

Thursday 5th November, 2015

This Meeting was opened at 10:15am by designated Chari Councillor Don Garner and the Roper Gulf Regional Council pledge was read.

1. Present:

Elected Members:

Councillor Garner
Councillor Mulholland

Local Authority Members:

Bernie Redfern
Stan Allen
Jon Sauer
Mike Longton
Trish Elmy
Lizzie Hogan
Rebecca Gentle
Marlene Karkadoo

Staff:

Sharon Hillen – Director of Council Services & Infrastructure
Nathan McIvor – Council Service Manager
Jo Nicol – Local Authority Coordinator Officer (Governance)
Marion Smith – Director Community Services
Marc Gardner – Director Contracts and Economic Development
Chantelle Johns – CSO Borroloola

Visitors/Guests:

Nathanael Knapp – Department of Local Government and Community Services

2. Apologies:

Mayor Jack
Raymond Mawson
Geoff Hulm
Maria Pyro

Apologies Accepted,

Moved: Mike Longton

Seconded: Bernie Redfern

3. Conflict of Interest-Members & Staff:

Nil

4. Minutes of Previous Meeting: pg:

Motion: That the Borroloola Local Authority accepts the Minutes from the previous Local Authority meeting held on Thursday 8th October 2015 as a true and accurate record of the meeting.

Moved: Trish Elmy
All agreed.

Seconded: Bernie Redfern

Motion: That the Borroloola Local Authority agree to remove Alison Doyle, Beatty Retchford and Geoff Hulm from the Borroloola Local Authority due to non attendance.

Moved: Mike Longton
All agreed.

Seconded: Bernie Redfern

5. Business Arising/Action List:

Action List from previous meeting:

Members discussed the action list from previous meeting.

6. Correspondence

Incoming Correspondence

- Email from Ben Gibson, Department Infrastructure
- Email from Claire Brown Re: Mataranka & Borroloola Land Release
- Letter Darcy Dunbar Department of Infrastructure, Re: Airport Maintenance Extension.

Outgoing Correspondence

Nil

7. General Business

7.1 *Elected Member Report: Verbal

Councillor Don Garner and Councillor Daniel Mulholland gave their Verbal Report

- Council approved the variation to the Commercial Dumping Fees, the reduced rates are; a) *from \$140m3 to \$70m3* b) *A dead car fee of \$100* c) *A tyre fee of \$10-\$80 depending on the size (Small car to tractor)*
The reduced fees will commence on the 1st January 2016, Councillor Garner also recommended that the CSM use old tyres to divide up sections at the dump to make it easier for residents to see the correct areas to place waste.
- 2014/2015 Annual Report is now available on the Roper Gulf website; Members that would like a copy were requested to see CSM, printed copies will be distributed soon.
- Yearly Audit was completed, RGRC Audit was clean and received good feedback, Compliance Check was completed and also received good feedback, next compliance check is in three years.

7.2 *Council Services Managers Report:

Local Authority were presented with written report from CSM. Members went through the report in detail. While discussing Local Road Maintenance, Local Authority Members asked CSM to take photos of the roads and send to DOI for them to chase up. Members also discussed that Traffic Management, Stage1 of the CBD is being put together and that DOI is to send street signs for Borroloola.

7.3 *Council Financial Reports:

Local Authority members commented that the Local Authority Project Funds did not show on the Financial Report; however members would like to thank Finance and Governance for their great work on the reports.

Motion: That Borroloola Local Authority receive and note First Quarter Finance Report.

Moved: Bernie Redfern **Seconded:** Councillor Mulholland
All agreed.

7.4 *Governance Updates:

• *Town Priorities - Local Authority Project Funding Report

Borroloola Local Authority has still around \$20,000 to spend from the 2014-2015 Project Funding and also need to have project for the total amount \$131,356 for 2015-2016. Members would like to allocate some amount from Local Authority Project Funding towards Tamarind Park, however members will decide on amount and project on a later date.

ACTION: DCSI to send out Town Priorities list to all Local Authority members to help in making a decision on spending 2014-2015 remaining funding.

• *Complaints Register

All complaints received have been investigated and closed.

• *Policy Updates

- ADM009 Vehicle Use Policy (Updated) Added Clarification on Home Garaging of Vehicles. Vehicles are to be used to commute between work and home and not used for any other purpose outside work hours.
- DIT001 Fleet Procurement and Allocation Policy has been added with rules around Fleet purchases of new or replacement of machinery/vehicle.

7.5 *CDP- Community Development Program:

Nil

7.6 *Alcohol Management Plan:

Draft Minutes of previous AMP meeting were tabled.

7.7 *Cemetery

Draft cemetery map is ready. To be reported back at next Local Authority meeting.

7.8 *Youth, Sport and Recreation Report:

Bertha Cochran, Youth, Sport & Recreation Coordinator, gave Local Authority an update on all activities that are taking place in Borroloola; An upcoming program for 'Say NO to DRUGS' will be taking place as this is currently an issue in Borroloola.

ACTION: Local Authority to support Youth, Sport & Recreation with the 'Say NO to DRUGS' program

Director of Community Services Marion Smith asked Local Authority members to provide days/hours that would best suit for Night Patrol to operate. Local Authority Members requested that Borroloola Night Patrol work Tuesday to Saturday with the current start and finish time, and the possibility of flexible hours to assist Youth, Sport & Recreation plus other agencies as required during the day.

7.9 *Swimming Pool

- New shade sail over the kid's pool to be installed Friday with the help of Cairns Industries; Hazard and Incident reports regarding broken tiles are in hand. Water testing levels are good, there has been no salt added to the pool due to the salt chlorinator not working.
- Activities run at the pool; Water Aerobics, Mum's n Bub's and Disco Nights. John Moriarty Football and the school are still utilising the pool for their activities.
- New Solar Light to be installed at the back of the pool to light areas where kids hang around at night, CSM also spoke to all the children that participated in the Career Expo day about the hard work and money that goes into the pool and the expense when it gets vandalised, CSM arrange visits to the school to educate children on the pool.
- Life Guard Training will be held on the 23rd to the 27th of November 2015.

Motion: Borroloola Local Authority agreed to pay for any non-Indigenous people that wish to participate in the life guard training.

Moved: Stan Allen **Seconded:** Councillor Mulholland
All agreed.

- Keys will soon be available for the gym, CSM will allocate keys and users will be given a pin code for the door, the code will be changed once a month.

ACTION: CSM to put together a Strategic Plan for the Swimming Pool.

Moved: Rebecca Gentle **Seconded:** Bernie Redfern
All agreed.

8. Other Business:

8.1 Northern Land Council

The NLC will be having a handing back Ceremony for Native Title Claim at Rocky Creek junction on the 24th to 26th of November, Cr Mulholland invited all Borroloola residents to attend this historic event.

8.2 Letter of Thanks

Motion: That Borroloola Local Authority requests Council to write a letter of thanks to the Borroloola Power and Water Officer, for his dedication and hard work while in Borroloola and wish him a happy retirement.

Moved: Bernie Redfern **Seconded:** Councillor Don Garner
All agreed.

8.3 Victims of Crime NT

Email from Victims of Crime NT, LA members recommended that Victims of Crime NT be invited to the next Borroloola Local Authority Meeting as there are a number of organisations/individuals that would be interesting in helping with their proposed Safe at Home program.

Action: CSM to invite Victims of Crime NT to present at February Local Authority meeting.

8.4 Borroloola Town Christmas Party

Lizzie Hogan gave a brief on what is being planned for this year's Town Christmas Party, she has ask for donations of food or gifts etc.

9. Meeting Closed: 2:00pm

Next Meeting Thursday, 11th February 2016