

7th June 2016

The Meeting was opened at 5.34pm by the Chair Mayor Tony Jack and the Roper Gulf Regional Council Pledge was read.

1. Present:

1.1 Elected Members:

Mayor Tony Jack
Deputy Mayor Judy MacFarlane

1.2 Local Authority Members:

Di Angel
Michael Somers
Alan Chapman
Leah Niehus
Tracey-Anne Wilson
Sue Edwards
Di Jones

1.3 Staff:

Sharon Hillen, Director of Council Services and Infrastructure
Antony Lynch, Acting CSM
Martin Cooke, Night Patrol Coordinators
Juan Hernandez, Night Patrol Coordinator
Sarah Miles, Manager HR
Jo Nicol, Local Authority Coordinator

1.4 Visitors/Guests:

Rose Peckham, Department Local Government & Community Services
Barry Clarke, Department Prime Minister & Cabinet
Virginya Boon, Resident
Jill Emerson-Smith, Resident
Andrew Drenan, Resident
Angela Downton, Sunrise Health

2. Apologies:

Nil

3. Conflict of Interest-Members & Staff:

Nil

4. Minutes of Previous Meeting:

Motion: That Mataranka Local Authority accepts the Minutes from the previous Local

Authority Meeting held on 1st February 2016 as true and accurate record of the meeting.

Moved: Tracey-Anne Wilson Seconded: Sue Edwards
Carried

Motion: That Mataranka Local Authority accepts the Minutes from the previous Local Authority Meeting held on 5th April 2016 as true and accurate record of the meeting.

Moved: Leah Niehus Seconded: Di Jones
Carried

5. Business Arising/Action List;

5.1. Previous minutes action List

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
09.03.2015		Obtain more Post Boxes	CSM / Director Council Services	Ongoing	05.05.2015: PO boxes requested as part of SDC office upgrade in 15/16 budget. 25.08.2015: Office upgrade declined this year. Opportunities may arise through Council project list. 05.04.2016: PO boxes requested as part of SDC office upgrade in the 16/17 budget. 07.06.2016 Scope & Cost installing a bank of PO boxes. ALSO Motion: Investigate September 1 st Quarter Capital Expenditure opportunities. Moved: Di Angel Second: Leah Niehus Carried
05.05.2015		Seek to fund equipment upgrade for catering shed facilities	LA	Ongoing	01.02.2016 LA moved a motion that funding be sought for this through CBF Grant. RGRC to Auspice 05.04.2016 All information currently with Grants Officer Application done awaiting submission date. 07.06.2016 Grant Submitted

25.08.2015		Dump Point	CSM/Michael Somers/Dir Council Services	Ongoing	25.08.2015 CSM to meet with Michael Somers to establish if there may be a better way of setting up the dump point. 01.02.2016 still negotiating. 05.04.2016 ongoing 07.06.2016 Look into Tourism NT quick response grants and Traffic Management Plan needed.
6.10.2015		Contact DOI re: Dangerous road edges on Martin and Homestead Rd	CSM	Completed	01.02.2016 Works completed but LA would like CSM to follow up with DOI on state of works. 01.02.2016 Works Completed but LA would like CSM to follow up with DOI on state of works.
08.12.2015		Director of Community Services report back to LA on Night Patrol Services after three months from start date.	CSM	Completed	01.02.2016 Director Community Services to follow up with NP Manager as to why NP trial operations roster had not yet commenced. 05.04.2016 still not commenced. LA requested NP Manager and Director to attend next LA meeting. 07.06.2016 NP Coordinators attended meeting and reported on new schedule
01.02.2016	8.6 Repairs to Statues & Termite Mound	Council Services Manager to investigate and bring options back to next Local Authority meeting.	CSM	Ongoing	05.04.2016 Tourism Grant to be investigated 07.06.2016 On list for next round 2017.
01.02.2016	8.8 maintain Laneway between Stuart Hwy & Gunn St	CSM to investigate state of the laneway	CSM	Completed	
05.04.2016		1.Follow up on status of the new Night Patrol Rosters 2.Follow up on status of Night Patrol Vehicles whereabouts via Tracking	CSM	Ongoing	07.06.2016 New schedule 7 weeks in review at August LA meeting.
05.04.2016	8.7 NT Grants	Send reminder notice to Local Authority	CSM	Completed	

* Denotes permanent Agenda items

	Commission:	members			
05.04.2016	8.8 Community Updates: Camp dogs roaming	Feral Dogs throughout town from Carew Rd to Homestead.	CSM	Ongoing	07.06.2016 Contact Dept Primary Industries/Dept Resources
05.04.2016	Sport & Recreation Fencing needs fixing	CSM to follow up	CSM	Ongoing	07.06.2016 S & R Fence towards Mulgan.
05.04.2016	Culvert opposite School	CSM to follow up with P&W and DCIS	CSM	Completed	7.6.16 Photos sent response from DPI the area should have some signage on this morning then bollards installed very shortly.

6. Correspondence

6.1. Outgoing Correspondence:

6.2. Incoming Correspondence:

04.04.2016 Letter, Alistair Shields Notice of Consent Mataranka

19.04.2016 Letter David Willing –Unsuccessful Grant notification.

07.06.2016 Letter Jill Emerson-Smith, Mataranka Markets relocation.

Motion: That the Mataranka Local Authority recommend Council approve the Mataranka Markets relocation to Stan Martin Park.

Moved: Leah Niehus Seconded: Di Angel

Carried

ACTION: Arrange for toilet key to be dropped to Market Organisers.

ACTION: Actions will appear under each point like this

7. General Business

7.1 *Elected Member Report:

- OCM was held in Ngukurr in May
- Mayor and CEO have been doing the rounds of Local Authorities.
- Council was unsuccessful in gaining ABA funding for Stock Exclusion Fencing and Grids in Barunga, this may pose a Health and Safety risk over the Barunga Festival weekend. Mayor did a Media Release on the Buffalo problems in some of our communities.
- OCMs to be held in Katherine June 16th and July 27th 2016
- Council is currently focussed on the 2016/2017 Regional Plan and Budget, the Draft will be available for comment after 20th June for 21 days.
- Due to Budget constraints a restructure has been undertaken
- Local Authority meetings in Jilkminggan and Minyerri have not been able to achieve a quorum at two scheduled meetings.

* Denotes permanent Agenda items

Motion: That the Mataranka Local Authority receive and note the elected members report.

Moved: Sue Edwards Seconded: Di Jones

Carried

7.2 *Council Services Managers Report:

- An application has been made to “The Territory Remembers” Heritage Grants for the Mataranka Museum upgrades. Deputy Mayor noted that the decking looks great.
- Skate Park signage is currently being developed. The skate park will be put on the Works Program. There is currently no budget for seating and fencing. Tracey-Anne Wilson thanked all involved that the community has a Skate Park that is being used. Mataranka Road House has offered to sponsor the Opening of the Skate Park with Refreshments. Opening date to be confirmed.
- LA members asked if staff could be available to pick up rubbish in the Park during the Tourist season.

Action: Sharon Hillen to follow up if staff are available for rubbish pick up on weekends in Tourist Season.

Police asked if the large concrete slab at Banyan Tree could be removed to mitigate antisocial behaviour.

Council employees are allegedly delivering wood to illegal campers.

Abandon Cars are becoming a site for Anti Social behaviour, Council needs to remove.

Action: Sgt Thomas Chalk to give list of Trespass notices to Sharon Hillen for action.

Motion: That the Mataranka Local Authority receive and note the Council Services Managers Report.

Moved: Leah Niehus Seconded: Sue Edwards

Carried

7.3 *Council Financial Reports: Third Quarter Financial Reports

Motion: That the Mataranka Local Authority receive and note the Council Financial Report.

Moved: Di Angel Seconded: Tracey-Anne Wilson

Carried

7.4 *Governance Updates:

• *Town Priorities

2016/2017 Budget Report - an updated report on the Budget was given. Some new measures are being undertaken by Council these include; a restructure, reviewing Rates, Vet Visits.

As part of the restructure a Director has been retrenched, the three remaining Directorates have absorbed the Community Services Directorate.

- The CSM position in each community will now be changed to Coordinators at each site, the Jilkminggan Coordinator will reside in Mataranka.
- There will be two Area managers; 1 based in Mataranka for Never Never and Nyrrirungulung Wards, 1 based in Ngukurr for Numbulwar Numburindi, Yugal Mangi and South West Gulf Ward.
- The restructure is expected to be in place by 30th September 2016, reviewed at 6 months.

Draft Town Priorities for the Roper Gulf Regional Plan Mataranka

Draft Town Priorities for Roper Gulf Regional Plan- Outstations

- The application to the CBF for Multipurpose Hall Grant has been successful and \$175,000 has been received.

Action: CSM to send Draft Regional Plan to all LA Members as soon as possible after OCM June 2016.

Action: Local Authority to organise out of session meeting to make comment on the Regional Plan

Action: Sharon Hillen to provide scope and costing of Stage 1 Multipurpose Centre, bring back to next LA Meeting.

Local Authority Project Funding update

- *Complaints Register- Nil
- *Policy Updates- Nil

Motion: That the Mataranka Local Authority receive and note the updates from Governance.

Moved: Di Angel Seconded: Deputy Mayor Judy MacFarlane

Carried

7.5 *Community Development Program:

- CDP will now sit with the commercial arm of Roper Gulf Regional Council with Marc Gardner the Director of Commercial Services.
- CDP is working well in both Mataranka and Jilkminggan.
- The Local Authority congratulated everyone involved in achieving great results and special mention was made for Anthony Heaslip and Bruce Ross.

Motion: That the Mataranka Local Authority receive and note the Community Development Program report.

Moved: Sue Edward Seconded: Di Jones

Carried

7.6 *Alcohol Management Plan: Nil

7.7 Community Services Update:

- Community Services will sit in the Directorate of Council and Community Services. Sharon Hillen is the Director. There will be a hand over this week.

Motion: That the Mataranka Local Authority receive and note the update on Community Services Program.

Moved: Deputy Mayor Judy MacFarlane Seconded: Tracey-Anne Wilson
Carried

8. Other Business

8.1 Rates and Hire Fees:

- To be discussed by Local Authority members in out of session Meeting.

8.3 Dump* & Recycling:

- Big River Regional Waste Management has employed a Coordinator who will be arriving in Mataranka tomorrow to advise of the Dump
- CSM has made some interim changes at the Dump.

8.4 Abandoned Cars:

- As discussed in 7.2 CSM Report - Vehicles are supporting Anti-Social Behaviour

8.6 Park rubbish – Weekend staff:

- As discussed at 7.2 CSM Report

8.7 SPONSORSHIP FOR MATARANKA RODEO - DEPUTY MAYOR JUDY MACFARLANE

119/2016 RESOLVED (Anne-Marie Lee/Daphne Daniels) Carried

(a) That the Council support the request for sponsorship of \$3000 for the Mataranka Rodeo to be held in July 2016 from the Mataranka Sporting, Fishing and Recreation Club through the Council Community Grants Program with full acquittal after the event.

8.8 HIRE FEES - DEPUTY MAYOR JUDY MACFARLANE

118/2016 RESOLVED (Donald Garner/Eric Roberts) Carried

(a) That the Council accept the recommendation to waiver hire fees to not-for-profit organisations for Australia Day, Anzac Day and Territory Day celebrations

9. Meeting Closed 8.55pm