

This meeting was opened at 5:35pm by the designated Chair Deputy Mayor Judy MacFarlane and the Roper Gulf Regional Council pledge was read.

1. Present:

Elected Members:

Deputy Mayor Judy MacFarlane

Local Authority Members:

Tracey-Anne Wilson

Leah Niehus

Di Angel

Michael Somers

Alan Chapman

Diane Jones

Sue Edwards

Staff:

Michael Soler – Council Services Manager Mataranka

Amanda Haigh – Manager Governance

Marion Smith – Director Community Services

Jo Nicol – Local Authority Coordination Officer

Visitors/Guests:

William Rosas – Department of Local Government and Community Services

2. Apologies:

Nil

3. Conflict of Interest-Members & Staff:

Nil

4. Minutes of Previous Meeting:

Resolution: That Mataranka Local Authority accepts the Minutes from the previous Local Authority Meeting held on 2nd November 2015 as a true and accurate record of the meeting.

Moved: Di Angel **Seconded:** Michael Somers
Carried.

Resolution: That Mataranka Local Authority accepts the Minutes from the previous Special Local Authority Meeting held on 8th December 2015 as a true and accurate record of the meeting.

Moved: Tracey-Anne Wilson **Seconded:** Di Angel
Carried.

5. Business Arising/Action List;

5.1. Previous minutes action List

Date	Item Description	Responsible Person	Status	Status Comments - Completion Date
09.03.2015	Obtain more Post Boxes	CSM	Ongoing	05.05.2015: Post office boxes have been requested as part of an office upgrade under the 15/16 budget for the SDC 25.08.2015: Office upgrade has been declined this year. Further opportunities may arise through Council project list.
05.05.2015	Seek to fund equipment upgrade for catering shed facilities	LA	Ongoing	25.08.2015 LA to continue to seek grant funding 01.02.2016 LA moved a motion that funding be sought for this through Community Benefit Fund Grant. RGRC to Auspice Moved: Leah Niehus Seconded: Sue Edwards
05.05.2015	Work with CDP to determine if possible for slab to be completed through CDP including cricket pitch	CSM	Ongoing	25.08.2015 This is on the CDP project list for Mataranka 01.02.2016 CSM advised work on slab to begin in fortnight
25.08.2015	Concern over underspend in the Library of approx. \$35K for last Financial Year	CSM/DM/ Director Community services		25.08.2015 Director Comm. Services to meet with CSM and Deputy Mayor to discuss library opening hours and underspends when frequent requests for upgrades or exchange of books were denied due to lack of funds. 01.02.2016 Excess funds (\$5,054 surplus 2014-15) still awaiting approval from funding body to access. NB: 2015 only 13/20 hours were delivered.
25.08.2015	Dump Point	CSM/ Michael Somers	Ongoing	25.08.2015 CSM to meet with Michael Somers to establish if there may be a better way of setting up the dump point. 01.02.2016 still negotiating.
6.10.2015	Contact DOI re: Dangerous road edges on Martin and Homestead Rd	CSM	Ongoing	01.02.2016 Works completed but LA would like CSM to follow up with DOI on state of works.
08.12.2015	Director of Community Services report back to LA on Night Patrol Services after three months from start date.	CSM	Ongoing	01.02.2016 Director Community Services to follow up with NP Manager as to why NP trial operations roster had not yet commenced.

6. Correspondence

6.1. Outgoing Correspondence:

6.2. Incoming Correspondence:

- Department of Business – Unsuccessful Community Benefit Grant Application for Mataranka Alcohol Management Plan.
- Letter requesting waiver of fees from Mataranka Better Half Club for Territory Day Hire of Catering Shed.

7. General Business

7.1 *Elected Member Report:

- Council Meeting in Katherine January 2016
- Abandon Vehicle Policy
- New Tractor has been ordered
- Next Council meeting in Barunga March 2016

Resolution: That the Mataranka Local Authority receive and noted the Elected Members Verbal Report.

Moved: Alan Chapman **Seconded:** Di Angel
Carried.

7.2 *Council Services Managers Report:

Resolution: That the Mataranka Local Authority receive and note the Council Services Managers report.

Moved: Michael Somers **Seconded:** Diane Jones
Carried.

7.3 *Council Financial Reports:

Motion: That the Mataranka Local Authority receive and note the Second Quarter Financial Reports.

Moved: Di Angel **Seconded:** Leah Niehus
Carried.

7.4 *Governance Updates:

- *Town Priorities Meeting to be held 31/03/16 at 6:30pm at Mataranka Hall.

Resolution: To resubmit an application for the Mataranka Multi-Purpose Hall.

Moved: Tracey-Anne Wilson **Seconded:** Di Jones
Carried.

- *Complaints Register - NIL
- *Policy Updates HR015 Uniform Policy/HR011 Leave Policy

Resolution: That the Mataranka Local Authority receive and note the updates from Governance.

Moved: Di Angel **Seconded:** Leah Niehus
Carried.

7.5 *CDP- Community Development Program:

Resolution: That the Mataranka Local Authority receive and note the Community Development report.

Moved: Leah Niehus **Seconded:** Michael Somers
Carried.

7.7 Sport and Recreation Program Update:

Resolution: That the Mataranka Local Authority receive and note the Sports and Recreation Master Plan. Request for feedback to be submitted to CSM by 12/02/16

Moved: Leah Niehus **Seconded:** Di Angel
Carried.

8. Other Business

8.1. Update Skate Park:

Works to begin on slab in next fortnight

8.2. Update Museum Building:

New building to be installed and open by Anzac Day.

8.3. Repairs & Maintenance to Museum Walkway:

Council Services Manager to order new floorboards and installed as soon as possible.

8.4. Lease Agreement:

Lease Agreement between Roper Gulf Regional Council & Mataranka Fishing Sporting and Recreation Club tabled as requested by Deputy Mayor, feedback to be given to Council Services manager by 12.02.2016

8.5. Cars left on side of road at Carew Rd:

Local Authority Members were advised Roper Gulf Regional Council has just instigated an Abandoned Vehicle Policy and will be Actioning.

8.6. Repairs to Statues & Termite Mound:

Mataranka Local Authority requested looking into getting the Termite Mound in Bruno's park talking again.

Action: Council Services Manager to investigate and bring options back to next Local Authority meeting.

8.7. Fencing at the Dump:

Municipal team currently seeking more fencing material to re-fence areas at the Dump.

8.8. Maintaining of Laneway between Stuart Hwy & Gunn St:

Action: CSM to investigate state of the laneway.

8.9. Never Never News:

To date no one has offered to take on the newsletter, Invitation to do so will remain open.

8.10. Commercial Dumping Fees:

Local Authority members were advised that the Commercial Dumping Fees work on trust, it is up to people dumping to be honest and fair to the community. A request was made for Roper Gulf Regional Council to provide Skip Bins to local businesses and empty them. This was rejected by the Local Authority as an option.

8.11. Frequency of Local Authority Meetings:

Local Authority Members discussed the new Local Authority meeting Schedule and raised the change of frequency from 4 to 6 meetings a year.

Resolution: That Mataranka hold their Local Authority meetings on the first Tuesday of every second month, totalling 6 per year.

Moved: Leah Niehus **Seconded:** Di Angel
Carried

9. Meeting Closed at 7:45pm

Next Meeting: **April 5th 2016 at Mataranka Community Hall.**