

Tuesday 1st March 2016

The meeting was opened at 10:25 by the Chair Samuel Daylight, the Roper Gulf Pledge was read.

1. Present:

1.1 Elected Members:

Councillor Annabelle Daylight

1.2 Local Authority Members:

Samuel Daylight (Chair)

Samuel Swanson

Ken Muggeridge

Clive Roberts

Jonathon Walla

1.2 Staff:

Amanda Haigh, Manager Governance (Acting)

Jo Nicol, Local Authority Coordination Officer

Emma McDonald, Governance Officer

1.3 Visitors/Guests:

Naomi Wilfred, Community Member

William Rosas, Department Local Government & Community Services

Tom Girdler, NT Housing

Andrew Smith, NT Housing

Joanna Ellis, Power & Water Corporation

Elana Balderstone, Power & Water Corporation

Barry Clarke, Government Engagement Coordinator

2. Apologies:

Nil

3. Conflict of Interest-Members & Staff:

Nil

4. Minutes of Previous Meeting:

Minutes from the previous meeting held on **9th November 2015**

Motion: That the Hodgson Downs Local Authority accept the Minutes from the previous Local Authority Meeting held on Thursday 9th November 2015 as true and accurate record of the meeting.

Moved: Ken Muggeridge
All Agreed by way of consensus

Seconded: Samuel Swanson

5. Business Arising/Action List;

5.1. Previous minutes action List

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
14.05.2015	Kewulyi Outstation Cemetery needs to be fenced to protect the integrity of the Grave sited and markers erected.	CDP Regional Manager	Ongoing	13.08.15 Marc to follow up 01.03.16 Marc to follow up for next LA meeting
14.05.2015	Investigate Solar Light Funding possibilities for Kewulyi Outstation where the Telephone is.	Director Contracts & Technical Services	Ongoing	01.03.16 Applied for funding, unsuccessful
	Dump needs of attention, prioritised and pushed up by June 2015.	CEO Alawa	Ongoing	13.08.2015 Currently investigating new Dump site. 01.03.2016 Recently pushed up, Alawa will maintain.
13.08.15	Roper Gulf Regional Council and Alawa Aboriginal Corporation to establish regular working party meetings.	CEO Alawa & Director Corporate Governance	Ongoing	01.03.2016 DCG to contact Alawa CEO
13.08.2015	Roper Gulf Regional Council to follow up and send Alawa Aboriginal Corporation signed MOU document.	Manager Governance	Ongoing	01.03.2016 MOU presenting for signing at OCM 30.03.2016
15.10.2015	Ask PMC for a formal statement for Council outlining both Federal and NT Governments positions on AMPs.	Director DCSI	Ongoing	
9.11.2015	Follow up that CDP Invoices have been sent to RGRC Finance.	CEO ALAWA	Complete	01.03.2016 Up to date
9.11.2015	Report back to Local Authority at next meeting on Housing issues.	Marc Gardner	Ongoing	01.03.2016 Report was received & noted, LA Members still not satisfied with the service.
9.11.2015	Local Authority Members recommend Nathanael Knapp find out the current Lease Status at Minyerri	Nat Knapp	Ongoing	
9.11.2015	Find out from NT Housing the current Lease status	Tom Girdler	Ongoing	
9.11.2015	Put the HRG on the ALAWA Corp Agenda for next meeting and report back to Hodgson Downs Local Authority the outcome.	LA members	Ongoing	01.03.2016 Alawa CEO to follow up

6. Correspondence

6.1. Outgoing Correspondence:

6.2. Incoming Correspondence:

Sport and Recreation Master Plan - Recommendations were read, it was noted that as the oval is in the flight path, trees were not permitted and the water shortage did not make this tenable either.

* Denotes permanent Agenda items

ACTION: Actions will appear under each point like this

7. General Business

7.1 *Elected Member Report: Nil

7.2 *CEO Report on current services:

- Services Update,
 - Services are going well.
 - The hoist in the workshop is getting fixed
 - The rubbish truck is working well.
 - The dump was pushed up but not very well. A trench had to be dug so it could be drained, still needs work, bringing in dirt next week to cover dump.
 - The backhoe is broken
- *Work Health and Safety
 - Still waiting for Daniel Kirk, RGRC Work Health and Safety Coordinator to contact Ken Mugeridge re: Work Health and Safety spot check.

Motion: That the Hodgson Downs Local Authority receive and note the CEO report.

Moved: Clive Roberts **Seconded:** James Nuggett
All Agreed by way of consensus

7.3 *Council Financial Reports: Second Quarter Financial Reports.

Motion: That the Hodgson Downs Local Authority receive and note the Second Quarter Financial Report.

Moved: Ken Mugeridge **Seconded:** James Nuggett
All Agreed by way of consensus

7.4 *Governance Updates:

- ***Town Priorities** – Town Priorities were updated and new priorities added.
- ***Complaints Register**- Nil
- ***Policy Updates**
- **HR015 Uniform Policy** – Updated- Amendments to the Uniform Policy clarifying the provision and wearing of Roper Gulf Regional Council uniforms for all Council employees and CDP participants, including guidelines for replacement and disposal.
- **HR011 Leave Policy** – Clarification of Maternity Leave- 6 weeks paid leave.
- **DIT004 Abandon Vehicle Policy**- As part of the regional Waste Management Strategy this policy deals with the identification, removal, storage and disposal of abandon vehicles in Roper Gulf Towns.
Tom Girdler noted that NT Housing also has an Abandon Vehicle Policy that can be instigated when vehicles in yards pose a Health & Safety risk.

- **Guideline 8**

William Rosas gave an overview of the changes to Guideline 8, Quorums, Provisional meetings and number of required Meetings/Year.

Motion: That the Hodgson Downs Local Authority have four Local Authority Meetings/Year.

Moved: Ken Muggeridge **Seconded:** James Nuggett
All Agreed by way of consensus

Motion: That the Hodgson Downs Local Authority receive and note the updates from Governance.

Moved: Johnathon Walla **Seconded:** Ken Muggeridge
All Agreed by consensus

7.5 *CDP-Community Development Program:

Progressing but not well, participants not attending and no motivation possible drug issues; there is a need to empower Supervisors to be more confident in getting participants to attend.

7.6 *Alcohol Management Plan:

Barry Clarke led a brief discussion on the AMP. There are no quick fixes to this issue and everyone needs to have input into an AMP drinkers and non-drinkers, a Regional Strategy may be a better way to progress an AMP that would include: Jilkminggan, Ngukurr, Numbulwar etc, Barry will discuss this idea with the Department of Business.

8. Other Business

8.1 Housing:

A Housing Report was tabled from Roper Gulf Regional Council's Contracts Coordinator Karen Perner, some of the content of the report was questioned re: previous HMO.

Binjari have been attending at Minyerri however a responsible person is needed on the ground for both reporting housing issues and getting minor maintenance done. It is understood by Local Authority members that as part of the Housing Contract held by Roper Gulf Regional Council a dedicated on site Housing Maintenance Officer and a Community Housing Officer is required to be on site. It is not acceptable to the Local Authority.

Territory Housing has made four visits to Minyerri in the last year to undertake inspections and deal with minor repairs so are effectively paying twice for the Housing Contract service.

Inspections are currently underway with water leaks, blocked toilets etc repairs being done by Kevin Fisher.

It was noted that on some Communities the Housing Maintenance is undertaken by the Essential Services Officer.

Tom Girdler also noted that one of their Housing Officers had been bitten by a dog and reminded everyone the NT Housing Policy is 2 dogs per property. Tom noted unless there are Council By-Laws NT Housing cannot enforce their policy.

Roper Gulf Regional Council have a meeting in April with DLGCS on By-Law Development and instructions for Parliamentary Council.

ACTION: Roper Gulf Regional Council to provide a solution that is suitable to the Hodgson Downs Local Authority that potentially employs a Housing Maintenance Officer and Community Housing Officer on site.

Motion: That the Hodgson Downs Local Authority receive and note the update on the Roper Gulf Regional Council's Territory Housing Contract in Minyerri.

Moved: Johnathon Walla **Seconded:** Clive Roberts.

All Agreed by way of consensus

8.2 Power & Water:

Water issues in Minyerri due to less rain, community needs to look at stopping water waste where it can. Have leaks repaired immediately, 25 leaks and 18 garden taps have been part of the NT Housing repairs that were done.

Looking into spring loaded taps or something similar, water gardens every alternate day and only for 15mins not in the heat of the day.

Advise Samuel Swanson of any leaks so they can be fixed immediately.

Currently investigating new bore sites. It will be at least May 2017 before drilling starts in the meantime Power and Water will be mapping potential bore sites as soon as it is dry enough.

The Cattle Station needs to be contacted to advise them of the water situation.

Also pigs have been damaging the plumbing around the community.

9. Meeting Closed 12.35 Next meeting Thursday 12th May at 11am

