.

Moved: Leah Niehus Seconded: Sue Edwards
Carried

* Denotes permanent Agenda items

6. Correspondence

6.1. Outgoing Correspondence:

14.07.2016-Letter- Department Local Government & Community Services-Mataranka Subdivision

6.2. Incoming Correspondence:

20.07.2016-Letter- Department Business-Unsuccessful Grant Application

00.07.2016-Letter-Principal Mataranka School- CDP Thank you

29.06.2016-Report-Community vet Program-Report Mataranka

29.06.2016-Report-Community vet Program-Report Mulgan Community

06.07.2016-NT Government Information on Lead

7. General Business

7.1 *Elected Member Report:

- At the recent OCM held in Katherine the Regional Plan was approved for publication.
- Mayor Tony Jack will be stepping down to run in the upcoming NT Elections, Deputy Mayor will be acting in his place.
- Rates, Fees and Charges have been approved by Council
- The Rodeo was a great Event with approximately 800 people attending.
- The Larrimah Bore upgrade has been approved and will happen soon.

Recommendation: That the Mataranka Local Authority receive and note the Elected Members report.

Moved: Leah Niehus Seconded: Alan Chapman

Carried

7.2 *Area Managers Report:

- Council Services Update
- *Work Health and Safety Update

Motion: That the Mataranka Local Authority receive and note the Council Area Managers report.

Moved: Alan Chapman Seconded: Sue Edwards

Carried

7.3 *Council Financial Reports: Fourth Quarter Financial Reports

Motion: That the Mataranka Local Authority receive and note the Council Financial Report.

Moved: Leah Niehus Seconded: Sue Edwards

Carried

Motion: The Mataranka Local Authority would like to acknowledge the Deputy Mayor Judy MacFarlane's hard work in achieving many goals for Mataranka.

Moved: Tracey-Anne Wilson Seconded: Alan Chapman

Carried

7.4 * **Governance Updates:**

Motion: That the Mataranka Local Authority receive and note the updates from Governance.

Moved: Leah Niehus Seconded: Tracey-Anne Wilson

Carried

7.5 * **CDP-Community Development Program:**

- Over all Mataranka CDP is doing very well.
- There has been great attendance and achievements, Thank you to the CDP staff in Mataranka and Jilkminggan.

Motion: That the Mataranka Local Authority receive and note the Community Development report.

Moved: Alan Chapman Seconded: Sue Edwards

Carried

7.6 * **Alcohol Management Plan:** Nil

7.7 **Community Services Update:**

- Library is currently opened 16hrs/week over 5 days, proving to be adequate for the demand at this time.
- There have been no complaints regarding the services from Aged Care, Library or Centrelink.
- Since the last report, 3 clients have relocated to other communities but Aged Care have gained 4, all are satisfied with the services.

Motion: That the Mataranka Local Authority receive and note update on Community Services.

Moved: Tracey-Anne Wilson Seconded: Leah Niehus

Carried

8. Other Business

8.1 Upgrade to Lot 17 Gunn St Mataranka:

Quotes have been received and Tenders are now closed. Tender assessment process is underway.

LA members expressed their unhappiness and would like an explanation in regards to the Area Manager and Coordinator not being located in Mataranka.

8.2 Skate Park Opening

The opening of the skate park took place on Monday 4th July, a great afternoon was had by all who attended.

ACTION: Area Manager to send Certificate of Appreciation to the Mataranka Roadhouse for their generous support of the Skate Park opening.

8.3 Town Camps

Concerns over the increase number of people living illegally in Bush Camps on Crown Land just beyond the town park land, which is having an impact of the amount of rubbish in the area. As well as there being no facilities available to them such as toilets & water.

Motion: The Mataranka Local Authority recommends Council write a letter to the Northern Territory Government asking for help to solve this issue.

Moved: Sue Edwards Seconded: Alan Chapman
Carried

8.4 Shale Gas Exploration and Fracking.

ACTION: Mataranka Local Authority would like more information on Fracking Pros and Cons before making a Recommendation to be revisited at the next meeting in October.

Moved: Tracey-Anne Wilson Seconded: Sue Edwards
Carried

8.5 Martin Road

There are concerns that too many people are speeding around the S bends on Martin Road.

Motion: The Mataranka Local Authority asks that Council write to the Department of Transport to investigate traffic management concerns on Martin Road.

Moved: Tracey-Anne Wilson Seconded: Sue Edwards
Carried

8.6 Public Toilets

Public toilets at the Sport & Recreational grounds are a constant concern when large events are held. They are a Health and Safety hazard and couldn't cope with the numbers at the Rodeo this month.

ACTION: Area Manager to investigate getting the Public Toilets at the S & R Grounds scoped and costed for a rebuild of all toilet blocks.

Moved: Leah Niehus Seconded: Alan Chapman
Carried

8.7 Removal of Tourist Information from Council Office:

A proposal for removing the Tourist Information section from the Council Office & relocating it elsewhere was discussed.

There is a need for improved signage for Tourists.

ACTION: DCS & Area Manager to come back to the October meeting with suitable options to rehouse the Tourist Information centre service.

Moved: Tracey-Anne Wilson Seconded: Leah Niehus
Carried

8.8 RGRC LA Funding

LA Members were asked to think about how the next round of LA funding should be spent. Possibly the Multi-Purpose Hall and Playground upgrade at the Sport & Recreation Grounds.

In the meantime LA members would like to support a Community Members initiative and contribute to individual play equipment that will be placed near the Skate Park in Stan Martin Park.

ACTION: Area Manager to apply on behalf of Mataranka LA to the RGRC Community Benefit for the \$3000 Grant

Moved: Sue Edwards Seconded: Alan Chapman
Carried

8.9 Local Authority Positions:

LA members discussed opening up the membership to other people, it was decided members were happy with the current quota for the Mataranka Local Authority and to revisit this at another time.

8.10 Restructure:

Local Authority Members are seeking clarification around the new restructured positions of Council Services Coordinator and Central Arnhem Area Manager. Initial advice was that they would be located in Mataranka currently neither is.

ACTION: Director of Council & Community Services to attend next Local Authority meeting.

9. Meeting Closed 7.53pm