

Numbulwar Local Authority Meeting Agenda

To be held at the
Numbulwar Training Centre

Thursday 26th May 2016

1. Present:

- 1.1 Elected Members:
- 1.2 Local Authority Members:
- 1.3 Staff:
- 1.4 Visitors/Guests:

PLEDGE: “We pledge to work as one towards a better future through effective use of all resources. We have identified these key values and principles of Honesty, Equality, Accountability, Respect, and Trust as being integral in the achievement of our vision that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant”.

2. Apologies:

Apologies Accepted

Moved: Seconded:

3. Conflict of Interest-Members & Staff:

4. Minutes of Previous Meeting:

Minutes from the previous meeting held on February 16th 2016 pg: 5-10

Motion: That Numbulwar Local Authority accept the Minutes from the previous Local Authority Meeting held on **February 16th 2016** as true and accurate record of the meeting.

Moved: Seconded:

5. Business Arising/Action List;

5.1. Previous minutes action List

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
12.05.2015		Discuss Retail Training with Store and CDP Coordinator	LA Chairperson-CSM		
13.10.2015		Talk to businesses and people on how to go about clean up Numbulwar campaign.	CSM	Ongoing	16.02.16 To be discussed at next meeting.

* Denotes permanent Agenda items

10.11.2015		Current status of the RGRC Dog By Laws for Numbulwar for next LA Meeting.	CSM	Ongoing	16.02.16 Still progressing, RGRC is looking at Dog By Laws in other NT Councils to develop by Laws from RGRC. To discuss at next LA meeting..
10.11.2015		Decide at next LA meeting if LA Funding should be made available for the Old Cemetery Memorial Project.	LA	Ongoing	16.02.16 RGRC seeking funding to beautify the area. Update at next meeting. 26.05.16-
16.02.2016	7.2 Council Services Managers Report	Seek funding for more speed bumps	CSM		
16.02.2016	7.4 Town Priorities	Speak with Director of Community Services, Marion Smith about purchasing a PA system for the RSAS Bus	CSM	Completed	26.05.16 No funding at this stage
16.02.2016	7.4 Policy Updates	Local Authority members to invite NT Housing to the Community Meeting once date has been set	CSM		
16.02.2016	8. Other Business	CSM to hold out of session meeting with Members to discuss the Sport and Rec Plan in detail	CSM	Completed	

Ongoing: Ideas to clean up Numbulwar campaign.

Night Patrol Coordinator present for discussion about change of hours

6. Correspondence

6.1. Outgoing Correspondence:

6.2. Incoming Correspondence:

7. General Business

7.1 *Elected Member Report:

Recommendation: That the Numbulwar Local Authority receive and note the elected members report.

Moved:

Seconded:

* Denotes permanent Agenda items

7.2 *Council Services Managers Report: Report attached. pg: 11-13

- Council Services Update
- *Work Health and Safety Update

Recommendation: That the Numbulwar Local Authority receive and note the Council Services Managers report.

Moved: Seconded:

7.3 *LA Financial Reports: Third Quarter Financial Reports attached. pg: 14-19

Recommendation: That the Numbulwar Local Authority receive and note the LA Financial report.

Moved: Seconded:

7.4 *Governance Updates:

- *Town Priorities –

2016/2017 Budget Report **pg:** 20-21

Draft Town Priorities for the Roper Gulf Regional Plan Numbulwar **pg:** 22-24

Local Authority Project Funding update **pg:** 25-27

- *Complaints Register-

13.04.16	Numbulwar fuel distribution system is out of order. Their ESO is unable to obtain fuel with his company issued fuel card. This needs to be rectified ASAP.	Ongoing	
22.04.16	2 dogs very emaciated, in need of feeding and vet care	Ongoing	
3.05.16	Numerous complaints about dogs running at cars outside lots 63-67. Dogs going to attack from lot 149 (big black dogs) and lot 195 (pitbull)	Ongoing	

- *Policy Updates

- **CL006 Elected Council Member Allowance policy – Review -** The Elected Council Member Allowance policy has been revised inline with the Local Government Act and name change from Shire to Regional Council.

- **LA001 Local Authority Policy – Review -** The Local Authority policy has been revised inline with the Local Government Guideline 8 amendments February 2016.

Recommendation: That the Numbulwar Local Authority receive and note the updates from Governance.

Moved: Seconded:

7.5 *CDP-Community Development Program:

Recommendation: That the Numbulwar Local Authority receive and note the Community Development report.

Moved: Seconded:

7.6 *Alcohol Management Plan:

7.7 Community Services Update: Report attached. pg: 28

Recommendation: That the Numbulwar Local Authority receive and note update on Sports and Recreation Program.

Moved: Seconded:

7.8 Outdoor Gym Equipment: Exercite Installation Manual to be tabled.

The Numbulwar Local Authority to identify where Out Door Gym Equipment should be placed.

Recommendation: Numbulwar Local Authority recommends the Outdoor Gym is placedand cemented in

Moved: Seconded:

7.9 Recycling of bottles, cans and tins:

Recommendation: LA to advise of plan of how to implement the recycling program in Numbulwar

Moved: Seconded:

8. Other Business

9. Meeting Closed

* Denotes permanent Agenda items

Numbulwar Local Authority Meeting Minutes

Held at Numbulwar Council Service
Centre

Tuesday, February 16th 2016

This meeting was opened at **2.34pm** by Chair **Cheryl Nundhirribala** and the Roper Gulf Regional Council pledge was read.

1. Present:

Elected Members:

Councillor Kathy-Anne Numamurdirdi

Local Authority Members:

David Murrungun

Felicity Rami

Kenny Spicer

Cheryl Nundhirribala

Staff:

Roger McIvor, Council Services Manager

May Brazil, Senior Administration Support Officer

Amanda Haigh, Governance & Compliance Acting Manger

Visitors/Guests:

Tom Girdler, Dept of Local Government and Housing

Nick Sarah, Department of Local Government

Scott Lewis, Numbulwar Police

Carl Hansen, Government Engagement Coordinator – Numbulwar

Roland Nundhirribala, Member of the public.

2. Apologies:

Michael Tennant, Community Champion Northern Territory Government

Sharon Hillen, Director Council Services and Infrastructure (Roper Gulf Regional Council)

Marion Smith, Director Community Services (Roper Gulf Regional Council)

Apologies Accepted,

Moved: Felicity Rami **Seconded:** David Murrungun

All agreed by way of consensus

3. Conflict of Interest - Members & Staff:

Nil

4. Minutes of Previous Meeting:

Resolved: That Numbulwar Local Authority accepts the Minutes from the previous Local Authority Meeting held on November 10th 2015 as a true and accurate record of the meeting.

Moved: Felicity Rami **Seconded:** David Murrungun
 All agreed by way of consensus.

*Kathy-Anne Numamurdirdi arrives at meeting 3pm.
 Scott Lewis leave meeting at 3.03pm*

5. Business Arising/Action List;

5.1. Previous minutes action List

Date action initiated	Action	Responsible Person	Status	Comments
16.02.2016	LA Members asked CSM to get current status of RGRC Dog By Laws for Numbulwar	CSM	Ongoing	16.02.16 Still progressing, RGRC is looking at Dog By Laws in other NT Councils to develop by Laws fro RGRC. To discuss at next LA meeting..
16.02.2016	Decide at next LA Meeting if LA funding should be made available for the Old Cemetery Memorial Project.	LA	Ongoing	16.02.16 RGRC seeking funding to beautify the area. Update at next meeting.
16.02.2016	Write letter and submit to RGRC Grants Officer on behalf of Local Authority in support of the Hip Hop Project also an additional grant for purchase of TV and gaming consoles for activities.	LA Chairperson	Completed	16.02.16 Funding application successful. Project to start soon.
16.02.2016	Discuss Retail Training with Store and CDP Coordinator	LA Chairperson	Ongoing	16.02.16 To be discussed at next meeting.
13.10.2015	Talk to businesses and people on how to go about clean up Numbulwar campaign.	CSM	Ongoing	16.02.16 To be discussed at next meeting.

6. Correspondence

6.1. Outgoing Correspondence:

6.1.1 Building and Upgrade of Remote Morgues – Chief Minister Adam Giles/ The Hon Bess Price MLA.

Currently there is still no decision on who will operate the morgue as the planned new clinic for Numbulwar will not have a morgue attached.

6.2. Incoming Correspondence:

6.2.1 - Roper Gulf Regional Council Local Authority Meeting Calendar 2016

6.2.2 – Numbulwar Health Clinic and Morgue Facility Upgrade- The Hon John Elferink MLA :

6.2.3 – Numbulwar Town Boundary- Aboriginal Areas Protection Authority

6.2.4- Upgrade Freight Hubs Numbulwar & Ngukurr- Grant application unsuccessful.

The Freight Hub grant application was successful in getting \$1million from NT Government.

The Federal Government's National Stronger Regions Fund application for \$1million was

unsuccessful. Engineer design documentation to be completed with possibility to reapply for National Stronger Regions Fund Round 3. Local Authority members will be kept updated.

7. General Business

7.1 *Elected Member Report:

- Recent OCM was held in Katherine in January
- Councillors chose from three different designs for Town signs and the approved design will now be rolled out in all Roper Gulf Regional Council's towns.
- Cr Kathy- Anne will be attending an Australian Local Government Women's Association Conference in Katherine after attending the Finance Committee Meeting also in Katherine.

Resolved: That the Numbulwar Local Authority receive and note the elected members report.

Moved: Cheryl Nundhirribala
All agreed by way of consensus

Seconded: Felicity Rami

7.2 *Council Services Managers Report:

- The Vets were in Numbulwar to help desex many female dogs and to check their overall health condition. 6 dogs were put down.
- Update on new dump site project
- Many WHS related incidents were recorded in January mainly property damage with people stealing fuel from Council vehicles.
- Many hazards were identified also through weekly reports on workshop, aged care, council office, sport and rec hall and the municipal yards.
- RSAS contract has been extended for another 12 months with Council ending December 2016.
- Australia Day saw Roland Nundhirribala receive the Australian of the year award for 2016.
- Crocodiles have been spotted along the swamp areas near the foreshore with another two near the barge landing. A Croc trap has been set with the assistance of Homelands crew and Local Police.
- Local Authority recommended the 2 new Solar Lights to be positioned at the Power & Water Corporation Tanks and Basket Ball Court area.
- NT Emergency Services will be in Numbulwar next week to conduct a meeting; volunteers from the community are needed to join the local NTES.
- The cemetery was vandalised over the December period with parts of the panel fencing torn down, which has now been fixed.
- A new speed bump will be put in place near the School and Clinic to reduce speeding.
- Katherine Aviation has been granted approval from NLC and the Department of Infrastructure to install a fuel tank and container at the airport.
- Water Consumption is very high; many garden taps are being replaced.

Action: CSM to seek funding for more speed bumps.

Resolved: That Local Authority approve of Local Authority Project Funding to be used to purchase some Speed Bumps.

Moved: David Murrungun **Seconded:** Cheryl Nundhirribala
All agreed by way of consensus

Resolved: That the Numbulwar Local Authority receive and note the Council Services Managers report.

Moved: Felicity Rami **Seconded:** Kenny Spicer
All agreed by way of consensus

7.3 ***Council Financial Reports:**

The Financial Reports were discussed in detail including underspends and overspends.

Resolved: That the Numbulwar Local Authority receive and note the 2015/2016 Numbulwar Second Quarter Financial report.

Moved: David Murrungun **Seconded:** Felicity Rami
All agreed by way of consensus

7.4 ***Governance Updates:**

- ***Town Priorities – Local Authority Members updated the Town Priority list for the 2016/2017.**

Action: CSM to speak with Director of Community Services, Marion Smith about purchasing a PA system for the RSAS Bus.

Moved: Kenny Spicer **Seconded:** Cheryl Nundhirribala
All agreed by way of consensus

Resolved: Local Authority to contribute an increase in funds towards the upgrade of Sport and Rec Hall to \$10,000.

Moved: Felicity Rami **Seconded:** Cheryl Nundhirribala
All agreed by way of consensus

- ***Complaints Register** –Complaint made on 22/01/2016 has been completed.
- ***Policy Updates-**

Abandon Vehicle Policy has been implemented throughout Roper Gulf Regional Council. Council can now identify, remove, store and dispose of abandoned vehicle outside a property fence lines.

Tom Girdler discussed NT Housing also has a policy around un-roadworthy, unregistered or damaged vehicles in the yard as it poses a health risk, removal from property.

Action: Local Authority members to invite NT Housing to the Community Meeting once date has been set.

Moved: David Murrungun **Seconded:** Kenny Spicer
All agreed by way of consensus

- Guideline 8 Nick Sharah, from the Department Local Government, briefed the meeting about the updated Guideline 8 and clarified Local Authority quorums.
- The Local Authority Meeting Calendar was discussed. The Numbulwar Local Authority has confirmed 6 meetings/year and held every 2 months.

Resolved: That the Numbulwar Local Authority receive and note the updates from Governance.

Moved: Felicity Rami **Seconded:** Cheryl Nundhirribala
 All agreed by way of consensus
Carl Hansen leaves meeting at 4.34pm

7.4 *CDP- Community Development Program:

Resolved: That the Numbulwar Local Authority receive and note the Community Development report.

Moved: Felicity Rami **Seconded:** Kenny Spicer
 All agreed by way of consensus

7.6 *Alcohol Management Plan: NIL

7.7 Sport and Recreation Program Update:

The Sport and Recreation Facilities Master Plan was discussed at length on the recommendations that the consultant had identified for Numbulwar. Council will use this as a guide for priority upgrades for Numbulwar.

Resolved: That the Numbulwar Local Authority receive and note update on Sports and Recreation Program

Moved: Felicity Rami **Seconded:** David Murrungun

7.8 Night Patrol

Police have concerns that Night Patrol isn't working on Friday and Saturday, these are normally busy days.

Resolved: Local Authority members for Night Patrol to operate Friday and Saturday's as part of their schedule.

8. Other Business

8.1 – Roper Gulf Regional Council Sport and Recreation Facilities Master Plan

Action: CSM to hold out of session meeting with Members to discuss the Sport and Rec Plan in detail.

8.2 - Letter of Resignation from former Local Authority Chair, Selena Uibo.

Resignation letter from former Numbulwar Chair Selena Uibo, was read by CSM. Local Authority members acknowledged the letter and wished her well in her future endeavours.

Moved: Kenny Spicer **Seconded:** Felicity Rami

All agreed by way of consensus

9. Meeting Closed at 5.10pm

Next Meeting: **May 10th 2016.**



Roper Gulf Regional Council

Numbulwar - Local Authority Meeting

26th May 2016

Council Service Managers Report

Title: Current Council Services Numbulwar

Author: Sam Nowicki –Acting Council Services Manager - Numbulwar

RECOMMENDATION

(a) That the Numbulwar Local Authority receive and note report on Current Council Services.

1. Visitors

Since the last meeting we have had visits from Centrelink, RGRC Animal Management - Brenda Dongas, All Regions Sparkies, Binjari contractors, Grants Commission, Sharon Hillen, NT Housing, Djilpin Arts, CDU, Norplump, Puma, Leanne Gablonski Aged Care, Katherine ref, Garry Richards Project Manager, Primary Health Care Top End Health, Kenneth Orwell BDO

2. Work Health and Safety

6 incidents and 2 hazards. A lot of accidental vehicle damage. One instance of fuel stolen. One incident which has resulted in a worker injured. It is extremely important that we keep safety first in all that we undertake each day.

3. Events/Activities

We had a fun filled afternoon footy match BBQ and fun games for youth week
Goodbye party for our retiring CSM Roger McIvor. We thanked him for his dedications and efforts of leaving Numbulwar in a better position than when he started
Thanks to school for ANZAC Day ceremony

4. Community Issues

It has been quieter lately, more than normal, after the incidents in March. Some fuel stolen. The attempted stealing of an ambulance.

5. Staffing/Vacancies

We have a number of vacancies;

Municipal Officer- part time position, Council Services Manager, 2x RSAS positions,

Aged Care coordinator. All position are in the recruitment process.

6. **Projects**

The CDP crew completed first part of Recreation Hall refurbishments. Thanks to Sam and his CDP crew and Local Authority for funds

The Council Office is being renovated

CDP is now working on beautification of the Airport shelter

7. **Core / Infrastructure Services:**

Services are continuing, road repairs, looking after the waste facility, airport, rubbish collection, Parks and Gardens. Our Mechanical Workshop is kept busy servicing our vehicles, plant and machinery.

Congrats to MUNS great feedback on the airport slashing job they completed

School was also very appreciative of MUNS and Sam's CDP crew for erecting flagpole

8. **Council Services**

- **Public & Street Lighting** – There are a couple of street lights that require repairs. One of the 5 Solar lights we installed last year is not working.
- **Community Safety Meeting** - Meeting was held in April with the Police and Stakeholders.
- **Maintenance, Buildings & Fixed Assets** - Our HMO's have been undertaking repairs to NT Housing stock, minor repairs have been completed on RGRC assets.
- **Cemetery** - One Funeral was held in March.

9. **Animal Welfare**

Brenda Donges was out in April and washed approx. 90% of dogs and some cats. A number of animal complaints are being dealt with. Need for animal education

10. **Local Road maintenance**

Roper Hwy has been graded. Strong focus of MUNS crew will be work on local roads

11. **Traffic Management**

We have eight speed bumps now in place with a further one to be placed opposite the Church house. This will reduce the speed of the traffic at the schools entrance coming down the hill from the Clinic. Waiting for parts and sign

12. **Waste management & Litter Control**

The old waste facility site is worked on weekly to make sure rubbish is buried to minimise waste escaping the site.

13. **Plant & Equipment**

Our plant and equipment is used daily to keep the community clean, local roads graded

Airport maintenance

Katherine Aviation are in the process of installing a fuel tank at the aerodrome, NLC and DOI have given their approval to site the fuel tank and a container. MUNS crew were praised for their maintenance work

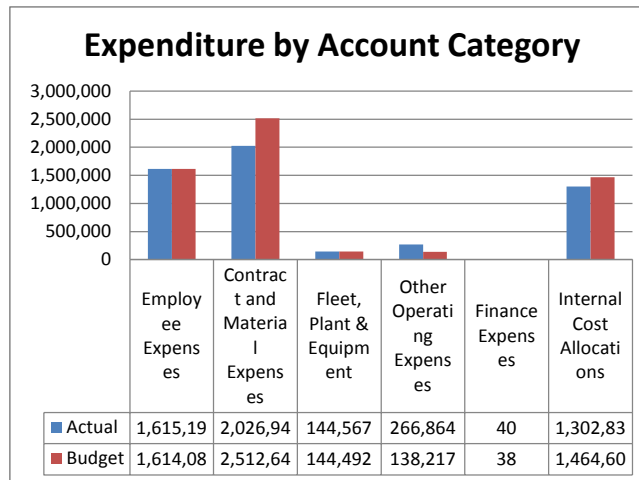
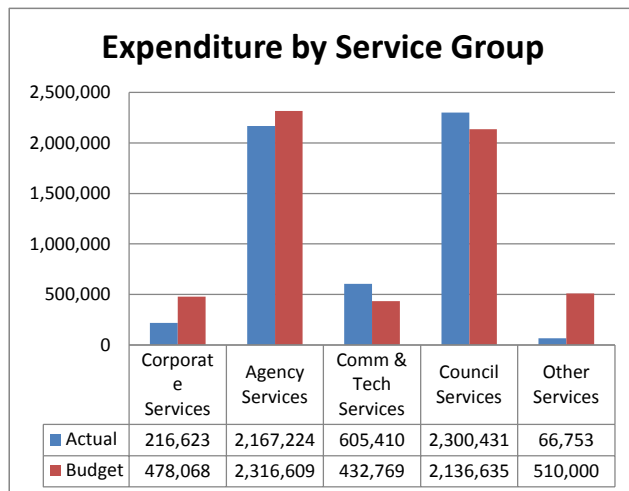
14. Power, Water & Sewage

Water usage for Numbulwar is very high; our HMO's have replaced many leaking garden taps.

Roper Gulf Regional Council
Numbulwar
Expenditure Report as at
31-March-2016



	Current Quarter		Year to Date - As of Period 10		Variance 3rd Quarter	Annual Budget	Proportion of Budget Spent
	3rd Quarter Actual	3rd Quarter Budget	YTD Actual	YTD Budget			
Expenditure by Service							
Corporate Services	216,623	478,068	229,542	531,187	261,445	637,424	45%
Agency Services	2,167,224	2,316,609	2,309,106	2,574,076	149,385	3,088,812	94%
Comm & Tech Services	605,410	432,769	588,433	480,855	-172,641	577,026	140%
Council Services	2,300,431	2,136,635	2,316,540	2,374,039	-163,796	2,848,846	108%
Other Services	66,753	510,000	71,753	566,667	443,247	680,000	13%
Total Expenditure	5,356,440	5,874,081	5,515,374	6,526,823	517,641	7,832,108	91%
Expenditure by Account Category							
Employee Expenses	1,615,190	1,614,088	1,802,389	1,793,431	-1,102	2,152,117	100%
Contract and Material Expenses	2,026,948	2,512,641	2,081,984	2,791,824	485,694	3,350,189	81%
Fleet, Plant & Equipment	144,567	144,492	154,317	160,547	-75	192,656	100%
Other Operating Expenses	266,864	138,217	173,812	153,641	-128,647	184,289	193%
Finance Expenses	40	38	40	42	-2	50	107%
Internal Cost Allocations	1,302,831	1,464,605	1,302,831	1,627,339	161,774	1,952,807	89%
Total Expenditure	5,356,440	5,874,081	5,515,374	6,526,823	517,641	7,832,108	91%



Numbulwar

Third Quarter Expenditure Report

Expenditure Forecast for the Whole Financial Year

Employee Expenses	2,152,117
Contract and Material Expenses	3,350,189
Fleet, Plant & Equipment	192,656
Other Operating Expenses	184,289
Finance Expenses	50
Internal Cost Allocations	1,952,807
Total Expenditure	7,832,108

Expenditure by Activity

Current Quarter		Year to Date - As of Period 10		Variance	Annual	Proportion
3rd Quarter	3rd Quarter	YTD	YTD			
Actual	Budget	Actual	Budget	3rd Quarter	Budget	of Budget Spent

Corporate Services

106 - General Council Operations	0	-9,870	0	-10,967	-9,870	-13,160	This Activity is budgeted to Receive 5% Contribution from R2R project. The Journal will be done at the end of the year based on the actual performance.
132 - Local Authority	3,475	4,125	3,475	4,583	650	5,500	Favourable variance due to lower spend on Meeting Catering expenses.
135 - Shire to Regional Transition	1,547	0	14,466	0	-1,547	0	Unbudgeted spend in Materials .The Activity is complete. Budget will be amended in the Next Review.
136 - Establishment of Local Authority	191	0	191	0	-191	0	Unbudgeted Spend in Accommodation - 191.The Activity is in surplus overall .Budget will be amended in the next Review .
138 - Local Authority Project	5,478	215,313	5,478	239,237	209,835	287,084	Various Project have been approved under this funding. This include upgrade of the sport & Rec Hall ,Basket ball Court Resurface, speed Bumps etc. The Works are in progress ,Commitments Raised yet to Receive Invoices .
172 - Numbulwar Fuel	205,932	268,500	205,932	298,333	62,568	358,000	This Activity is budgeted to Contribute to General Council Operations .The Journal will be posted at the end of the year based on actual performance .
Total Expenditure - Corporate Services	216,623	478,068	229,542	531,187	261,445	637,424	

Numbulwar

Third Quarter Expenditure Report

Current Quarter		Year to Date - As of Period 10		Variance	Annual	Proportion
3rd Quarter	3rd Quarter	YTD	YTD			
Actual	Budget	Actual	Budget	3rd Quarter	Budget	of Budget Spent

Agency Services

313 - CDP Central Administration	932	0	932	0	-932	0	Unbudgeted Spend in Accommodation - 455 ; TA - 191 ; Uniform - 219 ; The Activity overall is in surplus . Budget will be amended in the next budget Review to Cover the overspends.
314 - Service Fee - CDP	1,038,986	1,197,000	1,087,332	1,330,000	158,015	1,596,000	Some Funds have been spent after the production of reports ,present underspend is \$ 108,102.CDP Program has got a Big underspend because of the reduced caseload .Underspend are in Emp Exps - 72,391 ; Reduced admin Charges due to Reduced case load - 39,583
318 - Outcome Payments - CDP	0	1,687	0	1,875	1,687	2,250	This Activity is Budgeted to contribute Admin Charges to 313 - CDP Admin .The Journal will be done at the end of the year based on the actual Performance .
340 - Family and Community Ser	6,896	0	6,976	0	-6,896	0	Unbudgeted Spend in Travel Expenses - 3,380 ; Uniform Exps - 345 ; vehicle Costs - 2,375. The activity is in Surplus, Budget will be amended in the Next Review .
341 - HCPP - Home Care Package	119,047	118,198	116,453	131,331	-849	157,597	
342 - Aged Care NT Jobs Package	86,612	84,190	97,736	93,545	-2,422	112,254	
344 - Community Home Support	95,912	120,840	96,615	134,333	24,928	161,120	Underspend in Emp Exp -18,190 due to Individuals working less than budgeted hours - 18,190; Underspend in materials due to less food Costs - 6,740
346 - Indigenous Broadcasting	25,388	44,922	50,856	49,914	19,534	59,896	
350 - Centrelink agency	49,781	59,286	54,406	65,873	9,504	79,048	Underspend in Emp Exp - 8,099 due to the employees coded to program has not worked the full budgeted hours ; No spend in Printing/Stationary & Training - 1,331
352 - Disability in Home Support	4,042	4,042	4,042	4,491	0	5,390	
370 - Remote School Attendance	194,665	112,332	208,277	124,813	-82,333	149,776	Overspend in Emp Exp - 86,034.The Program will end Shortly. The program Overall has a big Overspend with some carried forward Funds Available .
401 - Night Patrol	207,426	197,378	231,862	219,309	-10,048	263,171	
404 - lindigenous Sports and Rec	82,461	69,920	93,499	77,689	-12,541	93,227	Overspend is in Emp Expenses - 12,742 due to Individual working more hours and Under- Provisioning of annual Leave .
407 - Remote Sports Program	313	0	713	0	-313	0	The spending is for the office Telephone , No Budget is allocated .Budget will be amended in the next Review .

Numbulwar

Third Quarter Expenditure Report

	Current Quarter		Year to Date - As of Period 10		Variance 3rd Quarter	Annual Budget	Proportion of Budget Spent
	3rd Quarter Actual	3rd Quarter Budget	YTD Actual	YTD Budget			
409 - Sport and Rec Facilities	27,542	34,142	27,542	37,936	6,600	45,523	No Spend in asset repairs and Utilities - 6,600
410 - National Youth Week	0	0	1,946	0	0	0	
414 - AOD Information & Educati	6,278	0	6,278	0	-6,278		The unfavourable variance is due to overspend in materials ;Funds 0 available in HQ. Budget will be amended in the next review.
415 - Indigenous Youth Reconne	121,149	98,704	118,137	109,671	-22,445	131,606	Overspend in Emp Exp due to individuals working More hours and Under provisioning of annual Leave - 15,314
416 - Youth Vibe Holiday Grant	1,442	0	1,847	0	-1,442		Received funding to cover all the expenses .Budget will be amended to 0 cover all the expenses .
465 - NT Govt Closing the Gap Gr	52,336	0	52,336	0	-52,336		0 Overspend in materials Budget - 51,754 .Budget will be amended.
475 - CDP CDF	46,017	173,966	51,322	193,296	127,949	231,955	Refurbishment of Lot 162A & B have been approved under this funding ;Works are in progress .Commitments raised ,Yet tobe invoiced.
Total Expenditure - Agency Serv	2,167,225	2,316,609	2,309,107	2,574,076	149,384	3,088,812	

Comm & Tech Services

109 - Asset Department	2,075	0	2,075	0	-2,075		Unbudgeted Air Travel Expenses - 2,075; Budget will be amended in the 0 Next Review
202 - Staff Housing	49,899	10,948	30,592	12,164	-38,952	14,597	NLC Lease Fees are not budgeted for ; Budget will be amended in the next Review to cover the Overspends.
220 - Territory Housing Repairs a	62,698	59,573	68,862	66,193	-3,125	79,431	
221 - Territory Housing Tenancy	48,827	54,277	52,671	60,308	5,450	72,370	No Maintenance work needed for the vehicles - 3,655 ; savings on Fuel costs - 1,360
240 - Commercial Operations adi	25,814	-128,490	25,814	-142,766	-154,304	-171,320	This activity is budgeted to receive Project Management Fees from R2R Projects - 128,490.The Actual Income will be recorded at the at of the year based on the actual work performed .Overspend in Emp Exp - 16,918.24.This activity received substantially more income than budgeted .Budget will be amended in the next budget Review .
241 - Airstrip maintenance Contr	44,886	41,175	44,892	45,750	-3,711	54,900	
245 - Visitor Accommodation anc	51,621	50,410	46,856	56,012	-1,210	67,214	
246 - Commercial Australia Post	6,554	6,567	6,554	7,296	13	8,755	

Numbulwar

Third Quarter Expenditure Report

	Current Quarter		Year to Date - As of Period 10		Variance 3rd Quarter	Annual Budget	Proportion of Budget Spent
	3rd Quarter Actual	3rd Quarter Budget	YTD Actual	YTD Budget			
275 - Mechanical Workshop	156,926	140,911	154,008	156,568	-16,015	187,881	NLC Lease charges have not been budgeted for, The Activity is in Deficit.
462 - 2014-19 Roads to Recovery	156,111	197,398	156,111	219,331	41,287	263,197	The activity is Budgeted to contribute admin charges to General Council Operations and 240-Contracts admin.The Journal will be posted at the end of the year based on actual performance - 29,610; Materials Underspend - 11,678.
Total Expenditure - commercial	605,410	432,769	588,433	480,855	-172,641	577,026	

Council Services							
103 - Infrastructure and Technica	0	0	2,014	0	0	0	
111 - Council Services General	368,539	383,042	382,729	425,602	14,503	510,722	
160 - Municipal Services	385,249	417,677	392,404	464,086	32,429	556,903	
161 - Waste management	106,408	88,865	91,118	98,738	-17,544	118,486	NLC Lease Charges has not been Budgeted for - 15,290;The Activity overall is in Surplus ; Budget will be amended in the next Review to cover the Overspend
164 - Local Emergency Managem	886	2,008	886	2,231	1,122	2,677	Underspend on Repair works needed for the vehicle coded to this activity - 1,238
169 - Civic Events	0	75	0	83	75	100	The annual Budget of \$ 100 is cover the Food costs . Not Spent.
170 - Australia Day	266	375	266	417	109	500	The Whole budget is to cover the food costs for the Australia day , \$ 109 is unspent .
171 - Naidoc Week	96	1,500	96	1,667	1,404	2,000	No Spend in Food Expenses - 750 ; Underspend in Materials - 677
200 - Local roads maintenance	26,946	171,900	26,946	191,000	144,954	229,200	Works on Local roads have commenced . Major expenditure is recorded in April as noted in Year-to-date figures
201 - Street lighting	10,251	13,500	11,256	15,000	3,249	18,000	The favourable variance is due to lower spend on Asset Repairs.
381 - Animal Control	18,128	23,325	18,128	25,917	5,197	31,100	The favourable variance is due to lower spend on NT Vet Visits .
473 - Community Benifit Fund	0	0	7,036	0	0	0	
478 - Indigenous Remote Service	1,375,906	1,031,930	1,375,906	1,146,589	-343,976	1,375,906	Just Timing difference ,The Whole annual Budget of 1,375,906 is fully spent before March.

Numbulwar

Third Quarter Expenditure Report

	Current Quarter		Year to Date - As of Period 10		Variance 3rd Quarter	Annual Budget	Proportion of Budget Spent
	3rd Quarter Actual	3rd Quarter Budget	YTD Actual	YTD Budget			
481 - Right Path Project	416	2,438	416	2,709	2,022	3,251	The Project is complete, with Expenditure Equalling budget .Journals will be posted to pick up the admin costs .
485 - FSEF (Family Safe Environm	7,340	0	7,340	0	-7,340	0	Unbudgeted Spend in Materials - 7,340.The Activity overall is in surplus budget will amended in the next Review .
Total Expenditure - Council Serv	2,300,431	2,136,635	2,316,540	2,374,039	-163,796	2,848,846	

Other Services

486 - Regional Economic Infrastru	66,753	510,000	71,753	566,667	443,247	680,000	Works on This Activity have Commenced .Major Expenditure is recorded in the month of April as noted in the Year-to-date figures .
Total Expenditure - Other Servic	66,753	510,000	71,753	566,667	443,247	680,000	

Total Expenditure	5,356,441	5,874,081	5,515,375	6,526,823	517,640	7,832,108	
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Roper Gulf Regional Council

Numbulwar Local Authority Meeting

Monday 16th May 2016

Governance Services Report

Title: Roper Gulf Regional Council Budget 2016-17

Author: Amanda Haigh, Manager Governance

RECOMMENDATION

(a) That Numbulwar Local Authority receive and note update on the 2016-17 Budget.

1. Background

As part of the Roper Gulf Regional Council's planning process, Council is required by legislation to approve a balanced operating budget for the upcoming financial year by 31 July.

The draft budget has been presented at the Finance Committee Meeting on the 28 April 2016.

The budget will be included in the Council's Regional Plan 2016-17 which will be released for public consultation on the 23 May 2016 for 21 days. Local Authorities are encouraged to comment on the plan. The Final Plan will be presented to be endorsed by Council at the Ordinary Council Meeting on the 16 June 2016.

The updated Town Priority is presented to the Local Authority.

2. Issues/Discussions:

During budget preparation many issues have arisen that Council would like Local Authorities to provide responses for consideration.

Council's budget has many constraints including:

- Operational Grant Income stays the same each year due to freezing by the Australian Government of the Financial Assistant Grant for 3 years.
- Mining and pastoral land is capped by the NTG and Council can not increase these rates
- Expenditure increases each year due to everything costing more
- Funding agreements for multi years have no provision for CPI increase = same money each year but each year it costs more to run programs
- Increase in mandatory policy and services costing Council extra expense

Council have already made the following reductions for the budget:

- Reducing capital expenditure
- Consolidating CSM positions from 9 to 7
- Reduction in staff positions (4 night Patrol officers)
- Handing back assets that are not needed for Council operations

Depreciation on assets is an expense that Council must bear to be able to replace infrastructure into the future and this is causing an impact on balancing the budget.

Were this may impact he the Roper Gulf region residents:

- Handing pools to other providers or a special rate charged to rateable properties in the communities of Ngukurr and Borroloola
- A special rate charged to rateable properties to contribute to the continuation of the Animal Health Program
- Handing back Sport and Recreation facilities to the NLC
- Reducing the Council Community Grants Program to \$30,000 per year
- Reducing the locations of the Indigenous Broadcasting Program
- An organisational wide structure review to review all service delivery models
- Renegotiating leases on waste management facilities
- Income generation of Katherine based premises = leasing or selling
- Current rates review and may be an increase in rates.

NUMBULWAR
NUMBULWAR NUMBURINDI WARD

Location: Numbulwar is located at the mouth of the Rose River on the western coast of the Gulf of Carpentaria and adjacent to the extreme SW coast of Groote Eylandt. Numbulwar is approximately 476 km east of Katherine, 792 km south east of Darwin and 260 km south west of Nhulunbuy.

Total Population: 687 (2011 Census)

Total Indigenous Population: 625 (2011 Census)

Median Age: 24 years (2011 Census)

Population Change since 2006: 1.18% increase (2011 and 2006 censuses)

Services: Roper Gulf Regional Council provides a range of Local Government services in Numbulwar including road maintenance and repair, airstrip maintenance and repair traffic management, rubbish collection, upkeep of parks, gardens and weed management, community safety through Night Patrol, companion animal welfare and control, assets and fleet management, sport and recreation, governance support as well as providing access to Centrelink and community care programs for the elderly and children on behalf of other government agencies. Roper Gulf Regional Council also operates the Community Development Program (CDP) in the community of Numbulwar.

Located in Numbulwar are a health clinic, school, store with fuel available, airstrip, boat jetty, and Police station.

There are currently two public telephones in Numbulwar and also Telstra 3G Telephone and Internet coverage. Digital television is connected to all homes. The local radio is provided through Roper Gulf Regional Council's Indigenous Broadcasting Program (IBP)

Core Services			
Project Details	Timeframe	Responsibility, Stakeholders or Partners	Funding Source
Build waterless public toilets at waterfront and airstrip	2016-17	DCSI	To be sourced
Education awareness program for health, dogs, litter, adult learning and governance	2016-17	DCSI	To be sourced
Establish new dump site and decommission old dump	2016-17	DCSI	REIF
Right Path Project – including bike lanes and footpath lanes	2016-17	DCSI	To be sourced
New cemetery and ongoing management	2016-17	DCSI	To be sourced
Pedestrian crossing at community store, school, Newtown Store and clinic including signage	2016-17	DCSI	To be sourced
Upgrade street lighting	2016-17	DCSI	To be sourced
Improve traffic management at barge and workshop areas	2016-17	DCSI	To be sourced
Curb, guttering and drain management to control	2016-17	DCSI	To be sourced

storm water at school and along main road to the CBD			
Planning for a new sports oval in a more suitable location – Sport and Recreation Master Plan 2015	2016-17	DCSI	To be sourced
Resurfacing the sports court – Sport and Recreation Master Plan 2015	2016-17	DCSI	FACE
Planning to Construct a roof over the sports court commence with design plans and costing, include a small toilet block to service courts – Sport and Recreation Master Plan 2015	2016-17	DCSI	To be sourced
Old S&R hall refurbished or replaced and transform block to a community park and focus area with indoor and outdoor elements; shade, play, and program and activity spaces – Sport and Recreation Master Plan 2015	2016-17	DCSI	To be sourced

Agency Services			
Project Details	Timeframe	Responsibility, Stakeholders or Partners	Funding Source
Improved mail services	2016-17	Australia Post	To be sourced
Development of family and children's centre	2016-17	DET and DoE	To be sourced
Development of Alcohol Management Plan	2016-17	DoB, DCS and NT Police	To be sourced
Provide youth leadership courses to develop leadership skills for youth across the Region and pathways to employment	Ongoing	DCS	To be sourced
Relocation of football oval in new subdivision	2016-17	DCSI	To be sourced
Construction of roof over basketball courts	2016-17	DCSI	To be sourced
Shade over playground	2016-17	DCSI	To be sourced

Other Service or Advocacy only		
Project Details	Timeframe	Lead Agency
Bridge built over Phelps River and address series of culverts issue	2016-17	DoI
Working partnership to support the small business developments; develop a government business and service centre	Ongoing	DoB

New multipurpose Community Building and oval in new suburb	2016-17	DLPE
Support School Attendance Working Group to develop a localised school attendance strategy that will increase attendance and have young adults and parents returning to school	Ongoing	RSAS and School
Develop arts and craft centre	2016-17	GEC and Numbulwar School
PA System installed in the RSAS Vehicle	2016-17	RSAS

Local Authority Project Funding Summary

As at 29 April 2016

Local Authority / Community	Project	LA Meeting Approval Date	% of project completed	\$ Budget amount	\$ Amount Spent	\$ Amount remaining	Status e.g. obtaining quotes, waiting on delivery, installed, competed	LA Project Allocation e.g LA Project 14/15 or 15/16 or combined	Other comments
NUMBULWAR				\$ 287,084.00	\$ 15,174.32	\$ 271,909.68			
Numbulwar	Project Funding 14/15			\$ 143,542.00	\$ 15,174.32	\$ 128,367.68	Fully allocated	2014-15	
Numbulwar	Project Funding 15/16			\$ 143,542.00	\$ -	\$ 143,542.00	Fully allocated	2015-16	
Numbulwar	Upgrade Sport and Recreation Hall - Gut internal office and make safe.	16-Feb-16	50%	\$ 10,000.00	\$ 6,021.32	\$ 3,978.68	Commenced - repairs underway	2014-15	
Numbulwar	Basketball court resurface	09-Sep-16	5%	\$ 9,153.00	\$ 9,153.00	\$ -	Commenced - FACE funding received \$15,800	2014-15	To be managed by Assets/Contracts; funding agreement still to be executed

Local Authority Project Funding Summary

As at 29 April 2016

Local Authority / Community	Project	LA Meeting Approval Date	% of project completed	\$ Budget amount	\$ Amount Spent	\$ Amount remaining	Status e.g. obtaining quotes, waiting on delivery, installed, competed	LA Project Allocation e.g LA Project 14/15 or 15/16 or combined	Other comments
Numbulwar	Basketball court roof	10-Nov-15	5%	\$ 267,931.00		\$ 267,931.00	2 town priorities to be sponsored by LA - 1. basketball roof 2. shade over play equipment. A household Survey conducted with the basketball roof being the highest priority. PM Team developed design & costing . Grants Coordinator submitting application to NTG CBT in May for funds above LA		Combine remaining budget

Local Authority Project Funding Summary

As at 29 April 2016

Local Authority / Community	Project	LA Meeting Approval Date	% of project completed	\$ Budget amount	\$ Amount Spent	\$ Amount remaining	Status e.g. obtaining quotes, waiting on delivery, installed, competed	LA Project Allocation e.g LA Project 14/15 or 15/16 or combined	Other comments
							budget. Report will be presented at May meeting.		



Roper Gulf Regional Council

Numbulwar Local Authority Meeting

Thursday 26th May 2016

Agency Services Report

Title: Community Services Report- Youth, Sport & Recreation and Night Patrol

Author Sam Nowicki-Numbulwar Community Safety, Youth, Sport And Rec

RECOMMENDATION

(a) That Numbulwar Local Authority receive and note the Community Services Report.

Background

Roper Gulf Regional Council Provides Youth Services, Sport & Recreation and Night Patrol Services to Numbulwar Community,

Staff

Community Safety Coordinator has been acting as CSM for 6 weeks.

Normal staffing issues that can be found at any workplace

Issues/Discussions:

Youth, Sport and rec

Running well but issues with service delivery over last couple months with rec hall refurb, no power at rec hall or basketball court, weather, ceremony, funerals and cultural practices all contributing to issues in service delivery.

Lots of good gear coming in from successful grants.

Thank you to CDP and LA for the Recreation Hall refurbishments.

When all cost has been expended on Rec Hall the remaining budget will be given.

Jobs still required: replace windows with Perspex. Better ventilation and suitable lighting inside so balls won't smash them

Looking forward to the Basketball court resurfacing commencing 30th May. The Basketball court will be out of action for one week.

Looking forward to the finishing product of the video of Indigenous Hip Hop Project(IHHP)
Numbulwar Mental Health Promotion Clip

Night Patrol

Night Patrol going well community is quiet and settled while ceremony is on. Massive drop in youth on streets, roofs etc at night