

Thursday 11th of February 2016

This meeting was opened at 9:55am by Chair Maria Pyro and the Roper Gulf Regional Council pledge was read.

1. Present:

Elected Members:

Councillor Don Garner
Mayor Tony Jack

Local Authority Members:

Marlene Karkadoo
Mike Longton
Maria Pyro
Raymond Mawson
Stan Alan
Trish Elmy
John Sauer
Bernie Redfern
Lizzie Hogan
Rebecca Gentle

Staff:

Nathan McIvor- Council Services Manager
Kirsten Anderson – Acting Senior Administration Officer
Amanda Haigh – Governance Manager
Marion Smith – Director of Community Service
Bertha Cochran – Sports & Rec Coordinator

Visitors/Guests:

Nathanael Knapp – Department of Local Government and Community Services
Rathi Ramarathen– Victims of Crime NT
Melissa Sanderson – NT Police
Bryden Smith – Tonkin NT
Greg Crofts – Mabunji CEO
Louise Beilby-Office of Aboriginal Affairs.

2. Apologies:

Councillor Daniel Mulholland
Apologies Accepted,

Moved: Don Garner **Seconded:** Stan Alan

All agreed by way of consensus

3. Conflict of Interest - Members & Staff:

Nil

4. Minutes of Previous Meeting:

Resolved: That Borroloola Local Authority accepts the Minutes from the previous Local Authority Meeting held on Thursday 5th of November 2015 as a true and accurate record of the meeting.

Moved: Don Garner **Seconded:** Bernie Redfern
All agreed by way of consensus.

5. Business Arising/Action List;

Action List from previous meeting:
Members discussed the action list from previous meeting.

ACTION: Night Patrol Manager to review how Night Patrol team is working and report back to Local Authority at next meeting.

5.1. Previous minutes action List

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
5.06.2014	LA recommends a Waste Management Strategy is drawn up for the Borroloola region, including recycling capability and planning for future	DITS	Ongoing	Action incorporated into RGRC Waste Management Strategy. A newly formed Waste Management Strategy Committee is driving this Action. Check with Sharon Hillen
5.06.2014	LA recommends that Council actively watch & provide information on status of housing in Borroloola with regard to SIHIP money.	Council	Ongoing	09.02.16 -Recommendation: Invite NTG Dept. Housing & Dept. Lands & Planning next LA Mtg for update. Check with Sharon Hillen if any respond.
5.06.2014	LA request RGRC lobby for wider area of mobile phones and internet access	Council	Ongoing	11.02.16 NBN by end of 2016 Approach Telstra for their plan.
5.06.2014	Write to P & W requesting they maintain lighting in all camps in Borroloola.	Council To follow up with Power & water	Ongoing	Update- P&W owned assets, Town Camps not Councils responsibility. 04.09.2014 Ongoing Check with Sharon Hillen
04.12.2014	Send letter to Julie Bennett requesting the Power Station buffer zone be removed completely and that government consider relocation of the Power House to a more desirable destination.	DITS/Council	Ongoing	06.08.15 – Ongoing: LA member would like a formal response form Department of Lands and Planning as well as Power & Water re the removal of the buffer zone
06.08.2015	Respond to incoming Letter from National trust (NT) Gulf Branch	Marc Gardener	Commenced	09.02.16 upgrade road to museum Heritage Trail waiting for feedback.

06.08.2015	Seek quotes on trees for swimming pool and to look into a pool shade cloth with a vent through the middle for the wade pool, present quotes at upcoming meeting	CSM	Commenced	Landscaping & Planning with DCSI
06.08.2015	Write & distribute letters to cattle & horse owners in town to allow owners time collect and make sure stock is in fenced area	CSM	Ongoing	09.02.16 Letter sent to owners. DPIF in Tennant Ck Contacted.
06.08.2015	Arrange quotes for purchasing park benches for Tamarind Park, Rocky Park and Show Grounds, looking at around \$20,000-30,000	CSM	Commenced	09.02.16 Purchase from Kakoda benches.
06.08.2015	Look at combining services; Youth, Sport & Rec and Night Patrol to help in the assistance of John Moriaty and other Sporting and Rec Orgs in Borroloola	Mayor Jack, Councillor Don Garner and CSM Nathan Mclvor		
8.10.2015	Arrange for Local Authority Members out of session meeting to discuss the changes they would like to see in Youth, Sport & Rec and Night Patrol	CSM	Completed Closed	
8.10.2015	Provide LA members with more Information about the engineered stand for the Score Board.	CSM	Ongoing	
5.11.2015	Send out Town Priorities to all LA members to help in making a decision on spending 2014-2015 remaining funding.	Director Council Services	Ongoing	
5.11.2015	Support Youth, Sport & Rec with the 'Say NO to DRUGS' program	Local Authority	Completed Closed	
5.11.2015	Strategic Plan for the Swimming Pool	CSM	Ongoing	
5.11.2015	Write a letter of thanks to the Borroloola Power and Water Officer	Council	Ongoing	
5.11.2015	Invite Victims of Crime NT to present at February 2016 LA meeting	CSM	Completed Closed	

Note: Please note update on Action list at the meeting and update the table.

6. Correspondence

6.1. Outgoing Correspondence:

Email Re: Status of Borroloola Land Release - Sharon Hillen
 Email Re: Animals at Large – Nathan Mclvor –To discuss at next LA meeting
 Letter Of Support Gulf Rivers Land Care Group.-Sharon Hillen –To be discussed at next LA meeting.

6.2. Incoming Correspondence:

Sport & Recreation Facilities Master Plan/Draft Plan- All Local Authority members have been sent a copy of the Plan

Local Area Traffic Management Plan – Concept Designs Attached

Thank You to Nathan McIvor and Staff -Marlene Timothy Artback NT
Borrooloola Town Boundary – Aboriginal Areas Protection Authority.

7. General Business

7.1 *Elected Member Report: Verbal Report.

First Council Meeting for 2016 was held January in Katherine.

Marion Smith, Acting Director of Community Services has taken a position as CEO with Barkly Regional Council.

At each council meeting Nathaniel Knapp will be present.

Council is looking at making changes to Council Services Managers in Mataranka & Jilkminggan and Barunga & Manyallaluk as part of a restructure.

There are currently 3 office sites in Katherine – Vic highway, Chardon St and Crawford St. RGRC has made a decision to consolidate into one big office and has purchased the old landmark block.

Council has purchased a new front deck mower for Borrooloola, new skids seer trailer have also been requested.

The Senior Administration Officer position is vacant.

New signage at the entry and exit to Borrooloola has been decided on and all Roper Gulf Regional Council Towns will have the same uniform signs.

The Mayor has spoken with Land Council on Dumping issues, fees and charges.

The Mayor and Councillor Garner and most Of the Local Authority met with Minister Elferink on his latest visit to Borrooloola.

The Mayor and Councillor Garner have been looking for funding for the pool. The Mayor will be taking the issue to the CBT to ask for funding. Local Authority member Mike Longton has thanked them both on their efforts.

Resolved: That the Borrooloola Local Authority receive and note the elected members report.

Moved: Stan Alan **Seconded:** Mike Longton

All Agreed by way of consensus

7.2 *Council Services Managers Report:

Strategic Plan for the Borrooloola Pool has been put on hold. A number of Work Health & Safety Issues have investigated, there is also a new Hazard and Incident Form.

Local Authority member Raymond Mawson won YOUNG CITIZEN Award for Borrooloola at the Australia Day celebrations.

Sport and Recreation Master Plan-Borrooloola, sent to all Local Authority members for comment.

MOU for Showground facilities not owned by Council requested.

Charges to use Sports Ground facilities discussed and supported with an option to waiver fees at Council's discretion.

CSM thanked Kirsten for the fantastic job she has been doing, well done!!

ACTION: CSM to send master plan to Brian Kimmings, who has raised issue with Mayor about AFL using the facilities

ACTION: CSM to find out details about Dump Truck and respond back to Local Authority

Resolved: That the Borroloola Local Authority receive and note the Council Services Managers report.

Moved: Don Garner **Seconded:** Mike Longton

7.3 *Council Financial Reports:

Major financial overspend is on Agency due to overtime.
Borroloola will be getting a new Garbage Truck.

Resolved: That the Borroloola Local Authority receive and note the Council Financial report.

Moved: Bernie Redfern **Seconded:** Don Garner

7.4 *Governance Updates:

- *Town Priorities – To be discussed in detail at an out of session meeting.
Action: CSM to organise out of session meeting with Local Authority members.

- *Complaints Register - nil
- *Policy Updates – nil
- Guideline 8-

Nat Knapp from Department Local Government explained the new Guideline 8 changes and what they mean for Borroloola Local Authority. Borroloola Local Authority has requested to have 6 scheduled Local Authority meetings per year.

Resolved: That the Borroloola Local Authority receive and note the updates from Governance.

Moved: Mike Longton Seconded: Stan Alan
All Agreed by way of consensus.

7.5 * Alcohol Management Plan:

Nil

7.6 Cemetery

Nat Knapp, Department LG, gave a brief update of the Cemetery Legislation status.

7.7 Sport and Recreation Program Update:

The Sport & Recreation roster and timetable was tabled and discussed.

A brief on what all staff are doing on daily basis was given.

The booklet created for the Fishing Competition that was organised and successful and Sport & Rec would like to run again.

Local Authority Members asked why Sport & Recreation does not have access to a 4wd to deliver programs in outstation?

Local Authority members thanked and acknowledge Bertha on the great work being done at Sport & Recreation.

Resolved: That the Borroloola Local Authority receive and note update on Sports and Recreation Program.

Moved: Rebecca Gentle **Seconded:** John Sauer
All agreed by way of consensus

ACTION: CSM to find out about how Sport & Recreation Program can be delivered at Borroloola Outstations

8. Other Business

8.1 Safe at Home program – Victims of Crime NT

An overview of the program was given;

Discuss with community members about what kind of crimes and violence are happening in Borroloola.

VOC NT are providing funding for 3 solar lights to be put in dark areas, Community to choose where they are placed.

LA members all agreed the lights should be installed at Anyula Street up on the hill, due to concerns about rapes and public assaults in these dark public spaces around the Safe House and Art Centre, which has also seen a number of break ins.

A Personal device is to be used for the night shift worker at the safe house

Local Authority members agreed the gate for the safe house needed to be replaced with a hardier gate which Mabunji Corporation will cover but SAH was requested to provide intercom and swipe card system for the second gate door.

The local authority agreed to pay freight costs up to \$1500 and Mabunji will cover costs of electricians to install intercom and labour.

8.2 Code of Conduct

The Mayor explained Roper Gulf Regional Council's Code Of Conduct Policy, all Elected members and Local Authority members are bound to abide by it. Meeting Procedures Policy should be the Chairs handbook.

ACTION: Ensure a copy of the Roper Gulf Regional Council's Meeting Procedures Policy is at Local Authority meetings.

8.2 Mungoorbada Update

The Mayor updated the Local Authority on Mungoorbada, it is now not in Administration and Patrick Collins is the new CEO he started 10/02/16

8.3 Housing Update.

Bernie Redfern updated the Local Authority the Department of Housing will be sending 8 people to Borroloola including Minister Bess Price, Mayor has taken note and will confirmed surprise visits from Ministers should be notified to all parties before visiting. Mayor will raise Communication Protocol with Chief Minister on 22nd of February 2016

8.4 Cemetery Fencing

Stan Allen has raised the issue that the fencing at the Cemetery needs to be pig proof + grid

ACTION: CSM to get quotes on Cemetery fencing

8.6 Chair has thanked LA members for the work & commitment.

8.7 Cedric Johns has been nominated for a Bravery award

8.9 Traffic Management

Bryden Smith from Tonkin NT Darwin, discussed the Local Area Traffic Management Plan including; Robinson Road, main areas up the side of Anyula St, speed bumps, School drop off zone, staircase to Youth area, seating, grass and tree area across from Anyula St.

Feedback on Plan should go to Nathan McIvor, CSM, also Request to consult with surrounding Landholders to meet with as many people for their feedback, including a Community Consultation Meeting .

Council has purchased speed bumps to start the Traffic Management changes needed.

Roundabout Concept Plans, with input from stakeholders, Malandari has been consulted both MAWA and Council, to go from past the pool to Anyula St but intersection is too small.

Resolved: That the Borroloola Local Authority receive and note update on the Traffic Management Plan.

Moved: Mike Longton

Seconded: Bernie Redfern

All agreed by way of consensus

8.10 Telstra

Telstra will not be putting Communications Tower up on the hill as it won't make any difference to the service.

Telstra has informed Businesses about a new system available.

Local Authority members to approach Telstra about problem and ask for a Telstra Representative to discuss Borroloola's Telstra issues. Mike will speak with Telstra to find out the plan for mobile NBN and report at next OCM & LA meeting.

ACTION: Mike Longton to speak to Telstra about Mobile, NBN report back to next Local Authority meeting

Moved: Mike Longton **Seconded:** John Sauer

All agreed by way of consensus

9. Meeting Closed at 2:00pm

Next Meeting: 7th April 2016.