

1. POLICY CERTIFICATION

Policy title:	Aged Care Fee for Service
Policy number:	FACS027
Category:	Policy
Classification:	Community Services
Status:	Approved

2. PURPOSE

The purpose of this policy is to ensure:

- All Residents/Care Recipients are to be charged fees according to their capacity to contribute to the cost of the support that they receive.
- The charging of fees is consistently applied for services and equipment.
- All income collected through fees are used to expand and/or enhance service provision.
- Fees are capped to ensure the Resident/Care Recipient is not financially disadvantaged.
- A Resident/Care Recipient financial inability to pay fees will not be used as a basis for refusing support to people who are assessed as requiring funded support.
- Residents/Care Recipients are informed of the fee schedule, changes to fees and the fees policy
- The fee structure is reviewed on a regular basis.

3. ORGANISATIONAL SCOPE

This policy applies to all employees, councillors, volunteers and contractors of Roper Gulf Regional Council.

4. POLICY STATEMENT

Roper Gulf Regional Council supports user pays system in line with the Commonwealth Home Support Programme Care Recipient Contribution Framework to promote access, equity, affordability for Residents/Care Recipients in receipt of similar community care services, and structuring Resident/Care Recipient contributions to the cost of support they receive and their ability to pay.

Roper Gulf Regional Council requires all Residents/Care Recipients to contribute towards the cost of services where they have the capacity to pay. The collected fees are used by the organisation and service/program to expand and enhance service delivery.

Note - fees do not apply to information, referrals, advocacy, assessment and review services. The revenue from Resident/Care Recipient contributions will be used to maintain, enhance and/or expand services.

5. DEFINITIONS

Fees	Centrepay deduction deposit of funds
Organisation	Roper Gulf Regional Council
Residents/ Care Recipients	Clients receiving Aged Care and Disability Services from Council
Service/ Program	Aged Care and Disability Services funded by the Australian and Northern Territory Governments

6. PRINCIPLES

6.1 Risks

Rating	Overview	Risks / Mitigation
High	The organisation would be at a major risk without an immediate policy.	Review policy against Consumer Directed Care Policy on an bi-annual basis.

6.2 Consultation

Quality Assurance Manager
Council
Chief Executive Officer
Strategic Leadership Team
Finance Committee
Audit Committee

6.3 Customer Participation and Review (Resident, Care Recipient, Consumer, Representative)

Consumer Advisory Group

7. REFERENCES

Acknowledgements (original author/source documents)	Babyboomers Pty Ltd licenced template 2016
Related Policies	<ul style="list-style-type: none"> FASC043Consumer Directed Care Policy
Related Publications	<ul style="list-style-type: none"> Accreditation Standards Home Care Standards
Relevant Forms	

8. DOCUMENT CONTROL

Policy number	FACS027
Policy Owner	Director Council and Community Services
Endorsed by	Ordinary Meeting of Council
Date approved	27 July 2016
Revisions	
Amendments	
Next revision due	July 2018

9. CONTACT PERSON

Contact person	Manager Governance and Corporate Planning
Contact number	08 8972 9000